



**Village of Mount Prospect  
Special Events Commission  
Regular Meeting Agenda  
50 S. Emerson St. Mount Prospect, IL 60056**

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**July 7, 2025**                      **Village Hall - Executive Conference Room**                      **7:00 PM**

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- 1. Call to Order**
- 2. Citizens To Be Heard**
- 3. Approval of Minutes**
  - 3.1. June 2, 2025
- 4. Current Financial Report**
  - 4.1. June 2025
- 5. Old Business**
  - 5.1. Family Bike Ride Recap
  - 5.2. 4th of July Parade Recap
  - 5.3. Randhurst Winter Parade
  - 5.4. Kindness Week Update
  - 5.5. Special Events Commission Shirts
- 6. New Business**
  - 6.1. 2025-26 Shining Stars Gala Band
- 7. Any Other Business**
- 8. Adjournment**

**Any individual with a disability who would like to attend this meeting should contact the Village Manager's Office at 50 S. Emerson St., 847-391-6000 or [djarosz@mountprospect.org](mailto:djarosz@mountprospect.org)**

**Village of Mount Prospect  
Special Events Commission  
Meeting Minutes – June 2, 2025  
Mount Prospect Village Hall**

**Members in Attendance:** Brian Lambel (Chair), Katie Cousino, Chris Gordon, Denise Peterson, Vicki Chung, Patti Quill, Alan Cervenka, Jeannie Macatangay, Bill Grimpe, Christina Greco, Kylie Cerk (Staff Liaison)

**Absent:** Fred Steinmiller, Daniel Okafor, Hazel Oreluk

1. Call to Order at 7:10pm
2. Citizens to be Heard
  - a. None
3. Approval of Minutes
  - a. Motion to approve the April 21, 2025, special meeting minutes by Commissioner Grimpe; Second by Commissioner Chung
    - i. In Favor – All
    - ii. Opposed – None
  - b. Motion to approve the May 5, 2025, meeting minutes by Commissioner Chung; Second by Commissioner Gordon
    - i. In Favor – All
    - ii. Opposed – None
4. Current Financial Report
  - a. Motion to approve by Commissioner Grimpe; Second by Commissioner Chung
  - b. In Favor – All
  - c. Opposed – None
5. Old Business
  - a. Family Bike Ride 2025
    - i. Commissioner Quill reported that the Police Department will be bringing giveaways and will set up activity zones with obstacle courses and bike safety checks.
    - ii. Commissioner Cousino mentioned there will be a table at the Farmers Market on the 15th where commissioners will be promoting the bike ride.
    - iii. Commissioner Quill will work with the Village to facilitate the purchase of bananas, fruit snacks, and water for attendees.
    - iv. Commissioner Quill stated that she and Public Works will be on site setting up at 8 am. Helpers are asked to show up at 8:30 am. CERT and Police will show up between 8-8:30 am.
  - b. 4th of July Parade 2025
    - i. Commissioner Cervenka reported that they need volunteers for the parade who will be managing sections like last year. Volunteers will meet outside Caputo's at 11:30 am to receive assignments.
  - c. Randhurst Winter Parade
    - i. Chairperson Lambel reported that they met with Randhurst and are still discussing the possibilities.

- d. Kindness Week
  - i. Commissioner Cousino reported that she and Commissioner Macatangay met to brainstorm ideas.
  - ii. Commissioners are considering a week of activities with each day focused on a different community partner, like the Library, Park Districts, business community, etc.
- 6. New Business
  - a. Special Events Commission Shirts
    - i. Commissioner Macatangay reported that she reached out to Morton Suggestion, Shockwaves, and Scamper for t-shirt details. She also inquired about Threadless, an online company.
    - ii. The Commission decided on unisex navy-colored t-shirts with a white logo.
- 7. Any Other Business
  - a. Commissioner Macatangay stated that there is not an up-to-date sheet disseminated to the commission with contact information for the other members. Chairperson Lambel requested that Liaison Cerk ask commissioners individually if they would like to share their information. Liaison Cerk reminded the group of the Open Meetings Act and the protocol to not “reply all.”
  - b. Commissioner Quill requested that the musical entertainment for the 2025-26 Shining Stars Gala be added to the next agenda.
  - c. The Commission discussed moving its September 1 meeting to September 8 due to the Labor Day holiday.
- 8. Next Meeting – Monday, July 7, 2025, 7pm at Village Hall
- 9. Adjournment at 8:46pm
  - a. Motion to adjourn by Commissioner Grimpe; Second by Commissioner Cervenka
  - b. In favor – All
  - c. Opposed – None

