



**Village of Mount Prospect
Village Board
Regular Meeting Agenda
50 S. Emerson St. Mount Prospect, IL 60056**

May 19, 2026

Village Hall - 3rd Floor Board Room

7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
 - 2.1. Pledge of Allegiance - Trustee Vince Dante
- 3. APPROVAL OF MINUTES**
 - 3.1. Minutes of the regular meeting of the Village Board — May 5, 2026
- 4. MAYORS REPORT**
 - 4.1. Mayor's Comment
- 5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD**
 - 5.1. Individuals wishing to address the Village Board in person regarding issues not on the agenda must register to participate in the Citizens to Be Heard process. You may sign in before the meeting in person or by emailing your intent to speak to publiccomment@mountprospect.org no later than 1:00 p.m. on the day of the meeting.
- 6. CONSENT AGENDA**
 - 6.1. List of Bills - April 29, 2026, to May 12, 2026 - \$5,831,677.76
- 7. OLD BUSINESS - None**
- 8. NEW BUSINESS - None**
- 9. VILLAGE MANAGER'S REPORT**
 - 9.1. A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENTS WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF THE MELAS-MEADOWS PEDESTRIAN BRIDGE
 - 9.2. As submitted
- 10. ANY OTHER BUSINESS**
- 11. ADJOURNMENT**

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847/392-6000, EXTENSION 5327

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**Village of Mount Prospect
Regular Meeting of the Village Board
Tuesday, May 5, 2026 / 7:00 PM**

CALL TO ORDER

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:04 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

ROLL CALL

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Vincent Dante, Trustee Beth DiPrima, Trustee Terri Gens, Trustee Bill Grossi, Trustee John Matuszak, Trustee Colleen Saccotelli

Absent: None

Mayor Hoefert announced a quorum was present.

- 2.1. Pledge of Allegiance — Trustee Colleen Saccotelli

APPROVAL OF MINUTES

- 3.1. Minutes of the regular meeting of the April 14, 2026 Committee of the Whole and the April 21, 2026 Village Board/Committee of the Whole meeting

Motion by Vincent Dante, second by Terri Gens to approve the minutes of the April 14, 2026 Committee of the Whole meeting and the April 21, 2026 Village Board /Committee of the Whole meeting:

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

MAYORS REPORT

- 4.1. Mayor's Comment

Mayor Hoefert noted the passing of Alan Wilkes, husband of former Mayor Irvana Wilkes, on April 23, 2026. The Mayor described Mr. Wilkes as a brilliant chemist and inventor, a community-minded individual, and an active member of the Mount Prospect Lions Club. The Board extended its sympathies to Irvana Wilkes and the Wilkes family.

- 4.2. PROCLAMATION: Asian/Pacific Islander American Heritage Month - May 2026

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Mayor Hoefert read the proclamation recognizing May 2026 as Asian Pacific American Heritage Month in the Village of Mount Prospect, honoring the contributions and influence of Asian American and Pacific Islander American residents to the history, culture, and achievements of the community.

4.3. PROCLAMATION: National Public Works Week May 17–23, 2026

Mayor Hoefert read the proclamation designating the week of May 17–23, 2026, as National Public Works Week, marking the 66th annual observance sponsored by the American Public Works Association. Public Works Director Sean Dorsey accepted the proclamation and highlighted the annual Public Works Open House scheduled for Saturday, May 16, 2026, from 9:00 AM to 1:00 PM at the Public Works facility, 1700 W. Central Road.

Trustee Dante emphasized that while police and fire are traditionally considered first responders, the Public Works Department equally deserves that designation for its critical role in responding to storms, snowfall, and water main breaks. Mayor Hoefert agreed, noting that public safety is directly impaired when streets are unplowed or water is unavailable.

4.4. PROCLAMATION: Monarch Butterfly Day — May 16, 2026

Mayor Hoefert read the proclamation designating May 16, 2026, as Monarch Butterfly Day in the Village of Mount Prospect, reaffirming the Village's commitment to the National Wildlife Federation's Mayor's Monarch Pledge. Members of the Mount Prospect Garden Club, including President Jeannie Weber, accepted the proclamation and announced that the club would be present at the Public Works Open House and noted a public program titled "Planting for Butterflies" at the Mount Prospect Public Library on the evening of June 10.

4.5. PROCLAMATION: National Bike Month

Mayor Hoefert read the proclamation designating May 2026 as National Bike Month in the Village of Mount Prospect. A representative of the Mount Prospect Bike Club directed residents to the club's website, Facebook page, and a display at the Mount Prospect Library for the month of May. The Mayor noted the Village's ongoing investment in bicycle infrastructure and its efforts to connect cycling routes both within the Village and to neighboring communities.

- 4.6. 1st reading of an ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This Ordinance will decrease the number of Class "F-3-V" Licenses by (1) SVNA, LLC. d/b/a Mount Prospect Public House located at 18 W. Busse Ave. Mount Prospect, IL. This Ordinance will increase the number of Class "F-3-V" licenses by (1) SVNA, LLC d/b/a Mount Prospect Public House located at 18 W. Busse Ave. Mount Prospect, IL and increase the number of Class "F-1" Licenses by (1) Deba Sushi Bar LLC d/b/a Deba Sushi Bar located at 133 W. Prospect Ave. Mount Prospect, IL

Mayor Hoefert introduced the ordinance, which adjusts liquor license classifications as follows: a decrease of one Class F-3-V license held by SVNA, LLC d/b/a Mount Prospect Public House

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at 18 W. Busse Avenue; a corresponding increase of one Class F-3-V license for the same entity at the same address; and an increase of one Class F-1 license for Deba Sushi Bar LLC d/b/a Deba Sushi Bar at 133 W. Prospect Avenue.

The owners of Deba Sushi Bar, Narongkorn (Chef Naro) and Maylada Butsaboon, were present and introduced themselves to the Board. Chef Naro described his background as a former Executive Sushi Chef at Nobu Hotel Chicago with 18 years of sushi experience, and expressed his desire to open his own restaurant. Mayor Hoefert and members of the Board welcomed them to the community and thanked them for choosing Mount Prospect.

Motion by Bill Grossi, second by Vincent Dante to waive the rules and adopt the Ordinance Amending Chapter 13 of the Village Code of Mount Prospect:

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6846

COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

Yousuf Ahmad

- Addressed the Village Board on the topic of Islamic beliefs and their connections to other Abrahamic faiths, with the stated purpose of reducing misconceptions and division in the community

CONSENT AGENDA

Motion by John Matuszak, second by Vincent Dante, to approve the consent agenda as presented:

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

- 6.1. List of Bills - April 15, 2026, to April 28, 2026 - \$4,337,338.48
- 6.2. Motion to approve a Change Order for the Wolf Road Shared Use Path Design Engineering contract for an amount not to exceed \$11,824.11.
- 6.3. Motion to accept the State of Illinois Joint Bid results and authorize the purchase of one 2027 International HV607 Chassis from Rush Truck Centers of Huntley, Illinois at a cost not to exceed \$122,096.70.
- 6.4. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF MOUNT PROSPECT.

Ordinance No. 6847

- 6.5. Motion to accept joint purchasing bid results (Sourcewell contract #062222- VCM) for the purchase of one dump body and hydraulic system for a new International chassis from Lindco Equipment of Merrillville, Indiana for a cost not to exceed \$63,060.90
- 6.6. Motion to approve a Change Order for the purchase of one International Palfinger grapple truck for an amount not to exceed \$2,000.
- 6.7. Approval of Minutes - Closed Session Minutes of April 7, 2026, and April 21, 2026

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- 6.8. Motion to approve a change order for the St. Mark Gym and Parsonage Demolition Project in an amount not to exceed \$1,655.
- 6.9. A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE FOREST RIVER FIRE PROTECTION DISTRICT AND THE VILLAGE OF MOUNT PROSPECT

Resolution No. 8-26

OLD BUSINESS - None

NEW BUSINESS

- 8.1. 1st reading of an ORDINANCE AMENDING CHAPTER 14 "ZONING" OF THE VILLAGE CODE OF THE VILLAGE OF MOUNT PROSPECT, ILLINOIS (PZ-01-26)

Director of Community and Economic Development Jason Shallcross presented proposed text amendments to the Village's Zoning Code, the result of a strategic planning process spanning approximately one year. The Planning and Zoning Commission had unanimously recommended approval in February by a vote of 5-0.

Director Shallcross stated the amendments addressed five principal areas:

Architectural Diversity Standards. The amendments formally codify architectural diversity requirements for new single-family home subdivisions, applying standards identical to those recently applied in a zoning case for a subdivision near the Baptist Church on Golf Road. Homes would be considered "similar in appearance" if they are identical or nearly identical in three or more of the following characteristics: primary roof form, roof height, front-facing massing, overall front elevation form, fenestration, garage configuration, and primary exterior siding materials. The ordinance also specifies that changes in color, roofing material, or mirrored floor plans alone are not sufficient to render homes dissimilar. The amendments also cross-reference the existing building code prohibition on stucco and engineered stucco systems within the zoning code for ease of reference.

Accessory Structure Size and Restrictions. Staff reviewed the most common reasons for permit denials on single-family properties and identified the most frequently requested amendments. A prior code amendment allowing attached pergolas and covered patios to be treated as part of the primary structure—rather than as separate accessory structures—was clarified to apply only to single-family residentially zoned properties, consistent with its original intent. The amendments also establish that any structure attached to an accessory structure is considered part of that accessory structure for purposes of calculating overall bulk, addressing situations where homeowners attach pergolas or carport overhangs to detached garages.

The amendments will also codify allowed uses for detached garages—currently not defined in the Village code—by mirroring existing shed-use regulations. Permitted uses include storage of motor vehicles, household items, property maintenance equipment, and small recreational equipment. No accessory structure may be used for residential living quarters. Director Shallcross clarified that man caves and hobby spaces would remain permitted, but installing bathroom plumbing and creating a habitable, independent dwelling unit would not be allowed. He noted this is not a change in policy, but a formalization of the Village's long-standing informal practice.

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Board comments:

- Suggested the ordinance language could be clearer by focusing more directly on prohibiting plumbing rather than listing specific prohibited uses such as office or workspace.

Director Shallcross agreed to work with the Village Attorney to refine the language prior to adoption

- Raised a broader policy concern about the ongoing affordable housing and senior housing challenges

Accessory Structure Size. The maximum permitted area for detached garages is proposed to increase from 672 to 720 square feet, bringing Mount Prospect in line with surrounding communities, which generally allow 700–750 square feet. For other detached structures such as sheds, gazebos, and pergolas, the current formula—2% of lot area or 200 square feet, whichever is smaller—often results in oddly sized structures requiring custom fabrication. The amendment establishes a standard maximum of 200 square feet for these structures across the Village.

Driveway Width Changes. The maximum permitted driveway width is proposed to increase from 26 feet to 30 feet for one- and two-car garages, remaining at 33 feet for three-car garages. This change reflects the practical need of residents who wish to park three vehicles side by side, which, at nine feet per stall, requires 27 feet of width. The existing taper requirement is replaced with a simplified standard: the driveway must be at or below the maximum width at the property line, without prescribing the angle or method of taper.

Board Comments:

- Noted the importance of publicizing the changes to residents and preventing unpermitted driveway work

Director Shallcross confirmed that social media outreach would be coordinated with the Manager's Office.

Director Shallcross noted that between three and five permit applicants were already aware of the pending amendments and were awaiting approval to proceed with their projects.

Variation and Conditional Use Process Changes. Staff proposed reclassifying certain single-family zoning relief requests from variations to conditional uses, changing the standards against which they are evaluated and, in some cases, the final decision-making authority. Existing nonconforming accessory structure requests would be moved from minor variations, decided by the Community Development Director, to administrative conditional uses, also decided by the Director. Requests for additional accessory structures and fences would become conditional uses final at the Planning and Zoning Commission level, allowing residents to receive determinations several weeks faster. The Director's administrative hearing process, which already includes public notice by mail, property posting, and an open hearing, was described, along with new notice signs being fabricated and expected to be in use within 30 days. The updated signs will feature enhanced information and a QR code link to the Village's agenda portal.

