



**Village of Mount Prospect  
Planning and Zoning Commission  
Regular Meeting Agenda  
50 S. Emerson St. Mount Prospect, IL 60056**

**July 10, 2025**

**Village Hall - 3rd Floor Board Room**

**7:00 PM**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
  - 2.1. PZ-03-25 / 1040 W Northwest Highway / CU: Daycare Center
  - 2.2. PZ-05-25 / 1703 W Algonquin Road / CU: Tobacco Retail Establishment
- 3. NEW BUSINESS**
  - 3.1. PZ-08-25 / 350 W Kensington Rd 117 / TA CU: Art Studio / Village Board Final **(CONTINUED TO JULY 24, 2025)**
  - 3.2. CDBG 2025-2029 Consolidated Plan and Program Year 2025 Action Plan
  - 3.3. First Amendment to the CDBG Program Year 2024 Action Plan
  - 3.4. PZ-09-25 / 1518 N Elmhurst Rd / CU: Massage Therapy / Village Board Final
- 4. CITIZENS TO BE HEARD**
- 5. QUESTIONS AND COMMENTS**
- 6. ADJOURNMENT**

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847|392-6000, EXTENSION 5307

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

**CASE NO. PZ-03-25**                      Hearing Date: May 22, 2025

**PROPERTY ADDRESS:**              1040 West Northwest Highway

**PETITIONER:**                          W Northwest MP LLC c/o Timothy Foley, Fornaro Law  
1022 S. La Grange Road La Grange, Illinois 60525

**PROPERTY OWNER:**                Patrick J. Hennelly, H2L, Inc.

**PUBLICATION DATE:**                May 7, 2025

**REQUEST:**                              A conditional use approval to allow for a daycare center and  
other relief from the Village of Mount Prospect Village Code as  
may be required for this project.

**MEMBERS PRESENT:**                Joseph Donnelly  
Walter Szymczak  
William Beattie  
Michael Fricano  
Richard Rogers

**MEMBERS ABSENT:**                 Donald Olsen  
Ewa Weir

**STAFF MEMBERS  
PRESENT:**                                Ann Choi – Development Planner  
Antonia Lalagos – Development Planner  
Daniel Villalobos – Planning Intern

**INTERESTED PARTIES:**              Mark Stavnes, Resident, Village of Mount Prospect

This is a continuation of the same P&Z meeting following PZ-04-25, starting at 7:25 PM. Chairman Donnelly introduced case number PZ-03-25, 1040 Northwest Highway, a request for a conditional use for zoning relief. The Village Board's decision is final for this case.

Ms. Choi reported that the Petitioner, W Northwest MP LLC, in partnership with The Nest Schools Inc., is seeking conditional use approval to operate a daycare center within an



existing two-story, 16,568-square-foot office building. The subject property, located at 1040 W Northwest Highway, is zoned B-1 Business Office District.

Ms. Choi explained how the subject property is located between a townhome development to the west and single-family residential properties to the north and east. Ms. Choi stated that the existing office building was constructed in 1989 for State Farm Insurance. Ms. Choi stated that zoning records indicate that in 2008, the property was rezoned from B-1 to R-2 PUD and conditional use approval for a 14-unit townhome planned unit development was granted. However, the townhome project was never constructed, and the property subsequently reverted to its original B-1 zoning classification.

Ms. Choi further stated that the current owner purchased the property in 2011. The building had been vacant for years, and complete reconstruction was necessary. Permit records show that various improvements have been made to the property over the years, including major exterior and interior remodeling, roof replacement, parking lot upgrades, solar panel installation, and sewer repairs. In 2012, the building opened and Weldy Lamont has been the sole occupant since opening.

Ms. Choi explained that the site access consists of one ingress-only driveway (right-in/left-in) at the southern entrance and one egress-only driveway (right-out/left-out) at the northern exit along Northwest Highway. Ms. Choi presented a slide of the existing site plan that showed that the ground floor of the building is open to vehicles with covered parking underneath the building. Ms. Choi stated that vehicular circulation generally follows a counter-clockwise rotation, with vehicles entering from the southern driveway into a one-way drive aisle with diagonal parking spaces located along the east side of the subject property.

Ms. Choi continued to explain that the petitioner proposes to retrofit the existing office building into a 339-student daycare facility with auxiliary playground space. Ms. Choi noted that the existing office building is located in the southern portion of the site, while the proposed outdoor playground will occupy the northern portion. Ms. Choi also noted that site access will remain unchanged.

Ms. Choi stated that the playground would total approximately 11,685 SF, of which 2,639 SF would be covered, and the remaining 9,046 SF would be outdoors. Ms. Choi further stated that surface-level parking spaces are located along the perimeter of the site, and that vehicular circulation would follow the same counterclockwise rotation, with vehicles entering from the southern driveway into a one-way drive aisle that transitions into a two-

way drive aisle north of the proposed playground and continues between the west bank of parking spaces.

Ms. Choi also pointed out that the existing trash enclosure would remain in its existing location at the northwest corner of the site, and that the overall lot coverage would be reduced with the elimination of the 36 parking spaces and associated asphalt located north of the building to accommodate the outdoor natural playground area.

Ms. Choi stated that the proposed daycare facility will employ 49 employees and have a licensed capacity of 339 children. Per the zoning code, daycare centers are required to provide 1 parking space per employee and 1 space per 10 licensed capacity slots, resulting in a total requirement of 83 parking spaces, including a minimum of 4 ADA accessible spaces. Ms. Choi stated that the proposed site plan provides 86 parking spaces, which meets and exceeds zoning requirements, and of these, 49 spaces located along the north and east sides of the site will be restricted for employee use, and the remaining 37 spaces along the west and south sides will serve as parking spaces for drop-off and pick-up and drop-off.

Ms. Choi presented a slide showing that a substantial amount of existing landscape screening, primarily consisting of evergreen shrubs and arborvitae, currently exists along the west, north, and east perimeters of the site. Ms. Choi noted that the petitioner will provide additional perimeter landscaping consisting of a variety of shrubs to complement the existing shade and ornamental trees on the subject property. Ms. Choi stated that a 4-foot-wide band of foundation landscaping will be provided on the north and south elevations and on the south and east elevations of the building. Ms. Choi further stated that shade trees and live coverage will be added to parking lot islands throughout the site. Ms. Choi also stated that the existing freestanding sign will have a minimum of 2 square feet of landscaping per square foot of sign face added to the base of the podium.

Ms. Choi presented several photos of the outdoor playground area in other daycare centers that the applicant has opened. Ms. Choi restated that the impervious surface would decrease since the naturalized playground area will be replacing parking spaces. Ms. Choi pointed out that the existing first floor plan consists of an existing warehouse with three drive-in doors and 12 covered parking spaces.

Ms. Choi explained that the petitioner also proposes an expansion of 2,860 SF of the first floor by eliminating the existing covered parking spaces to accommodate the indoor playground. Ms. Choi noted that the existing warehouse room on the first floor will be

converted into 4 infant rooms, 4 toddler rooms, a lobby, vestibule, restrooms, utility and storage rooms, and an indoor playground. The indoor playground will be enclosed by a fence and glass sliding doors with direct access to the outdoor playground.

Ms. Choi presented the floor plan for the second floor and noted that the second level will house 9 additional toddler rooms and pre-K rooms. Ms. Choi explained that the existing building materials—primarily brick, fascia, and a metal roof—will remain largely unchanged, preserving the current façade. Ms. Choi indicated that modifications to the north elevation, adjacent to the proposed playground, will include the installation of large sliding glass doors, and the existing drive-in door openings on the first floor along the north elevation will be replaced with expansive windows to serve the infant rooms. Ms. Choi added that further enhancements include new glazing along the second floor of the east elevation and both the first and second floors of the west elevation.

Ms. Choi restated that the subject property would meet the required parking by providing 86 parking stalls. Of the 86 stalls provided, 37 would be required for daycare drop off and pick up.

Ms. Choi went on to explain that a traffic impact study was prepared by Stonefield Engineering & Design and it was initially based on an average drop-off/pick-up service time of 7 minutes based on a 95th percentile parking demand rate. Ms. Choi noted that the initial findings showed that the proposed daycare center would not significantly impact traffic on Northwest Highway, and that the parking supply—37 spaces—would be more than sufficient to handle peak demand, which was estimated at 21 spaces. Ms. Choi explained that after reviewing the report, the Village Engineer requested a more conservative analysis, asking to increase the average service time to 12 minutes to better account for variability during drop-off and pick-up. Ms. Choi also stated that the Village Engineer also recommended a few site design changes: First, relocate the drop-off and pick-up area to the west side of the building to improve vehicle queueing; and second, narrow the front driveway to a single lane, and add striping and signage to create a one-way, eastbound traffic flow. Ms. Choi stated that these changes would discourage vehicles from making quick left turns into the ADA parking area and potentially causing backups onto Northwest Highway.

Ms. Choi indicated that in response, the applicant submitted revised studies using both 15-minute and 12-minute service times, and summarized the following:

- With a 15-minute service time, the analysis showed that 47 parking spaces would be needed—10 more than are currently planned.
- With a 12-minute service time, 34 spaces would be needed—so the proposed 37 spaces would still be sufficient.
- And just for reference, if the average time were 13 minutes, the parking demand would be exactly 37 spaces, which matches the number of parking spaces proposed for drop-off and pick-up.

Ms. Choi continued that while the development exceeds the parking requirements mandated by the zoning code and the qualitative analyses determines that sufficient parking is provided based on a 12-minute service time, staff would require additional parking spaces to be land banked to ensure that traffic will not back up onto Northwest Highway. Ms. Choi stated that as a condition of approval, the petitioner will be required to reserve space on-site for 5 additional parking spaces, and these land banked spaces will be constructed if demand warrants. Ms. Choi presented the Landbank Parking Plan that identified 5 parking spaces, most of which are parking lot islands, that may be converted for the additional parking spaces. Ms. Choi stated that after the daycare facility opens, the Public Works Department will monitor parking activity during peak hours. Within 6 months of opening, the Village Engineer will evaluate whether additional parking is needed. If deemed necessary, the owner will be required to construct the land banked spaces within 6 months of notification, unless an extension is granted.

Ms. Choi concluded by stating that staff finds that the proposal meets the conditional use as listed in the Zoning Code. Ms. Choi stated that that the proposed conditional use for a daycare center will not have an adverse impact on the public or adjacent properties. Ms. Choi contends that the proposed daycare aligns with the objectives of the Comprehensive Plan as the daycare will provide childcare services available to the local community. Ms. Choi noted that other Village departments reviewed the Petitioner's proposal and did not object to the conditional use request. Ms. Choi stated that the conditional use will not be a detriment or endanger the welfare of the general public and that the proposed use complies with the Comprehensive Plan and furthers childcare services available to the local community. Therefore, staff recommends that the Planning & Zoning Commission make a motion to adopt staff's findings as the findings of the Planning and Zoning Commission and recommend approval of:

"A conditional use to allow the operation of a daycare for the subject property located at 1040 West Northwest Highway, subject to the following conditions:

- a. The subject property shall be developed in general compliance with the approved development plans which consist of the following:
  - i. Final Engineering Plans titled “Site Development Plans For 1040 W Northwest Hwy Proposed Daycare Facility & Natural Playground”, as prepared by Stonefield Engineering & Design, with the latest revision date of 05/06/2025;
  - ii. Architectural Floor Plans, consisting of 2 sheets, Sheets SA-1.1 and SA-1.2, as prepared by Jarmel Kizel, with the latest revision date of 03/14/2025;
  - iii. Exterior elevations, consisting of 1 sheet, Sheet SA-1.4, as prepared by Jarmel Kizel, and dated 03/14/2025; and
  - iv. Landbank Parking Plan, as prepared by Stonefield Engineering & Design, and dated 5/06/2025.
- b. The petitioner shall address all comments included in the Village review letter dated May 14, 2025;
- c. The proposed business shall be licensed by the State of Illinois as a daycare center. A copy of the license issued by the State of Illinois in order to operate a day care center at the subject property shall be placed on file with the Director of Community Development;
- d. Compliance with all applicable Village Code requirements, including, but not limited to, fire code, lighting regulations, landscaping regulations, sign code regulations, environmental health regulations, and building regulations;
- e. An amendment to this conditional use shall be required prior to any future expansion of this daycare center;
- f. Drop-off/pick-up parking shall be restricted to the west side of the daycare facility and employee parking shall be restricted to the east and north sides of the daycare facility as illustrated in the “Parking Delineation Map”, Sheet C-3 of the site development plans;
- g. All children of the daycare center shall be walked in and walked out of the daycare center by a parent or individual authorized to drop-off and/or pick-up the child; and
- h. After opening, the Public Works Department shall observe and monitor parking during peak times. Within six (6) months after opening, the Village Engineer shall determine if additional parking spaces are required based on parking demand. If it is determined that additional parking spaces are required, the property owner shall be required to construct the additional parking spaces provided in the Landbank Parking Plan within six (6) months of notice unless additional time is granted by the Village.

Ms. Choi concluded her presentation by stating that the Village Board's decision is final for this case.

Vice Chairman Beattie asked staff about the logistics of parking and if it would be easier to build the five spots now to avoid revisiting the parking issue in 6 months. Ms. Choi responded that staff is fairly confident with the parking as proposed, noting that the Village asked the petitioner for a more conservative analysis. Ms. Choi stated that staff is confident that sufficient parking will be available at peak times and will not require additional spaces. Ms. Choi added that the five land banked spaces would be available to fill a "just in case" scenario.

Chairman Donnelly swore in the following individuals:

- Petitioner, Jon Farazand, W Northwest MP LLC, 220-46 73rd Ave Oakland Gardens, NY
- Tim Foley, Fornaro Law at 1022 S. La Grange Road La Grange, IL
- Kevin Heffernan, Design Engineer, Stonefield Engineering & Design at 555 S Old Woodward Ave Suite 12L, Birmingham, MI

The petitioner provided a presentation surrounding the development, business operations, and the vision of the daycare center. Chairman Donnelly and Vice Chairman Beattie asked the petitioner when the peak 30 minutes would occur. Mr. Heffernan explained the methodology of preparing for traffic and the required parking spaces, noting that the facility will have enough parking even in the worst of scenarios at the peak times of 6 AM and 10 AM.

Chairman Donnelly swore in interested party, Mark Stavnes, 1005 W Isabella St, Mount Prospect IL. Mr. Stavnes stated that he lives directly north of the subject property and is concerned that the existing bushes are not sufficient blockage between the proposed development and their property, especially for children potentially running into their backyard. Mr. Stavnes asked if the petitioner would expand on what they were planning on building and planting for the north end adjacent to their home. Chairman Donnelly asked if the homeowner has a fence on the property. Mr. Stavnes answered that they have a partial privately-owned fence.

Mr. Stavnes continued with a second question surrounding the lighting, and whether if the existing parking lot lighting would be changing. Chairman Donnelly responded petitioners usually are required to provide code compliant lighting, noting a code requirement that required lighting that crosses property lines has to be zero foot-candles. The lighting must be sufficiently bright to illuminate the parking lot but cannot drift onto surrounding properties.

The petitioner came back to the podium, responding that they would re-utilize the landscape screen to the north, a pretty thick arbor.

Chairman Donnelly asked staff if there is a requirement for the petitioner to have a fence between the properties. Ms. Choi replied there is no fence requirement and presented a photo showcasing the heavily landscaped property line. The petitioner stated that the code requires a 6-foot landscape buffer screen which will provide and maintain adequate blockage. Furthermore, the petitioner stated that the entry and exit of the children will be guided by parents and children will not be left alone to enter and exit the building at morning arrival and afternoon dismissal. The petitioner stated that the playground will be fenced and the doors will be locked.

Chairman Donnelly confirmed with the citizen resident that the question and concern was addressed.

Vice Chairman Beattie asked staff on the condition surrounding how the petitioner was to address all comments dated May 14, 2025. He was interested in what those comments were. Ms. Choi answered that in the agenda packet is where they should have been included. There were comments from the planning and zoning division, public works, fire department, building, and public health which can all be addressed during the building permit submittal. Chairman Donnelly confirmed with the petitioner that there were no problems with what was being asked by them.

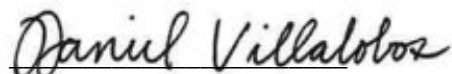
Hearing no further comments or questions, Chairman Donnelly closed the hearing and asked for the following motion to approve the conditions as noted in the staff report. Vice Chairman Beattie made the motion and was seconded by Szymczak.

UPON ROLL CALL    AYES: Szymczak, Beattie, Rogers, Fricano, Donnelly  
NAYS: None

The motion was approved by a vote of 5-0.

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board for the June 3, 2025 Village Board meeting.

Hearing no further discussion, Vice Chairman Beattie made a motion seconded by Commissioner Szymczak and the meeting was adjourned at 8:04 PM.



Daniel Villalobos  
Planning Intern

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

**CASE NO. PZ-04-25**                      Hearing Date: May 22, 2025

**PROPERTY ADDRESS:**              224 Prairie Ave

**PETITIONER:**                        Jereme Smith  
                                                DII Architecture  
                                                305 E. Clarendon Street  
                                                Prospect Heights IL 60070

**OWNER:**                                Laura G. Turbin  
                                                224 Prairie Avenue  
                                                Arlington Heights, IL 60005

**PUBLICATION DATE:**              May 7, 2025

**REQUEST:**                            Conditional use approval to allow reductions in the required rear  
                                                     yard setback and the setback applicable to permitted obstructions,  
                                                     and other relief from the Village of Mount Prospect Village Code as  
                                                     may be required for this project.

**MEMBERS PRESENT:**                Joseph Donnelly  
                                                     Walter Szymczak  
                                                     William Beattie  
                                                     Michael Fricano  
                                                     Richard Rogers

**MEMBERS ABSENT:**                 Donald Olsen  
                                                     Ewa Weir

**STAFF MEMBERS PRESENT:**      Ann Choi – Development Planner  
                                                     Antonia Lalagos – Development Planner

**INTERESTED PARTIES:**            Laura G. Turbin  
                                                     Village of Mount Prospect

Chairman Donnelly called the meeting to order at 7:01 PM. Vice Chairman Beattie made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on February 25, 2025, and the Planning and Zoning Commission workshop on February 27, 2025. The minutes were approved 5-0.

Chairman Donnelly introduced case number PZ-04-25, 224 Prairie Ave, a request for a conditional use for setback reductions. The Village Board's decision is final for this case.



Ms. Choi reported that the petitioner, Jereme Smith, is seeking conditional use approval to reduce the rear yard setback and the setback for permitted obstructions for the construction of an addition and patio at the subject property.

Ms. Choi explained how the subject property was disconnected from the Village of Arlington Heights and annexed into the Village of Mount Prospect in 2006. In 2018, the subject property was created as part of The Prairie Ave Subdivision and rezoning approval that resulted in the formation of five R-1 zoned lots of record (four residential lots and one lot for stormwater detention). As part of this approval, a portion of land was dedicated to the Village for the Prairie Avenue cul-de-sac serving the five new lots, and variations to the front yard setback requirement were for three lots abutting the cul-de-sac. The Subject Property is Lot 1 of the Prairie Avenue Subdivision.

Ms. Choi stated that the building permit history indicates that a new single-family residence was constructed in 2022. The petitioner has stated that the rear of the property is sloped, limiting its usability for typical outdoor activities. To create a more functional outdoor living space, the petitioner proposes to construct a screened porch addition and patio at the rear of the home. The addition would be set back 18.9' from the rear lot line, and the patio would be set back 11.53' from the rear lot line. Ms. Choi stated that conditional use approval for setback reductions is required as the proposed addition does not meet the minimum 25' rear yard setback requirement and the proposed patio does not meet the minimum setback of 15'.

The proposal was reviewed by the engineering division of our public works department and had no objections to the requests based on two conditions:

- 1) No fill will be permitted within the drainage easement; the existing flow path from south to north along the easement must be preserved.
- 2) When applying for the building permit, sump pumps or downspouts are to be extended under the patio on the plans, and the points of discharge shall extend no farther than 2' beyond the patio.

Ms. Choi noted elevations showing the proposed addition and stairs leading to the patio.

Ms. Choi shared a table outlining the bulk regulations for the R-1 Single Family Residential district. Staff feels that this request meets the standards for a conditional use. Ms. Choi stated that staff does not believe the petitioner's request will be inconsistent with the character of the neighborhood. Further, the petitioner's request conforms to all other bulk regulations other than the rear yard setback and setback for patios along the west property line.

Ms. Choi stated that the proposed screened porch is modest in scale and appropriately located at the rear of the property, which helps limit its visibility and minimizes potential impacts on adjacent residences. Ms. Choi added that there is no indication that the proposed improvements would create adverse conditions or nuisances that could negatively affect the use and enjoyment of nearby properties. Ms. Choi further stated that the conditional use requests are consistent with the goals and policies of the Village's Comprehensive Plan, as it supports the continued residential use of the property and complements the established character of the neighborhood. The conditional

use requests are also consistent with Goal 3 of the Village of Mount Prospect's 2024–2029–2039 Strategic Plan, which focuses on the evaluation of current zoning regulations to promote single-family residential neighborhoods. Ms. Choi pointed out that this goal, which staff is currently evaluating, includes exploring ways to allow property owners in single-family residential districts greater flexibility to enhance and improve their homes. The proposed conditional use requests align with this goal by supporting reasonable residential reinvestment while maintaining compatibility with surrounding properties. Considering the nature of the proposal, surrounding land uses, and its conformance with the applicable provisions of the Village's zoning ordinance, long-range planning document and strategic plan, staff recommends approval of the requested conditional use requests.

Ms. Choi concluded that staff feels that this request meets the standards for a conditional use. Based on these findings, staff recommends that the Planning and Zoning Commission make a motion to **approve** the following:

A conditional use to reduce the minimum rear yard setback from 25 feet to 18.9 feet for the construction of an addition and a conditional use to reduce the minimum patio setback from 15 feet to 11.53 feet for the construction of a patio at 224 Prairie Avenue, Case No. PZ-04-25, subject to the following conditions:

1. The improvements shall be in strict conformance with the site plan prepared by DII Architecture, bearing the latest revision date of 04.12.25;
2. No fill will be permitted within the drainage easement; the existing flow path from south to north along the easement must be preserved; and
3. The building permit submittal shall show any sump pump or downspouts to be extended under the patio on the plan, and the points of discharge shall extend no farther than two feet (2') beyond the patio.

Ms. Choi stated that the Planning and Zoning Commission's decision is final for this case.

#### Questions for staff:

Vice Chairman Beattie asked how wide the drainage easement was on the property. Ms. Choi responded that the easement has a width of 10 feet.

Vice Chairman Beattie asked about the slope of the backyard, and if the neighboring properties are sloped, forming a gully. Ms. Choi responded that there are 5 to 6 stair risers, probably 2.5 to 3 feet of slope.

Chairman Donnelly swore in the petitioner's representative, Jereme Smith of DII Architecture at 305 E. Clarendon Street Prospect Heights, IL 60070.

Mr. Smith confirmed the 10-foot-wide drainage easement, rear decks, and believes things are congruent to both neighbors. Mr. Smith stated that the home works well with the neighbors and backyard slope.

Chairman Donnelly asked if there were any comment from neighbors. Ms. Choi responded that there were no comments. Mr. Smith responded that the owner has not received any opposition.

Vice Chairman Beattie asked if the backyards of the home flush down to a low point away from the yards. Mr. Smith confirmed the drainage would be untouched.

Commissioner Rogers asked what distance between the end of the concrete patio and the back property yard. Mr. Smith responded 11.8 feet.

Chair Donnelly asked what the lot area is, and Mr. Smith responded that the lot area is a quarter acre.

Chair Donnelly asked staff if there were any requests for patios to be built in the neighboring properties.

Ms. Choi answered that one conditional use was approved last year for a rear yard setback. The neighbor to the north had rotated their house, which was approved.

Chair Donnelly asked about lot coverage and Ms. Choi responded that the property would be maxed out at 45 percent with the proposed addition and patio.

Commissioner Rogers asked for clarity on water drainage. Mr. Smith clarified the easement would not be touched, so the rainwater from all homes will flow easily north to south. Ms. Choi clarified that the flow path is south to north.

Hearing no further comments or questions, Chairman Donnelly closed the hearing and asked for a roll call following a motion to approve the conditional use requests for a rear yard setback reduction for the addition and a setback reduction for the patio.

Vice Chairman Beattie made a motion seconded by Commissioner Szymczak to approve the conditional use requests for the rear yard and patio setback reductions per staff's recommendation.

UPON ROLL CALL      AYES: Szymczak, Beattie, Rogers, Fricano, Donnelly  
                             NAYS: None

The motion was approved by a vote of 5-0.

After hearing two more items of new business and no citizens to be heard, Vice Chairman Beattie made a motion that was seconded by Commissioner Szymczak, to adjourn the meeting at 8:09 PM.



Ann Choi, Development Planner

**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

**CASE NO. PZ-05-25** Hearing Date: May 22, 2025

**PROPERTY ADDRESS:** 1703 West Algonquin Road

**PETITIONER:** Quality Retail Solutions Inc  
Samantha Savarimuthu  
1703 W Algonquin Rd Mount Prospect IL 60056

**PUBLICATION DATE:** May 7, 2025

**REQUEST:** Conditional use approval to transfer ownership of an existing tobacco establishment at 1703 West Algonquin Road, and other relief from the Village of Mount Prospect Village Code as may be required for this project.

**MEMBERS PRESENT:** Joseph Donnelly  
Walter Szymczak  
William Beattie  
Michael Fricano  
Richard Rogers

**MEMBERS ABSENT:** Donald Olsen  
Ewa Weir

**STAFF MEMBERS PRESENT:** Antonia Lalagos – Development Planner  
Ann Choi – Development Planner

**INTERESTED PARTIES:** None

Chairman Donnelly called the meeting to order at 7:01 PM. Commissioner Beattie made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on March 13, 2025. The minutes were approved 5-0.

After hearing two items of new business, Chairman Donnelly introduced case number PZ-05-25, 1703 West Algonquin Road, a request for a conditional use to purchase an existing tobacco retail establishment at the subject property. Tobacco establishment licenses are non-transferable; therefore, the petitioner must obtain a new conditional use to operate the business. The Village Board's decision is final for this case.

Ms. Lalagos introduced the subject property: a single-story multi-tenant commercial building with a mixture of retail, restaurant, medical and professional office, personal services, and institutional uses. She stated that the tobacco establishment, 92 Smoke and Vape, has operated at 1703 West Algonquin Road since 2020.

Ms. Lalagos reported that the petitioner, Samantha Savarimuthu of Quality Retail Solutions Inc, proposes to purchase the existing tobacco establishment at the subject property. The petitioner stated in the application that the business will be a full-service tobacco, vape, novelty, and clothing store. The proposed hours of operation are 10AM – 12AM daily. The petitioner noted in the application that the business will adhere to all local, state, and federal laws regarding the sale of tobacco and vape products, and that the store will be operated exclusively by family members over the age of 22. The petitioner proposes to use the existing floor plan with no interior or exterior renovations requiring a building permit.

Ms. Lalagos stated that the subject property is zoned B-3 Community Shopping and that the shopping center is striped with 162 parking stalls. She explained that the proposal does not involve a change in use which warrants additional parking.

Ms. Lalagos confirmed that the petitioner submitted a business license application and a tobacco establishment addendum according to the requirements of Village Code Chapter 11, Article 8 for Sale of Tobacco and Related Products.

Ms. Lalagos concluded that staff finds that the proposed conditional use meets the applicable standards contained in the Mount Prospect Zoning Ordinance. She requested that the Planning and Zoning Commission make a motion to adopt staff's findings as the findings of the Planning and Zoning Commission and recommend **approval** of the following motion:

“Motion to approve:

1. A conditional use to operate a tobacco establishment at 1703 West Algonquin Road, subject to the following conditions:
  - a. The business shall hold a valid Mount Prospect business license;
  - b. Consumption of tobacco products on site is prohibited;
  - c. Compliance with all applicable local, state, and federal laws regarding the sale and distribution of tobacco and related products;
  - d. Compliance with all applicable development, fire, building, and other Village Codes and regulations; and
  - e. A new conditional use approval shall be required for:
    - i. A change of ownership involving 50% or more of the officers or partners;
    - ii. A change in legal entity; or
    - iii. A change in location.”

The Village Board's decision is final for this case.

Chairman Donnelly swore in the petitioner, Samantha Savarimuthu of Quality Retail Solutions Inc, 1300 Tamarack Drive, Mount Prospect.

Ms. Savarimuthu explained that she is planning to purchase 1703 West Algonquin Road, noting it is an existing business. She stated that the main goal is to build a foundation for her future enterprises and eventually own a gas station business, believing the vape business is a perfect launch pad for her endeavors.

Commissioner Beattie asked if the business is going to be a new and improved version of what already exists and she will build off that.

Ms. Savarimuthu confirmed.

Hearing no further comments or questions, Chairman Donnelly closed the hearing and asked for a motion to approve the conditions as noted in the staff report. Commissioner Beattie made a motion seconded by Commissioner Szymczak.

UPON ROLL CALL           AYES: Szymczak, Beattie, Rodgers, Fricano, Donnelly  
                                  NAYS: None

The Planning and Zoning Commission gave a positive recommendation (5-0) to the Village Board for the June 3, 2025 meeting.

Chairman Donnelly asked if there were any citizens to be heard.

Hearing no further discussion, Commissioner Beattie made a motion seconded by Commissioner Szymczak and the meeting was adjourned at 8:09 PM.



Antonia Lalagos, Development Planner



## Item Cover Page

**Subject** **PZ-08-25 / 350 W Kensington Rd 117 / TA CU: Art Studio / Village Board Final (CONTINUED TO JULY 24, 2025)**

**Meeting** July 10, 2025 - REGULAR MEETING OF THE MOUNT PROSPECT PLANNING AND ZONING COMMISSION

**Fiscal Impact (Y/N)** N

**Dollar Amount**

**Budget Source**

**Category** NEW BUSINESS

**Type** Action Item

### **Information**

This item is being continued to the next Planning and Zoning Commission Hearing, July 24, 2025.

### **Discussion**

### **Alternatives**

### **Staff Recommendation**

### **Attachments**

None



## Item Cover Page

|                     |                                                                                      |
|---------------------|--------------------------------------------------------------------------------------|
| <b>Subject</b>      | <b>CDBG 2025-2029 Consolidated Plan and Program Year 2025 Action Plan</b>            |
| Meeting             | July 10, 2025 - REGULAR MEETING OF THE MOUNT PROSPECT PLANNING AND ZONING COMMISSION |
| Fiscal Impact (Y/N) | Y                                                                                    |
| Dollar Amount       | \$292,098.00                                                                         |
| Budget Source       | CDBG                                                                                 |
| Category            | NEW BUSINESS                                                                         |
| Type                | Action Item                                                                          |

### **Information**

The Community Development Department has drafted the Community Development Block Grant (CDBG) 2025-2029 Consolidated Plan and Program Year (PY) 2025 Action Plan, which will include CDBG funding allocations for a number of social service and non-profit organizations. The Planning and Zoning Commission has the responsibility to review requests for funding from non-Village agencies and to make recommendations with respect to such requests. To assist the Commission in the review of the CDBG 2025-2029 Consolidated Plan and PY2025 Action Plan, staff has provided the following documents:

Attachment 1: Draft 2025-2029 Consolidated Plan / PY2025 Action Plan  
Attachment 2: Proposed PY2025 CDBG Budget  
Attachment 3: Table of PY2025 CDBG Funding Requests  
Attachment 4: PY2025 CDBG Applications

### **Discussion**

#### 2025-29 Consolidated Plan

The Consolidated Plan (Attachment 1) consists of five components:

- The Process: steps taken to engage the public and solicit input
- Needs Assessment: understand the needs related to affordable housing, special needs housing, community development, and homelessness
- Market Analysis: understand the housing market and other environmental factors in which the Consolidated Plan will be implemented
- Strategic Plan: establish priorities and goals based on the needs identified and the market environment
- PY2025 Action Plan

#### 2025 Action Plan

The draft Action Plan (Attachment 1) outlines the specific use of CDBG funds for the time



period of October 1, 2025 to September 30, 2026. The proposed CDBG Budget for PY2025 is shown on Attachment 2 and summarized below. Funding sources consist of the annual entitlement grant, program income, and carry-over funds. The Village is pursuing a substantial amendment to the PY2024 Action Plan to allocate \$147,469 in unallocated prior year funds to the affordable housing priority (detailed in a separate memorandum).

| <b>Priority Needs</b> | <b>PY2025</b> |
|-----------------------|---------------|
| Homeless Services     | \$28,880      |
| Public Services       | \$24,800      |
| Affordable Housing    | \$18,418*     |
| Community Facilities  | \$25,000      |
| Public Infrastructure | \$195,000     |
| TOTAL                 | \$292,098     |

Staff is requesting the Planning and Zoning Commission review the draft 2025-2029 Consolidated Plan / 2025 Action Plan and recommend approval of the PY2025 CDBG proposed budget as shown in Attachment 2.

### **Alternatives**

1. Approve staff recommendation of the proposed funding amounts as shown in Attachment 2.
2. Action at the discretion of the Planning & Zoning Commission.

### **Staff Recommendation**

Approval of the PY2025 CDBG proposed budget as shown in Attachment 2.

### **Attachments**

1. PY2025 Memo to P&Z\_07.03.25
2. Attachment 1\_2025-29 Con Plan Mount Prospect Draft\_06.11.25
3. Attachment 2\_PY2025 CDBG Budget
4. Attachment 3\_PY2025 CDBG Funding Requests
5. Attachment 4\_PY2025 Subrecipient Applications

# Village of Mount Prospect

## Community Development Department



### MEMORANDUM

**TO:** MOUNT PROSPECT PLANNING & ZONING COMMISSION  
JOSEPH DONNELLY, CHAIRPERSON

**FROM:** JASON C SHALLCROSS, DIRECTOR OF COMMUNITY DEVELOPMENT  
ANTONIA LALAGOS, DEVELOPMENT PLANNER

**DATE:** JULY 3, 2025

**HEARING DATE:** JULY 10, 2025

**SUBJECT:** CDBG 2025-2029 CONSOLIDATED PLAN AND PROGRAM YEAR 2025 ACTION PLAN

### INTRODUCTION

The Community Development Department has drafted the Community Development Block Grant (CDBG) 2025-2029 Consolidated Plan and Program Year (PY) 2025 Action Plan, which will include CDBG funding allocations for a number of social service and non-profit organizations. These organizations were extended an invitation to attend the July 10, 2025 public hearing to make a brief presentation and answer questions from the Commission and general public regarding their applications for CDBG funds.

The Planning and Zoning Commission has the responsibility to review requests for funding from non-Village agencies and to make recommendations with respect to such requests. To assist the Commission in the review of the CDBG 2025-2029 Consolidated Plan and PY2025 Action Plan, staff has provided the following documents:

- Attachment 1: Draft 2025-2029 Consolidated Plan / PY2025 Action Plan
- Attachment 2: Proposed PY2025 CDBG Budget
- Attachment 3: Table of PY2025 CDBG Funding Requests
- Attachment 4: PY2025 CDBG Applications

### CDBG BACKGROUND

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. This Consolidated Planning document will guide Village efforts in program years 2025 through 2029 (October 1, 2025 – September 30, 2030).

The Annual Action Plan (AAP) includes the projects and the funding allocations for each program year (PY). It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan.

The 2025 Action Plan is included in the Consolidated Plan and covers the period from October 1, 2025 through September 30, 2026.

CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

### **2025-2029 CONSOLIDATED PLAN**

The 2025-2029 Consolidated Plan (**Attachment 1**) consists of five components, which include:

- The Process: steps taken to engage the public and solicit input
- Needs Assessment: understand the needs related to affordable housing, special needs housing, community development, and homelessness
- Market Analysis: understand the housing market and other environmental factors in which the Consolidated Plan will be implemented
- Strategic Plan: establish priorities and goals based on the needs identified and the market environment
- PY2025 Action Plan: proposed programs and activities to be funded by the CDBG annual budget for the period October 1, 2025 through September 30, 2026

The Consolidated Plan is developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, community stakeholders, Village staff, and residents for their feedback. The Consolidated Plan will be presented to the public at a Planning and Zoning Commission meeting and at a Village Board meeting. The document is available for a 30-day public review period to allow residents the opportunity to comment.

The Strategic Plan is based on the Needs Assessment and Market Analysis, and its purpose is to summarize the priorities that will be addressed during the term of the Consolidated Plan. Existing planning documents such as the Village's Comprehensive Plan and Capital Improvement Plan are also reviewed to verify the proposed priorities are consistent with Village's established priorities. Please see Section SP-25 of the Consolidated Plan for a draft of the proposed Priority Needs which include:

- Public Services
- Homeless Services
- Affordable Housing
- Community Facilities
- Public Infrastructure

A copy of the survey results, attachments, and supporting documents for each section are found at the back of the Consolidated Plan.

### **PROGRAM YEAR 2025 ACTION PLAN**

The draft PY2025 Action Plan (**Attachment 1**) outlines the specific use of CDBG funds for the time period of October 1, 2025 to September 30, 2026. The proposed CDBG Budget for PY2025 is shown on

**Attachment 2** and summarized below. Funding sources consist of the annual entitlement grant, program income, and carry-over funds. Program income is generated from the repayment of loans issued by the Single Family Rehabilitation Loan Program.

**Proposed CDBG Budget for PY2025**

| <b>Priority Needs</b> | <b>PY2025</b>    |
|-----------------------|------------------|
| Homeless Services     | \$28,880         |
| Public Services       | \$24,800         |
| Affordable Housing    | \$18,418*        |
| Community Facilities  | \$25,000         |
| Public Infrastructure | \$195,000        |
| <b>TOTAL</b>          | <b>\$292,098</b> |

The amount of funding that can be allocated to public service / homeless service activities is limited to 15% of the annual CDBG allocation (\$292,098 for PY2025) plus 15% of the previous year's program income (\$65,786 for PY2024). Therefore, the maximum amount available for public service programs is \$53,682, approximately 85% of the total amount requested by public services applicants. The amount of funding that can be allocated to other non-public service activities varies depending on the type of project. The Village is pursuing a substantial amendment to the PY2024 Action Plan to allocate \$147,469 in unallocated prior year funds to the affordable housing priority (detailed in a separate memorandum).

**PY2025 CDBG APPLICATION EVALUATION**

The Village received nine subrecipient applications. All funded activities must meet the following HUD requirements:

1. The activity must be included within the listing of CDBG eligible activities;
2. The activity must meet at least one of the national objectives of the CDBG program;
3. 70% of CDBG expenditures must be for activities that will benefit low- and moderate-income persons;
4. The costs of the activity must appear to be necessary and reasonable;
5. The applicant agency has demonstrated satisfactory current and/or past performance;
6. The activity must address a priority identified in the Village's CDBG 2025-2029 Consolidated Plan.

Staff utilizes additional criteria to evaluate the subrecipient applications in addition to the above HUD requirements.

7. Does the administrative capacity of the agency allow for efficient use of funds and compliance with monitoring responsibilities?
8. Does the activity overlap with services provided by other public agencies or government?
9. 'But for' this funding, would the agency be able to provide this activity to Mount Prospect residents?
10. Does the activity fill a gap in services where community needs are not being met?

The CDBG application comparison and staff recommendations are included as **Attachment 3**.

**PY2025 ACTION PLAN TIMELINE**

The draft 2025-2029 Consolidated Plan / 2025 Action Plan is available for a 30-day public review period, from June 13 through July 13, 2025. The draft Consolidated Plan is posted on the Village website and is

available for review in hard copy at Village Hall (50 S Emerson St) and at the Community Connections Center (1711 W Algonquin Rd). Any comments received during this period will be included in the final document.

The draft 2025-2029 Consolidated Plan / 2025 Action Plan will be presented at the Mount Prospect Planning and Zoning Commission meeting on July 10, 2025 at 7:00 pm. The final Consolidated Plan is anticipated to go before the Village Board on July 15, 2025 for approval through resolution. Upon Board approval, Staff will coordinate with the Cook County HOME Consortium to submit the 2025-2029 Consolidated Plan / 2025 Action Plan to HUD before the August 15<sup>th</sup> deadline.

### **CONCLUSION**

Staff is requesting the Planning and Zoning Commission review the draft 2025-2029 Consolidated Plan / 2025 Action Plan and recommend approval of the PY2025 CDBG proposed budget as shown in **Attachment 2**.

I concur:

A handwritten signature in blue ink that reads "Jason C. Shallcross". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Jason C Shallcross, AICP  
Director of Community Development

**Village of Mount Prospect, Illinois  
Community Development Block Grant  
Program  
2025-2029 Consolidated Plan**



Prepared by:  
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## Contents

|                                                                                                                        |     |
|------------------------------------------------------------------------------------------------------------------------|-----|
| Executive Summary.....                                                                                                 | 3   |
| ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b).....                                                             | 3   |
| The Process.....                                                                                                       | 7   |
| PR-05 Lead & Responsible Agencies - 91.200(b).....                                                                     | 7   |
| PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l) .....                               | 8   |
| PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c) .....                                            | 16  |
| Needs Assessment .....                                                                                                 | 18  |
| NA-05 Overview.....                                                                                                    | 18  |
| NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f) .....                                               | 20  |
| Housing Market Analysis .....                                                                                          | 25  |
| MA-05 Overview.....                                                                                                    | 25  |
| MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f) .....                                               | 26  |
| MA-50 Needs and Market Analysis Discussion .....                                                                       | 32  |
| MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households -<br>91.210(a)(4), 91.310(a)(2) ..... | 34  |
| MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3).....                                                              | 35  |
| Strategic Plan.....                                                                                                    | 36  |
| SP-05 Overview.....                                                                                                    | 36  |
| SP-10 Geographic Priorities - 91.415, 91.215(a)(1) .....                                                               | 37  |
| SP-25 Priority Needs - 91.415, 91.215(a)(2) .....                                                                      | 38  |
| SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2).....                                             | 42  |
| SP-40 Institutional Delivery Structure - 91.415, 91.215(k) .....                                                       | 44  |
| SP-45 Goals - 91.415, 91.215(a)(4) .....                                                                               | 47  |
| SP-65 Lead-based Paint Hazards - 91.415, 91.215(i) .....                                                               | 50  |
| SP-70 Anti-Poverty Strategy - 91.415, 91.215(j).....                                                                   | 52  |
| SP-80 Monitoring - 91.230 .....                                                                                        | 54  |
| Annual Action Plan .....                                                                                               | 55  |
| AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2) .....                                                             | 55  |
| AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) .....                                                     | 57  |
| AP-35 Projects - 91.420, 91.220(d) .....                                                                               | 59  |
| AP-38 Project Summary.....                                                                                             | 61  |
| AP-50 Geographic Distribution - 91.420, 91.220(f) .....                                                                | 64  |
| AP-75 Barriers to affordable housing -91.420, 91.220(j).....                                                           | 65  |
| AP-85 Other Actions – 91.420, 91.220(k) .....                                                                          | 66  |
| AP-90 Program Specific Requirements – 91.420, 91.220(l)(1,2,4).....                                                    | 68  |
| Attachments for 2025-29 Consolidated Plan .....                                                                        | 69  |
| Maps .....                                                                                                             | 70  |
| PY2025 CDBG Budget .....                                                                                               | 79  |
| Citizen Participation.....                                                                                             | 80  |
| Grantee SF-424 and Certifications .....                                                                                | 104 |
| Resolution Approving Annual Action Plan.....                                                                           | 113 |

## **Executive Summary**

### **ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services. This Consolidated Planning document will guide Village efforts in program years 2025 through 2029 (October 1, 2025 – September 30, 2030).

The Annual Action Plan (AAP) includes the projects and the funding allocations for each program year (PY). It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan. The 2025 Action Plan is included in this document and covers the period from October 1, 2025 through September 30, 2026.

CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

The Village of Mount Prospect, along with the Consortium members, are submitting their Consolidated Plan as a joint and coordinated document. Housing data and housing goals have been developed on a county-wide basis. Priorities for all HUD grants received by Cook County will be addressed in the Consortium's coordinated Consolidated Plan. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

#### **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview**



The Village's 2025-2029 Consolidated Plan identified priorities through the needs assessment and public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The priority needs identified were:

- Public Services
- Homeless Services
- Affordable Housing
- Community Facilities
- Public Infrastructure

Mount Prospect's entitlement grant is limited; thus, not all programs and needs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High - Currently funded (with CDBG funds)
- Low - Reliant upon outside support and resources

### **3. Evaluation of past performance**

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents. CDBG public service programs address high priority needs such as homelessness prevention and programs for specific populations such as children and the elderly. Housing is made more affordable through our Single Family Rehabilitation Program which provides zero-interest financing for critical home repairs. The Village has funded rehabilitation of public facilities that serve low- and moderate-income residents and public infrastructure improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan. The most recent CAPER available provides outcomes for PY 2023 (October 1, 2023 – September 30, 2024).

### **4. Summary of Citizen Participation Process and consultation process**

The 2025-2029 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, community stakeholders, Village staff, and residents for their feedback. The Consolidated Plan will be presented at a Planning and Zoning Commission meeting and at a Village Board meeting in summer 2025. The meetings will be televised on the Village's cable station and live-streamed via the Village website. The recordings of the meetings will be posted to the Village website for later viewing. The document is available for a 30-day public review period to allow citizens the opportunity to comment. More detailed information may be found in the Process section of the Consolidated Plan.

## **5. Summary of public comments**

The 2025-2029 Consolidated Plan attachments contain the online community survey results, and will contain minutes of the Planning and Zoning meeting and the Village Board meeting to be held in the summer of 2025. Any public comments received will be included in the final report.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and views received as of this writing have been accepted.

## **7. Summary**

The Consolidated Plan is an opportunity for the Village of Mount Prospect to assess community needs and to plan CDBG spending for the next five years. The plan analyzes the existing conditions of Mount Prospect and what resources are available to community members through governmental agencies and social service providers. The Consolidated Plan components are:

- The Process: steps taken to engage the public and solicit input
- Needs Assessment: understand the needs related to affordable housing, special needs housing, community development, and homelessness
- Market Analysis: understand the housing market and other environmental factors in which the Consolidated Plan will be implemented
- Strategic Plan: establish priorities and goals based on the needs identified and the market environment
- PY 2025 Action Plan: proposed programs and activities to be funded by the CDBG annual budget for the period October 1, 2025 through September 30, 2026

Funding sources for PY2025 consist of the annual entitlement grant. The total anticipated amount available for projects in PY2025 is \$292,098.00, comprised of the Village's PY2025 CDBG allocation of \$292,098.00. The Village conservatively estimates \$0 in 2025 program income when developing the annual Action Plan budget, so that we are not budgeting funds that may not materialize.

Program income is generated from the repayment of loans issued by the Single Family Rehabilitation (SFR) Program. The loans are repaid when a borrower that participated in the SFR program chooses to sell their home, and the Village has no method of predicting when or if any sales will occur in a given year.

The Village is concurrently pursuing a substantial amendment for the PY2024 Action Plan. The PY24 action plan will be amended to increase the amount of funding available for the Single Family Rehab (SFR) Program. The SFR Program will be able to utilize both PY24 and PY25 funds for rehab projects for a two year period Oct 1, 2024 through September 30, 2026.

The Village will address the Consolidated Plan goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

## The Process

### PR-05 Lead & Responsible Agencies - 91.200(b)

#### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name           | Department/Agency                |
|--------------------|----------------|----------------------------------|
| CDBG Administrator | Mount Prospect | Community Development Department |

**Table 1 – Responsible Agencies**

#### Narrative

The lead agency and CDBG Administrator is the Village of Mount Prospect.

#### Consolidated Plan Public Contact Information

Village of Mount Prospect  
Community Development Department  
50 South Emerson Street  
Mount Prospect, IL 60056  
847-818-5328

## **PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)**

### **1. Introduction**

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Six privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, Myers Place, The Kenzie Senior Residences at Randhurst, and Prospect Senior Lofts (newly opened in 2025). These facilities serve seniors and adults with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers and the Kenneth Young Center for specific mental health services.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care (CoC) Coordinator for Suburban Cook County. For the 2025-2029 Consolidated Plan, the Village referred to the Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount

Prospect. The Alliance Homelessness Response System is divided into three buckets: 1) Eviction prevention and homelessness diversion; 2) Emergency shelter and crisis housing; and 3) Safe and stable housing placement. The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities. Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless, including those receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs. To address this need, the Village has funded local agencies providing emergency housing and housing counseling services, including Northwest Compass, Journeys – The Road Home, and Women in Need Growing Stronger (WINGS). The Northwest Compass Program is open to anyone experiencing a housing crisis, including extremely low-income individuals and families, and those who are likely to become homeless after being discharged from publicly funded institutions and systems of care.

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, Journeys – The Road Home, and WINGS.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administering the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

## **2. Agencies, groups, organizations and others who participated in the process and consultations**

|          |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Village of Mount Prospect</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | Agency/Group/Organization Type                                                                                                                              | Other government – Local                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Market Analysis<br>Non-housing Community Development Strategy<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Community Development Department consulted with other Village Departments including Human Services, Finance, and Public Works. Public Works was consulted regarding hazard mitigation. The 2025 CDBG survey was shared with Department Directors. The anticipated outcome is a Consolidated Plan and goals supported by all departments and in alignment with other Village planning and investment efforts.                                                                                                                                                                               |
| <b>2</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Public Service Organizations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|          | Agency/Group/Organization Type                                                                                                                              | Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Victims of Domestic Violence<br>Services-Homeless<br>Services-Health                                                                                                                                                                                                                                                                                                                                                                                                                |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                                                                                                  |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Public service organizations receiving CDBG funding have an ongoing dialogue with the Village regarding the needs in our area. These organizations submitted applications for funding which describe their organizations, services, and local issues. Applicants include the Children's Advocacy Center, Connections to Care, Northwest CASA, Northwest Compass, North West Housing Partnership, Journeys - The Road Home, Suburban Primary Health Care Council, and WINGS. The 2025 CDBG survey was shared among a wide network of local service providers beyond those receiving CDBG funds. |
| <b>3</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Alliance to End Homelessness in Suburban Cook County</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|          | Agency/Group/Organization Type                                                                                                                              | Continuum of Care                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|          |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy                                                                                                                                                                                                                                                                                                                                                                                  |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Village reviewed the Alliance's reports and data. The Village is a member of and attends the meetings of the Association of Homeless Advocates in the North/Northwest District (AHAND), which is the northern council of the Alliance. The Village also attended the Alliance's Continuum of Care (CoC) Orientation and Annual Membership Meeting on May 21, 2025. The 2025 CDBG survey was shared with the Alliance. Information regarding homeless needs and services was incorporated into the Consolidated Plan and will be addressed as a priority need.                                  |
| <b>4</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>US Department of Housing and Urban Development</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|          | Agency/Group/Organization Type                                                                                                                              | Other government - Federal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Market Analysis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The HUD Region V Office hosts quarterly virtual trainings on the CDBG program to coordinate members of the Cook County HOME Consortium and to ensure appropriate information is collected, analyzed, and submitted for the Consolidated Plans, Action Plans, and CAPER.                                                                                                                                                                                                                                                                                                                            |
| <b>5</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Cook County HOME Consortium</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|          | Agency/Group/Organization Type                                                                                                                              | Regional organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Market Analysis<br>Non-housing Community Development Strategy                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Village works closely with fellow Consortium members in the north and northwest suburbs, including Schaumburg, Hoffman Estates, Palatine, Des Plaines, Arlington Heights, and Skokie to assess regional needs and coordinate monitoring of public services subrecipients. The "Northwest Network" collaborated on the 2025 CDBG survey to enable data collection that is comparable across jurisdictions. The Village also attends quarterly Consortium meetings hosted by Cook County to receive updates on HOME-funded activities and to coordinate implementation of the Consolidated Plan. |
| <b>6</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Cook County Department of Public Health</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



|                                                                                                                                                             |                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Agency/Group/Organization Type                                                                                                                              | Other government - County                                                                                                                                                                             |
| What section of the Plan was addressed by Consultation?                                                                                                     | Lead-based Paint Strategy                                                                                                                                                                             |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CCDPH information is part of the CDBG programs, including the Single-Family Rehabilitation Program. Lead Poisoning Prevention is incorporated in the Strategic Plan section of the Consolidated Plan. |

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| <b>Name of Plan</b>                            | <b>Lead Organization</b>  | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2025 Mount Prospect Transit Study              | Village of Mount Prospect | The Transit Study identified gaps and barriers to accessing transit, with a focus on the needs of older adults and transit reliant-households. The recommendations are still being developed as of this writing and will be presented in August 2025. Lack of transportation is often cited by low and moderate income populations as a barrier to accessing critical services, and transportation was cited as a high priority in the CDBG survey. The recommendations from the Transit Study report may be addressed with CDBG funds in the future. |
| 2025 Mount Prospect Community Needs Assessment | Village of Mount Prospect | To ensure the Village Community Connections Center (CCC) continues to meet the evolving needs of residents, the Village retained a consultant to conduct a needs assessment as part of a process to evaluate the potential for expansion. The assessment identified consistent barriers to accessing services and amenities, such as transportation, cost, childcare, and digital literacy. The key findings and recommendations from the CCC Needs Assessment are integrated into the Consolidated Plan Needs Assessment.                            |

| Name of Plan                                       | Lead Organization         | How do the goals of your Strategic Plan overlap with the goals of each plan?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2023 Aging in Community Action Plan                | Village of Mount Prospect | The mission of the Aging in Community Initiative is to strengthen community infrastructure and systems that enhance the lives of older adults. The Village convened a Task Force composed of community partners and residents with expertise and interest in age-friendly policy and programming to develop a three-year Action Plan. The Action Plan lays out concrete goals and objectives that will enhance age-friendly features of the community and advance Mount Prospect as an accessible, inclusive community where older adults thrive and have the tools to navigate the aging process. The Action Plan goals align with the CDBG Strategic Plan goals to address the needs of elderly persons.                                                                                                                                                    |
| Village of Mount Prospect 2024-2025 Strategic Plan | Village of Mount Prospect | Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Village of Mount Prospect Comprehensive Plan       | Village of Mount Prospect | The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. A new Comprehensive Plan is under development for a launch in 2026.<br>Existing sub-area plans include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan. |

| <b>Name of Plan</b>                                                       | <b>Lead Organization</b>                                            | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Investment Program (CIP)                                        | Village of Mount Prospect                                           | The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the CDBG Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects. |
| 2019-2022 Strategic Plan to End Homelessness in Suburban Cook County      | Alliance to End Homelessness in Suburban Cook County (The Alliance) | The data in this strategic planning document regarding homeless needs, shelter facilities, and services informed the goals of the CDBG Strategic Plan.                                                                                                                                                                                                                                                                                                                                                                                          |
| ON TO 2050                                                                | Chicago Metropolitan Agency for Planning (CMAP)                     | The goals of the CDBG Strategic Plan are consistent with the ON TO 2050 Comprehensive Plan for the Chicago Metropolitan Area, including reinvestment for vibrant communities; collaboration at all levels of government; and a transportation system that works better for everyone.                                                                                                                                                                                                                                                            |
| Uplift Cook: 2025-2029 Comprehensive Economic Development Strategy (CEDs) | Cook County Department of Planning and Development                  | The Uplift Cook strategic planning initiative includes the Cook County Consolidated Plan and 2025-2029 Comprehensive Economic Development Strategy (CEDs). The CEDs plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. The goals identified in the CED are aligned with the Village's identified housing needs and the goals in our CDBG Strategic Plan.                                                                                   |
| Draft Regional Assessment of Fair Housing (AFH)                           | Cook County Bureau of Economic Development                          | The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.                                                                                                                                                                                     |

**Table 3 - Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The Village is in regular contact with other CDBG entitlement communities in the north and northwest suburbs of Chicago. The City of Des Plaines, Village of Arlington Heights, Village of Palatine, Village of Schaumburg, Village of Hoffman Estates, and the Village of Skokie work together and consult with each other on CDBG related issues.

The Village attends quarterly HOME Consortium meetings hosted by Cook County to receive updates on HOME-funded activities and to coordinate implementation of the Consolidated Plan.

### **Narrative**

The Village referred to the plans described in Table 3 when determining the priority needs and goals in the 2025-29 Consolidated Plan and when determining activities to fund in the PY2025 AAP.

**PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

Refer to the appendix for the Village's Citizen Participation Plan.

PY2025 applications for funding were emailed to all current subrecipient organizations. The application was posted on the Village website and a legal notice announcing the application was published in the *Daily Herald* newspaper on April 15, 2025.

The 2025 CDBG Community Survey was posted in several locations on the Village website and social media outlets. The survey was announced in the March-April 2025 Village Newsletter, which is mailed to all households in the Village. A legal notice regarding the survey was published in the *Daily Herald* newspaper on April 23, 2025. Emails were sent to local and regional institutions, businesses, nonprofit organizations, philanthropic organizations, multi-family property managers, and faith-based organizations, inviting responses to the survey as well as requesting the organizations to share the survey flyer with residents and community partners. Paper flyers were mailed to Mount Prospect grocery stores and faith-based organizations for posting on community information boards. Paper flyers were also mailed to approximately 200 randomly selected Mount Prospect households located in low and moderate income census blocks. The survey was made available in other formats and languages upon request.

Legal Notice of the public review period for the draft PY2025-2029 Consolidated Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on June 12, 2025. The 30-day public review period will take place from June 13 through July 13, 2025. The draft Consolidated Plan will be available on the Village website and hard copies will be available at Village Hall and the Community Connections Center. The draft plan provides information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations will be discussed at the Planning and Zoning Commission public hearing to be held on July 10, 2025, which will be televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting will be included in the attachments. The Consolidated Plan will go to the Village Board for a second public meeting on July 15, 2025. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

## Citizen Participation Outreach

| Sort Order | Mode of Outreach           | Target of Outreach                                                 | Summary of response/attendance                                                                                                                                                                                                                                                                                        | Summary comments received                                                                                                                                                                                                                                                                                               | Summary of comments not accepted and reasons | URL |
|------------|----------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----|
| 1          | 2025 CDBG Community Survey | Residents of low-income areas<br><br>Non-targeted/ broad community | The 2025 CDBG Community Survey was available on the Village website. The survey was available in other formats and languages by request. Agencies, groups, and organizations contacted by email and invited to participate in the survey are listed in the Consolidated Plan attachments. 73 responses were received. | Respondents ranked needs related to community services, housing, community facilities, specialized services, economic development, neighborhood services, and infrastructure improvements, and gave additional comments. A copy of the survey results and the public comments received are included in the attachments. | All comments were accepted.                  | N/A |
| 2          | 2025 CDBG RFP              | Non-targeted/ broad community                                      | On April 11, 2025, the CDBG application was posted to the Village website. Notice via email was also given to past recipients of CDBG funding and interested parties.                                                                                                                                                 | 9 CDBG grant applications received.                                                                                                                                                                                                                                                                                     | N/A                                          | N/A |
| 3          | Public Comment Period      | Non-targeted/ broad community                                      | On June 12, 2025, a newspaper notice was published concerning the 30-day public review period for the 2025-29 Consolidated Plan. The plan was posted on the Village's website and available for review at Village Hall and the Community Connections Center from June 13 to July 13, 2025.                            | Comments will be shared.                                                                                                                                                                                                                                                                                                | N/A                                          | N/A |
| 4          | Public Hearing             | Non-targeted/ broad community                                      | On June 12, 2025, a newspaper notice was published concerning the Planning and Zoning Commission meeting on July 10, 2025. The meeting will be televised on the Village's cable station. Notice was also emailed to PY2025 applicants for CDBG funds.                                                                 | Comments will be shared.                                                                                                                                                                                                                                                                                                | N/A                                          | N/A |
| 5          | Public Hearing             | Non-targeted/ broad community                                      | The 2025-29 Consolidated Plan will be brought before the Village Board on July 15, 2025. The meeting will be televised on the Village's cable station.                                                                                                                                                                | Comments will be shared.                                                                                                                                                                                                                                                                                                | N/A                                          | N/A |

**Table 4 – Citizen Participation Outreach**

**Needs Assessment**  
**NA-05 Overview**  
**Needs Assessment Overview**

The needs assessment portion of the Consolidated Plan, in conjunction with information gathered through consultations and the Citizen Participation Plan, identifies the needs in Suburban Cook County and in the Village of Mount Prospect that relate to affordable housing, special needs housing, and homelessness. Mount Prospect's non-housing community development needs are also discussed.

