



**Village of Mount Prospect
Committee of the Whole
Meeting Agenda
50 S. Emerson St. Mount Prospect, IL 60056**

March 11, 2025

Village Hall - 3rd Floor Board Room

7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - 3.1. Minutes of the February 11, 2025 Committee of the Whole meeting
- 4. MAYOR'S COMMENT**
- 5. CITIZENS TO BE HEARD**
- 6. DISCUSSION ITEMS**
 - 6.1. Discussion of the 'Triangle Valet Pilot Project'
- 7. VILLAGE MANAGER'S REPORT**
 - 7.1. As submitted
- 8. ANY OTHER BUSINESS**
- 9. ADJOURNMENT**

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847/392-6000, EXTENSION 5327

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**Village of Mount Prospect
Meeting of the Committee of the Whole
Tuesday, February 11, 2025 / 7:00 PM**

CALL TO ORDER

Mayor Hoefert called the Committee of the Whole meeting to order at 7:06 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

ROLL CALL

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Vincent Dante, Trustee Agostino Filippone, Trustee Terri Gens, Trustee Bill Grossi, Trustee John Matuszak, Trustee Colleen Saccotelli

Absent: None

APPROVAL OF MINUTES

3.1. January 14, 2025 Committee of the Whole

Motion by Vincent Dante, second by Bill Grossi to approve the minutes of the January 14, 2025 Committee of the Whole meeting:

Yea: Vincent Dante, Agostino Filippone, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Final Resolution: Motion Passed

CITIZENS TO BE HEARD

John Ciok

River Newsted

Amogh Jadala

Prospect High School Students and Champions for a Cure team members

- Students John Ciok, River Newsted, and Amogh Jadala appeared before the Board to raise awareness about Leukemia & Lymphoma and their fundraising efforts for the Leukemia & Lymphoma Society.

DISCUSSION ITEM

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5.1. Review of Elk Grove Township Services and Developments in 2024

Supervisor George Busse of Elk Grove Township provided a brief overview of the township, its facilities and services, and what is ahead. Mr. Busse stressed the importance of interaction, communication, and cooperation between government agencies, which is important for the agencies and the community. He stated two significant examples of a strong partnership with the Village is the Intergovernmental Agreement between Elk Grove Township and Mount Prospect for snowplowing services; the Village was able to spread costs and, in return, the township received better services than they had before. The other example is the Elk Grove Rural Fire Protection District. Mr. Busse stated the District struggled financially for many years when, due to a referendum, they became independent of the Township. He thanked the Village for taking the lead in ensuring the continuity of services to the unincorporated areas.

Supervisor Busse stated that the township has experienced growth and service expansion over the past few years. It covers 28 square miles and is home to 95,000 residents. The primary township responsibilities include general community services, unincorporated road and bridge management, community social services and wellness, and taxpayer advocacy. Mr. Busse introduced the Township's Director of Social Services, Corey Dewey.

Ms. Dewey discussed several core components that benefit residents and non-residents. The Department of Social Services offers the following:

- General Assistance Program (a state-mandated program)
- Emergency Assistance Program
- Low Income Home Energy Assistance Program: since 2016, \$2.6 million in assistance has been awarded to residents through federal grants.
- Medical Lending Closet
- Medicare/Medicaid Assistance
- Mobile Dental Clinic—a partnership with Wheeling, Elk Grove, Schaumburg, Palatine Townships, and Endeavor Health.
- Veteran Services Officer
- Employment Center - free device; works closely with Wheeling Township
- "Client-choice" Food Pantry; 12,000 households were served in 2024
- Older Adult Benefit Specialist to assist older adults with Medicare options, Senior Health Insurance Program (SHIP), SNAP applications and more.
- Free transportation services for residents aged 55 and older for doctor's and personal appointments, grocery store or work.

Ms. Dewey stated that the Township offers various initiatives through the Community Outreach Department to connect the community with essential resources and offer opportunities to give back. Initiatives include the Senior Angel Tree, Thanksgiving Basket distribution, a Holiday Gift Card drive, and toy distribution. Events and donation drives are part of the community outreach programming.

Supervisor Busse provided information regarding services related to community well-being and mental health. The township has two departments, Adult and Family Counseling and Youth Services, focusing on supporting individuals and families facing various challenges.

Supervisor Busse concluded the evening's presentation by discussing the services provided by

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the Elk Grove Township Assessor's Office, which include taxpayer advocacy, appeals, exemptions, and corrections.