Director Shallcross concluded his presentation and responded to clarifying questions from the Board. There was no public comment.

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The Board thanked Director Shallcross and his team for their diligent work on the proposed amendments. Director Shallcross also recognized Development Planner Ann Choi for her careful attention to drafting the ordinance.

Motion by Bill Grossi, second by Vincent Dante, to waive the rule requiring two readings of an ordinance and adopt the ordinance subject to attorney review:

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed Ordinance

No. 6848

8.2. 1st reading of AN ORDINANCE GRANTING A GRANTING A ZONING MAP AMENDMENT FOR PROPERTY LOCATED AT 1326 WEST CENTRAL ROAD, MOUNT PROSPECT, ILLINOIS (PZ-08-26)

Director Shallcross presented a request to rezone a currently vacant, unimproved lot at 1326 West Central Road from RA Single Family Residential to Conservation Recreation. The subject property is located between single-family homes and Melas Park, immediately adjacent to an art studio building utilized by the Mount Prospect Park District. The Park District has the property under contract, with the purchase contingent upon the rezoning being approved. As a condition of approval, the zoning map amendment would automatically revert if the Park District does not close on the purchase. The Park District has no immediate development plans for the site; acquiring the parcel would add green space to the existing, predominantly impervious property and provide flexibility for future programming as the Park District evaluates the long-term future of the art studio building, particularly given the new community center under construction at Lions Memorial Park. The Planning and Zoning Commission recommended approval on April 23 by a vote of 7-1.

In response to a question from the Board, Director Shallcross confirmed that the two adjacent residential parcels under the same family ownership are not part of the rezoning request, and that the reversion condition protects the Village from an unintended zoning change if the sale does not proceed.

Motion by Colleen Saccotelli, second by Vincent Dante, to waive the rules and adopt the Ordinance Granting a Zoning Map Amendment for Property Located at 1326 West Central Road, Mount Prospect, Illinois (PZ-08-26):

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6849

8.3. Motion to waive the rule requiring two readings and adopt AN ORDINANCE GRANTING A CONDITIONAL USE (DRIVE-THROUGH LANES) FOR THE PROPERTY LOCATED AT 201 EAST EUCLID AVENUE, MOUNT PROSPECT, ILLINOIS (PZ-05-26)

Director Shallcross presented the conditional use request for 7 Brew, a drive-through only coffee and beverage concept proposed to redevelop the long-vacant former Steak 'n Shake building at Randhurst Village, located at 201 East Euclid Avenue. Director Shallcross stated conditional use for the drive-through was required because prior conditional use had lapsed after the property was

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vacant for more than 12 months.

The petitioner, Matt Nyweide, Director of Entitlement of Who Brew LLC, the franchisee operator of 7 Brew, was present to answer questions. The concept sells coffee drinks, energy drinks, smoothies, and teas, with no indoor or outdoor dining; the former dining space of the Steak 'n Shake building will be converted to storage. A walk-up service window will be available. The hours of operation are 5:30 a.m to 10:00 p.m. Sunday through Thursday, and 5:30 a.m to 11:00 p.m. Friday and Saturday.

The proposed site plan includes a double drive-through lane wrapping from the south to the east and around the north of the building, reusing existing service windows. The redesign eliminates a previously existing access point on the east side of the property connecting to Mall Drive, a condition the petitioner and property owner agreed to in order to manage traffic flow and prevent stacking from backing up onto Euclid Avenue. The plan provides stacking for approximately 48 vehicles—well above code requirements—and includes an escape lane for approximately two-thirds of the drive-through length. Director Shallcross noted that the comparable 7 Brew location in Lake Zurich typically sees about 40 vehicles in its queue.

Drainage review by the MWRD (Metropolitan Water Reclamation District) confirmed no additional stormwater storage is required. The Planning and Zoning Commission unanimously recommended approval at the April meeting, subject to standard conditions requiring submission of approved plans for permitting.

Director Shallcross and Mr. Nyweide answered questions from the Board.

Motion by Bill Grossi, second by Terri Gens to o waive the rules requiring two readings and adopt the Ordinance Granting a Conditional Use for the property located at 201 East Euclid Avenue, Mount Prospect, Illinois (PZ-05-26):

Yea: Vincent Dante, Beth DiPrima, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6850

VILLAGE MANAGER'S REPORT

9.1. As submitted

Assistant Village Manager Alex Bertolucci reported no additional items.

ANY OTHER BUSINESS

Trustee Dante announced that the Lions Club Cruise Night would begin on May 16, 2026, the same day as the Public Works Open House.

ADJOURNMENT

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Dante, seconded by Trustee Matuszak motioned to adjourn the meeting. By unanimous voice vote, the May 5, 2026 Regular Meeting of the Village Board of Trustees adjourned at 8:38 p.m.

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Respectfully submitted,

Karen M. Agoranos
Village Clerk



Item Cover Page

Subject

Meeting

Mayor's Comment

May 19, 2026 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

MAYORS REPORT

Type

Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

None



Item Cover Page

Subject **List of Bills - April 29, 2026, to May 12, 2026 - \$5,831,677.76**

Meeting May 19, 2026 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Action Item

Information

Attached is the List of Bills for April 29, 2026, to May 12, 2026 - \$5,831,677.76

Discussion

Alternatives

1. Approve the attached List of Bills for April 29, 2026, to May 12, 2026 - \$5,831,677.76.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends approval of the attached List of Bills for April 29, 2026, to May 12, 2026 - \$5,831,677.76

Attachments

1. List of Bills - April 29, 2026 to May 12, 2026

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
001	General Fund		
	A & J Sewer Service	St13 Kitchen grease trap maintenance 4/15/26	\$ 339.00
		Emerson Garage Pits pumping 04/14/26	449.00
	A.M. Leonard Inc.	Plant growth regulator	162.71
	Accurate Biometrics Inc	Fingerprinting Services - April 2026	576.00
	ACS State & Local Government Solutions	Illinois State Disbursement Unit 5.7.26	3,614.31
	Addison Building Material Co.	Stud material	174.75
		Grounds tools	7.63
		Concrete supplies	152.80
		HMA supplies	72.88
		Cleaning supplies	52.17
		Storm sewer basin repair materials	74.40
		HMA supplies	15.29
	Aero Removals-Trisons Inc	April 2026 Remains removal services	870.00
	Air One Equipment, Inc.	Replacement turnout boots	2,386.00
		Large diameter discharge - new tower	380.00
		SCBA Parts and Supplies	40.00
	All Seasons Construction Inc	Refund Permit Fee #RB26-000737 (322 Crestwood)	75.00
	Amazon Capital Services	Measuring wheel for sidewalk program	71.53
		CD Office supplies 04/16/2026	838.48
		Tents for Celebration of Cultures	2,176.32
		Outdoor extension cords - St 13	29.67
		Folders for investigations and blue pens	65.94
		SMA female to QMA male adaptor for ambulance radios	27.98
		Flower pots, serving utensils	63.07
		Badge Shrouds	16.99
		4/29/26 Supplies for Investigations	12.99
		Hydrogen peroxide for cold plunges at all stations	66.94
		Dry erase surface cleaner 4pk	21.28
		Coveralls for First Responders Academy for Teens	90.52
		Correction Tape	8.39
		SD cards	65.98
		Trophy	21.79
		HDMI cord for St 11 apparatus floor TV	6.18
		4/30/26 Office equipment for report writing	83.97
		Wrapping paper, paper streamers, bulletin board letters	58.97
		5/2/26 Admin office supplies	86.17
	Arbession Inc	Replacement parts for pole saws	158.58
	Ball, Cindy	Refund Permit Fee #RB24-000087 (1717 Myrtle)	100.00
	Bedell Builders Inc	Refund Permit Fee #CB26-000090 (1 W Rand)	165.00
	Blue Construction Corp	Refund Permit Fee #RB26-000748 (1818 Magnolia)	100.00
	Blue Cross Blue Shield Illinois	Refund Ambulance Services 3/31/25 - Rios-Popovic	1,909.96
		Refund Ambulance Services 11/8/25 - Christensen	2,127.50
	Bluebeam Inc	Bluebeam Review and Markup Application	990.00
	Board of Trustees of the University of Illinois	Basic Law Enforcement academy 01/05-04/23/26	8,177.00
		Training class registration 03/02/26	150.00
		Training registration 04/10-11/26	464.00
	Bond Conway Law Firm	Administrative adjudication February 2026	432.00
		Administrative adjudication April 2026	552.00
	Builders Asphalt LLC	Pot hole patching 4/24/26	139.38
		WMB pavement restoration materials	146.28
	Central Continental Bakery	Pastries for Administrative Professionals Day 4/22/26	169.92
	Chem-Wise Pest Management	1415 E Algonquin Pest control management 4/27/26	55.00
		2000 E Kensington 4/28/26 pest control	40.00
		911 E Kensington 4/28/26 pest control	50.00
		111 E Rand 4/28/26 pest control	50.00
		1700 W Central 5/1/26 pest control	215.00
	CIT Bank, N.A.	Equipment Lease 3/12/26	409.34
	CivicPlus LLC	Escrow Software System 7/7/26-7/6/27	9,261.00
	Clerk of the Circuit Court of McHenry County	Garnishment 5.7.26	547.85
	Comcast	310 W NWH 4/27-5/26/26 Internet	189.65
		Cable 4/18-5/17/26 1700 W Central	37.68

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Comcast (continued)	21 S Emerson 5/1-5/31/26 Internet	174.90
		5/4-6/3/26 Comcast business services	297.40
		5/4-6/3/26 Comcast business services	138.16
		VMO Comcast Service 05/12/2026 - 06/11/2026	25.12
	Constellation NewEnergy, Inc.	111 E Busse 3/12-4/13/26 electricity	895.94
		3/12-4/13/26 21 S Emerson electricity	75.03
		111 E Busse 3/16-4/13/26 electricity	5,701.99
		3/16-4/15/26 1901 1/2 E Seminole electricity	67.63
	Cook County Government	Maintenance traffic signals 1/1-3/31/26	4,983.42
	Crystal Court Shopping Center	Rent for the CCC - July 2026	8,128.21
	DeLoera Concrete	Refund Permit Fee #RB26-000457	100.00
	Des Plaines Journal Inc	PZ-09-26 908 I Oka Legal Posting 04/29/26	188.81
	Direct Fitness Solutions LLC	Equipment maintenance supplies 05/04/26	288.81
	Dupage Topsoil Inc.	Topsoil for restoration work 4/17/26	405.00
		Topsoil for restoration work 4/21/26	1,215.00
	Eckert, Lisa	Design for March/April & May 2026 Newsletters	4,480.00
		2026 State of the Village Invitation Design	200.00
		Design for Scouting America Program Ad 2026 Honoree Dinner	150.00
	Ekner, Matthew	Paramedic license renewal	40.00
	Experian	Background checks 3/28/26 - 4/24/26	100.00
	Falooda Cycle	Refund Business License #BL26-000023	60.00
	Federal Express Corp	Shipping late charge	11.82
	Fire Pension Fund	Fire Pension 5.7.26	36,947.36
	Five Star Valet	Valet Services Restaurant Row 04/03/26-04/25/26	2,480.00
	Flock Group Inc	Flock Safety License plate readers service 07/20/25-07/19/26	13,168.14
	Flooring Resources Corp.	Wall Base for VH Lobby	310.00
	Forrest Keeling Nursery	Arbor Day seedlings	696.80
	Gonet, Sarah	Reimbursement IFSAP Conference 4/21/26 - 4/24/26	32.00
	Graybar Electric Co.	Wire for emergency light repair on Rt 83	2,943.19
	H & H Electric Co	Traffic signal maintenance 3/1-3/31/26	1,203.70
	Hamburg, Jason	Refund Permit Fee #RB26-000156 (1609 Greenwood)	100.00
	Home Depot USA Inc	Parts and supplies	1,311.15
		Fire Dept Supplies 3/22/26 - 4/21/26	290.20
	Homer Industries, LLC	Double processed hardwood mulch for LMC contract 4/20/26	1,237.50
		Double processed hardwood mulch for LMC contract 4/20/26	1,237.50
		Double processed hardwood mulch for LMC contract 4/23/26	1,237.50
		Double processed hardwood mulch for LMC contract 4/23/26	1,237.50
	Hull, David	Arbor Day Lunch for staff 4/24/26	132.00
	ICMA Retirement Trust - 457	MissionSquare 5.7.26	59,972.20
	Illinois Bone & Joint Institute LLC	Strength & Conditioning Training & Education 1/20/26 - 1/22/26	2,025.00
	Illinois City/County Management Association	Job Ad Posting for Customer Service Rep (2) Finance	100.00
	Illinois Department of Revenue	IL State Withholding 4.30.26	34.02
		IL State Withholding 5.7.26	55,335.19
	Illinois Dept of Agriculture	Commercial pest control license 2026/2027/2028	150.00
		Commercial pest control license 2026/2027/2028	150.00
		Commercial pest control license 2026/2027/2028	150.00
		Commercial pest control license 2026/2027/2028	180.00
		Commercial pest control license 2026/2027/2028	150.00
		Commercial pest control license 2026/2027/2028	150.00
		Commercial pest control license 2026/2027/2028	150.00
	Illinois Law Enforcement Admin Professionals	Training registration 09/16-18/26	375.00
		Training registration 09/16-18/26	375.00
	Illinois State Police	Candidate Background Check 3/6/26	27.00
	Illinois Truck Enforcement Association Ltd.	Annual Dues 04/11/26-04/11/27	100.00
	Imaging Essentials Inc	4/1-4/30/26 KIP Maintenance	66.00
	IMRF	IMRF - April 2026	176,384.45
	Intergovernmental Per.ben.coop	IPBC - May 2026	542.50
	Internal Revenue Service	Federal Tax Liability 4.30.26	318.74
		Federal Tax Liability 5.7.26	244,604.47
	International Union of Operating Engineers	IUOE PW Union Dues 5.7.26	2,121.32
	Iron Eagle HydroTech Inc	Hydro blasting aluminum signs 4/28/26	4,018.10