The Village conducted a 2025 CDBG Community Survey which asked respondents to prioritize overall community needs, as well as rate the level of need for community services, housing, community facilities, specialized services, jobs and businesses, neighborhood services, and infrastructure improvements. The results from the survey are included throughout the needs assessment and the market analysis.

The overall community needs according to the survey respondents are listed below in order from highest priority (1) to lowest priority (16).

1. Affordable Housing
  2. Crime Prevention
  3. Mental Health
  4. Homelessness Prevention and Support
  5. Senior Citizens
  6. Public Transportation
  7. Traffic Congestion
  8. Drainage Improvements
  9. Business Assistance
  9. Health Services
  10. Child Care Assistance
  11. Employment Training
  12. Home Improvement Programs
  12. Vacant Lots and Buildings
  13. Persons with Disabilities
  14. Code Enforcement Services
  14. Energy Efficiency
  15. Foreclosures
  16. Recycling and Trash Service
- Not Ranked: Pedestrian Accessibility, Substance Abuse, Youth Programs

The housing needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (11).

1. Affordable Rental Housing
2. Affordable Senior Housing
3. Home Improvement Programs
4. Aging in Place
5. Homelessness Prevention

6. Emergency Shelter
7. Rental Assistance
8. Energy Efficiency Improvements
8. Homeownership Assistance
8. Housing for People with Disabilities
9. Lead-Based Paint Testing and Abatement
10. Fair Housing Services and Enforcement
11. Foreclosure Prevention

The Cook County HOME Consortium Consolidated Plan contains additional information in sections:

NA-10 Housing Needs Assessment

NA-15 Disproportionately Greater Need: Housing Problems

NA-20 Disproportionately Greater Need: Severe Housing Problems

NA-25 Disproportionately Greater Need: Housing Cost Burdens

NA-30 Disproportionately Greater Need: Discussion

NA-35 Public Housing

NA-40 Homeless Needs Assessment



**NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)**  
**Describe the jurisdiction's need for Public Facilities:**

Neighborhood facilities that serve a low/moderate income neighborhood or clientele are an important means to deliver public services to residents in a coordinated fashion. For instance, the Human Services Department at Village Hall and at the Community Connections Center (CCC) offer centralized services, information, and referral for residents of Mount Prospect. The Village is currently exploring options to relocate the CCC to a larger, updated or new facility in order to expand access to human services and library services on the south side of Mount Prospect.

Group homes located within the Village provide housing and supportive services for adults with developmental disabilities. As an example, group homes operated by Search Inc. provide housing while Search's Supportive Living Program provides employment, community integration, and medical and behavioral services for the individuals who reside in its homes. Rehabilitation, repairs or energy efficient improvements may be needed at these public facilities.

In the last five years, the Village has contributed CDBG funds to construct or rehabilitate parks and recreational facilities located in low and moderate income block groups. The Village is exploring opportunities to construct or rehabilitate parks and recreation facilities on the south side of Mount Prospect.

**How were these needs determined?**

The Village's Human Services Department identified the agencies their department staff most frequently use as referral sources for Mount Prospect residents.

The community facility needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (6).

1. Parks and Recreational Facilities
2. Senior Centers
3. Libraries
4. Health Care Facilities
5. Youth Centers
6. Child Care Centers
6. Schools

The specialized services needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (11).

1. Mental Health
2. Food Pantries
3. Homeless Services and Shelters
4. Domestic Violence Services and Centers
5. Education / Job Training
6. Services and Centers for Persons with Disabilities
7. Veteran Services and Centers
7. Senior Services

8. Services and Centers for Neglected/Abused Children
9. Substance Abuse Services and Centers
10. Handicapped Accessibility
11. HIV/AIDS Services and Centers

**Describe the jurisdiction's need for Public Improvements:**

The following public improvement needs have been identified:

1. Public Sidewalk Improvements (within low/ moderate-income areas)
  - a. Sidewalk Replacement Program: Repair defective sidewalks through removal and replacement.
  - b. New Sidewalk Program: Install new sidewalks at locations where none currently exist.
2. Neighborhood Drainage Improvements (for eligible households): Construction of drainage improvements to alleviate neighborhood flooding problems.
3. Bicycle Infrastructure Improvements (within low/ moderate-income areas): Construction of shared use paths, lighting and associated wayfinding signs along corridors that meet the goals of the Village Bike Plan.
4. Lead Water Service Line Replacement (within low/ moderate-income areas): Replacement of lead water service lines.
5. Overhead Sewer Program (for eligible households): An overhead sanitary sewer system is designed to prevent sanitary waste (sewage) from flowing back into the house, which can occur for different reasons - one of them being heavy rain events where the Village's combined sewer mains get filled to capacity.
6. Tree Planting Program (within low/ moderate-income areas): Planting trees on public rights-of-way and village-owned properties.

**How were these needs determined?**

The Capital Improvement Plan (CIP) is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. Sidewalk improvements, water/ sewer improvements, bicycle infrastructure, neighborhood drainage improvements, and tree planting are all part of the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.

The public infrastructure needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (4).

1. Bike Path Improvements
1. Traffic Congestion
2. Sidewalk Improvements
3. Water and Sewer Improvements
3. Street Improvements
4. Drainage Improvements
4. Street Lighting Improvements

The neighborhood service needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (6).

1. Tree Planting/Preservation
2. Neighborhood Watch Programs
3. Recycling Service
4. Police Service
5. Code Enforcement Services
6. Trash Removal Service

### **Describe the jurisdiction's need for Public Services:**

It is anticipated that over the next five years, homelessness prevention and affordable housing will continue to be an issue for low income and disabled populations. Mount Prospect currently has facilities offering subsidized housing for low income seniors and low income persons with a disability. Wait lists for both transitional and subsidized housing are lengthy and many clients present to the Human Services Department on an annual basis seeking assistance with housing issues. Clients are referred to other area agencies and programs for assistance.

Mental health resources for low income and Medicaid insured are limited. Individuals needing care often have to wait up to six weeks for an intake appointment at the local community mental health center. Psychiatric care is also difficult to access for those who are Medicaid insured. It is estimated that one in five adults will suffer from a mental health issue at some point in their lives. Lack of mental health resources and services will be an ongoing issue.

As the population continues to age and people choose to age in place, additional services for older adults will be needed. Supportive services will be necessary to assist seniors as they continue to live independently in their own homes. Residents will also need housing options that offer supportive living environments. American House Mount Prospect (formerly Mount Prospect Senior Living) is an 88-unit facility that opened in 2021 and offers independence living, assisted living, memory care, and respite care.

Other public service needs that are recurring themes across recent Village surveys and plans include transportation services, health care services, and culturally competent services.

### **How were these needs determined?**

Continued need for service is demonstrated through the Human Services Department monthly statistics. Current and future needs are identified through the assessment process, direct client contact, and administration of client satisfaction surveys. The Human Services Department works collaboratively with other area agencies to meet community needs.

Public service needs are identified through the CDBG Consolidated Plan and Action Plan process. The Village consults with public service providers throughout the Consolidated Plan development. Public service providers that are funded by the CDBG program provide quarterly reports and information on the residents being served. Public service organizations submit applications

annually for funding and are invited to speak at a public hearing to further explain the needs within our community.

The community service needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (13).

1. Mental Health Services
2. Transportation for Seniors and Persons with Disabilities to Medical Appointments
3. Transportation Services
4. Health Services and Clinics
5. Anti-Crime Programs
6. Cultural Services
7. Senior Activities
8. Child Care Services
9. Financial Education
10. Counseling Services
10. Legal Services
10. Youth Activities
11. Language and Literacy Programs
12. Case Management Services
13. Services for Abused Children

The specialized services needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (11).

1. Mental Health
2. Food Pantries
3. Homeless Services and Shelters
4. Domestic Violence Services and Centers
5. Education / Job Training
6. Services and Centers for Persons with Disabilities
7. Veteran Services and Centers
7. Senior Services
8. Services and Centers for Neglected/Abused Children
9. Substance Abuse Services and Centers
10. Handicapped Accessibility
11. HIV/AIDS Services and Centers

Public service needs were detailed in the 2025 CCC Community Needs Assessment. The CCC assessment revealed the following desired community programs, in order from highest preference (1) to lowest preference (10).

1. Social / recreational activities
2. Computer / technology classes
3. Health education
4. Family programs
5. Job skills training
6. Legal aid

7. Educational support / homework help
8. Job search assistance
9. Parenting classes
10. Substance use support

The CCC assessment revealed the following services most desired in an expanded Community Connections Center, in order from highest preference (1) to lowest preference (10).

1. Youth programs
2. Senior programs
3. Library services
4. Health services
5. Mental health / substance use services
6. Basic needs
7. Job training / employment assistance
8. Meeting spaces
9. Legal aid
10. Police services

## **Housing Market Analysis**

### **MA-05 Overview**

#### **Housing Market Analysis Overview**

The following data are from the 2019-2023 American Community Survey (ACS) 5-Year Estimates, unless otherwise noted.

Mount Prospect's population grew modestly between 2010 and 2020, rising from 54,167 to 56,852 (+5%). However, when viewed over a longer period, the population has remained relatively stable. In 2000, the population was approximately 56,200, which is close to recent ACS 2019–2023 estimates of 55,648—suggesting little overall change over the past two decades.

While the Village contains a mix of single- and multi-family housing, single-family detached housing is the predominant housing type. About 58% of local units are single-family detached while 38% are multi-family. The majority of single-family detached homes within Mount Prospect are owner occupied (79%), while multi-family dwellings tend to be renter-occupied (88%). Multi-family units are generally concentrated in the southern portion of the Village with close proximity to the I-90 corridor. A significant amount of this housing was developed in unincorporated Cook County and subsequently annexed into the Village during the 1960s and 1970s.

Of the occupied housing units within the Village, 15,411 (70%) are owner-occupied and 6,592 (30%) are renter-occupied. Rental properties must be registered and inspected by the Village, and all landlords must attend a Crime Free Housing workshop.

The 2019-2023 ACS reported 1,065 vacant housing units (4.6%). The Village takes a proactive approach to any vacant structure with code violations. The Village's Vacant Structure Registry program encourages property owners to maintain vacant properties or they are required to pay an annual fee of \$500.

HUD defines cost-burdened families as those who pay more than 30% of their income for housing, limiting their ability to afford other essential needs such as food, clothing, transportation, and medical care. In Mount Prospect, approximately 46% of renters are cost-burdened—a 2% increase since 2010. Among homeowners, the share paying more than 30% of their income on housing rose from 28% to 30% over the same period. These local trends mirror national patterns. According to the 2024 *State of the Nation's Housing* report, the share of U.S. households facing housing cost burdens has risen each year from 2019 to 2022, with no data reported in 2020 due to the COVID-19 pandemic.

## MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

### Introduction

The Village has a diverse and regionally integrated economic base, with local employment concentrated in education and healthcare (17% of workers), professional services (14%), retail trade (11%), and manufacturing (10%). These sectors form the core of the village's workforce and support a broad range of skill levels. However, the presence of a large number of residents working in professional, scientific, and management services—despite relatively fewer jobs in those fields locally—indicates that a significant portion of Mount Prospect's economic base is externally oriented, with residents commuting to nearby employment centers. These patterns point to a skilled, mobile workforce and a regional economy that extends beyond municipal boundaries.

The labor force in Mount Prospect is strong and well-educated, with over 28,500 individuals and a low unemployment rate of just 3.54%. Most residents are employed in management, business, sales, and office occupations, reflecting a professional, white-collar economic profile. While the village supports a stable base of jobs in retail and manufacturing, future economic development could focus on expanding the local base in knowledge-driven and business service sectors. Strengthening this alignment would enhance Mount Prospect's economic self-sufficiency, reduce outbound commuting, and build resilience in a competitive regional economy.

### Economic Development Market Analysis

#### Business Activity

| Business by Sector                            | Number of Workers | Number of Jobs | Share of Workers % | Share of Jobs % | Jobs less workers % |
|-----------------------------------------------|-------------------|----------------|--------------------|-----------------|---------------------|
| Agriculture, Mining, Oil & Gas Extraction     | 28                | 0              | 0                  | 0               | 0                   |
| Arts, Entertainment, Accommodations           | 2,678             | 1,627          | 10                 | 7               | -3                  |
| Construction                                  | 1,084             | 1,352          | 4                  | 6               | 2                   |
| Education and Health Care Services            | 4,474             | 1,074          | 17                 | 5               | -13                 |
| Finance, Insurance, and Real Estate           | 1,899             | 737            | 7                  | 3               | -4                  |
| Information                                   | 508               | 348            | 2                  | 2               | 0                   |
| Manufacturing                                 | 2,635             | 2,570          | 10                 | 11              | 1                   |
| Other Services                                | 944               | 862            | 4                  | 4               | 0                   |
| Professional, Scientific, Management Services | 3,655             | 1,979          | 14                 | 9               | -6                  |
| Public Administration                         | 0                 | 0              | 0                  | 0               | 0                   |
| Retail Trade                                  | 2,872             | 4,299          | 11                 | 19              | 8                   |
| Transportation and Warehousing                | 1,231             | 558            | 5                  | 2               | -2                  |
| Wholesale Trade                               | 1,705             | 1,488          | 7                  | 7               | 0                   |
| Total                                         | 23,713            | 16,894         | --                 | --              | --                  |

**Table 5 - Business Activity**

**Data:** 2013-2017 ACS (Workers), 2017 Longitudinal Employer-Household Dynamics  
**Source:** (Jobs)

## Labor Force

|                                                |        |
|------------------------------------------------|--------|
| Total Population in the Civilian Labor Force   | 28,545 |
| Civilian Employed Population 16 years and over | 27,545 |
| Unemployment Rate                              | 3.54   |
| Unemployment Rate for Ages 16-24               | 14.84  |
| Unemployment Rate for Ages 25-65               | 2.29   |

**Table 6 - Labor Force**

**Data** 2013-2017 ACS

**Source:**

| <b>Occupations by Sector</b>                     | <b>Number of People</b> |
|--------------------------------------------------|-------------------------|
| Management, business and financial               | 9,180                   |
| Farming, fisheries and forestry occupations      | 895                     |
| Service                                          | 2,320                   |
| Sales and office                                 | 5,725                   |
| Construction, extraction, maintenance and repair | 1,730                   |
| Production, transportation and material moving   | 1,425                   |

**Table 7 – Occupations by Sector**

**Data** 2013-2017 ACS

**Source:**

## Travel Time

| <b>Travel Time</b> | <b>Number</b> | <b>Percentage</b> |
|--------------------|---------------|-------------------|
| < 30 Minutes       | 13,296        | 53%               |
| 30-59 Minutes      | 8,724         | 35%               |
| 60 or More Minutes | 3,150         | 13%               |
| <b>Total</b>       | <b>25,170</b> | <b>100%</b>       |

**Table 8 - Travel Time**

**Data** 2013-2017 ACS

**Source:**

## Education

### Educational Attainment by Employment Status (Population 16 and Older)

| <b>Educational Attainment</b>               | <b>In Labor Force</b>    |                   | <b>Not in Labor Force</b> |
|---------------------------------------------|--------------------------|-------------------|---------------------------|
|                                             | <b>Civilian Employed</b> | <b>Unemployed</b> |                           |
| Less than high school graduate              | 1,735                    | 4                 | 590                       |
| High school graduate (includes equivalency) | 4,385                    | 315               | 1,170                     |
| Some college or Associate's degree          | 5,905                    | 170               | 975                       |



| Educational Attainment      | In Labor Force    |            | Not in Labor Force |
|-----------------------------|-------------------|------------|--------------------|
|                             | Civilian Employed | Unemployed |                    |
| Bachelor's degree or higher | 11,630            | 175        | 2,025              |

**Table 9 - Educational Attainment by Employment Status**

**Data** 2013-2017 ACS

**Source:**

#### Educational Attainment by Age

|                                           | Age       |           |           |           |         |
|-------------------------------------------|-----------|-----------|-----------|-----------|---------|
|                                           | 18–24 yrs | 25–34 yrs | 35–44 yrs | 45–65 yrs | 65+ yrs |
| Less than 9th grade                       | 10        | 245       | 445       | 490       | 560     |
| 9th to 12th grade, no diploma             | 220       | 215       | 310       | 630       | 690     |
| High school graduate, GED, or alternative | 700       | 1,415     | 1,170     | 3,285     | 2,875   |
| Some college, no degree                   | 860       | 1,120     | 1,230     | 2,620     | 1,970   |
| Associate's degree                        | 385       | 610       | 475       | 990       | 445     |
| Bachelor's degree                         | 635       | 2,780     | 2,270     | 3,940     | 2,505   |
| Graduate or professional degree           | 65        | 1,085     | 1,360     | 2,400     | 780     |

**Table 10 - Educational Attainment by Age**

**Data** 2013-2017 ACS

**Source:**

#### Educational Attainment – Median Earnings in the Past 12 Months

| Educational Attainment                      | Median Earnings in the Past 12 Months |
|---------------------------------------------|---------------------------------------|
| Less than high school graduate              | 64,538                                |
| High school graduate (includes equivalency) | 75,483                                |
| Some college or Associate's degree          | 94,170                                |
| Bachelor's degree                           | 138,271                               |
| Graduate or professional degree             | 157,876                               |

**Table 11 – Median Earnings in the Past 12 Months**

**Data** 2013-2017 ACS

**Source:**

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

Education and Health Care Services is the largest employment sector with 4,474 workers, Professional, Scientific, and Management Services employ 3,655 workers, Retail trade employs 2,872 workers and Manufacturing employs 2,635.

**Describe the workforce and infrastructure needs of the business community:**

The Village is actively implementing its 2024–2025 Strategic Plan, which continues to prioritize maintaining top-quality infrastructure to support both current and future community needs. This includes not only preserving and upgrading roads and utilities but also investing in long-term community development projects such as securing future water supply and expanding bike and

pedestrian pathways to enhance connectivity and livability.

Regionally, according to Uplift Cook, Cook County's Comprehensive Economic Development Strategy, the county is on track to become a major green energy hub. This shift will require significant infrastructure investment and workforce readiness, presenting both a challenge and an opportunity for municipalities like Mount Prospect. As part of the regional economy, this presents the Village with a critical role by aligning its infrastructure improvements and workforce development efforts with emerging trends in clean energy, transportation, and advanced manufacturing.

Mount Prospect's strategic location and strong transportation network already support a mobile workforce. Roughly 15,595 employees work in Mount Prospect but live elsewhere, while about 8% of those who work in the Village also reside in the community. This inflow of workers is supported by regional highways and public transit, both of which are essential to sustaining the workforce and expanding job access.

To remain competitive, the Village can continue fostering workforce development partnerships—particularly in growing sectors like clean energy—that close skills gaps and create job opportunities. By improving local transit options and aligning economic planning with regional goals, Mount Prospect can contribute to and benefit from broader countywide economic and climate resilience efforts.

The jobs and businesses needs according to the 2025 CDBG Community Survey respondents are listed below in order from highest need (1) to lowest need (6).

1. Job Creation and Retention
2. Small Business Technical Assistance
3. Employment Training
4. Start Up Business Assistance
5. Façade Improvements
6. Commercial and Industrial Rehabilitation

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

During the current planning period, several local and regional initiatives are expected to have a significant impact on job creation and business growth in Mount Prospect and the broader region.

One of the most notable changes is Cook County's strategic push to become a national leader in green energy production, as outlined in Uplift Cook, the county's Comprehensive Economic Development Strategy. This transition toward a clean energy economy is expected to drive investment in energy infrastructure, technology, and the trades, generating new job opportunities but also creating an urgent need for workforce upskilling, especially in engineering, construction, and environmental sciences.

Locally, the Village continues to see steady commercial and industrial redevelopment, particularly

along major corridors and within industrial parks. Large-scale investments in logistics and manufacturing facilities are bringing advanced technologies into the local economy, creating demand for a more technically skilled workforce. Additionally, the continued growth of the retail and services sectors, especially near the Downtown and Randhurst areas, requires ongoing business support services, particularly for small and minority-owned businesses adapting to changing consumer trends.

Planned infrastructure investments, including expanded bike and pedestrian pathways, stormwater upgrades, and future-proofing water supply systems will support the Village's livability and long-term economic growth. These projects may involve short-term construction activity, but they are strategic investments intended to boost long-term business appeal and community livability.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

Many of the local employment opportunities require a higher skill level, with Management, Business and Financial occupations accounting for 9,180 jobs and Sales and Office positions at 5,725 jobs. About 12,000 employees hold a bachelor's degree or higher and another 5,905 employees have had some college or hold an associate degree. The unemployment rate for ages 25-65 is 2.29. The unemployment rate for ages 16-24 (which tend to hold entry level jobs) is 14.84.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

Economic development is a priority for the Village strategic plan, however CDBG funding is limited. Economic development will be supported by non-CDBG funds.

The Mount Prospect Entrepreneurs Initiative (MPEI) is a partnership between the Village of Mount Prospect and the Mount Prospect Public Library to provide information and networking opportunities for people looking to start or grow their small businesses in Mount Prospect. The Village works with SCORE, the Small Business Development Centers at Harper College and at Oakton College, and other business organizations to provide programming for MPEI.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

Yes

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

As a member of the Cook County HOME Consortium, the Village stands to benefit from the County's Uplift Cook campaign, which outlines key investment priorities supported by Community Development Block Grant (CDBG) funding. These regional strategies closely align with the Village's

local goals around economic growth, infrastructure, and sustainability.

Workforce development is another major focus of the County’s plan. Investments in training programs and job placement services—particularly in high-demand sectors such as manufacturing, logistics, healthcare, and clean energy—will help local employers fill critical talent gaps while expanding economic opportunity for residents, especially those historically excluded from high-quality jobs.

Housing stability and affordability are also core priorities aligned with Village residents. County-supported efforts to increase affordable housing, expand homeownership programs, and encourage zoning reforms would complement Mount Prospect’s ongoing planning efforts to improve neighborhood quality and support transit-oriented development. Additional programs focused on energy efficiency, code enforcement, and sustainable design can help modernize older housing stock, reduce utility costs, and promote long-term livability.

Finally, Uplift Cook emphasizes infrastructure and climate resilience, offering support for projects that improve pedestrian safety, enhance bus stop infrastructure, expand sidewalk networks, and reduce emissions. These investments align with the Village’s goals of improving mobility, promoting active transportation, and building infrastructure that supports both economic activity and environmental sustainability.

By aligning with the County’s priorities, Mount Prospect can leverage regional funding and partnerships to amplify its own strategic initiatives, positioning the Village for long-term growth, resilience, and inclusive prosperity.

## **Discussion**

N/A

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

Areas of concentration are delineated on the attached maps generated from HUD's Consolidated Plan mapping tool. There are very few households with substandard housing in the Village (units without a complete kitchen or plumbing facilities). Cost burdened households (spending more than 30% of the household's total gross income on housing costs) are more concentrated on the northeast and southwest areas of the Village. Households with severe cost burden (spending more than 50% of the household's total gross income on housing costs), are found throughout the Village, with greater concentration in North Mount Prospect (north of Central Road) and South Mount Prospect (south of Golf Road). Overcrowding (more than one person per room, not including bathrooms, porches, foyers, halls or half-rooms) tend to be concentrated in the area south of Golf Road.

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

Maps generated from HUD's Consolidated Plan mapping tool are attached. The demographic maps indicate the area between Central Road and Golf Road is greater than 77% white alone. Minority populations are located to the north and south of this area. Moderate income households are more concentrated to the south of Golf Road. Low income and extremely low income households are more concentrated in the census tracts that have the affordable senior facilities.

### **What are the characteristics of the market in these areas/neighborhoods?**

South Mount Prospect (south of Central Road) has the highest concentration of multifamily rental housing. Most of the multifamily buildings were developed in the 1960s and 1970s under Cook County regulations and later annexed into the Village in the 1970s and 1980s. Most commercial and industrial properties in the area were built between 1960 and 1980 in unincorporated Cook County and were subsequently annexed into the Village during the 1960s and 1970s. The population is ethnically diverse and has a greater concentration of low and moderate income households. Many of the retail centers, restaurants, and business establishments are supported by the residents. See the South Mount Prospect Sub-Area Plan, available on the Village website, for greater detail on the characteristics of this area.

### **Are there any community assets in these areas/neighborhoods?**

The Community Connections Center (CCC) was established in 2009 as the south branch of the Village Human Services Department and the south branch of the Mount Prospect Public Library. The CCC is staffed by bilingual English / Spanish professionals and provides many services including:

- public health nursing services (office visits, screening clinics, and health education programs);
- social services (emergency assistance, benefits navigation, and general social services);
- library services (materials in multiple languages, study spaces, computer access, and programming); and
- police services, through a Community Resource Officer.

South Mount Prospect is home to several cultural institutions, including the Turkish American Society of Chicago, Hanul Family Alliance (Korean American Senior Center), and Bulgarica – Bulgarian Cultural Center. The area also has several recreational amenities, including the Mt Propsect Park District RecPlex, Kopp Park, and the ComEd easement trails.

**Are there other strategic opportunities in any of these areas?**

None determined at this time.

**MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)**

**Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.**

According to the American Community Survey (ACS) 2023 5-year estimates, 95.6% of households in Mount Prospect have one or more types of computing devices, and 93.6% have an internet subscription. Among households earning less than \$75,000, approximately 12% did not have an internet subscription, versus 3.3% for households earning more than \$75,000.

**Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.**

The Village of Mount Prospect is currently served by 11 providers, according to broadbandnow.com.

## **MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)**

### **Describe the jurisdiction's increased natural hazard risks associated with climate change.**

The region has experienced increased rainfall due to climate change, which has led to increased flooding. Five waterways carry storm water into, through and away from the Village: the Des Plaines River, McDonald Creek, Feehanville Ditch, Weller Creek and Higgins Creek. Flood hazard areas are associated with each waterway.

### **Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.**

Most of the Village is located in "Zone X – Minimal Flood Hazard" according to FEMA's National Flood Hazard Layers. One of the low-moderate income census blocks in north Mount Prospect, close to the Des Plaines River, overlaps with the boundary of a .2% and 1% annual chance flood hazard area. Higgins Creek contributes to a 1% annual chance of flood hazard in low-moderate income census blocks in South Mount Prospect; however, the creek runs through a predominantly industrial area.

The Village has pursued several storm water improvements in low-moderate income areas, including:

- Levee 37 prevents Des Plaines River flood waters from inundating properties in Mount Prospect and Prospect Heights;
- Burning Bush Trails Park Stormwater Detention provided regional detention;
- Prospect Meadows Ditch Improvements regraded the ditches and replaced culverts throughout the Prospect Meadows neighborhood; and
- Laverne & Palm Storm Sewer Improvements replaced an upgraded undersized storm sewers.

The Village will respond to any request for assistance to address private property flooding by inspecting and offering technical expertise in identifying a solution. Qualifying residents can receive assistance with flooding problems in their backyards through the Backyard Drainage Program. The Village has engaged a consultant to analyze all stormwater management systems within the Village to identify potential flooding areas. The hydrologic/hydraulic modeling is nearly complete. The next step will be public outreach to discover areas not revealed by the modeling. Following that, the study will be used to develop potential flood mitigation projects.

Additionally, Mount Prospect Emergency Management is responsible for the mitigation, planning, response and recovery of natural and man-made disasters within the Village of Mount Prospect. An Emergency Operations Plan (EOP) was developed and is continuously updated in order to effectively improve our disaster management. The EOP identifies local vulnerability to various disasters and provides necessary framework to secure the available resources needed to address the critical needs of the community.



**Strategic Plan**  
**SP-05 Overview**  
**Strategic Plan Overview**

This section of the Consolidated Plan will describe the Village of Mount Prospect's strategy for addressing the community development needs of the Village. The Village intends to use CDBG and other types of federal funding to address the housing needs of its low- and moderate-income residents. Village general funds will be used to support the activities of the Village's Planning & Zoning and Economic Development Division, Building & Inspection Services Division, Human Services Department, and other departments with programs and projects benefitting low- and moderate-income persons within Mount Prospect's municipal boundaries. The Village will also seek private financing for projects, when appropriate, to match and extend the use of government funds.

The Strategic Plan includes both continued successful programs that address current community needs, and new initiatives that will address future community needs. In some instances, the Village will work in collaboration with other public and private agencies or may elect to undertake a program on its own. In general, the Village will not seek to create a new program where an existing program or service adequately addresses the needs of residents.

**SP-10 Geographic Priorities - 91.415, 91.215(a)(1)**  
**Geographic Area**

**Table 12 - Geographic Priority Areas**

|          |                                                                                                                             |                              |
|----------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>1</b> | <b>Area Name:</b>                                                                                                           | No geographic areas targeted |
|          | <b>Area Type:</b>                                                                                                           |                              |
|          | <b>Other Target Area Description:</b>                                                                                       |                              |
|          | <b>HUD Approval Date:</b>                                                                                                   |                              |
|          | <b>% of Low/ Mod:</b>                                                                                                       |                              |
|          | <b>Revital Type:</b>                                                                                                        |                              |
|          | <b>Other Revital Description:</b>                                                                                           |                              |
|          | <b>Identify the neighborhood boundaries for this target area.</b>                                                           |                              |
|          | <b>Include specific housing and commercial characteristics of this target area.</b>                                         |                              |
|          | <b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b> |                              |
|          | <b>Identify the needs in this target area.</b>                                                                              |                              |
|          | <b>What are the opportunities for improvement in this target area?</b>                                                      |                              |
|          | <b>Are there barriers to improvement in this target area?</b>                                                               |                              |

**General Allocation Priorities**

**Describe the basis for allocating investments geographically within the state.**

The Village of Mount Prospect will not invest funds on a geographic basis other than directing some public facility and/or infrastructure funds to qualified low and moderate income census block groups. The housing rehabilitation programs are community-wide depending on the household applying for assistance. Similarly, subrecipient organizations provide services to all Mount Prospect residents meeting the CDBG criteria.

**SP-25 Priority Needs - 91.415, 91.215(a)(2)**  
**Priority Needs**

**Table 13 – Priority Needs Summary**

|          |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Priority Need</b>               | Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <b>Priority Level</b>              | High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|          | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Families with Children<br>Elderly<br>Frail Elderly<br>Persons with Mental Disabilities<br>Persons with Physical Disabilities<br>Persons with Developmental Disabilities<br>Persons with Alcohol or Other Addictions<br>Persons with HIV/AIDS and their Families<br>Victims of Domestic Violence                                                                                                                                                                                                                                                                                                           |
|          | <b>Geographic Areas Affected</b>   | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|          | <b>Associated Goals</b>            | Improve access to public services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Description</b>                 | The top five public services needs identified in the CDBG survey were: Mental Health Services; Transportation for Seniors and Persons with Disabilities to Medical Appointments; Transportation Services; Health Services and Clinics; and Anti-Crime Programs.<br>The top five specialized services needs identified in the CDBG survey were: Mental Health; Food Pantries; Homeless Services and Shelters; Domestic Violence Services and Centers; and Education / Job Training.<br>This list is not meant to be exhaustive but provides guidance on where to look for gaps in service and understand barriers to access existing services. |
|          | <b>Basis for Relative Priority</b> | Public service needs were identified through the 2025 CDBG Community Survey, the Consolidated Plan Needs Assessment, and the Human Services Needs Assessment. The Village regularly consults with public service providers and members of the Cook County Consortium throughout the Consolidated Plan development. The Village places a high priority on providing supportive services to residents with special needs.                                                                                                                                                                                                                       |
| <b>2</b> | <b>Priority Need</b>               | Homeless Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Priority Level</b>              | High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|  |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Chronic Homelessness<br>Individuals<br>Families with Children<br>Mentally Ill<br>Chronic Substance Abuse<br>veterans<br>Persons with HIV/AIDS<br>Victims of Domestic Violence<br>Unaccompanied Youth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|  | <b>Geographic Areas Affected</b>   | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|  | <b>Associated Goals</b>            | Support homeless services network                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|  | <b>Description</b>                 | <p>The top five specialized services needs identified in the CDBG survey were: Mental Health; Food Pantries; Homeless Services and Shelters; Domestic Violence Services and Centers; and Education / Job Training.</p> <p>The top five housing needs identified in the CDBG survey were: Affordable Rental Housing; Affordable Senior Housing; Home Improvement Programs; Aging in Place; and Homelessness Prevention.</p> <p>The homeless or near homeless population of Mount Prospect consists of individuals and households that may be experiencing loss of employment, domestic violence, mental illness, addiction, or a combination of these conditions. Increasing housing costs have placed additional pressure on low and moderate income residents whose incomes are not keeping pace with market rents and property taxes. Services needed by residents may include emergency or transitional housing, case management, mental health counseling, and vocational training.</p> <p>The Village is exploring a pilot program that will aim to prevent homelessness by providing intensive case management and resources to qualifying individuals and families so that they do not enter the shelter system, which is already struggling to meet the needs of the chronically homeless population.</p> |
|  | <b>Basis for Relative Priority</b> | Homelessness service needs were identified through the 2025 CDBG Community Survey, the Consolidated Plan Needs Assessment, and the Human Services Needs Assessment. The Village places a high priority on providing basic shelter to homeless or at-risk homeless persons, and homelessness prevention to keep people housed and avoid entering the shelter system.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|  | <b>3 Priority Need</b>             | Affordable Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|  | <b>Priority Level</b>              | High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Families with Children<br>Elderly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Geographic Areas Affected</b>   | Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Associated Goals</b>            | Improve existing housing stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|   | <b>Description</b>                 | <p>The top five housing needs identified in the CDBG survey were: Affordable Rental Housing; Affordable Senior Housing; Home Improvement Programs; Aging in Place; and Homelessness Prevention.</p> <p>The Village of Mount Prospect encourages investment in the housing stock to preserve home values and ensure neighborhood stabilization. Mount Prospect's housing stock is a mix of old and new single-family homes and multi-unit housing complexes. Many residential buildings are in need of structural repairs, life safety repairs, or energy efficiency upgrades. Seniors and people with disabilities wishing to age safely in their home may need home modifications or assistance with maintenance. The high interest rate environment has made borrowing more expensive, combined with increasing material and construction costs, leaving many low and moderate income households deferring necessary repairs and staying in their homes even if they are not the right fit anymore.</p> <p>Mount Prospect has historically focused on assisting owner-occupied housing because of the difficulty in qualifying rental buildings for assistance. The Village offers the Single Family Rehab Program to assist homeowners with maintaining and improving their homes.</p> |
|   | <b>Basis for Relative Priority</b> | Affordable housing needs were identified through the 2025 CDBG Community Survey, the Consolidated Plan Needs Assessment, and the Aging in Community Action Plan. This priority seeks to improve the safety and longevity of the Village's existing housing stock; to reduce the housing cost burden and energy costs for seniors and low/moderate income households; and to provide a wide range of housing options in the Village.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4 | <b>Priority Need</b>               | Community Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|   | <b>Priority Level</b>              | High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Persons with Mental Disabilities<br>Persons with Physical Disabilities<br>Persons with Developmental Disabilities<br>Families with Children<br>Elderly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | <b>Geographic Areas Affected</b>   | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>Associated Goals</b>            | Rehabilitate or provide new community facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|   | <b>Description</b>                 | <p>The top five community facility needs identified in the CDBG survey were: Parks and Recreational Facilities; Senior Centers; Libraries; Health Care Facilities; and Youth Centers.</p> <p>Neighborhood facilities serve a low/moderate income neighborhood or clientele by delivering public services and / or recreational amenities. The facilities may need rehabilitation or improvements to continue to serve the needs of our community. The Village is seeking a new location for the expansion of the Community Connections Center (CCC) &amp; south branch of the Mount Prospect Public Library. Group homes are considered public facilities that provide housing and supportive services for adults with developmental disabilities. These community-integrated living arrangements (CILAs) are intended to promote independence in daily living and economic self-sufficiency.</p> |
|   | <b>Basis for Relative Priority</b> | Community facility needs were identified through the 2025 CDBG Community Survey, the Consolidated Plan Needs Assessment, the Human Services Needs Assessment, and the South Mount Prospect Subarea Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5 | <b>Priority Need</b>               | Public Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | <b>Priority Level</b>              | High                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|   | <b>Geographic Areas Affected</b>   | Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | <b>Associated Goals</b>            | Improve public infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Description</b>                 | <p>The top five infrastructure needs identified in the CDBG survey were: Bike Path Improvements; Traffic Congestion; Sidewalk Improvements; Water and Sewer Improvements; and Street Improvements.</p> <p>Infrastructure needs identified in the CIP include public sidewalk improvements, neighborhood drainage improvements, bicycle infrastructure improvements, lead water service line replacement, overhead sewer program, tree planting, and public transit improvements.</p>                                                                                                                                                                                                                                                                                                                                                                                                              |
|   | <b>Basis for Relative Priority</b> | Public infrastructure goals are identified in the in the Village's Comprehensive Plan, Capital Improvement Plan (CIP), Arterial Bike Network Study, and Transit Study. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects. These needs were further echoed and prioritized in the 2025 CDBG Community Survey.                                                                                                                                                                                                                                                                                                   |

#### Narrative (Optional)

**SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)**

**Introduction**

The Village of Mount Prospect anticipates approximately \$250,000 in CDBG funds per year for the duration of the 2025-2029 Consolidated Plan. The Village periodically receives program income due to the repayment of single-family rehabilitation loans; however, the Village is unable to predict the repayment of loans, therefore the program income is not included in the anticipated resources.

**Anticipated Resources**

| Program | Source of Funds  | Uses of Funds                                                                                   | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description                                                                                                                                                            |
|---------|------------------|-------------------------------------------------------------------------------------------------|----------------------------------|--------------------|--------------------------|-----------|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                  |                                                                                                 | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |                                                   |                                                                                                                                                                                  |
| CDBG    | public - federal | Acquisition and Disposition<br>Public facilities and improvements<br>Public Services<br>Housing | \$292,098                        | \$0                | \$0                      | \$292,098 | \$1,000,000                                       | The expected amount available for Year 1 is \$292,098, assuming the following:<br>Actual 2025 Allocation: \$292,098<br>Estimated Program Income: \$0<br>Estimated Carryover: \$0 |

**Table 14 - Anticipated Resources**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds. The Village is in discussion with Cook County to explore targeting of additional ESG and HOME funds for the northwest suburbs, and has applied for the State of Illinois Community Transition Investment Grant (CTIG). These funds would support homelessness prevention efforts provided by the Village Human Services Department.

**If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan**

The Village will not utilize any publicly owned land for Program Year 2025.

#### **Discussion**

N/A



**SP-40 Institutional Delivery Structure - 91.415, 91.215(k)**

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

| Responsible Entity                                   | Responsible Entity Type | Role                                                                                                                                                                                                                               | Geographic Area Served |
|------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Village of Mount Prospect                            | Government agency       | Affordable housing – ownership<br>Homelessness<br>Non-homeless special needs<br>Community development: public facilities<br>Community development: neighborhood improvements<br>Community development: public services<br>Planning | Jurisdiction           |
| Public Service Organizations                         | Nonprofit organization  | Homelessness<br>Non-homeless special needs<br>Community development: public services                                                                                                                                               | Region                 |
| Cook County HOME Consortium                          | Government agency       | Homelessness                                                                                                                                                                                                                       | Region                 |
| North West Housing Partnership                       | Nonprofit organization  | Affordable housing – ownership                                                                                                                                                                                                     | Region                 |
| Alliance to End Homelessness in Suburban Cook County | Regional organization   | Homelessness                                                                                                                                                                                                                       | Region                 |

**Table 15 - Institutional Delivery Structure**

**Assess of Strengths and Gaps in the Institutional Delivery System**

The Village continues to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations, and other units of local government such as the townships, public library, and park districts. Strong communication between these entities helps identify gaps in service, increases timely access to resources, and reduces duplication of services. The Village regularly works with regional planning groups, such as the Metropolitan Mayors Caucus (MMC) and the Chicago Metropolitan Agency for Planning (CMAP). The Village participates in the MMC Housing and Economic Development Committee, as well as the MMC Age-Friendly Communities Collaborative. The Village regularly meets with the Cook County HOME Consortium and Northwest Suburban CDBG Network to coordinate Consolidated Plan activities. The gaps in the institutional delivery system include difficulty of coordination across a very large and diverse geographic area with multiple overlapping jurisdictions.

**Availability of services targeted to homeless persons and persons with HIV and mainstream services**

| Homelessness Prevention Services        | Available in the Community | Targeted to Homeless | Targeted to People with HIV |
|-----------------------------------------|----------------------------|----------------------|-----------------------------|
| <b>Homelessness Prevention Services</b> |                            |                      |                             |
| Counseling/Advocacy                     | X                          | X                    |                             |
| Legal Assistance                        | X                          | X                    |                             |
| Mortgage Assistance                     | X                          |                      |                             |
| Rental Assistance                       | X                          | X                    |                             |
| Utilities Assistance                    | X                          |                      |                             |
| <b>Street Outreach Services</b>         |                            |                      |                             |
| Law Enforcement                         | X                          | X                    |                             |
| Mobile Clinics                          | X                          | X                    |                             |
| Other Street Outreach Services          | X                          | X                    |                             |
| <b>Supportive Services</b>              |                            |                      |                             |
| Alcohol & Drug Abuse                    | X                          | X                    |                             |
| Child Care                              | X                          | X                    |                             |
| Education                               | X                          | X                    |                             |
| Employment and Employment Training      | X                          | X                    |                             |
| Healthcare                              | X                          | X                    | X                           |
| HIV/AIDS                                | X                          | X                    |                             |
| Life Skills                             | X                          | X                    |                             |
| Mental Health Counseling                | X                          | X                    |                             |
| Transportation                          | X                          |                      |                             |
| <b>Other</b>                            |                            |                      |                             |
|                                         |                            |                      |                             |

**Table 16 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

Homeless needs and services in Suburban Cook County, including the Village of Mount Prospect, are coordinated through the Alliance to End Homelessness of Suburban Cook County (“the Alliance”). The Alliance is the Continuum of Care (CoC) Coordinator for Suburban Cook County and maintains the area’s Homeless Management Information System (HMIS) which collects and tabulates information concerning homeless persons. The Alliance coordinates services and shares information through three geographic sub-areas in Cook County. The Village of Mount Prospect is located in the north region which is facilitated by the Alliance’s Association of Homeless Advocates in the North/ Northwest District (AHAND). Homeless clients are served by emergency shelters, street outreach, Safe Haven, and transitional housing programs administered by local public service agencies.

Direct services are also available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for seniors and the disabled. Human Services staff address health education,

provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical equipment lending closet year-round.

The Village of Mount Prospect will continue to support agencies that provide a variety of assistance to the homeless, near homeless and residents with special needs. Journeys |The Road Home serves the homeless or near homeless in northwest suburban Cook County. Services are provided by the HOPE Day Resource Center, including case management, mental health counseling, and vocational training. The PADS Emergency Shelter Program offers food and overnight shelter at 18 faith-based locations in the area. Families in need of immediate shelter are referred to transitional housing and safe haven programs such as those managed by WINGS and Northwest Compass.

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

The Village of Mount Prospect has a dedicated Human Services department, something not available in all municipalities. There are numerous local and regional public service providers in the area. However, according to the findings from the CCC needs assessment and the Aging in Community Action Plan, some of the gaps and barriers for residents include:

- **Transportation and Access Barriers:** The geographic layout of Mount Prospect, limited public transportation, and high cost for alternative options create significant challenges for residents attempting to access services.
- **Awareness of Services and Communication:** Language barriers, limited outreach in multiple languages, and fragmented communication channels contribute to a lack of awareness about available services.
- **Multilingual and Culturally Competent Services:** Language access and cultural understanding were identified as critical components for effective service delivery, particularly for immigrant populations.
- **Healthcare Access and Mental Health Services:** Key barriers to access include insurance status, provider availability, language barriers, and stigma.
- **Federal and State funding cuts** have limited the homeless network's ability to provide services and there are insufficient resources to meet demand.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

The Alliance to End Homelessness in Suburban Cook County continues its work to coordinate homelessness services across the region through the Coordinated Entry program and HMIS data system. The Village works the Cook County HOME Consortium and Northwest Suburban CDBG Network to identify shared issues, develop coordinated strategies, and leverage funding sources. The Village is working to address communication and information issues, and transportation issues, through its Aging in Community Initiative.

**SP-45 Goals - 91.415, 91.215(a)(4)**  
**Goals Summary Information**

| Sort Order | Goal Name                                        | Start Year | End Year | Category                          | Geographic Area                         | Needs Addressed       | Funding         | Goal Outcome Indicator                                                                                                                                                                                                               |
|------------|--------------------------------------------------|------------|----------|-----------------------------------|-----------------------------------------|-----------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | Improve access to public services                | 2025       | 2029     | Non-Homeless Special Needs        | Village of Mount Prospect               | Public Services       | CDBG: \$93,750  | Public service activities other than Low / Moderate Income Housing Benefit: 750 Persons Assisted                                                                                                                                     |
| 2          | Support homeless services network                | 2025       | 2029     | Homeless                          | Village of Mount Prospect               | Homeless Services     | CDBG: \$93,750  | Homelessness Prevention: 1,000 Persons Assisted                                                                                                                                                                                      |
| 3          | Improve existing housing stock                   | 2025       | 2029     | Affordable Housing                | Village of Mount Prospect               | Affordable Housing    | CDBG: \$362,500 | Homeowner Housing Rehabilitated: 15 Housing Units                                                                                                                                                                                    |
| 4          | Rehabilitate or provide new community facilities | 2025       | 2029     | Non-Housing Community Development | Village of Mount Prospect               | Community Facilities  | CDBG: \$350,000 | Public Facility or Infrastructure Activities other than Low / Moderate Income Housing Benefit: 2,000 Persons Assisted<br>Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 5 Households Assisted |
| 5          | Improve public infrastructure                    | 2025       | 2029     | Non-Housing Community Development | Low-moderate income census block groups | Public Infrastructure | CDBG: \$350,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,500 Persons Assisted                                                                                                                 |

**Table 17 – Goals Summary**

## Goal Descriptions

|   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Goal Name</b>        | Improve access to public services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|   | <b>Goal Description</b> | Public services activities may include but are not limited to transportation services, mental health services, senior services, services for the disabled, youth programs, substance use programs, services for battered and abused spouses, employment training, tenant/ landlord counseling, health services, services for abused and neglected children, and communication/ awareness activities. An estimated 150 residents will be assisted each year. This goal is subject to the 15% public services cap.                                                                                                     |
| 2 | <b>Goal Name</b>        | Support homeless services network                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|   | <b>Goal Description</b> | Homeless services activities may include but are not limited to emergency and transitional housing, outreach, and homelessness prevention. An estimated 200 persons will be assisted each year through programs that may include Northwest Compass' Housing Counseling program, Journeys The Road Home PADS Shelter Program and HOPE Center, and transitional housing and services provided by WINGS. This goal is subject to the 15% public services cap.                                                                                                                                                           |
| 3 | <b>Goal Name</b>        | Improve existing housing stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|   | <b>Goal Description</b> | Due to the age of housing stock, many homes need maintenance, repairs, or energy efficiency upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. An estimated 3 homes per year will be rehabilitated through the Village Single Family Rehab (SFR) Program. The SFR Program will be administered by North West Housing Partnership, a nonprofit that administers several rehabilitation programs on behalf of local municipalities, and also runs a senior handy-man program for smaller repairs.                                                                     |
| 4 | <b>Goal Name</b>        | Rehabilitate or provide new community facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Goal Description</b> | Activities may include rehabilitation of existing community facilities or provision of new community facilities that deliver public services and / or recreational opportunities. It is estimated that community facility activities will benefit 400 low /moderate income Mount Prospect residents per year. This goal also includes rehabilitation work for group homes within the Village that provide housing and supportive services for special needs populations (e.g. adults with disabilities). HUD defines group homes as public facilities. It is estimated that 1 group home per year will be renovated. |
| 5 | <b>Goal Name</b>        | Improve public infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Goal Description</b> | Public infrastructure activities may include public sidewalk improvements, neighborhood drainage improvements, bicycle infrastructure improvements, lead water service line replacement, overhead sewer program, tree planting, and public transit improvements. An estimated 2,500 persons will benefit per year from public infrastructure activities.                                                                                                                                                                                                                                                             |

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

The Village is not a direct recipient of HOME funds, but is a member of the Cook County Consortium for HOME funds. Estimates for the number of ELI, LI or MI families provided affordable housing will be determined by Cook County.

DRAFT

## **SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

As of April 22, 2008, the Village of Mount Prospect follows the EPA issued rule, requiring the use of lead-safe practices and other actions aimed at preventing lead poisoning. Under the rule, beginning in April 2010, contractors performing renovation, repair, and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified and must follow specific work practices to prevent lead contamination.

The Village of Mount Prospect and North West Housing Partnership implement HUD's lead-based paint regulations in its housing rehabilitation through the CDBG program.

### **How are the actions listed above integrated into housing policies and procedures?**

The Village complies with HUD's lead-based paint regulations with respect to their CDBG housing rehabilitation programs. The required notifications, lead-hazard testing and lead hazard treatment protocols are followed.

#### **Application Process:**

1. Applicants are given an EPA-approved information pamphlet on identifying and controlling lead-based paint hazards ("Protect Your Family from Lead in Your Home" pamphlet).
2. Applicants must disclose any known information concerning lead-based paint or lead-based paint hazards.
3. Applicants must provide any records and reports on lead-based paint and/ or lead-based paint hazards and whether or not their family members have ever had elevated levels of lead in their blood.

#### **Rehabilitation Process:**

1. A risk assessment is performed in the unit and the report is kept in the applicants file and mailed to them.
2. Language is incorporated into every contract through the rehabilitation project.
3. The Village is required to use an inspector who has been trained in LBP identification and eradication methods. The initial LBP inspection will be conducted after the code inspection of the property. The inspection report from the LBP Inspector will identify all areas where paint is in a defective condition (i.e. when the surface area is peeling, cracking, scaling, chipping, or loose).
4. All interior surfaces must be inspected for the presence of paint in a defective condition. Inspection of interior surfaces must be carried out even if interior rehabilitation work is not required. Inspection of exterior surfaces must be carried out even if exterior work is not required.
5. The LBP inspector conducts an XRF LBP inspection and risk assessment. This must be performed according to HUD protocols listed in the Guidelines for the Evaluation and Control of LBP Hazards in Housing, published June 1995, Chapter 7 revised, 1997.
6. The LBP Inspector will indicate specific locations and give a complete description of the areas containing paint in a defective condition on the LBP Report. The NP must provide the homeowner a copy of this report.

7. When dust wipe testing indicates the presence of LBP, the Village shall ensure that all occupants under age 7 years old are tested for EBL. The LBP abatement treatment used will be based on an analysis of the EBL test.
8. In the event that the EBL test shows that children under 7 years old have EBL, the Village must notify the Cook County Health Department and further, shall use the reduction, control abatement procedures required in Title X to determine an effective method which will be used to eliminate the sources of LBP hazards throughout the housing unit. The Village must inform any and all contractors awarded federally-funded rehabilitation work of the procedures necessary to correct LBP. In the event relocation is required, the Uniform Relocation Act (URA) must be followed.
9. Lead is listed as a separate line item on the bid sheets during the competitive bidding process. The Village will assist the homeowner in employing a contractor who is properly trained in LBP abatement. The Village will pay for LBP removal. The cost for removal is not included in the total loan amount. Language is incorporated into every contract through the rehabilitation project.
10. A re-inspection of those defective or hazardous areas identified on the initial inspection form will be conducted by a qualified LBP Inspector (not the same contractor that did the LBP abatement) to ensure that the hazard has been properly eliminated. A report is submitted to the Village with the results of the final inspection.
11. The Village must keep all documentation involving LBP in the applicant's file.



## **SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

The federal government has devised several programs such as SNAP, public housing, and Medicaid to address the immediate needs of those persons in poverty. The Village plays an important role in publicizing, connecting, and coordinating the available resources that can address the problems of income-challenged residents.

Direct services are available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for seniors and the disabled. Programs and clinics address health education, provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical lending closet year round. When necessary, clients are referred to other area agencies and programs for assistance.

The Mount Prospect Community Connections Center is the south branch of the Human Services department. The center offers centralized information and referral for all residents in South Mount Prospect and educational programs for families.

The Village coordinates with and provides CDBG funds to a variety of anti-poverty public service programs that assist low- and moderate-income residents. Low- and moderate-income residents would not be able to afford these services without assistance from HUD, the Village, and the subrecipient agencies. Available services include:

- The Single Family Rehabilitation Program reduces the cost burden to homeowners who cannot afford to repair their properties.
- Northwest Compass Inc provide services for housing, budgeting, and skill building.
- The HOPE Day Resource Center provides case management, mental health counseling, housing coordination, vocational training, and a variety of immediate services (food, clothing, supplies).
- WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless women to have a housing solution based on their individual needs.
- The Suburban Primary Health Care Council - Access to Care program provides low- and moderate-income residents with medical services.

### **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

The primary obstacles facing the low and moderate-income residents in your community according to the 2025 CDBG Community Survey respondents are listed below in order from highest barrier (1) to lowest barrier (11).

#### **1. Housing Issues**

2. Job Opportunities
3. Transportation Issues
4. Mental Health
5. Health Care
6. Crime / Violence
6. Language / Literacy Skills
6. Racism / Discrimination
7. Nutrition / Physical Activity
8. Education Opportunities
9. Social / Recreation Opportunities
10. Environmental Issues
11. Access to High-Speed Internet

The Village's poverty-reducing goals, programs, and policies are designed to address many of these barriers. The Village will continue to fund public service organizations that assist low-income families with our CDBG funding as we are able. The Village Departments will continue to work together to address poverty-reducing goals, and will work in conjunction with public service organizations by offering referrals.

**SP-80 Monitoring - 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The standards and procedures that the Village uses to monitor its CDBG activities are outlined in this section. The Community Development Department primarily oversees the administration of CDBG funds received from HUD. The Community Development Department's Planning Division is responsible for monitoring CDBG subrecipients.

**Fiscal Monitoring:** The Village's Finance Department is the fiscal agency for the Village. The Finance Department has preventative internal control systems, which ensure timely and accurate expenditure of CDBG resources.

**Performance Reporting:** The Village currently utilizes HUD's Integrated Disbursement and Information Systems (IDIS) to manage all financial and programmatic information that is generated through its CDBG program each fiscal year. The CAPER is used to analyze the Village's annual activities and programs of the Five-Year Consolidated Plan. The CAPER will include the summary of programmatic accomplishments, resources, and the status of the activities that were undertaken to implement the priority needs established in its Five-Year Plan. The report determines whether the Village performed as expected and whether the progress completed during the year addressed the Five-Year plan.

**Timeliness:** The Village will check its timeliness ratio on a regular basis to ensure that funds are spent in a timely manner. Efforts will be made to include minority businesses in construction projects and otherwise with respect to purchasing in compliance with federal regulations. Subrecipients will be notified of their requirement in this regard.

**Inspections:** The Village has a Building & Inspection Services Division to review property maintenance code compliance and building code compliance. The division assists with the home improvement programs by providing site inspections to ensure that all work is compliant with Village Code. In addition, they inspect 20% of all rental units each year.

**Monitoring of Subrecipients:** The Community Development Department is responsible for creating a contract with its CDBG subrecipients that outlines the procedures necessary for the subrecipients to meet all compliance provisions required under the applicable program. The subrecipients are monitored based on specific objectives and performance measures that are outlined in the contract. The Village will monitor its CDBG subrecipient programs using quarterly status reports, a year-end report, and periodic site visits from staff members as needed.

## Annual Action Plan

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village's expected entitlement allocation is \$ \$292,098 for the Program Year (PY) 2025 Annual Action Plan. This is the first year in the Five-Year Consolidated Plan (2025-2029).

#### Anticipated Resources

| Program | Source of Funds  | Uses of Funds              | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Remainder of ConPlan \$ | Narrative Description                                                                                                                                                            |
|---------|------------------|----------------------------|----------------------------------|--------------------|--------------------------|-----------|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                  |                            | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |                                                   |                                                                                                                                                                                  |
| CDBG    | public - federal | CDBG – Eligible activities | \$292,098                        | \$0                | \$0                      | \$292,098 | \$1,000,000                                       | The expected amount available for Year 1 is \$292,098, assuming the following:<br>Actual 2025 Allocation: \$292,098<br>Estimated Program Income: \$0<br>Estimated Carryover: \$0 |

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds. The Village is in discussion with Cook County to explore targeting of additional ESG and HOME funds for the northwest suburbs. These funds would support homelessness prevention efforts provided by the Village Human Services Department.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village will not utilize any publicly owned land for Program Year 2025.

**Discussion**

N/A

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

| Sort Order                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Goal Name                                        | Start Year | End Year | Category                          | Outcome/ Objective                                        | Needs Addressed       | Funding   | Goal Outcome Indicator                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------|----------|-----------------------------------|-----------------------------------------------------------|-----------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Improve access to public services                | 2025       | 2026     | Non-Homeless Special Needs        | Availability- Accessibility/ Suitable Living Environments | Public Services       | \$24,800  | Public service activities (other than low/ moderate income housing benefit): 83 persons assisted                            |
| <b>Description:</b> Public services funded in PY25 will be provided by the Children's Advocacy Center, Connections to Care, Northwest CASA, and Suburban Primary Health Care Council.                                                                                                                                                                                                                                                                                       |                                                  |            |          |                                   |                                                           |                       |           |                                                                                                                             |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Support homeless services network                | 2025       | 2026     | Homeless                          | Availability- Accessibility/ Suitable Living Environments | Homeless Prevention   | \$28,880  | Homelessness prevention: 110 persons assisted                                                                               |
| <b>Description:</b> Homeless services include emergency and transitional housing, outreach, and homelessness prevention. Services will be provided by Northwest Compass' housing counseling and assistance program, Journeys - The Road Home which administers the PADS Shelter Program and HOPE Center, and emergency housing and wrap-around services provided by WINGS.                                                                                                  |                                                  |            |          |                                   |                                                           |                       |           |                                                                                                                             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Improve Existing Housing Stock                   | 2025       | 2026     | Affordable Housing                | Affordability/ Decent Housing                             | Affordable Housing    | \$18,418* | Homeowner housing rehabilitated: 3 housing units                                                                            |
| <b>Description:</b> North West Housing Partnership will administer the Mount Prospect Single-Family Rehabilitation (SFR) Program. An estimated 3 homes will be rehabbed in PY25 through the SFR Program. SFR funds are budgeted in PY24 (\$197,469.63) and PY25 (\$18,418.00) for a total of \$215,887.63 available for the period Oct 1, 2024 through Sep 30, 2026. Additional program income received in PY24 or PY25 may be directed to this activity as it is received. |                                                  |            |          |                                   |                                                           |                       |           |                                                                                                                             |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Rehabilitate or provide new community facilities | 2025       | 2026     | Public Facilities                 | Availability- Accessibility/ Suitable Living Environments | Public Facilities     | \$25,000  | Public facility or infrastructure activities for low/ moderate income housing benefit: 1 household / 4 individuals assisted |
| <b>Description:</b> HUD defines group homes that provide housing and supportive services for adults with disabilities as public facilities. Search Inc has one group home that will be renovated in PY25.                                                                                                                                                                                                                                                                   |                                                  |            |          |                                   |                                                           |                       |           |                                                                                                                             |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Improve Public Infrastructure                    | 2025       | 2026     | Non-Housing Community Development | Sustainability/ Suitable Living Environments              | Public Infrastructure | \$195,000 | Public facility or infrastructure activities (other than low/ moderate income housing benefit): 2,500 persons assisted      |
| <b>Description:</b> Public infrastructure projects for PY25 will include sidewalk improvements within qualifying low/ moderate income census tracts.                                                                                                                                                                                                                                                                                                                        |                                                  |            |          |                                   |                                                           |                       |           |                                                                                                                             |

**Table 6 – Goals Summary**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).**

The Village participates in the Cook County HOME Consortium and does not receive a direct allocation of HOME funds. Estimates for the number of ELI, LI or MI families provided affordable housing will be determined by Cook County.

