



**Village of Mount Prospect
Special Events Commission
Special Meeting Agenda
50 S. Emerson St. Mount Prospect, IL 60056**

September 8, 2025	Village Hall - Executive Conference Room	7:00 PM
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- 1. Call to Order**
- 2. Citizens To Be Heard**
- 3. Approval of Minutes**
 - 3.1. August 4, 2025
- 4. Current Financial Report**
 - 4.1. August 2025
- 5. Old Business**
 - 5.1. 2025-26 Shining Stars Gala Band
 - Deposit
 - 5.2. Kindness Week
 - Budget
 - 5.3. Christkindlmarket 2025
 - 5.4. Commission T-Shirts
- 6. New Business**
 - 6.1. Spooktacular Halloween Decorating Contest 2025
 - 6.2. Holiday House Decorating Contest 2025
- 7. Any Other Business**
 - 7.1. Winter Parade
 - 7.2. Celebration of Cultures Recap
 - 7.3. Community Marketing Opportunities
 - 7.4. October Meeting
- 8. Adjournment**

Any individual with a disability who would like to attend this meeting should contact the Village Manager's Office at 50 S. Emerson St., 847-391-6000 or djarosz@mountprospect.org

**Village of Mount Prospect
Special Events Commission
Meeting Minutes – August 4, 2025
Mount Prospect Village Hall**

Members in Attendance: Brian Lambel (Chair), Katie Cousino, Chris Gordon, Denise Peterson, Vicki Chung, Patti Quill, Alan Cervenka, Bill Grimpe, Hazel Oreluk, Jeannie Macatangay, Christina Greco

Absent: Fred Steinmiller, Daniel Okafor, Kylie Cerk (Staff Liaison)

1. Call to Order at 7:02pm
2. Citizens to be Heard
 - a. None
3. Approval of Minutes
 - a. Motion to approve the July 7, 2025, meeting minutes by Commissioner Grimpe; Second by Commissioner Cervenka
 - i. In Favor – All
 - ii. Opposed – None
4. Current Financial Report
 - a. Motion to approve by Commissioner Chung; Second by Commissioner Macatangay
 - b. In Favor – All
 - c. Opposed – None
5. Old Business
 - a. Randhurst Winter Parade
 - i. Chairperson Lambel reported that he reached out to the Randhurst Village representative but has not yet received a response. He will allow until August 22, 2025, for a reply. Should the contact decline participation in the Winter Parade, the Commission will begin exploring alternative venues and options.
 - ii. The winter parade subcommittee will report any updates back to the commission for discussion.
 - b. Kindness Week
 - i. The inaugural Mount Prospect Kindness Week will take place from November 8–15, 2025. Commissioner Cousino will lead the initiative and has distributed supporting documents to the Commission and Village staff for review. Commissioners are asked to submit their feedback by August 22, 2025.
 - ii. Commissioner Cousino presented a motion to approve \$1,000 in funding for Kindness Week, to be used for the purchase of 200 bags, supplies, and marketing materials. The motion was seconded by Commissioner Mactangay.
 1. In Favor – All
 2. Opposed – None

6. New Business
 - a. Christkindlmarket 2025
 - i. Christkindlmarket 2025 will be on Wednesday, November 26, from 4PM to 7PM at the Village Hall. Commissioner Gordon has no new information to share.
 - ii. Commissioner Macatangay inquired whether it would be a conflict of interest for downtown Mount Prospect businesses to extend their evening hours in conjunction with the Christkindlmarket. While the Commission did not believe this would present a conflict, Commissioner Macatangay was advised to consult with the Downtown Merchants Association and the Village to obtain additional information and verify any applicable regulations.
7. Any Other Business
 - a. National Night Out
 - i. National Night Out is scheduled for August 5, 2025. The Commission determined that it is too late to participate in this year's event. Chairperson Lambel will notify Staff Liaison Kylie Cerk to ensure the Village is informed of the Commission's decision not to participate.
 - b. 2026 Shining Stars Gala
 - i. Commissioner Quill requested that the disbursement of \$2,900 for the Shining Stars Gala band be added to the September 2025 meeting agenda. The Commission is required to pay 50% of the fee (\$1,450) prior to the event date on February 7, 2026, with the remaining \$1,450 due afterward.
 - c. 2025 Bike Ride
 - i. Chairperson Lambel requested that Commissioner Quill revise the thank-you letter to the Mount Prospect Lions Club. He will provide a redlined version of the document to her. Once the revisions are made, Commissioner Quill will forward the updated letter to Liaison Cerk, who will append Quill's signature and send the final version to the Lions Club.
8. Next Meeting – Monday, September 8, 2025, 7pm at Village Hall
9. Adjournment at 8:01pm
 - a. Motion to adjourn by Commissioner Grimpe; Second by Commissioner Oreluk
 - b. In favor – All
 - c. Opposed – None

Minutes recorded by Hazel Oreluk



OUT OF CONTROL MUSIC

1924 Milton Ave., Northbrook, IL 60062

INVOICE

TO:

Michael Cassidy
Village Of Mount Prospect
50 S. Emerson St.
Mount Prospect, IL 60056

August 13, 2025

R.E.:

Band for Shining Stars Gala
Saturday, February 7, 2026
@ Crystal Palace, Mt. Prospect IL

Deposit due 8/31/25

\$500

Deposit can be mailed to:

George Grunditz
1924 Milton Ave.
Northbrook, IL 60062

We also accept deposits online via:

Zelle (847) 687-6812
Venmo (George_Grunditz)

Thank you!