*Minutes recorded by Kylie Cerk*

**SPECIAL EVENTS COMMISSION**  
**Treasurer's Report**  
**June 30, 2025**

Cash Balance May 31, 2025 \$ (14,155.73)

Receipts:

Family Bike Ride  
Mt Prospect Lions Club \$ 1,000.00

Total Receipts \$ 1,000.00

Disbursements:

Family Bike Ride  
UMB CC - Bell Sports Helmets \$ 1,100.00

Total Disbursements \$ 1,100.00

Cash Balance May 31, 2025 \$ (14,255.73)

**SPECIAL EVENTS COMMISSION**  
**Celestial Celebration XXXII - 2025**  
**Statement of Receipts and Disbursements**  
**June 30, 2025**

	Current Period	Total
<b>Receipts:</b>		
Sponsors		
Zander Enterprises (Berkshire Hathaway)		500.00
Salerno's Mt Prospect		500.00
Le Peep of Mt. Prospect		250.00
Chokshi Filippone Law		500.00
Draft Picks		250.00
HQ Residences		1,500.00
North Shore Pickleball Group LLC		250.00
Wingspan Development Group		500.00
Nicholas & Associates, Inc		1,500.00
Mt Prospect Lions Charities		1,500.00
Waxing the City		250.00
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Tickets Sales		
Tickets		525.00
Village Board/Employees & SEC members		2,175.00
PayPal		16,370.00
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	\$ -	\$ 26,570.00

<b>Disbursements:</b>		
Amazon - Table Runners		386.80
Jonathan Wasielewski - AV Production Services		4,100.00
Uline - Crowd Control Posts/Ropes		528.26
Amazon - Tea lights and containers		74.98
Amazon - Name Badges		29.99
CBS Awards - Shinig Star Awards		800.00
New Crystal Palace - venue		20,460.00
Purple Rose Florest - Floral Arrangements		2,715.00
Z Search Recruiting - Photography Services		1,200.00
Out of Control Music - Gala Band		2,300.00
Irick Investments - Late night buffet		800.00
Michael Dziadus - Photography Services		1,200.00
Patti Quill - Place cards		50.85
PayPal Fees		569.56
SEC Member tickets		900.00
Signs by Tomorrow - Banner		505.89
Facebook Advertising		116.00
The Stevens Group - Programs		303.81
	\$ -	\$ 37,041.14

2025 Celestial Celebrations Budget	40,000.00
Remaining/(Overage)	2,958.86

<b>Excess/(Deficiency) of Receipts Over Disbursements</b>	<b>\$ -</b>	<b>\$ (10,471.14)</b>
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**SPECIAL EVENTS COMMISSION**  
**Family Bike Ride - 2025**  
**Statement of Receipts and Disbursements**  
**June 30, 2025**

	Current Month	Total
Receipts:		
Event sponsorships:		
Mt Prospect Lions Club - Helmets	1,000.00	1,000.00
	\$ 1,000.00	\$ 1,000.00
Disbursements:		
Bell Sports - Helmets (CC Expense)	1,100.00	1,100.00
	\$ 1,100.00	\$ 1,100.00
Excess/(Deficiency) of Receipts Over Disbursements	\$ (100.00)	\$ (100.00)