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## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2025 to September 30, 2026) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

| #  | Project Name                                                         |
|----|----------------------------------------------------------------------|
| 1  | Journeys   The Road Home - Homeless Services                         |
| 2  | Northwest Compass - Housing Counseling and Homelessness Diversion    |
| 3  | WINGS – Safe House and Counseling                                    |
| 4  | Children's Advocacy Center (CAC) - Child Victim and Witness Services |
| 5  | Connections to Care - Transportation to Health Services              |
| 6  | Northwest CASA - Sexual Violence Intervention Services               |
| 7  | Suburban Primary Health Care Council (SPHCC) - Access to Care        |
| 8  | Single-Family Rehabilitation (SFR) Program                           |
| 9  | Search Inc – Pin Oak CILA Rehab                                      |
| 10 | Low/Mod Area Sidewalk Replacement                                    |

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2025-2029 Consolidated Plan were the basis for determining activities to fund for PY2025. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2025-2029 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;
- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and



- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

## AP-38 Project Summary

### Project Summary Information

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2025 to September 30, 2026) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

|          |                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Project Name</b>                                            | <b>Public Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <b>Goals Supported</b>                                         | Improve access to public services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | <b>Needs Addressed</b>                                         | Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | <b>Funding</b>                                                 | CDBG: \$24,800                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|          | <b>Description</b>                                             | <ul style="list-style-type: none"> <li>Specialized services to child victims and their non-offending caregivers for allegations of sexual abuse, physical abuse, and witnesses to violence.</li> <li>One-on-one transportation for frail elderly residents to and from medical and dental appointments.</li> <li>Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual assault, of all ages, and to their significant others who have been impacted.</li> <li>Access to primary medical care to low-income uninsured and underinsured residents, including physician office visits, lab and radiology testing, prescription medications, and behavioral health services.</li> </ul> |
|          | <b>Target Date</b>                                             | 9/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <b>Estimate the number/ type of families that will benefit</b> | An estimated 83 low/ moderate income Mount Prospect residents will benefit from this project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|          | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|          | <b>Planned Activities</b>                                      | <ol style="list-style-type: none"> <li>Children's Advocacy Center: Child Victim and Witness Services</li> <li>Connections to Care: Transportation to Health Services</li> <li>Northwest Center Against Sexual Assault: Sexual Violence Intervention Services</li> <li>Suburban Primary Health Care Council: Access to Care</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>2</b> | <b>Project Name</b>                                            | <b>Homeless Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <b>Goals Supported</b>                                         | Support homeless services network                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | <b>Needs Addressed</b>                                         | Homeless prevention                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|          | <b>Funding</b>                                                 | CDBG: \$28,880                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|          |                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>Description</b>                                             | <ul style="list-style-type: none"> <li>Case management and other social services which may include housing counseling, health care, transportation assistance, vocational counseling, benefits counseling, mental health counseling, and a variety of immediate services (food, clothing, shower, laundry) for the homeless and near-homeless population of Mount Prospect.</li> <li>Provide emergency intervention to stabilize individuals or families experiencing housing crisis. Clients undergo comprehensive intake process and work with case managers on housing counseling to either retain current housing or locate safe and affordable housing to prevent homelessness.</li> <li>Emergency shelter, counseling, safety planning, food, clothing, and case management to prevent homelessness among adults and children that are victims of domestic violence.</li> </ul> |
|          | <b>Target Date</b>                                             | 9/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Estimate the number/ type of families that will benefit</b> | An estimated 110 low/ moderate income Mount Prospect residents will benefit from this program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|          | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|          | <b>Planned Activities</b>                                      | Journeys I The Road Home: Homeless Services<br>Northwest Compass Inc: Housing Counseling and Homelessness Diversion<br>WINGS: Safe House and Counseling                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>3</b> | <b>Project Name</b>                                            | <b>Single-Family Rehabilitation (SFR) Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Goals Supported</b>                                         | Improve existing housing stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|          | <b>Needs Addressed</b>                                         | Affordable Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|          | <b>Funding</b>                                                 | CDBG: \$18,418.00 (PY25)<br>\$197,469.63 (PY24)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | <b>Description</b>                                             | Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Mount Prospect SFR Program will be administered by North West Housing Partnership. SFR funds are budgeted in PY24 and PY25 for a total of \$215,887.63 available for the period Oct 1, 2024 through Sep 30, 2026. Additional program income received in PY24 or PY25 may be directed to this activity as it is received.                                                                                                                                                                                                                            |
|          | <b>Target Date</b>                                             | 9/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Estimate the number/ type of families that will benefit</b> | An estimated 3 low/ moderate income households will benefit from this program in each program year PY24 and PY25.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|   |                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---|----------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|   | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4 | <b>Project Name</b>                                            | <b>Search Inc – Pin Oak CILA Rehab</b>                                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Goals Supported</b>                                         | Rehabilitate or provide new community facilities                                                                                                                                                                                                                                                                                                                                                                                              |
|   | <b>Needs Addressed</b>                                         | Public Facilities                                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | <b>Funding</b>                                                 | CDBG: \$25,000                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | <b>Description</b>                                             | Search Inc operates group homes for adults with developmental and intellectual disabilities. Search maintains eight group homes in Mount Prospect. The residence on Pin Oak Drive is home to six men with disabilities. Funds will be used to rehabilitate the kitchen to improve accessibility, including adjusted height counters, widened doorways, new cabinetry with accessible handles and shelving heights, and accessible appliances. |
|   | <b>Target Date</b>                                             | 9/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Estimate the number/ type of families that will benefit</b> | 1 household consisting of 6 men with disabilities.                                                                                                                                                                                                                                                                                                                                                                                            |
|   | <b>Location Description</b>                                    | 2013 Pin Oak Ln                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5 | <b>Project Name</b>                                            | <b>Low/Mod Area Sidewalk Replacement</b>                                                                                                                                                                                                                                                                                                                                                                                                      |
|   | <b>Target Area</b>                                             | Low-moderate income census block groups                                                                                                                                                                                                                                                                                                                                                                                                       |
|   | <b>Goals Supported</b>                                         | Improve public infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                 |
|   | <b>Needs Addressed</b>                                         | Public Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                         |
|   | <b>Funding</b>                                                 | CDBG: \$195,000                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Description</b>                                             | This project involves the removal of hazardous and deteriorated public sidewalk and replacement with new concrete sidewalk.                                                                                                                                                                                                                                                                                                                   |
|   | <b>Target Date</b>                                             | 9/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Estimate the number/ type of families that will benefit</b> | An estimated 2,500 low/ moderate income Mount Prospect residents will benefit from this Project.                                                                                                                                                                                                                                                                                                                                              |
|   | <b>Location Description</b>                                    | Low/ moderate income census tracts within the Village.                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                               |

**Table 8**

**AP-50 Geographic Distribution - 91.420, 91.220(f)****Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

**Geographic Distribution**

| Target Area                  | Percentage of Funds |
|------------------------------|---------------------|
| No geographic areas targeted |                     |
|                              |                     |

**Table 9 - Geographic Distribution****Rationale for the priorities for allocating investments geographically**

The Village of Mount Prospect will not invest funds on a geographic basis other than directing some public facility and/or infrastructure funds to qualified low and moderate income census block groups.

**Discussion**

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation Program and public sidewalk improvements.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Illinois Housing Development Authority (IHDA) determined that 24.4% of the Village's housing stock is affordable, according to the most recent statewide affordability list. Housing affordability continues to be a challenge in many places in the United States. Local Housing Solutions (a national housing policy organization) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.<sup>1</sup>

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village has participated in the development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

### **Discussion**

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it will be necessary to revisit the recommendations of the last decade's housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of current challenges. The Village has been participating in the Metropolitan Mayors Caucus Housing and Community Development Committee to identify housing challenges at the local and regional level, as well as to identify local housing data needs.

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<sup>1</sup> <https://www.localhousingsolutions.org/learn/why-is-housing-unaffordable/>

## **AP-85 Other Actions – 91.420, 91.220(k)**

### **Introduction**

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

### **Actions planned to address obstacles to meeting underserved needs**

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Program alleviates some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Mount Prospect to repair their homes. Also, the Village continues to work with developers interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

Since 1985, the Lifeline program has provided a discount on phone service for qualifying low-income consumers to ensure that all Americans have the opportunities and security that phone service brings, including being able to connect to jobs, family and emergency services. Lifeline is part of the Universal Service Fund. The Lifeline program is available to eligible low-income consumers in every state, territory, commonwealth, and on Tribal lands. The Lifeline program is administered by the Universal Service Administrative Company (USAC).

Broadband access for low- and moderate-income households was federally subsidized by the Federal Communication Commission (FCC) Affordable Connectivity Program until the program ended on June 1, 2024 due to lack of additional funding by Congress.

### **Actions planned to foster and maintain affordable housing**

The Illinois Housing Development Authority (IHDA) determined that 24.4% of the Village's housing

stock is affordable.<sup>2</sup> Mount Prospect is investigating options to maintain affordability. In PY2025, the Village expects to assist at least 3 households increase housing affordability through rehabilitation and repair programs. The organizations funded through public service dollars will increase the amount of affordable units by providing rental assistance and other housing activities.

The Village has supported affordable housing projects with CDBG funds. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents.

#### **Actions planned to reduce lead-based paint hazards**

Refer to SP-65 for more information.

#### **Actions planned to reduce the number of poverty-level families**

Refer to SP-70 for more information.

#### **Actions planned to develop institutional structure**

Refer to SP-40 for more information.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

#### **Discussion**

N/A

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<sup>2</sup> [IHDA 2023 Report on Statewide Local Government Affordability](#)



**AP-90 Program Specific Requirements – 91.420, 91.220(l)(1,2,4)**  
**Introduction**

The Village is not anticipating urgent need activities for the 2025 program year and estimates that 100 percent of the CDBG funds will be used for activities that benefit persons of low and moderate income.

**Community Development Block Grant Program (CDBG)**  
**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|                                                                                                                                                                                               |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed                                           | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements                                                                                                                                 | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.                                                 | 0 |
| 5. The amount of income from float-funded activities                                                                                                                                          | 0 |
| Total Program Income                                                                                                                                                                          | 0 |

**Other CDBG Requirements**

|                                                                                                                            |        |
|----------------------------------------------------------------------------------------------------------------------------|--------|
| 1. The amount of urgent need activities                                                                                    | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income | 100.00 |

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

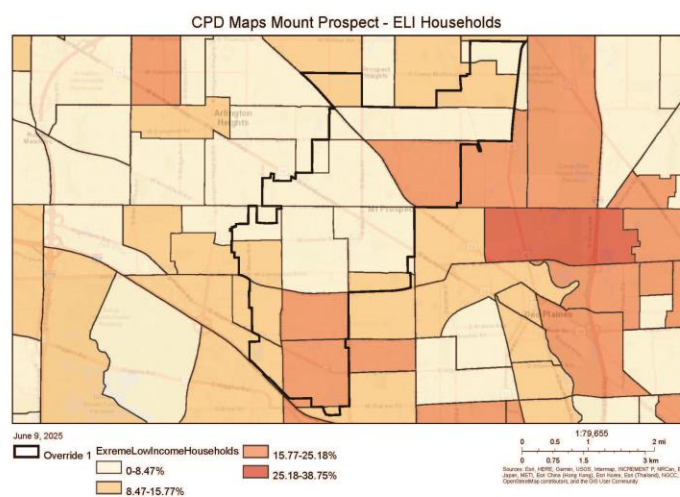
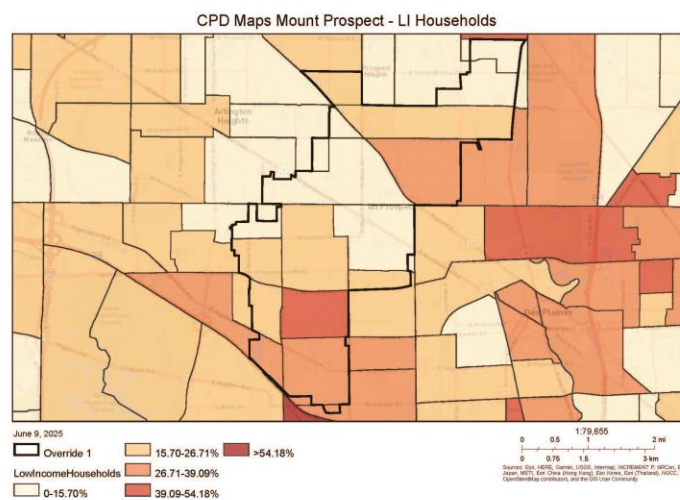
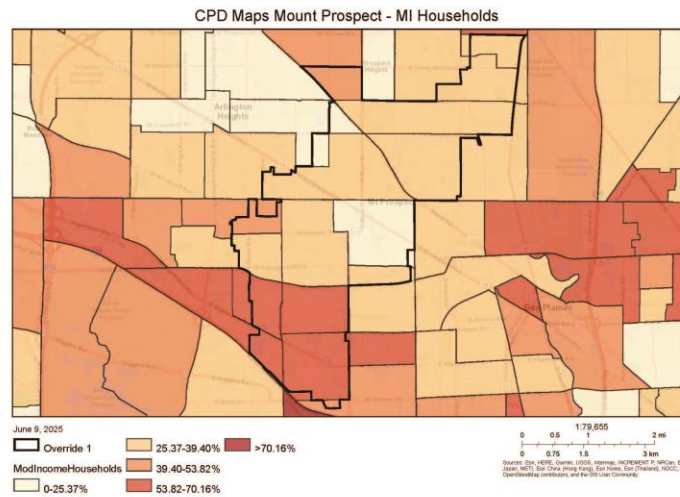
**Discussion**

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

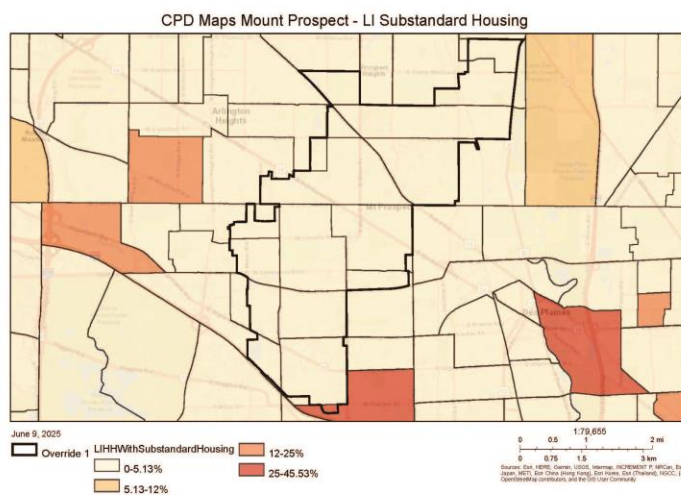
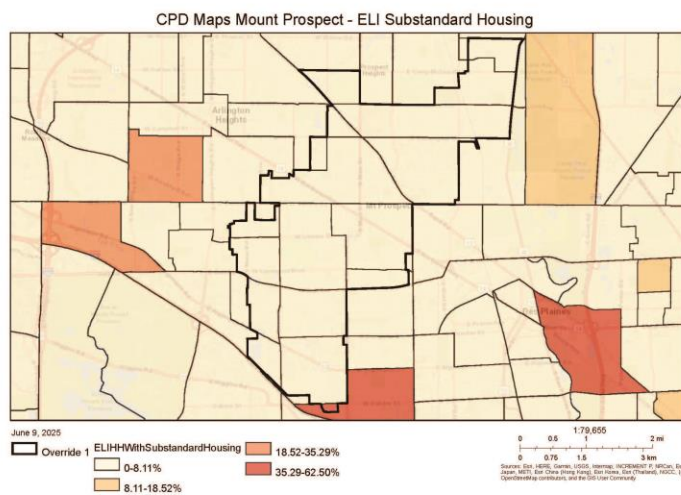
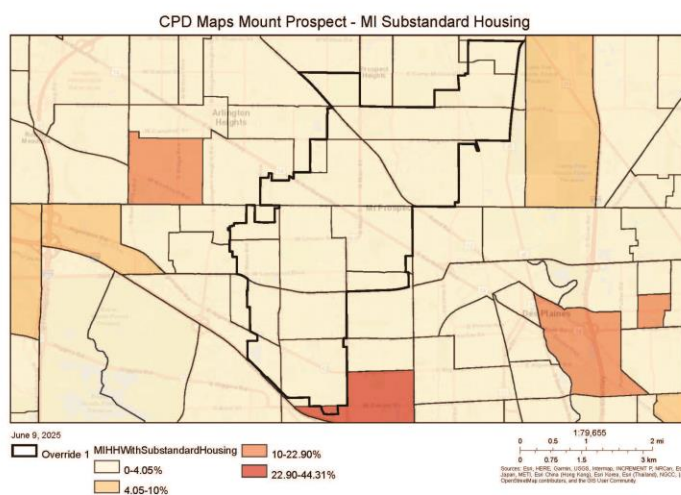
**Attachments for 2025-29 Consolidated Plan**

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## Maps



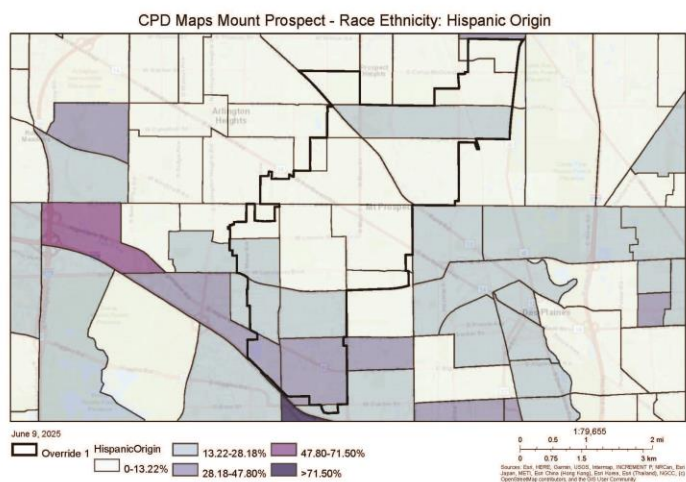
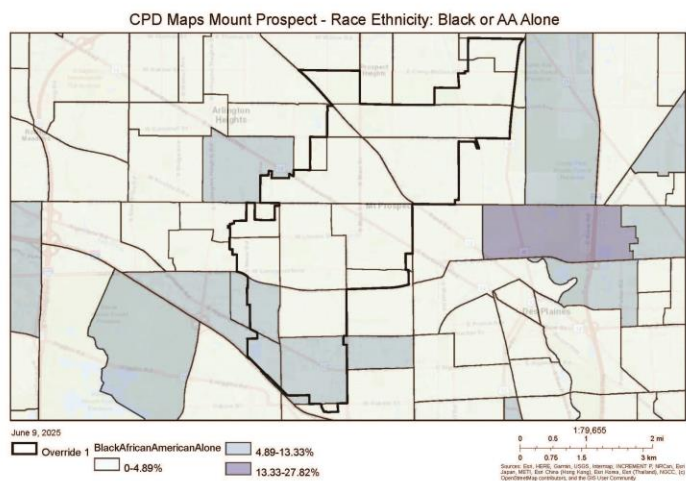
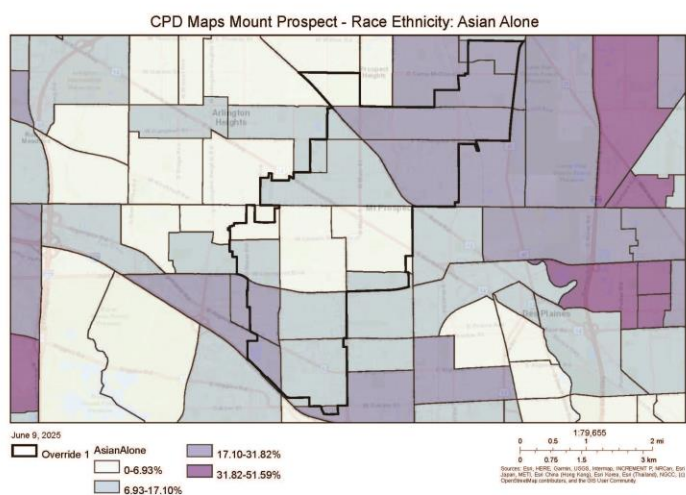








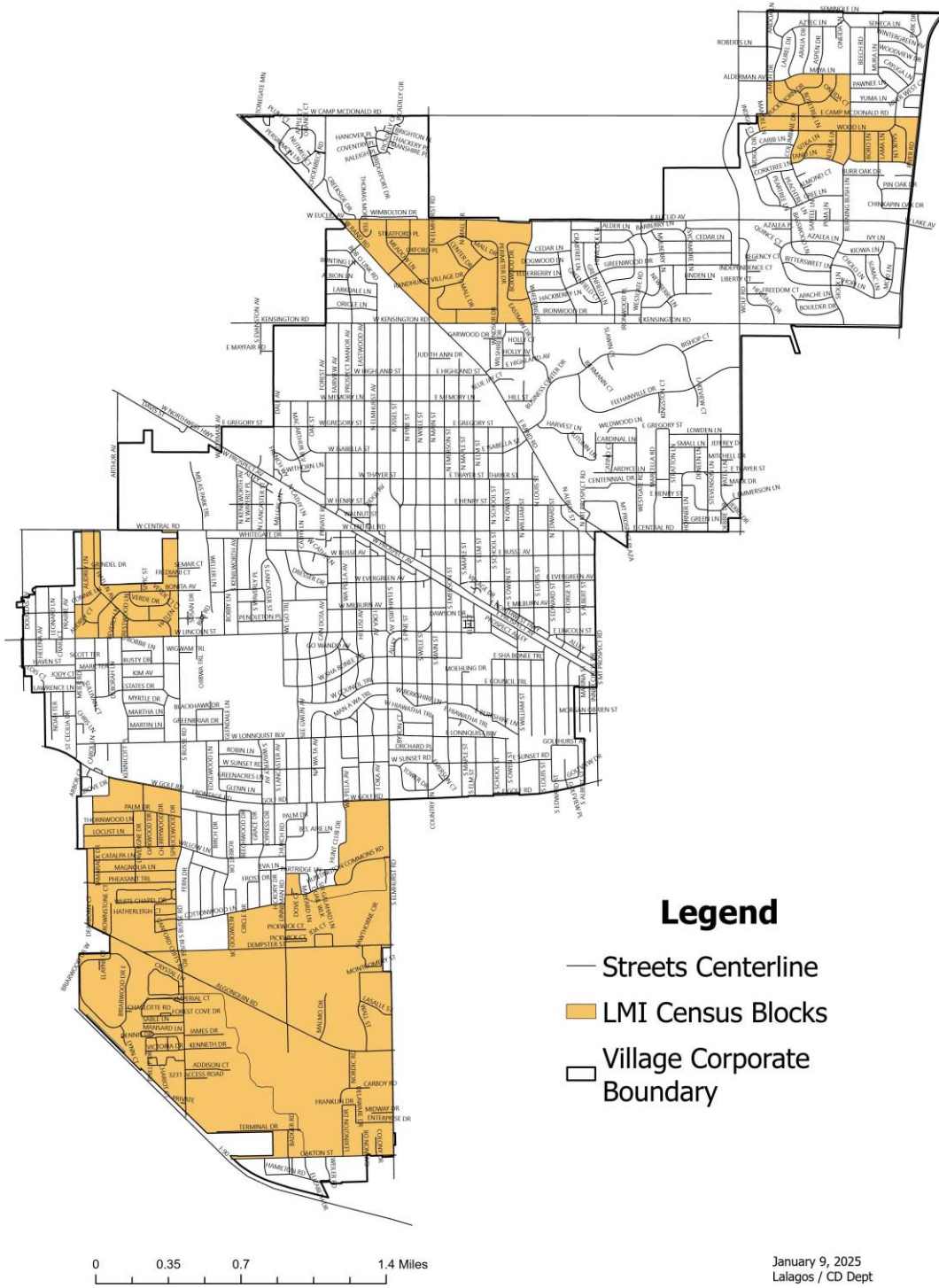




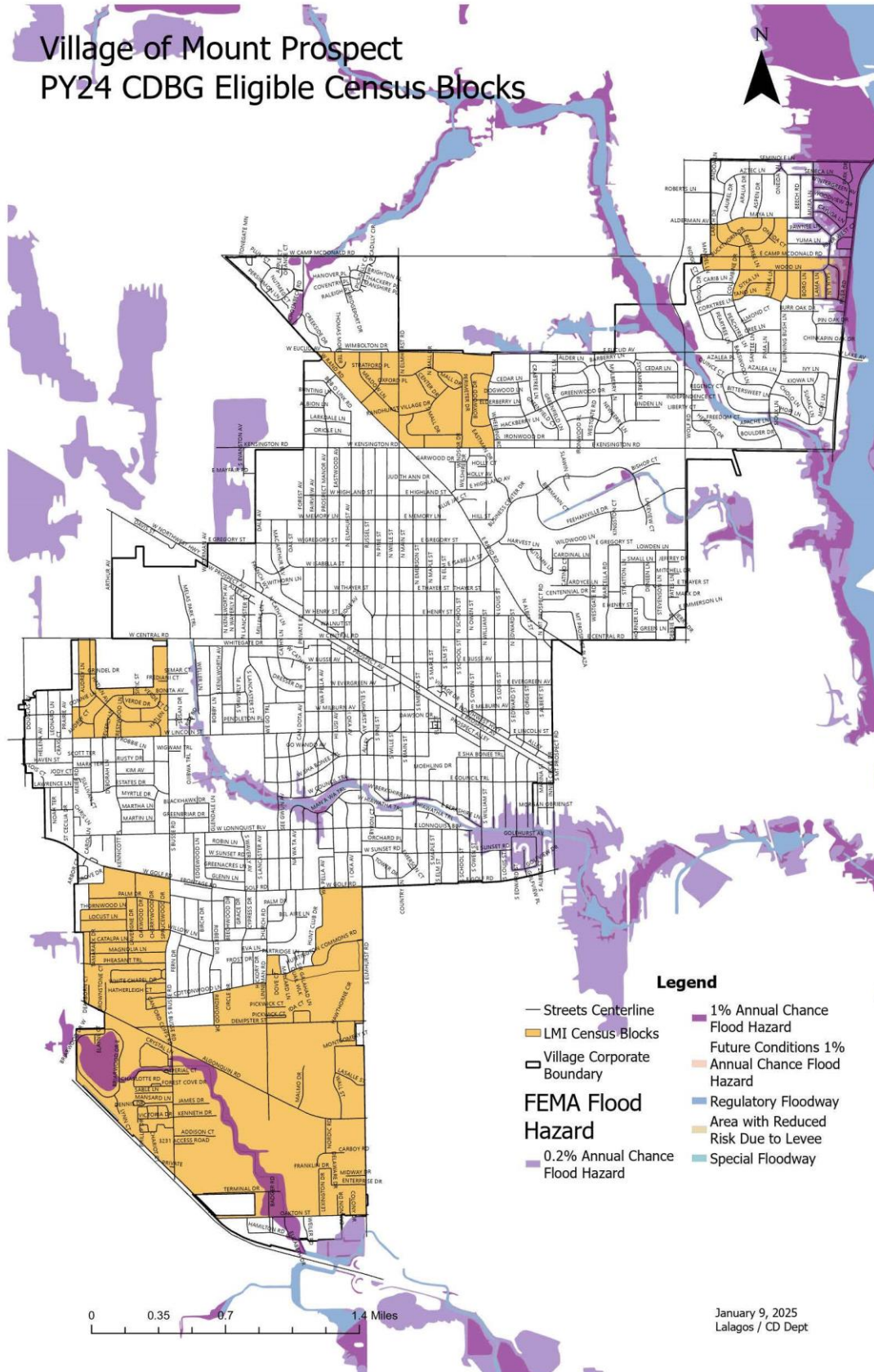




# Village of Mount Prospect PY24 CDBG Eligible Census Blocks



# Village of Mount Prospect PY24 CDBG Eligible Census Blocks



## PY2025 CDBG Budget

| PY 2025 CDBG Budget (October 1, 2025 - September 30, 2026) |                          |                     |                     |                |
|------------------------------------------------------------|--------------------------|---------------------|---------------------|----------------|
| Priority Needs                                             | PY 2025 Funding Requests | PY 2025 Budget      | PY 2024 Amendment 1 | Comments       |
| <b>Homeless Services</b>                                   |                          |                     |                     |                |
| JOURNEYS   The Road Home                                   | \$13,000                 | \$13,000.00         |                     |                |
| Northwest Compass                                          | \$15,000                 | \$10,380.00         |                     |                |
| WINGS                                                      | \$5,500                  | \$5,500.00          |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$33,500</b>          | <b>\$28,880.00</b>  |                     | See note #1    |
| <b>Public Services</b>                                     |                          |                     |                     |                |
| Children's Advocacy Center                                 | \$6,000                  | \$6,000.00          |                     |                |
| Connections to Care                                        | \$1,800                  | \$1,800.00          |                     |                |
| Northwest CASA                                             | \$15,000                 | \$10,000.00         |                     |                |
| Suburban Primary Health Care Council                       | \$7,000                  | \$7,000.00          |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$29,800</b>          | <b>\$24,800.00</b>  |                     | See note #1    |
| <b>Affordable Housing</b>                                  |                          |                     |                     |                |
| Single Family Rehab Program*                               | \$100,000                | \$18,418.00         | \$197,469.63        |                |
| <b>SUB-TOTAL</b>                                           | <b>\$100,000</b>         | <b>\$18,418.00</b>  | <b>\$197,469.63</b> | See notes #2,4 |
| <b>Community Facilities</b>                                |                          |                     |                     |                |
| Search Inc Group Home Rehab                                | \$45,000                 | \$25,000.00         |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$45,000</b>          | <b>\$25,000.00</b>  |                     |                |
| <b>Public Infrastructure</b>                               |                          |                     |                     |                |
| Low/Mod Area Sidewalk Improvements                         | \$200,000                | \$195,000.00        |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$200,000</b>         | <b>\$195,000.00</b> |                     |                |
| <b>TOTAL FUNDS COMMITTED</b>                               |                          | <b>\$292,098.00</b> |                     |                |
| PY2025 HUD Allocation                                      |                          | \$292,098.00        |                     |                |
| Estimated PY2025 Program Income*                           |                          | \$0.00              |                     | See notes #3,4 |
| Estimated PY2024 Carry Over                                |                          | \$0.00              |                     |                |
| <b>TOTAL FUNDS AVAILABLE</b>                               |                          | <b>\$292,098.00</b> |                     |                |

6/11/2025

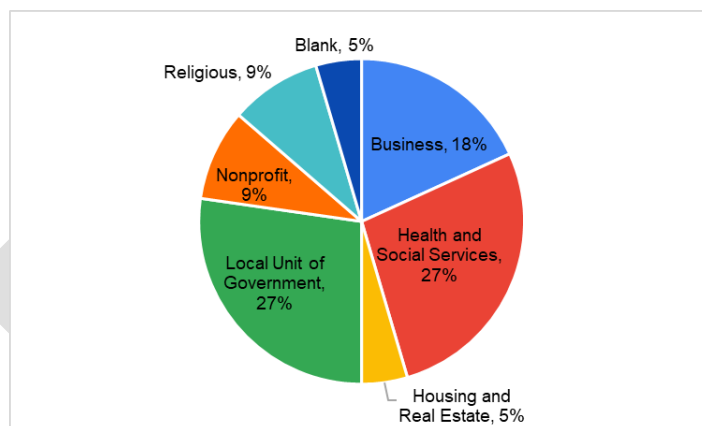
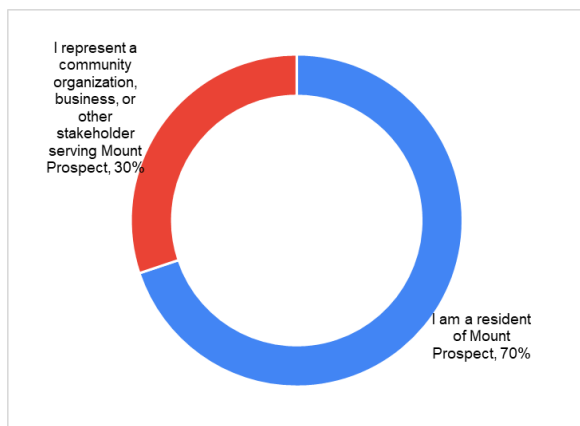
### Notes:

1. Public services expenditures are subject to a 15% cap based on the 2025 formula allocation plus the 2024 program income.
2. The Single Family Rehab Program will be allocated PY24 and PY25 funds.
3. Program income is generated from repayment of 0% interest loans from the Single Family Rehabilitation program. Program income received in PY2025 will be programmed after it is received.
4. Numbers with \* are subject to change.

## Citizen Participation

### CDBG Community Needs Survey: Results (N=73)

Q0. Pick the best fit for your role in the community. If you represent a community organization, business, or other stakeholder, please provide information about your role in the community.



#### Name of Organization / Stakeholder

|                                               |                                         |
|-----------------------------------------------|-----------------------------------------|
| Carniceria Guzman                             | MONTROSE MARKET                         |
| CCSD59                                        | Mount Prospect Public Library           |
| Debbie Geavaras Real Estate Broker Consultant | MPDMA/President                         |
| Grace Lutheran Church                         | Mt Prospect Public Library              |
| Hanul Family Alliance                         | Mt. Prospect Park District              |
| JOURNEYS The Road Home                        | Northwest Center Against Sexual Assault |
| Kenneth Young Center                          | Pace Suburban Bus                       |
| La Rosita Fresh Market - Mount Prospect       | River Trails Park District              |
| Mi Casa a Su Casa                             | WINGS Program, Inc.                     |

Q1. Select the top 3 community services needs that you feel should be addressed with CDBG funds.

| Community Service                                                                       | Number    | Percent    |
|-----------------------------------------------------------------------------------------|-----------|------------|
| <b>Mental Health Services</b>                                                           | <b>34</b> | <b>47%</b> |
| <b>Transportation for Seniors and Persons with Disabilities to Medical Appointments</b> | <b>25</b> | <b>34%</b> |
| <b>Transportation Services</b>                                                          | <b>23</b> | <b>32%</b> |
| Health Services and Clinics                                                             | 22        | 30%        |
| Anti-Crime Programs                                                                     | 17        | 23%        |
| Cultural Services                                                                       | 15        | 21%        |
| Senior Activities                                                                       | 12        | 16%        |
| Child Care Services                                                                     | 11        | 15%        |
| Financial Education                                                                     | 8         | 11%        |
| Counseling Services                                                                     | 7         | 10%        |
| Legal Services                                                                          | 7         | 10%        |



|                                |   |     |
|--------------------------------|---|-----|
| Youth Activities               | 7 | 10% |
| Language and Literacy Programs | 6 | 8%  |
| Case Management Services       | 5 | 7%  |
| Services for Abused Children   | 4 | 5%  |
| Other                          | 6 | 8%  |

Provide any comments on community services needs.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Keeping our community safe is my top priority.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| - Various Youth programs that can gain skills, responsibility, and overall the benefit of unity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| - Provide Preventative Housing Programs for people being evicted, foreclosure, or homelessness.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| - Include consistently in the Village News of information on valid Cultural events or better yet create the events by including the Community in the process. Be it Polish, Latino, Asian, Middle Eastern, Black Americans, Native Americans, and all of the above who wants to participate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| There are long lists of people waiting for low cost counseling . Senior busing aren't crossing township lines.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Seniors need help navigating their computers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| We need better and more frequent public transportation options and better bike infrastructure connecting all corners of the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Housing Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| In my experience, there has been an increase of mental health/crime/ and health issues that have become more apparent in my years of working in mount prospect near algonquin rd.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| These three seem important to me                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Helping residents understand their options for various services listed above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| We need some form of public transportation from the south side of Mount Prospect to the MP downtown area. We would like to enjoy many of the events taking place in downtown MP. We would also like to take Metra to downtown Chicago rather than the Blue Line.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Small Business support                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Arts funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Drainage issues standing water on properties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Traffic safety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 1. Installation of Bus Shelters and Benches o Prioritize high-ridership or underserved areas for the addition of shelters, benches, and real-time arrival signage to improve comfort and safety for riders. 2. Sidewalk Gap Closures Near Bus Stops o Construct or repair sidewalks that provide safe pedestrian access to Pace bus stops, especially in low-to-moderate income (LMI) areas, such as seen on stretches of Golf Rd. 3. Lighting and Security Enhancements at Transit Locations o Install or upgrade lighting near key bus stops and transfer locations to improve rider safety and security during early morning or evening hours. 4. Community Outreach and Engagement Funding • Partner with Pace to conduct outreach in low-income neighborhoods on transit services, ADA resources, and travel training for new riders. 5. Wayfinding and Signage Improvements o Implement clear, multilingual signage that directs pedestrians to nearby bus routes. 6. Safety Infrastructure at Crosswalks Near Bus Stops Enhance crosswalks near stops with flashing beacons, pedestrian refuge islands, or painted markings to improve safety. An example could be railroad-adjacent Route 209 stops on Northwest Highway. 7. Support for Bus Stop Maintenance and Snow Removal Establish a dedicated fund or program for regular bus stop maintenance and timely snow removal, especially at stops used by seniors and persons with disabilities. 8. Transit-Oriented Development (TOD) Support o Use funds to support studies or planning work for TOD projects that integrate affordable housing with high-frequency bus routes. 9. Bicycle Infrastructure Near Transit Stops o Add bike racks and improve bike lanes near bus stops to support multi-modal commuting, encouraging bike-to-bus usage. |
| More services that pertain to neighborhood disputes, without sending out the Police Department. I have witnessed a rise in disputes and incidents regarding property and neighborhood disputes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| I am part of the wheeling Township and I feel they offer many senior services. I would like to see more services for adults with disabilities.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Many of the services listed are provided by the Townships. Why duplicate these services? Referrals seem more appropriate and cost effective                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| VOMP residents are in need of counseling/safety planning & housing assistance so they do not return to their abuser.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Affordable housing. We need services for tweens/teens. We need to welcome diversity and make diverse populations feel as part of the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

Q2. Select the top 3 housing needs that you feel should be addressed with CDBG funds.

| <i>Housing Needs</i>                   | <i>Number</i> | <i>Percent</i> |
|----------------------------------------|---------------|----------------|
| <b>Affordable Rental Housing</b>       | <b>33</b>     | <b>47%</b>     |
| <b>Affordable Senior Housing</b>       | <b>29</b>     | <b>41%</b>     |
| <b>Home Improvement Programs</b>       | <b>24</b>     | <b>34%</b>     |
| Aging in Place                         | 22            | 31%            |
| Homelessness Prevention                | 21            | 30%            |
| Emergency Shelter                      | 13            | 19%            |
| Rental Assistance                      | 12            | 17%            |
| Energy Efficiency Improvements         | 9             | 13%            |
| Homeownership Assistance               | 9             | 13%            |
| Housing for People with Disabilities   | 9             | 13%            |
| Lead-Based Paint Testing and Abatement | 7             | 10%            |
| Fair Housing Services and Enforcement  | 6             | 9%             |
| Foreclosure Prevention                 | 3             | 4%             |
| Other                                  | 6             | 9%             |

Provide any comments on housing needs.

|                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| If it's possible to direct any of these funds towards lead pipe replacement that should be a priority in my opinion.                                                                                                                                                                                                                                                                                                         |
| Since I already mentioned some of these topics I'll add:                                                                                                                                                                                                                                                                                                                                                                     |
| - Whatever kind of testing or evaluating is needed to have a safer environment.                                                                                                                                                                                                                                                                                                                                              |
| - Auditing HOA regulations and budgets of over pricing and intimidation.                                                                                                                                                                                                                                                                                                                                                     |
| Though Mt. Prospect claims 25% of rental stock is affordable, are there waiting lists and rentals openly available?                                                                                                                                                                                                                                                                                                          |
| Between 2017-2021, 2738 households were paying 30% or more for rent.                                                                                                                                                                                                                                                                                                                                                         |
| 10000 people turn 65 every day. They're gonna need help, btw we're living longer also.                                                                                                                                                                                                                                                                                                                                       |
| We need more diverse housing types to increase affordability.                                                                                                                                                                                                                                                                                                                                                                |
| Adu should be allowed                                                                                                                                                                                                                                                                                                                                                                                                        |
| Housing for survivors of gender based violence is extremely difficult. When domestic violence or sexual violence are involved no credit, or financial funds is a real problem and housing becomes that much more limited.                                                                                                                                                                                                    |
| Homelessness prevention includes availability of affordable rental housing and supportive housing assistance, along with aging in place programs. I encourage the village to explore hiring an occupational therapist to support these efforts- they have expertise in these areas. As an example, the City of Chicago has an occupational therapist participate in their aging in place and disability housing initiatives. |
| I think the economic climate warrants these three                                                                                                                                                                                                                                                                                                                                                                            |
| One of the areas that I specialize in is helping people who are struggling or behind on the mortgage payments explore their options.                                                                                                                                                                                                                                                                                         |
| Single family homes. Too many condo and apartments. Village has too many people in small area.                                                                                                                                                                                                                                                                                                                               |
| More needs to be done to make it less costly to live in MP.                                                                                                                                                                                                                                                                                                                                                                  |
| The fans in my apartment never worked right or the heating. The heating in apartment there's no standalone thermostat so the heating does not work correctly and the ceiling fans were never replaced                                                                                                                                                                                                                        |
| yard upkeep support                                                                                                                                                                                                                                                                                                                                                                                                          |
| See above note re: TOD studies, especially near frequent transit corridors like Downtown Mount Prospect, Golf Rd. and Algonquin Rd.                                                                                                                                                                                                                                                                                          |
| Funds should also be accessible to households over the federal poverty line, if an emergency or other qualifying circumstance may present.                                                                                                                                                                                                                                                                                   |
| Affordable housing, with the rise of taxes in our area our housing is becoming unaffordable to people on a fixed income. The town has mismanaged funds and is not transparent about spending! This was not fixed in the election. This Village keeps spending money on projects that do not serve the Village at large.                                                                                                      |
| We need affordable housing for all types of people, not just seniors.                                                                                                                                                                                                                                                                                                                                                        |
| I would like to see more affordable housing in the walkable area of downtown Mount Prospect.                                                                                                                                                                                                                                                                                                                                 |

True affordable housing is needed for low income families, not just seniors and singles as advocated during the election. I have coworkers who commute to our community from the southern suburbs because they cannot afford to live here. People who work in our community should have options to live nearby as well. We lose a lot of staff as they seek work closer to home. They situation is not healthy for employers or the towns.

Affordable housing for all

Affordable housing is needed. Housing for young people and seniors so people who grow up here can live here and age in place in MP.

**Q3. Select the top 3 community facility needs that you feel should be addressed with CDBG funds.**

| <i>Community Facilities</i>              | <i>Number</i> | <i>Percent</i> |
|------------------------------------------|---------------|----------------|
| <b>Parks and Recreational Facilities</b> | <b>36</b>     | <b>52%</b>     |
| <b>Senior Centers</b>                    | <b>34</b>     | <b>49%</b>     |
| <b>Libraries</b>                         | <b>30</b>     | <b>43%</b>     |
| Health Care Facilities                   | 26            | 38%            |
| Youth Centers                            | 24            | 35%            |
| Child Care Centers                       | 20            | 29%            |
| Schools                                  | 20            | 29%            |
| Other                                    | 3             | 4%             |

**Provide any comments on community facilities needs.**

Basically keeping everyone's needs in perspective, be logical. You can also get Company's to volunteer or donate services.

If families can't find affordable child care then too much of their income goes toward that and less money for rent, food etc.

Teens need safe places other than sports teams.

Given the potential cuts to library funding, ensuring the library services currently offered will continue is important.

There should be centers for all ages

limited assistance to help people stay in their homes.

For this survey, when I chose "Libraries" I specifically mean improvements or expansion of the CCC on the south side.

New building for the CCC on Algonquin Rd

I think given the current economic climate, rise in taxes, two referendums we as a Village need to reassess the needs and stop spending! I notice open commercial properties downtown, the possibility of small business failing with the tariffs. There is far too much uncertainty to spend one more penny.

Having a robust education system and services for youth is what keeps people coming to Mount Prospect.

Young adult centers. I would like the 13 to 18 year-old population given places and activities and opportunities for involvement.

By libraries I'm referring to the satellite library, the main library is great. By parks, there are limited parks on the south side of the village. Also, combining parks with recreation facilities that have bathrooms is a good strategy.

**Q4. Select the top 3 specialized services needs that you feel should be addressed with CDBG funds.**

| <i>Specialized Services</i> | <i>Number</i> | <i>Percent</i> |
|-----------------------------|---------------|----------------|
| <b>Mental Health</b>        | <b>39</b>     | <b>56%</b>     |
| <b>Food Pantries</b>        | <b>27</b>     | <b>39%</b>     |



|                                                           |           |            |
|-----------------------------------------------------------|-----------|------------|
| <b>Homeless Services and Shelters</b>                     | <b>23</b> | <b>33%</b> |
| Domestic Violence Services and Centers                    | 22        | 31%        |
| <b>Education / Job Training</b>                           | <b>21</b> | <b>30%</b> |
| Services and Centers for Persons with Disabilities        | 17        | 24%        |
| <b>Veteran Services and Centers</b>                       | <b>15</b> | <b>21%</b> |
| Senior Services                                           | 15        | 21%        |
| <b>Services and Centers for Neglected/Abused Children</b> | <b>10</b> | <b>14%</b> |
| Substance Abuse Services and Centers                      | 7         | 10%        |
| <b>Handicapped Accessibility</b>                          | <b>6</b>  | <b>9%</b>  |
| HIV/AIDS Services and Centers                             | 0         | 0%         |
| <b>Other</b>                                              | <b>1</b>  | <b>1%</b>  |

Provide any comments on specialized services needs.

|                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| - Anything that has to do with Health should be addressed under one umbrella. Because if certain Healthcare Topics are getting more donations / attention then the other Healthcare needs get neglected. Divide the funds appropriately.                                                                                    |
| - The Food Pantry's shouldn't all be canned or processed products. Because most people who do need the Food Pantry are on Health regimens or medication which may counteract or not benefit the person Health wise.                                                                                                         |
| We need to House the homeless.                                                                                                                                                                                                                                                                                              |
| No available services for veterans exist that I know of. Yes I am                                                                                                                                                                                                                                                           |
| Sexual Assault Services and Centers                                                                                                                                                                                                                                                                                         |
| People with disabilities have the highest rates of unemployment, face discrimination in employment, and have limited options in housing and transportation. Many people with disabilities would have greater engagement in employment and community involvement if provided adequate supports and decreased discrimination. |
| I think they are all important but these three stand out                                                                                                                                                                                                                                                                    |
| Please use correct terms; substance use, instead of abuse.                                                                                                                                                                                                                                                                  |
| Also food pantries, I think the homeless crisis is going to rise. I have volunteered with the homeless                                                                                                                                                                                                                      |
| Once again many of these services are provided by Townships and Agencies such as KYC and Journey.. Funds should be applied to those areas where there is not duplication or there is a clear value in having multiple service locations like food pantries                                                                  |

Q5. Select the top 3 jobs and businesses needs that you feel should be addressed with CDBG funds.

| <i>Jobs and Business</i>                   | <i>Number</i> | <i>Percent</i> |
|--------------------------------------------|---------------|----------------|
| <b>Job Creation and Retention</b>          | <b>46</b>     | <b>70%</b>     |
| <b>Small Business Technical Assistance</b> | <b>38</b>     | <b>58%</b>     |
| <b>Employment Training</b>                 | <b>37</b>     | <b>56%</b>     |
| Start Up Business Assistance               | 33            | 50%            |
| Façade Improvements                        | 16            | 24%            |
| Commercial and Industrial Rehabilitation   | 11            | 17%            |
| Other                                      | 2             | 3%             |

Provide any comments on jobs and businesses needs.

|                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Depending on what improvements are needed, then evaluate and prioritize. - Following up with the Employee and Employer in the first three months and if the Employee can be relocated or the Employer may be the issue. Either way it's a good time to see how everything is functioning. |
| Only connected people receive these grants.                                                                                                                                                                                                                                               |

|                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| As a small business owner, I do not think that CDBG funds should be used for economic development. They should be used to build and sustain community infrastructure and human services that the market fails to provide. |
| Small business always needs help                                                                                                                                                                                          |
| Please advertise programs, if any exist for small businesses or someone wanting to start a new business.                                                                                                                  |
| New start ups.                                                                                                                                                                                                            |
| I would like to see more unique and not franchised businesses and more destination, activity establishments                                                                                                               |
| Again, part of job retention is having sufficient housing for workers.                                                                                                                                                    |

Q6. Select the top 3 neighborhood services needs that you feel should be addressed with CDBG funds.

| <i>Neighborhood Services</i>       | <i>Number</i> | <i>Percent</i> |
|------------------------------------|---------------|----------------|
| <b>Tree Planting/Preservation</b>  | <b>43</b>     | <b>63%</b>     |
| <b>Neighborhood Watch Programs</b> | <b>36</b>     | <b>53%</b>     |
| <b>Recycling Service</b>           | <b>32</b>     | <b>47%</b>     |
| Police Service                     | 29            | 43%            |
| Code Enforcement Services          | 18            | 26%            |
| Trash Removal Service              | 16            | 24%            |
| Other                              | 2             | 3%             |

Provide any comments on neighborhood services needs.

|                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Upgrading playgrounds.                                                                                                                                                                                                                                                                                                                                   |
| Providing Communities in need with monthly Meetings through Zoom / a Community location / If weather permitting it outside.                                                                                                                                                                                                                              |
| We need lots more trees. Work with Treekeepers from Openlands                                                                                                                                                                                                                                                                                            |
| Safety is number one                                                                                                                                                                                                                                                                                                                                     |
| Village makes recycling certain items impossible. Can't leave work on weds at 20 to recycle 1 type of item                                                                                                                                                                                                                                               |
| Dense are traffic safety                                                                                                                                                                                                                                                                                                                                 |
| Code enforcement or clarification in neighborhoods.                                                                                                                                                                                                                                                                                                      |
| I love the textile recycling and composting programs thanks! I'd like to see promotion of native trees and plants (can simply promote existing programs such as conservation at home<br><a href="https://extension.illinois.edu/cook/conservationhome">https://extension.illinois.edu/cook/conservationhome</a> , there's no need to reinvent the wheel) |

Q7. Select the top 3 infrastructure needs that you feel should be addressed with CDBG funds.

| <i>Infrastructure</i>         | <i>Number</i> | <i>Percent</i> |
|-------------------------------|---------------|----------------|
| <b>Bike Path Improvements</b> | <b>33</b>     | <b>46%</b>     |
| <b>Traffic Congestion</b>     | <b>33</b>     | <b>46%</b>     |
| <b>Sidewalk Improvements</b>  | <b>30</b>     | <b>42%</b>     |
| Water and Sewer Improvements  | 24            | 33%            |
| Street Improvements           | 24            | 33%            |
| Drainage Improvements         | 23            | 32%            |
| Street Lighting Improvements  | 23            | 32%            |
| Other                         | 5             | 7%             |

Provide any comments on infrastructure needs.

|                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Funds for Homeowners to improve on their homes.                                                                                                                                                                                                            |
| Randhurst Mall would be a great location for providing all that I have mentioned:                                                                                                                                                                          |
| - Community Center                                                                                                                                                                                                                                         |
| - Recreational area for the Youth / Seniors                                                                                                                                                                                                                |
| - Pantry / Donation drop off                                                                                                                                                                                                                               |
| - Information desk / Assistance on legal, Healthcare, Counseling, Home or Financial help.                                                                                                                                                                  |
| This should be determined based on trouble spots. I don't know that information.                                                                                                                                                                           |
| Complete lead pipe removal.                                                                                                                                                                                                                                |
| I suggest there is some sort of improvement like a crosswalk or another traffic light leading from briarwood plaza to the apartments or a reduced speed limit because there have been a lot of fatal and non fatal accidents by sudden turns or crossings. |
| Pedestrian crossing improvements                                                                                                                                                                                                                           |
| One body likes traffic or wants to flood                                                                                                                                                                                                                   |
| Limit heavy truck traffic on Busse Rd. Multi-family housing traffic is competing with trucks to enter Busse Rd. We can't make a left turn onto Busse Rd per IDOT unbroken yellow line. Many traffic accidents due to poor traffic logistics.               |
| A water fountain under the power lines near the park and field on Marshall lane would be extremely beneficial . Maybe include a Lower section to disperse water for dogs                                                                                   |
| Newly completed rand central mt prospect road is so much worse than it was before. Wasted money and now a dangerous and long wait intersection                                                                                                             |
| Speed bumps (removable during the winter)                                                                                                                                                                                                                  |
| More stop signs to slow down traffic!! Also more lighting in the neighborhoods.                                                                                                                                                                            |
| public works does a great job.                                                                                                                                                                                                                             |

Q8. Using the dropdown menus below, select the **top 3 community priorities** that should be addressed with CDBG funding over the next five years. *Rank the priorities from 1st to 3rd most important priority.*

| Priority                                   | Weight    |
|--------------------------------------------|-----------|
| <b>Affordable Housing</b>                  | <b>87</b> |
| <b>Crime Prevention</b>                    | <b>45</b> |
| <b>Mental Health</b>                       | <b>43</b> |
| <b>Homelessness Prevention and Support</b> | <b>32</b> |
| <b>Senior Citizens</b>                     | <b>31</b> |
| Public Transportation                      | 28        |
| Traffic Congestion                         | 18        |
| Drainage Improvements                      | 17        |
| Business Assistance                        | 15        |
| Health Services                            | 15        |
| Child Care Assistance                      | 14        |
| Employment Training                        | 12        |
| Home Improvement Programs                  | 11        |
| Vacant Lots and Buildings                  | 11        |
| Persons with Disabilities                  | 8         |
| Code Enforcement Services                  | 6         |
| Energy Efficiency                          | 6         |
| Foreclosures                               | 2         |
| Recycling and Trash Service                | 1         |

|                          |    |
|--------------------------|----|
| Pedestrian Accessibility | 0  |
| Substance Abuse          | 0  |
| Youth Programs           | 0  |
| Other                    | 30 |

If you selected "Other" please explain the priority here.

|                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Include all those who don't have a voice or don't have access to this Survey.                                                                                                                                                                |
| The first drop down wasn't working. I would select traffic congestion. The intersection of Rand, Kensington, and main st needs to be reconfigured asap.                                                                                      |
| Streetscaping beautification - every block downtown has different - or no - lighting...no uniformity. Streetlights and signs on most side streets are in need of replacement. Look at Elk Grove for a model on how side streets should look. |
| Parks and recreation                                                                                                                                                                                                                         |
| Mayor and village board, as well as employees of the village should have required in-depth training on ethical behaviors.                                                                                                                    |

Q9. What are the primary obstacles facing the low and moderate-income residents in your community?

| <i>Obstacle</i>                   | <i>Number</i> | <i>Percent</i> |
|-----------------------------------|---------------|----------------|
| <b>Housing Issues</b>             | <b>45</b>     | <b>63%</b>     |
| <b>Job Opportunities</b>          | <b>28</b>     | <b>39%</b>     |
| <b>Transportation Issues</b>      | <b>27</b>     | <b>38%</b>     |
| Mental Health                     | 17            | 24%            |
| Health Care                       | 15            | 21%            |
| Crime / Violence                  | 14            | 20%            |
| Language / Literacy Skills        | 14            | 20%            |
| Racism / Discrimination           | 14            | 20%            |
| Nutrition / Physical Activity     | 9             | 13%            |
| Education Opportunities           | 5             | 7%             |
| Social / Recreation Opportunities | 5             | 7%             |
| Environmental Issues              | 2             | 3%             |
| Access to High-Speed Internet     | 1             | 1%             |
| Other                             | 3             | 4%             |

Provide any comments on obstacles.

|                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|
| It seems people buy their home or rent and leave within 2 to 3 years. I've been witnessing this before Covid and worse after Covid. |
| The usual suspects, education and opportunities                                                                                     |
| Safety again is number one                                                                                                          |
| High taxes                                                                                                                          |
| Affordable housing                                                                                                                  |
| Immigration status                                                                                                                  |
| Affordable housing                                                                                                                  |
| Racism is hidden and insidious these days. But no less present or harmful.                                                          |
| child care services                                                                                                                 |

Q10. Which CDBG economic development activities would most benefit the community?

| <i>CDBG Econ Dev</i>                                                                      | <i>Number</i> | <i>Percent</i> |
|-------------------------------------------------------------------------------------------|---------------|----------------|
| <b>Public facilities and public improvements to support economic development projects</b> | <b>37</b>     | <b>59%</b>     |
| <b>Job training</b>                                                                       | <b>32</b>     | <b>51%</b>     |
| <b>Activities carried out by community based development organizations (CBDOs)</b>        | <b>23</b>     | <b>37%</b>     |
| <b>Grants loans or loan guarantees for private for-profit business</b>                    | <b>23</b>     | <b>37%</b>     |
| Technical assistance to businesses                                                        | 20            | 32%            |
| Commercial or industrial buildings undertaken by nonprofit and public entities            | 13            | 21%            |
| Microenterprise development                                                               | 12            | 19%            |
| Other                                                                                     | 1             | 2%             |

Provide any comments on economic development activities.

|                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Inflation has made life stressful especially for those in a fixed budget. Help Independent businesses and Entrepreneurs more.                      |
| For profit business should never get grants unless proven by independent auditor.                                                                  |
| Once again, as a Mount Prospect resident and small business owner, CDBG funds should not be used for economic development activities.              |
| Just my choices                                                                                                                                    |
| Have Mayor's office manage funding                                                                                                                 |
| I don't understand the statement commercial or industrial building under taken by nonprofit and public entities. I wish you explained that better. |

Q11. How do you find out about programs benefitting you and other local residents?

| <i>Outreach Method</i>                      | <i>Number</i> | <i>Percent</i> |
|---------------------------------------------|---------------|----------------|
| <b>Email newsletters</b>                    | <b>33</b>     | <b>48%</b>     |
| <b>Social media campaigns</b>               | <b>27</b>     | <b>39%</b>     |
| <b>Website content and online databases</b> | <b>22</b>     | <b>32%</b>     |
| Newspaper and online articles               | 20            | 29%            |
| Flyers and posters                          | 20            | 29%            |
| Brochures and pamphlets                     | 17            | 25%            |
| Partnerships with local organizations       | 13            | 19%            |
| Public forums and meetings                  | 10            | 14%            |
| Community outreach programs                 | 8             | 12%            |
| Community festivals                         | 5             | 7%             |
| Volunteer opportunities                     | 2             | 3%             |
| Workshops and seminars                      | 2             | 3%             |
| Resource fairs                              | 1             | 1%             |
| Educational videos                          | 0             | 0%             |
| Television and radio advertisements         | 0             | 0%             |
| Other                                       | 0             | 0%             |

Provide any comments on awareness and outreach.

|                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I find out by the Mount Prospect Village Newsletter. Yes, it's definitely needed, especially due to language barriers and the various Cultures. We need to understand each other through positive settings and Community interactions. |
| Actually people don't look for these service until needed. At that time it's hard to find resources you've never needed before or where to find them.                                                                                  |
| I wish this survey was more heavily advertised!                                                                                                                                                                                        |
| Seems right                                                                                                                                                                                                                            |
| Facebook pages for village departments ie MPFD                                                                                                                                                                                         |
| Mailed Newsletter                                                                                                                                                                                                                      |
| Volunteered                                                                                                                                                                                                                            |
| The library. I think Mount Prospect should partner with the library more often to get the word out into the community at the library                                                                                                   |

Q12. Do you have any other comments about the priorities for the next 5 years of CDBG funding?