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	IT Supplies Inc	Vinyl film	576.58
	J.G. Uniforms, Inc.	Uniform supplies 04/30/26	76.00
	Jaibb Construction Inc	Refund Permit Fee #CB26-000099 (672 Pickwick Ct)	221.10
		Refund Permit Fee #RB26-000711 (672 Pickwick)	75.00
	Kezdi-Hamzeloo, Laura	Refund Ambulance Services 10/30/24 - Kezdi-Hamzeloo	50.00
	Klein, Thorpe and Jenkins, LTD	Legal Services Through February 2026	40,501.69
		Legal Services Through March 2026	47,717.90
	Lands' End Business Outfitters	Clothes order 4/21/26	241.13
	Laner Muchin, LTD	Legal Services through 03/20/2026	787.50
	Langton Snow Solutions Inc	Contractual stump removal 4/29/26	5,645.50
	Laurinaitis, Kyle	Paramedic license renewal	40.00
	Lauterbach & Amen, LLP	Audit Services rendered for FY2025	25,000.00
	Lexipol LLC	SOG & Policy Management System Subscription 1/1/26 - 12/31/26	11,956.23
	LexisNexis Risk Data Management Inc.	April 2026 Background checks	200.00
	Luetlich, Trenton	Refund Permit Fee #RB26-000596 (811 Emerson)	100.00
	Lund Industries, Inc.	5/5/26 Equipment maintenance supplies	42.00
	Lurvey Landscape Supply	Spring plant replacements throughout the Village	3,077.50
	Mac Strategies Group Inc	Consulting Service- Legislative & Lobbying May 2026	5,000.00
	Mason, Joe	Reflective fire department equipment stickers	92.95
	Matthies, Larry	Paramedic license renewal	40.00
	Maxx Contractors Corp	Debris Hauling and Aggregate Material Delivery 4/24/26	249.97
	Mazzeratti, Peter	Refund Ambulance Services 11/3/25 - Mazzeratti	151.00
	McMaster-Carr Supply Co	Sign hardware	484.53
	Menards Inc	Electricity supplies	14.98
		Grounds supplies for Clock Tower	23.34
		Light fixture photo eye	48.97
		Grounds supplies for Clock Tower	10.36
		Patching materials	34.47
		Planting soil	43.74
		Irrigation parts	24.89
		Concrete supplies	104.20
		Coat hooks, screw anchors and appliance cord St 13	16.83
	Mercommbe, Inc.	TV HDMI converters/wall plates and patch cables	774.53
	Metro Federal Credit Union	MP Fire Local 4119 Dues 5.7.26	3,380.30
	Metropolitan Alliance - Police	MAP Dues 5.7.26	1,833.00
	Michael Wagner & Sons, Inc.	St 12 Sink repairs LAV	40.02
		St 11 Sump pump	329.29
	Mikkelson, Jeremy	Transfer Stamp Rebate - 402 Russell	1,104.00
	Miller Mendel Inc	Background checks - January 2026	24.00
		3/31/26 January 2026 Background checks	96.00
	Mobile Health Solutions Corp	Random Drug/Alcohol Screening per IDOL Requirements 4/9/26	901.76
	Mobilear Inc	OSHA required annual audio-metric testing 4/10/26	827.50
	Moran, Laurie	Reimbursement IFSAP Conference 4/21/26 - 4/24/26	32.00
	Mount Prospect Paint, Inc.	PD Mech room paint	215.49
		PD Pipe paint material	183.47
		Wall primer	159.94
		Paint for HR office walls	376.90
		VH lobby paint	816.84
	Multisystem Management Company	Custodial Services for all Buildings 5/1/26	16,076.08
	Nationwide Mutual Insurance Company	Nationwide 5.7.26	25,497.66
	Nicolosi, Angela	Senior Services- Yoga 4/17/26	75.00
	NICOR	1325 N River 3/18-4/17/26 gas	70.28
		1807 N River 3/19-4/20/26 gas	67.57
	Northwest Central 9-1-1 System	Radio maintenance January February March 2026	192.00
		Image Trend Fire Records Annual Maintenance 4/1/26 - 3/31/27	1,994.30
	Northwest Central Dispatch System	Member Assessment - June 2026	32,780.87
	Northwest Community Hospital	New POC Physical 4/28/26	996.00
	Ozinga Materials, Inc.	Concrete delivery 4/20/26	957.00
		Concrete delivery 4/23/26	2,135.75
		Concrete delivery 4/24/26	1,193.63
		Concrete delivery 4/29/26	1,265.63

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Paddock Publications, Inc.	Public Hearing PZ02-26 04/10/2026	108.00
	Patriot Pavement Maintenance	Crack sealing services and pavement sealing 4/28/26 partial	73,912.75
	Penn Care Inc	O2 Regulator, Pull tight drug tags	514.75
	Pizzo & Associates Ltd	Weller Creek Stream bank plant maint native bed maint 4/24/26	1,066.00
	Placer Labs Inc	Foot Traffic Software 4/26/26 - 4/25/27	7,875.00
		Foot Traffic Software 4/26/26 - 4/25/27	7,875.00
	Police Pension Fund	Police Pension 5.7.26	41,079.56
	QuickSeries Publishing Inc.	Annual Subscription for EM App 1/1/26 - 12/31/26 (year 3 of 3)	2,520.00
	Ray O'Herron Co Inc	4/29/26 Uniform supplies	164.95
		5/1/26 Uniform supplies	164.95
	Republic Services, Inc.	Refuse Disposal 4/1-4/30/26	2,010.62
	Resource Management Associates	Employment testing	3,297.90
	RHW Customized Graphics & Promotions	Open House Giveaways	320.71
		Open House Giveaways	672.21
		Open House Giveaways	642.43
		Open House Giveaways	475.36
		Open House Giveaways	355.42
		Open House Giveaways	535.69
		Open House Giveaways	644.30
		Open House Giveaways	642.75
	RST Inc.	Safety Shoe Purchase 4/28/26	225.00
	Schlenbecker, Nicolas	Paramedic license renewal	40.00
	Schram, Jonathon	Paramedic license renewal	40.00
	Schroeder & Schroeder Inc	Concrete sidewalk and utility restoration 4/28/26	160,184.85
	SHI International Corp.	Adobe Creative Cloud License 4/21/26-1/27/27	791.29
	Spadaro, Mark A	Rand-83-Kensington Land Acquisition lawyer fees 3/1-3/31/26	6,350.00
		Rand-83-Kensington Land Acquisition lawyer fees 3/1-3/31/26	4,220.70
	Staples Contract & Commercial, Inc.	Office supplies 04/25/26	351.53
	Steiner Electric Company	Misc repair parts for Lower Level storage area	37.70
		Electrical parts for Emerson Garage duplex replacement	454.76
		Duplex pump Electrical material Emerson garage	472.83
		Emerson Garage duplex pump wire	193.44
		Light fixture replacement	73.52
	Stericycle, Inc.	May 2026 Steri-Safe Select monthly	222.70
	Superior Industrial Supply Co.	Custodial supplies	1,989.03
	Sweet Bambino's Treats LLC	Kona Ice Truck at Open House 5/16/26	845.00
	Szmergalski, Anthony	CDL renewal reimbursement Szmergalski 4/17/26	30.00
	Terrace Supply Company	Oxygen	194.98
		Oxygen	75.10
		Oxygen	150.94
	The Management Association of Illinois	Annual Membership Dues 7/1/26 - 6/30/27	3,195.00
	The Stevens Group LLC	Printing for May 2026 Newsletter	8,930.00
		4/30/26 Memo pads and business cards	105.00
		Business Cards CD 4/30/26	236.00
	Thomas H Hooper Chapter 13 Trustee	Garnishment 5.7.26	354.00
	Thompson Elevator Inspections Service Inc	Elevator Inspections 8 CI 03/25/26-04/01/26	296.00
		Elevator Plan Review 804 Butternut unit C 04/21/26	75.00
		Elevator Permit Inspection 250 Parliament 04/20/26	75.00
		Elevator Permit Inspection 1200 W Northwest Hwy 04/20/26	75.00
	T-Mobile USA Inc	Tower search for case MPP25-013193	50.00
	Today's Uniforms Inc	Initial Issue Uniform	135.95
		Initial Issue Uniform	109.95
	Toporkiewicz, Bozena	Sidewalk Square Refund - 250 Hatlen	387.00
	Traffic and Parking Control Co Inc	White Curv-Flex Makers	1,887.44
	TransUnion Risk and Alternative Data Solutions Inc	April 2026 Background checks	349.90
	Tyco Fire & Security US Management Inc	301 S Maple Fire alarm monitoring 5/1-7/31/26	78.00
	UniFirst Corporation	Uniform Rental Services 4/22/26	288.04
		Uniform Rental Services 4/29/26	282.33
	UniFirst First Aid Corp	1700 W Central 4/21/26 AED Insp/First aid refill	259.57
		50 S Emerson 4/21/26 AED inspect AED gym	66.15
		111 E Rand 4/21/26 AED Inspection	26.46