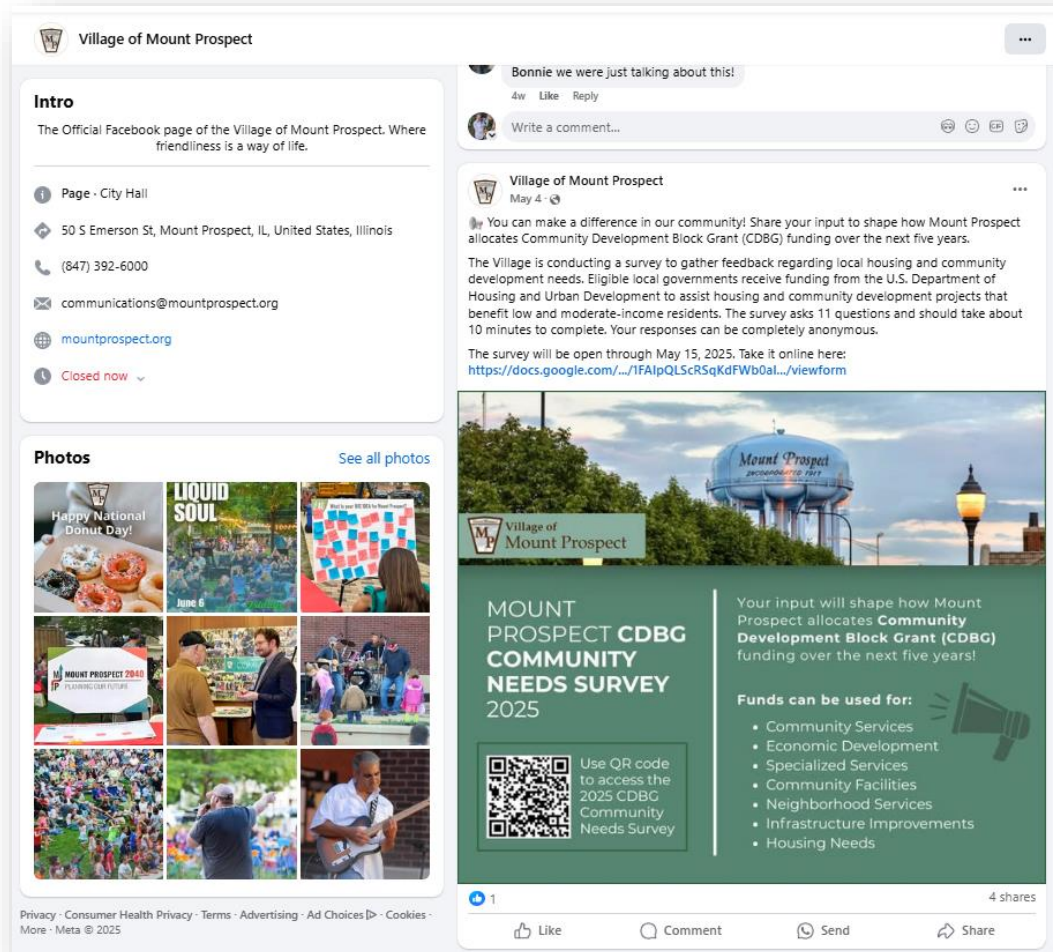
|                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Make sure the money goes to the needy not the greedy.                                                                                                                                                                                                                            |
| I hope the planning team is finding many more ways to seek input from residents before making decisions about how these funds will be used. The survey is a start, but insufficient.                                                                                             |
| There are already community organizations doing a lot of great work. With more financial backing, they could really expand programs                                                                                                                                              |
| Bike path along Algonquin Rd. is a duplicate of Pace Bus 606. The money could have been spent on another project.                                                                                                                                                                |
| Thank you for allowing residential input!                                                                                                                                                                                                                                        |
| How does someone find out where these funds were allocated ?                                                                                                                                                                                                                     |
| no more banks. Take a hard long look at Randhurst admit the mistakes and correct it.                                                                                                                                                                                             |
| Invest in multi modal transportation and mixed development density to make MP more resilient to economic fluctuations                                                                                                                                                            |
| Coordination with other government bodies and agencies avoids duplication and ensures broader coverage of community needs. Each organization should focus on their core competencies and client base and refer to partners outside of those competencies. Avoid empire building. |

Q13. How did you hear about this survey?

| <i>Outreach Method</i>  | <i>Number</i> | <i>Percent</i> |
|-------------------------|---------------|----------------|
| <b>Email invitation</b> | <b>25</b>     | <b>35%</b>     |
| <b>Social media</b>     | <b>19</b>     | <b>26%</b>     |
| <b>Newsletter</b>       | <b>11</b>     | <b>15%</b>     |
| Flyer                   | 7             | 10%            |
| Website                 | 6             | 8%             |
| Word of mouth           | 4             | 6%             |

## CDBG Community Needs Survey: Announcements

### Social Media



### March April Village Newsletter

## Community/Economic Development

### Community Development Block Grant Survey

The Village is conducting a survey to gather feedback regarding local housing and community development needs. Your input will shape how Mount Prospect will allocate Community Development Block Grant (CDBG) funding over the next five years. CDBG federal dollars are allocated to local governments by the U.S. Department of Housing and Urban Development (HUD) to assist housing and community development projects that benefit low and moderate-income residents.

Visit [www.mountprospect.org/2025cdbgsurvey](http://www.mountprospect.org/2025cdbgsurvey) to take the survey and to learn more about the CDBG program.

The survey can be made available in other languages and formats upon request. If you need assistance completing the survey, please call 847.818.5302 or email [2025cdbgsurvey@gmail.com](mailto:2025cdbgsurvey@gmail.com).



## Village Website

### News

Font Size: [+](#) [-](#) [Share & Bookmark](#) [Feedback](#) [Print](#)

#### Share your input in the Community Development Block Grant Survey

Post Date: 05/01/2025 3:01 PM

Share your input to shape how Mount Prospect allocates Community Development Block Grant (CDBG) funding over the next five years! The Village is conducting a survey to gather feedback regarding local housing and community development needs. Eligible local governments receive funding from U.S. Department of Housing and Urban Development (HUD) to assist housing and community development projects that benefit low and moderate-income residents. The survey asks 11 questions and should take about 10 minutes to complete. Your responses can be completely anonymous. The survey will be open through May 15, 2025.

The survey can be made available in other languages and formats upon request. If you need assistance completing the survey, please call 847-818-5302 or email: [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).

[Complete the survey here!](#)

[For more information visit the Village's Community Development Block Grant \(CDBG\) page.](#)

### Seeking Community Input

Font Size: [+](#) [-](#) [Share & Bookmark](#) [Feedback](#) [Print](#)

#### Community Development Block Grant Survey

[Community Development Block Grant Survey](#)

The Village of Mount Prospect is conducting a survey to gather feedback regarding local housing and community development needs. Your input will shape how Mount Prospect allocates Community Development Block Grant (CDBG) funding over the next five years. CDBG federal dollars are allocated to local governments by the U.S. Department of Housing and Urban Development (HUD) to assist housing and community development projects that benefit low and moderate-income residents.

The survey asks 11 questions and should take about 10 minutes to complete. Your responses can be completely anonymous. The survey will be open through May 15, 2025.

## Flyer & Postcard



### Mount Prospect CDBG Community Needs Survey 2025

Your input will shape how Mount Prospect allocates Community Development Block Grant (CDBG) funding over the next five years for:

- ✦ community services
- ✦ housing
- ✦ community facilities
- ✦ specialized services
- ✦ economic development
- ✦ neighborhood services
- ✦ infrastructure improvements

<https://www.mountprospect.org/2025cdbgsurvey/>

Survey Closes May 15, 2025

The survey can be made available in other languages and formats upon request. If you need assistance completing the survey, please call 847-818-5302 or email [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org)



### MOUNT PROSPECT CDBG COMMUNITY NEEDS SURVEY 2025

**YOUR INPUT WILL SHAPE HOW MOUNT PROSPECT ALLOCATES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING OVER THE NEXT FIVE YEARS FOR:**

|                       |                             |
|-----------------------|-----------------------------|
| Community Services    | Economic Development        |
| Specialized Services  | Community Facilities        |
| Neighborhood Services | Infrastructure Improvements |
|                       | Housing                     |

**SCAN THE QR ON THE BACK OF THIS SHEET TO ACCESS THE SURVEY**

**SCAN TO ACCESS  
THE 2025 CDBG  
COMMUNITY  
NEEDS SURVEY**



# CDBG Community Needs Survey: Certificate of Publication

**NOTICE**  
**Mount Prospect CDBG Survey Open Through May 15th**  
The Village of Mount Prospect is conducting a survey to gather feedback regarding local housing and community development needs. Your input will shape how Mount Prospect allocates Community Development Block Grant (CDBG) funding over the next five years. CDBG federal dollars are allocated to local governments by the U.S. Department of Housing and Urban Development (HUD) to assist housing and community development projects that benefit low and moderate-income residents. Please visit our website to take the CDBG survey:  
<https://www.mountprospect.org/2025cdbgsurvey/>  
The survey can be made available in other languages and formats upon request. If you need assistance completing the survey, please call 847-818-5302 or email [galagos@mountprospect.org](mailto:galagos@mountprospect.org).  
Published in Daily Herald April 23, 2025 (287997)

## CERTIFICATE OF PUBLICATION

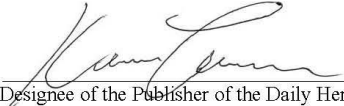
Paddock Publications, Inc.

### Northwest Suburbs **Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 04/23/2025 in said **Northwest Suburbs DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY

  
Designee of the Publisher of the Daily Herald

Control # 287997



## CDBG Applications: Certificate of Publication

**NOTICE**  
**To All Interested Parties**  
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is seeking applications for its Community Development Block Grant (CDBG) Program for the 2025 Program Year (October 1, 2025 to September 30, 2026.) Applications for funding may be obtained from the Village's Community Development Department or on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Complete proposals must be submitted no later than Monday, May 5, 2025 at 5:00 p.m. Digital submissions are required. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community. Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the CDBG program, please contact the Planning & Zoning Division at 847-818-5328.  
Published in Daily Herald April 15, 2025 (286957)

### CERTIFICATE OF PUBLICATION

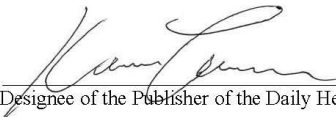
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BY

  
Designee of the Publisher of the Daily Herald

Control # 286957



## CDBG Applications: Website Announcement

### **PY 2025 CDBG Application Deadline is May 5, 2025**

The Village is seeking applications for its Community Development Block Grant (CDBG) Program for the 2025 Program Year (October 1, 2025 to September 30, 2026.) Applications may be obtained from the Village's Community Development Department or by clicking the link below.

Download PY 2025 CDBG Application

**Proposals must be submitted no later than Monday, May 5, 2025, at 5:00 p.m.** Digital submissions are preferred. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community.

Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the Village of Mount Prospect CDBG Program, please contact the Planning & Zoning Division at 847-818-5328.

## Public Hearing and Public Comment Period: Legal Notice

### **MAYOR**

Paul Wm. Hoefert

### **TRUSTEES**

Vincent J. Dante  
Elizabeth B. DiPrima  
Terri Gens  
William A. Grossi  
John J. Matuszak  
Colleen E. Saccotelli



### **VILLAGE MANAGER**

Michael J. Cassady

### **VILLAGE CLERK**

Karen Agoranos

Phone: 847/962-6000

Fax: 847/962-6022

[www.mountprospect.org](http://www.mountprospect.org)

## **Village of Mount Prospect**

50 S. Emerson Street, Mount Prospect, Illinois 60056

### **NOTICE**

#### **To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared a draft of the 2025-29 Consolidated Plan, which describes community development priorities and projected uses of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2025 to September 30, 2029. The Consolidated Plan provides an opportunity for strategic planning and citizen participation to form effective, coordinated neighborhood and community development strategies.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3<sup>rd</sup> Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review preliminary priorities based on survey results and other Village planning efforts and collect additional public comments. Subrecipient organizations that are applying for funding will be encouraged to attend this meeting and be available for questions.

The 2025-29 Consolidated Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).

For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

## Public Hearing and Public Comment Period: Website Announcement

The screenshot displays the official website of the Village of Mount Prospect. The header features the village logo, navigation links (Subscribe, Video Archive, Employment, Village Code, Contact), a language selector, and a search bar. The main navigation menu includes links for HOW DO I..., COMMUNITY, BUSINESS, DEPARTMENTS (highlighted), BOARDS & COMMISSIONS, and SERVICES. A left sidebar lists various community services, with 'Community Development Block Grant (CDBG)' selected. The main content area is titled 'Community Development Block Grant (CDBG)' and includes a breadcrumb trail: Departments > Community Development > Housing Programs >. Below the title are links for Font Size, Share & Bookmark, Feedback, and Print. The announcement details the '2025-2029 Consolidated Plan', explaining that the Village has prepared a draft of the plan, which describes community development priorities and projected uses of CDBG funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2025 to September 30, 2029. It provides an opportunity for strategic planning and citizen participation. A link is provided to view the draft document. The 'Public Comment Period' is announced as June 13 - July 13, 2025, with details on where the plan will be available for review and how to submit comments. Finally, the 'Public Hearing' is scheduled for July 10, 2025, at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. All interested parties are invited to attend to review preliminary priorities and provide additional public comments.

Mount Prospect

VILLAGE OF  
MOUNT PROSPECT

Select Language ▼ Search

HOW DO I... COMMUNITY BUSINESS DEPARTMENTS BOARDS & COMMISSIONS SERVICES

Community Development

- + Building Permit Application and Inspections
- + Business Licenses and Certificates
- Code Enforcement
- Contractor Licensing
- Economic Development
- FAQs - Frequently Asked Questions
- Food Safety and Environmental Health

Housing Programs

- Community Development Block Grant (CDBG)
- Fair Housing
- Residential Programs
- + Long-Range Plans & Studies
- Planning & Zoning Commission
- Rental Housing and

Departments > Community Development > Housing Programs >

### Community Development Block Grant (CDBG)

Font Size: + - + Share & Bookmark Feedback Print

#### 2025-2029 Consolidated Plan

The Village has prepared a draft of the 2025-29 Consolidated Plan, which describes community development priorities and projected uses of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2025 to September 30, 2029. The Consolidated Plan provides an opportunity for strategic planning and citizen participation to form effective, coordinated neighborhood and community development strategies.

Click here for the draft 2025-29 Consolidated Plan document

#### Public Comment Period: June 13 - July 13, 2025

The 2025-29 Consolidated Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).

#### Public Hearing: July 10, 2025

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# Public Hearing and Public Comment Period: Certificate of Publication

**NOTICE**  
**To All Interested Parties**  
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared a draft of the 2025-29 Consolidated Plan, which describes community development priorities and projected uses of Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2025, to September 30, 2029. The Consolidated Plan provides an opportunity for strategic planning and citizen participation to form effective, coordinated neighborhood and community development strategies.  
All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review preliminary priorities based on survey results and other Village planning efforts and collect additional public comments. Subrecipient organizations that are applying for funding will be encouraged to attend this meeting and be available for questions. The 2025-29 Consolidated Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).  
For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.  
Published in Daily Herald, June 12, 2025 (293708)

## CERTIFICATE OF PUBLICATION

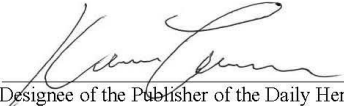
Paddock Publications, Inc.

Northwest Suburbs  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/12/2025 in said **Northwest Suburbs DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY

  
Designee of the Publisher of the Daily Herald

Control # 293708



## Minutes of the Planning & Zoning Commission Meeting

[To be inserted]

DRAFT

## Minutes of the Village Board Meeting

[To be inserted]

DRAFT



## **Citizen Participation Plan (CPP)**

### **Applicability and adoption of the citizen participation plan.**

The Village of Mount Prospect (hereafter known as “the Village”) is required to adopt a citizen participation plan that sets forth the jurisdiction's policies and procedures for citizen participation.

### **Encouragement of citizen participation.**

The citizen participation plan must provide for and encourage citizens to participate in the development of the consolidated plan / action plan, any substantial amendment to the consolidated plan / action plan, and the performance report. The Village shall seek participation by:

- Low- and moderate-income persons, and residents of predominantly low- and moderate-income neighborhoods;
- Minorities and non-English speaking persons;
- Persons with disabilities;
- Local and regional institutions, Continuums of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations); and
- Public housing agencies, and residents of public and assisted housing developments.

Through its participation in the Cook County HOME Consortium, the Village will provide information to the local Public Housing Authority (PHA) about affirmatively furthering fair housing strategy, and consolidated plan / action plan activities related to its developments and surrounding communities so that the PHA can make this information available at the annual public hearing(s) required for the PHA Plan.

The Village will explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance. Methods may include live stream of hearings and meetings, virtual meetings, meetings at community facilities, and social media.

### **Citizen comment on the citizen participation plan and amendments.**

The Village shall provide citizens with a reasonable opportunity to comment on the original citizen participation plan and on substantial amendments to the citizen participation plan. The citizen participation plan is available in a format accessible to persons with disabilities, upon request. The Village shall take reasonable steps to provide language assistance to ensure meaningful access to participation by non-English-speaking residents of the community by providing translation or interpretation services upon request.

### **Development of the consolidated plan / action plan.**

As soon as feasible after the start of the public participation process, the Village will make the HUD-provided data and any other supplemental information available to its residents, public agencies, and other interested parties. The Village will present the amount of assistance the jurisdiction expects to receive (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

The Village will take reasonable steps to minimize displacement of persons and to assist any persons displaced. The Village does not expect any displacement to occur as a result of its CDBG-funded activities. In the unlikely event that there is displacement, the Village will publish an amendment to its consolidated plan / action plan outlining the levels of assistance available to persons affected. Should displacement occur, the Village will follow the requirements of the Uniform Relocation and Real Property Acquisition Policies Act (URA) and Section 104(d) of the Housing and Community Development Act.

**Publishing the consolidated plan / action plan.**

The Village shall publish the proposed consolidated plan / action plan in a manner that affords its residents, public agencies, and other interested parties a reasonable opportunity to examine its content and to submit comments. The Village shall publish a legal notice in the *Daily Herald* newspaper, describing the content and purpose of the consolidated plan / action plan and a list of locations where copies of the entire proposed document may be examined. A digital copy of the consolidated plan / action plan will be published on the Village website. A reasonable number of free copies of the plan will be provided to residents and groups that request it. Requests can be made to:

Community Development Department  
Village of Mount Prospect  
50 S Emerson St  
Mount Prospect IL 60056  
847-818-5328  
[comdev@mountprospect.org](mailto:comdev@mountprospect.org)

**Public comment on the consolidated plan / action plan.**

The Village shall provide a 30-day public comment period to receive comments from residents of the community on the consolidated plan / action plan. The Village shall consider any comments or views of residents of the community received in writing, or orally at the public hearings, in preparing the final consolidated plan / action plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the final consolidated plan / action plan.

**Public hearings for the consolidated plan / action plan.**

The Village shall provide for at least two public hearings per year to obtain residents' views and to respond to proposals and questions, to be conducted at a minimum of two different stages of the program year. Together, the hearings must address housing and community development needs, development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing, and a review of program performance. The Village shall provide for at least one public hearing during the development of the consolidated plan / action plan.

The Village shall publish a legal notice in the *Daily Herald* newspaper at least 15 days prior to a hearing, with sufficient information published about the subject of the hearing to permit informed comment.

The Village shall hold hearings at Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. The hearings are typically held at 7:00PM in the Village Board Room. Village Hall is ADA accessible. Any individual that needs accommodation for a disability or language assistance to participate in

the hearing can contact the Village Manager's Office at 847-392-6000, ext. 5327, at least 5 days in advance of the meeting.

**Amendments to the consolidated plan / action plan.**

The Village considers it a substantial change to the action plan in the following cases: an activity is deleted or its designated location is changed; the funding level for the activity is increased by more than 25%; a new activity is funded; or the purpose or beneficiaries of the activity have substantially changed.

The Village considers it a substantial change to the consolidated plan if a priority or goal is added or deleted.

The Village shall provide community residents with reasonable notice and an opportunity to comment on substantial amendments to the consolidated plan / action plan. The Village shall publish a legal notice in the *Daily Herald* newspaper announcing a 30-day public comment period and a public hearing. The Village shall consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing the substantial amendment of the consolidated plan / action plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the substantial amendment of the consolidated plan / action plan.

**Performance reports.**

The Village shall provide community residents with reasonable notice and an opportunity to comment on performance reports. The Village shall publish a legal notice in the *Daily Herald* newspaper announcing a 15-day public comment period and a public hearing. The Village shall consider any comments or views of residents of the community received in writing, or orally at public hearings, if any, in preparing the performance report. A summary of these comments or views shall be attached to the performance report.

**Availability to the public.**

The consolidated plan / action plan as adopted, consolidated plan / action plan substantial amendments, and the performance report are available to the public. Digital copies are available on the Village website and hard copies are available for review at Village Hall during regular business hours. Upon request, materials shall be made available in a form accessible to persons with disabilities. Requests can be made to:

Community Development Department  
Village of Mount Prospect  
50 S Emerson St  
Mount Prospect IL 60056  
847-818-5328  
[comdev@mountprospect.org](mailto:comdev@mountprospect.org)

**Access to records.**

The Village shall provide residents of the community, public agencies, and other interested parties with reasonable and timely access to information and records relating to the jurisdiction's consolidated plan and use of assistance under the programs covered by this part during the preceding 5 years. Persons wishing to review records may do so at the Community Development

Department during regular business hours. Confidentiality with respect to beneficiaries of programs contained in the consolidated plan / action plan will be maintained to the extent allowed by law.

**Technical assistance.**

The Village will provide technical assistance to any individual or group representing low- and moderate-income persons requesting assistance in developing a proposal for funding under the consolidated plan / action plan. The Village will determine the types and levels of assistance that is appropriate in each case.

**Complaints.**

The Village shall provide a written response to every written resident complaint related to the consolidated plan / action plan, amendments, revisions, and the performance report, within 15 working days.

## Grantee SF-424 and Certifications

[View Burden Statement](#)

OMB Number: 4040-0004  
Expiration Date: 11/30/2025

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                           |                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <b>* 1. Type of Submission:</b><br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application                                                                                                                                                                                                                                                                              | <b>* 2. Type of Application:</b><br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision | <b>* If Revision, select appropriate letter(s):</b><br><input type="text"/><br><b>* Other (Specify):</b><br><input type="text"/> |
| <b>* 3. Date Received:</b><br><input type="text" value="08/10/2025"/>                                                                                                                                                                                                                                                                                                                                                                                                | <b>4. Applicant Identifier:</b><br><input type="text" value="MC-17-0027"/>                                                                                |                                                                                                                                  |
| <b>5a. Federal Entity Identifier:</b><br><input type="text" value="B-25-MC-17-0027"/>                                                                                                                                                                                                                                                                                                                                                                                | <b>5b. Federal Award Identifier:</b><br><input type="text" value="B-25-MC-17-0027"/>                                                                      |                                                                                                                                  |
| <b>State Use Only:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                           |                                                                                                                                  |
| <b>6. Date Received by State:</b> <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                               | <b>7. State Application Identifier:</b> <input type="text"/>                                                                                              |                                                                                                                                  |
| <b>8. APPLICANT INFORMATION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                           |                                                                                                                                  |
| <b>* a. Legal Name:</b> <input type="text" value="Village of Mount Prospect"/>                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |                                                                                                                                  |
| <b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b><br><input type="text" value="36-6006011"/>                                                                                                                                                                                                                                                                                                                                                            | <b>* c. UEI:</b><br><input type="text" value="D5HGKASDDZ14"/>                                                                                             |                                                                                                                                  |
| <b>d. Address:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                           |                                                                                                                                  |
| <b>* Street1:</b> <input type="text" value="50 S Emerson St"/><br><b>Street2:</b> <input type="text"/><br><b>* City:</b> <input type="text" value="Mount Prospect"/><br><b>County/Parish:</b> <input type="text"/><br><b>* State:</b> <input type="text" value="IL: Illinois"/><br><b>Province:</b> <input type="text"/><br><b>* Country:</b> <input type="text" value="USA: UNITED STATES"/><br><b>* Zip / Postal Code:</b> <input type="text" value="60056-3218"/> |                                                                                                                                                           |                                                                                                                                  |
| <b>e. Organizational Unit:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |                                                                                                                                  |
| <b>Department Name:</b><br><input type="text" value="Community Development Dept"/>                                                                                                                                                                                                                                                                                                                                                                                   | <b>Division Name:</b><br><input type="text" value="Planning Division"/>                                                                                   |                                                                                                                                  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                           |                                                                                                                                  |
| <b>Prefix:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>* First Name:</b> <input type="text" value="Antonia"/>                                                                                                 |                                                                                                                                  |
| <b>Middle Name:</b> <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                           |                                                                                                                                  |
| <b>* Last Name:</b> <input type="text" value="Lalagos"/>                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                           |                                                                                                                                  |
| <b>Suffix:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |                                                                                                                                  |
| <b>Title:</b> <input type="text" value="Development Planner"/>                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |                                                                                                                                  |
| <b>Organizational Affiliation:</b><br><input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                           |                                                                                                                                  |
| <b>* Telephone Number:</b> <input type="text" value="847-818-5302"/>                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Fax Number:</b> <input type="text" value="847-818-5329"/>                                                                                              |                                                                                                                                  |
| <b>* Email:</b> <input type="text" value="alalagos@mountprospect.org"/>                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                           |                                                                                                                                  |

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                    |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <div>C: City or Township Government</div> <p>Type of Applicant 2: Select Applicant Type:</p> <div></div> <p>Type of Applicant 3: Select Applicant Type:</p> <div></div> <p>* Other (specify):</p> <div></div> |  |
| <p><b>* 10. Name of Federal Agency:</b></p> <div>U.S. Department of Housing and Urban Development</div>                                                                                                                                                                      |  |
| <p><b>11. Assistance Listing Number:</b></p> <div>14-218</div> <p>Assistance Listing Title:</p> <div>Community Development Block Grant (CDBG)</div>                                                                                                                          |  |
| <p><b>* 12. Funding Opportunity Number:</b></p> <div>B-25-MC-17-0027</div> <p>* Title:</p> <div>Community Development Block Grant (CDBG) Program</div>                                                                                                                       |  |
| <p><b>13. Competition Identification Number:</b></p> <div></div> <p>Title:</p> <div></div>                                                                                                                                                                                   |  |
| <p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <div></div> <div>Add AttachmentDelete AttachmentView Attachment</div>                                                                                                                          |  |
| <p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <div>Village of Mount Prospect Community Development Block Grant 2025-29 Consolidated Plan and 2025 Action Plan</div>                                                                                          |  |
| <p>Attach supporting documents as specified in agency instructions.</p> <div>Add AttachmentsDelete AttachmentsView Attachments</div>                                                                                                                                         |  |

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>16. Congressional Districts Of:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                               |
| * a. Applicant <input style="width: 100px;" type="text" value="6 &amp; 10"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | * b. Program/Project <input style="width: 100px;" type="text" value="6 &amp; 10"/>                                                            |
| Attach an additional list of Program/Project Congressional Districts if needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                               |
| <input style="width: 150px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |
| <b>17. Proposed Project:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                               |
| * a. Start Date: <input style="width: 100px;" type="text" value="10/01/2025"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | * b. End Date: <input style="width: 100px;" type="text" value="09/30/2026"/>                                                                  |
| <b>18. Estimated Funding (\$):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                               |
| * a. Federal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input style="width: 100px;" type="text" value="292,098.00"/>                                                                                 |
| * b. Applicant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input style="width: 100px;" type="text" value="0.00"/>                                                                                       |
| * c. State                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input style="width: 100px;" type="text" value="0.00"/>                                                                                       |
| * d. Local                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input style="width: 100px;" type="text" value="0.00"/>                                                                                       |
| * e. Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input style="width: 100px;" type="text" value="0.00"/>                                                                                       |
| * f. Program Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input style="width: 100px;" type="text" value="0.00"/>                                                                                       |
| * g. TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input style="width: 100px;" type="text" value="292,098.00"/>                                                                                 |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b><br><input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> .<br><input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.<br><input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.                                                                                                                                                                                                                                                                    |                                                                                                                                               |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b><br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If "Yes", provide explanation and attach<br><input style="width: 150px;" type="text"/> <div style="text-align: right;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>                                                                                                                                                                                                                                                                                  |                                                                                                                                               |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b><br><input checked="" type="checkbox"/> ** I AGREE<br><small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small> |                                                                                                                                               |
| <b>Authorized Representative:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                               |
| Prefix: <input style="width: 100px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | * First Name: <input style="width: 150px;" type="text" value="Michael"/>                                                                      |
| Middle Name: <input style="width: 150px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                               |
| * Last Name: <input style="width: 150px;" type="text" value="Cassady"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                               |
| Suffix: <input style="width: 100px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                               |
| * Title: <input style="width: 150px;" type="text" value="Village Manager"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                               |
| * Telephone Number: <input style="width: 100px;" type="text" value="847-818-5300"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Fax Number: <input style="width: 100px;" type="text" value="847-392-6022"/>                                                                   |
| * Email: <input style="width: 150px;" type="text" value="mcassady@mountprospect.org"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                               |
| * Signature of Authorized Representative: <input style="width: 150px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | * Date Signed: <input style="width: 100px;" type="text" value="07/16/2025"/>                                                                  |



Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|                                             |                 |
|---------------------------------------------|-----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE           |
| .                                           | Village Manager |
| APPLICANT ORGANIZATION                      | DATE SUBMITTED  |
| Village of Mount Prospect                   | 07/16/2025      |

SF-424D (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

7/16/25

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

|                                           |                          |
|-------------------------------------------|--------------------------|
| _____<br>Signature of Authorized Official | 7/16/25<br>_____<br>Date |
|-------------------------------------------|--------------------------|

Village Manager  
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **Resolution Approving Annual Action Plan**

[To be inserted]

DRAFT

| PY 2025 CDBG Budget (October 1, 2025 - September 30, 2026) |                          |                     |                     |                |
|------------------------------------------------------------|--------------------------|---------------------|---------------------|----------------|
| Priority Needs                                             | PY 2025 Funding Requests | PY 2025 Budget      | PY 2024 Amendment 1 | Comments       |
| <b>Homeless Services</b>                                   |                          |                     |                     |                |
| JOURNEYS   The Road Home                                   | \$13,000                 | \$13,000.00         |                     |                |
| Northwest Compass                                          | \$15,000                 | \$10,380.00         |                     |                |
| WINGS                                                      | \$5,500                  | \$5,500.00          |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$33,500</b>          | <b>\$28,880.00</b>  |                     | See note #1    |
| <b>Public Services</b>                                     |                          |                     |                     |                |
| Children's Advocacy Center                                 | \$6,000                  | \$6,000.00          |                     |                |
| Connections to Care                                        | \$1,800                  | \$1,800.00          |                     |                |
| Northwest CASA                                             | \$15,000                 | \$10,000.00         |                     |                |
| Suburban Primary Health Care Council                       | \$7,000                  | \$7,000.00          |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$29,800</b>          | <b>\$24,800.00</b>  |                     | See note #1    |
| <b>Affordable Housing</b>                                  |                          |                     |                     |                |
| Single Family Rehab Program*                               | \$100,000                | \$18,418.00         | \$197,469.63        |                |
| <b>SUB-TOTAL</b>                                           | <b>\$100,000</b>         | <b>\$18,418.00</b>  | <b>\$197,469.63</b> | See notes #2,4 |
| <b>Community Facilities</b>                                |                          |                     |                     |                |
| Search Inc Group Home Rehab                                | \$45,000                 | \$25,000.00         |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$45,000</b>          | <b>\$25,000.00</b>  |                     |                |
| <b>Public Infrastructure</b>                               |                          |                     |                     |                |
| Low/Mod Area Sidewalk Improvements                         | \$200,000                | \$195,000.00        |                     |                |
| <b>SUB-TOTAL</b>                                           | <b>\$200,000</b>         | <b>\$195,000.00</b> |                     |                |
| <b>TOTAL FUNDS COMMITTED</b>                               |                          | <b>\$292,098.00</b> |                     |                |
| PY2025 HUD Allocation                                      |                          | \$292,098.00        |                     |                |
| Estimated PY2025 Program Income*                           |                          | \$0.00              |                     | See notes #3,4 |
| Estimated PY2024 Carry Over                                |                          | \$0.00              |                     |                |
| <b>TOTAL FUNDS AVAILABLE</b>                               |                          | <b>\$292,098.00</b> |                     |                |

6/11/2025

**Notes:**

1. Public services expenditures are subject to a 15% cap based on the 2025 formula allocation plus the 2024 program income.
2. The Single Family Rehab Program will be allocated PY24 and PY25 funds.
3. Program income is generated from repayment of 0% interest loans from the Single Family Rehabilitation program. Program income received in PY2025 will be programmed after it is received.
4. Numbers with \* are subject to change.

| PY 2025 CDBG Subrecipient Applications                                                               |                                               |                      |                                      |                        |                                     |                                       |                                  |                                      |                            |
|------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------|--------------------------------------|------------------------|-------------------------------------|---------------------------------------|----------------------------------|--------------------------------------|----------------------------|
| Public Services                                                                                      |                                               |                      |                                      |                        |                                     |                                       |                                  |                                      |                            |
| Funding cap is estimated at \$53,680 (15% of PY2025 CDBG allocation + 15% of PY2024 Program Income). |                                               |                      |                                      |                        |                                     |                                       |                                  |                                      |                            |
| Organization                                                                                         | Program                                       | PY25 Funding Request | PY25 Funding Request Per Beneficiary | PY25 Total Prgm Budget | PY25 Request % of Total Prgm Budget | PY25 Proposed MP Residents w/ CDBG \$ | PY25 Proposed Total Participants | MP Residents % of Total Participants | PY25 Staff Recommendations |
| Journeys I The Road Home                                                                             | Homeless Services                             | \$13,000             | \$200.00                             | \$805,000              | 1.6%                                | 65                                    | 1100                             | 5.9%                                 | \$13,000                   |
| Northwest Compass Inc                                                                                | Housing Counseling and Homelessness Diversion | \$15,000             | \$250.00                             | \$380,000              | 3.9%                                | 60                                    | 7100                             | 0.8%                                 | \$10,380                   |
| WINGS                                                                                                | Safe House and Counseling                     | \$5,500              | \$1,375.00                           | \$1,121,606            | 0.5%                                | 4                                     | 1362                             | 0.3%                                 | \$5,500                    |
| Children's Advocacy Center of North and NW Cook Co                                                   | Child Victim and Witness Services             | \$6,000              | \$171.43                             | \$390,865              | 1.5%                                | 35                                    | 350                              | 10.0%                                | \$6,000                    |
| Connections to Care                                                                                  | Transportation to Health Services             | \$1,800              | \$90.00                              | \$127,850              | 1.4%                                | 20                                    | 202                              | 9.9%                                 | \$1,800                    |
| Northwest Center Against Sexual Assault                                                              | Sexual Violence Intervention Services         | \$15,000             | \$1,500.00                           | \$1,673,734            | 0.9%                                | 10                                    | 500                              | 2.0%                                 | \$10,000                   |
| Suburban Primary Health Care Council                                                                 | Access to Care                                | \$7,000              | \$318.18                             | \$1,759,000            | 0.4%                                | 22                                    | 4000                             | 0.6%                                 | \$7,000                    |
| Total                                                                                                |                                               | \$63,300             |                                      |                        |                                     | 216                                   |                                  |                                      | \$53,680                   |

| Non-Public Services            |                                    |                      |                                      |                        |                                     |                                       |                                  |                                      |                            |
|--------------------------------|------------------------------------|----------------------|--------------------------------------|------------------------|-------------------------------------|---------------------------------------|----------------------------------|--------------------------------------|----------------------------|
| Not subject to the 15% cap     |                                    |                      |                                      |                        |                                     |                                       |                                  |                                      |                            |
| Organization                   | Project                            | PY25 Funding Request | PY25 Funding Request Per Beneficiary | PY25 Total Prgm Budget | PY25 Request % of Total Prgm Budget | PY25 Proposed MP Residents w/ CDBG \$ | PY25 Proposed Total Participants | MP Residents % of Total Participants | PY25 Staff Recommendations |
| Search Inc                     | Accessible Kitchen at Pin Oak CILA | \$45,000             | \$7,500.00                           | \$20,155,968           | 0.2%                                | 6                                     | 165                              | 3.6%                                 | \$25,000                   |
| North West Housing Partnership | Single Family Rehab Program        | \$100,000            | \$25,000.00                          | \$100,000              | 100.0%                              | 4                                     | 4                                | 100.0%                               | \$18,418                   |
| Total                          |                                    | \$145,000            |                                      |                        |                                     |                                       |                                  |                                      | \$43,418                   |



# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

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Name for Proposed Project or Service: **Child Victim & Witness Services**

Project Location: 640 Illinois Blvd, Hoffman Estates, IL 60169

**CDBG Funding Request:** \$6,000

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Organization Name: Children's Advocacy Center of North and Northwest Cook County

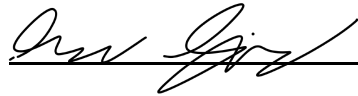
Unique Entity Identifier (UEI) Number: TAJSX46TVQW5

Person Authorized to Submit Application

Name: Luna Spivey

Title: Grants Coordinator

Signature:

 04/28/25

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: PO Box 681243

Mailing Address 2:

City, State, Zip: Schaumburg, IL 60194

Telephone Number: 847-885-0100

Fax Number:

Email Address: lspivey@cachelps.org

Organization website: www.cachelps.org

# Application

## Mount Prospect Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

### A. Program / Project

#### 1. Description

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

The Children's Advocacy Center of North and Northwest Cook County (CAC)'s Mental Health program provides specialized trauma therapy services to children ages 0-17 who have survived abuse and other forms of violence. CAC accepts the majority of its mental health referrals from its core services program (Forensic and Advocacy Services) following a child's forensic interview during an active criminal investigation. However, outside referrals from law enforcement, DCFS, schools, and other social service agencies are accepted if they meet case criteria. Services are provided in Spanish and English. All services are free of charge to clients. CAC Trauma Therapists hold a master's degree in social work, mental health counseling, or psychology. Additionally, they must hold a professional license or be licensure eligible receiving weekly clinical supervision. The completion of a 40 hour training in an evidence-based trauma therapy model must be completed within 6 months of hire. Screening and assessment are key to identifying clients who need CAC's specialized services. A detailed biopsychosocial assessment is completed for individualized treatment planning along with psychometrics. Treatment plan reviews are done routinely. A utilization review for on-going services is done at 20 sessions; outcomes of the review include extended trauma therapy services, termination, or outside referrals. Funding is being sought to support personnel costs for the program's Trauma Therapists.

#### 2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes, CAC has received CDBG funds from Mount Prospect in past years along with Palatine, Arlington Heights, Schaumburg, Skokie, and Cook County.

#### 3. Will any funds be used for research and development?

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

n/a

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

The following municipalities are served by the CAC: Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Elgin, Elk Grove, Hanover Park, Harwood Heights, Hoffman Estates, Inverness, Mount Prospect, Norridge, Palatine, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, Schiller Park, South Barrington, Streamwood, Wheeling, Des Plaines, Evanston, Glencoe, Glenview, Golf, Kenilworth, Lincolnwood, Morton Grove, Niles, Northbrook, Northfield, Park Ridge, Skokie, Wilmette, Winnetka

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

Criteria includes children ages 0-17 who have been a victim and/or witness in a child abuse or other violent event, symptoms of post-traumatic stress disorder or acute distress disorder stemming from said event, and a caregiver willing/able to provide support in the child's therapy process.

**4. What facilities, services, or programs are operated in Mount Prospect?**

Residents of Mount Prospect receiving CAC's mental health services are primarily served at the satellite office in Arlington Heights (657 E Golf Rd, Unit 307).

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

Northwest Center Against Sexual Assault (NWCASA) provides trauma therapy to survivors of sexual assault; however, generally their clients are adolescents or adults. CAC and NWCASA work collaboratively to ensure all victims receive services that best meet their needs based on urgency of services and waitlists at both agencies and location proximity to office.

## C. Program / Project Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):  
Individual, Family, and Group Counseling Services
2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 350                  | 35                                    | 35                                                  |
| October 1, 2024 – present                       | 210                  | 22                                    | 22                                                  |
| October 1, 2023 – September 30, 2024            | 366                  | 29                                    | 29                                                  |

3. Please state anticipated cost per client per service for the 2025-26 program year.

\$150

### 2024 Income Limits

### Household Size

|                     | 1 Person | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low/Moderate-Income | \$62,800 | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?  
CDBG funds would support the health and wellbeing of children who have been a victim of abuse or experienced other forms of violence. All CAC services are accessible and free to Mount Prospect clients despite the ability to pay. Child abuse victims are assumed beneficiaries of CDBG funding despite actual income.
5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?  
Yes, funds would be used to provide trauma therapy services to new clients who are residents of Mount Prospect.
6. Would this program / project exist without CDBG funding?  
(Select one)  
☒ Yes  
☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- a. Full-time                      7
- b. Part-time
- c. Volunteers

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title:      Luna Spivey

Phone Number: 847-744-8160

Email Address: lspivey@cachelps.org

### **3. How long has the staff member identified above been with the agency?**

3 months

## E. Fees and Funding Sources

1. Describe any client fees collected\*. If so describe how client fees are used.

n/a

\* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

n/a

3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$ 0        | \$ 0                                         |
| ESG Funds                  | \$ 0        | \$ 0                                         |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

### Other Funds

| Source              | Total Funds | Amount Utilized for Mount Prospect Residents |
|---------------------|-------------|----------------------------------------------|
| Other Federal Funds | \$ 272,228  | \$ 7,160                                     |
| State/Local Funds   | \$ 132,874  | \$ 3,495                                     |
| Private Funds       | \$ 5,000    | \$ 132                                       |
| Program Income      | \$          | \$                                           |
| Other Funding       | \$          | \$                                           |

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$            | \$                               | \$                                 |
| Program Year 2024            | \$ 1,937,357  | \$ 390,865                       | \$ 10,280                          |
| Program Year 2023            | \$ 1,926,506  | \$ 414,000                       | \$ 10,888                          |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount     |
|----------------------------------------------------------------------------------------|-----------------|
| Payroll of employees providing direct client service*                                  | \$ 6,000        |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$              |
| Construction/Rehabilitation                                                            | \$              |
| Other                                                                                  | \$              |
| Please specify:                                                                        |                 |
| <b>Total CDBG Request</b>                                                              | <b>\$ 6,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.



## H. Other Information

1. **Mission Statement for your agency (may be attached):**

The CAC of North and Northwest Cook County empowers children to overcome trauma from physical and sexual violence through empathetic collaboration and culturally sensitive services for the victims and their families.

2. **The following documents must be included with your application:**

**All Applications:**

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* (This is a two-page document. Please do not submit the federal form.)
- ☐ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

# 2025 Application Summary Sheet

Mount Prospect Community Development Block Grant (CDBG) Program

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Name for Proposed Project or Service: **Connections to Care**

Project Location: Northwest Suburbs- Concentration in Mount Prospect

CDBG Funding Request: \$1,800.00

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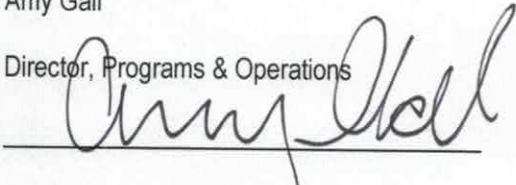
Organization Name: Connections to Care

Unique Entity Identifier (UEI) Number: 20-5588794

## Person Authorized to Submit Application

Name: Amy Gall

Title: Director, Programs & Operations

Signature: 

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1801 West Central Road

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: (847) 222-9331

Fax Number: (847) 890-6243

Email Address: amy@connectionstocare.org

Organization website: www.connectionstocare.org

# Application

## *Mount Prospect Community Development Block Grant (CDBG) Program*

All items must be addressed to receive any consideration for funding.

### **A. Program / Project**

#### **1. Description**

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

Connections to Care (formerly Escorted Transportation Service NW) provides accompanied rides for the elderly and especially the frail elderly who can no longer drive to their medical and dental appointments. Connections to Care drivers are trained volunteers who pick passengers up at their home, wait for them during their appointment, and return them back home. If needed, they can also stop at a pharmacy on the way back from the appointment. Connections to Care volunteers treat their passengers like family. Riders have the option of sitting in the front seat and Connections to Care drivers provide a supportive environment, a compassionate ear and sounding board as well as much needed social interaction. Each ride we take provides our Riders with four points of contact. Scheduling the ride, confirming the name of the volunteer with the passenger the week before, the volunteer confirming pick up details, and finally the ride. Since many passengers have hearing, vision, memory and/or mobility loss, they rely on our volunteers to help them navigate the often complex medical facilities and physician offices.

Our unique transportation service is offered in 14 NW Cook County municipalities which include 4 Townships and 5 medical centers. Unlike other transportation services for seniors, we cross township boundaries in taking passengers to their medical appointments. Over the past 18 years, we have provided more than 38,250 critical services rides, allowing our elderly to age in place while caring for their health.

While anyone 60 years old or older can apply for our service, our average passenger is 85, on a low fixed income, and can no longer drive or take public transportation. Many are also unable to rely on family members or friends to take them to their numerous appointments. This is an expanding population that is often marginalized and underserved. Prior to Covid-19, requests for rides grew at 5%-7% annually. We anticipate this growth rate will resume as we continue to build from Covid. We are aggressively expanding our services to clients for their medical appointments. We are excited to be part of the Village of Mount Prospect Age Friendly Transportation Task Force. We are visiting local Mount Prospect low income housing sites to provide an overview of our services with other agencies.

Between 10/01/2023 and 09/30/2024 Connections to Care provided 106 rides to 17 individual Mount Prospect residents, many of whom utilized the service multiple times. These Mt. Prospect individuals represented 9 % of all Connections to Care passengers and 9 % of all Connections to Care rides.

**2. Previous CDBG Funding**

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes, we have received CDBG funds from Arlington Heights and Mt. Prospect

**3. Will any funds be used for research and development?**

☐

Yes

☒

No

If so, please specify how funds will be used.



## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

Our service area includes 14 municipalities: Barrington, Inverness, Hoffman Estates, Schaumburg, Elk Grove Village, Palatine, Arlington Heights, Wheeling, Des Plaines, Buffalo Grove, Mount Prospect, Park Ridge, Rolling Meadows and Prospect Heights.

4 Townships: Wheeling, Elk Grove, Palatine and Schaumburg and 5 major medical centers: Northwest Community, St. Alexius, Alexian Brothers, Advocate Lutheran General and NorthShore Glenbrook

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

Our clients must live within our service area, be at least 60 years old and can get in and out of a car unassisted. They must fill out a brief application. A \$7.50 per one-way ride donation is requested of our clients. However, those who are unable to donate are never turned away. Therefore, our program is available to all qualified Mt. Prospect residents, regardless of income.

**4. What facilities, services, or programs are operated in Mount Prospect?**

Connections to Care office is located in Arlington Heights in the Senior Center 9% of our riders during the past year were Mount Prospect residents. In addition, we bring frail older adult residents from the 13 other municipalities we serve to doctors, dentists and medical facilities in Mount Prospect, including Northwest Community Healthcare's extensive network of offices and Immediate Care Center in Mount Prospect.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

No. Although Mount Prospect and other municipalities and Townships in our service area provide different kinds of transportation to seniors, Connections to Care is the only service using a one-on-one approach. Our drivers, all of whom are volunteers, drive their own personal vehicles to help get Mount Prospect's frail older adults to and from their medical and/or dental appointments. We are also the only service whose drivers wait for the passenger. Our services compliment and supplement the other transportation services available to the older adults of Mount Prospect.

## C. Program / Project Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):  
Transportation of the frail older adults to and from their medical and dental appointments
2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served      | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|---------------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 202                       | 20                                    | 20                                                  |
| October 1, 2024 – present                       | 175                       | 18                                    | 18                                                  |
| October 1, 2023 – September 30, 2024            | 189 Seniors<br>2331 Rides | 17 Seniors<br>212 Rides               | 17                                                  |

3. Please state anticipated cost per client per service for the 2025-26 program year.

Our passenger donations only cover less than 16.75% of the actual cost per ride. This ride cost is based on the number of rides we provide and our budget. The cost per one way ride is \$44.82. We did not adjust our cost per ride since 2020 because of the effects of Covid on our budget.

### 2024 Income Limits

### Household Size

|                     | 1 Person | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low/Moderate-Income | \$62,800 | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?

All of the CDBG funds will go toward helping us serve current and new passengers. Our passengers are not charged a fee, rather they are asked for a \$7.50 donation for each one-way ride. This is an amount that is affordable to most of our fixed income passengers and those unable to donate are still able to use our service. Our passenger donations only covered less than 16.75% of the actual cost per ride. CDBG funds will go toward covering the other 83%.

5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?

We are aggressively expanding our services to clients of Mount Prospect for their medical appointments. We are excited to be part of the Village of Mount Prospect Age Friendly Transportation Task Force. We are visiting local Mount Prospect low income housing sites to provide an overview of our services with other agencies. These funds will help serve Mount Prospect residents that have not previously used Connections to Cares services.

6. Would this program / project exist without CDBG funding?

(Select one)

☒ Yes

☐ No



#### **D. Staff for Funded Program / Project**

1. Total number of staff employed by agency for this program / project:

- a. Full-time 0
- b. Part-time 2
- c. Volunteers 118 total 104 Drivers, 10 Board Members, 4 Office & Administrative

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Amy Gall, Executive Director

Phone Number: (847) 222-9331

Email Address: amyg@connectionstocare.org

3. How long has the staff member identified above been with the agency?

7



## E. Fees and Funding Sources

**1. Describe any client fees collected\*. If so describe how client fees are used.**

We do not charge our clients any fees, but rather ask them to make a donation of \$7.50 for each one-way ride. This is an amount that is feasible for most of our passengers who are on low, fixed incomes. Our clients donate as much as they can, but no one is turned away due to an inability to donate all or part of the \$7.50.

*\* Any client fees collected must be used for program costs.*

**2. Describe how client fees are used:**

The donations that are received by passengers are applied to the direct program costs to run the program, which includes staff salaries, volunteer expenses and direct operating costs to run the program.

**3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:**

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$          | \$                                           |
| ESG Funds                  | \$          | \$                                           |
| HOME Funds                 | \$          | \$                                           |
| HOPWA Funds                | \$          | \$                                           |

**Other Funds**

| Source                                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|--------------------------------------------|-------------|----------------------------------------------|
| Other Federal Funds                        | \$ 6,782    | \$ 1,792                                     |
| State/Local Funds                          | \$ 21,069   | \$ 1,896                                     |
| Private Funds                              | \$ 22,173   | \$ 1,996                                     |
| Program Income                             | \$ 16,430   | \$ 1,479                                     |
| Other Funding Annual Appeal , Fund Raising | \$ 36,779   | \$ 3,310                                     |

**4. Does your agency receive more than \$750,000 in federal funds?**

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 127,850    | \$ 127,850                       | \$ 1,800                           |
| Program Year 2024            | \$ 117,263    | \$ 117,263                       | \$ 1,792                           |
| Program Year 2023            | \$ 115,546    | \$ 133,783                       | \$ 1,700                           |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount     |
|----------------------------------------------------------------------------------------|-----------------|
| Payroll of employees providing direct client service*                                  | \$ 1,800        |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$              |
| Construction/Rehabilitation                                                            | \$              |
| Other                                                                                  | \$              |
| Please specify:                                                                        |                 |
| <b>Total CDBG Request</b>                                                              | <b>\$ 1,800</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.



## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.  
(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.  
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

1. **Mission Statement for your agency (may be attached):**

To connect with older adults and help them care for their health and maintain independence

2. The following documents must be included with your application:

**All Applications:**

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* (This is a two-page document. Please do not submit the federal form.)
- ☐ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

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\* Required attachment

# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

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Name for Proposed Project or Service: **Homeless Services**

Project Location: 1140 E. Northwest Highway, Palatine, IL 60074

CDBG Funding Request: \$13,000

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Organization Name: JOURNEYS | The Road Home

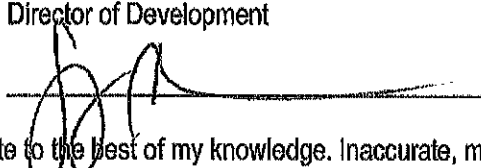
Unique Entity Identifier (UEI) Number: JINVA5H3Q1W8

## Person Authorized to Submit Application

Name: Suzanne Ploger

Title: Director of Development

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1140 E. Northwest Highway, Palatine, IL 60074

Mailing Address 2:

City, State, Zip: Palatine, IL 60074

Telephone Number: 847-963-9163

Fax Number: 847-963-9120

Email Address: s.ploger@journeystheroadhome.org

Organization website: www.journeystheroadhome.org

# Application

## *Mount Prospect Community Development Block Grant (CDBG) Program*

All items must be addressed to receive any consideration for funding.

### **A. Program / Project**

#### **1. Description**

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

JOURNEYS is a nonprofit organization that aims to end and prevent suburban homelessness for residents of Mount Prospect, and 36 surrounding communities. As a sole provider of a comprehensive and therapeutic Continuum of Care, we are professionals at building resiliency, enhancing self-reliance, and breaking the cycle of homelessness through our four interconnected programs: emergency shelter, on-site shelter, supportive housing, and wrap-around social services. Services are available to anyone experiencing a housing crisis, whether homeless or at-risk of homelessness. Our most sought-after program is the HOPE Day Center, a drop-in social service and counseling center that meets the emergency and long-term needs of families and individuals experiencing a housing crisis.

The HOPE Center provides our clients with access to everything JOURNEYS offers, including over 50- services such as mental health and substance abuse counseling, on-site healthcare provided by a Heartland Alliance Advance Practice nurse, school advocacy, vocational counseling, food pantry, clothing closet, showers, laundry, housing assistance, and long-term case management and connection to our shelter and supportive housing programs.

All services are free and available to clients as long as needed. The HOPE Center Services, such as the food pantry and clothing closet, are also available to clients after obtaining housing to provide them with a continuous safety net of support.

Overall, the goal of the HOPE Center is to coordinate supplemental, supportive services for clients to assist them in achieving stable housing.

Each client in need who comes to our agency is assigned a case manager based on specific needs. Clients work with case managers who track and manage their progress on meeting short-term as well as long-term goals. All client intakes, progress notes, services, and goals are recorded through the U.S. Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS database).

In addition, we have expanded our operational hours to include evenings, weekends, and holidays to make sure we are open 365 days a year to meet the needs of our clients who require our Continuum of Care services that we provide.

#### **2. Previous CDBG Funding**

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes we have received CDBG funding from Arlington Heights, Mount Prospect, Schaumburg, and Palatine.

**3. Will any funds be used for research and development?**

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

N/A

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

JOURNEYS' service area includes 37 communities in north and northwest Cook County, IL. The cities and towns are Arlington Heights, Barrington, Barrington Hills, Bartlett, Bensenville, Buffalo Grove, Deerfield, Deer Park, Des Plaines, East Dundee, Elk Grove Village, Glencoe, Glenview, Golf, Hanover Park, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mt. Prospect, Niles, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, Skokie, South Barrington, Streamwood, Wheeling, Wilmette, and Winnetka.

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

A client needs to have resided in our service area for 30 days and be a person who is homeless, or a person who is at risk of homelessness.

**4. What facilities, services, or programs are operated in Mount Prospect?**

Saint Mark Lutheran Church in Mount Prospect, serves as one of our PADS locations during our PADS season (April to October), providing refuge, meals, and hospitality to unhoused residents from Mount Prospect and other communities in our service area. During the PADS season, Saint Mark Lutheran Church hosts 30 people a night.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

JOURNEYS is the only agency in the northwest suburbs that provides a comprehensive Continuum of Care to serve and guide residents experiencing homelessness to secure housing. We work with other agencies through the Alliance to End Homelessness in Suburban County, with whom we share best practices and ensure services are not duplicated.



## C. Program / Project Client Statistics

### 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Our shelter and housing programs would not be possible without the HOPE Day Center, where our clients have access to everything we offer. This includes 50 vital services, such as a food pantry, clothing closet, showers, laundry, mental health, and substance use counseling, school advocacy services, vocational counseling, income support, domestic violence counseling, housing assistance, and long-term case management.

With 42% of clients coping with disabling conditions or serious health concerns, our healthcare services are vital to ensuring our clients' health and wellness needs are met. In addition to substance abuse and mental health services, a Physician from the Heartland Alliance administers skilled healthcare, including primary care, referrals, prescriptions, and vaccinations, providing over 248 healthcare sessions at our HOPE Center in FY 24.

If clients need assistance with off-site health services, the HOPE Center offers transportation services. Our experienced clinical staff also assists clients in seeking outside health services. When clients need services beyond what we can provide, we have a referral system with local hospitals and treatment facilities, cutting down on red tape and ensuring our clients receive needed care.

The most requested HOPE Center service is case management. Each client works with a case manager who offers resources, counseling, and guidance on the path toward housing stability and self-sufficiency. Case Managers also help clients obtain SNAP benefits, complete housing applications, apply for jobs, and anything else they may need. Our clinical team includes a staff of seven professional case managers, including a housing case manager, a vocational counselor, a Certified Alcohol and Drug Counselor, a street outreach specialist, and intake specialists under the supervision of the Clinical Director, who has over 20 years of clinical experience.

In addition to transitioning clients out of homelessness, we prevented 461 people from losing their homes by offering counseling to mend family relationships, diversion funds to offset rent/bills, coordinating with other agencies, and providing access to our food pantry and clothing closet.

In FY 24, the HOPE Center delivered 24,911 services (a 57% increase from FY 23) to 1,022 individuals (up 9.7% from the previous fiscal year). The top five services through the HOPE Center included 12,888, long-term case management sessions (a 119% increase over FY 23), 4,119 showers (a 181% increase over FY 23), 1,635 ongoing emergency food assistance services, 1,495 loads of laundry (about 6 loads per day) and 1,445 personal/grooming closet visits. This underscores the crucial importance of unrestricted access to services for our clients, and with our extensive support and resources, they can achieve self-sufficiency.

### 2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 1,100                | 65                                    | 65                                                  |
| October 1, 2024 – present                       | 694                  | 25                                    | 25                                                  |
| October 1, 2023 – September 30, 2024            | 1,051                | 63                                    | 63                                                  |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

All services are free, with no limits on the number of services a client may receive. HOPE Center services, such as case management, mental health and substance use counseling, job counseling, and housing counseling are tracked at \$66.00/hour; services including food pantry, clothing closet, and transportation are tracked at \$31.00/hour. We record, but do not track health care services provided by Heartland Alliance. In addition, services provided to children are recorded, but the cost is only tracked under the parent's services. In FY24, the value of HOPE Center services to adult clients was valued at \$316,703.00. The average cost of HOPE Center services per adult client in \$427.00

| 2024 Income Limits  | Household Size |           |           |           |           |           |           |           |
|---------------------|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                     | 1 Person       | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
| Low/Moderate-Income | \$62,800       | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

**4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?**

Our agency will meet its CDBG goals by providing comprehensive social services to Mount Prospect residents. All of JOURNEYS' clients qualify as low income. All clients are experiencing homelessness or are people at risk of homelessness. Approximately half of clients have no income at all, requiring JOURNEYS secure their basic needs. Also, 9 out of 10 clients qualify as having "extremely low income" based on AMI.

**5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?**

Yes. Any resident of Mount Prospect who is in need of our services will receive them.

**6. Would this program / project exist without CDBG funding?**

(Select one)

- ☒ Yes  
☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- |               |       |
|---------------|-------|
| a. Full-time  | 22    |
| b. Part-time  | 6     |
| c. Volunteers | 2,500 |

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title: Shaina Makani, Grants and Database Manager

Phone Number: (847) 963-9163, ext. 122

Email Address: s.makani@journeystheroadhome.org

### **3. How long has the staff member identified above been with the agency?**

13 years

## E. Fees and Funding Sources

1. Describe any client fees collected\*. If so describe how client fees are used.

There are no client fees, all services, including shelter are free.

\* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$          | \$                                           |
| ESG Funds                  | \$ 30,000   | \$ 1,500                                     |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

### Other Funds

| Source              | Total Funds  | Amount Utilized for Mount Prospect Residents |
|---------------------|--------------|----------------------------------------------|
| Other Federal Funds | \$ 0         | \$ 0                                         |
| State/Local Funds   | \$ 268,130   | \$ 13,406                                    |
| Private Funds       | \$ 1,121,543 | \$ 56,077                                    |
| Program Income      | \$ 0         | \$ 0                                         |
| Other Funding       | \$ 160,955   | \$ 8,047                                     |

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 2,297,523  | \$ 805,000                       | \$ 13,000                          |
| Program Year 2024            | \$ 2,182,403  | \$ 766,351                       | \$ 8,200                           |
| Program Year 2023            | \$ 1,850,457  | \$ 696,687                       | \$ 8,500                           |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount      |
|----------------------------------------------------------------------------------------|------------------|
| Payroll of employees providing direct client service*                                  | \$               |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$ 13,000        |
| Construction/Rehabilitation                                                            | \$               |
| Other                                                                                  | \$               |
| Please specify:                                                                        |                  |
| <b>Total CDBG Request</b>                                                              | <b>\$ 13,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

**1. Mission Statement for your agency (may be attached):**

The mission of JOURNEYS | The Road Home is to individually assess and serve the homeless and near-homeless, while broadening community awareness and involvement with the homeless.

**2. The following documents must be included with your application:**

**All Applications:**

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* *(This is a two-page document. Please do not submit the federal form.)*
- ☒ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)





# Application

## Mount Prospect Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

### A. Program / Project

#### 1. Description

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

NWCASA requests funds to support our ongoing Sexual Violence Intervention Program which provides specialized counseling, crisis intervention, and advocacy services for Mount Prospect residents who are victims of sexual abuse and/or sexual assault. All services are available in both English and Spanish and all services are provided free of charge to those who need them. The goal of this program is to reduce revictimization within institutions and provide free resources and channels for healing from sexual violence trauma.

Counseling is offered for individuals, families, and groups both in-person and virtually. All counseling is provided by specially trained masters level therapists who have expertise in working with sexual violence victims of all demographics.

Crisis intervention is provided 24/7 through our hotline that is operated by volunteers and staff. All hotline crisis counselors receive 40 hours of specialized training prior to working on the hotline. All volunteers are supervised by our Advocacy Team Supervisor who has training and experience in crisis intervention and advocacy. In addition, volunteers receive quarterly in-service training.

Advocacy services include 24/7 emergency room response to 9 area hospitals and 24/7 criminal justice advocacy on behalf of victims who are at the police station or whose cases are being adjudicated in court both at the Roling Meadows and Skokie courthouses. Advocacy services are provided by trained staff and volunteers and are available in both English and Spanish.

#### 2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

NWCASA receives CDBG funds from the Village of Mount Prospect, Village of Arlington Heights, and City of Des Plaines.

#### 3. Will any funds be used for research and development?

☐

Yes

☒

No

If so, please specify how funds will be used.

N/A

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

NWCASA serves all residents of North and Northwest Suburban Cook County with our main office in Arlington Heights. We also have an additional satellite office in McHenry, IL which provides services to all of McHenry County. In regards to Cook County services, NWCASA provides comprehensive services to 30 communities on the North and Northwest side including Arlington Heights, Barrington, Bartlett, Buffalo Grove, Des Plaines, Elk Grove Village, Evanston, Glencoe, Golf, Glenview, Hanover Park, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mount Prospect, Niles, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Schaumburg, Skokie, Streamwood, Wheeling, Wilmette, and Winnetka.

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

We provide services to anyone who has experienced sexual harm within our service area, whether directly or indirectly

**4. What facilities, services, or programs are operated in Mount Prospect?**

NWCASA's main office is located in Arlington Heights and all services are available to Mount Prospect residents.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

No. NWCASA is the only agency covering this service area that can provide services to adult and child survivors under the Illinois absolute privilege statute. This provides victims with stronger protections and more control over their lives. Victims can confide in rape crisis center staff knowing that they run little risk of having those communications disclosed publicly unless they consent to such disclosure.

C. Program / Project Client Statistics

1. **List services provided to clients (meals served, shelter, counseling, day care, etc.):**  
NWCASA is requesting funds specifically for our Sexual Violence Intervention Program which includes individual, family, and group counseling; a 24/7 crisis hotline; 24/7 medical advocacy at 9 local hospitals; and criminal justice advocacy at 29 police departments and 2 courthouses (Rolling Meadows and Skokie).
2. **Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.**

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 500                  | 10                                    | 10                                                  |
| October 1, 2024 – present                       | 245                  | 5                                     | 5                                                   |
| October 1, 2023 – September 30, 2024            | 502                  | 17                                    | 16                                                  |

3. **Please state anticipated cost per client per service for the 2025-26 program year.**  
NWCASA anticipates a cost between \$6,000 - \$8,000 per client during the 2025-26 program year depending on individual client needs and length of service required.

| 2024 Income Limits  | Household Size |           |           |           |           |           |           |           |
|---------------------|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                     | 1 Person       | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
| Low/Moderate-Income | \$62,800       | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

4. **How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?**  
NWCASA provides all services at no cost to Mount Prospect residents. Because the services are free, the agency finds that an overwhelming number of clients qualify as low/moderate-income. NWCASA operates on the philosophy that free services should remain high-quality and innovative. Furthermore, people don't plan for an assault and nobody should go without healing services because they can't afford to pay.
5. **If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?**  
NWCASA expects that current Mount Prospect residents would phase out of the program and that new Mount Prospects residents will be served. There may be some overlap for clients who are in counseling or have a pending legal advocacy needs.
6. **Would this program / project exist without CDBG funding?**  
(Select one)

☒ Yes

☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- |               |    |
|---------------|----|
| a. Full-time  | 18 |
| b. Part-time  | 2  |
| c. Volunteers | 11 |

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title: Rebecca Plascencia, Deputy Director

Phone Number: 847-806-6526 x350

Email Address: rplascencia@nwcasa.org

### **3. How long has the staff member identified above been with the agency?** 13 years.

## E. Fees and Funding Sources

**1. Describe any client fees collected\*. If so describe how client fees are used.**

none, all services are free to those who need them.

*\* Any client fees collected must be used for program costs.*

**2. Describe how client fees are used:**

N/A

**3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:**

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$ 0        | \$ 0                                         |
| ESG Funds                  | \$ 0        | \$ 0                                         |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

**Other Funds**

| Source                             | Total Funds  | Amount Utilized for Mount Prospect Residents |
|------------------------------------|--------------|----------------------------------------------|
| Other Federal Funds                | \$ 593,965   | \$ 21,052                                    |
| State/Local Funds                  | \$ 1,006,490 | \$ 10,000                                    |
| Private Funds                      | \$ 20,000    | \$ 0                                         |
| Program Income                     | \$ 0         | \$ 0                                         |
| Other Funding Contributions/Events | \$ 111,447   | \$ 0                                         |

**4. Does your agency receive more than \$750,000 in federal funds?**

(Select one)

☐ Yes

☒ No

## F. Budget

### 1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 1,866,874  | \$ 1,673,734                     | \$ 15,000                          |
| Program Year 2024            | \$ 1,731,902  | \$ 1,582,488                     | \$ 6,600                           |
| Program Year 2023            | \$ 1,491,646  | \$ 1,039,994                     | \$ 6,875                           |

### 2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount      |
|----------------------------------------------------------------------------------------|------------------|
| Payroll of employees providing direct client service*                                  | \$ 15,000        |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$ 0             |
| Construction/Rehabilitation                                                            | \$ 0             |
| Other                                                                                  | \$ 0             |
| Please specify: n/a                                                                    |                  |
| <b>Total CDBG Request</b>                                                              | <b>\$ 15,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.



## H. Other Information

1. **Mission Statement for your agency (may be attached):**  
to empower individuals impacted by sexual harm and engage communities in ending sexual violence.

2. The following documents **must be included** with your application:

### All Applications:

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL \* *(This is a two-page document. Please do not submit the federal form.)*
- ☒ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

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\* Required attachment

# 2025 Application Summary Sheet

Mount Prospect Community Development Block Grant (CDBG) Program

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Name for Proposed Project or Service: **Housing Counseling & Homelessness Diversion**

Project Location: 1300 W Northwest Highway, Mount Prospect, IL 60056

CDBG Funding Request: \$15,000

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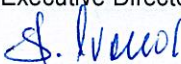
Organization Name: Northwest Compass, Inc.

Unique Entity Identifier (UEI) Number: 36-3382832

## Person Authorized to Submit Application

Name: Sonia Ivanov

Title: Executive Director

Signature: 

---

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1300 W Northwest Highway

Mailing Address 2:

City, State, Zip: Mount Prospect, IL 60056

Telephone Number: 847-392-2344

Fax Number:

Email Address: sivanov@northestcompass.org

Organization website: www.northwestcompass.org



# Application

## Mount Prospect Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

### A. Program / Project

#### 1. Description

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

We are requesting funding for Housing Counseling and Homelessness Diversion which are key components to our Housing Program. This is an initiative that seeks to provide emergency intervention to stabilize an individual or family that comes to us for help due to a housing crisis. As members of the Alliance to End Homelessness, we are part of the Coordinated Entry System. Through Coordinated Entry, clients are able to contact us through the Entry Point Call Center and from there they are assessed and directed to various programs and resources. Our case managers who take these calls are trained in and provide housing counseling for a diverse group of clients to prevent and/or divert homelessness and assist in securing stable and safe housing. Caseworkers are available to listen, support, and guide our participants as they move through life's challenges.

As part of this initiative, our staff are trained to provide comprehensive crisis intervention. This includes a timely and thorough screening and assessment of each client's current situation. Many of our clients present with significant hardships such as domestic violence, trauma, difficult family situations, and lack of family support. Many also face barriers to getting adequate housing and services that they desperately need due to characteristics such as race, ethnicity, immigrant status, and disabilities to name a few. Through this screening process our case managers assess each individual clients' needs to connect them to programs and services that best meet their needs. Case managers will also work to provide landlord mitigation in cases where clients are about to lose their housing or are having difficulty getting into a housing unit. Once housing is secured, our case managers will offer clients additional essential services and resources and will follow up with clients regularly to ensure that they are on a path to stability.

Funding from the Village of Mount Prospect will go towards supporting our personnel budget for staffing case managers. Our case managers will continue to work with Mount Prospect Village staff by taking referrals and referring clients out for additional services as needed.

#### 2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes we have. We have also worked with Village of Arlington Heights, Village of Schaumburg, Village of Skokie, and Village of Palatine.

#### 3. Will any funds be used for research and development?

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

N/A



## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

We serve the Northwest Suburbs of Cook County. This area includes 67 different communities including 14 townships including; Barrington Township, Elk Grove Township, Elgin Township, Evanston Township, Hanover Township, Leyden Township, Maine Township, New Trier Township, Niles Township, Northfield Township, Norwood Park Township, Palatine Township, Schaumburg Township, and Wheeling Township.

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

All residents of The Village of Mount Prospect who are experiencing a housing crisis or homelessness are eligible for our Housing Program. Participants must reside within the boundaries of the Village of Mount Prospect and meet the low-income criteria as defined by HUD. They should either be in a housing crisis, in danger of being evicted, or meet HUD's definition of homelessness in order to receive assistance.

**4. What facilities, services, or programs are operated in Mount Prospect?**

Our office is located in Mount Prospect. This is where we administer our services although we have a very large service area that served the Northwest Suburbs of Cook. At our office location in Mount Prospect, we operate a walk-in center Monday through Friday from 9 am-5pm so that people can walk in to talk with someone and access services. At this location we have a very busy food pantry serving 800-1000 people monthly. This location is where all of our case workers are located as well as our Street Outreach services, Youth Programming, and all of our essential supportive wrap-around services.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

Currently, we are the lead agency in the Northwest Suburbs of Suburban Cook County for Coordinated Entry – a HUD mandated initiative to coordinate housing and supportive services resources in the Suburban Cook area. All social service agencies receiving HUD and State of Illinois funding are required to refer clients to an agency such as ours for housing assistance. Although there are other agencies in the area providing services to housing insecure and homeless individuals, our services are the most comprehensive. We are the only agency in the area providing Street Outreach to homeless individuals who are on the streets. We have excellent working partnerships with like-minded organizations in the area such as The Bridge Youth & Family Services, Harper College, Journeys the Road Home, Wings, The Harbor, Center of Concern, Faith Community Homes, Good Neighbors Network, among others in order to prevent service duplication.



## C. Program / Project Client Statistics

### 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

We provide comprehensive services that are based on client need. Within our Housing Program we offer Permanent Supportive Housing, Rapid Rehousing, Housing Counseling, Housing Navigation, Street Outreach, Homelessness Diversion and Prevention, and essential wrap-around services. Wrap-around services include access to our food pantry, career exploration services, job training, assistance with applications for mainstream benefits, life-skills coaching, clothing and essential supplies, transportation assistance, referrals to substance abuse and mental health services, moving assistance, limited legal assistance, and food deliveries, among other services. All clients of our housing programs undergo a thorough assessment and offered relevant supportive wrap-around services.

### 2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 7100                 | 600                                   | 60                                                  |
| October 1, 2024 – present                       | 3553                 | 355                                   | 63                                                  |
| October 1, 2023 – September 30, 2024            | 6510                 | 1031                                  | 130                                                 |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

\$140 is estimated per client per service with 2-3 hours of time spent. Most clients will access more than one service.

#### 2024 Income Limits

#### Household Size

|                     | 1 Person | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low/Moderate-Income | \$62,800 | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

### 4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?

All of our clients are at either zero, low, or moderate income levels. Each individual that comes to us for assistance will undergo a comprehensive intake process and will be offered wrap-around services based on their individual needs. Case managers will work with each client to determine the appropriate services for their needs, provide in-depth counseling on their options, and work with them to ensure that they can either retain the housing they have currently or help to locate safe and affordable housing options for them in order to prevent homelessness or make it a one-time, brief occurrence.

### 5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?

Yes, we can assume that we will have new clients from Mount Prospect that have not been served by CDBG funds previously. Due to the rising costs of living and lack of affordable housing in our area we expect demand for our services across our entire service area to increase.

6. Would this program / project exist without CDBG funding?

(Select one)

☒ Yes

☐ No



## D. Staff for Funded Program / Project

### 1. Total number of staff employed by agency for this program / project:

- |               |   |
|---------------|---|
| a. Full-time  | 8 |
| b. Part-time  | 3 |
| c. Volunteers | 2 |

### 2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Anna Klimkowicz

Phone Number: 847-305-2038

Email Address: [aklimkowicz@northwestcompass.org](mailto:aklimkowicz@northwestcompass.org)

### 3. How long has the staff member identified above been with the agency?

12+ years

## E. Fees and Funding Sources

1. Describe any client fees collected\*. If so describe how client fees are used.

We do not charge clients a fee for services. All services are free.

\* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$          | \$                                           |
| ESG Funds                  | \$ 49,000   | \$ 2614                                      |
| HOME Funds                 | \$          | \$                                           |
| HOPWA Funds                | \$          | \$                                           |

### Other Funds

| Source                   | Total Funds  | Amount Utilized for Mount Prospect Residents |
|--------------------------|--------------|----------------------------------------------|
| Other Federal Funds      | \$ 1,588,293 | \$ 18,000                                    |
| State/Local Funds        | \$ 230,587   | \$ 27,670                                    |
| Private Funds            | \$ 75,000    | \$ 9,000                                     |
| Program Income           | \$ 28,000    | \$ 0                                         |
| Other Funding United Way | \$ 152,548   | \$ 8,024                                     |

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No



## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ N/A        | \$ N/A                           | \$ 15,000                          |
| Program Year 2024            | \$ 2,456,286  | \$ 380,000                       | \$ 8,600                           |
| Program Year 2023            | \$ 3,156,554  | \$ 510,135                       | \$ 9,000                           |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount      |
|----------------------------------------------------------------------------------------|------------------|
| Payroll of employees providing direct client service*                                  | \$ 15,000        |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$               |
| Construction/Rehabilitation                                                            | \$               |
| Other                                                                                  | \$               |
| Please specify:                                                                        |                  |
| <b>Total CDBG Request</b>                                                              | <b>\$ 15,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.



## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

1. **Mission Statement for your agency (may be attached):**

Our mission is to enhance our community by providing emergency services, education, and empowerment which foster personal responsibility for those who are vulnerable or in crisis.

2. **The following documents must be included with your application:**

**All Applications:**

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* (This is a two-page document. Please do not submit the federal form.)
- ☐ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☒ Other (please describe) Annual Report

# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

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Name for Proposed Project or Service: **Mt. Prospect Single Family Repair Program**

Project Location: Mt. Prospect

**CDBG Funding Request:** \$100,000.00

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Organization Name: North West Housing Partnership

Unique Entity Identifier (UEI) Number: d9dfkw4n256

Person Authorized to Submit Application

Name: Paula Bush

Title: Executive Director

Signature: \_\_\_\_\_

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1701 E. Woodfield Rd suite 203

Mailing Address 2:

City, State, Zip: Schaumburg, IL 60173

Telephone Number: 847-969-0561

Fax Number: 847-969-0564

Email Address: paulabush@nwHP.net

Organization website: www.nwHP.net



# Application

## *Mount Prospect Community Development Block Grant (CDBG) Program*

All items must be addressed to receive any consideration for funding.

### **A. Program / Project**

#### **1. Description**

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

Due to the high cost of home improvement, homeowners often avoid making necessary home improvements. Lack of home improvement can result in damage to the home or create unsafe living conditions. North West Housing Partnership will administer the Village of Mt. Prospect 0% interest deferred loan Home Repair Program. The program will allow residents to borrow up to \$25,000.00 for low income home homeowners to repair their home. The type of services the Home Repair Program include basic structural repairs, weatherization, electrical, carpentry, plumbing, water heater replacement and energy efficiency requirements. The goal is to sustain and preserve the housing stock in the Village of Mount Prospect. The Home Repair will keep home repair costs to home owners affordable. Health, code, and safety issues will also be addressed.

#### **2. Previous CDBG Funding**

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Currently - City of Des Plaines, Village of Hoffman Estates, Village of Mount Prospect, Village of Schaumburg,  
Previously Cook County - CDBG program

#### **3. Will any funds be used for research and development?**

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

NWHP's services area is primarily municipalities in northwest suburban Cook County

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

NWHP will adhere to the current criteria for the SFR program, adhering to Village of Mount Prospect and HUD regulations on program administration.

**4. What facilities, services, or programs are operated in Mount Prospect?**

The Single Family Repair Program is operated in Mount Prospect.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

No other HUD approved agency with HUD certified housing counselors in our services area administers a Single Family Repair Program.

## C. Program / Project Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):  
Home repair services
2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 4                    | 4                                     | 4                                                   |
| October 1, 2024 – present                       | 1                    | 1                                     | 1                                                   |
| October 1, 2023 – September 30, 2024            | 0                    | 0                                     | 0                                                   |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

Loans are up to \$25,000 per household, and administrative costs are up to \$3,750 per household.

| 2024 Income Limits  | Household Size |           |           |           |           |           |           |           |
|---------------------|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                     | 1 Person       | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
| Low/Moderate-Income | \$62,800       | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?  
NWHP will meet our goals by targeting low to moderate income homeowners that resided in the Village of Mount Prospect. NWHP staff will send marketing material to social service agencies, senior centers, churches, and library. The Executive Director and Program Director seek opportunities to participate in community events to increase awareness about the program.
5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?  
Yes
6. Would this program / project exist without CDBG funding?  
(Select one)  
☐ Yes  
☒ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- |               |   |
|---------------|---|
| a. Full-time  | 3 |
| b. Part-time  | 1 |
| c. Volunteers | 0 |

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title: Paula Bush, Executive Director

Phone Number: 847-969-0561

Email Address: paulabush@nwHP.net

### **3. How long has the staff member identified above been with the agency?**

17 years Paula Bush



## E. Fees and Funding Sources

1. Describe any client fees collected\*. If so describe how client fees are used.

No client fees collected

\* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

NA

3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$ 0        | \$ 0                                         |
| ESG Funds                  | \$ 0        | \$ 0                                         |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

### Other Funds

| Source              | Total Funds | Amount Utilized for Mount Prospect Residents |
|---------------------|-------------|----------------------------------------------|
| Other Federal Funds | \$ 0        | \$ 0                                         |
| State/Local Funds   | \$ 0        | \$ 0                                         |
| Private Funds       | \$ 0        | \$ 0                                         |
| Program Income      | \$ 0        | \$ 0                                         |
| Other Funding 0     | \$ 0        | \$ 0                                         |

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 0          | \$ 100,000                       | \$ 100,000                         |
| Program Year 2024            | \$ 0          | \$ 0                             | \$ 0                               |
| Program Year 2023            | \$ 0          | \$ 0                             | \$ 0                               |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount       |
|----------------------------------------------------------------------------------------|-------------------|
| Payroll of employees providing direct client service*                                  | \$ 0              |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$ 0              |
| Construction/Rehabilitation                                                            | \$ 85,000         |
| Other                                                                                  | \$ 15,000         |
| Please specify: Program Administration 15%                                             |                   |
| <b>Total CDBG Request</b>                                                              | <b>\$ 100,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

### 1. Mission Statement for your agency (may be attached):

Established in 1990, North West Housing Partnership (NWHP) is a nonprofit agency that promotes public and private partnerships that create and preserve cost-effective quality housing for low to moderate income residents and workers through housing development and renovation, education, and advocacy.

### 2. The following documents must be included with your application:

#### All Applications:

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* (This is a two-page document. Please do not submit the federal form.)
- ☐ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☐ Current agency budget, including proposed funding sources\*
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☐ Proof of non-profit determination
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

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\* *Required attachment*

# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

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Name for Proposed Project or Service: **Accessible Kitchen at Pin Oak CILA Residence**

Project Location: 2013 E Pin Oak Drive, Mount Prospect, IL 60056

**CDBG Funding Request:** \$45,000

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Organization Name: Search Inc. (Search)

Unique Entity Identifier (UEI) Number: 014186936

Person Authorized to Submit Application

Name: Cory Gumm

Title: Chief Executive Officer

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1925 N Clybourn Ave  
Mailing Address 2: Fl 2  
City, State, Zip: Chicago, IL 60614  
Telephone Number: (773) 305-5000  
Fax Number: (772) 305-0739  
Email Address: cgumm@search-inc.org  
Organization website: www.search-inc.org

# Application

## Mount Prospect Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

### A. Program / Project

#### 1. Description

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

Search Inc. (Search) respectfully requests funding to build an accessible kitchen at our Supported Living home at 2013 Pin Oak Drive in Mount Prospect. We are seeking funding to rehabilitate the kitchen to improve accessibility, including adjusted height counters, widened doorways, new cabinetry with accessible handles and shelving heights, and updated, accessible appliances. The current kitchen is not useable for residents with limited mobility or other accessibility needs who live in the home. An accessible kitchen will allow residents to fully utilize their living space and gain critical life independence skills.

Search's Supported Living program currently operates 27 community-based living arrangements for 165 people with intellectual and developmental disabilities (IDD), supporting them in living full, meaningful, active lives in their communities. We ensure the health, safety and well-being of the individuals who participate in this program by delivering 24/7 support services.

Search has eight (8) CILA homes located in Mount Prospect and our largest Adult Learning program site at 625 Slawin Court. The Pin Oak residence is home to six men with disabilities. This project is identified as a key accessibility project that will improve the quality of life for the men who live there and create further opportunities for independence, allowing them to comfortably age-in-place for years to come.

#### 2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes, Search has previously received CDBG funds, from both the Village of Mount Prospect and the Village of Skokie. Past projects have focused on both energy efficiency (window, door and roof replacement projects) and accessibility (bathrooms, ramps, etc.).

#### 3. Will any funds be used for research and development?

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

No funds will be used for research and development.

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

Search's Supported Living program operates 27 residences in Skokie, Morton Grove, Mount Prospect and Chicago. Our Adult Learning program sites are located in Mount Prospect, Evanston and the Chicago neighborhoods of Norwood Park and Lincoln Square

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

Search's Supported Living program supports 46 people with disabilities who live in Mount Prospect. The Pin Oak residence is home to 6 men, all of whom are economically disadvantaged and low-to-moderate income. Search serves individuals aged 18 or older who have a diagnosis of an intellectual or developmental disability.

**4. What facilities, services, or programs are operated in Mount Prospect?**

Search currently operates 8 Supported Living residences in Mount Prospect. Search also operates an Adult Learning site in Mount Prospect that serves between 100-150 adults with education and training on a daily basis. This site is located at 625 Slawin Court.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

Yes, there are other agencies who operate homes in the same service area, including Clearbrook and Trinity Services, Inc. Search is well-known for our beautiful, well-maintained homes and for the rich community integration experiences that we provide to the people we support.



## C. Program / Project Client Statistics

### 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Individuals in Search's Supported Living program receive residential support services (housing, meals, support with everyday living) on a daily basis, 365 days a year. These individuals also receive comprehensive case management, medical and behavioral health services, in addition to recreational outings.

### 2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 165                  | 45                                    | 6                                                   |
| October 1, 2024 – present                       | 165                  | 45                                    | 4                                                   |
| October 1, 2023 – September 30, 2024            | 165                  | 45                                    | 4                                                   |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

\$110,771

#### 2024 Income Limits

#### Household Size

|                     | 1 Person | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low/Moderate-Income | \$62,800 | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

### 4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?

Search supports an underserved population of individuals with IDD, including individuals with autism, sensory defensiveness and communication challenges. 100% of the 350 individuals with IDD we support are economically disadvantaged and low-income.

The people we support have substantial functional limitations in at least one of the following areas: self-care, self-direction, capacity for independent living and economic self-sufficiency. For those in our Supported Living Program specifically, these individuals rely on Search to meet their basic needs, including providing meals, safe housing and coordinating medical appointments. Additionally, we have a large aging population. 38% of our individuals are 35-55 years old, and 37% are 55+ years old, with only 25% in the range of 18-35 years old. Our goal at Search is for all individuals to have stability in their living environment and age-in-place alongside staff they are comfortable with.

Mount Prospect CDBG funds will directly reach the population named above, all of whom are low-to-moderate income and live in Mount Prospect. This CDBG funding will make significant improvements to the home of Mount Prospect residents with intellectual and developmental disabilities, fostering a healthy environment that supports their overall well-being.

5. **If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?**

No, it would not allow us to serve Mount Prospect residents that have not been previously served. Pin Oak house last received CDBG funds in PY2021 for a new roof.

6. **Would this program / project exist without CDBG funding?**

*(Select one)*

☒ Yes

☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- |               |    |
|---------------|----|
| a. Full-time  | 26 |
| b. Part-time  | 0  |
| c. Volunteers | 0  |

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title: Shawn Kirby, Physical Plant Manager

Phone Number: (847) 962-4217

Email Address: skirby@search-inc.org

### **3. How long has the staff member identified above been with the agency?** 26 years

## E. Fees and Funding Sources

**1. Describe any client fees collected\*. If so describe how client fees are used.**

N/A. Search receives reimbursement for direct services provided from the State of Illinois through the Federal Medicaid Waiver Program.

*\* Any client fees collected must be used for program costs.*

**2. Describe how client fees are used:**

N/A

**3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:**

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$          | \$                                           |
| ESG Funds                  | \$          | \$                                           |
| HOME Funds                 | \$          | \$                                           |
| HOPWA Funds                | \$          | \$                                           |

**Other Funds**

| Source              | Total Funds   | Amount Utilized for Mount Prospect Residents |
|---------------------|---------------|----------------------------------------------|
| Other Federal Funds | \$ 45,000     | \$ 45,000                                    |
| State/Local Funds   | \$ 17,392,135 | \$ 5,359,847                                 |
| Private Funds       | \$ 193,997    | \$ 59,785                                    |
| Program Income      | \$            | \$                                           |
| Other Funding       | \$            | \$                                           |

**4. Does your agency receive more than \$750,000 in federal funds?**

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 27,593,264 | \$ 20,155,968                    | \$ 45,000                          |
| Program Year 2024            | \$ 23,316,893 | \$ 17,487,440                    | \$ 25,000                          |
| Program Year 2023            | \$ 21,200,559 | \$ 13,580,831                    | \$ 25,000                          |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount      |
|----------------------------------------------------------------------------------------|------------------|
| Payroll of employees providing direct client service*                                  | \$               |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$               |
| Construction/Rehabilitation                                                            | \$ 45,000        |
| Other                                                                                  | \$               |
| Please specify:                                                                        |                  |
| <b>Total CDBG Request</b>                                                              | <b>\$ 45,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

**1. Mission Statement for your agency (may be attached):**

Search empowers people with intellectual and developmental disabilities to achieve their full potential, accept a valued role in their community and lead rich, rewarding lives.

**2. The following documents must be included with your application:**

**All Applications:**

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* *(This is a two-page document. Please do not submit the federal form.)*
- ☒ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☒ Most recent A-133 audit, if required - not applicable
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☒ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☒ Other (please describe) Annual Report

# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

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Name for Proposed Project or Service: **Access to Care**

Project Location: Village of Mount Prospect

**CDBG Funding Request:** \$7000

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Organization Name: Suburban Primary Health Care Council

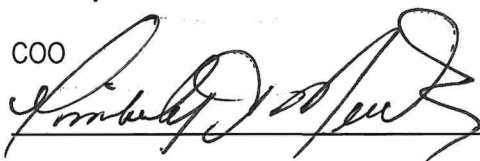
Unique Entity Identifier (UEI) Number: 195773900000

## Person Authorized to Submit Application

Name: Kimberly A Mertz

Title: COO

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 2225 Enterprise Drive  
Mailing Address 2: Suite #2507  
City, State, Zip: Westchester, IL 60514  
Telephone Number: 708.531.0680  
Fax Number: 708.531.0686  
Email Address: Kimberlym@accesstocare.org  
Organization website: www.accesstocare.org



# Application

## Mount Prospect Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

### A. Program / Project

#### 1. Description

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

The Access to Care program provides access to primary medical care to low-income residents of suburban Cook County and NW Chicag who are ineligible for medical coverage. Members may have an unlimited number of office visits to their assigned physician, routine lab tests and x-rays for a \$5 co-payment. Members pay \$15 - \$40 co-payment for prescription medications. Behavioral Health Services are provided as an extension of primary health care. Up to Eight counseling sessions are available through a social worker for a \$5 co-payment per session. Additional sessions are available on a sliding scale fee. Access to Care has an Opioid Risk Management program with real time analysis done at the point of sale where the dosage or duration of therapy may be excessive. Addiction/substance abuse medications are also part of the program coverage to help prevent withdrawal symptoms caused by stopping opioid drug usage. This includes Narcan. Access to Care patients fill their prescriptions at all major pharmacy chains. Flu and Pneumonia vaccines are available at a zero co-payment. Addressing the critical health needs of our members, ATC has launched a diabetes education program. Our staff members became trained and certified to lead Diabetes Education Empowerment Program (DEEP™) workshops, equipping participants with essential self-management tools. Access to Care continues to offer a Rx Relief Fund which allows members to receive help covering the cost of their prescription co-payments. Enrollment fees for the program remain suspended ensuring that all individuals are able to access health coverage.

#### 2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Access to Care has received CDBG funding from Village of Mount Prospect for many years. In addition; CDBG funding is received from Village of Schaumburg as well as the Village of Arlington Heights.

#### 3. Will any funds be used for research and development?

- ☐ Yes  
☒ No

If so, please specify how funds will be used.

## **B. Service Area**

- 1. Describe your agency's service area, listing any municipalities served.**

Access to Care serves residents in ALL municipalities of suburban Cook County and NW Chicago

- 2. Does this program / project serve residents of the Village of Mount Prospect?**

☒ Yes  
☐ No

- 3. Describe any additional criteria for your program / project.**

Access to Care serves low income (below 300% of the federal poverty level) who are uninsured and who are not eligible for public programs such as Medicaid.

- 4. What facilities, services, or programs are operated in Mount Prospect?**

Physicians, laboratory /radiology sites and participating pharmacies are available throughout the suburban Cook county area.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

no

## C. Program / Project Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):  
Primary Health Care Services
2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persona whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 4000                 | 215                                   | 22                                                  |
| October 1, 2024 – present                       | 5489                 | 201                                   | 21                                                  |
| October 1, 2023 – September 30, 2024            | 6020                 | 212                                   | 22                                                  |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

ATC anticipates the per person cost to remain similar to the 2024-2025 budgeted amount of \$689.75 per person annually. And \$314.66 per person annually for direct provider costs.

| 2024 Income Limits  | Household Size |           |           |           |           |           |           |           |
|---------------------|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                     | 1 Person       | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
| Low/Moderate-Income | \$62,800       | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

### 4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?

A grant of \$7,000 would assist Access to Care in providing direct provider services to 22 residents of Mount Prospect into the Access to Care program for one year. They would be assigned to a primary care physician and would be allowed an unlimited number of \$5 physician office visits to their assigned primary care provider. Additionally, they can have an unlimited number of routine laboratory tests and x-rays for \$5 copayments per specimen or x-ray. They can fill their prescriptions written by their ATC physician at all major pharmacy chains for \$15 per generic medication, \$30 for preferred brand name prescriptions and \$40 for non-preferred brand name prescriptions. Access to Care can also facilitate appointments for specialty care within the Cook County Health and Hospital referral program.

### 5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?

Possibly. New Mount Prospect residents enroll into the Access to Care program each year. But current residents may re-enroll after their 12-month term if their circumstances and eligibility remain the same.

6. Would this program / project exist without CDBG funding?

(Select one)

☒ Yes

☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- |               |    |
|---------------|----|
| a. Full-time  | 8  |
| b. Part-time  | 0  |
| c. Volunteers | 19 |

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title: Kimberly A Mertz, COO

Phone Number: 708.531.0680 x227

Email Address: kimberlym@accesstocare.org

### **3. How long has the staff member identified above been with the agency?**

35 years

## E. Fees and Funding Sources

**1. Describe any client fees collected\*. If so describe how client fees are used.**

\$5 co-payments are given to the providers at the time of service (physicians/clinical psychologists/radiology sites/laboratory sites). Prescription medications have a \$15, \$30, and \$40 co-payment for a 30-day supply.

\* Any client fees collected must be used for program costs.

**2. Describe how client fees are used:**

Fees are used to fund additional people into the Access to Care program.

**3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:**

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$ 0        | \$ 0                                         |
| ESG Funds                  | \$ 0        | \$ 0                                         |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

**Other Funds**

| Source                                                                                        | Total Funds | Amount Utilized for Mount Prospect Residents |
|-----------------------------------------------------------------------------------------------|-------------|----------------------------------------------|
| Other Federal Funds                                                                           | \$ 0        | \$ 0                                         |
| State/Local Funds                                                                             | \$ 750,000  | \$ 30,000                                    |
| Private Funds                                                                                 | \$ 850,000  | \$ 34,000                                    |
| Program Income                                                                                | \$ 0        | \$ 0                                         |
| Other Funding special events, investments, service contracts, individual donations & reserves | \$ 704,000  | \$ 28,160                                    |

**4. Does your agency receive more than \$750,000 in federal funds?**

(Select one)

☐ Yes

☒ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 2,759,000  | \$ 2,759,000                     | \$ 7,000                           |
| Program Year 2024            | \$ 2,666,000  | \$ 2,666,000                     | \$ 5800                            |
| Program Year 2023            | \$ 2,642,000  | \$ 2,642,000                     | \$ 6000                            |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                                                         | CDBG Amount     |
|---------------------------------------------------------------------------------------------------------------------------|-----------------|
| Payroll of employees providing direct client service*                                                                     | \$              |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)                                    | \$              |
| Construction/Rehabilitation                                                                                               | \$              |
| Other                                                                                                                     | \$ 7,000        |
| Please specify: funds used for direct provider service costs: physicians, laboratory, radiology, social work and pharmacy |                 |
| <b>Total CDBG Request</b>                                                                                                 | <b>\$ 7,000</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.



## H. Other Information

### 1. Mission Statement for your agency (may be attached):

The Mission of the Suburban Primary Health Care Council is to facilitate access to primary health care services for residents of suburban Cook County and northwest Chicago who lack access because of financial barriers.

### 2. The following documents must be included with your application:

#### All Applications:

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL\* (This is a two-page document. Please do not submit the federal form.)
- ☒ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

# 2025 Application Summary Sheet

*Mount Prospect Community Development Block Grant (CDBG) Program*

Name for Proposed Project or Service: **WINGS Safe House and Counseling**

Project Location: Confidential location in the Northwest Suburbs and Chicago

**CDBG Funding Request:** \$5,500

Organization Name: WINGS Program, Inc.

Unique Entity Identifier (UEI) Number: URWMBJDBGED3

Person Authorized to Submit Application

Name: Luticia Fiorito

Title: Government Relations Manager

Signature: \_\_\_\_\_

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: P.O. Box 95615  
Mailing Address 2:  
City, State, Zip: Palatine, Illinois 60095  
Telephone Number: 847-519-7820 x 232  
Fax Number: 847-519-7821  
Email Address: lfiorito@wingsprogram.com  
Organization website: <https://wingsprogram.com/>

# Application

## *Mount Prospect Community Development Block Grant (CDBG) Program*

All items must be addressed to receive any consideration for funding.

### **A. Program / Project**

#### **1. Description**

Describe the particular program / project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program / project. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program / project for which funding is being sought and how that funding would be used.

WINGS is seeking funding to support the residents fleeing domestic violence through WINGS Safe Houses. The purpose of WINGS Safe House is to provide emergency shelter and supportive services for 90-120 days. Upon contacting the Illinois Domestic Violence Hotline, victims and their family members matched with WINGS are reserved a spot for 24 hours to arrive at the Safe House. Upon entering the Safe House they are connected to a Family Advocate (case manager) and Child Advocate (children's case manager) when appropriate. Over the course of their stay the Survivor and children are offered a menu of resources through a trauma informed lens with the goal to achieve self-sustainability and financial security. Once the Survivor is ready to leave emergency shelter, they are introduced to WINGS housing options and/or our community partners housing options. Each service is provided through a trauma informed lens empowering the Survivor to take charge of creating their own goals and launching their healing trajectory. Services include but are not limited to; Counseling (individual, adult, child, group, family); case management (creating and revising goals and safety planning); access to resources and Main Stream resources (clothes, toiletries, OTC medications, food); Advocacy (legal, child, housing, financial) and Education (Domestic Violence, Employment, Financial). Since 1985, WINGS has relied upon its Mission and its ability to pivot and create new partnerships and programs to best serve its clients.

According to The Network's 2023 Annual Report, 47,349 contacts were made to the IL Domestic Violence Hotline resulting in a 27% increase in contacts over 2022. Contacts for assistance from Cook County increased by 24%. The Hotline received 17,972 requests for shelter, a 45% increase from 2022. Chicago shelters had no cribs or beds available for 124 days of 2023.

WINGS serves any Survivor and their children fleeing Domestic Violence. WINGS does not discriminate regardless of their age, race, gender, ethnicity, disability, LGBTQI+, Veteran Status, Immigration Status, little- to no English speaking or LMI. In FY24, WINGS client's demographics were broken down as: 45% African American, 17% Caucasian; 27% Hispanic; 1% Asian; 6% 2+ more races; less than 1% Native American and 3% Unreported.

In FY21, WINGS initiated Survivor Lifeline to provide a Lived Experience Mentor to current clients, in FY23 WINGS initiated an Adult Counseling program and in FY24 WINGS opened the Foglia Family Resource Center. WINGS offers safety planning, counseling, Children and Family Services programs, support groups and parenting education at the new state-of-the art facility. In FY24, WINGS Hospital Program expanded with Medical Advocacy pilot program for survivors with traumatic brain injury (TBI) at Northwest Community Hospital. WINGS Hospital Program expanded to the City of Chicago through a partnership with UI Health.

Over 40 years WINGS has developed partnerships with community and government partners to provide services that may be beyond WINGS' scope. A few examples of these partnerships include Northwest Compass, Apna Ghar, Center on Halsted, Kenneth Young Center and Jesse Brown VA.

**2. Previous CDBG Funding**

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Mount Prospect)?

Yes, WINGS receives funding from Arlington Heights, Palatine, Schaumburg and Skokie

**3. Will any funds be used for research and development?**

- ☐ Yes  
☒ No

If so, please specify how funds will be used.  
N/A

## B. Service Area

**1. Describe your agency's service area, listing any municipalities served.**

WINGS service area is Northwest Cook County and the City of Chicago. However, WINGS serves any victim and their family reaching out for emergency shelter and trauma informed counseling regardless of the geographic area they are fleeing from domestic violence.

**2. Does this program / project serve residents of the Village of Mount Prospect?**

- ☒ Yes  
☐ No

**3. Describe any additional criteria for your program / project.**

The only criteria is that the individual (and their family) is fleeing domestic violence.

**4. What facilities, services, or programs are operated in Mount Prospect?**

WINGS services are available to all Mount Prospect residents. WINGS' Housing Services operate as Scattered Site models which empowers clients to secure permanent housing that meets their financial, emotional and mental safety. Some clients have secured housing at confidential locations in Mount Prospect. In addition, WINGS InKind Distributions program is located in Mount Prospect.

**5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services? Explain how service duplication of clients is avoided.**

No. WINGS Suburban Safe House (RMSH) is the only Safe House in Northwest Cook County for victims and children fleeing domestic violence. RMSH provides emergency shelter to adults and children with an average of 90 nights. RMSH is able to serve victims of domestic violence regardless of their age, race, ethnicity, gender, LGBTQI+, disability, LMI, limited- no-English speaking or immigration status. Additionally, RMSH is able to accommodate young male children over the age of 13. WINGS Foglia Family Resource Center (FFRC) is the only community resource and counseling center providing traumatic informed counseling to adults and children requiring safety planning, resources and therapeutic counseling in the form of individual, familial and group.

## C. Program / Project Client Statistics

### 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Victims (adults and children) receive 3 meals per day, clothing, school supplies, children/baby supplies, household goods, transportation, advocacy (education, DV rights, legal, child, employment, housing), education assistance for children, safety planning, case management. Additionally, therapeutic counseling is delivered by Master level staff who hold their LCSW or LCPC who continue their CEUs on mental health trends that are prominent in victims of domestic violence.

### 2. Complete the following table for low- and moderate-income persons to be assisted under the program / project for which funding is requested, excluding persons whose assistance is limited to indirect services such as information and referrals.

|                                                 | Total Persons Served | Total Mount Prospect Residents Served | Total Mount Prospect Residents Served by CDBG Funds |
|-------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------------------|
| October 1, 2025 – September 30, 2026 (proposed) | 1,362                | 20                                    | 4                                                   |
| October 1, 2024 – present                       | 1,075                | 11                                    | 3                                                   |
| October 1, 2023 – September 30, 2024            | 1,239                | 18                                    | 1                                                   |

### 3. Please state anticipated cost per client per service for the 2025-26 program year.

One night of emergency shelter for all in costs (bed and supportive services) is \$155; however, through CDBG funds the per bed cost is \$64.22. One hour of counseling is calculated at \$63.00 per hour.

#### 2024 Income Limits

#### Household Size

|                     | 1 Person | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
|---------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low/Moderate-Income | \$62,800 | \$71,800  | \$80,750  | \$89,700  | \$96,900  | \$104,100 | \$111,250 | \$118,450 |

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

### 4. How would CDBG funds be used to address the needs of low/moderate-income Mount Prospect residents (i.e., households with annual incomes at or below the amounts above)?

CDBG funds are used to provide affordable housing through emergency shelter and access to housing advocacy through WINGS Housing Program which offers scattered site housing through Transitional, Permanent Supportive and Rapid Rehousing.

### 5. If you receive CDBG funds, will they be used to serve Mount Prospect residents that have not been previously served using CDBG funds?

Yes

### 6. Would this program / project exist without CDBG funding?

(Select one)

☒ Yes

☐ No

## **D. Staff for Funded Program / Project**

### **1. Total number of staff employed by agency for this program / project:**

- a. Full-time                      108
- b. Part-time                      20
- c. Volunteers                    2328

### **2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):**

Name, Title:        Luticia Fiorito, Government Relations Manager

Phone Number: 847.519.7820 x232

Email Address: lfiorito@wingsprogram.com

### **3. How long has the staff member identified above been with the agency?**

5.5 years



## E. Fees and Funding Sources

1. Describe any client fees collected\*. If so describe how client fees are used.

WINGS does not collect any client fees.

\* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program / project and portion allocated for Mount Prospect residents:

| Source                     | Total Funds | Amount Utilized for Mount Prospect Residents |
|----------------------------|-------------|----------------------------------------------|
| Section 108 Loan Guarantee | \$ 0        | \$ 0                                         |
| ESG Funds                  | \$ 78,910   | \$ 789                                       |
| HOME Funds                 | \$ 0        | \$ 0                                         |
| HOPWA Funds                | \$ 0        | \$ 0                                         |

### Other Funds

| Source              | Total Funds | Amount Utilized for Mount Prospect Residents |
|---------------------|-------------|----------------------------------------------|
| Other Federal Funds | \$ 34,240   | \$ 324                                       |
| State/Local Funds   | \$ 967,437  | \$ 9,674                                     |
| Private Funds       | \$ 567,436  | \$ 567                                       |
| Program Income      | \$          | \$                                           |
| Other Funding       | \$          | \$                                           |

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

## F. Budget

1. Please complete the following table:

| Program Year                 | Agency Budget | Overall Program / Project Budget | Mount Prospect CDBG Portion Budget |
|------------------------------|---------------|----------------------------------|------------------------------------|
| Program Year 2025 (proposed) | \$ 16,927,258 | \$ 1,121,606                     | \$ 5,500                           |
| Program Year 2024            | \$ 12,810,807 | \$ 1,049,014                     | \$ 4,000                           |
| Program Year 2023            | \$ 10,431,171 | \$ 1,073,367                     | \$ 4000                            |

2. Indicate how CDBG funds are proposed to be used:

| Use of CDBG Funds                                                                      | CDBG Amount    |
|----------------------------------------------------------------------------------------|----------------|
| Payroll of employees providing direct client service*                                  | \$             |
| Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.) | \$ 5,500       |
| Construction/Rehabilitation                                                            | \$             |
| Other                                                                                  | \$             |
| Please specify:                                                                        |                |
| <b>Total CDBG Request</b>                                                              | <b>\$ 5500</b> |

\* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

## G. Performance Measurement Systems

### 1. Program / Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program / project.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

### 2. Program / Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

## H. Other Information

1. Mission Statement for your agency (may be attached):

2. The following documents must be included with your application:

### All Applications:

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL \* *(This is a two-page document. Please do not submit the federal form.)*
- ☐ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources\*
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ Other (please describe)

\* Required attachment



## Item Cover Page

|                     |                                                                                      |
|---------------------|--------------------------------------------------------------------------------------|
| <b>Subject</b>      | <b>First Amendment to the CDBG Program Year 2024 Action Plan</b>                     |
| Meeting             | July 10, 2025 - REGULAR MEETING OF THE MOUNT PROSPECT PLANNING AND ZONING COMMISSION |
| Fiscal Impact (Y/N) | N                                                                                    |
| Dollar Amount       |                                                                                      |
| Budget Source       |                                                                                      |
| Category            | NEW BUSINESS                                                                         |
| Type                | Action Item                                                                          |

### **Information**

The Village of Mount Prospect is a grantee in receipt of Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD), which provides funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country.

The Village has approximately \$147,469.63 in unallocated CDBG entitlement funds and program income from PY2020 through PY2024. HUD requires that the funds received in the five-year strategic planning period 2020 through 2024 remain linked to the Action Plans for this period. The Village is proposing to allocate the funds to the PY2024 Action Plan, to increase the amount available for the Single Family Rehabilitation (SFR) Program. To incorporate these changes, the Village must prepare a substantial amendment of the 2024 Annual Action Plan (AAP).

Attached for your review and consideration are the following documents:

- Attachment 1: Draft First Amendment to Annual Action Plan PY2024 - October 1, 2024 to September 30, 2025
- Attachment 2: Amendment 1 to CDBG Budget PY2024

### **Discussion**

Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan provides a 0% interest loan up to \$25,000 for repairs/improvements to eligible households. The Weatherization Grant provides a matching grant up to a maximum of \$1,500. The Emergency Repair Grant/Loan assists eligible households that face an emergency condition or serious health and safety issues. The Mount Prospect SFR Program will be administered by a subrecipient, North West Housing Partnership (NWHP), with oversight from Village staff.

Program participation ebbs and flows depending on the availability of CDBG funds and the greater economy. SFR activity halted during the early stages of the pandemic but picked up again in 2022. So far in PY2025, one rehab project has been completed and there are two active applications. Staff is recommending to increase the PY2024 SFR budget from \$50,000 to \$197,469.63 to complete at least six rehab projects in PY2024 and PY2025 (ending September 30, 2026).

### **Alternatives**

1. Approve the Amended PY2024 CDBG proposed budget as shown on Attachment 2.
2. Action at the discretion of the Planning & Zoning Commission.

### **Staff Recommendation**

Approve the Amended PY2024 CDBG proposed budget as shown on Attachment 2.

### **Attachments**

1. PY2024 First Amendment Memo to P&Z\_07.03.25
2. Attachment 2\_PY2024 CDBG Budget\_Amendment 1
3. Attachment 1\_PY2024 AP Substantial Amendment\_Draft\_06.10.25

# Village of Mount Prospect

## Community Development Department



### MEMORANDUM

**TO:** MOUNT PROSPECT PLANNING & ZONING COMMISSION  
JOSEPH DONNELLY, CHAIRPERSON

**FROM:** JASON C SHALLCROSS, DIRECTOR OF COMMUNITY DEVELOPMENT  
ANTONIA LALAGOS, DEVELOPMENT PLANNER

**DATE:** JULY 3, 2025

**HEARING DATE:** JULY 10, 2025

**SUBJECT:** FIRST AMENDMENT TO CDBG PY2024 ACTION PLAN

#### **INTRODUCTION**

The Village of Mount Prospect is a grantee in receipt of Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD), which provides funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country.

The Village has approximately \$147,469.63 in unallocated CDBG entitlement funds and program income from PY2020 through PY2024. HUD requires that the funds received in the five-year strategic planning period 2020 through 2024 remain linked to the Action Plans for this period. The Village is proposing to allocate the funds to the PY2024 Action Plan, to increase the amount available for the Single Family Rehabilitation (SFR) Program. To incorporate these changes, the Village must prepare a substantial amendment of the 2024 Annual Action Plan (AAP).

Attached for your review and consideration are the following documents:

- Attachment 1: Draft First Amendment to Annual Action Plan PY2024 - October 1, 2024 to September 30, 2025
- Attachment 2: Amendment 1 to CDBG Budget PY2024

#### **SINGLE FAMILY REHABILITATION PROGRAM**

Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Weatherization Grant provides a matching grant up to a maximum of \$1,500. The Emergency Repair Grant / Loan assists eligible households that face an emergency condition or serious health and safety issues. The Mount Prospect SFR Program will be administered by a subrecipient, North West Housing Partnership (NWHPP), with oversight from Village staff.

Program participation ebbs and flows depending on the availability of CDBG funds and the greater economy. SFR activity halted during the early stages of the pandemic but picked up again in 2022. So far in PY2025, one rehab project has been completed and there are two active applications. Staff is recommending to increase the PY2024 SFR budget from \$50,000 to \$197,469.63 to complete at least six rehab projects in PY2024 and PY2025 (ending September 30, 2026).

#### **PY2024 ACTION PLAN AMENDMENT TIMELINE**

The draft First Amendment to the PY2024 Action Plan is available for a 30-day public review period, from June 13 through July 13, 2025. The draft amendment is posted on the Village website and is available for review in hard copy at Village Hall (50 S Emerson St) and at the Community Connections Center (1711 W Algonquin Rd). Any comments received during this period will be included in the final document.

The draft amendment will be presented at the Mount Prospect Planning and Zoning Commission meeting on July 10, 2025 at 7:00 pm. The final amendment is anticipated to go before the Village Board on July 15, 2025 for approval through resolution. Upon Board approval, Staff will coordinate with the Cook County HOME Consortium to submit the First Amendment to the PY2024 Action Plan to HUD.

#### **CONCLUSION**

Staff is requesting the Planning and Zoning Commission review the draft First Amendment to the PY2024 Action Plan and recommend approval of the Amended PY2024 CDBG proposed budget as shown on **Attachment 2**.

I concur:



Jason C Shallcross, AICP  
Director of Community Development



| PY 2024 CDBG Budget (October 1, 2024 - September 30, 2025) |                          |                            |                |
|------------------------------------------------------------|--------------------------|----------------------------|----------------|
| Priority Needs                                             | PY 2024 Funding Requests | PY 2024 Budget Amendment 1 | Comments       |
| <b>Homelessness/Continuum of Care</b>                      |                          |                            |                |
| JOURNEYS   The Road Home                                   | \$13,000                 | \$8,200.00                 |                |
| Northwest Compass                                          | \$30,000                 | \$8,600.00                 |                |
| WINGS                                                      | \$6,000                  | \$4,300.00                 |                |
| <b>SUB-TOTAL</b>                                           | <b>\$49,000</b>          | <b>\$21,100.00</b>         | See note #1    |
| <b>Public Services</b>                                     |                          |                            |                |
| Children's Advocacy Center                                 | \$6,000                  | \$4,300.00                 |                |
| Connections to Care                                        | \$1,800                  | \$1,792.00                 |                |
| North Suburban Legal Aid Clinic                            | \$5,000                  | \$2,900.00                 |                |
| Northwest CASA                                             | \$15,000                 | \$6,600.00                 |                |
| Suburban Primary Health Care Council                       | \$7,500                  | \$5,800.00                 |                |
| <b>SUB-TOTAL</b>                                           | <b>\$35,300</b>          | <b>\$21,392.00</b>         | See note #1    |
| <b>Affordable Housing</b>                                  |                          |                            |                |
| Single Family Rehab / Weatherization / Emergency Repair*   | \$50,000                 | \$197,469.63               |                |
| <b>SUB-TOTAL</b>                                           | <b>\$50,000</b>          | <b>\$197,469.63</b>        | See notes #2,5 |
| <b>Public Facilities</b>                                   |                          |                            |                |
| Search Inc Group Home Rehab                                | \$25,000                 | \$25,000.00                |                |
| Lions Memorial Park                                        | -                        | \$191,324.00               | See note #3    |
| <b>SUB-TOTAL</b>                                           | <b>\$25,000</b>          | <b>\$216,324.00</b>        |                |
| <b>Public Improvements</b>                                 |                          |                            |                |
| Low/Mod Area Sidewalk Improvements                         | \$200,000                | \$165,793.00               |                |
| <b>SUB-TOTAL</b>                                           | <b>\$200,000</b>         | <b>\$165,793.00</b>        |                |
| <b>TOTAL FUNDS COMMITTED</b>                               |                          | <b>\$622,078.63</b>        |                |
| PY2024 HUD Allocation                                      |                          | \$268,066.00               |                |
| Estimated PY2024 Program Income*                           |                          | \$65,786.36                | See notes #4,5 |
| Actual PY2023 Carry Over                                   |                          | \$288,226.27               |                |
| <b>TOTAL FUNDS AVAILABLE</b>                               |                          | <b>\$622,078.63</b>        |                |

6/11/2025

**Notes:**

1. Public services expenditures are subject to a 15% cap based on the 2024 formula allocation plus the 2023 program income.
2. The Village amended the PY24 Action Plan to increase the funding for the Single Family Rehab Program. These funds are available for rehabilitation projects for two years (Oct 1, 2024 through Sep 30, 2026).
3. This project is a carryover from PY23 and was completed in PY24.
4. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program. Program income received in PY2024 will be programmed after it is received.
5. Numbers with \* are subject to change.



Village of Mount Prospect, Illinois

First Substantial Amendment:  
PY 2024 Annual Action Plan

CDBG-EN Grant

Public Comments Submitted to:

Jason C Shallcross, Director  
Community Development Department  
Village of Mount Prospect  
50 S Emerson St  
Mount Prospect, IL 60056

Public Hearing:

July 10, 2025

Public Comment Period:

June 13 – July 13, 2025

## Contents

|                                                                        |    |
|------------------------------------------------------------------------|----|
| Summary of First Substantial Amendment to the PY2024 Action Plan ..... | 3  |
| Executive Summary.....                                                 | 4  |
| AP-05 Executive Summary - 91.200(c), 91.220(b) .....                   | 4  |
| PR-05 Lead & Responsible Agencies - 91.200(b) .....                    | 8  |
| AP-10 Consultation - 91.100, 91.200(b), 91.215(l) .....                | 9  |
| AP-12 Participation - 91.401, 91.105, 91.200(c) .....                  | 18 |
| Expected Resources .....                                               | 21 |
| AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2) .....             | 21 |
| Annual Goals and Objectives .....                                      | 23 |
| AP-35 Projects - 91.420, 91.220(d) .....                               | 25 |
| AP-38 Project Summary .....                                            | 27 |
| AP-50 Geographic Distribution - 91.420, 91.220(f) .....                | 31 |
| AP-75 Barriers to affordable housing -91.420, 91.220(j) .....          | 32 |
| AP-85 Other Actions – 91.420, 91.220(k) .....                          | 33 |
| Program Specific Requirements.....                                     | 36 |
| Attachments.....                                                       | 37 |
| PY2024 CDBG Budget.....                                                | 37 |
| Citizen Participation – Notice, Minutes, Comments.....                 | 38 |
| Grantee SF-424 and Certifications .....                                | 55 |
| Resolution Approving Annual Action Plan .....                          | 64 |
| First Amendment Attachments.....                                       | 65 |
| First Amendment PY2024 CDBG Budget.....                                | 65 |
| Citizen Participation – Notice, Minutes, Comments.....                 | 66 |
| Grantee SF-424 and Certifications .....                                | 71 |
| Resolution Approving First Amendment to Annual Action Plan.....        | 80 |

## **Summary of First Substantial Amendment to the PY2024 Action Plan**

The Village of Mount Prospect is a grantee in receipt of Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD), which provides funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country.

The Village has \$197,469.63 in unspent CDBG entitlement funds and program income from PY2023 and PY2024. HUD requires that the funds received in the five-year strategic planning period 2020 through 2024 remain linked to the Action Plans for this period. The Village is proposing to allocate the unspent funds to the PY2024 Action Plan, to increase the amount available for the Single Family Rehabilitation (SFR) Program.

To incorporate these changes, the Village must prepare a substantial amendment of the 2024 Annual Action Plan (AAP). The 2024 AAP details the funding strategy for the CDBG program year from October 1, 2024 through September 30, 2025. The substantial amendment that follows is the Village of Mount Prospect's first round of modifications to the 2024 AAP, which was originally adopted in July 2024.

The Village's Citizen Participation Plan encourages residents, businesses, units of general government, and community organizations to engage in a public process and provide comments on the substantial amendment detailed in the pages that follow. Additions to the published document are indicated in blue highlights and deletions are indicated with strike-through text.

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

Mount Prospect is classified as an entitlement community and receives an annual allocation of Community Development Block Grant (CDBG) funding from the US Department of Housing and Urban Development (HUD). HUD requires each entitlement community to develop a Five-Year Consolidated Plan with effective, coordinated neighborhood and community development strategies. The public participation process establishes the priorities for the next five years with benchmarks to measure accomplishments. The process is an opportunity to involve numerous agencies and to reduce the duplication of efforts at the local level by assessing existing services.

In 2013, the Village Board approved a resolution authorizing the Village of Mount Prospect's participation in Cook County's HOME Investment Partnerships Program Consortium ("the Consortium"). By joining the Consortium, the Village's allocation of HOME funds is combined with Cook County's allocation and the Village submits applications to the county rather than the state for eligible projects in the community. The advantages are twofold: the Village has a greater chance of being funded because it is competing with a smaller group of communities for HOME funds and its annual allocation is used locally (in Cook County versus statewide) if funds are not allocated for a Village project.

As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with the Consortium members, submitted their 2020-2024 Consolidated Plan as a joint and coordinated document. Although a member of the Consortium, the Village will continue to receive a direct allocation of CDBG entitlement funds from HUD and strategies developed for the use of CDBG funding are specific to the Village of Mount Prospect.

The Village's 2020-2024 Consolidated Plan identified priorities through the public participation process. Numerous agencies were involved to assess existing services and reduce the duplication of effort at the local level. The Village developed goals to address the priorities:

- Facilitate Access to Public Services
- Improve Public Infrastructure
- Rehabilitate Public Facilities
- Rehabilitate Supportive Housing
- Improve Existing Housing Stock
- Support Homeless / Continuum of Care Services
- General Administration

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in the development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

Each year the Village drafts an Annual Action Plan (AAP) which proposes activities and programs to address the priority needs and goals for the upcoming program year. The Program Year (PY) 2024 AAP outlines the specific use of CDBG funds for the period October 1, 2024 through September 30, 2025.

CDBG funds may only be used for eligible activities that address at least one of three national objectives: 1) benefit to low- and moderate-income (LMI) persons; 2) aid in the prevention or elimination of slum or blight; or 3) meet a need having a particular urgency. As a CDBG grantee, the Village must ensure that Mount Prospect residents, specifically those qualifying as low- or moderate-income, are benefiting from the grant.

Funding sources for PY2024 consist of the annual entitlement grant, **program income**, and **estimated carry-over funds**. The total anticipated amount available for projects in PY2024 is **\$283,285 \$622,078.63**, comprised of the Village's PY2024 allocation of \$268,066, **and estimated program income of \$15,219 from PY2023 estimated PY2024 program income of \$65,786.36, and actual PY2023 carryover of \$288,226.27.** The Village conservatively estimates \$0 in 2024 program income when developing the annual Action Plan budget, so that we are not budgeting funds that may not materialize. Program income is generated from the repayment of loans issued by the Single Family Rehabilitation (SFR) Loan program. The loans are repaid when a borrower that participated in the SFR program chooses to sell their home, and the Village has no method of predicting when or if any sales will occur in a given year.

The Village will address these same goals through our participation in regional efforts, including the Cook County Consortium for HOME funds. The Village of Mount Prospect also works to align the AAP and Consolidated Plan with other long-range plans for the Village, including the Comprehensive Plan, the South Mount Prospect Area Plan, and the Village Strategic Plan.

## **2. Summarize the objectives and outcomes identified in the Plan**

The Village of Mount Prospect identified the following priority needs through the Consolidated Plan needs assessment and public participation:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services
- Economic Development
- Administrative / Planning Costs

Mount Prospect's entitlement grant is limited; thus, not all programs will be financed with CDBG funding. In the Consolidated Plan, the Village of Mount Prospect describes programs that do not receive funding to ensure that the priorities of the community are met through a variety of resources. The purpose of the Consolidated Plan is to ensure the efficient delivery and non-duplication of services.

The community needs are listed by HUD codes and categories. Priorities are assigned as follows:

- High - Currently funded (with CDBG funds)
- Low - Reliant upon outside support and resources

## **3. Evaluation of past performance**

The Village of Mount Prospect has been a recipient of Community Development Block Grant (CDBG) funds since 1981. Funds are used for activities that benefit our low- and moderate-income residents.

CDBG public service programs address high priority needs such as homeless prevention, continuum of care, and supportive programs for persons with special needs. Housing is made more affordable through our Single Family Rehabilitation Loan, Weatherization Grant, and Emergency Repair Program. The Village has funded rehabilitation of public facilities that serve low- and moderate-income residents and public improvements have been completed within our low- and moderate-income census blocks.

Each activity funded through the Village's CDBG program is tied to at least one goal in the Consolidated Plan and is assigned an objective, outcome, and indicators. The three objectives are: creating a suitable living environment; providing decent housing; and creating economic opportunities. The three outcome categories are: availability/ accessibility, affordability, and sustainability. Accomplishments for all programs are reported in the Integrated Disbursement and Information System (IDIS).

At the end of each program year, the Village submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD. The CAPER is posted on the Village website and showcases the accomplishments of the program year as well as the progress towards meeting the goals identified in the Five-Year Consolidated Plan.

#### **4. Summary of Citizen Participation Process and consultation process**

The 2020-2024 Consolidated Plan was developed with input from the public. An online survey was posted to the Village website and publicized to local and regional service providers, Village staff, and residents for their feedback. Hard copies were also available throughout the community. A public hearing was held and an eight-day public review period allowed citizens the opportunity to comment. More detailed information may be found in the Process section of Consolidated Plan document.

Funding applications for PY2024 activities were made available in April 2024. A 30-day public review period for the PY2024 Action Plan took place from June 3 through July 2, 2024. The draft plan was available on the Village website and hard copies were available at Village Hall. The Village held a Planning and Zoning Commission Meeting on June 27, 2024 to discuss the proposed CDBG budget for PY2024. The Action Plan went to the Village Board for a second public hearing on July 16, 2024. The meetings were televised on the Village's cable station and the recordings will be posted to the Village website for later viewing.

A 30-day public review period for the First Amendment to the PY2024 Action Plan ("the Amendment") will take place from June 13 through July 13, 2025. The draft plan will be available on the Village website and hard copies will be available at Village Hall and the Community Connections Center. The Village will hold a Planning and Zoning Commission Meeting on July 10, 2025 to discuss the Amendment. The Amendment will go to the Village Board for a second public hearing on July 15, 2025. The meetings will be televised on the Village's cable station and the recordings will be posted to the Village website for later viewing.

#### **5. Summary of public comments**

The 2020-2024 Consolidated Plan attachments contain the online community survey results, minutes of the public hearing held June 25, 2020, and Village Board meeting minutes from July 7, 2020.

The PY2024 Annual Action Plan attachments contain the minutes of the Planning and Zoning Commission meeting held June 27, 2024 and the Village Board meeting held July 16, 2024.

The First Amendment to the PY2024 Annual Action Plan attachments will contain the minutes of the Planning and Zoning Commission meeting to be held July 10, 2025 and the Village Board meeting to be held July 15, 2025.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

The Village has granted CDBG funds during PY2024 for the following priority needs:

- Public Services
- Public Improvements
- Public Facilities
- Affordable Housing
- Homelessness / Continuum of Care Services



**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| <b>Agency Role</b> | <b>Name</b>    | <b>Department/Agency</b>         |
|--------------------|----------------|----------------------------------|
| CDBG Administrator | Mount Prospect | Community Development Department |

**Table 1 – Responsible Agencies**

**Narrative**

The lead agency and CDBG Administrator is the Village of Mount Prospect.

**Consolidated Plan Public Contact Information**

Village of Mount Prospect  
Community Development Department  
50 South Emerson Street  
Mount Prospect, IL 60056  
847-818-5328

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Village recognizes that communication and cooperation among housing providers, community organizations, social service organizations, and governmental units is highly desirable and essential to a coordinated system of service delivery.

Refer to PR-10 in the Village's 2020-2024 Consolidated Plan for a summary of consultation efforts for developing our five-year strategic plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Village of Mount Prospect maintains ongoing coordination between public and assisted housing providers. There is no public housing within the Village of Mount Prospect; however the Village works with the Housing Authority of Cook County (HACC) to encourage participation in the Housing Choice Voucher (HCV) Program.

Five privately owned, federally subsidized housing developments are located in Mount Prospect: Mount Prospect Horizon Senior Living Community, Centennial Apartments, Huntington Towers, Myers Place, and The Kenzie Senior Residences at Randhurst. A new, 53-unit affordable senior living facility broke ground in 2023. These facilities serve seniors and adults with disabilities. The Village continues to work with private developers and surrounding communities to share ideas and solutions to address the affordable housing issues in the northwest suburbs.

Within the Community Development Department, the Economic Development and Planning & Zoning Division works with local public service providers to address the priorities established in the Consolidated Plan and has regular contact with providers that receive CDBG funding. The Building & Inspection Services Division is responsible for improving the quality of life for Mount Prospect residents through multi-family housing inspections, environmental health programs, and code enforcement.

The Human Services Department provides health services such as health screening, outreach, health education, the Life Line Program, the Home Companion Program, and the Medical Equipment Lending Closet. Social service activities are coordinated through the Village's Human Services Department in conjunction with the Community Development Department and the Police Department. The Human Services Department works with several agencies, both locally and statewide, to assist clients in need. The department does not have the capacity to provide direct service to individuals with severe mental illness; these clients are referred to Alexian Brothers and the Kenneth Young Center for specific mental health services.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Alliance to End Homelessness in Suburban Cook County ("the Alliance") is the Continuum of Care Coordinator for Suburban Cook County. For the 2020-2024 Consolidated Plan, the Village referred to the

Alliance's most recent strategic plan (2019-2022 Strategic Plan to End Homelessness in Suburban Cook County) as well as homelessness data that pertain to Mount Prospect.

According to HUD, the Continuum of Care (CoC) Program "promotes community-wide commitment to the goal of ending homelessness; provides funding for efforts by nonprofit providers and State and local governments to quickly re-house homeless individuals and families to minimize trauma and dislocation; promotes access to and effective utilization of mainstream programs; and optimizes self-sufficiency among individuals and families experiencing homelessness." The Village of Mount Prospect continues to work with the Alliance to address all components of the CoC Program, including access to affordable housing, prevention of homelessness, community outreach, and transitional housing.

The Village of Mount Prospect supports existing programs and services designed to prevent first-time or recurring homelessness, such as rent and mortgage assistance, utility assistance, mediation programs for landlord-tenant disputes, and communicating landlord-tenant rights and responsibilities.

Community outreach is meant to inform the public about services to help avoid homelessness or shorten the length of time a person is homeless. The Village of Mount Prospect publicizes information relating to homelessness and homelessness prevention through the Human Services Department located in Village Hall, the Community Connections Center located at 1711 West Algonquin Road, and through a strong referral network of social service agencies.

The Village places a high priority on providing basic shelter to households experiencing homelessness or those at risk of becoming homeless, including those receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs. To address this need, the Village has funded local agencies providing emergency housing and foreclosure prevention services, including Northwest Compass, JOURNEYS – The Road Home, and Women in Need Growing Stronger (WINGS). The Northwest Compass Program is open to anyone experiencing a housing crisis, including extremely low-income individuals and families, and those who are likely to become homeless after being discharged from publicly funded institutions and systems of care.

Transitional housing is meant to bridge the gap between emergency shelter and permanent housing. Transitional housing programs offer assistance to individuals or families to help stabilize their housing costs and identify housing affordable for their budget. The Village is committed to providing transitional housing programs for any residents that are at risk of becoming homeless, including battered or abused persons, and supports local agencies that offer these programs, including Northwest Compass, JOURNEYS – The Road Home, and WINGS.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The Village of Mount Prospect does not directly receive Emergency Solutions Grant (ESG) funds. Cook County receives ESG funding and serves Suburban Cook County where Mount Prospect is located. The Alliance is the CoC Coordinator responsible for administering the Homeless Management Information System (HMIS) in our area and works directly with Cook County regarding the allocation of ESG funds.

## **2. Agencies, groups, organizations and others who participated in the process and consultations**

|          |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Village of Mount Prospect</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|          | Agency/Group/Organization Type                                                                                                                              | Other government – Local                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Market Analysis<br>Public Improvement Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Community Development Department consulted with other Village Departments including Human Services, Finance, and Public Works. Public Works was consulted regarding broadband access and climate change resilience. The anticipated outcome is an Action Plan and goals supported by all departments.                                                                                                                                                                                                                                                        |
| <b>2</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Journeys I The Road Home</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | Agency/Group/Organization Type                                                                                                                              | Housing<br>Services-Housing<br>Services-Homeless                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                                                                       |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Journeys I The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates an emergency shelter program (PADS), the HOPE Center (homeless day center), and transitional housing units. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community. |
| <b>3</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Northwest Compass, Inc.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|          | Agency/Group/Organization Type                                                                                                                              | Services-Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Service-Fair Housing                                                                                                                                                                                                                                                                  |

|          |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy                                                                                                                                                                                                                                                                                                                           |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Northwest Compass provides housing assistance to low and moderate income persons. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.                                                                                              |
| <b>4</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>WINGS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|          | Agency/Group/Organization Type                                                                                                                              | Services-Housing<br>Services-Children<br>Services-Victims of Domestic Violence<br>Services-Homeless<br>Services-Education<br>Services-Employment<br>Services-Victims                                                                                                                                                                                                                                                                                                                                             |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Families with children<br>Homelessness Strategy                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | WINGS provides a wide variety of supportive services and emergency housing to victims of domestic violence. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.                                                                    |
| <b>5</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Children's Advocacy Center</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|          | Agency/Group/Organization Type                                                                                                                              | Services-Children<br>Services-Victims of Domestic Violence<br>Services-Victims                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|          | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community. |
| <b>6</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Connections to Care</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | Agency/Group/Organization Type                                                                                                                              | Services-Elderly Persons                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|   |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Connections to Care volunteers provide one-on-one transportation for frail elderly residents to and from medical and dental appointments. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.                                    |
| 7 | <b>Agency/Group/Organization</b>                                                                                                                            | <b>North Suburban Legal Aid Clinic</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Victims of Domestic Violence<br>Service-Fair Housing<br>Other-Legal Aid                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | North Suburban Legal Aid Clinic provides direct civil legal services in the areas of housing, domestic violence, and immigration for low-income residents of Mount Prospect. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community. |
| 8 | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Northwest Center Against Sexual Assault (CASA)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Victims of Domestic Violence<br>Services-Victims                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Northwest CASA is a non-profit organization that provides counseling, crisis intervention, and advocacy services for persons who are victims of sexual assault. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.              |
| 9 | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Suburban Primary Health Care Council (SPHCC) - Access to Care</b>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Health                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|           |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | SPHCC provides subsidized health care for qualifying persons who are uninsured or are under insured. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community.                                             |
| <b>10</b> | <b>Agency/Group/Organization</b>                                                                                                                            | <b>Search Inc.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|           | Agency/Group/Organization Type                                                                                                                              | Housing Services-Persons with Disabilities                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|           | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|           | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Search operates community-based living arrangements and provides support services to individuals with intellectual and development disabilities. The agency submitted an application for funding, which describes their organization and services, and was invited to a public hearing to discuss what impact their services provide in our community. The anticipated outcome is better understanding of how this organization can address the identified needs in our community. |

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| <b>Name of Plan</b>                                                                      | <b>Lead Organization</b>                                            | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                                                                                                                         |
|------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2019-2022 Strategic Plan to End Homelessness in Suburban Cook County (Continuum of Care) | Alliance to End Homelessness in Suburban Cook County (The Alliance) | The data in this strategic planning document regarding homeless needs, shelter facilities, and services informed the goals of the CDBG Strategic Plan.                                                                      |
| ON TO 2050                                                                               | Chicago Metropolitan Agency for Planning (CMAP)                     | The goals of the CDBG Strategic Plan are consistent with the ON TO 2050 Comprehensive Plan for the Chicago Metropolitan Area, especially with respect to working together as a region to make our communities more livable. |

| <b>Name of Plan</b>                                          | <b>Lead Organization</b>                           | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2020-2024 Comprehensive Economic Development Strategy (CEDS) | Cook County Department of Planning and Development | This strategic planning document includes the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The plan identifies county-wide and sub-regional goals and priorities for future housing, community, and economic development needs throughout Cook County. As a member of the Cook County Consortium for HOME funds, the housing needs identified in the County's Consolidated Plan are closely aligned with the Village's identified housing needs and the goals in our Strategic Plan. |
| Draft Regional Assessment of Fair Housing (AFH)              | Cook County Bureau of Economic Development         | The Village is participating in a regional Assessment of Fair Housing (AFH) led by the Cook County Bureau of Economic Development, with participation from CDBG entitlement communities, public housing authorities, and not-for-profit organizations. The AFH consists of a housing assessment and recommendations to further fair housing in Cook County.                                                                                                                                                            |
| 2013 Homes for a Changing Region                             | Chicago Metropolitan Agency for Planning (CMAP)    | This report includes data on housing needs and recommended strategies for the Collaborative as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in the report. Northwest suburban communities included: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows.                                                                                                |
| Senior Housing Needs Assessment                              | Northwest Suburban Housing Collaborative           | This assessment includes an analysis of senior housing needs in the Collaborative area as a whole, and for each member community. The goals of the CDBG Strategic Plan are consistent with the recommended strategies in this report.                                                                                                                                                                                                                                                                                  |



| <b>Name of Plan</b>                                | <b>Lead Organization</b>  | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Village of Mount Prospect Comprehensive Plan       | Village of Mount Prospect | The Comprehensive Plan guides planning and development policy for the Village. It is general in nature and serves as an "umbrella plan" to the sub-area and strategic plans which have greater detail on specific areas of the Village. The goals and objectives of the sub-area and strategic plans are drafted in compliance with the Comprehensive Plan but remain standalone documents. Existing sub-area plans are available on the Village website at <a href="http://www.mountprospect.org">www.mountprospect.org</a> and include: South Mount Prospect Sub-Area Plan (2020); Downtown Implementation Plan (2013); Bicycle Plan (2012); Northwest Highway Corridor Plan (2011); and Public Transportation System Plan (2009). The Capital Improvement Plan and the Five-Year Consolidated Plan allocate resources necessary to implement the strategies of the Village's Comprehensive Plan. |
| Village of Mount Prospect 2023-2024 Strategic Plan | Village of Mount Prospect | Each year since 2015, Village staff and Village Board have worked together to complete a Strategic Plan. Short and long-term goals are identified and help ensure the board, staff, and public are each working toward consistent and measurable goals. The Strategic Plan communicates the priorities of Village leadership and a long-term vision for the community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Community Investment Program (CIP)                 | Village of Mount Prospect | The CIP is prepared annually by the Finance Department and Village Manager's Office with the help of each Village department. The CIP outlines the next five years of capital expenditures and projects and gives a clear, comprehensive view of the Village's long-term capital needs. The goals in the Strategic Plan are aligned with the goals in the CIP. By contributing CDBG funds to eligible public improvement projects, the Village is able to leverage the Public Works budget and redirect funds to other necessary projects.                                                                                                                                                                                                                                                                                                                                                          |
| 2023 Aging in Community Action Plan                | Village of Mount Prospect | The mission of the Aging in Community Initiative is to strengthen community infrastructure and systems that enhance the lives of older adults. The Village convened a Task Force composed of community partners and residents with expertise and interest in age-friendly policy and programming to develop a three-year Action Plan. The Action Plan lays out concrete goals and objectives that will enhance age-friendly features of the community and advance Mount Prospect as an accessible, inclusive community where older adults thrive and have the tools to navigate the aging process. The Action Plan goals align with the Strategic Plan goals to address the needs of elderly persons.                                                                                                                                                                                               |

**Table 3 - Other local / regional / federal planning efforts**

## **Narrative**

The Village referred to the priorities and goals established in the 2020-2024 Consolidated Plan as well as the plans described in Table 3 when determining the activities to fund in the PY2024 AAP.

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Refer to PR-15 in the Village's 2020-2024 CDBG Consolidated Plan for the Village's Citizen Participation Plan.

For PY2024, applications for funding were sent to all current subrecipient organizations and posted on the Village website in April 2024. Legal Notice of the public review period for the draft PY2024 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on June 4, 2024.

The 30-day public review period took place from June 3 through July 2, 2024. The draft Action Plan was available on the Village website and hard copies were available at Village Hall. The draft PY2024 Action Plan made available information (including the amount of assistance anticipated, the various activities that will be undertaken, and the amount that will benefit persons of low- and moderate-income) to citizens, public agencies and other interested parties.

Proposed allocations were discussed at the Planning and Zoning Commission public hearing held on June 27, 2024, which was televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting are included in the PY2024 AAP attachments. The Action Plan went to the Village Board for a second public hearing on July 16, 2024. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

Legal Notice of the public review period for the draft First Amendment to the PY2024 Action Plan and the Planning and Zoning Commission meeting was published in the *Daily Herald Newspaper* on June 12, 2025. The 30-day public review period will take place from June 13 through July 13, 2025. The draft Amendment will be available on the Village website and hard copies will be available at Village Hall and the Community Connections Center.

The Amendment will be discussed at the Planning and Zoning Commission public hearing to be held on July 10, 2025, which will be televised on the Village's cable station. The minutes of the Planning and Zoning Commission meeting will be included in the PY2025 AAP attachments. The Action Plan will go to the Village Board for a second public hearing on July 15, 2025. A copy of the Resolution will be included with the SF-424 and Certification Attachments submitted to HUD.

## Citizen Participation Outreach

| Sort Order | Mode of Outreach                                               | Target of Outreach               | Summary of response/attendance                                                                                                                                                                                                                     | Summary comments received                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Summary of comments not accepted and reasons | URL |
|------------|----------------------------------------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----|
| 1          | Website, Email                                                 | Non-targeted/<br>broad community | On April 8, 2024, the CDBG application was posted to the Village website. Notice via email was also given to past recipients of CDBG funding and interested parties.                                                                               | 10 CDBG grant applications received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | N/A                                          | N/A |
| 2          | Public Hearing                                                 | Non-targeted/<br>broad community | On June 4, 2024, a newspaper notice was published concerning the Planning and Zoning Commission meeting on June 27, 2024. The meeting was televised on the Village's cable station. Notice was also emailed to PY2024 applicants for CDBG funds.   | No comments were received. See June 27th meeting minutes attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | N/A                                          | N/A |
| 3          | Newspaper notice, Village website, hard copies at Village Hall | Non-targeted/<br>broad community | On June 4, 2024, a newspaper notice was published concerning the 30-day public review period for the PY2024 Annual Action Plan. The plan was posted on the Village's website and available for review at Village Hall from June 3 to July 2, 2024. | No comments were received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | N/A                                          | N/A |
| 4          | Public Hearing                                                 | Non-targeted/<br>broad community | The PY2024 Annual Action Plan was brought before the Village Board on July 16, 2024. The meeting was televised on the Village's cable station.                                                                                                     | A resident stated there is a need for affordable housing for workers in the community and asked the Board to consider an Inclusionary Housing Ordinance to increase affordable housing options. A resident asked how the sidewalk improvements qualify under CDBG program, and staff answered that it qualifies under the Low Moderate Area (LMA) eligible activities. A resident asked if funds for sidewalk improvements could or should be allocated to another eligible project not covered by existing Village projects. See July 16 <sup>th</sup> meeting minutes attached. | N/A                                          | N/A |

| Sort Order | Mode of Outreach      | Target of Outreach               | Summary of response/attendance                                                                                                                                                                                                                                                                                        | Summary comments received | Summary of comments not accepted and reasons | URL |
|------------|-----------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------|-----|
| 5          | Public Comment Period | Non-targeted/<br>broad community | On June 13, 2025, a newspaper notice was published concerning the 30-day public review period for the First Amendment to the PY2024 Annual Action Plan. The plan will be posted on the Village's website and available for review at Village Hall and the Community Connections Center from June 13 to July 13, 2025. | Comments will be shared.  | N/A                                          | N/A |
| 6          | Public Hearing        | Non-targeted/<br>broad community | The First Amendment to the PY2024 Annual Action Plan will be brought before the Village Board on July 15, 2025. The meeting will be televised on the Village's cable station.                                                                                                                                         | Comments will be shared.  | N/A                                          | N/A |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Village's CDBG allocation is a major source of funding for addressing housing needs and other identified needs of our low-moderate income residents. The Village's expected entitlement allocation is \$268,066 for the Program Year (PY) 2024 Annual Action Plan. This is the fifth year in the Five-Year Consolidated Plan (2020-2024).

#### Anticipated Resources

| Program | Source of Funds  | Uses of Funds              | Expected Amount Available Year 4 |                                    |                                |                                      | Expected Amount Available Remainder of ConPlan \$ | Narrative Description                                                                                                                                                                                                                                                                                  |
|---------|------------------|----------------------------|----------------------------------|------------------------------------|--------------------------------|--------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                  |                            | Annual Allocation: \$            | Program Income: \$                 | Prior Year Resources : \$      | Total: \$                            |                                                   |                                                                                                                                                                                                                                                                                                        |
| CDBG    | public - federal | CDBG – Eligible activities | \$268,066                        | <del>\$15,219</del><br>\$65,786.36 | <del>\$0</del><br>\$288,226.27 | <del>\$283,285</del><br>\$622,078.63 | \$0                                               | The expected amount available for Year 5 is <del>\$283,285</del><br>\$622,078.63, assuming the following:<br>Actual 2024 Allocation: \$268,066<br>Estimated <del>2023</del> 2024 Program Income: <del>\$15,219</del><br>\$65,786.36<br>Estimated Actual 2023 Carryover: <del>\$0</del><br>\$288,226.27 |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds are leveraged by many sources. Subrecipient agencies leverage the funding in their budgets to assist more residents. The Building & Inspection Services Division and Human Services Department offer many resources for improving the quality of life for low- and moderate-income residents through housing inspections, tenant rights information, food pantries, health clinics, and emergency financial assistance. These services are available for Mount Prospect residents.

The Village of Mount Prospect is able to provide more public infrastructure improvements Village-wide when CDBG funding can be used for projects within low- and moderate-income neighborhoods.

By joining the Cook County's HOME Investment Partnerships Program Consortium, the Village (and investors/ not-for-profit groups pursuing projects in the Village) will be able to apply to the county rather than the state for HOME funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Village will not utilize any publicly owned land for Program Year 2024.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e) - Goals Summary Information

| Sort Order                                                                                                                                                                                                                                                                                                                                                                                                              | Goal Name                                    | Start Year | End Year | Category                          | Outcome/ Objective                                        | Needs Addressed                          | Funding                             | Goal Outcome Indicator                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|------------|----------|-----------------------------------|-----------------------------------------------------------|------------------------------------------|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 1                                                                                                                                                                                                                                                                                                                                                                                                                       | Facilitate Access to Public Services         | 2024       | 2025     | Non-Homeless Special Needs        | Availability- Accessibility/ Suitable Living Environments | Public Services                          | \$21,392                            | Public service activities (other than low/ moderate income housing benefit): 89 persons assisted                            |
| <b>Description:</b> Public services funded in PY 2024 will be provided by the Children's Advocacy Center, Northwest CASA, Suburban Primary Health Care Council, Connections to Care, and North Suburban Legal Aid Clinic.                                                                                                                                                                                               |                                              |            |          |                                   |                                                           |                                          |                                     |                                                                                                                             |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                       | Support Homeless/ Continuum of Care Services | 2024       | 2025     | Homeless                          | Availability- Accessibility/ Suitable Living Environments | Homelessness/ Continuum of Care Services | \$21,100                            | Homelessness prevention: 71 persons assisted                                                                                |
| <b>Description:</b> Homeless/ Continuum of Care Services include emergency and transitional housing, outreach, and homeless prevention. Services will be provided by Northwest Compass' housing counseling and assistance program, JOURNEYS - The Road Home which administers the PADS Shelter Program and HOPE Center, and emergency housing and wrap-around services provided by WINGS.                               |                                              |            |          |                                   |                                                           |                                          |                                     |                                                                                                                             |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                       | Rehabilitate Supportive Housing              | 2024       | 2025     | Non-Homeless Special Needs        | Availability- Accessibility/ Decent Housing               | Public Facilities                        | \$25,000                            | Public facility or infrastructure activities for low/ moderate income housing benefit: 1 household / 4 individuals assisted |
| <b>Description:</b> HUD defines group homes that provide housing and supportive services for adults with disabilities as public facilities. Search Inc has one group home that will be renovated in PY 2024.                                                                                                                                                                                                            |                                              |            |          |                                   |                                                           |                                          |                                     |                                                                                                                             |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                       | Improve Existing Housing Stock               | 2024       | 2025     | Affordable Housing                | Affordability/ Decent Housing                             | Affordable Housing                       | <del>\$50,000</del><br>\$197,469.63 | Homeowner housing rehabilitated: <del>2</del> 3 housing units                                                               |
| <b>Description:</b> North West Housing Partnership will administer the Mount Prospect Single-Family Rehabilitation (SFR) Program. The program includes Single-Family Rehabilitation Loans, Weatherization Grants, and Emergency Repairs. An estimated <del>2</del> 3 homes will be rehabbed each year in PY2024 and PY2025 through the SFR Program. Program income will be directed to this activity as it is received. |                                              |            |          |                                   |                                                           |                                          |                                     |                                                                                                                             |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                       | Improve Public Infrastructure                | 2024       | 2025     | Non-Housing Community Development | Sustainability/ Suitable Living Environments              | Public Improvements                      | \$165,793                           | Public facility or infrastructure activities (other than low/ moderate income housing benefit): 2,500 persons assisted      |
| <b>Description:</b> Public Improvement projects for PY 2024 will include sidewalk improvements within qualifying low/ moderate income census tracts.                                                                                                                                                                                                                                                                    |                                              |            |          |                                   |                                                           |                                          |                                     |                                                                                                                             |

**Table 6 – Goals Summary**



**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).**

The Village participates in the Cook County HOME Consortium and does not receive a direct allocation of HOME funds.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The Annual Action Plan proposes eligible activities to be undertaken in the upcoming Program Year (October 1, 2024 to September 30, 2025) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the Community Development Block Grant funds is to ensure Mount Prospect residents, specifically those qualifying as low/moderate income, are benefiting from the grant.

| #  | Project Name                                                    |
|----|-----------------------------------------------------------------|
| 1  | JOURNEYS   The Road Home - Homeless Services                    |
| 2  | Northwest Compass - Housing Counseling & Assistance             |
| 3  | WINGS – Emergency Shelter                                       |
| 4  | Children's Advocacy Center (CAC) - Child Abuse Victim Services  |
| 5  | Connections to Care - Transportation to Health Services         |
| 6  | North Suburban Legal Aid Clinic - Comprehensive Civil Legal Aid |
| 7  | Northwest CASA - Sexual Violence Intervention Services          |
| 8  | Suburban Primary Health Care Council (SPHCC) - Access to Care   |
| 9  | Single-Family Rehabilitation (SFR) Program                      |
| 10 | Search Inc – Andoa CILA Rehab                                   |
| 11 | Low/Mod Area Sidewalk Replacement                               |

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and goals established in the 2020-2024 Consolidated Plan were the basis for determining activities to fund for PY2024. An obstacle to addressing underserved needs is limited funding and the 15% cap for public service activities.

Staff used HUD guidelines to evaluate applications for CDBG funding, which are as follows:

- Eligible activity according to CDBG categories;
- Fulfills at least one CDBG national objective;
- Primarily benefits low- and moderate-income persons or households;
- Costs of the activity appear to be necessary and reasonable;
- Satisfactory current / past performance of the agency; and
- Addresses a priority need identified in the Village's 2020-2024 Consolidated Plan.

Because of limited funding available to public service agencies, funding requests were further evaluated by staff members of the Community Development Department, Human Services Department, and the Finance Department using the following criteria:

- The administrative capacity of the agency allows for efficient use of funds and compliance with monitoring responsibilities;
- Degree to which program overlaps with services provided by other public agencies or government;
- But for this funding, would the agency be able to provide this program to Mount Prospect residents; and
- Degree to which program fills a gap in services where community needs are not being met.

Although all of the public service agencies provide invaluable services to our residents, special consideration was given to those organizations that a) address multiple priorities, b) provide comprehensive services to aid our residents, and c) use CDBG funding towards direct client costs as opposed to the payroll of employees providing client services.

**AP-38 Project Summary**  
**Project Summary Information**

The Annual Action Plan (AAP) proposes eligible activities to be undertaken in the upcoming program year (October 1, 2024 to September 30, 2025) that address goals and priorities established in the Five-Year Consolidated Plan. The Village's responsibility for the CDBG funds is to ensure Mount Prospect residents, specifically those qualifying as low- and moderate-income, are benefiting from the grant.

|          |                                                                |                                                                                                                                                                                                                                                                                                                                      |
|----------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Project Name</b>                                            | <b>JOURNEYS   The Road Home – Homeless Services</b>                                                                                                                                                                                                                                                                                  |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                            |
|          | <b>Goals Supported</b>                                         | Support Homeless/ Continuum of Care Services                                                                                                                                                                                                                                                                                         |
|          | <b>Needs Addressed</b>                                         | Homelessness/ Continuum of Care                                                                                                                                                                                                                                                                                                      |
|          | <b>Funding</b>                                                 | CDBG: \$8,200                                                                                                                                                                                                                                                                                                                        |
|          | <b>Description</b>                                             | Case management and other social services which may include housing counseling, health care, transportation assistance, vocational counseling, benefits counseling, mental health counseling, and a variety of immediate services (food, clothing, shower, laundry) for the homeless and near-homeless population of Mount Prospect. |
|          | <b>Target Date</b>                                             | 9/30/2025                                                                                                                                                                                                                                                                                                                            |
|          | <b>Estimate the number/ type of families that will benefit</b> | An estimated 35 low/ moderate income Mount Prospect residents will benefit from this program.                                                                                                                                                                                                                                        |
|          | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                         |
|          | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                      |
| <b>2</b> | <b>Project Name</b>                                            | <b>Northwest Compass – Housing Counseling &amp; Assistance</b>                                                                                                                                                                                                                                                                       |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                            |
|          | <b>Goals Supported</b>                                         | Support Homeless/ Continuum of Care Services                                                                                                                                                                                                                                                                                         |
|          | <b>Needs Addressed</b>                                         | Homelessness/ Continuum of Care                                                                                                                                                                                                                                                                                                      |
|          | <b>Funding</b>                                                 | CDBG: \$8,600                                                                                                                                                                                                                                                                                                                        |
|          | <b>Description</b>                                             | Housing counseling, homeless diversion and prevention, housing navigation, rapid re-housing, and immediate short-term rent assistance to prevent homelessness and/or assist low-income households out of homelessness as quickly as possible.                                                                                        |
|          | <b>Target Date</b>                                             | 9/30/2025                                                                                                                                                                                                                                                                                                                            |
|          | <b>Estimate the number/ type of families that will benefit</b> | An estimated 32 low/ moderate income Mount Prospect residents will benefit from this program.                                                                                                                                                                                                                                        |
|          | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                         |
|          | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                      |
| <b>3</b> | <b>Project Name</b>                                            | <b>WINGS – Emergency Shelter</b>                                                                                                                                                                                                                                                                                                     |
|          | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                            |
|          | <b>Goals Supported</b>                                         | Support Homeless/ Continuum of Care Services                                                                                                                                                                                                                                                                                         |
|          | <b>Needs Addressed</b>                                         | Homelessness/ Continuum of Care                                                                                                                                                                                                                                                                                                      |
|          | <b>Funding</b>                                                 | CDBG: \$4,300                                                                                                                                                                                                                                                                                                                        |
|          | <b>Description</b>                                             | Emergency shelter, counseling, safety planning, food, clothing, and case management to prevent homelessness among adults and children that are victims of domestic violence.                                                                                                                                                         |

|          |                                                                        |                                                                                                                                                      |
|----------|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                            |
|          | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 4 low/ moderate income Mount Prospect residents will benefit from this program.                                                         |
|          | <b>Location Description</b>                                            | Village-wide                                                                                                                                         |
|          | <b>Planned Activities</b>                                              |                                                                                                                                                      |
| <b>4</b> | <b>Project Name</b>                                                    | <b>Children's Advocacy Center (CAC) – Child Victim &amp; Witness Services</b>                                                                        |
|          | <b>Target Area</b>                                                     | Village of Mount Prospect                                                                                                                            |
|          | <b>Goals Supported</b>                                                 | Facilitate Access to Public Services                                                                                                                 |
|          | <b>Needs Addressed</b>                                                 | Public Services                                                                                                                                      |
|          | <b>Funding</b>                                                         | CDBG: \$4,300                                                                                                                                        |
|          | <b>Description</b>                                                     | Specialized services to child victims and their non-offending caregivers for allegations of sexual abuse, physical abuse, and witnesses to violence. |
|          | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                            |
|          | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 32 low/ moderate income Mount Prospect residents will benefit from this program.                                                        |
|          | <b>Location Description</b>                                            | Village-wide                                                                                                                                         |
|          | <b>Planned Activities</b>                                              |                                                                                                                                                      |
| <b>5</b> | <b>Project Name</b>                                                    | <b>Connections to Care – Transportation to Health Services</b>                                                                                       |
|          | <b>Target Area</b>                                                     | Village of Mount Prospect                                                                                                                            |
|          | <b>Goals Supported</b>                                                 | Facilitate Access to Public Services                                                                                                                 |
|          | <b>Needs Addressed</b>                                                 | Public Services                                                                                                                                      |
|          | <b>Funding</b>                                                         | CDBG: \$1,792                                                                                                                                        |
|          | <b>Description</b>                                                     | One-on-one transportation for frail elderly residents to and from medical and dental appointments.                                                   |
|          | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                            |
|          | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 29 low/ moderate income Mount Prospect residents will benefit from this program.                                                        |
|          | <b>Location Description</b>                                            | Village-wide                                                                                                                                         |
|          | <b>Planned Activities</b>                                              |                                                                                                                                                      |
| <b>6</b> | <b>Project Name</b>                                                    | <b>North Suburban Legal Aid Clinic – Comprehensive Civil Legal Aid</b>                                                                               |
|          | <b>Target Area</b>                                                     | Village of Mount Prospect                                                                                                                            |
|          | <b>Goals Supported</b>                                                 | Facilitate Access to Public Services                                                                                                                 |
|          | <b>Needs Addressed</b>                                                 | Public Services                                                                                                                                      |
|          | <b>Funding</b>                                                         | \$2,900                                                                                                                                              |
|          | <b>Description</b>                                                     | Direct civil legal services in the areas of housing, domestic violence, and immigration for low-income residents in Mount Prospect.                  |
|          | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                            |
|          | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 3 low/ moderate income Mount Prospect residents will benefit from this program.                                                         |
|          | <b>Location Description</b>                                            | Village-wide                                                                                                                                         |
|          | <b>Planned Activities</b>                                              |                                                                                                                                                      |

|   |                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7 | <b>Project Name</b>                                            | <b>Northwest CASA – Sexual Violence Intervention Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Goals Supported</b>                                         | Facilitate Access to Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Needs Addressed</b>                                         | Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | <b>Funding</b>                                                 | CDBG: \$6,600                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Description</b>                                             | Specialized counseling, crisis intervention and advocacy services for Mount Prospect residents who are victims of sexual abuse and sexual assault, of all ages, and to their significant others who have been impacted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|   | <b>Target Date</b>                                             | 9/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Estimate the number/ type of families that will benefit</b> | An estimated 5 low/ moderate income Mount Prospect residents will benefit from this program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 8 | <b>Project Name</b>                                            | <b>Suburban Primary Health Care Council (SPHCC) – Access to Care</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Goals Supported</b>                                         | Facilitate Access to Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|   | <b>Needs Addressed</b>                                         | Public Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | <b>Funding</b>                                                 | CDBG: \$5,800                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Description</b>                                             | Access to primary medical care to low-income uninsured and underinsured residents, including physician office visits, lab and radiology testing, prescription medications, and behavioral health services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|   | <b>Target Date</b>                                             | 9/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Estimate the number/ type of families that will benefit</b> | An estimated 20 low/ moderate income Mount Prospect residents will benefit from this program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | <b>Location Description</b>                                    | Village-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|   | <b>Planned Activities</b>                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9 | <b>Project Name</b>                                            | <b>Single-Family Rehabilitation (SFR) Program</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|   | <b>Target Area</b>                                             | Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Goals Supported</b>                                         | Improve Existing Housing Stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|   | <b>Needs Addressed</b>                                         | Affordable Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|   | <b>Funding</b>                                                 | CDBG: <del>\$50,000</del> \$197,469.63                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|   | <b>Description</b>                                             | Due to the age of housing stock, many homes are in need of repairs or energy efficient upgrades. The cost of housing rehabilitation is often a burden for low/ moderate income homeowners. The Single-Family Rehabilitation Loan provides a 0% interest loan up to \$25,000 for repairs/ improvements to eligible households. The Weatherization Grant provides a matching grant up to a maximum of \$1,500. The Emergency Repair Grant / Loan assists eligible households that face an emergency condition or serious health and safety issues. Program income will be directed to this activity as it is received. The Mount Prospect SFR Program will be administered by North West Housing Partnership. |
|   | <b>Target Date</b>                                             | 9/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

|           |                                                                        |                                                                                                                                                                                                                                                                                                                                  |
|-----------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 23 low/ moderate income households will benefit from this program in each year PY2024 and PY2025.                                                                                                                                                                                                                   |
|           | <b>Location Description</b>                                            | Village-wide                                                                                                                                                                                                                                                                                                                     |
|           | <b>Planned Activities</b>                                              |                                                                                                                                                                                                                                                                                                                                  |
| <b>10</b> | <b>Project Name</b>                                                    | <b>Search Inc – Andoa CILA Rehab</b>                                                                                                                                                                                                                                                                                             |
|           | <b>Target Area</b>                                                     | Village of Mount Prospect                                                                                                                                                                                                                                                                                                        |
|           | <b>Goals Supported</b>                                                 | Rehabilitate Supportive Housing                                                                                                                                                                                                                                                                                                  |
|           | <b>Needs Addressed</b>                                                 | Public Facilities                                                                                                                                                                                                                                                                                                                |
|           | <b>Funding</b>                                                         | CDBG: \$25,000                                                                                                                                                                                                                                                                                                                   |
|           | <b>Description</b>                                                     | Search Inc operates group homes for adults with developmental and intellectual disabilities. Search maintains eight group homes in Mount Prospect. The residence on Andora is home to four men with intellectual and developmental disabilities. Funds will be used to construct an accessible deck, ramp, and concrete walkway. |
|           | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                                                                                                                                                                                                        |
|           | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | 1 household consisting of 4 men with disabilities.                                                                                                                                                                                                                                                                               |
|           | <b>Location Description</b>                                            | 1818 Andoa Ln                                                                                                                                                                                                                                                                                                                    |
|           | <b>Planned Activities</b>                                              |                                                                                                                                                                                                                                                                                                                                  |
| <b>11</b> | <b>Project Name</b>                                                    | <b>Low/Mod Area Sidewalk Replacement</b>                                                                                                                                                                                                                                                                                         |
|           | <b>Target Area</b>                                                     | Low-moderate income census block groups                                                                                                                                                                                                                                                                                          |
|           | <b>Goals Supported</b>                                                 | Improve Public Infrastructure                                                                                                                                                                                                                                                                                                    |
|           | <b>Needs Addressed</b>                                                 | Public Improvements                                                                                                                                                                                                                                                                                                              |
|           | <b>Funding</b>                                                         | CDBG: \$165,793                                                                                                                                                                                                                                                                                                                  |
|           | <b>Description</b>                                                     | This project involves the removal of hazardous and deteriorated public sidewalk and replacement with new concrete sidewalk.                                                                                                                                                                                                      |
|           | <b>Target Date</b>                                                     | 9/30/2025                                                                                                                                                                                                                                                                                                                        |
|           | <b>Estimate the number/<br/>type of families that<br/>will benefit</b> | An estimated 2,500 low/ moderate income Mount Prospect residents will benefit from this Project.                                                                                                                                                                                                                                 |
|           | <b>Location Description</b>                                            | Low/ moderate income census tracts within the Village.                                                                                                                                                                                                                                                                           |
|           | <b>Planned Activities</b>                                              |                                                                                                                                                                                                                                                                                                                                  |

**Table 8**

**AP-50 Geographic Distribution - 91.420, 91.220(f)****Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG program funds are spent within the corporate limits of Mount Prospect. Funding for public improvement projects are used in qualifying census blocks. The housing rehabilitation programs are Village-wide for qualifying households and similarly, subrecipient organizations provide services to all Mount Prospect residents meeting CDBG income criteria.

**Geographic Distribution**

| Target Area                             | Percentage of Funds |
|-----------------------------------------|---------------------|
| Low-moderate income census block groups | 59% 27%             |
| Village of Mount Prospect               | 41% 73%             |

**Table 9 - Geographic Distribution****Rationale for the priorities for allocating investments geographically**

Funding for public improvement and public facility projects are used in qualifying census block groups to benefit low-moderate residents living in these areas.

**Discussion**

If known at the time the Annual Action Plan is submitted to HUD, specific locations for projects are indicated in the AAP. Some project locations will be identified during the program year such as locations of homes under the Single Family Rehabilitation Program and public sidewalk improvements.



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable. Housing affordability is a growing challenge in many places in the United States. Local Housing Solutions (a national housing policy organization) identifies four main reasons for this:

- 1) Wages have not kept pace with housing costs;
- 2) Developing and operating new housing is costly;
- 3) Regulation can restrict the supply of new housing; and
- 4) Federal funding for housing assistance has been declining for decades.<sup>1</sup>

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Village has reduced or eliminated permitting fees for senior developments, accessibility projects, and single-family rehabilitation projects if the improvement is serving low- and moderate-income individuals or households.

As a CDBG grantee, the Village is required to comply with the Fair Housing Act to affirmatively further fair housing. The Village is currently participating in development of a regional Assessment of Fair Housing. Regional participants include Cook County, CDBG entitlement communities within Cook County, and local public housing authorities. The regional assessment of fair housing will outline additional actions that the Village can take to reduce barriers to affordable housing.

### **Discussion**

Mount Prospect will continue to advance housing affordability through strategic planning and collaborative efforts at the local and regional level. In addition to the regional Assessment of Fair Housing, it may be necessary to revisit the recommendations of the recent housing studies (Homes for a Changing Region, NWSHC Senior Housing Assessment) to evaluate the progress that has been made and recalibrate our efforts in the face of our latest challenge – COVID-19. The Village has been participating in the Metropolitan Mayors Caucus Housing and Community Development Committee to identify housing challenges at the local and regional level, as well as to identify local housing data needs.

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<sup>1</sup> <https://www.localhousingolutions.org/learn/why-is-housing-unaffordable/>

## **AP-85 Other Actions – 91.420, 91.220(k)**

### **Introduction**

The Village continually assesses the needs of the community, and in collaboration with local municipalities and the Cook County Consortium, works to close service gaps, maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional capacity, and enhance public-private partnerships.

### **Actions planned to address obstacles to meeting underserved needs**

HUD allows entitlement communities to use a maximum of 15% of CDBG entitlement funds plus 15% of the previous year's program income for public service programs. The Village has historically used the maximum amount allowed and continues to see an increase in the requested funding amounts. The subrecipients provide invaluable services and activities for the low- and moderate-income residents of Mount Prospect. Therefore, the Village will continue to monitor subrecipients to ensure that CDBG funds are used efficiently and effectively to meet the underserved needs of the Mount Prospect community by identifying funding overlaps, gaps, and administrative capacity of the subrecipient agencies.

An obstacle to meeting underserved needs is the limited amount of developable land, rental units, and affordable housing for low- and moderate-income residents. The Village's CDBG Single-Family Rehabilitation Loan Program, Home Weatherization Grant Program, and Emergency Repair Program alleviate some of the obstacles to affordable housing by providing financial assistance to eligible low- and moderate-income residents of Mount Prospect to rehabilitate and fix their homes. Also, the Village continues to work with businesses interested in building senior housing and housing for residents with special needs, such as the Horizon Senior Living Community and Myers Place.

Another obstacle to the delivery of services is the identification of populations and individuals who might be eligible for assistance such as the Single-Family Rehabilitation Loan Program or Emergency Repair Program. The Community Connections Center will continue to provide information to residents and businesses to ensure the population is aware of all services available by the Village, other units of government, and social service organizations.

Broadband access for low- and moderate-income households is federally subsidized by the Federal Communication Commission (FCC) Affordable Connectivity Program in partnership with private companies such as AT&T, Comcast, and RCN. Residents are encouraged to visit the FCC website or the Citizens Utility Board website to see if they are eligible and to complete an application.

### **Actions planned to foster and maintain affordable housing**

The Illinois Housing Development Authority (IHDA) determined that 25.7% of the Village's housing stock is affordable.<sup>2</sup> Mount Prospect is investigating options to maintain affordability. In PY2024, the Village expects to assist at least 23 households increase housing affordability through rehabilitation and emergency repair programs. The organizations funded through public service dollars will increase the

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<sup>2</sup> [IHDA 2018 Report on Statewide Local Government Affordability](#)

amount of affordable units by providing rental assistance and other housing activities.

The Village has supported affordable housing projects with CDBG funds. Myers Place is a mixed-use permanent supportive housing development comprised of commercial spaces and affordable housing rental apartments. Residents are supported by social service staff, both onsite and through community linkages. One of the occupants of Myers Place, Kenneth Young Center, is the existing community mental health agency in the township and has created a satellite office in this building. Access to high-quality, affordable housing is one of the most critical obstacles for people with mental illness to move toward recovery. The Village provided CDBG funding for property acquisition for the Alden Foundation's Horizon Senior Living Community, which provides 91 housing units and supportive services to our elderly, low- and moderate-income residents.

#### **Actions planned to reduce lead-based paint hazards**

The Village is aware of the health risks, especially to children, that exist in older homes due to the presence of lead-based paint. The Village will continue to provide information and support lead-based paint testing to Village residents.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead hazard testing, and lead hazard treatment protocols are followed.

Refer to SP-65 in the 2020-2024 Consolidated Plan for more information.

#### **Actions planned to reduce the number of poverty-level families**

The federal government has devised several programs such as SNAP, public housing, and Medicaid to address the immediate needs of those persons in poverty. The Village plays an important role in publicizing, connecting, and coordinating the available resources that can address the problems of income-challenged residents.

The Village provided CDBG funds to a variety of anti-poverty public service programs that assist low- and moderate-income residents. Low- and moderate-income residents would not be able to afford these services without assistance from HUD, the Village, and the subrecipient agencies. Available services include:

- The Single Family Rehabilitation and Emergency Repair Programs reduce the cost burden to homeowners who cannot afford to do rehab work to their properties.
- Northwest Compass Inc provide services for housing, budgeting, and skill building.
- The HOPE Day Resource Center provides case management, mental health counseling, housing coordination, vocational training, and a variety of immediate services (food, clothing, supplies).
- WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless women to have a housing solution based on their individual needs.

Direct services are available to residents through the Human Services Department which consist of assessments, short term counseling, case management, entitlement benefit application assistance, emergency financial assistance, court advocacy, crisis intervention, and nursing and homebound care for

seniors and the disabled. Programs and clinics address health education, provide health screenings, work with at risk adolescents and preschool age children, provide opportunities for participation in health activities and support groups, and provide other educational opportunities. The Human Services Department operates a food pantry and a medical lending closet year round. When necessary, clients are referred to other area agencies and programs for assistance.

The Mount Prospect Community Connections Center is the south branch of the Human Services department. The center offers centralized information and referral for all residents in South Mount Prospect and educational programs for families.

Refer to SP-70 in the 2020-2024 Consolidated Plan for more information.

#### **Actions planned to develop institutional structure**

The Village continues to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village regularly works with regional planning groups, such as the Metropolitan Mayors Caucus (MMC), the Chicago Metropolitan Agency for Planning (CMAP), and the Metropolitan Planning Council (MPC). The Village participates in the MMC Housing and Economic Development Committee, as well as the MMC Age-Friendly Communities Collaborative.

Refer to SP-40 in the 2020-2024 Consolidated Plan for more information.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Communication between the public, private, and not-for-profit agencies is critical to the provision of housing and community development programs in the Village. Without open communication between these groups, it is unlikely that the housing strategies set forth in this plan will be successful. The Village of Mount Prospect coordinates with different entities to provide the resources necessary to meet the community's needs. Monthly meetings with service providers and governmental organizations are held at the Village's Human Services Department. The group discusses upcoming events and trends in their respective fields. The Community Connections Center hosts communication meetings and encourages partnerships between local service providers.

#### **Discussion**

N/A

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.420, 91.220(l)(1,2,4)

#### Introduction

The Village is not anticipating urgent need activities for the 2024 program year and estimates that 100 percent of the CDBG funds will be used for activities that benefit persons of low and moderate income.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|                                                                                                                                                                                               |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed                                           | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements                                                                                                                                 | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.                                                 | 0 |
| 5. The amount of income from float-funded activities                                                                                                                                          | 0 |
| Total Program Income                                                                                                                                                                          | 0 |

#### Other CDBG Requirements

|                                                                                                                            |        |
|----------------------------------------------------------------------------------------------------------------------------|--------|
| 1. The amount of urgent need activities                                                                                    | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income | 100.00 |

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

#### Discussion

The period of one year is used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income.

## Attachments

### PY2024 CDBG Budget

| PY 2024 CDBG Budget (October 1, 2024 - September 30, 2025) |                          |                  |                |
|------------------------------------------------------------|--------------------------|------------------|----------------|
| Priority Needs                                             | PY 2024 Funding Requests | PY 2024 Budget   | Comments       |
| <b>Homelessness/Continuum of Care</b>                      |                          |                  |                |
| JOURNEYS   The Road Home                                   | \$13,000                 | \$8,200          |                |
| Northwest Compass                                          | \$30,000                 | \$8,600          |                |
| WINGS                                                      | \$6,000                  | \$4,300          |                |
| <b>SUB-TOTAL</b>                                           | <b>\$49,000</b>          | <b>\$21,100</b>  | See note #2    |
| <b>Public Services</b>                                     |                          |                  |                |
| Children's Advocacy Center                                 | \$6,000                  | \$4,300          |                |
| Connections to Care                                        | \$1,800                  | \$1,792          |                |
| North Suburban Legal Aid Clinic                            | \$5,000                  | \$2,900          |                |
| Northwest CASA                                             | \$15,000                 | \$6,600          |                |
| Suburban Primary Health Care Council                       | \$7,500                  | \$5,800          |                |
| <b>SUB-TOTAL</b>                                           | <b>\$35,300</b>          | <b>\$21,392</b>  | See note #2    |
| <b>Affordable Housing</b>                                  |                          |                  |                |
| Single Family Rehab / Weatherization / Emergency Repair*   | \$50,000                 | \$50,000         |                |
| <b>SUB-TOTAL</b>                                           | <b>\$50,000</b>          | <b>\$50,000</b>  |                |
| <b>Public Facilities</b>                                   |                          |                  |                |
| Search Inc Group Home Rehab                                | \$25,000                 | \$25,000         |                |
| <b>SUB-TOTAL</b>                                           | <b>\$25,000</b>          | <b>\$25,000</b>  |                |
| <b>Public Improvements</b>                                 |                          |                  |                |
| Low/Mod Area Sidewalk Improvements                         | \$200,000                | \$165,793        |                |
| <b>SUB-TOTAL</b>                                           | <b>\$200,000</b>         | <b>\$165,793</b> |                |
| <b>TOTAL FUNDS COMMITTED</b>                               |                          | <b>\$283,285</b> |                |
| PY2024 HUD Allocation                                      |                          | \$268,066        |                |
| Estimated PY2024 Program Income*                           |                          | \$0              | See notes #1,3 |
| Estimated PY2023 Carry Over                                |                          | \$15,219         |                |
| <b>TOTAL FUNDS AVAILABLE</b>                               |                          | <b>\$283,285</b> |                |

8/22/2024

#### Notes:

1. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program. Program income received in PY2024 will be programmed after it is received.
2. Public services expenditures are subject to a 15% cap based on the 2024 formula allocation plus the 2023 program income.
3. Numbers with \* are subject to change.

## **Citizen Participation – Notice, Minutes, Comments**

### **Website Announcement for PY2024 Request for Proposals**

#### **PY 2024 CDBG Application Deadline is April 29, 2024**

The Village is seeking applications for its Community Development Block Grant (CDBG) Program for the 2024 Program Year (October 1, 2024 to September 30, 2025.) Applications may be obtained from the Village's Community Development Department or by clicking the link below.

[Download PY 2024 CDBG Application](#)

**Proposals must be submitted no later than Monday, April 29, 2024, at 5:00 p.m.** Hard copy or digital submissions are accepted. All proposals must address one of three CDBG national objectives: benefit to low and moderate-income persons; aid in the prevention or elimination of slums and blight; or alleviate conditions posing a serious and immediate threat to the health and welfare of the community.

Regulations regarding eligible activities are located in the Community Development Department at 50 South Emerson Street. For an application or more information about the Village of Mount Prospect CDBG Program, please contact the Planning & Zoning Division at 847-818-5328.

## Certificate of Publication for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period

**NOTICE**  
**To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2024 Action Plan will be available for public review and comment from June 3, 2024 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). The public is invited to review the PY 2024 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

Published in Daily Herald June 4, 2024 (4616454)

### CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Northwest Suburbs  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the Northwest Suburbs **DAILY HERALD**. That said Northwest Suburbs **DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the Northwest Suburbs **DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/04/2024 in said Northwest Suburbs **DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Paula Baltz*  
Designee of the Publisher of the Daily Herald

Control # 4616454





**Public Notice for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period**

**MAYOR**

Paul Wm. Hoefert

**TRUSTEES**

Vincent J. Dante  
Agostino S. Filippone  
Terri Gens  
William A. Grossi  
John J. Matuszak  
Colleen E. Saccotelli



**VILLAGE MANAGER**

Michael J. Cassady

**VILLAGE CLERK**

Karen Agoranos

Phone: 847/962-6000  
Fax: 847/962-6022  
[www.mountprospect.org](http://www.mountprospect.org)

**Village of Mount Prospect**

50 S. Emerson Street, Mount Prospect, Illinois 60056

**NOTICE**

**To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, is preparing a draft of the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The draft document allocates funds to programs which address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Strategic Plan component of the Village of Mount Prospect 2020-2024 Consolidated Plan.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3<sup>rd</sup> Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments. Organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

The PY 2024 Action Plan will be available for public review and comment from June 3, 2024 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). The public is invited to review the PY 2024 Action Plan and submit comments.

For more information about the CDBG Program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

## Website Announcement for June 27, 2024 Public Hearing and June 3 – July 2, 2024 Public Comment Period

6/3/24, 10:09 AM

Community Development Block Grant (CDBG) | Village of Mount Prospect, IL

### Community Development Block Grant (CDBG)

Since 1981, the Village of Mount Prospect has received an allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are intended to create viable communities by providing decent housing, a suitable living environment, and expanded economic opportunities for low- and moderate-income residents.

The Village is an "entitlement community" (having a population over 50,000) and develops its own program and funding priorities. HUD requires the Village to adopt a Five-Year Consolidated Plan and an Annual Action Plan. The Consolidated Plan explains the community's needs and priorities as well as the programs and projects it intends to fund. The Annual Action Plan explains how the Village will use CDBG funds during each fiscal year.

The Village has granted CDBG funds for the following priority needs:

- Public Services
- Affordable Housing
- Public Facilities
- Public Improvements
- Homelessness/ Continuum of Care Services

**For more information about the CDBG Program, please contact the Community Development Department at (847) 818-5328.**

### **PY2024 Action Plan Public Comment Period: June 3 – July 2, 2024**

The Village has prepared a draft of the Program Year (PY) 2024 Annual Action Plan (AAP), which allocates CDBG entitlement funds for the period October 1, 2024 to September 30, 2025. The proposed projects address the national objectives for benefiting low- and moderate-income persons or households and the priorities described in the Village of Mount Prospect 2020-2024 Consolidated Plan.

The PY 2024 AAP will be available for public review and comment from June 3 through July 2, 2024 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Mount Prospect Public Library (10 South Emerson Street), and posted at the link below. Free copies of the plans are available to citizens and interested parties upon request, including formats accessible to persons with disabilities.

The public is invited to review the PY 2024 Action Plan and submit comments to:

Community Development Department  
Attn: CDBG Program  
50 S Emerson St

<https://www.mountprospect.org/departments/community-development/housing-programs/community-development-block-grant-cdbg>

1/2

Mount Prospect, IL 60056

alalagos@mountprospect.org

## **PY2024 Action Plan Public Hearing: June 27, 2024**

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on June 27, 2024 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting we will review our preliminary recommendations and collect public comments for the PY2024 Action Plan. Public service organizations that are applying for funding will be encouraged to attend this meeting, give a brief presentation and be available for questions.

## **2023 Annual Action Plan**



The Annual Action Plan includes the projects and the funding allocations for the program year. It is a list of programs, projects, or activities that are in line with the approved Five-Year Consolidated Plan. The 2023 Action Plan covers the period from October 1, 2023 through September 30, 2024. The Village adopted the 2023 Action Plan in July 2023.

[2023 Action Plan](#)

## **2022 Annual Action Plan / 2022 CAPER**



## **2021 Annual Action Plan / 2021 CAPER**



## **2020-2024 Consolidated Plan / 2020 Action Plan / 2020 CAPER**



**MINUTES OF THE REGULAR MEETING OF THE  
PLANNING & ZONING COMMISSION**

**PY2024 CDBG ACTION PLAN** Hearing Date: June 27, 2024

**PROPERTY ADDRESS:** 50 South Emerson Street

**PETITIONER:** The Village of Mount Prospect

**PUBLICATION DATE:** June 4, 2024

**REQUEST:** Community Development Block Grant 2024 Action Plan and Funding Requests

**MEMBERS PRESENT:** Joseph Donnelly  
William Beattie  
Ewa Weir  
Walter Szymczak

**MEMBERS ABSENT:** Donald Olsen  
Greg Miller  
Thomas Fitzgerald

**STAFF MEMBERS PRESENT:** Antonia Lalagos – Development Planner

**INTERESTED PARTIES:** Organizations applying for CDBG funds

Chairman Donnelly called the meeting to order at 7:01 PM. Commissioner Beattie made a motion seconded by Commissioner Szymczak to approve the minutes from the Planning and Zoning Commission meeting on May 27, 2024. The minutes were approved 4-0.