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
001 General Fund (continued)			
	UniFirst First Aid Corp (continued)	911 Kensington 4/21/26 AED inspection	66.15
		2000 Kensington 4/21/26 AED Inspection	13.23
		1601 W Golf 4/21/26 AED Inspection	13.23
		1415 E Algonquin 4/21/26 AED inspection	13.23
		1711 W Algonquin 4/21/26 AED inspection	13.23
	United States Postal Service	EPS Postage - April 2026	6,265.71
	Village of Mount Prospect	Flex Sec 125 Deductions 5.7.26	14,810.32
	W. W. Grainger, Inc.	P100 respirators	192.64
		Leather gloves	99.70
	Warehouse Direct	Clasp envelopes	178.80
	White Cap LP	Sidewalk ADA panel	198.53
	Wilson Nurseries, Inc.	Perennials for various locations in the Village	6,585.65
	Wisconsin Department of Revenue	WI State Withholding April 2026	876.06
	Wolf, Lisa	On camera for MP Update 05/08/2026	200.00
	Work Zone Safety Inc	Traffic Control for Clock Tower Delivery 4/14/26	1,250.00
001 General Fund Total			\$ 1,286,568.17
020 Capital Improvement Fund			
	A Epstein and Sons International Inc	Kensington Road Shared-Use Path Ph1 Eng Services 3/28-4/24/26	\$ 2,384.99
	Albrecht Enterprises Inc	Demolition Services of 205 and 209 S Wille St partial 3/19/26	80,460.00
	Anderson Lock Company	Card Access Upgrade to RS2 System 4/20/26	2,460.00
	Christopher B. Burke Engineering Ltd	Algonquin Rd Path & Lighting Project Phase II eng 2/1-4/11/26	51,050.83
	Defranco Plumbing	Duplex Ejector pumps replace feed VH workout room 4/15/26	33,335.00
	Home Depot USA Inc	Parts and supplies	2,786.16
	Integrated Specialty Contractors	VH VMO Conf Room Ceiling tile	2,448.00
	Steiner Electric Company	VMO Conference Room light fixtures	110.28
020 Capital Improvement Fund Total			\$ 175,035.26
023 Street Improvement Construction Fund			
	Batteries Plus Holding Corporation	Bike Shelter Solar batteries West and East lots	\$ 806.72
	Illinois State Treasurer	Central Rd resurfacing 2/1/26	217,802.94
	Thomas Engineering Group LLC	Schoenbeck Resurfacing Project Phase III Const Eng 2/1-3/31/26	22,516.84
	Traffic and Parking Control Co Inc	SafePace Evol 12 solar powered speed feedback signs Wm St	8,715.00
023 Street Improvement Construction Fund Total			\$ 249,841.50
024 Flood Control Construction Fund			
	Copenhaver Construction Inc	Detention pond improvement retainer release	\$ 15,577.47
	Pizzo & Associates Ltd	Weller Creek Stream bank plant maint native bed maint 4/24/26	984.00
024 Flood Control Construction Fund Total			\$ 16,561.47
037 SMP TIF Fund			
	Chicago Title and Trust Company	Purchase Property 5/1/26 - 1601 E Algonquin	\$ 1,976,000.00
	Klein, Thorpe and Jenkins, LTD	Legal Services Through February 2026	2,175.00
		Legal Services Through March 2026	3,673.30
037 SMP TIF Fund Total			\$ 1,981,848.30
040 Refuse Disposal Fund			
	ICMA Retirement Trust - 457	MissionSquare 5.7.26	\$ 132.78
	Illinois Department of Revenue	IL State Withholding 5.7.26	621.27
	IMRF	IMRF - April 2026	4,238.34
	Internal Revenue Service	Federal Tax Liability 5.7.26	3,794.95
	International Union of Operating Engineers	IUOE PW Union Dues 5.7.26	165.09
	Nationwide Mutual Insurance Company	Nationwide 5.7.26	640.30
	Republic Services, Inc.	Municipal Refuse Disposal 4/1-4/30/26	16,002.80
		Refuse Disposal 4/1-4/30/26	273,778.45
	Service Sanitation Inc	Porta Potty & Hand Wash Station HHW Events 4/25/26	250.00

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
040 Refuse Disposal Fund (continued)			
	United States Postal Service	EPS Postage - April 2026	5,153.06
	Village of Mount Prospect	Flex Sec 125 Deductions 5.7.26	243.97
040 Refuse Disposal Fund Total			\$ 305,021.01
046 Foreign Fire Tax Board Fund			
	Comcast	5/1/26 - 5/31/26 Cable 2000 E Kensington Rd	\$ 110.59
		4/26/26 - 5/25/26 Cable 1415 Algonquin Rd	290.60
	Novak, Todd	Reimbursement Hotel/Conference Register Fees FDIC 4/22-4/26	586.39
	Shree Mt Prospect Inc	Coffee service for all stations 3/24/26	900.00
046 Foreign Fire Tax Board Fund Total			\$ 1,887.58
049 Prospect and Main TIF District			
	Klein, Thorpe and Jenkins, LTD	Legal Services Through February 2026	\$ 1,375.00
		Legal Services Through March 2026	5,025.20
049 Prospect and Main TIF District Total			\$ 6,400.20
050 Water and Sewer Fund			
	ACS State & Local Government Solutions	Illinois State Disbursement Unit 5.7.26	\$ 11.54
	Addison Building Material Co.	Tool tote	94.49
		Diagonal cutting blades	31.15
		Scissors for sampling kits	15.11
		Brass bushing	41.07
		Adjustable wrench	49.46
	American Water Works Assoc.	AWWA Membership 05/01/2026-04/30/2027	89.00
	Badger Meter Inc	Water Meters/Registers	3,172.53
		Water Meters/Registers	13,110.93
		Water Meters/Registers	1,641.69
		Water Meters/Registers	2,814.89
		Water Meters/Registers	5,159.09
		Monthly endpoints charges 4/2026 cellular backhaul 6/2026	4,332.36
	Batteries Plus Holding Corporation	Batteries PLC's/back up batteries at stations	1,363.80
	Baxter & Woodman, Inc.	Support services SCADA repair 4/3-4/17/26	1,680.00
		Well 16 rehab project 3/3-4/8/26	4,989.54
		Risk/Resilience Assessment 5 yr update 4/1-4/2/26	270.00
	Burns & McDonnell Engineering Co.	Final close out of Oakton water main project 3/31/26	262.72
	Commonwealth Edison	1651 W Algonquin 3/6-4/6/26 electric	1.57
	Conserv F/S, Inc.	Bags of grass seed mix	1,950.00
	Core & Main LP	Repair clamps	308.00
		Repair clamps	522.00
	DiMeo Bros Inc	Water Main Replacement Project April 2026	486,528.39
	Galis, Martin	Overhead sewer rebate 507 S WaPella 3/27/26	7,500.00
	Home Depot USA Inc	Parts and supplies	137.86
	ICMA Retirement Trust - 457	MissionSquare 5.7.26	2,383.97
	Illinois Department of Revenue	IL State Withholding 5.7.26	5,680.31
	IMRF	IMRF - April 2026	26,622.03
	Internal Revenue Service	Federal Tax Liability 5.7.26	36,300.08
	International Union of Operating Engineers	IUOE PW Union Dues 5.7.26	1,773.41
	Lauterbach & Amen, LLP	Audit Services rendered for FY2025	1,400.00
	Maxx Contractors Corp	Debris Hauling and Aggregate Material Delivery 4/24/26	1,379.51
	Metron-Farnier, LLC.	Water meter for Lion's Park redevelopment	10,092.61
		2 inch water meter	871.58
	Midwest Well Service, Inc.	Final Deep Well 16 Rehabilitation 3/31/26	77,717.30
	Miroslaw Swiec	Utility Refund - 402 N Main St	17.87
	Miskella, Lauren	Lead service line rebate for 500 We Go Trail 4/13/26	10,000.00
	Mobileair Inc	OSHA required annual audio-metric testing 4/10/26	827.50
	Nationwide Mutual Insurance Company	Nationwide 5.7.26	1,736.16
	State Industrial Products Corporation	5/1/26 Wastewater FOG treatment program	922.42
	Suburban Laboratories, Inc.	Water samples testing 4/2-4/29/26	1,971.96

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
050 Water and Sewer Fund (continued)			
	UniFirst Corporation	Uniform Rental Services 4/22/26	115.21
		Uniform Rental Services 4/29/26	112.93
	United States Postal Service	EPS Postage - April 2026	6,602.92
	Village of Mount Prospect	Flex Sec 125 Deductions 5.7.26	904.17
	W. W. Grainger, Inc.	B-box sockets	128.46
		VFD Filters for pump houses	168.00
	Ziebell Water Service Products	Fire hydrant wrench	122.00
		Brass for water service repair	769.38
		Hydrant repair parts hydrant hit Elmhurst rd	442.00
		Hydrant repair parts	480.00
050 Water and Sewer Fund Total			\$ 725,618.97
051 Village Parking System Fund			
	AT & T Corp.	3/20-4/19/26 Phone Maple Deck	\$ 716.74
	Comcast	Internet Services 301 S Maple from 5/4-6/3/26	240.97
	Constellation NewEnergy, Inc.	3/12-4/13/26 301 S Maple electricity	836.65
	Multisystem Management Company	Custodial Services for all Buildings 5/1/26	1,048.44
	Patriot Pavement Maintenance	Crack sealing services and pavement sealing 4/28/26 partial	13,386.50
051 Village Parking System Fund Total			\$ 16,229.30
052 Parking System Revenue Fund			
	Multisystem Management Company	Custodial Services for all Buildings 5/1/26	\$ 349.48
	Patriot Pavement Maintenance	Crack sealing services and pavement sealing 4/28/26 partial	15,200.75
052 Parking System Revenue Fund Total			\$ 15,550.23
060 Vehicle Maintenance Fund			
	Advance Stores Company, Inc.	628 Engine mounts	\$ 111.98
	Aetna Truck Parts	Brakes pads for 523	206.00
		Mud flaps for stock	88.48
	Al Warren Oil Co Inc	Diesel fuel April 2026	33,201.97
	Amazon Capital Services	535 Radio antenna adapters	69.93
		Lower bottom seats 527 Ambulance	129.38
		2725 Electrical silicone for circuit boards	17.00
	Arlington Heights Ford	2707 Seat belt	201.35
		606 Trans gasket and stock	42.50
		606 Steering wheel	380.00
		Credit 610 4539 hinge return	(200.31)
	Atlas Bobcat Inc.	Road grinding tips for bobcat grinder	288.25
	Chicago Parts & Sound LLC	Core credit for starter	(35.00)
		Stock filters	148.50
		Stock filters	133.83
		Stock filters	57.68
		326 Battery	170.94
		Filters for stock	373.08
		Battery cores Credit	(33.00)
	Dave & Jim's Auto Body Inc	640 Alignment 4/22/26	65.00
	Elliott Auto Supply Co, Inc.	309 Starter	238.20
		Gloves for shop	29.98
		Gloves for stock	245.78
	Everclean Group LLC	Car washes April 2026	721.00
	FORCE America Distributing LLC	PTO switch for 2734	106.03
	Foster Coach Sales Inc.	Liquid spring complete pump assembly	2,980.34
	Genuine Parts Company Inc	628 Axle shafts	195.75
		Corrosive inhibitor	30.98
	ICMA Retirement Trust - 457	MissionSquare 5.7.26	2,820.73
	Illinois Department of Revenue	IL State Withholding 5.7.26	1,729.65
	Illinois Recovery Group, Inc.	Parts washer service for shop 4/6/26	160.00
	IMRF	IMRF - April 2026	9,303.60