Chairman Donnelly introduced the first item of business: Community Development Block Grant (CDBG) Program Year 2024 Action Plan and Funding Requests.

Ms. Lalagos provided a brief background on the CDBG program and explained that CDBG funds must be used for activities that primarily benefit the Village's low- and moderate-income residents. She reviewed the planning documents and public participation process required for the CDBG program. Ms. Lalagos stated that the draft CDBG 2024 Action Plan proposes eligible activities for the time period of October 1, 2024 through September 30, 2025. She noted that funding for the Action Plan comes from three sources: the annual grant allocation; program income; and carryover funds. Ms. Lalagos displayed the census blocks of the Village that are currently eligible for CDBG funding, but noted there will be an update for the 2024 program year depending on when HUD releases the new data. Ms. Lalagos stated that the Village will adopt a new five-year Consolidated Plan next year.

Ms. Lalagos explained that the amount of funding that can be allocated for public services is limited by HUD to a maximum of 15% of the annual grant allocation plus 15% of the prior year program income. Based on these guidelines, the Village is estimating \$42,793 is available in program year 2024 for public



service programs, or approximately 50% of the public service funding requests received. She stated that the Planning & Zoning Commission has the responsibility to review funding requests from non-Village agencies and make recommendations concerning those requests. Ms. Lalagos reviewed the draft 2024 budget and the timeline for adopting and submitting the 2024 Action Plan to HUD. She stated that the draft 2024 Action Plan is currently available for a 30-day public review period from June 3 – July 2. Ms. Lalagos announced that the applicant organizations were invited to attend the meeting this evening to describe their organizations' work and what they propose to do with the CDBG funding.

Ms. Lalagos provided an update about the Connections Field Project as well as the Lions Memorial Park Project. CDBG funds were used for the Connections Field Project to build a field outside of Euclid Elementary school. She reported that the field is open from dawn to dusk for public use, though it is limited to student use during school hours during the school year. CDBG funds were used for the Lions Memorial Park Project to redo their walking paths. The walking paths were installed earlier this spring along with outdoor workout machines.

There were no questions for staff at this time.

Chairman Donnelly opened the hearing to the subrecipients. Chairman Donnelly swore in the following persons:

Greg Davenport / North Suburban Legal Aid Clinic / 3500 Western Ave Ste 2A, Highland Park

Mr. Davenport explained that the North Suburban Legal Aid Clinic is a nonprofit organization that provides free legal services to at-risk low-income individuals in the areas of housing, domestic violence, and immigration. Mr. Davenport reported that the agency has grown rapidly since inception in 2015 due to needs of the community. He added that the agency now has more than 40 staff members, including more than 20 licensed attorneys. Mr. Davenport stated that the agency opened over 2,400 cases for clients in 2023. He added that the agency served more than 88 people from Mount Prospect last year and are on track to exceed that number this year. Mr. Davenport stated that the agency has held monthly virtual clinics with Mount Prospect residents. Mr. Davenport explained that the CDBG funding supports the agency's core services for domestic violence, housing, and immigration practices.

Commissioner Weir asked Mr. Davenport if the agency had a facility in Mount Prospect. Mr. Davenport replied that the agency only has one physical location, but they do off-site presentations and meetings in locations like the library.

Commissioner Weir asked if the agency also gathers funds from other communities. Mr. Davenport stated that the budget this year will exceed \$4 million and is all through charitable sources.

Commissioner Weir asked if the attorneys are employees of the agency or if they are volunteers. Mr. Davenport replied that they have more than 20 licensed attorneys who are full-time employees and that they also have a pro-bono department who recruit volunteer attorneys for events and a few others who volunteer for 10-12 hours per week.

Amy Gall / Connections to Care / 1801 N Central Ave, Arlington Heights

Ms. Gall explained that Connections to Care provides older adults with one-on-one transportation to their medical and dental appointments. The average age of riders is 86 years old and most have low or fixed incomes. Ms. Gall stated that the program meets a critical and ongoing need of transportation for

older adults. She added that Connections to Care is not only a transportation service, but also provides companionship, compassion, and communication. Ms. Gall noted that the CDBG funds granted to Connections to Care would be used to provide rides to residents of Mount Prospect. She stated that all rides are free, and while passengers are asked to give a donation of \$7.50, there is no required payment. Ms. Gall noted that passenger donations only cover 25% of overall costs.

Commissioner Beattie asked how residents request a ride and Ms. Gall answered that residents complete an application and once registered, they call the office and schedule a ride. Ms. Gall noted that they require a minimum of a seven-day notice so that the volunteer drivers can schedule the ride. Ms. Gall added that Connections to Care is a part of the Transportation Work Group as a part of the Aging in Community Initiative. The Work Group has visited some of the low-income senior communities in Mount Prospect to tell them about Connections to Care. There is also an event coming up in August at the Mount Prospect Library where they will give a presentation on their program. The agency works Catholic Charities, the Kenneth Young Center, and local hospitals.

Rebecca Plascencia / Northwest Center Against Sexual Assault (Northwest CASA) / 415 W Golf Rd, Arlington Heights

Ms. Plascencia expressed gratitude because the Village has been providing funding to Northwest CASA for 15 years. She stated that the Northwest CASA is the local crisis center and has been around since 1975 serving survivors of sexual violence. She listed the functions of the organization, the first of which were prevention services, where they are in the schools giving prevention education for all age groups. She stated that the other services fall within the sexual violence intervention program which is completely free to clients; this includes specialized trauma-informed counseling, legal advocacy, medical advocacy at 11 local hospitals, and a 24-hour crisis hotline, available to all residents of Mount Prospect who have been impacted. Ms. Plascencia reported that the CDBG funds go towards their sexual violence intervention program, which includes counseling, medical and legal advocacy and the 24-hour hotline. She stated that all Northwest CASA services are free. Ms. Plascencia shared that Northwest CASA was awarded \$1 million in capital funds, and they are looking for a new space to relocate their offices.

Commissioner Weir asked if the new space is for shelter space or an office space. Ms. Plascencia answered that the new space will be their main administrative office, and hold counseling and medical advocacy teams.

Commissioner Weir asked how many people use their services and if it has grown. Ms. Plascencia answered that they are averaging about 900 calls a year on their 24-hour hotline while in 2012 they only had about 250 calls.

Trina Grogen / Search Inc / 1925 N Clybourn Ave, Chicago

Ms. Grogen thanked the Village for having her at the meeting. She explained that Search Inc is a non-profit organization that provides housing, employment, clinical and supportive services for people with developmental and intellectual disabilities. They currently have 27 community-based homes in the city and the suburbs. Mount Prospect is home to 46 individuals in eight homes, and the largest Search adult learning site. She states that Mount Prospect has provided support for their homes through the CDBG grant. Ms. Grogen explained that the funds for this year will provide an accessible landing, ramp and concrete walkway at one of their homes in Mount Prospect. The home houses four men with developmental and intellectual disabilities who are all low income and aging. She explained that the outdoor space at the home is currently inaccessible to the residents and with the CDBG grant they

would be able to use the outdoor space. Ms. Grogen thanked the Village as they continue to help Search Inc. year-round.

Susanne Ploger / Journeys | The Road Home / 1140 E Northwest Highway Palatine

Ms. Ploger thanked the Commission for the support they have given Journeys. She reported that they have seen a huge increase in need for services. They built a new building and have been able to restart their shelter program. Ms. Ploger explained that their interim shelter program is now open four nights a week but they are striving to get enough volunteers to be open seven nights a week.

Commissioner Weir asked where the facility is located and Ms. Ploger responded that their facility is at 1140 E Northwest Highway in Palatine.

Commissioner Weir asked how many beds the facility has. Ms. Ploger answered that they can shelter up to 40 people and they also have a family room. She noted that once they are open seven nights a week, they will open the seven transitional housing units.

Commissioner Beattie asked if they still had a partnership with local churches. Ms. Ploger confirmed they still have partnerships with local churches, and they have just restarted their PADS program.

Kimberly Mertz / Suburban Primary Health Care Council (Access to Care) / 2225 Enterprise Dr, Westchester

Ms. Mertz stated that Access to Care has provided primary health care services to low income uninsured and underinsured Suburban Cook County residents since 1988. She detailed the three components of the program: primary care physicians for \$5 per visit, lab and radiology for \$5 per test, and prescriptions for \$15-40 for a 30-day supply. She noted these services are provided on an unlimited as needed basis. Ms. Mertz reported that the agency has behavioral health services, opioid risk management, flu/pneumonia vaccines, and diabetic test strips for free. She stated that the purpose of the organization is to provide primary health care services to those who are not eligible for State or Federal programs, who go to the ER for illnesses, or who don't seek care at all. Ms. Mertz reported that last year, Access to Care served 5000 people in Suburban Cook County and they have served 185 of Mount Prospect residents since January 2024. She thanked the Village for their historical support and partnership.

Commissioner Weir asked how many employees they have, and Ms. Mertz responded that they have eight full time employees in the office.

Commissioner Beattie asked if they have cooperating physicians and Ms. Mertz responded in the affirmative. She stated that they contract with physicians all over suburban Cook County as well as contracts with nearly every pharmacy in suburban Cook County so that their clients can get the medicine they need.

Luticia Fiorito / WINGS Program Inc / 5104 Tollview Dr, Rolling Meadows

Ms. Fiorito stated that WINGS has already provided 113 nights of shelter to Mount Prospect residents this year. She explained that with a night of shelter, the resident can choose between the suburban location or the city shelter so they can get as far away as possible from their abuser. They also receive transportation to the shelter. Ms. Fiorito stated that recently WINGS opened the Foglia Family Resource center and at this center domestic violence victims can receive community counseling.



Commissioner Weir asked where the location of the safe house was and Ms. Fiorito responded that she was not able to give out that information.

Paula Bush/ North West Housing Partnership / 1701 E Woodfield Rd, Schaumburg

Ms. Bush thanked the Commission and staff for the invitation to speak about administration of the Single-Family Rehabilitation program. She stated that North West Housing Partnership has brought together private and public resources since 1990 to administer affordable housing programs. Currently North West Housing Partnership administers housing rehabilitation programs on behalf of other municipalities, including Schaumburg, Des Plaines, Hoffman Estates, Streamwood, and Skokie. She noted they are proud to add Mount Prospect to the list. Ms. Bush stated that she has been with the agency for 16 years and has a HUD certification and an Executive Certification in home modification. The other director at the agency holds an Executive Certification and a HUD certification in housing counseling, and the project manager has over 20 years' experience as a project manager and inspector. Ms. Bush stated that the agency partnered with Johns Hopkins University to provide the CAPABLE Project, which brings a nurse, occupational therapist, and handyman to seniors' homes to help them age in place. She noted they also administer a handyman program and home modification program for residents of Mount Prospect. Ms. Bush relayed a story about a recent home rehabilitation project where an elderly resident was able to repair and stay in their home thanks to CDBG funds. She concluded that the CDBG program is a great program, and she looks forward to working with the Village of Mount Prospect.

Commissioner Beattie asked if there was a threshold to qualify for the program or how they select homes to fix up. Ms. Bush responded that the client contacts them directly and goes through a prequalification process to see if they are eligible. She explained that HUD has income requirements, so the agency verifies their income, ensures they have a current mortgage, and up to date property taxes. If they do not meet some of the program criteria, the agency will provide housing counseling to help them get current.

Commissioner Beattie asked if the Village connects people to the agency. Ms. Bush answered that sometimes the Village provides a referral, or clients find the program through networking, through public presentations, or connections with senior communities.

Ms. Lalagos stated that there were two subrecipients that were not able to attend the meeting, but they submitted statements that she read on their behalf.

Northwest Compass Inc / 1300 W Northwest Hwy, Mount Prospect

The statement said that Northwest Compass is requesting funding for their housing program, which stabilizes residents of Mount Prospect who are facing a housing crisis. They offer programs in 3 major categories; Stabilization, Empowerment, and housing. They do this by providing crisis intervention, comprehensive solution focused case management, counseling, and more. Their housing program focuses on housing counseling, homelessness diversion and prevention, housing navigation, rapid rehousing, and immediate short-term rent assistance.

Children's Advocacy Center / 640 Illinois Blvd, Hoffman Estates

The letter thanked the commission for the opportunity to be able to present. It stated that the agency provides a comprehensive and coordinated response to suspected reports of child sexual abuse, and other crimes against children. They are requesting funding for their Mental Health Program, currently provided at the satellite office in Arlington Heights.



Chairman Donnelly asked for a motion to approve the 2024 Action Plan and proposed budget. Commissioner Beattie made a motion and Commissioner Szymczak seconded the motion.

UPON ROLL CALL      AYES: Szymczak, Beattie, Weir, Donnelly  
NAYS: None

The Planning and Zoning Commission gave a positive recommendation (4-0) to the Village Board.

Chairman Donnelly asked if there were any citizens to be heard.

Hearing no further discussion, Commissioner Beattie made a motion seconded by Commissioner Szymczak and the meeting was adjourned at 7:55 PM.



Antonia Lalagos, Development Planner

**Minutes of the July 16, 2024 Village Board Meeting**

**DRAFT**



**Village of Mount Prospect  
Regular Meeting of the Village Board  
Tuesday, July 16, 2024 / 7:00 PM**

**CALL TO ORDER**

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:35 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

**ROLL CALL**

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Vincent Dante, Trustee Terri Gens, Trustee Bill Grossi, Trustee John Matuszak, Trustee Colleen Saccotelli, Trustee Agostino Filippone  
Absent: None

2.1. Pledge of Allegiance - Led by Trustee Vincent Dante

**APPROVAL OF MINUTES**

3.1. Minutes of the regular meeting of the Village Board - July 9, 2024

Motion by Colleen Saccotelli, second by Vincent Dante to approve minutes of the July 9, 2024 regular meeting of the Village Board:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion Passed*

**MAYORS REPORT**

4.1. PROCLAMATION: National Night Out - August 6, 2024

Mayor Hoefert read the proclamation into the record. Officer Greg Sill accepted the proclamation and thanked the Village Board for their ongoing support for this event and all the Police Department's community engagement events. Officer Sill invited the community to attend National Night Out on Tuesday, August 6 at Lion's Park Veterans Bandshell from 5:30 to 8:30 pm. This year's theme for the event is "tropical vibes".

Mayor Hoefert welcomed Reverend Father Chris Mihalopoulos, pastor of St. Nectarios Greek

## DRAFT

Orthodox Church in Palatine. Fr. Chris presented a donation of \$10,000 to benefit the victims of the recent fire at Orion ParkView apartments. Fr. Chris stated donations were collected by the St. Nectarios Ladies Phioptochus Society and proceeds from the Church's Greek Fest. On behalf of the Village Board and a grateful community, Mayor Hoefert expressed his heartfelt gratitude for this generous donation.

### **COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD**

Steve Polit  
601 N. Wilshire Drive

- Thanked the Board for placing "Citizens to be Heard" at the beginning of the meeting
- Requested drinking fountains be added along the walking paths at Kensington Business Center

Lucas Szczesny  
Palm Drive  
CCSD59 School Board member

- Thanked the Board for approving the Intergovernmental Agreement with SD59 for a School Resource Officer at Holmes Junior High. This collaboration with the Mount Prospect Police Department will provide a safe environment for our children.

Mark Johnson  
Resident, Fairview Gardens

- Thanked the Village for the sewer solution.
- Thanked the Police department for taking his phone calls concerning the ongoing odor issue at Prestige Feed. Asked if the recent legal action against Prestige Feed will finally solve the issue.

*Mayor Hoefert responded, stating that although this has been a slow process, staff is confident that a final resolution is near.*

Ed Kulaga  
Des Plaines resident

- The quality of life of those residing in the vicinity of Prestige Feed is being affected; stated the neighborhood community is willing to do whatever is necessary to help facilitate a solution.

*Village Manager Michael Cassidy responded, stating he appreciates the neighborhood's support of the Village's position. He added the Village is taking an aggressive approach and hopes to bring this problem to a close.*

### **CONSENT AGENDA**

## DRAFT

Motion by Bill Grossi, second by Terri Gens to approve the consent agenda:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion Passed*

### 6.1. A RESOLUTION AUTHORIZING AMENDMENTS TO THE RULES AND REGULATIONS OF THE BOARD OF FIRE AND POLICE COMMISSIONERS OF THE VILLAGE OF MOUNT PROSPECT

*Resolution No. 30-24*

6.2. List of Bills - June 26, 2024 to July 9, 2024 - \$6,269,836.82

### OLD BUSINESS - None

### NEW BUSINESS

#### 8.1. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AUTHORIZING THE EXECUTION OF A REDEVELOPMENT AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT AND BERN III ENTERPRISES, LLC FOR KHEPRI CAFE

Director of Community and Economic Development Jason Shallcross presented an ordinance authorizing the execution of a redevelopment agreement between the Village and Bern III Enterprises, LLC for Khepri Cafe, located at 106 S. Emerson Street. The property was formerly occupied by Breton Chiropractic.

Mr. Shallcross stated the 4,000-square-foot property is being redeveloped into a cafe. The establishment will include a bar area, dining space, reading nook, small event and retail areas, and a kitchen buildout. This will be the petitioner's second location and their first suburban location. Mr. Shallcross displayed an image of the floor plan.

Mr. Shallcross stated the total project cost is \$655,944.70. The petitioners are requesting assistance of \$165,000, which represents 25% of the total project cost, and is consistent with other recently approved incentive requests. Khepri Cafe is scheduled to be completed by the end of August or early September. Mr. Shallcross shared the business' proposed hours of operation. A sample menu was displayed that featured smoothies, sandwiches and salads. Owners Tatum Drews and Issac Melton were present to answer questions.

Trustee Saccotelli stated the community has much anticipated a business such as this and is excited to see it come to fruition.

Trustee Saccotelli disclosed that through her preparation and research, she discovered that a member of her extended family works at the same firm as Mr. Melton. After consulting with the Village Attorney, it was determined that this does not present a conflict of interest.

Motion by Bill Grossi, second by Terri Gens to approve the ordinance as presented:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

## DRAFT

Nay: None

*Final Resolution: Motion Passed*

*Ordinance No. 6746*

### 8.2. A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2024 ACTION PLAN

Community Development Planner, Antonia Lalagos, presented a resolution approving the Community Development Block Grant (CDBG) 2024 Action Plan.

Ms. Lalagos provided background information on the CDBG program, stating the Village has received annual allocations of CDBG funds from the Housing and Urban Development (HUD) since 1981. Recipients of funding must meet certain requirements and criteria. One of the requirements is the creation of an Annual Action plan in conjunction with a Five-Year Consolidated Plan. The funded activities must benefit primarily low or moderate-income residents as identified in the Consolidated Plan. Ms. Lalagos stated income thresholds are established by HUD each year. She displayed a map of the CDBG-eligible areas in the Village as determined by the most recent Census data.

This annual plan is the last plan of the 2020-2024 Consolidated Plan. The Consolidated Plan for 2025-2029 will be adopted next year. The 2024 Action Plan requires a public participation process that began with a Planning and Zoning Commission public hearing (June 27) and a 30-day public comment period (June 3-July 2). There were no comments. Approval by the Village Board is the final step before the Plan is submitted to HUD.

Ms. Lalagos stated funding for the Action Plan comes from three (3) sources; annual grant, program income and carry-over funds from the previous year. The total funds available for the 2024 program year is \$283,285. HUD places a 15% cap on spending for public service activities. The total funds available for public service activities is \$42,493.

Ms. Lalagos provided details on the proposed 2024 CDBG budget that includes:

- \$21,100 - Homelessness/Continuum of Care Services
- \$21,393 - Public Service Needs
- \$50,000 - Affordable Housing
- \$25,000 - Public Facility needs
- \$165,792 - Public Improvement needs

Upon Board approval of the 2024 Action Plan, staff must submit the document to HUD by August 15, 2024; HUD has forty-five days to review and approve the Plan.

Ms. Lalagos provided updates to previously approved CDBG Action Plan projects including improvements to Lions Memorial Park and the installation of a soccer pitch at Euclid Elementary School (Connections Field).

Ms. Lalagos answered a few questions from the Village Board.

#### Public Comment:

Linda Waycie  
Resident



## DRAFT

- Brought forward the need for affordable housing for workers in our community
- Asked the Board to consider an Inclusionary Housing Ordinance to help increase affordable housing options in the Village

Carole Martz  
Resident

- Asked how the \$165,000 set aside for sidewalk improvements qualifies under the CDBG program

*Ms. Lalagos stated the sidewalk replacement program would improve sidewalks in low and moderate-income areas, designated by HUD, and would replace or repair hazardous sidewalks that will improve accessibility for pedestrians.*

Steve Polit  
601 N. Wilshire Dr.

- Ms. Martz's comments were reiterated, and he questioned if funds reserved for sidewalk improvements could or should be reallocated to another eligible project not covered by existing Village projects.

No further discussion.

Motion by Colleen Saccotelli, second by Terri Gens to accept the subject resolution:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion  
Resolution No. 31-24*

### **VILLAGE MANAGER'S REPORT**

- 9.1. Motion to enter into land acquisition agreements for the Algonquin Road Shared Use Path & Lighting Project for a total amount not to exceed \$394,000.00

Director of Public Works Sean Dorsey presented a land acquisition agreement for the Algonquin Road Shared Use Path and Lighting Project.

Mr. Dorsey stated the Phase I Engineering Study for the project has been completed, and federal grant aid has been secured. The project is currently in Phase II Design Engineering. The next step is to initiate the process for land acquisition. The total cost for this phase is \$394,000. Federal funding has been secured for \$315,200. The balance of \$78,800 will come from Village funds.

The consultant's scope of work for the land acquisition includes the preparation of plats and legal descriptions, property appraisals and negotiations with property owners. The anticipated

## **DRAFT**

cost for this work is \$226,372. The Village is required to enter into a separate joint funding agreement with IDOT (Illinois Department of Transportation). The estimated total cost of land acquisition is \$394,000. This includes consultant costs (\$226,372) and the actual acquisition costs of \$167,628. The Village will pay the consultant and property owners directly and then request reimbursement from IDOT for \$315,200.

Acquisition costs for the purchase of permanent right-of-way and temporary construction easements. A total of eleven (11) properties are affected by the land acquisition process and three (3) include permanent right-of-way and eight (8) are temporary construction easements. Mr Dorsey displayed a map of the proposed acquisition sites.

There were no questions from the Board.

Motion by Colleen Saccotelli, second by Terri Gens to approve the land acquisition agreement and accompanying resolution:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion Passed*

*Resolution No.32-24*

9.2. As submitted

No additional report.

### **ANY OTHER BUSINESS**

Trustee Saccolettl confirmed that the next Village Board meeting is Wednesday, August 7, 2024 so the Board and the community can join the Police Department in celebrating National Night Out on Tuesday, August 6, 2024.

Mayor Hoefert recognized a scout in the audience who is working on his Eagle Scout and Citizenship in the Community merit badge.

### **ADJOURNMENT**

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Dante seconded by Trustee Grossi motioned to adjourn the meeting. By unanimous voice vote, the July 16, 2024 Regular Meeting of the Village Board of Trustees adjourned at 8:46 p.m.

Respectfully submitted,

Karen M. Agoranos  
Village Clerk

## Grantee SF-424 and Certifications

OMB Number: 4040-0004  
Expiration Date: 11/30/2025

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------|
| <div> <div> * 1. Type of Submission:<br/> <input type="checkbox"/> Preapplication<br/> <input checked="" type="checkbox"/> Application<br/> <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application:<br/> <input checked="" type="checkbox"/> New<br/> <input type="checkbox"/> Continuation<br/> <input type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s):<br/> <input type="text"/><br/> * Other (Specify):<br/> <input type="text"/> </div> </div> |  |                                                       |
| * 3. Date Received:<br>08/10/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | 4. Applicant Identifier:<br>MC-17-0027                |
| 5a. Federal Entity Identifier:<br>B-24-MC-17-0027                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  | 5b. Federal Award Identifier:<br>B-24-MC-17-0027      |
| State Use Only:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                                                       |
| 6. Date Received by State: <input type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  | 7. State Application Identifier: <input type="text"/> |
| 8. APPLICANT INFORMATION:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                       |
| * a. Legal Name: Village of Mount Prospect                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                       |
| * b. Employer/Taxpayer Identification Number (EIN/TIN):<br>36-6006011                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | * c. UEI:<br>DSHGKASDDZ14                             |
| d. Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                       |
| * Street1: 50 S Emerson St<br>Street2: <input type="text"/><br>* City: Mount Prospect<br>County/Parish: <input type="text"/><br>* State: IL: Illinois<br>Province: <input type="text"/><br>* Country: USA: UNITED STATES<br>* Zip / Postal Code: 60056-3218                                                                                                                                                                                                                                                                  |  |                                                       |
| e. Organizational Unit:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |                                                       |
| Department Name:<br>Community Development Dept                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Division Name:<br>Planning Division                   |
| f. Name and contact information of person to be contacted on matters involving this application:                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                                                       |
| Prefix: <input type="text"/> * First Name: Antonia<br>Middle Name: <input type="text"/><br>* Last Name: Lalagos<br>Suffix: <input type="text"/><br>Title: Development Planner<br>Organizational Affiliation: <input type="text"/><br>* Telephone Number: 847-818-5302 Fax Number: 847-818-5329<br>* Email: alalagos@mountprospect.org                                                                                                                                                                                        |  |                                                       |



|                                                                                                                                                                                                                                                           |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| <b>Application for Federal Assistance SF-424</b>                                                                                                                                                                                                          |  |  |
| <b>* 9. Type of Applicant 1: Select Applicant Type:</b><br><input type="text" value="C: City or Township Government"/>                                                                                                                                    |  |  |
| <b>Type of Applicant 2: Select Applicant Type:</b><br><input type="text"/>                                                                                                                                                                                |  |  |
| <b>Type of Applicant 3: Select Applicant Type:</b><br><input type="text"/>                                                                                                                                                                                |  |  |
| <b>* Other (specify):</b><br><input type="text"/>                                                                                                                                                                                                         |  |  |
| <b>* 10. Name of Federal Agency:</b><br><input type="text" value="U.S. Department of Housing and Urban Development"/>                                                                                                                                     |  |  |
| <b>11. Catalog of Federal Domestic Assistance Number:</b><br><input type="text" value="14-218"/>                                                                                                                                                          |  |  |
| <b>CFDA Title:</b><br><input type="text" value="Community Development Block Grant (CDBG)"/>                                                                                                                                                               |  |  |
| <b>* 12. Funding Opportunity Number:</b><br><input type="text" value="B-24-MC-17-0027"/>                                                                                                                                                                  |  |  |
| <b>* Title:</b><br><input type="text" value="Community Development Block Grant (CDBG) Program"/>                                                                                                                                                          |  |  |
| <b>13. Competition Identification Number:</b><br><input type="text"/>                                                                                                                                                                                     |  |  |
| <b>Title:</b><br><input type="text"/>                                                                                                                                                                                                                     |  |  |
| <b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b><br><div> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> |  |  |
| <b>* 15. Descriptive Title of Applicant's Project:</b><br><input type="text" value="Village of Mount Prospect Community Development Block Grant Program Year 2024 Action Plan"/>                                                                          |  |  |
| Attach supporting documents as specified in agency instructions.<br><div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>                         |  |  |

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|------------|----------------|------|------------|------|------------|------|------------|------|---------------------|-----------|------------|------------|
| <b>16. Congressional Districts Of:</b><br><div style="display: flex; justify-content: space-between;"> <span>* a. Applicant <input style="width: 100px;" type="text" value="6 &amp; 10"/></span> <span>* b. Program/Project <input style="width: 100px;" type="text" value="6 &amp; 10"/></span> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| Attach an additional list of Program/Project Congressional Districts if needed.<br><div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 250px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>17. Proposed Project:</b><br><div style="display: flex; justify-content: space-between;"> <span>* a. Start Date: <input style="width: 100px;" type="text" value="10/01/2024"/></span> <span>* b. End Date: <input style="width: 100px;" type="text" value="09/30/2025"/></span> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>18. Estimated Funding (\$):</b> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tbody> <tr> <td style="width: 15%;">* a. Federal</td> <td style="text-align: right;">268,066.00</td> </tr> <tr> <td>* b. Applicant</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* c. State</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* d. Local</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* e. Other</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>* f. Program Income</td> <td style="text-align: right;">15,219.00</td> </tr> <tr> <td>* g. TOTAL</td> <td style="text-align: right;">283,285.00</td> </tr> </tbody> </table>                                                                                                                               |            | * a. Federal | 268,066.00 | * b. Applicant | 0.00 | * c. State | 0.00 | * d. Local | 0.00 | * e. Other | 0.00 | * f. Program Income | 15,219.00 | * g. TOTAL | 283,285.00 |
| * a. Federal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 268,066.00 |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * b. Applicant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0.00       |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * c. State                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.00       |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * d. Local                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.00       |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * e. Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.00       |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * f. Program Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 15,219.00  |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * g. TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 283,285.00 |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b><br><div style="margin-top: 5px;"> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> </div> <div style="margin-top: 5px;"> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.         </div> <div style="margin-top: 5px;"> <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.         </div>                                                                                                                                                                                                                                                |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b><br><div style="margin-top: 5px;"> <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No         </div> <div style="margin-top: 5px;">           If "Yes", provide explanation and attach <input style="width: 250px;" type="text"/> <div style="display: flex; justify-content: flex-end; margin-top: 5px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>                                                                                                                                                                                                                                                   |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b><br><div style="margin-top: 5px;"> <input checked="" type="checkbox"/> ** I AGREE         </div> <div style="margin-top: 5px; font-size: small;">           ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.         </div> |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <b>Authorized Representative:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <div style="display: flex; justify-content: space-between;"> <div>           Prefix: <input style="width: 100px;" type="text"/><br/>           Middle Name: <input style="width: 250px;" type="text"/><br/>           * Last Name: <input style="width: 400px;" type="text" value="Cassady"/><br/>           Suffix: <input style="width: 100px;" type="text"/> </div> <div>           * First Name: <input style="width: 250px;" type="text" value="Michael"/> </div> </div>                                                                                                                                                                                                                                                                                                                                                                              |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <div style="display: flex; justify-content: space-between;"> <div>           * Title: <input style="width: 300px;" type="text" value="Village Manager"/> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <div style="display: flex; justify-content: space-between;"> <div>           * Telephone Number: <input style="width: 150px;" type="text" value="847-818-5300"/> </div> <div>           Fax Number: <input style="width: 150px;" type="text" value="847-392-6022"/> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| * Email: <input style="width: 400px;" type="text" value="mcassady@mountprospect.org"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |
| <div style="display: flex; justify-content: space-between;"> <div>           * Signature of Authorized Representative:  </div> <div>           * Date Signed: <input style="width: 100px;" type="text" value="07/17/2024"/> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |            |              |            |                |      |            |      |            |      |            |      |                     |           |            |            |

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|                                                                                     |                 |
|-------------------------------------------------------------------------------------|-----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL                                         | TITLE           |
|  | Village Manager |
| APPLICANT ORGANIZATION                                                              | DATE SUBMITTED  |
| Village of Mount Prospect                                                           | 07/17/2024      |

SF-424D (Rev. 7-97) Back



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

7/17/24  
\_\_\_\_\_  
Date

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

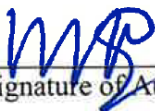
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

7/17/24  
Date

**Village Manager**  
\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Resolution Approving Annual Action Plan

**RESOLUTION NO. 31-24**

**A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM YEAR 2024 ACTION PLAN**

**WHEREAS**, the Village of Mount Prospect is an entitlement community that receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) for our Community Development Block Grant Program; and

**WHEREAS**, the Village of Mount Prospect is required to submit an Annual Action Plan to HUD which proposes eligible activities for the upcoming program year for the time period of October 1, 2024 to September 30, 2025; and

**WHEREAS**, the Village of Mount Prospect anticipates allocation of Community Development Block Grant funds in the amount of \$268,066 for Program Year 2024; with estimated carryover funds and program income, the total anticipated amount available for projects is \$283,285; and

**WHEREAS**, the Mayor and Board of Trustees have determined that approving the Community Development Block Grant Program Year 2024 Action Plan is in the best interest of the Village.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:**

**SECTION ONE:** The Mayor and Board of Trustees of the Village of Mount Prospect hereby approve the Community Development Block Grant Program Year 2024 Action Plan attached hereto and made part of this resolution as Exhibit "A":

**SECTION TWO:** As a member of Cook County's HOME Consortium, the Village of Mount Prospect, along with all the Consortium members, are submitting their Annual Action Plans as a joint and coordinated document to the U.S. Department of Housing and Urban Development. The Mayor and Board of Trustees of the Village of Mount Prospect hereby authorize the Village Manager to prepare and forward to Cook County a submission of Mount Prospect's 2024 Action Plan in accordance with Federal guidelines. This Plan includes an application for PY 2024 federal Community Development Block Grant funds.

**SECTION THREE:** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES: Dante, Filippone, Gens, Grossi, Matuszak, Saccoteilli

NAYS: None

PASSED and APPROVED this 16th day of July 2024.

  
Paul Wm. Hoefert, Mayor

ATTEST:   
Karen M. Agoranos, Village Clerk

## First Amendment Attachments

### First Amendment PY2024 CDBG Budget

| PY 2024 CDBG Budget (October 1, 2024 - September 30, 2025) |                          |                            |                |
|------------------------------------------------------------|--------------------------|----------------------------|----------------|
| Priority Needs                                             | PY 2024 Funding Requests | PY 2024 Budget Amendment 1 | Comments       |
| <b>Homelessness/Continuum of Care</b>                      |                          |                            |                |
| JOURNEYS   The Road Home                                   | \$13,000                 | \$8,200.00                 |                |
| Northwest Compass                                          | \$30,000                 | \$8,600.00                 |                |
| WINGS                                                      | \$6,000                  | \$4,300.00                 |                |
| <b>SUB-TOTAL</b>                                           | <b>\$49,000</b>          | <b>\$21,100.00</b>         | See note #1    |
| <b>Public Services</b>                                     |                          |                            |                |
| Children's Advocacy Center                                 | \$6,000                  | \$4,300.00                 |                |
| Connections to Care                                        | \$1,800                  | \$1,792.00                 |                |
| North Suburban Legal Aid Clinic                            | \$5,000                  | \$2,900.00                 |                |
| Northwest CASA                                             | \$15,000                 | \$6,600.00                 |                |
| Suburban Primary Health Care Council                       | \$7,500                  | \$5,800.00                 |                |
| <b>SUB-TOTAL</b>                                           | <b>\$35,300</b>          | <b>\$21,392.00</b>         | See note #1    |
| <b>Affordable Housing</b>                                  |                          |                            |                |
| Single Family Rehab / Weatherization / Emergency Repair*   | \$50,000                 | \$197,469.63               |                |
| <b>SUB-TOTAL</b>                                           | <b>\$50,000</b>          | <b>\$197,469.63</b>        | See notes #2,5 |
| <b>Public Facilities</b>                                   |                          |                            |                |
| Search Inc Group Home Rehab                                | \$25,000                 | \$25,000.00                |                |
| Lions Memorial Park                                        | -                        | \$191,324.00               | See note #3    |
| <b>SUB-TOTAL</b>                                           | <b>\$25,000</b>          | <b>\$216,324.00</b>        |                |
| <b>Public Improvements</b>                                 |                          |                            |                |
| Low/Mod Area Sidewalk Improvements                         | \$200,000                | \$165,793.00               |                |
| <b>SUB-TOTAL</b>                                           | <b>\$200,000</b>         | <b>\$165,793.00</b>        |                |
| <b>TOTAL FUNDS COMMITTED</b>                               |                          | <b>\$622,078.63</b>        |                |
| PY2024 HUD Allocation                                      |                          | \$268,066.00               |                |
| Estimated PY2024 Program Income*                           |                          | \$65,786.36                | See notes #4,5 |
| Actual PY2023 Carry Over                                   |                          | \$288,226.27               |                |
| <b>TOTAL FUNDS AVAILABLE</b>                               |                          | <b>\$622,078.63</b>        |                |

6/11/2025

#### Notes:

1. Public services expenditures are subject to a 15% cap based on the 2024 formula allocation plus the 2023 program income.
2. The Village amended the PY24 Action Plan to increase the funding for the Single Family Rehab Program. These funds are available for rehabilitation projects for two years (Oct 1, 2024 through Sep 30, 2026).
3. This project is a carryover from PY23 and was completed in PY24.
4. Program income is generated from repayment of 0% interest loans from the single-family rehabilitation program. Program income received in PY2024 will be programmed after it is received.
5. Numbers with \* are subject to change.

## Citizen Participation – Notice, Minutes, Comments

### Certificate of Publication Public Hearing and Public Comment Period

**NOTICE**  
**To All Interested Parties**  
THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.  
All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review the proposed PY 2024 Action Plan amendment and collect public comments.  
The First Amendment to the PY 2024 Action Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountainprospect.org](http://www.mountainprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [planning@mountainprospect.org](mailto:planning@mountainprospect.org).  
For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.  
Published in Daily Herald, June 12, 2025 (293707)

### CERTIFICATE OF PUBLICATION

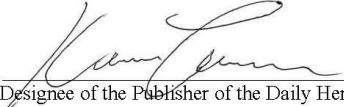
Paddock Publications, Inc.

Northwest Suburbs  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Northwest Suburbs DAILY HERALD**. That said **Northwest Suburbs DAILY HERALD** is a secular newspaper, published in Arlington Heights, Cook County, State of Illinois, and has been in general circulation daily throughout Cook County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Northwest Suburbs DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 06/12/2025 in said **Northwest Suburbs DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY

  
Designee of the Publisher of the Daily Herald

Control # 293707



## Public Notice for Public Hearing and Public Comment Period

**MAYOR**

Paul Wm. Hoefert

**TRUSTEES**

Vincent J. Dante  
Elizabeth B. DiPrima  
Terri Gens  
William A. Grossi  
John J. Matuszak  
Colleen E. Saccotelli

**VILLAGE MANAGER**

Michael J. Cassady

**VILLAGE CLERK**

Karen Agoranos

Phone: 847/962-6000  
Fax: 847/962-6022  
[www.mountprospect.org](http://www.mountprospect.org)

### Village of Mount Prospect

50 S. Emerson Street, Mount Prospect, Illinois 60056

**NOTICE****To All Interested Parties**

THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3<sup>rd</sup> Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review the proposed PY 2024 Action Plan amendment and collect public comments.

The First Amendment to the PY 2024 Action Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).

For more information about the CDBG program, please contact the Mount Prospect Community Development Department at (847) 818-5328.

## Website Announcement for Public Hearing and Public Comment Period

+ Rental Housing and Licensing

Sign Regulations

Zoning

Edwin and Elsie (Meyn) Busse Park

**PY2024 Action Plan: First Amendment**

The Village has prepared the First Amendment to the Program Year (PY) 2024 Action Plan, which allocates Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD) for the period October 1, 2024 to September 30, 2025. The amendment will allocate carryover funds and program income from previous program years to increase funding available for the Village Single Family Rehabilitation (SFR) Program.

[Click here for the draft PY2024 Action Plan First Amendment document](#)

**Public Comment Period: June 13 - July 13, 2025**

The First Amendment to the PY 2024 Action Plan will be available for public review and comment from June 13, 2025 through July 13, 2025 in the Community Development Department, located in the Mount Prospect Village Hall (50 South Emerson Street), the Community Connections Center (1711 West Algonquin Road), and posted on the Village website at [www.mountprospect.org](http://www.mountprospect.org). Interested persons may submit written comments to the Mount Prospect Community Development Department at 50 South Emerson Street, Mount Prospect, Illinois 60056 or via e-mail to [alalagos@mountprospect.org](mailto:alalagos@mountprospect.org).

**Public Hearing: July 10, 2025**

All interested parties are invited to attend a Public Hearing of the Village's Planning and Zoning Commission on July 10, 2025 at 7:00 pm in the 3rd Floor Board Room of Mount Prospect Village Hall, 50 South Emerson Street, Mount Prospect, Illinois. At this meeting, we will review the proposed PY 2024 Action Plan amendment and collect public comments.

Mount Prospect, IL

Annual Action Plan 2024

68

OMB Control No: 2506-0117 (exp. 09/30/2021)

Page 303 of 348

## **Minutes of the Planning & Zoning Commission Meeting**

[To be inserted]

## **Minutes of the Village Board Meeting**

[To be inserted]

## Grantee SF-424 and Certifications

|                                                                                                                                                                                              |  |                                                                                                                                                                                                                          |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| View Burden Statement                                                                                                                                                                        |  | OMB Number: 4040-0004<br>Expiration Date: 11/30/2025                                                                                                                                                                     |  |
| <b>Application for Federal Assistance SF-424</b>                                                                                                                                             |  |                                                                                                                                                                                                                          |  |
| * 1. Type of Submission:<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application             |  | * 2. Type of Application:    * If Revision, select appropriate letter(s):<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation    * Other (Specify):<br><input type="checkbox"/> Revision |  |
| * 3. Date Received: 08/10/2025                                                                                                                                                               |  | 4. Applicant Identifier: MC-17-0027                                                                                                                                                                                      |  |
| 5a. Federal Entity Identifier: B-24-MC-17-0027                                                                                                                                               |  | 5b. Federal Award Identifier: B-24-MC-17-0027                                                                                                                                                                            |  |
| <b>State Use Only:</b>                                                                                                                                                                       |  |                                                                                                                                                                                                                          |  |
| 6. Date Received by State:                                                                                                                                                                   |  | 7. State Application Identifier:                                                                                                                                                                                         |  |
| <b>8. APPLICANT INFORMATION:</b>                                                                                                                                                             |  |                                                                                                                                                                                                                          |  |
| * a. Legal Name: Village of Mount Prospect                                                                                                                                                   |  |                                                                                                                                                                                                                          |  |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 36-6006011                                                                                                                           |  | * c. UEI: D5HGKASDDZ14                                                                                                                                                                                                   |  |
| <b>d. Address:</b>                                                                                                                                                                           |  |                                                                                                                                                                                                                          |  |
| * Street1: 50 S Emerson St<br>Street2:<br>* City: Mount Prospect<br>County/Parish:<br>* State: IL: Illinois<br>Province:<br>* Country: USA: UNITED STATES<br>* Zip / Postal Code: 60056-3218 |  |                                                                                                                                                                                                                          |  |
| <b>e. Organizational Unit:</b>                                                                                                                                                               |  |                                                                                                                                                                                                                          |  |
| Department Name: Community Development Dept                                                                                                                                                  |  | Division Name: Planning Division                                                                                                                                                                                         |  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>                                                                                      |  |                                                                                                                                                                                                                          |  |
| Prefix:                                                                                                                                                                                      |  | * First Name: Antonia                                                                                                                                                                                                    |  |
| Middle Name:                                                                                                                                                                                 |  |                                                                                                                                                                                                                          |  |
| * Last Name: Lalagos                                                                                                                                                                         |  |                                                                                                                                                                                                                          |  |
| Suffix:                                                                                                                                                                                      |  |                                                                                                                                                                                                                          |  |
| Title: Development Planner                                                                                                                                                                   |  |                                                                                                                                                                                                                          |  |
| Organizational Affiliation:                                                                                                                                                                  |  |                                                                                                                                                                                                                          |  |
| * Telephone Number: 847-818-5302                                                                                                                                                             |  | Fax Number: 847-818-5329                                                                                                                                                                                                 |  |
| * Email: alalagos@mountprospect.org                                                                                                                                                          |  |                                                                                                                                                                                                                          |  |



| Application for Federal Assistance SF-424                                                                                                                                                                                                                                    |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <div>C: City or Township Government</div> <p>Type of Applicant 2: Select Applicant Type:</p> <div></div> <p>Type of Applicant 3: Select Applicant Type:</p> <div></div> <p>* Other (specify):</p> <div></div> |  |
| <p><b>* 10. Name of Federal Agency:</b></p> <div>U.S. Department of Housing and Urban Development</div>                                                                                                                                                                      |  |
| <p><b>11. Assistance Listing Number:</b></p> <div>14-218</div> <p>Assistance Listing Title:</p> <div>Community Development Block Grant (CDBG)</div>                                                                                                                          |  |
| <p><b>* 12. Funding Opportunity Number:</b></p> <div>B-24-MC-17-0027</div> <p>* Title:</p> <div>Community Development Block Grant (CDBG) Program</div>                                                                                                                       |  |
| <p><b>13. Competition Identification Number:</b></p> <div></div> <p>Title:</p> <div></div>                                                                                                                                                                                   |  |
| <p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <div></div> <div>Add Attachment Delete Attachment View Attachment</div>                                                                                                                        |  |
| <p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <div>Village of Mount Prospect Community Development Block Grant 2024 Action Plan</div>                                                                                                                        |  |
| <p>Attach supporting documents as specified in agency instructions.</p> <div>Add Attachments Delete Attachments View Attachments</div>                                                                                                                                       |  |

| Application for Federal Assistance SF-424                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>16. Congressional Districts Of:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                               |
| * a. Applicant <input style="width: 100px;" type="text" value="6 &amp; 10"/>                                                                                                                                                                                                                                                                                                                                                                                                                                 | * b. Program/Project <input style="width: 100px;" type="text" value="6 &amp; 10"/>                                                            |
| Attach an additional list of Program/Project Congressional Districts if needed.                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                               |
| <input style="width: 150px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |
| <b>17. Proposed Project:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                               |
| * a. Start Date: <input style="width: 100px;" type="text" value="10/01/2024"/>                                                                                                                                                                                                                                                                                                                                                                                                                               | * b. End Date: <input style="width: 100px;" type="text" value="09/30/2025"/>                                                                  |
| <b>18. Estimated Funding (\$):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                               |
| * a. Federal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input style="width: 150px;" type="text" value="268,066.00"/>                                                                                 |
| * b. Applicant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input style="width: 150px;" type="text" value="0.00"/>                                                                                       |
| * c. State                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input style="width: 150px;" type="text" value="0.00"/>                                                                                       |
| * d. Local                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input style="width: 150px;" type="text" value="0.00"/>                                                                                       |
| * e. Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input style="width: 150px;" type="text" value="288,226.27"/>                                                                                 |
| * f. Program Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input style="width: 150px;" type="text" value="65,786.36"/>                                                                                  |
| * g. TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input style="width: 150px;" type="text" value="622,078.63"/>                                                                                 |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                               |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> .                                                                                                                                                                                                                                                                                                                              |                                                                                                                                               |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                               |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                               |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                               |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                               |
| If "Yes", provide explanation and attach                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                               |
| <input style="width: 150px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b> |                                                                                                                                               |
| <input checked="" type="checkbox"/> ** I AGREE                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                               |
| <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>                                                                                                                                                                                                                                                                                                                           |                                                                                                                                               |
| <b>Authorized Representative:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                               |
| Prefix: <input style="width: 100px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                           | * First Name: <input style="width: 150px;" type="text" value="Michael"/>                                                                      |
| Middle Name: <input style="width: 200px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                               |
| * Last Name: <input style="width: 250px;" type="text" value="Cassady"/>                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                               |
| Suffix: <input style="width: 100px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                               |
| * Title: <input style="width: 200px;" type="text" value="Village Manager"/>                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                               |
| * Telephone Number: <input style="width: 150px;" type="text" value="847-818-5300"/>                                                                                                                                                                                                                                                                                                                                                                                                                          | Fax Number: <input style="width: 150px;" type="text" value="847-392-6022"/>                                                                   |
| * Email: <input style="width: 250px;" type="text" value="mcassady@mountprospect.org"/>                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                               |
| * Signature of Authorized Representative: <input style="width: 200px;" type="text"/>                                                                                                                                                                                                                                                                                                                                                                                                                         | * Date Signed: <input style="width: 100px;" type="text" value="07/16/2025"/>                                                                  |

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

|                                             |                 |
|---------------------------------------------|-----------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | TITLE           |
| .                                           | Village Manager |
| APPLICANT ORGANIZATION                      | DATE SUBMITTED  |
| Village of Mount Prospect                   | 07/16/2025      |

SF-424D (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

7/16/25

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Village Manager

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws --** It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

7/16/25  
Date

Village Manager  
\_\_\_\_\_  
Title



## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



**Resolution Approving First Amendment to Annual Action Plan**

[To be inserted]



## Item Cover Page

|                     |                                                                                      |
|---------------------|--------------------------------------------------------------------------------------|
| Subject             | <b>PZ-09-25 / 1518 N Elmhurst Rd / CU: Massage Therapy / Village Board Final</b>     |
| Meeting             | July 10, 2025 - REGULAR MEETING OF THE MOUNT PROSPECT PLANNING AND ZONING COMMISSION |
| Fiscal Impact (Y/N) | N                                                                                    |
| Dollar Amount       |                                                                                      |
| Budget Source       |                                                                                      |
| Category            | NEW BUSINESS                                                                         |
| Type                | Action Item                                                                          |

### **Information**

The petitioner (Oriental Healing Massage Inc) is proposing a massage therapy establishment at 1518 North Elmhurst Road (the subject property). Massage therapy businesses require conditional use approval to operate. The subject property is zoned B-3 Community Shopping District. The proposed business meets the standards for a conditional use and staff is supportive of the request.

### **Discussion**

**Background:** The subject property is a single-story multi-tenant commercial building with a mixture of restaurant, retail, medical, and personal service establishments. The tenant space was formerly occupied by a dry cleaning business and has been vacant since 2022.

**Proposal:** The petitioner, Xinglian Tian of Oriental Healing Massage Inc, proposes to operate a 1500 square foot massage establishment at the subject property. The petitioner writes in her application that the business will provide professional, comfortable, and efficient massage services to relieve stress, relax the body, and improve blood circulation and sleep quality. The petitioner states in the application that there will be one part-time and two full-time massage therapists, including herself. The proposed hours of operation are Monday through Sunday 9:30AM to 9:30PM, and clients are seen by appointment or walk-in. The petitioner proposes to remodel the interior space to include eight therapy rooms, an office, and a reception area, with an existing bathroom. No exterior work is proposed aside from installation of a wall sign.

**Parking:** The Village code requires parking based on land use. The subject

property is a shopping center under 30,000 square feet, which requires 4 spaces per 1,000 square feet of gross floor area. The parking lot is striped with 64 parking stalls, including 3 handicap accessible parking stalls. The minimum parking requirement for the existing and proposed uses are met.

**Massage Addendum:** The petitioner submitted a business license application and a massage therapy addendum according to the requirements of Village Code Chapter 11, Article 7 for Massage Establishments. According to the addendum, the petitioner has been employed as a massage therapist since May 2023 at establishments in Palatine and Lindenhurst, Illinois.

As of this writing, staff has not received public comment pertaining to the case.

### **Alternatives**

1. Approval of the following motion: "A conditional use to operate a massage therapy establishment at 1518 North Elmhurst Road, subject to the following conditions:
  - a. The petitioner shall submit a building permit application with architectural stamped and signed permit drawings that indicate the building, mechanical, electrical, and plumbing modifications;
  - b. Prior to issuance of a business license:
    - i. The petitioner shall pass all building permit inspections; and
    - ii. The petitioner shall submit to the Village valid state licenses for the massage therapists to be employed at the business;
  - c. Any massage therapist employed at the business establishment shall hold a valid massage therapist license with the State of Illinois;
  - d. Compliance with all applicable development, fire, building, and other Village Codes and regulations; and
  - e. A new conditional use approval shall be required for:
    - i. A change of ownership involving 50% or more of the officers or partners;
    - ii. A change in legal entity; or
    - iii. A change in location."
2. Action at the discretion of the Planning and Zoning Commission.

### **Staff Recommendation**

Approval of a conditional use to operate a massage therapy establishment at 1518 North Elmhurst Road, subject to the conditions listed in the staff report.

### **Attachments**

1. PZ-09-25 Staff Report
2. PZ-09-25 Administrative Content
3. PZ-09-25 Plans



DATE: July 3, 2025

**CASE NUMBER**

PZ-09-25

**APPLICANT/PROPERTY OWNER**

Oriental Healing Massage Inc /  
Colony Court Shopping Center LLC

**PUBLIC HEARING DATE**

July 10, 2025

**PROPERTY ADDRESS/LOCATION**

1518 North Elmhurst Road

**BRIEF SUMMARY OF REQUEST**

The petitioner (Oriental Healing Massage Inc) is proposing a massage therapy establishment at 1518 North Elmhurst Road (the subject property). Massage therapy businesses require conditional use approval to operate. The subject property is zoned B-3 Community Shopping District. The proposed business meets the standards for a conditional use and staff is supportive of the request.

2024 Aerial Image



2025 Village of Mount Prospect Zoning Map



| EXISTING ZONING        | EXISTING LAND USE/ SITE IMPROVEMENTS | SURROUNDING ZONING & LAND USE                                                                                                                                                 | SIZE OF PROPERTY |
|------------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| B-3 Community Shopping | Multi-tenant commercial              | North: B1 Retail Business (Prospect Heights)<br>East: B1 Retail Business (Prospect Heights)<br>South: R-1* Single Family Residential PUD<br>West: C-R Conservation Recreation | 1500 SF (Tenant) |

STAFF RECOMMENDATION

APPROVE

APPROVE WITH  
CONDITIONS

DENY

## DISCUSSION OF PROPOSAL

### BACKGROUND / PROPERTY HISTORY

The subject property is a single-story multi-tenant commercial building with a mixture of restaurant, retail, medical, and personal service establishments. The tenant space was formerly occupied by a dry cleaning business and has been vacant since 2022.

### PROPOSAL

The petitioner, Xinglian Tian of Oriental Healing Massage Inc, proposes to operate a 1500 square foot massage establishment at the subject property. The petitioner writes in her application that the business will provide professional, comfortable, and efficient massage services to relieve stress, relax the body, and improve blood circulation and sleep quality. Services outlined in the proposal include Chinese massage through meridian and acupoint conditioning; full body deep tissue massage; shoulder and neck massage; aromatherapy essential oil massage; hot stone therapy; sports massage; and meridian therapy (a form of traditional Chinese medicine). The petitioner states in the application that there will be two full-time and one part-time massage therapists, including herself. The proposed hours of operation are Monday through Sunday 9:30AM to 9:30PM, and clients are seen by appointment or walk-in. The petitioner proposes to remodel the interior space to include eight therapy rooms, an office, and a reception area, with an existing bathroom. No exterior work is proposed aside from installation of a wall sign.

**Parking:** The Village code requires parking based on land use. The subject property is a shopping center under 30,000 square feet, which requires 4 spaces per 1,000 square feet of gross floor area. Heffy's Hotdogs (a restaurant) is calculated separately. Lou Malnati's is take-out only, therefore it qualifies under the shopping center parking calculation. The parking lot is striped with 64 parking stalls, including 3 accessible parking stalls. The minimum parking requirement for the existing and proposed uses are met.

| Use                                                                 | Parking Minimum                                                                                                     | Variables       | Spaces Required   |
|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----------------|-------------------|
| Freestanding stores and shopping centers (up to 30,000 square feet) | 4 spaces per 1,000 square feet of gross floor area. (Restaurants as tenants require separate parking calculations.) | 13,560 SF       | 55                |
| Restaurant without a bar                                            | 12 spaces per 1,000 square feet of floor area (excluding areas for storage, corridors, and bathrooms)               | 750 SF          | 9                 |
|                                                                     |                                                                                                                     | Total Required: | 64 (3 accessible) |
|                                                                     |                                                                                                                     | Total Provided: | 64 (3 accessible) |

**Massage Addendum:** The petitioner submitted a business license application and a massage therapy addendum according to the requirements of Village Code Chapter 11, Article 7 for Massage Establishments. According to the addendum, the petitioner has been employed as a massage therapist since May 2023 at establishments in Palatine and Lindenhurst, Illinois.

### STANDARDS AND FINDINGS

The Planning and Zoning Commission shall review the standards and findings of fact outlined in Exhibit A and 1) accept them without changes, 2) accept them with changes, or 3) reject the findings. The Planning and Zoning Commission shall use the findings of fact to guide their recommendation to the Village Board.

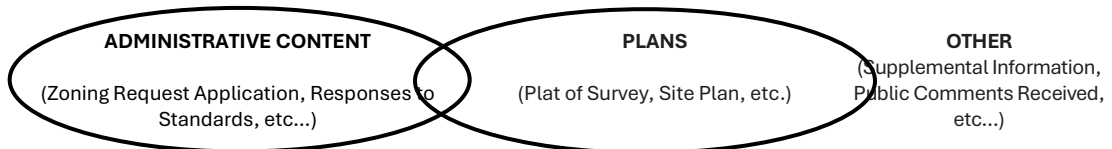
## STAFF RECOMMENDATION

Staff finds that the proposed conditional use meets the applicable standards contained in the Mount Prospect Zoning Ordinance. Staff requests that the Planning and Zoning Commission make a motion to adopt staff's findings as the findings of the Planning and Zoning Commission and recommend **approval** of the following motion:

1. "A conditional use to operate a massage therapy establishment at 1518 North Elmhurst Road, subject to the following conditions:
  - a. The petitioner shall submit a building permit application with architectural stamped and signed permit drawings that indicate the building, mechanical, electrical, and plumbing modifications;
  - b. Prior to issuance of a business license:
    - i. The petitioner shall pass all building permit inspections; and
    - ii. The petitioner shall submit to the Village valid state licenses for the massage therapists to be employed at the business;
  - c. Any massage therapist employed at the business establishment shall hold a valid massage therapist license with the State of Illinois;
  - d. Compliance with all applicable development, fire, building, and other Village Codes and regulations; and
  - e. A new conditional use approval shall be required for:
    - i. A change of ownership involving 50% or more of the officers or partners;
    - ii. A change in legal entity; or
    - iii. A change in location."

The Village Board's decision is final for this case.

### ATTACHMENTS:



I concur:

Jason C Shallcross, AICP, CEcD  
Director of Community Development

**Exhibit A**  
**Standards and Findings of Fact**

**CONDITIONAL USE STANDARDS**

Section 14.203.F.8 of the Village of Mount Prospect Zoning Ordinance provides that a Conditional Use shall conform to the following requirements:

1. That the establishment, maintenance, or operation of the conditional use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare;
2. That the conditional use will not be injurious to the uses and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood in which it is to be located;
3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;
4. That adequate public utilities, access roads, drainage and/or necessary facilities have been or will be provided;
5. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;
6. That the proposed conditional use is not contrary to the objectives of the current comprehensive plan for the village; and
7. That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified pursuant to the recommendations of the planning and zoning commission.

Petitioner's Findings: The petitioner states in their application that the business operation is quiet and will not impact the general public, neighbors, or surrounding properties. The petitioner notes that the business will not impact public utilities, access roads, or drainage. The petitioner reports that their business model limits the number of customers on a daily basis and will not impact traffic. The petitioner asserts that the business will be compliant with current Village policies and plans. The petitioner affirms that they will implement the recommendations of the Planning & Zoning Commission.

Staff's Findings: Staff has reviewed the petitioner's request for a conditional use to operate a massage establishment and finds that the standards have been met. Staff did not find evidence that the business would endanger public health, safety, morals, comfort, or general welfare. The Police Department confirmed that the petitioner has met the minimum standards to obtain a massage establishment business license. The use is compatible within an existing commercial shopping center, and, if operated lawfully, should not be injurious to the uses and enjoyment of other property in the immediate vicinity; nor should it impair property values within the neighborhood. No physical changes are proposed that would impede improvement of the surrounding properties, impact public utilities or drainage, or cause traffic congestion in the public streets. The subject property is designated "Neighborhood Center" in the future land use plan and the proposed personal services use is complimentary to the mix of small-scale restaurant, retail, medical, and personal service uses already established in this area.