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April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
060	Vehicle Maintenance Fund (continued)		
	Internal Revenue Service	Federal Tax Liability 5.7.26	10,295.15
	International Union of Operating Engineers	IUOE PW Union Dues 5.7.26	758.26
	Interstate Power Systems, Inc.	Filters for stock	529.62
	MacQueen Equipment LLC	514 Water level light gauge	292.35
		Magnets for rollup door switches	214.25
	Napleton Arlington Heights Motors Inc	640 Oil Cooler hose	44.56
	Nationwide Mutual Insurance Company	Nationwide 5.7.26	22.50
	Nichols, Keith	Reimbursement for ASE Certification Tests 4/24/26	220.00
	Northwest Trucks, Inc.	522 Serp Belt	38.99
	PreCise MRM LLC	AVL Monthly Data Charges March 2026	520.00
	Professional Finish Inc.	Wash bay supplies	499.40
	Redistrip Company	4533A sand blast trailer	2,000.00
	Rush Truck Centers of Illinois, Inc.	Stock filters	585.03
		Door hinges for 4523	51.66
	Single Source, Inc.	Tape for shop	151.08
	Tennant Sales and Service Company	Small Zamboni VM check valve	37.60
	Terrace Supply Company	Gas tank rentals/gas needed through 4/30/26	36.00
	UniFirst Corporation	Gloves for shop	171.05
		Gloves for shop	20.61
	Village of Mount Prospect	Flex Sec 125 Deductions 5.7.26	223.12
	West Side Tractor Sales	Check valve for Hyd tank 4516	398.37
		Actuator for 4564 Mini loader	1,024.62
	Whitmore Manufacturing LLC	Grease for stock	533.93
060	Vehicle Maintenance Fund Total		\$ 72,647.75
061	Vehicle Replacement Fund		
	Amazon Capital Services	Dry deck for new Tower 535	\$ 1,337.44
	Arlington Heights Ford	4539 New floor mats	105.00
	Bedliners of Bartlett	New 4528 Dump Undercoating and rustproofing 4/9/26	900.00
	CDS Office Systems, Inc.	3/31/26 Squad conversion equipment	1,986.00
	Currie Motors	Ford Transit Cutaway van with KUV Kanphade body	74,886.00
	MacQueen Equipment LLC	535 Tool holders for new tower	2,215.59
	McMaster-Carr Supply Co	Foot loops new 535	51.45
	Suburban Accents Inc	4/29/26 Squad conversion P11	995.00
	Triton Signal USA	Traffic stick for new 4539	262.76
061	Vehicle Replacement Fund Total		\$ 82,739.24
063	Risk Management Fund		
	Favia, Joseph	PSEBA Reimbursement - May 2026	\$ 663.11
	Intergovernmental Per.ben.coop	IPBC - May 2026	855,234.02
	Mount Prospect Park District	Employee Wellness - March/April 2026	144.00
	Mount Prospect Public Library	IMRF Health Insurance Deductions - August 2025	2,687.97
		IMRF Health Insurance Deductions - September 2025	2,687.97
		IMRF Health Insurance Deductions - October 2025	2,687.97
		IMRF Health Insurance Deductions - November 2025	2,687.97
		IMRF Health Insurance Deductions - December 2025	2,666.74
		IMRF Health Insurance Deductions - January 2026	2,666.74
		IMRF Health Insurance Deductions - February 2026	2,666.74
		IMRF Health Insurance Deductions - March 2026	2,666.74
		IMRF Health Insurance Deductions - April 2026	2,666.74
		IMRF Health Insurance Deductions - May 2026	2,666.74
	Ricker, Jeffrey	PSEBA Reimbursement - April 2026	663.11
063	Risk Management Fund Total		\$ 883,456.56
073	Escrow Deposit Fund		
	3D Brick Paving	Refund Escrow Permit #RB260327 (603 Pine)	\$ 100.00
	A-1 Sewer and Water Contractors	Refund Escrow Permit #RB260198 (306 Kenilworth)	100.00
	ABC Plumbing Heating Cooling	Refund Escrow Permit #RB260266 (12 Audrey)	100.00

VILLAGE OF MOUNT PROSPECT

List of Bills

April 29, 2026 - May 12, 2026

Fund	Vendor Name	Invoice Description	Amount
073	Escrow Deposit Fund (continued)		
	BA Solutions	Refund Escrow Permit #CB250305 (1490 Elmhurst)	200.00
	Ball, Cindy	Refund Escrow Permit #RB240087 (1717 Myrtle)	100.00
	Barruffi, Bruno	Refund Escrow Permit #RB260455 (3 N Elm)	100.00
	Bedell Builders Inc	Refund Escrow Permit #CB260090 (1 W Rand)	500.00
	Bubb, Aaron	Refund Escrow Permit #RB260742 (1303 Ironwood)	100.00
	Complete Construction of IL Inc	Refund Escrow Permit #RB260012 (1016 Arbor)	150.00
	Dakota Evans Restoration	Refund Escrow Permit #CB250313 (11 Wille)	300.00
	De Loera Concrete Inc	Refund Escrow Permit #RB251299 (2009 Ivy)	100.00
	DeLoera Concrete	Refund Permit Fee #RB26-000457	100.00
	DLT Concrete LLC	Refund Escrow Permit #RB260381 (516 Lois)	100.00
	GCPPro LLC	Refund Escrow Permit #CB260001 (2380 Elmhurst)	100.00
	Ginsburg, David	Refund Escrow Permit #RB260345 (240 Hatlen)	150.00
	Gridline Electric	Refund Escrow Permit #RB260512 (210 Russel)	100.00
	GS Construction & Remodeling	Refund Escrow Permit #RB251813 (17 Marcella)	250.00
	H2O Plumbing & Sewer Services	Refund Escrow Permit #RB260600 (715 Fairview)	100.00
	Hamburg, Jason	Refund Escrow Permit #RB260156 (1609 Greenwood)	100.00
	HandyManny Custom Window Well Covers	Refund Escrow Permit #RB260576 (1907 Seneca)	100.00
	J&S Plumbing Inc	Refund Escrow Permit #RB260736 (409 Lonquist)	100.00
	Kerr Mechanical Corp	Refund Escrow Permit #RB260571 (707 Edgewood)	100.00
	Khorkin Tech Inc	Refund Escrow Permit #RB260297 (1113 Spucewood)	100.00
	Krol, Adam & Isabella	Refund Escrow Permit #RB260407 (909 Waverly)	250.00
	Luetlich, Trenton	Refund Escrow Permit #RB260596 (811 Emerson)	100.00
	MG Remodeling Services Corp	Refund Escrow Permit #RB260324 (715 Eastwood)	100.00
	MME Construction & Services Inc	Refund Escrow Permit #RB260477 (1602 Willow)	100.00
	Mount Prospect Public Library	2026 PPRT 3rd Allocation	6,272.22
	Perma Seal Basement Systems	Refund Escrow Permit #RB260020 (1823 Azalea)	100.00
	Permidt Engineering LTD	Refund Escrow Permit #RB260697 (712 Noah)	100.00
	Pivotal Home Solutions	Refund Escrow Permit #RB260050 (409 I-Oka)	100.00
	Prutnikov, Olga	Refund Escrow Permit #RB260270 (1440 Bridgeport)	100.00
	Ricks Sewer & Drain	Refund Escrow Permit #RB260388 (316 Emerson)	100.00
		Refund Escrow Permit #RB260389 (516 Pine)	100.00
		Refund Escrow Permit #RB260427 (240 Hatlen)	100.00
	Scaravalle Property Services	Refund Escrow Permit #RB260422 (704 Eastwood)	100.00
	Szymczak, Walter	Refund Escrow Permit #RB260174 (104 Eastwood)	100.00
	Top Notch Trim Inc	Refund Escrow Permit #RB250948 (205 Withorn)	650.00
	Trend Building Services	Refund Escrow Permit #CB260038 (1500 Dempster)	200.00
	VKR Enterprises	Refund Escrow Permit #RB260626 (903 Greenfield)	100.00
	Xclusive Concrete & Brick Paving	Refund Escrow Permit #RB251533 (311 Pine)	100.00
	Zahradnicek, Janusz	Refund Escrow Permit #RB260434 (707 Noah)	250.00
073	Escrow Deposit Fund Total		\$ 12,272.22
Grand Total			\$ 5,831,677.76



Item Cover Page

Subject	A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENTS WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF THE MELAS-MEADOWS PEDESTRIAN BRIDGE
Meeting	May 19, 2026 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$1,441,385.85
Budget Source	Capital Improvements Fund
Category	VILLAGE MANAGER'S REPORT
Type	Action Item

Information

Bids for the construction of the Melas/Meadows Pedestrian Bridge were opened by the Illinois Department of Transportation (IDOT) on April 24, 2026.

The proposed pedestrian bridge will span Northwest Highway (US 14) and the adjacent Union Pacific (UP) Railroad tracks. The pedestrian bridge will be constructed at the northeast corner of Melas Park and connect to the southwest portion of Meadows Park (see attached location map).

Approximately 17,000 vehicles travel along Northwest Highway daily, and the Union Pacific Northwest Line experiences 70+ freight and commuter trains on a daily basis. The closest pedestrian crossing to the project location is approximately 2/3 of a mile away at Central Road. This limitation discourages residents from biking and walking in Mount Prospect and the surrounding communities. The proposed pedestrian bridge will improve safety for those wanting to visit the parks as well as other local and regional destinations. It will also provide a key link to the existing bikeway system and expand opportunities for alternative modes of transportation in Mount Prospect.

The custom-designed steel truss bridge will be 15' wide in its outer dimension and will have a 12' wide usable deck between protective railings on each side. The span is 206' long and will reach across the entire width of UP's property (tracks) and US 14 – Northwest Highway. There are 500' long, 10' wide ramps on either side of the bridge deck transitioning to a path network in Melas Park and a sidewalk in Meadows Park. The project will be fully ADA (Americans with Disabilities Act) compliant and include lighting and landscaping.

The Village initiated the project by completing a Phase I Preliminary Engineering study with the services of an engineering consultant. The findings of this study were approved by IDOT in August 2022. This phase was partially funded by an Invest in Cook grant from Cook County.

Participants in the Phase I study included the Metropolitan Water Reclamation District of Greater Chicago, the Illinois Department of Transportation (IDOT), Union Pacific Railroad (UPRR), the Illinois Commerce Commission (ICC), the Federal Highway Administration (FHWA), the Mt. Prospect Park District, the Arlington Heights Park District, Mount Prospect School District 57, High School District 214, the Village of Arlington Heights, the Cook County Department of Transportation and Highways, and the Village of Mount Prospect.

A Phase II Design Engineering contract was approved by the Village Board in November 2023. This phase was partially funded by a federal Community Project Funding grant from Congressman Mike Quigley and an Illinois Transportation Enhancement Program (ITEP) grant. Final construction plans and specifications were completed in March 2026.

The Village has also received grant commitments from the Surface Transportation Program (STP-Shared), and the Illinois Commerce Commission Grade Crossing Protection Fund (ICC-GCPF) for Phase III Construction and Phase III Construction Engineering. **To date, the Village has secured \$10,801,833.50 in County, State, and Federal funding for all phases of work.**

The project was let by IDOT through their formal bidding process. It was published in the IDOT Transportation Bulletin and bids were opened on April 24, 2026. Eight contractors were listed as authorized bidders and three contractors submitted a bid. The bids ranged from a low of \$10,744,242.85 from Dunnet Bay Construction Company to a high of \$12,862,045.85 from Granite Construction Company.

Below is a summary of the bids:

Bidders	Total Bid
Dunnet Bay Construction Company	\$10,744,242.85
Lorig Construction Company	\$11,802,034.97
Granite Construction Company	\$12,862,045.85
<i>Engineer's Estimate</i>	<i>\$8,763,336.00</i>

The low bid of \$10,744,242.85 is \$1,980,906.85 (22.6%) above the Engineer's Estimate.

At the time of letting, the estimated cost of Construction was \$8,763,336.00 and the cost of

Construction Engineering was \$856,458.00 (Note: The Village Board approved a Construction Engineering contract with Ciorba Group at the September 16, 2025, Village Board Meeting). The total amount for Phase III Construction, including both Construction and Construction Engineering, was estimated to be \$9,619,794.00.

At the time of letting, the Village had been awarded \$7,238,370.00 in grant funding for Construction and \$732,282.00 in grant funding for Construction Engineering. The total grant funding was \$7,970,652.00, representing 83% of the project cost.

Also, at the time of letting, the anticipated Village share of costs was \$1,524,966.00 for Construction and \$124,176.00 for Construction Engineering. The total Village share was estimated to be \$1,649,142.00, representing 17% of the project cost.

The actual low bid, as read at the April 24th IDOT bid opening, is \$10,744,242.85. Combined with the Construction Engineering contract of \$856,458.00, the total amount for Phase III Construction is now \$11,600,700.85. With the Village having to cover construction costs above the estimate, the total Village share increased to \$3,630,048.85, or 31% of the project cost.

After several post-bid opening meetings and discussions with the Northwest Municipal Conference, IDOT, and the Chicago Metropolitan Area for Planning (CMAP), staff were able to secure an additional \$2,188,663.00 in Federal Surface Transportation Program (STP) — shared funding. The Village has now been awarded \$9,427,033.00 and \$732,282.00 in grant funding for Construction and Construction Engineering, respectively. **The total grant funding is now \$10,159,315.00, representing 88% of the project cost.**

With the additional federal funding, the local share is now \$1,317,209.85 and \$124,176.00 for Construction and Construction Engineering, respectively. **The total local share is now \$1,441,385.85, representing 12% of the project cost.**

Grant Funding

ITEP is administered by IDOT using a combination of federal and state funds to improve multi-modal transportation such as walking and biking in Illinois. The Village has been awarded \$3,000,000.00 in ITEP funding for Construction and Construction Engineering. The program requires a minimum 20% local match, equaling \$750,000.00.

The STP-Shared is administered by CMAP using federal funds to enhance safety, efficiency and connectivity to Illinois' transportation system. The Village was originally awarded a \$2,033,824.00 grant for Phase III Construction in 2023, representing 39.3% of the construction cost estimate at the time. After the letting, CMAP agreed to an additional \$2,188,663.00 to reestablish the 39.3% share of the construction cost. The STP-Shared amount is now \$4,222,487.00. The program does not require a minimum local share.

The Illinois Commerce Commission – Grade Crossing Protection Fund (ICC-GCPF) is administered by IDOT using state funds to improve rail safety in Illinois. The Village has been awarded \$3,000,000.00 in ICC-GCPF funding for Construction and Construction Engineering. The program does not require a minimum local share.

Discussion

The low bid from Dunnet Bay Construction Company is 22.6% above the Engineer's Estimate

of Cost established in January 2026. In conversations with both Ciorba Group and the contractor, the higher than anticipated construction cost is attributed to multiple factors. First, the increase is partially due to rising material costs such as steel and aluminum, as well as a sharp rise in fuel costs over the last few months with uncertainty about future costs.

A second factor is an unanticipated surcharge in concrete costs to facilitate winter protection. The contractor indicated that contract time constraints could create a requirement to pour concrete during the winter in order to complete the project on time. Pouring concrete in cold weather requires special, more expensive, protection to allow for proper curing. IDOT will consider extending the contract deadline to avoid winter work as a possibility. This would be an approximate \$300,000.00 savings and still allow the project to be completed in 2027.

A third factor contributing to the higher than anticipated construction cost is the complexity in the fabrication and installation of the railing system. The railing is currently designed as a side mount with special finishing. Moving to a deck-mounted system and utilizing power coating in lieu of galvanizing would be an approximate \$250,000.00 savings without compromising safety or aesthetics. IDOT and the contractor have indicated this would be an acceptable alternative should the Village choose.

Staff has concluded that re-bidding the project will not garner greater interest from bidders or lower bid prices.

Staff also spoke with the contractors who held plans but did not bid. Discussions indicated that the project size and complexity as well as current workload prevented more bids. These contractors also indicated that had they submitted a bid, their cost would not have been competitive with the low bid submitted by Dunnet Bay.

In addition, material and fuel costs are both expected to continue to rise and further delaying construction would likely result in higher labor rates.

Further, redesign of the plans and specifications would require additional engineering costs. In addition, the time required to redesign and approve plans by the Village and IDOT could jeopardize existing grant funding.

Dunnet Bay Construction Company is well-qualified to complete the project. They are approved by IDOT as a qualified bridge and highway contractor. Recent work includes a new vehicle bridge over the Fox River for the Kendall County Highway Department, replacement of five decorative vehicle and pedestrian bridges for the University of St Mary of the Lake in Mundelein, rehabilitation to bridge decks on the Kennedy Expressway (I-90) at I-94, and ongoing replacement of bridge decks on IL-53 in the northwest suburbs.

Agreements

At this time, IDOT requires the Village to enter into two agreements. The first is a Joint Funding Agreement because of the use of federal funds for Construction. IDOT will pay all Construction invoices directly to the contractor. IDOT will invoice the Village for the local share only. Signing these agreements effectively demonstrates concurrence with the IDOT bid results and will award the project to Dunnet Bay Construction Company of Glendale Heights, Illinois.

The second agreement is a Local Public Agency Engineering Services Agreement because of the use of federal funds for Construction Engineering. The Village will pay all Construction Engineering invoices directly to Ciorba Group and seek reimbursement from IDOT for the

federal share of the contract.

Please note that these agreements do not reflect current grant funding levels or Village share numbers. These agreements were prepared by IDOT prior to bid letting and reference pre-bid letting funding. Pursuant to IDOT practice, these agreements must be signed by the Village as is. The agreements will be amended at a later date after IDOT executes the construction contract with Dunnet Bay.

Alternatives

1. Pass a resolution authorizing the Mayor to sign the Joint Funding Agreement and Local Public Agency Engineering Services Agreement for the Melas-Meadows Pedestrian Bridge Project.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board pass a resolution authorizing the Mayor to sign the IDOT Joint Funding Agreement and the IDOT Local Public Agency Engineering Services Agreement for the Melas-Meadows Pedestrian Bridge Project.

Attachments

1. Location Map
2. Melas-Meadows Bridge Renderings
3. M-M Bridge Funding Table
4. LPA resolution
5. IDOT Engineering Services Agreement
6. IDOT Joint Funding Agreement



LOCATION MAP

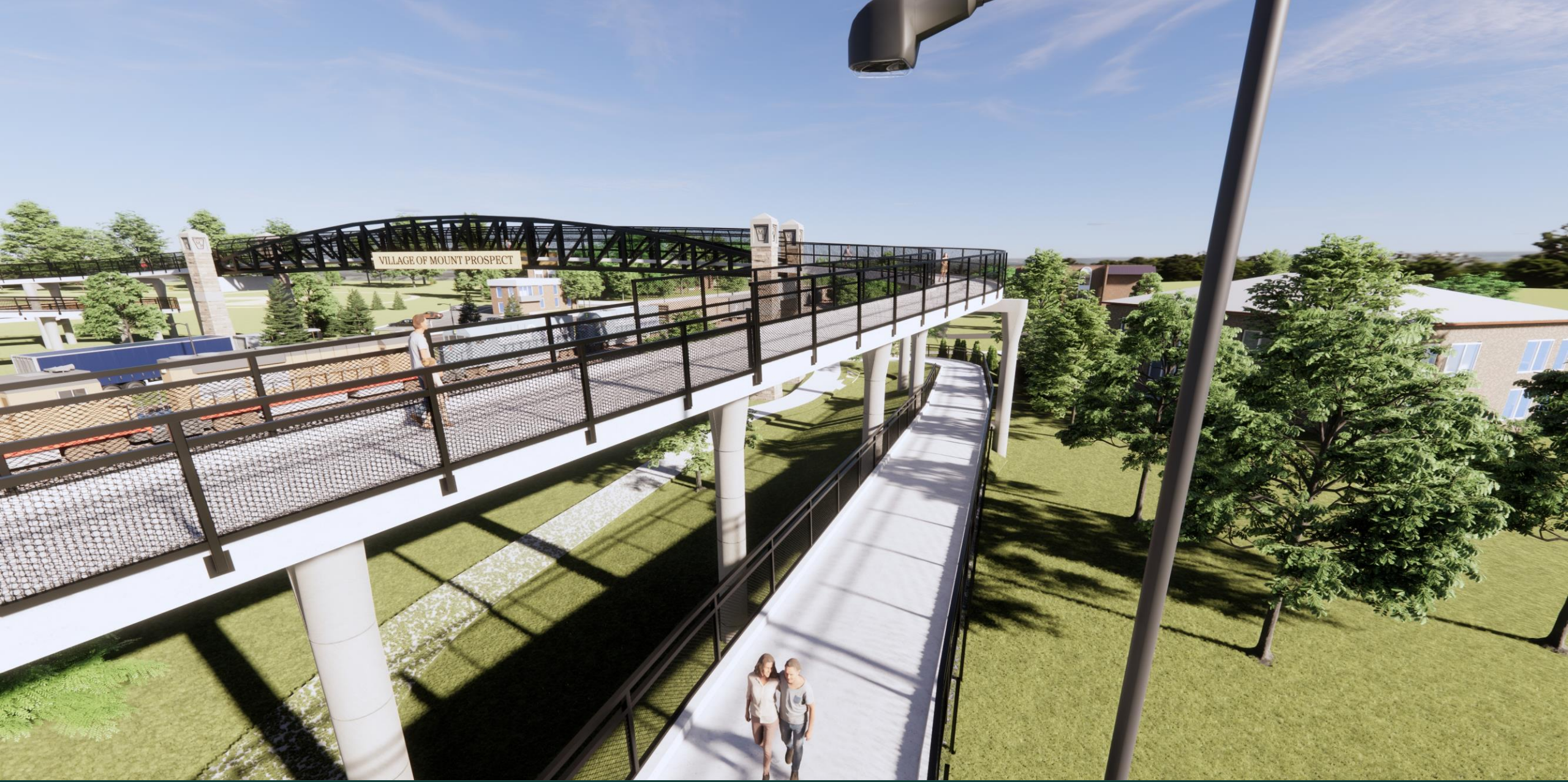
Melas-Meadows Pedestrian Bridge



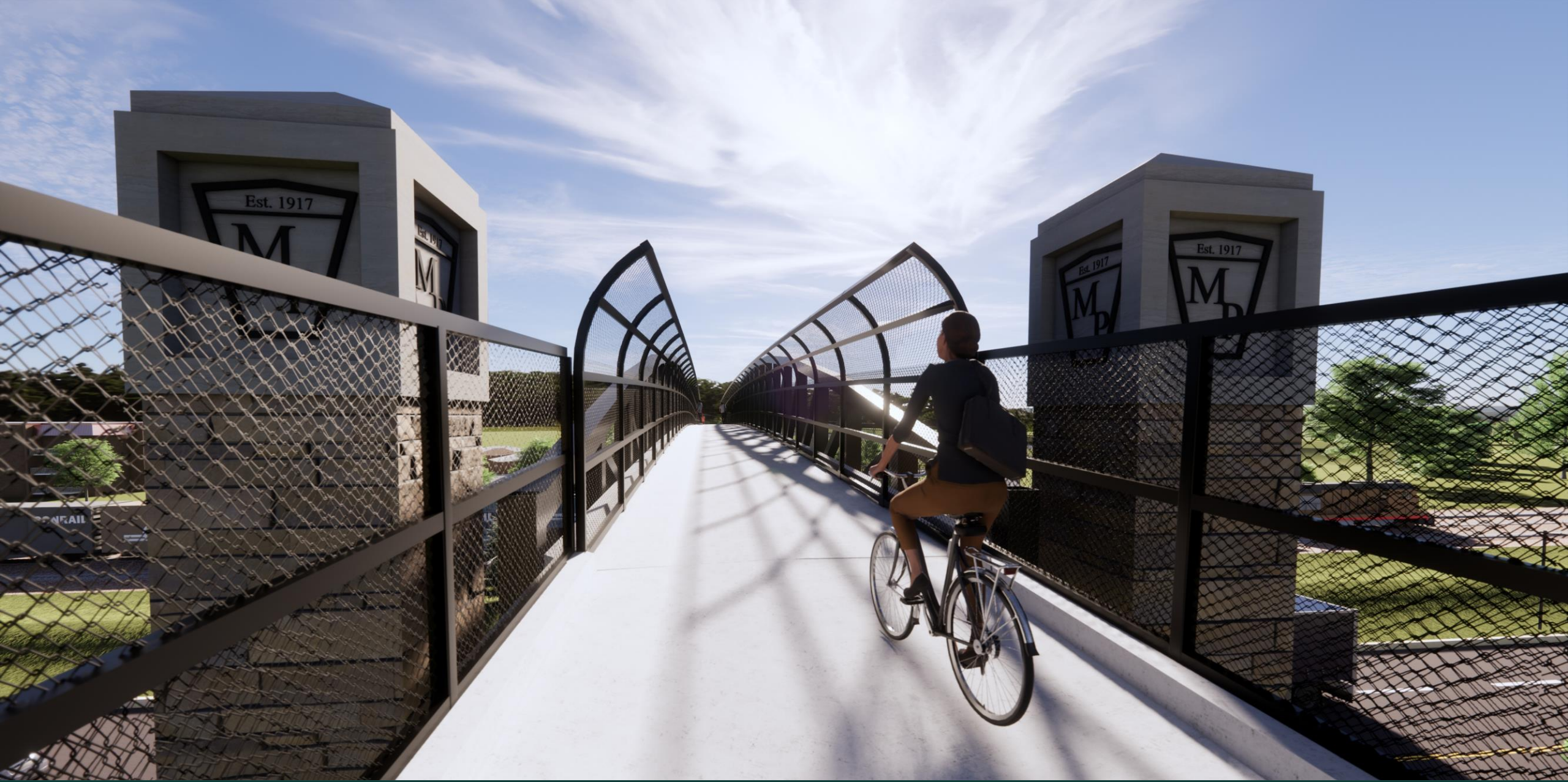












Melas-Meadows Pedestrian Bridge
Funding Tables
05.13.2026

Table 1

All Phases	Total Cost	Grant Funding					Village Cost
		Invest in Cook Participation	ITEP Participation	STP-Shared Participation	Congressional Legislative Add-On	ICC Grade Crossing Protection Fund	
Phase I Preliminary Engineering	\$123,893.00	\$61,946.50	\$0.00	\$0.00	\$0.00	\$0.00	\$61,946.50
Phase II Design Engineering	\$725,716.00	\$0.00	\$63,172.00	\$0.00	\$517,400.00	\$0.00	\$145,144.00
Construction	\$10,744,242.85	\$0.00	\$2,440,124.00	\$4,222,487.00	\$0.00	\$2,764,422.00	\$1,317,209.85
Phase III Construction Engineering	\$856,458.00	\$0.00	\$496,704.00	\$0.00	\$0.00	\$235,578.00	\$124,176.00
Total	\$12,450,309.85	\$61,946.50	\$3,000,000.00	\$4,222,487.00	\$517,400.00	\$3,000,000.00	\$1,648,476.35