Village of Mount Prospect  
Community Development Department  
50 S. Emerson Street  
Mount Prospect, Illinois 60056  
Phone: (847) 818-5328

## Zoning Request Application

### Official Use Only (To be completed by Village Staff)

Case Number: P&Z - \_\_\_\_\_ - \_\_\_\_\_ Date of Submission: \_\_\_\_\_ Hearing Date: \_\_\_\_\_  
Project Name/Address: \_\_\_\_\_

### I. Subject Property

Address(es): 1518 N. Elmhurst Road, Mount Prospect, IL 60056  
Zoning District (s): Mt. Prospect Property Area (Sq.Ft. and/or Acreage): 1500 SF  
Parcel Index Number(s) (PIN(s): 03-27-100-008-0000

### II. Zoning Request(s) (Check all that apply)

- ☒ Conditional Use: For Massage Therapy  
☐ Variation(s): To \_\_\_\_\_  
☐ Zoning Map Amendment: Rezone From \_\_\_\_\_ To \_\_\_\_\_  
☐ Zoning Text Amendment: Section(s) \_\_\_\_\_  
☐ Other: \_\_\_\_\_

### III. Summary of Proposal (use separate sheet if necessary)

We are planning to provide professional, comfortable and efficient massage services to help relieve stress, relax the body, improve blood circulation and sleep quality. It combines traditional and modern massage techniques to tailor personalized treatment for customers with different needs, bringing physical and mental balance and healthy life experience. The scope of professional services includes: 1. Chinese massage Through meridian and acupoint conditioning, it can relieve muscle tension and improve sub-health status. 2. Full body deep tissue massage For chronic muscle pain, exercise fatigue, deep release of muscle pressure. 3. Shoulder and neck massage It is especially suitable for long-term desk workers to effectively alleviate cervical stiffness and headache. 4. Aromatherapy essential oil massage Combined with natural essential oil, it brings the effect of physical and mental relaxation, decompression and sleep aid. 5. Hot Stone Therapy Use heated

### IV. Applicant (all correspondence will be sent to the applicant)

Name: Xinglian Tian Corporation: Oriental Healing Massage Inc.  
Address: 1518 N. Elmhurst Road  
City, State, ZIP Code: Mount Prospect, IL 60056  
Phone: 224-822-1044 Email: txl231626@gmail.com  
Interest in Property: 1518 N. Elmhurst Road, Mount Prospect, IL 60056  
(e.g. owner, buyer, developer, lessee, architect, etc...)



| V. Property Owner                                   |                                        |
|-----------------------------------------------------|----------------------------------------|
| <input type="checkbox"/> Check if Same as Applicant |                                        |
| Name: <u>Josephine Lampignano</u>                   | Corporation: _____                     |
| Address: <u>P O Box 204</u>                         |                                        |
| City, State, ZIP Code: <u>Addison, IL 60101</u>     |                                        |
| Phone: <u>630-424-1288</u>                          | Email: <u>Rosalampignano@gmail.com</u> |

In consideration of the information contained in this petition as well as all supporting documentation, it is requested that approval be given to this request. The applicant is the owner or authorized representative of the owner of the property. The petitioner and the owner of the property grant employees of the Village of Mount Prospect and their agent's permission to enter on the property during reasonable hours for visual inspection of the subject property.

I hereby affirm that all information provided herein and in all materials submitted in association with this application are true and accurate to the best of my knowledge.

Applicant:

Xinglian Tian  
dotloop verified  
04/22/25 11:12 AM  
CDT  
LERG-J1SA-LGBF-PO1T

Date: 4/22/2025

(Signature)

Xinglian Tian

(Print or Type Name)

If applicant is not property owner:

I hereby designate the applicant to act as my agent for the purpose of seeking the zoning request(s) described in this application and the associated supporting material.

Property Owner:

Josephine Lampignano  
dotloop verified  
04/22/25 5:26 PM CEST  
9YBQ-GNTM-3GCW-VT0L

Date: 4/22/2025

(Signature)

Josephine Lampignano

(Print or Type Name)

# Affidavit of Ownership

COUNTY OF COOK )

STATE OF ILLINOIS )

I, JOSEPHINE LAMPIGNANO, under oath, state that I am  
A.K.A. GIUSEPPINA LAMPIGNANO (print name)

- ☐ the sole owner of the property  
☒ an owner of the property  
☐ an authorized officer for the owner of the property

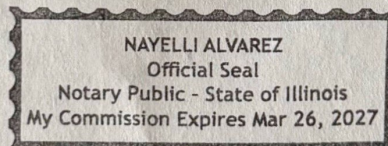
commonly described as 1500-1522 - N. ELMHURST Rd. MT. PROSPECT IL. 60056  
(property address and PIN) 03-27-100-008-0000

and that such property is owned by VINCENZO E JOSEPHINE LAMPIGNANO as of this date.  
(print name)

Josephine Lampignano  
Signature

Subscribed and sworn to before

me this 7<sup>th</sup> day of  
April, 2025.



Nayelli Alvarez  
Notary Public



# UNOFFICIAL COPY



Doc#: 1407235114 Fee: \$42.00  
RHSP Fee: \$9.00 RPRF Fee: \$1.00  
Karen A. Yarbrough  
Cook County Recorder of Deeds  
Date: 03/13/2014 02:50 PM Pg: 1 of 3

## TRUSTEE'S DEED

Reserved for Recorder's Office

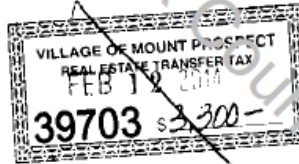
This indenture made this 14TH day of FEB., 2014, between **CHICAGO TITLE LAND TRUST COMPANY**, a corporation of Illinois, AS SUCCESSOR TRUSTEE TO NORTH STAR TRUST COMPANY Under the provisions of a deed or deeds in trust, duly recorded and delivered to said company in pursuance of a trust agreement dated the 7TH day of JAN., 1994 and known as Trust Number 94-001, party of the first part, and

COLONY COURT SHOPPING CENTER, LLC

whose address is:

1751 WHISPERING COURT  
ADDISON, IL 60101

party of the second part.



**WITNESSETH**, That said party of the first part, in consideration of the sum of TEN and no/100 DOLLARS (\$10.00) AND OTHER GOOD AND VALUABLE considerations in hand paid, does hereby **CONVEY AND QUITCLAIM** unto said party of the second part, the following described real estate, situated in COOK County, Illinois, to wit:

SEE ATTACHED EXHIBIT 'A' FOR LEGAL DESCRIPTION

PERMANENT TAX #03-27-100-008-0000

together with the tenements and appurtenances thereunto belonging.

TO HAVE AND TO HOLD the same unto said party of the second part, and to the proper use, benefit and behoof forever of said party of the second part.

This deed is executed pursuant to and in the exercise of the power and authority granted to and vested in said trustee by the terms of said deed or deeds in trust delivered to said trustee in pursuance of the trust agreement above mentioned. This deed is made subject to the lien of every trust deed or mortgage (if any there be) of record in said county given to secure the payment of money, and remaining unreleased at the date of the delivery hereof.

|                      |            |
|----------------------|------------|
| REAL ESTATE TRANSFER | 02/27/2014 |
| COOK                 | \$550.00   |
| ILLINOIS:            | \$1,100.00 |
| TOTAL:               | \$1,650.00 |

03-27-100-008-0000 | 20140201601110 | P3S7VP

1st AMERICAN TITLE order #

2485237

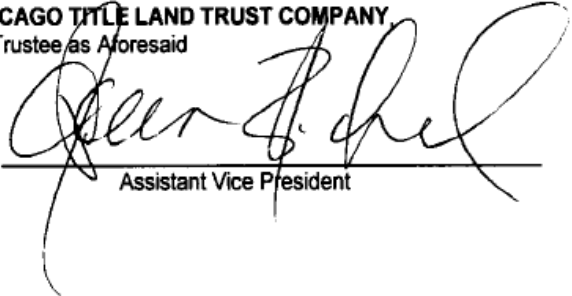
S Y  
P 3  
S N  
SC Y  
INT AB

# UNOFFICIAL COPY

IN WITNESS WHEREOF, said party of the first part has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its Assistant Vice President, the day and year first above written.



CHICAGO TITLE LAND TRUST COMPANY  
as Trustee as Aforesaid

By: 

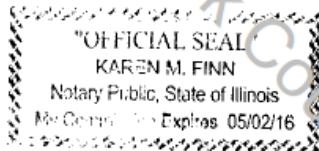
Assistant Vice President

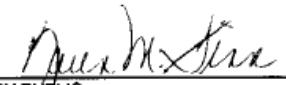
State of Illinois  
County of Cook

SS.

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that the above named Assistant Vice President of CHICAGO TITLE LAND TRUST COMPANY, personally known to me to be the same person whose name is subscribed to the foregoing instrument as such Assistant Vice President appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company; and the said Assistant Vice President then and there caused the corporate seal of said Company to be affixed to said instrument as his/her own free and voluntary act and as the free and voluntary act of the Company.

Given under my hand and Notarial Seal this 14<sup>th</sup> day of FEB. , 2014



  
NOTARY PUBLIC

PROPERTY ADDRESS:

1522 N. ELMHURST ROAD  
MOUNT PROSPECT, IL 54124

60056

This instrument was prepared by:  
CHICAGO TITLE LAND TRUST COMPANY  
10 S. LASALLE ST SUITE 2750  
CHICAGO, IL 60603

AFTER RECORDING, PLEASE MAIL TO:

NAME Randall S. Hall, Attorney

ADDRESS 1149 Westfield Course OR BOX NO. \_\_\_\_\_

CITY, STATE Geneva, Illinois 60134

SEND TAX BILLS TO: \_\_\_\_\_

Colony Court Shopping Center  
Attn: Josephine Lampagnano  
P.O. Box 204  
Adelison, IL 60101

# UNOFFICIAL COPY

## EXHIBIT 'A'

### Legal Description

**Lot 3 in Old Orchard Country Club Subdivision, being a subdivision of part of the Northwest Quarter of Section 27, and part of the East Half of the Northeast Quarter of Section 28, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois.**

**Except that part described as follows: Beginning at the Northeast corner of said Lot 3; thence West along the North line of said Lot 3, a distance of 15 feet; thence Southeasterly to a point on the East line of said Lot 3 that is 15 feet South of the point of beginning; thence North along said East line 15 feet to the place of beginning, in Cook County, Illinois.**

Note: For informational purposes only, the land is known as:

1522 North Elmhurst Road  
Mount Prospect, IL 60056

Tax identification no.: 03-27-100-008-0000 Vol. 232

| TOTAL PAYMENT DUE             |                         | 2024 First Installment Property Tax Bill - Cook County Electronic Bill |                         |       |                         |              |                                                   |                |
|-------------------------------|-------------------------|------------------------------------------------------------------------|-------------------------|-------|-------------------------|--------------|---------------------------------------------------|----------------|
| By 05/01/25                   | \$0.00                  | Property Index Number (PIN)                                            | Volume                  | Code  | Tax Year                | (Payable In) | Township                                          | Classification |
|                               |                         | 03-27-100-008-0000                                                     | 233                     | 38063 | 2024                    | (2025)       | WHEELING                                          | 5-31           |
| IF PAYING LATE,<br>PLEASE PAY | 05/02/2025 - 06/01/2025 |                                                                        | 06/02/2025 - 07/01/2025 |       | 07/02/2025 - 08/01/2025 |              | LATE INTEREST IS 0.75% PER<br>MONTH, BY STATE LAW |                |
|                               | \$0.00                  |                                                                        | \$0.00                  |       | \$0.00                  |              |                                                   |                |

TAXING DISTRICT DEBT AND FINANCIAL DATA

| Your Taxing Districts                    | Money Owed by Your Taxing Districts | Pension and Healthcare Amounts Promised by Your Taxing Districts | Amount of Pension and Healthcare Shortage | % of Pension and Healthcare Costs Taxing Districts Can Pay |
|------------------------------------------|-------------------------------------|------------------------------------------------------------------|-------------------------------------------|------------------------------------------------------------|
| Northwest Mosquito Abatement Wheeling    | \$455,316                           | \$8,630,076                                                      | \$461,013                                 | 94.66%                                                     |
| Metro Water Reclamation Dist of Chicago  | \$3,126,243,000                     | \$3,151,727,000                                                  | \$1,449,923,000                           | 54.00%                                                     |
| Prospect Heights Park Dist               | \$6,775,103                         | \$7,447,609                                                      | \$845,284                                 | 88.65%                                                     |
| Harper Coll Comm College 512 (Palatine)  | \$322,598,943                       | \$32,974,963                                                     | \$32,974,963                              | 0.00%                                                      |
| Township HS District 214 (Arlington Hts) | \$90,904,159                        | \$296,515,358                                                    | \$1,194,163                               | 99.60%                                                     |
| Prospect Heights School District 23      | \$15,982,009                        | \$24,443,960                                                     | \$5,016,373                               | 79.48%                                                     |
| Village of Mount Prospect                | \$171,861,845                       | \$385,434,723                                                    | \$140,636,940                             | 63.51%                                                     |
| Town of Wheeling                         | \$32,449                            | \$5,659,083                                                      | \$232,813                                 | 95.89%                                                     |
| Cook County Forest Preserve District     | \$214,441,242                       | \$617,834,550                                                    | \$382,643,760                             | 38.07%                                                     |
| County of Cook                           | \$8,262,580,154                     | \$26,512,006,772                                                 | \$14,493,276,944                          | 45.33%                                                     |

|       |                  |                  |                  |
|-------|------------------|------------------|------------------|
| Total | \$12,211,874,220 | \$31,042,674,094 | \$16,507,205,253 |
|-------|------------------|------------------|------------------|

For a more in-depth look at government finances and how they affect your taxes, visit [cookcountytreasurer.com](https://www.cookcountytreasurer.com)

PAY YOUR TAXES ONLINE

Pay at [cookcountytreasurer.com](https://www.cookcountytreasurer.com) from your bank account or credit card.

| IMPORTANT MESSAGES | TAX CALCULATOR                                                                                                                                                                                                     |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                    | <div> <div>2023 TOTAL TAX</div> <div>109,291.73</div> </div>                                                                                                                                                       |
|                    | <div> <div>2024 ESTIMATE</div> <div>X</div> <div>55%</div> </div>                                                                                                                                                  |
|                    | <div> <div>2024 1st INSTALLMENT</div> <div>=</div> <div>60,110.45</div> </div>                                                                                                                                     |
|                    | <div> <div>The First Installment amount is 55% of last year's total taxes.</div> <div>All exemptions, such as homeowner and senior exemptions, will be reflected on your Second Installment tax bill.</div> </div> |
|                    | <div> <div>PROPERTY LOCATION</div> <div>1522 N ELMHURST RD</div> <div>MOUNT PROSPECT IL 60056</div> </div>                                                                                                         |
|                    | <div> <div>MAILING ADDRESS</div> <div>COLONY COURT SHOPPING</div> <div>P O BOX 204</div> <div>ADDISON IL 601010204</div> </div>                                                                                    |

\*\*\* Please see 2024 First Installment Payment Coupon next page \*\*\*

# 2024 First Installment Property Tax Bill

# Cook County Payment Coupon

**Pursuant to Cook County Ordinance 07-O-68, if you are a mortgage lender, loan servicer, or agent of any entity within the meaning of 35 ILCS 200/20-12, you may not pay using a downloadable tax bill unless you pay the \$5 duplicate bill fee.**

DETACH &amp; INCLUDE WITH PAYMENT

|                                                                                                          |  |                                                                                                                                                                                                                                   |  |                                                                                                                                                                                   |  |                              |  |
|----------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|--|
| <b>TOTAL PAYMENT DUE</b><br><br><b>\$0.00</b><br>By 05/01/25<br>If paying later, refer to amounts above. |  | <b>IMPORTANT PAYMENT MESSAGES</b><br><br><b>Cook County eBill</b><br><a href="#">Click to pay online</a><br><a href="#">Click to update Mailing Name/Address</a><br><br><b>SN 0020240100 RTN 500001075 AN (see PIN) TC 008922</b> |  | Property Index Number (PIN)<br><b>03-27-100-008-0000</b><br><br>Amount Paid<br><div>  </div> |  | TILG<br>Volume<br><b>233</b> |  |
|----------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------|--|

0020240100203271000080000500892240000000000000000000000000000000000000000000000000000

**This is an Official Downloadable Tax Bill Payment Coupon.  
Please process this coupon along with payment presented.**

**COOK COUNTY TREASURER  
PO BOX 805436  
CHICAGO IL 60680-4116**

## SHOPPING CENTER LEASE

THIS LEASE is made and entered into on this 1st day of April 2025, by and between Josephine Lampignano as a member of Colony Court Shopping Center, LLC, hereinafter called "Landlord" and ~~Xinglian Tian~~ hereinafter called "Tenant"

Oriental Healing Massage Inc.

Xinglian Tian  
04/04/25  
dotloop verified

In consideration of the mutual Covenants and Agreements herein stated to be kept and performed by Tenant, the Landlord hereby leases to Tenant and Tenant does hereby lease from Landlord the Premises herein described:

### 1. PREMISES

The premises leased hereunder consist of a store unit defined as a Unit located at 1518 N Elmhurst Rd, in the Shopping Center commonly known as Colony Court Shopping Center, in the City of Mount Prospect, County of Cook, State of Illinois. Said premises consist of approximately 1,500 square feet, 9.06% of total gross square feet of floor area in all buildings located in the Shopping Center.

### 2. TERM

**This lease is contingent upon Village approval to operate a massage parlor.** The term of the Lease shall be for a period of 5 years with a 4% increase in rent one year after the Village approval to operate a massage parlor and each year thereafter during the 5-year term hereof; it shall commence on the date of Village approval, and it shall terminate five years later, unless it is sooner terminated as provided hereinafter.

**The first two months of the lease term we are waiving the rent. Tenant must provide a copy of the letter awarding Village approval to operate a massage parlor.**

### 3. LEASE YEAR

Each period of twelve consecutive calendar months shall be known as "Lease Year" for the purpose of Tenant's year end. If the rental shall commence to accrue or terminate under the terms hereof, on a date other than the Lease Year, then the first lease year or the last year, as the case may be, or both, shall be treated on a proportionate basis for the purpose of "calculating" Rent as hereinafter defined.

### 4. OPTION

There are no options associated with this lease.

### 5. USE

Tenants shall use the Premises as a **massage studio** and shall not use or permit the Premises to be used for any other purpose without the prior written consent of Landlord. Tenant shall at all times conduct their business in accordance with the highest standards of that type of business and which will not injure or detract from the reputation of the Shopping Center or its other tenants. No auction, fire, bankruptcy, liquidation or similar sales shall be conducted in or from the Premises. Tenant shall not sell or serve or permit the sale or service of any alcoholic beverage on or from the Premises, nor occupy nor use the Premises (nor permit the use of occupancy of the Premises) for any purpose of or in any manner which: a) is unlawful or in violation of any

Xinglian Tian  
04/04/25  
1:25 PM CDT  
dotloop verified



applicable legal, governmental or quasi-governmental requirement, ordinance or rule (including the Board of Fire Underwriters); b) may be dangerous to person or property; c) may invalidate or increase the amount of premiums for any policy of insurance affecting the Shopping Center, (and if any additional amounts of insurance premiums are so incurred, Tenants shall pay such additional amounts to Landlord on demand); or d) may create a nuisance, disturb any other tenant of the Shopping Center or any occupant of neighboring property or injure the reputation of the Shopping Center. Tenant shall be the sole exclusive provider of services and of sales of the related products as aforementioned in the Shopping Center.

## 6. RENT

Tenant agrees to pay **\$2,575** to the Landlord as Rent, without notice or demand, the monthly sum as shown on the Rent Schedule attached on page 13. Said rental shall be paid to the Landlord without deduction or offset, in lawful money of the United States of America, at such place as Landlord may from time-to-time designation in writing. The first month rental shall be paid upon the signing of the lease. **Any payments received after the 5<sup>th</sup> of each month shall have a late payment fee of \$250 per month it is late.** The parties understand and agree that the Rent due and payable hereunder is Gross Rent, inclusive of common area maintenance expenses, real estate taxes and landlord's insurance costs.

## 7. SECURITY DEPOSIT

Tenant will provide a security deposit in the amount of **\$2,575**. Said sum shall be held by the Landlord as security of the faithful performance by Tenant of all terms, covenants, and conditions of this lease to be kept and performed by Tenant during the term hereof. If Tenant defaults with respect to any provisions of this Lease, including, but not limited to the provisions relating to the payment of rent, Landlord may (but shall not be required to) use, apply or retain all or any part of this security deposit for the payment of any rent or any other sum in default, or to compensate Landlord for any other loss or damage which Landlord may suffer by reason of Tenant's default. If any portion of said deposit is so used or applied, Tenant shall, within sixty (60) days after written demand therefore, deposit the sum required in order to restore the security deposit to its original amount. Landlord shall not be required to keep this security deposit separate from its general funds, and Tenant shall not be entitled to interest on such deposits.

If Tenant shall fully and faithfully perform every provision of this Lease to be performed by it, the security deposit or any balance thereof shall be returned to Tenant (or at Landlord's option, to the last assignee of Tenant's interest hereunder) within thirty (30) days following expiration of the Lease term. In the event of termination of Landlord's interest in this Lease, Landlord shall transfer said deposit to Landlord's successor in interest.

## 8. COMMON AREAS

The term "Common Area" refers to all areas within the boundaries of the Shopping Center which are now hereafter made available for general use, convenience and benefit of Landlord, all Tenants and other persons entitled to occupy spaces in the Shopping Center, which areas shall include, but not be limited to, Parking Areas, Driveways, Open or Enclosed Malls, Sidewalks, Sidewalk Overhang, Shopping Center Roof, and Landscaped and Planted Areas. The use of Parking and other Public Areas shall be subjected to the following.



glazing, heating and air-conditioning systems, (Tenant shall obtain a service contract for repairs and maintenance of said system, said maintenance contract to conform to the requirements under the warranty, if any on said system), plumbing, and plumbing issues connected with the sewer or any backups, pipes, electrical wiring and conduits. Tenant shall, upon the expiration or sooner termination of this Lease, surrender the Premises to the Landlord in good condition, broom clean, ordinary wear and tear and damage from causes beyond the reasonable control of Tenant excepted. Any damage to adjacent premises caused by Tenant's use of the Premises shall be repaired at the sole cost and expense of Tenant.

## 11. LIENS

Tenant shall keep the Premises and property in which the premises are situated free from any liens arising out of any work performed, materials furnished or obligations incurred by Tenant. Landlord may require, at Landlord's sole option, that Tenant shall provide to Landlord, at Tenant's sole cost and expense, a lien and completion bond in an amount equal to one and one-half (1-1/2) times the estimate cost of any improvements, additions, or alterations in the Premises which the Tenant desires to make, to insure Landlord against any liability for mechanic's and materialmen's liens and to ensure completion of the work.

## 12. RULES

Tenant shall not erect, install, display, inscribe, paint or affix any sign, lettering or advertising medium to, upon or above the exterior of the leased Premises or the building in which the leased Premises are situated, nor to the interior glass surface of any entrance door or show window nor within any show or display window space, without, in each instance, the prior written approval of Landlord. Tenant shall not use any advertising medium that shall reasonably be deemed objectionable to Landlord or a nuisance to other Tenants, including, without limiting the generality of the foregoing: loud speakers, phonographs, and radio or television broadcasts, in a manner to be heard outside of the leased Premises in an unreasonably loud manner. Tenant shall not install any exterior lighting or plumbing fixtures, shades or awnings, or any exterior decorations, or painting, or build any fences; nor install any radio or television antenna, loud speaker's, sound amplifiers, or similar devices on the roof or exterior walls of the building unless with the advance written consent of Landlord.

Except as otherwise herein provided, Tenant shall have the right, at its sole cost and expense, to erect and maintain within the interior of the Premises all signs and advertising matter customary or appropriate in the conduct of Tenant's business; provided, however, that Tenant shall upon demand of the Landlord, immediately remove any sign, advertisement, decoration, lettering or notice which Tenant has placed or permitted to be placed in, upon or about the Premises and which Landlord reasonably deem objectionable or offensive, and if Tenant fails or refuses so to do, the Landlord may enter upon the Premises and remove the same at Tenant's cost and expense. In this connection, Tenant acknowledges that the Premises are a part of an integrated Shopping Center, and agrees that control of all signs by the Landlord is essential to the maintenance of uniformity, property and the aesthetic values in or pertaining to the Shopping Center.

Tenant shall not use the sidewalks of the Shopping Center for business purposes except ingress and agrees, without the written consent of the Landlord, nor permit the use of any part of the leased Premises for sleeping apartment or lodgings. No auction, fire, bankruptcy or closing-out sales shall be conducted in the leased Premises without the advance written consent of the Landlord. Tenant will not use or permit the use of the premises in any such matter that will tend to create a nuisance or tend to unnecessarily disturb other Tenants or occupants of the Shopping Center. The restrictions set forth in this Paragraph shall extend to all Agents and Employees of Tenant.

### 13. INSURANCE

Tenant shall procure companies satisfactory to Landlord and maintain during the term of this Lease at its own cost and expense, a policy or policies of insurance in form satisfactory to Landlord insuring Landlord and Tenant as their interest may appear as hereinafter required.

**A. Public Liability and Property Damage Insurance:** From and after the commencement date of this lease and throughout the residue and term of this lease and any extensions thereof, the Tenant shall protect, indemnify and save harmless the Landlord from and against any and all liability to third parties incurred by any act or neglect of the Tenant, or any of its agents, servants, or employees, in or about the leased Premises, and shall at all times at its own cost obtain and keep in force general liability insurance including public liability and property damage insurance insuring Tenant with Landlord as an additional party insured, in amount not less than \$1,000,000.00 in case of damage or injury to one person, nor less than \$2,000,000.00 in case of damage or injury to more than one person in any one accident. The property damage insurance coverage required hereunder shall not be less than \$50,000.00 in case of damage to property arising out of any one accident.

**B. Fire & Extended Coverage:** The fire and extended coverage insurance required on Tenant's chattels and leasehold improvements hereunder shall not be less than full insurable value.

**C. Rental Insurance:** Included in Gross Rent. Landlord shall procure and maintain rental insurance insuring the rental payments in the event of fire or other casualty to the leased Premises, rendering said leased Premises untenable in accordance with this Lease. Said insurance shall insure the payment of the rental terms herein for a minimum of six (6) months. Landlord shall pay the premiums, therefore, which insurance may be included in Landlord's Policy of extended coverage.

**D. Plate Glass Insurance:** Tenant shall procure and maintain insurance against breakage of glass in exterior and interior windows and doors in or upon the leased Premises. In the event of any damages to the aforementioned Premises covered by insurance, the Tenant shall within sixty (60) days of notice thereof, file proof of loss with the insurance carrier and proceed with the collection of the claim under said policies of insurance without delay. The Tenant shall further proceed as promptly as possible with the repairing or remodeling of the damages to the Premises. In the event the Tenant shall fail to proceed in prosecution of this insurance claim after notice of damage, or fails to make the repairs as aforesaid, then the Landlord may, at its option, proceed

Tenant hereby releases, Landlord, Landlord's Beneficiaries, the Agent and their officers, directors, employees, and agents, from liability or responsibility for any loss or damage to property covered by valid and collectible fire insurance with standard extended coverage endorsement, and shall extend to liability and responsibility for anyone claiming, through or under the parties by way of subrogation or otherwise. All of Tenant's insurance policies covering the Premises or their contents shall include a clause or endorsement to the effect that any release shall not adversely affect or impair such policy or prejudice the right of the party to recover thereunder, as long as the same shall be obtainable, and any extra cost therefore shall be borne by Tenant.

Such reasonable rules and regulations as may hereafter be adopted by Landlord for the safety, care and cleanliness of the Premises and the preservation of good order thereon, are hereby expressly made part hereof, and Tenant agrees to obey all such rules and regulations. The violation of any such rules and regulations by Tenant shall be deemed a default under this Lease by Tenant, affording Landlord all those remedies set out in Section 12 hereof. Landlord shall not be responsible to Tenant for the non-performance by any other tenant or occupant of the Building of any of said rules and regulations. At the time of the signing of this Lease the Landlord has yet to establish a formal list of rules and regulations for the building; however, the Landlord establishes the following rules at this time:

**(a)** No Tenant or agent or employee of the Tenant shall be allowed on the roof of the Premises without the express consent of the Landlord or the Landlord's managing agent. Consent for the access required for Tenant's maintenance of the roof-top HVAC equipment is hereby expressly granted.

**(b)** The Landlord shall not permit the Tenant or any of the Tenant's employees or agents to park vehicles of any kind or nature overnight in the parking lot without the permission of the Landlord.

Tenant agrees to indemnify and save Landlord harmless against and from any and all claims, damages, costs and expenses, including reasonable attorney's fees, arising from the conduct or management of the business conducted by Tenant in the leased Premises, or from any breach or default on the part of Tenant in the performance of any covenant or agreement on the part of Tenant to be performed pursuant to the terms of this Lease, or from any act or negligence of Tenant, its agents, contractors, servants, employees, subleases, concessionaires or licensees in or about the leased Premises. In case any action or proceeding be brought against Landlord by reason of any such claim, Tenant, upon notice from Landlord, covenants to defend such action or



proceeding by counsel reasonably satisfactory to Landlord.

Neither the Landlord nor the Landlord's agents, servants, employees, officers or directors, shall be liable, and to the extent allowed by law the Tenant waives and releases all claims for damage to persons or property sustained by the Tenant, or by Tenant's employees, agents, servants, invitees and customers or by any other occupant of the building in which leased Premises are located, resulting directly or indirectly from any act or neglect of any other tenant or occupant of said building. This article shall apply especially, but not exclusively, to damage caused by refrigerators, air-conditioning apparatus, water, snow, frost, steam, excessive heat or cold, sewage, gas, odors, or noise or the bursting or leaking of pipes or plumbing fixtures, and shall apply equally whether any such damage results from the act or neglect of other tenants, occupants, or servants in the building, or of any other person. If any such damage results from any act or neglect of Tenant, Landlord may, at the Landlord's option, repair such damage, whether caused to the building or to tenants thereof, and Tenant shall thereupon pay to Landlord the total cost of such repairs and damages, both to the building and to tenant thereof. All personal property belonging to Tenant, or any other person that is in the leased Premises, or any other part of said building, shall be there at the risk of the Tenant, or such other person only, and neither the Landlord nor its agents or employees shall be liable for any damage thereto or the theft or misappropriation thereof.

Any and all property which may be removed from the Premises by Landlord pursuant to the authority of this Lease or of Law, to which Tenant is or may be entitled, may be handled or removed by Landlord at the risk, cost and expense of Tenant, and Landlord shall in no event be responsible as warehouseman, bailee or otherwise for any property left in the Premises or the building by Tenant, or the building by Tenant, or for the value, preservation or safekeeping thereof. Tenant shall pay to the Landlord, upon demand, for all reasonable expenses incurred in any such removal of Tenant's property.

## 17. ASSIGNMENT OR SUBLETTING

Tenant agrees not to sell, assign, mortgage, pledge, or in any manner transfer this lease or any Estate or interest thereunder and not to sublet the leased Premises or any part or parts thereof and not permit any licensee or concessionaire therein without the previous written consent of Landlord in each instance. Consent by Landlord to one assignment of this Lease or to one subletting of the Leased Premises shall not be a waiver of Landlord's rights under this Article as to any subsequent assignment or subletting. Landlord's rights to assign this Lease are and shall remain unqualified.

In addition, Landlord shall not allow or permit any transfer of this Lease or any interest under it or any lien upon Tenant's interest by operation of Law without first obtaining written consent from Landlord, and any transfer, lien, assignment or subletting not so consented to by Landlord at Landlord's option shall be invalid and of no force or effect whatsoever.

Any such subletting, even with approval of the Landlord, shall not relieve Tenant from liability for payment of the rental herein provided, or from the obligation to keep and be bound by the terms, conditions and covenants of this Lease. The acceptance of rent from any other person

Landlord reserves the right to enter upon the leased Premises at reasonable hours to inspect the same, or to make repairs, additions or alterations to the leased Premises or other property, or to exhibit the Premises to prospective tenants, purchasers, or others, or to enter at any time in the event of an emergency and to display during the last one hundred twenty (120) days of the term, without hindrance or molestation of Tenant, "For Rent" or similar signs on windows or doors in the leased Premises.

If twenty-five (25%) percent or more of the Premises shall be taken or appropriated by any public or quasi-public authority under the power of eminent domain, either party hereto shall

have the right, at its option, within sixty (60) days after said taking to terminate this Lease upon thirty (30) days written notice. If less than 25% of the Premises are taken (and neither party elects to terminate as herein provided), The Rent thereafter to be paid shall be equitably reduced. If any part of the Shopping Center other than the Premises may be taken or appropriated, Landlord shall within sixty (60) days of said taking have the right at its option to terminate this Lease upon written notice to Tenant. In the event of any taking or appropriation what-so-ever, Landlord shall be entitled to any and all awards and or settlements which may be given and Tenant shall have no claim against Landlord for the value of any unexpired term of this Lease.

### **23. TENANT'S DEFAULT**

The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by Tenant: abandonment of the Premises by Tenant; the failure by Tenant to make any payment of rent or any other payment required to be made by Tenant hereunder, as and when due, where such failure shall continue for a period of five (5) days after written notice thereof by Landlord to Tenant; the failure by Tenant to observe or perform any covenants or provisions of this Lease to be observed or performed by Tenant, where such failure shall continue for a period of ten (10) days after written notice thereof by Landlord to Tenant; the making by Tenant of any general assignment or general arrangement for the benefit of creditors; the operation or supervision of the business conducted in the leased Premises by a creditor's committee or by anyone other than the Tenant; the taking of any action for the voluntary dissolution of Tenant; or the filing by or against Tenant of a petition to have Tenant adjudged bankrupt, or a petition of reorganization or arrangement under any law relating to bankruptcy (unless, in the case of petition filed against Tenant, the same is dismissed within sixty (60) days); or the appointment of a trustee or a receiver to take possession of all or substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where possession is not restored to Tenant within thirty (30) days, or the attachment, execution or other judicial seizure of all or substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged in thirty (30) days.

### **24. REMEDIES IN DEFAULT**

In the event of any such default or breach by Tenant, Landlord may at any time thereafter, exercise any or all following remedies, after notice or demand and without limiting Landlord in the exercise of a right or remedy which Landlord may have by reason of such default or breach:

(A) Terminate, Tenant's right to possession of the Premises, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the Premises to the Landlord. In such event, Landlord shall be entitled to recover from Tenant all damages incurred by Landlord by reason of Tenant's default including, but not limited to, the cost of recovering possession of the Premises; expenses of re-letting, including necessary renovation and alteration of the Premises; reasonable attorney's fees;

(B) Maintain Tenant's right to possession, in which case this Lease shall continue in effect whether or not Tenant shall have abandoned the Premises. In such event, Landlord shall be entitled to enforce all of Landlord's rights and remedies under this Lease, including the right to



receive the rent and any other charges and adjustments as may become due hereunder;

(C) Upon the termination by reason of the foregoing, Landlord may re-enter the leased premises with process of law, using such force as may be necessary, and remove all persons and chattels therefrom, and Landlord shall not be liable for damages or otherwise by reason of re-entry or termination of the term of this Lease. Notwithstanding such termination, the liability of Tenant for the Rent provided for here-in-above shall not be extinguished for the balance of the term remaining after said termination, and Landlord shall be entitled to recover immediately as liquidated damages an amount equal to the Rent for the said balance of the term less any rental receive from the Premises for the said balance of the term. Landlord shall use commercially reasonable best efforts, re-let the leased Premises or any part thereof for account of Tenant for such rent. The term of said re-letting shall be at the Landlord's sole discretion;

In the event of any breach by Tenant of any of the provisions of this Lease, Landlord may immediately or any time thereafter, with notice to Tenant, cure such breach for the account and at the expense of Tenant. If Landlord at any time, by reason of such breach, is compelled to pay, or elects to pay, any sum of money or do any act which will require the payment of any sum of money, or incurs any expense, including reasonable attorney's fees, in instituting or prosecuting any action or proceedings to enforce Landlord's rights hereunder, the sum or sums so paid by Landlord, with interest thereon at the rate of one and one-half (1-1/2%) percent per month from the date of payment thereof, until paid in full, shall be deemed to be additional rent hereunder and shall be due from Tenant to Landlord on the first day of the month following the payment of such respective sums or expenses. The Tenant covenants and agrees that no waiver of any breach of the same or any other covenant.

All rights and remedies of Landlord herein enumerated shall be cumulative and none shall exclude any other right of remedy allowed by Law, and said rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises. No receipt of money by Landlord from Tenant after the commencement of any suit, or after final judgment for possession of the Premises shall reinstate, continue or extend the term of this Lease or affect any such notice, demand or suit unless acknowledged by Landlord in writing.

## 25. CORPORATE AUTHORITY

If Tenant is a corporation, each individual executing this Lease on behalf of said corporation represents and warrants that he (she) is duly authorized to execute and deliver this Lease on behalf of said corporation, in accordance with a duly adopted resolution of the board of directors of said corporation, a copy of which is attached hereto, in accordance with the by-laws of said corporation, and that this Lease is binding upon said corporation in accordance with its terms.

## 26. CHANGES AND ADDITIONS

Landlord reserves the right to make such changes and additions in and to the Shopping Center as from time to time constituted, as in Landlord's absolute discretion are desirable, provided, however, that no such changes or additions shall reduce the ratio of total square feet of parking area to the total square feet of rentable floor space in all buildings located in the Shopping Center. Such ratio shall be established on the basis of the Zoning and Building Codes of the

Municipality having jurisdiction of the Shopping Center, however, Landlord shall not impair the access or visibility of the premises so as to prevent Tenant from conducting its business.

## **27. SUCCESSORS AND ASSIGNS**

The Landlord and the Tenant covenant and agrees between the Parties hereto that all covenants, conditions, and agreements and undertakings in this Lease shall extend to and be binding on the respective successors and assigns of the respective Parties hereto in the same manner as if they were in every case named and expressed.

It is expressly understood and agreed by and between the Parties hereto that this Lease and any Riders attached hereto forming a part thereof, set forth all the promises, agreements, conditions and understanding between the Landlord and the Tenant relative to the leased Premises, and that there are no other promises, agreements, conditions or understandings, either oral or written, between them other than are herein set forth. It is understood and agreed that no subsequent alteration, amendments, change or addition to this Lease shall be binding upon the Landlord or the Tenant unless reduced to writing and signed by them, and by direct reference therein made a part hereof.

## **28. SIGNS**

No Tenant shall install any exterior sign without the express written consent of the Landlord. The Landlord may establish at his own discretion a general motif for the entire Property including all exterior signage. Also signage shall comply with local ordinances and regulations, and the cost of obtaining approval from any and all local and/or governmental authorities shall be the expenses of the Tenant. The cost of said sign and installation associated with said sign shall be at the sole expense of the Tenant. It is specifically understood that the sign post and attached fixture and lighting is the sole and exclusive property of the Landlord.

## **29. SALE OF PREMISES BY LANDLORD**

In the event of any sale of the premises by Landlord, Landlord shall be and is hereby entirely freed and relieved of all liability under and all of its covenants and obligations contained in or derived from this lease arising out of any act, occurrence, or omission occurring after the consummation of such sale; and the Purchaser, at such sale or any subsequent sale of the Premises, shall be deemed, without any further agreement between the parties of their successors in interest or between the parties and any such Purchaser, to have assumed and agreed to carry out any and all of the covenants and obligations of the Landlord under this Lease.

## **30. BROKERS**

Tenant warrants that it has not had dealings with a real estate broker or agent in connection with the negotiation of this Lease. Tenant furthermore warrants that it, (does not know) of other real estate brokers or agents who are entitled to a commission in connection with this Lease.

## **31. PARTIAL INVALIDITY**

Any provision of this Lease which shall prove to be invalid, void, or illegal shall in no way affect, impair or invalidate any other provision hereof and such other provision shall remain in full force and effect.

**32. GOVERNING LAW**

The Laws of the State of Illinois shall govern validity, performance and enforcement of this Lease. The heading of the several articles contained herein are for convenience only and do not define, limit, or construe the contents of such articles.

**33. NOTICES**

All notices under this Lease shall be deemed to have been properly served if delivered in writing personally or by registered or certified mail, return receipt requested, to the Landlord at:

Josephine Lampignano  
P.O. Box 204  
Addison, Illinois 60101  
PHONE: 630-424-1288

or such other place or places as it may designate in writing from time to time, or to the Tenant at:

Oriental Healing Massage Inc.  
1518 N. Elmhurst Road  
Mount Prospect, IL 60056  
224-822-1044  
TXL231626@gmail.com

by registered or certified mail, return receipt requested, at the above address, or such other place as it may designate in writing from time to time. Date of service of the notice by mail shall be three days after the date on which such notice is mailed.

**IN WITNESS WHEREOF**, Landlord and Tenant have hereunto executed this Lease and affixed their respective Seals as of the day and year first above written.

LANDLORD:

Josephine Lampignano

*Josephine Lampignano*

Owner

4/7/2025

Date

TENANT:

Oriental Healing Massage Inc.

*Xinglian Tian*

Tenant

dotloop verified  
04/04/25 1:23 PM CDT  
FUKL-2IA6-JCOK-YYE5

4/3/2025

Date

**Personal Guaranty**

The undersigned hereby agrees to personally guarantee each and every provision of this lease and all performance and obligations thereunder.

*Xinglian Tian*  
dotloop verified  
04/04/25 1:23 PM CDT  
RBYT-LIBO-7XPB-NY4I

Xinglian Tian

4/3/2025

Date

*Xinglian Tian*  
04/04/25  
1:23 PM CDT  
dotloop verified

**Initials**

**RENT SCHEDULE –  
(5 years - beginning after Village approval)**

| <b>No.<br/>Months</b> | <b>Minimum<br/>Monthly<br/>Rent</b> |
|-----------------------|-------------------------------------|
| 2                     | \$0                                 |
| 10                    | \$2,575                             |
| 12                    | \$2,678                             |
| 12                    | \$2,785                             |
| 12                    | \$2,896                             |
| 12                    | \$3,012                             |

**Oriental Healing Massage Inc**

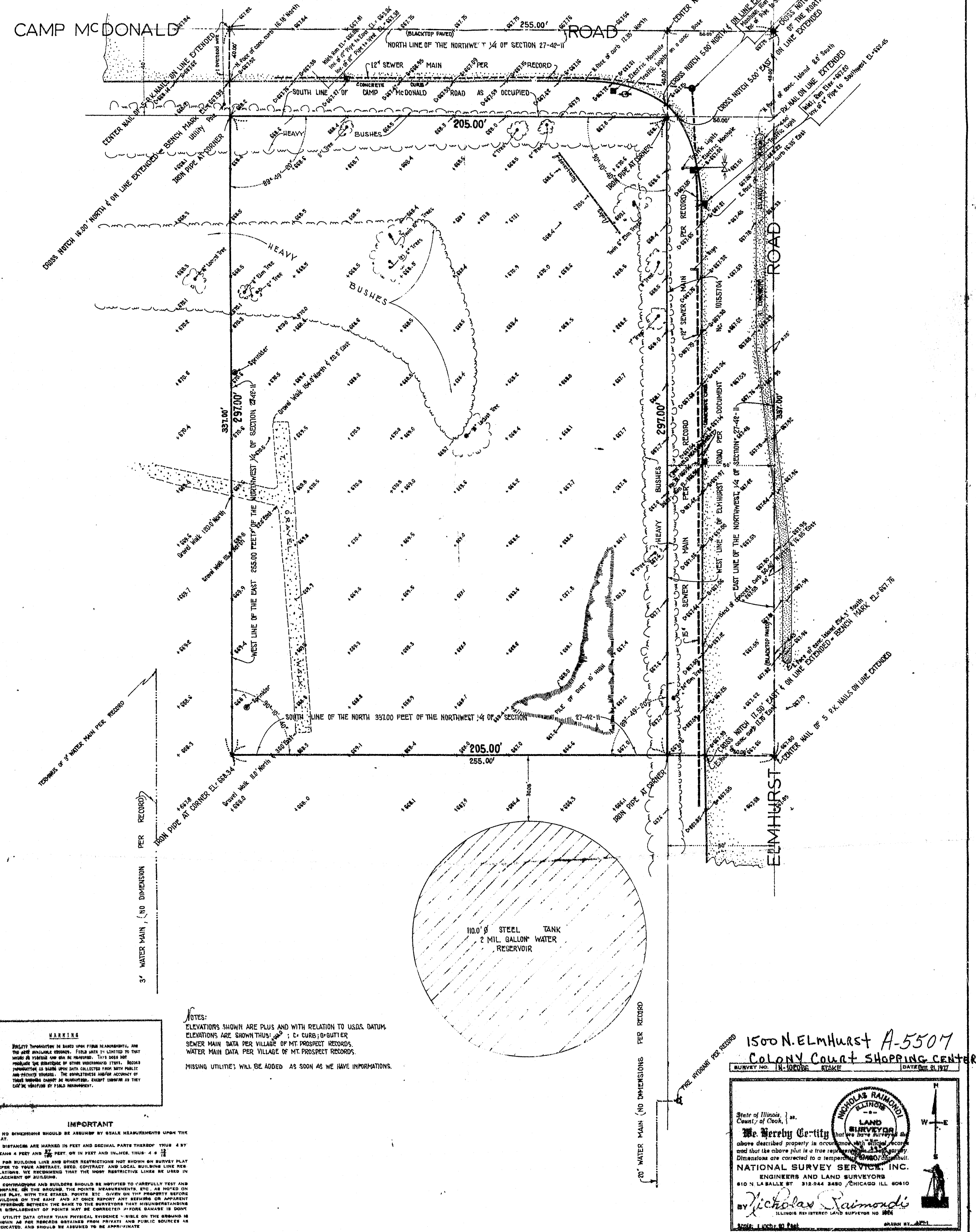
**Conditional Use** - No conditional use shall be recommended for approval by the planning and zoning commission unless it finds:

1. That the establishment, maintenance, or operation of the conditional use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare;  
***Our business is massage therapy which by its nature is contained within the unit. The business operation is quiet and it will not impact general public.***
2. That the conditional use will not be injurious to the uses and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood in which it is to be located;  
***Again, our massage business is contained within the unit. It is quiet and it will not impact the neighbors.***
3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;  
***Our business will not impact the surrounding properties.***
4. That adequate public utilities, access roads, drainage and/or necessary facilities have been or will be provided;  
***Not applicable, as we will not impact anything outside our business unit.***
5. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;  
***Based on our business model, the number of customers are limited on a daily basis. It will not impact public traffic.***
6. That the proposed conditional use is not contrary to the objectives of the current Comprehensive Plan for the Village; and  
***Our business will be compliant with the current village policies and plans.***
7. That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified pursuant to the recommendations of the Planning & Zoning Commission.  
***Our business will be compliant with the village regulations. If the Planning & Zoning Commission has any recommendations, we will implement it accordingly.***



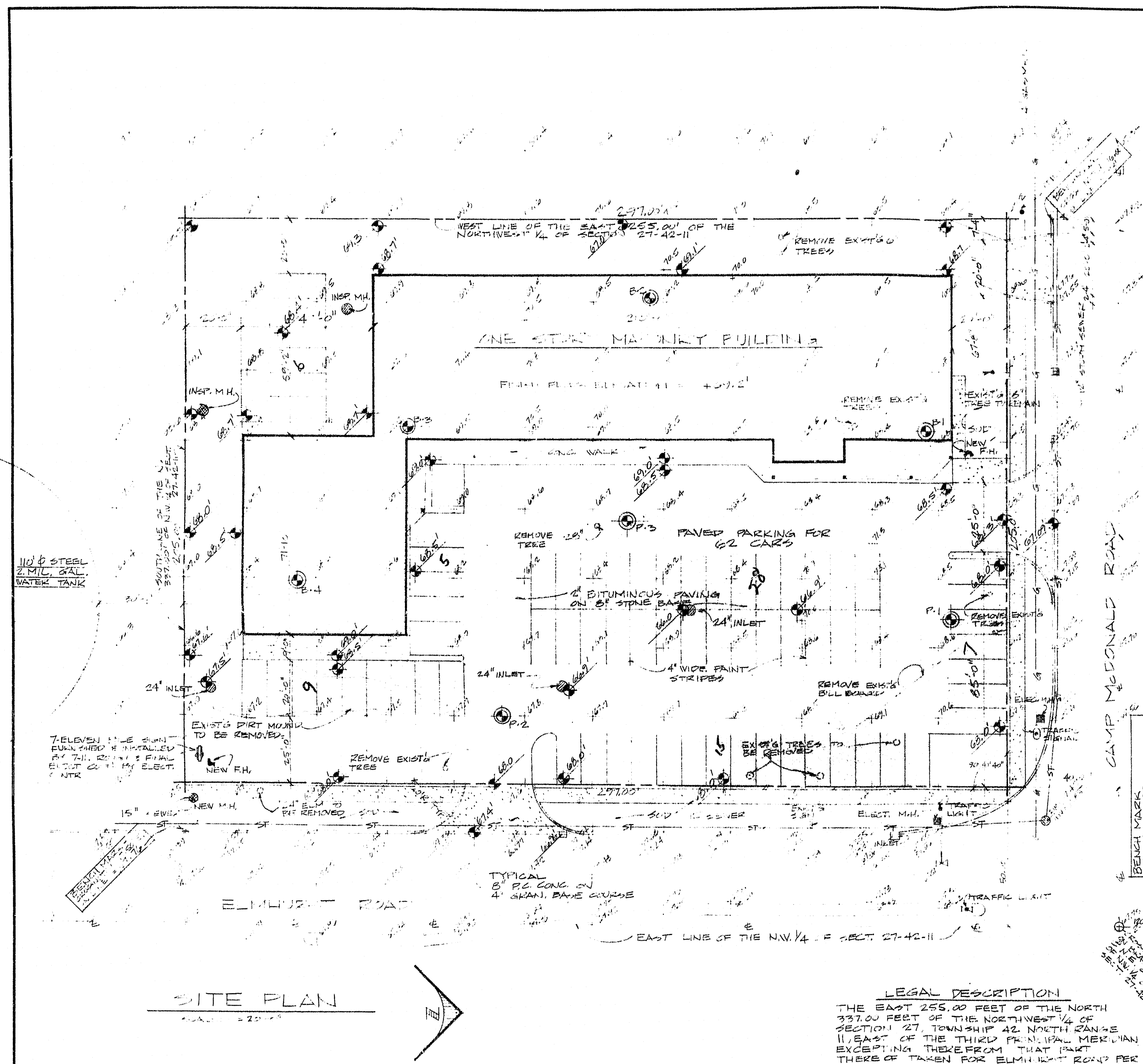
DATE OCT 21, 1977

Gross Area (including Camp McDonald Road) A= 69,084.7 Sq. Ft. or 1.5859 Acres  
Less Area in 40 Ft. width of Camp McDonald Road A= 8,200.0 Sq. Ft. or 0.1882 Acres  
Net Area (excluding Roads) A= 60,884.7 Sq. Ft. or 1.3977 Acres





A-5507 Colony Court Shopping Center 1500 N. Elmhurst, Ill.



SITE PLAN

NOTE:  
SEE ENGINEERING DRAWINGS PREPARED  
BY ELK ENGINEERING, INC. FOR  
ELECTRICITY, WATER, AND SEWER  
DRAINAGE.  
ELEVATIONS GIVEN CAN BE CONVERTED  
TO U.S. FEET BY ADDING 0.3048 TO  
EACH.

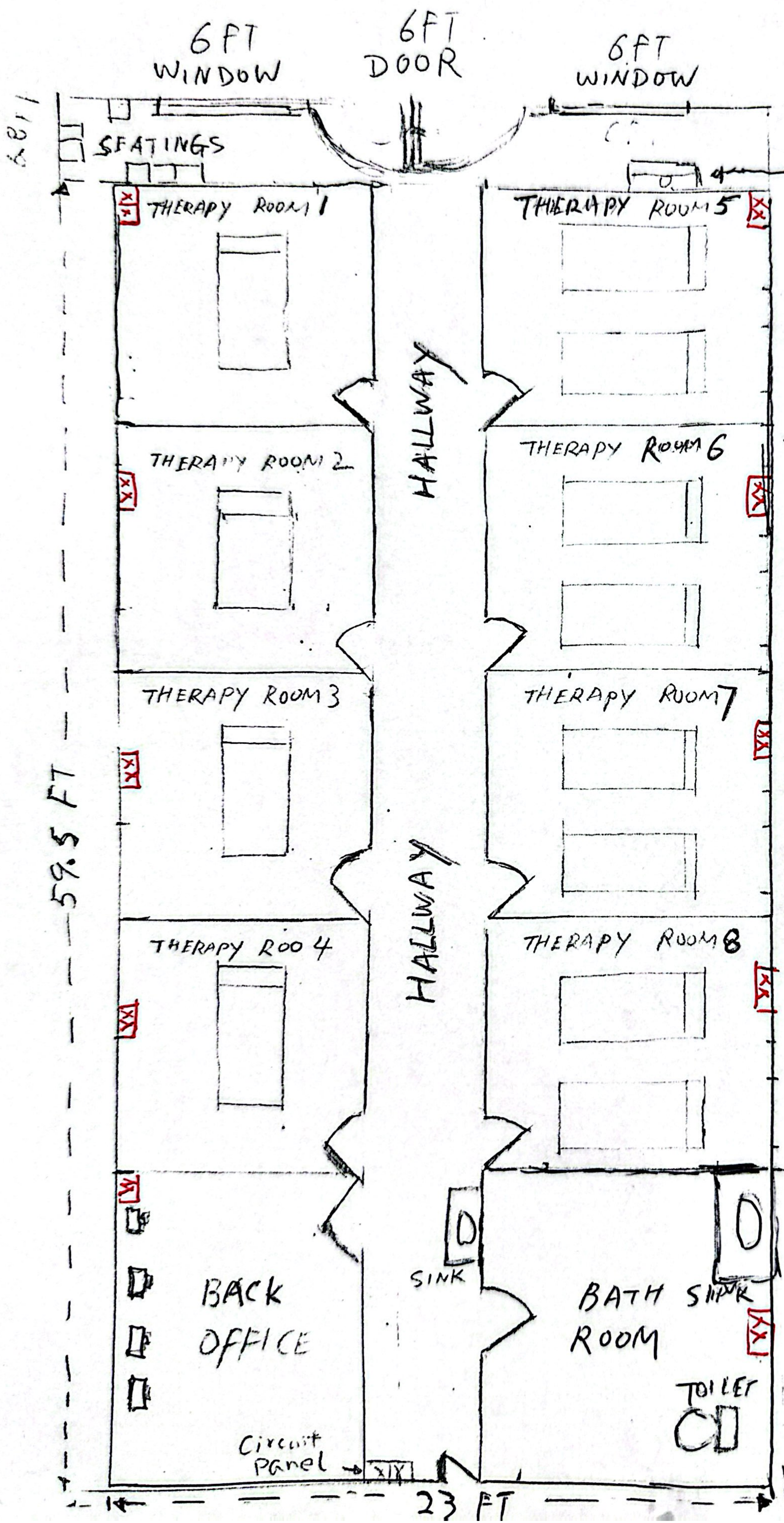
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DOCUMENT N-10155704, ALL IN COOK COUNTY,  
ILLINOIS

| SCHEDULE OF ITEMS IN SET |                 |
|--------------------------|-----------------|
| A                        | GENERAL NOTES   |
| A-1                      | FOUNDATION PLAN |
| A-2                      | FOUNDATION PLAN |
| A-3                      | FOUNDATION PLAN |
| A-4                      | FOUNDATION PLAN |
| A-5                      | FOUNDATION PLAN |
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| A-100                    | FOUNDATION PLAN |

| SOIL BORINGS & PROBES                                                                                 |                                                                                                       |                                                                                                          |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| B-1                                                                                                   | B-2                                                                                                   | B-3                                                                                                      |
| BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>VERY TOUGH TO HARD (CL)<br>END OF BORING | BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>VERY TOUGH TO HARD (CL)<br>END OF BORING | BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>VERY TOUGH TO HARD (CL-ML)<br>END OF BORING |
| B-4                                                                                                   | P-1                                                                                                   | P-3                                                                                                      |
| BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>HARD (CL-ML)<br>END OF BORING            | BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>HARD (CL)<br>END OF PROBE                | BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>HARD (CL-ML)<br>END OF PROBE                |
|                                                                                                       | P-2                                                                                                   |                                                                                                          |
|                                                                                                       | BLACK TOPSOIL<br>SILTY CLAY-TRACE<br>GRAVEL-BROWN & GRAY-<br>HARD (CL)<br>END OF PROBE                |                                                                                                          |

|                                                                                                                                                                                                                              |                                                                                                                                                     |  |                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------|
| I HEREBY CERTIFY THAT THESE DRAWINGS<br>HAVE BEEN PREPARED UNDER MY SUPERVISION<br>AND TO THE BEST OF MY KNOWLEDGE CONFORM<br>TO ALL OF THE BUILDING ORDINANCES AND<br>REGULATIONS OF THE VILLAGE OF<br>MOUNT PROSPECT, ILL. | COLONY COURT SHOPPING CTR.<br>MT. PROSPECT, ILLINOIS                                                                                                |  | job no.<br>11-16-77 |
|                                                                                                                                                                                                                              | HUNDRIESER • GUTOWSKY & ASSOCIATES, INC.<br>ARCHITECTS ENGINEERS<br>113 SOUTH ARLINGTON HEIGHTS ROAD • ARLINGTON HEIGHTS, ILLINOIS 60006 • 392-1900 |  | sheet no.<br>A-1    |
|                                                                                                                                                                                                                              | CHARLES J. GUTOWSKY, PRINCIPAL ARCHITECT                                                                                                            |  | of                  |





NOTE

1. BATH ROOM IS EXISTING
2. WATER LINES ARE EXISTING
3. ELECTRICAL ARE EXISTING. OUTLETS ARE MARKED IN RED **XX**
4. THERAPY ROOMS AND BACK OFFICE WILL BE NEW



1500-1522 - N. ELHURST RD.

MT. PROSPECT

COLONY COURT SHOPPING CENTER LLC

OWNER - VINCENZO E JOSEPHINE LAMPIGNANO -

|            |                 |                                        |
|------------|-----------------|----------------------------------------|
| 1500       | PANTRY          | sq. ft. 2,400                          |
| 1502 ✓     | FIT- STUDIO     | ✓ 1,920                                |
| 1504       | PIZZA           | ✓ 1,020                                |
| 1506       | HAIR SALOON     | ✓ 1,020                                |
| 1508       | PAINT STORE     | ✓ 3,000                                |
| 1512- 1516 | DENTIST         | ✓ 1,800                                |
| 1518       | VACANT          | ✓ 1,500                                |
| 1520       | RESTAURANT      | ✓ 1,500                                |
| 1522       | VAPOR CIGARETTE | ✓ 900                                  |
|            |                 | TOTAL sq. ft. <del>16,560</del> 16,560 |

Josephine Lampignano

## **Business Narrative**

We are committed to providing professional, comfortable and efficient massage services to help relieve stress, relax the body, improve blood circulation and sleep quality. It combines traditional and modern massage techniques to tailor personalized treatment for customers with different needs, bringing physical and mental balance and healthy life experience. The scope of professional services includes: 1. Chinese massage Through meridian and acupoint conditioning, it can relieve muscle tension and improve sub-health status. 2. Full body deep tissue massage For chronic muscle pain, exercise fatigue, deep release of muscle pressure. 3. Shoulder and neck massage It is especially suitable for long-term desk workers to effectively alleviate cervical stiffness and headache. 4. Aromatherapy essential oil massage Combined with natural essential oil, it brings the effect of physical and mental relaxation, decompression and sleep aid. 5. Hot Stone Therapy Use heated basalt to dredge channels and collaterals, relax muscles and promote blood circulation. 6. Sports massage It is suitable for athletes or fitness people to enhance muscle recovery speed and prevent sports injury. 7. Meridian physiotherapy services It combines cupping, scraping and other traditional techniques for deep conditioning.

**Business hours:** 9:30 am to 9:30 pm, Monday to Sunday (every day is the same)

**Number of therapists to be on staff:** 2 fulltime and 1 parttime

**By appointment is preferred. Walk-ins are welcome.**