Table 2

Remaining Phases	Total Cost	Grant Funding	Village Cost
Construction	\$10,744,242.85	\$9,427,033.00	\$1,317,209.85
Phase III Construction Engineering	\$856,458.00	\$732,282.00	\$124,176.00
Total	\$11,600,700.85	\$10,159,315.00 88%	\$1,441,385.85 12%

Table 3

Additional Costs & Liabilities	Total Cost	Grant Funding	Village Cost
UPRR Easement Cost	\$75,990.00	\$0.00	\$75,990.00
Easement Acquisition	\$15,000.00	\$0.00	\$15,000.00
UPRR Material & Force Account Estimate	\$95,000.00	\$0.00	\$95,000.00
Total	\$185,990.00	\$0.00 0%	\$185,990.00 100%

LPA APPROPRIATION RESOLUTION

A RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENTS WITH THE STATE OF ILLINOIS AND THE VILLAGE OF MOUNT PROSPECT APPROPRIATING FUNDS FOR CONSTRUCTION AND PHASE III ENGINEERING OF THE MELAS-MEADOWS PEDESTRIAN BRIDGE

WHEREAS, the Village of Mount Prospect endeavors to construct a pedestrian bridge over the Union Pacific railroad tracks and US 14 (Northwest Highway) connecting Melas Park and Meadows Park; the project including approach ramps, stairs, sidewalk, lighting and landscaping; and known to the Illinois Department of Transportation as Section Number 21-00174-00-BR; and

WHEREAS, the Construction and Phase III Engineering costs of said improvement have necessitated the use of federal funds; and

WHEREAS, the use of federal funds requires a Joint Funding Agreement for Construction Work with the Illinois Department of Transportation; and

WHEREAS, the Village of Mount Prospect received seven million, two hundred thirty-eight thousand, three hundred seventy dollars (\$7,238,370) and seven hundred thirty-two thousand, two hundred eighty-two dollars (\$732,282) at the time of letting in Surface Transportation Program (STP-Shared) funding, Illinois Transportation Enhancement Program (ITEP) funding, and Illinois Commerce Commission Grade Crossing Protection funding for Construction and Phase III Engineering, respectively, of said Melas-Meadows Pedestrian Bridge, as stipulated in the Agreement accepted by IDOT at the time of letting and now requiring execution by the Mayor as written; and

WHEREAS, the federal fund source requires a match of local funds to fulfill the total amount at the time of letting of eight million, seven hundred sixty-three thousand, three hundred thirty-six dollars (\$8,763,336) and eight hundred fifty-six thousand, four hundred fifty-eight dollars (\$856,458) for Construction and Phase III Engineering, respectively, as stipulated in the Agreement accepted by IDOT at the time of letting and now requiring execution by the Mayor as written; and

WHEREAS, the Village has received two million, one hundred eighty-eight thousand, six hundred sixty-three dollars (\$2,188,663) in additional Surface Transportation (STP-Shared) funding for Construction after letting to be used toward the federal share of the actual contract amount of ten million, seven hundred forty-four thousand, two hundred forty-two dollars and eighty-five cents (\$10,744,242.85); and

WHEREAS, the Village will execute a future Amendment to the Agreement reflecting the actual Construction contract amount and additional federal funding and revised local share.

NOW, THEREFORE, BE IT RESOLVED that the Village of Mount Prospect authorizes one million, five hundred twenty-four thousand, nine hundred sixty-six dollars (\$1,524,966) and one hundred twenty-four thousand, one hundred seventy-six dollars (\$124,176) for Construction and Phase III Engineering, respectively, as stipulated in the Agreement accepted by IDOT at the time of letting, or as much of such sum as may be needed to match federal funds in the completion of Construction and Phase III Engineering of the aforementioned project known as Section Number 21-00174-00-BR.

BE IT FURTHER RESOLVED that a future Amendment will reflect the local share to be one million, three hundred seventeen thousand, two hundred nine dollars and 85 cents (\$1,317,209.85) and one hundred twenty-four thousand, one hundred seventy-six dollars (\$124,176) for Construction and Phase III Engineering, respectively.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute the above-mentioned Agreement and future Amendment and any other such documents related to advancement and completion of said project.

Passed this _____ day of _____, 2026.

(SEAL)

APPROVED:

Mayor

ATTEST:

Village Clerk



Local Public Agency Engineering Services Agreement

Using Federal Funds? Yes No

Agreement For
Federal CE

Agreement Type
Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Mount Prospect	Cook	21-00174-00-BR	C-91-204-23
Project Number	Contact Name	Phone Number	Email
V5IJ(045)	Matt Lawrie	(847) 870-5640	MLawrie@mountprospect.com

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Northwest Highway	Minor Arterial	4.65	4.65
Location Termini			Add Location
Waterman Avenue			Remove Location
Project Description			
New shared use path pedestrian bridge crossing US-14 (Northwest Highway) and UPRR connecting Melas Park and Meadows Park			

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> MFT/TBP	<input checked="" type="checkbox"/> State	<input checked="" type="checkbox"/> Other	Local
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> MFT/TBP	<input checked="" type="checkbox"/> State	<input checked="" type="checkbox"/> Other	Local

AGREEMENT FOR

Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Ciorba Group	Michael Kowalski	(312) 515-3292	Mkowalski@ciorba.com
Address	City	State	Zip Code
8725 West Higgins Road, Suite 600	Chicago	IL	60631

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- Regional Engineer: Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
- Resident Construction Supervisor: Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT.
- In Responsible Charge Contractor: A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awards.

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)
- BC775
- BC776
- Work Breakdown

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
 - (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
 - (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
 - (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
 - (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

- (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- (b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Lump Sum
- Specific Rate
- Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,
 DC is the total Direct Cost,
 OH is the firm's overhead rate applied to their DL and
 FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds \$1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

- 1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
- 2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- 3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
 The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
- 4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
- 5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the

suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and

- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 12. For Construction Engineering Contracts:
 - (a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.
 - (b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
 - (c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
 - (d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.
 - (e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Ciorba Group	36-252-5351	\$830,480.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Soil and Material Consultants	36-309-4075	\$25,978.00
Subconsultant Total		\$25,978.00
Prime Consultant Total		\$830,480.00
Total for all work		\$856,458.00

AGREEMENT SIGNATURES

Attest: The Local Public Agency Type of Local Public Agency

By (Signature & Date)

By (Signature & Date)

Local Public Agency Local Public Agency Type Clerk

Title

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name
Attest:

By (Signature & Date)

By (Signature & Date)

Title

Title

For information about IDOTs collection and use of confidential information review the department's [Identity Protection Policy](#).

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Mount Prospect	Ciorba Group	Cook	21-00174-00-BR

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

1. Construction Observation
 - a. Construction Observation Services
 - i. Provide full-time construction observation. Estimated time on site is 28 weeks at 50 hours per week for the Assistant RE, 30 hours per week for the Resident Engineer. A part time inspector will assist the team during heavier production periods with an estimated time of 14 weeks at 45 hours per week.
 - ii. Construction will be monitored for conformance with the contract documents and IDOT standards.
 - iii. Daily documentation will include Daily Reports of the quantities and calculations of the work completed, daily diaries detailing the manpower, equipment and work completed, and daily photos of the work. Final cost projections will also be maintained throughout the project for budgeting use.
 - iv. Public involvement of the construction staff with stakeholders.
 - v. Coordination with UPRR, MWRD and IDOT.
 - vi. Shop Drawing and Submittal Review will be completed by the construction staff with assistance by Ciorba's structural staff.
 - vii. Ciorba's Survey Department will complete QA of the contractor's layout throughout the project.
 - b. Construction Project Close-Out
 - i. Maintain punch list of construction items that require correction before final acceptance of the project and provide it to the Contractor.
 - ii. Verify completion of punch list items and notify the Contractor of any incomplete items.
 - iii. After the punch list is completed, site inspections will be conducted by Ciorba with the IDOT and the Contractor. Any concerns identified at the walk-through will be resolved prior to acceptance of the improvement.
 - iv. The closeout process continues with the preparation of final documentation papers for project acceptance by the Village and IDOT. This includes all material certifications, testing reports and final quantity measurements.
 - c. Public Relations Video
 - i. A PR Consultant will develop a video detailing the construction sequence, schedule and means and methods. The video will be used on the Village's website and other media sources to inform the public of the projects expectation.
2. Project Management and Administration
 - i. Invoices and Budget
 - ii. Project E-Blast Development and maintenance.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Mount Prospect	Ciorba Group	Cook	21-00174-00-BR

**EXHIBIT B
PROJECT SCHEDULE**

Estimated time to complete the project: 196 Days
 Anticipated Start Date: July 1, 2026
 Anticipated Completion Date: August 20th, 2027
 Anticipated Completion of Punch List: September 3rd, 2027
 Anticipated Completion of Closeout: December 31st, 2027

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Mount Prospect	Ciorba Group	Cook	21-00174-00-BR

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, Due date of submittal: 07/11/25

Method(s) used for advertisement and dates of advertisement

Village Website, Demandstar-06/17/2025

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria	Weighting
Project Understanding and Technical Approach	30%
Similar Project Experience	25%
Project Team Capabilities	25%
IDOT Prequalification Status	10%
Overall Completeness of Submittal	10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Selection committee (titles) for this project

Director of Public Works, Village Engineer, Project Engineer

Top three consultants ranked for this project in order

1	Ciorba Group
2	Christopher Burke Engineering
3	Thomas Engineering

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Mount Prospect	Ciorba Group	Cook	21-00174-00-BR
16 LPA is a home rule community (Exempt from QBS).			<input type="checkbox"/> <input checked="" type="checkbox"/>

WORK BREAKDOWN STRUCTURE



Activity		Grand Total	Project Manager II	Structural Project Engineer	Engineer IV	Senior Technician	Administrative Services	
TOTAL		4406	1270	144	2702	280	10	
8.	Construction Engineering / Administration	Task Total:	4366	1230	144	2702	280	10
	0810 Construction Startup	Subtotal:	266	122	144			
	Review Plans, Specifications and Contract Documents		80	40	40			
	Site Visit with Contractor		32	16	16			
	Utility Coordination Including On-site Meetings		100	60	40			
	Set Up Project Documentation		40		40			
	Pre-Construction Conference Preparation		8	4	4			
	Pre-Construction Conference Attendance		4	2	2			
	Pre-Construction Conference Meeting Minutes		2		2			
	0820 Construction Observation / Documentation	Subtotal:	2986	860	2126			
	Resident Engineer (28 weeks x 5 days/week 6 hrs/day + 10 Sat x 2 hrs/Sat)		860	860				
	Construction Engineer(s) (28 weeks x 5 days/week x 10 hrs/day + 10 Sat x 8 hrs/Sat) x 1 Eng		1480		1480			
	Construction Engineer (s) (14 weeks x 5 days/week x 9 hrs/day + 2 Sat x 8 hrs/Sat) x 1 Engine		646		646			
	0830 Construction Close-out	Subtotal:	550	58	392	100		
	Develop Punch List Items		16		16			
	Coordinate Punch List Completion		8		8			
	Inspect Punch List Items		40		40			
	Final Walk Through with Client		16	8	8			
	Pre-final and Final Pay Estimates		50	10	40			
	Complete Documentation Including Material Certification		240		240			
	Plan Sheets - As Built		40		20	20		
	Cross Sections - As Built		80			80		
	Meetings w/ Contractor		60	40	20			
	0840 Construction Assistance	Subtotal:	564	190	144	40	180	10
	Assistance During Construction		10					10
	Miscellaneous Layout Items		180			180		
	RFIs		200	120	80			
	Erection Plans Review		30	20	10			
	Retaining Wall Shop Drawing Review		20	10	10			
	Bearings Shop Drawing Review		4		4			
	Other Contractor Submittals Review		120	40	40	40		
10.	Project Management & Administration	Task Total:	40	40				
	1000 Project Management & Administration	Subtotal:	40	40				
	Project Administration		20	20				
	Project Management		20	20				



Local Public Agency Village of Mount Prospect	County Cook	Section Number 21-00174-00-BR
Prime Consultant (Firm) Name Ciorba Group Inc.	Prepared By Michael Kowalski	Date 8/29/2025
Consultant / Subconsultant Name Ciorba Group Inc.	Job Number C-91-204-23	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	16	MONTHS	OVERHEAD RATE	152.16%
START DATE	12/31/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026		% OF RAISE	3.00%
END DATE	4/29/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/31/2025	1/1/2026	0	0.00%
1	1/2/2026	1/1/2027	12	77.25%
2	1/2/2027	5/1/2027	4	26.52%

Local Public Agency

Village of Mount Prospect

County

Cook

Section Number

21-00174-00-BR

Consultant / Subconsultant Name

Ciorba Group Inc.

Job Number

C-91-204-23

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum			\$0.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90/full day	325	\$65.00	\$21,125.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$21,125.00

Local Public Agency

Village of Mount Prospect

County

Cook

Section Number

21-00174-00-BR

Consultant / Subconsultant Name

Ciorba Group Inc.

Job Number

C-91-204-23

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			CONSTRUCTION STARTUP			OBSERVATION/DOCUMENTATION			PROJECT MANAGEMENT			CONSTRUCTION CLOSEOUT			CONSTRUCTION ASSISTANCE		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PROJECT MANAGER	87.30	1,270.0	28.82%	25.16	122	45.86%	40.04	860	28.80%	25.14	40	100.00%	87.30	58	10.55%	9.21	190	33.69%	29.41
ENGINEER IV	53.18	2,702.0	61.33%	32.61	144	54.14%	28.79	2126	71.20%	37.87				392	71.27%	37.91	40	7.09%	3.77
TECHNICIAN III	54.48	280.0	6.35%	3.46										100	18.18%	9.91	180	31.91%	17.39
ADMINISTRATIVE SERVICE	56.99	10.0	0.23%	0.13													10	1.77%	1.01
PROJECT ENGINEER II	66.83	144.0	3.27%	2.18													144	25.53%	17.06
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TOTALS		4406.0	100%	\$63.56	266.0	100.00%	\$68.83	2986.0	100%	\$63.01	40.0	100%	\$87.30	550.0	100%	\$57.02	564.0	100%	\$68.64



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Mount Prospect	Cook	21-00174-00-BR

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STU, ITEP-STATE, GCPF	151011	CMAP	03-23-0036

Construction

State Job Number	Project Number
C-91-204-23	V5IJ(045)

Local Let/Day Labor
 Construction on State Letting
 Construction Engineering
 Utilities
 Railroad Work

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
US 14 (Northwest Highway)	FAU 3512	0.01 MI	From	To
			04.57	04.58

Location Termini

At Waterman Avenue

Current Jurisdiction	Existing Structure Number(s)	
Village of Mount Prospect	N/A	Remove

PROJECT DESCRIPTION

New shared use path pedestrian bridge crossing US-14 (Northwest Highway) and UPRR connecting Melas Park to Meadows Park.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Mount Prospect	21-00174-00-BR	C9120423	V51J(045)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "STATE". The STATE and LPA jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "FHWA".

I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The STATE may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the LPA by the STATE or the federal funding source, (ii) the Governor or STATE reserves funds, or (iii) the Governor or STATE determines that funds will not or may not be available for payment. The STATE shall provide notice, in writing, to LPA of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the STATE, the STATE must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the STATE determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the STATE may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the STATE without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If LPA fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

- 2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The LPA certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. LPA certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is LPA's responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The LPA certifies to the best of its knowledge that its officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. LPA certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. LPA certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the LPA, or its affiliate(s), is/are delinquent in the payment of any debt to the STATE, unless the LPA, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and STATE acknowledges the LPA may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The LPA certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

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commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 Construction of Fixed Works. The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- 2.8 Criminal Convictions. The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.9 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.10 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- the employee, officer, board member, or agent;
 - any member of his or her immediate family;
 - his or her partner; or
 - an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.12 Organizational Conflict of Interest - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.
- 2.13 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

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pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

- 3.1 **Single Audits:** The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- 3.2 **STATE Audits:** The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE's** independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE's** Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.
- 4.3 **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

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may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

- 4.6 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.
- 5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.
- 5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.7 To regulate parking and traffic in accordance with the approved project report.
- 5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
- 5.12 That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
- 6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

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- 6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:
- a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1.	Division of Cost
<input checked="" type="checkbox"/>	2.	Location Map
<input checked="" type="checkbox"/>	3.	Risk Assessment
<input checked="" type="checkbox"/>	4.	Attestations
<input checked="" type="checkbox"/>	5.	Resolution*
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Village of Mount Prospect	21-00174-00-BR	C9120423	V51J(045)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Paul Hoefert

Title of Official

Mayor

Signature

[Signature Box]

Date

[Date Box]

The above signature certifies the agency's TIN number is

366006011 _____ conducting business as a Governmental Entity.

DUNS Number 069507697

UEI D5HGKASDDZ14

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

[Signature Box]

Date

[Date Box]

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

[Signature Box]

Date

[Date Box]

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

[Signature Box]

Date

[Date Box]

Michael Prater, Chief Counsel

[Signature Box]

Date

[Date Box]

Vicki Wilson, Chief Fiscal Officer

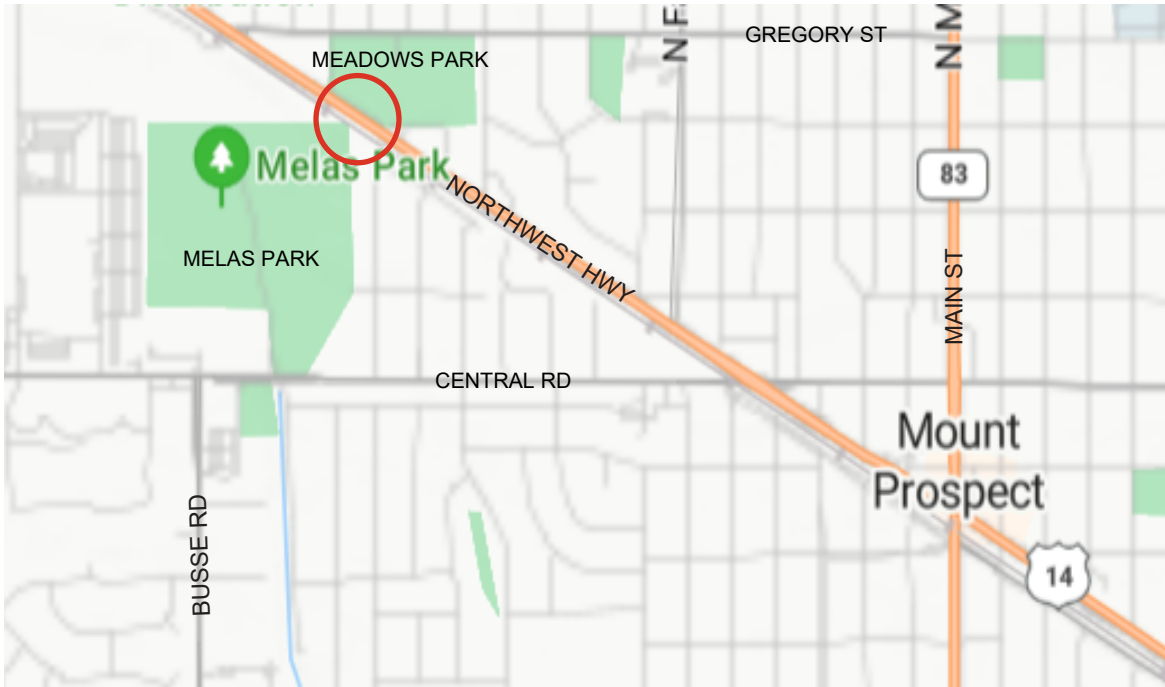
[Signature Box]

Date

[Date Box]

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

Please check this box to open a fillable Resolution form within this form.



Project Location Map

Route: Melas-Meadows Pedestrian Bridge over UPRR and US-14
Section #: 21-00174-00-BR
County: Cook
Municipality: Village of Mount Prospect

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Mount Prospect	21-00174-00-BR	Cook		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	0 points - no significant changes in the last 4 or more years; 1 point - minor changes, but majority of key staff and officials have not changed in the last 4 years; 2 points - significant key staff or elected leadership changes within the last 3 years; 3 points - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	0 points - One or more federal-aid funded transportation projects initiated per year; 1 point - At least one project initiated within the past three years; 2 points - AT least one project initiated within the past 5 years; 3 points - None or more than 5 years	0
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	0 points - Full-time employee with experience designated as being in "responsible charge"; 1 point - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; 2 points - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; 3 points - LPA staff have no prior experience or technical expertise and relying solely on consultant	0
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	0 points - No; 1 point - Delays of 6 or more months; 2 points - Delays of up to 1 year; 3 points - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	0 points - yes; 3 points - no	0
	What is the LPA's accounting system?	0 points - Automated accounting software; 1 point - Spreadsheets; 2 points - paper only; 3 points - none	0
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	0 points - yes; 3 points - no	0
Audits	When was the last time a financial statement audit was conducted?	0 points - in the past year; 1 point - in the past two years; 2 points - in the past three years; 3 points - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	0 points - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; 1 point - Financial review?; 2 points Other type? or no audit required; 3 points - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	0 points - no; 3 points - yes, or no audits required	0
	Have the findings been resolved?	0 points - yes or no findings; 1 point - in progress; 3 points - no	0

Summary of Risk	
General History of Performance	0
Financial Controls	0
Audits	0
Total	0

District Review Signature & Date

Fely Gregorio

Digitally signed by Fely Gregorio
Date: 2026.02.09 14:38:41
-06'00'

Central Office Review Signature & Date

Teresa Cline

Digitally signed by Teresa Cline
Date: 2026.02.10 09:07:27
-06'00'

Additional Requirements? Yes No

Local Public Agency	Section Number	State Job Number	Project Number
Village of Mount Prospect	21-00174-00-BR	C9120423	V51J(045)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Mount Prospect expend more than \$750,000 in federal funds in aggregate from all federal sources?
LPA

Yes No

2. Does the Village of Mount Prospect anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Village of Mount Prospect fiscal year?
LPA

Yes No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Village of Mount Prospect performed a single audit for their previous fiscal year?
LPA

Yes No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

Yes No

b. For the current fiscal year, does the Village of Mount Prospect intend to comply with Subpart F of 2 CFR 200?
LPA

Yes No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Amit Thakkar	Director of Finance	Village of Mount Prospect

Signature & Date

Amit Thakkar Digitally signed by Amit Thakkar
Date: 2025.09.23 17:22:55
-05'00'



Item Cover Page

Subject

Meeting

As submitted

May 19, 2026 - REGULAR MEETING OF THE MOUNT PROSPECT
VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

VILLAGE MANAGER'S REPORT

Type

Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

None