Mr. Busse and Ms. Dewey answered questions from the Board.

Public Comment:

Louis Goodman
310 N. School St.

- Asked about lower-cost medication programs

Ms. Dewey stated that the township has counselors available to assist older adults with this issue free of charge. Ms. Dewey provided Mr. Goodman with resources and additional information.

Steve Polit
601 N. Wilshire Dr.

- Social services provided by the Township are very important because they take some of the burden off municipalities and reduce the duplication of services.

Carole Martz
Mount Prospect resident

- It was suggested that having the presentation before the meeting would have been helpful. It was also suggested that the Village invite Wheeling Township and other taxing bodies to Board meetings to make similar presentations.

VILLAGE MANAGER'S REPORT

No report.

ANY OTHER BUSINESS

Trustee Filippone announced that School District 23 is hosting town hall meetings to provide information about all-day kindergarten on February 12, 15, and 19. More details can be found on the D23 website.

ADJOURNMENT

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Grossi seconded by Trustee Saccotelli motioned to adjourn the meeting. By unanimous voice vote, the February 11, 2025 Committee of the Whole meeting adjourned at 8:23 p.m.

Respectfully submitted,

Karen M. Agoranos
Village Clerk



Item Cover Page

Subject	Discussion of the 'Triangle Valet Pilot Project'
Meeting	March 11, 2025 - MEETING OF THE MOUNT PROSPECT COMMITTEE OF THE WHOLE
Fiscal Impact	Y
Dollar Amount	\$50,000
Budget Source	General Fund
Category	DISCUSSION ITEMS
Type	Presentation

Information

The Village has piloted a valet program in the downtown 'Triangle' area, providing complimentary valet services to patrons of the 'Triangle' over the last year.

Discussion

In the spring of last year, the Village provides valet services in the downtown 'Triangle' area every Thursday, Friday, and Saturday evening starting at 5:00 P.M. The area has limited turn movements and a reduced number of public parking stalls serving the seven immediately adjacent businesses, three of which are restaurants. The Village piloted the complimentary program due to a substantial lack of parking and complaints from residents, patrons, and businesses.

The program operates in the triangle, with car drop-off and pick-up taking place in front of The Prospect restaurant. While a few stalls are reserved in the Triangle, the bulk of cars that are valeted are parked in the West Metra Commuter Lot. The Emerson Street Parking Deck serves as the reserve or 'overflow' parking location. Over 100 vehicles are parked using the valet service each weekend on average. The single highest night was the first night The Prospect reopened after its winter break, where 85 cars were parked. This location is 3 times busier than the next highest restaurant location that FiveStar Valet serves and its volume is comparable to the Art Institute of Chicago, Michigan Shores, or the Chicago Club in downtown Chicago.

Staff received three quotes for the project, with FiveStar Valet coming in at the most affordable at \$310 / night (\$48,360 / year) for two attendants each evening starting at 5:00 P.M. The other two quotes were from V.I.P. Valet Services at \$370 / night (\$57,720 / year) and FC Valet at \$395 / night (\$61,620 / year). All three restaurants in the triangle (The Prospect, Mount Prospect Public House, and Station 34) have been exceptionally supportive of the program and would like it to continue. Joe Irick, owner of Station 34, stated, "A lapse in service will create an immediate issue and at a time when our industry is very busy in March. I've had two years where we didn't have the parking lot available for a majority of the year and so I'd hate to think about what our numbers would have been last year without the valet

program."

Alternatives

1. Discussion of whether to continue the Triangle Valet Program on its current 3-day schedule for a period of two years.
2. At the discretion of the Committee of the Whole.

Staff Recommendation

Staff recommend the Village continue to provide the Triangle Valet Program to the downtown "Triangle" area.

Attachments

1. Triangle Valet Pilot
2. Mount Prospect 2 Year Contract_ LCM revised

Committee of the Whole 'Triangle' Valet Pilot

Regular Meeting

March 11



'Triangle' Valet Pilot

Complimentary Valet Services

- In the Downtown "Triangle"
- Thursday, Friday, and Saturday evenings
- 5pm – midnight (or as needed)

Why?

- 63 public parking stalls
- 7 businesses
- 3 full-service restaurants





WILLE ST

CENTRAL RD

LIBRARY

PEDESTRIAN
ENTRANCE/EXIT

GARAGE
EXIT

EMERSON ST
PUBLIC GARAGE

P

DROP
OFF

PICK
UP

VILLAGE
HALL

GARAGE
ENTRANCE

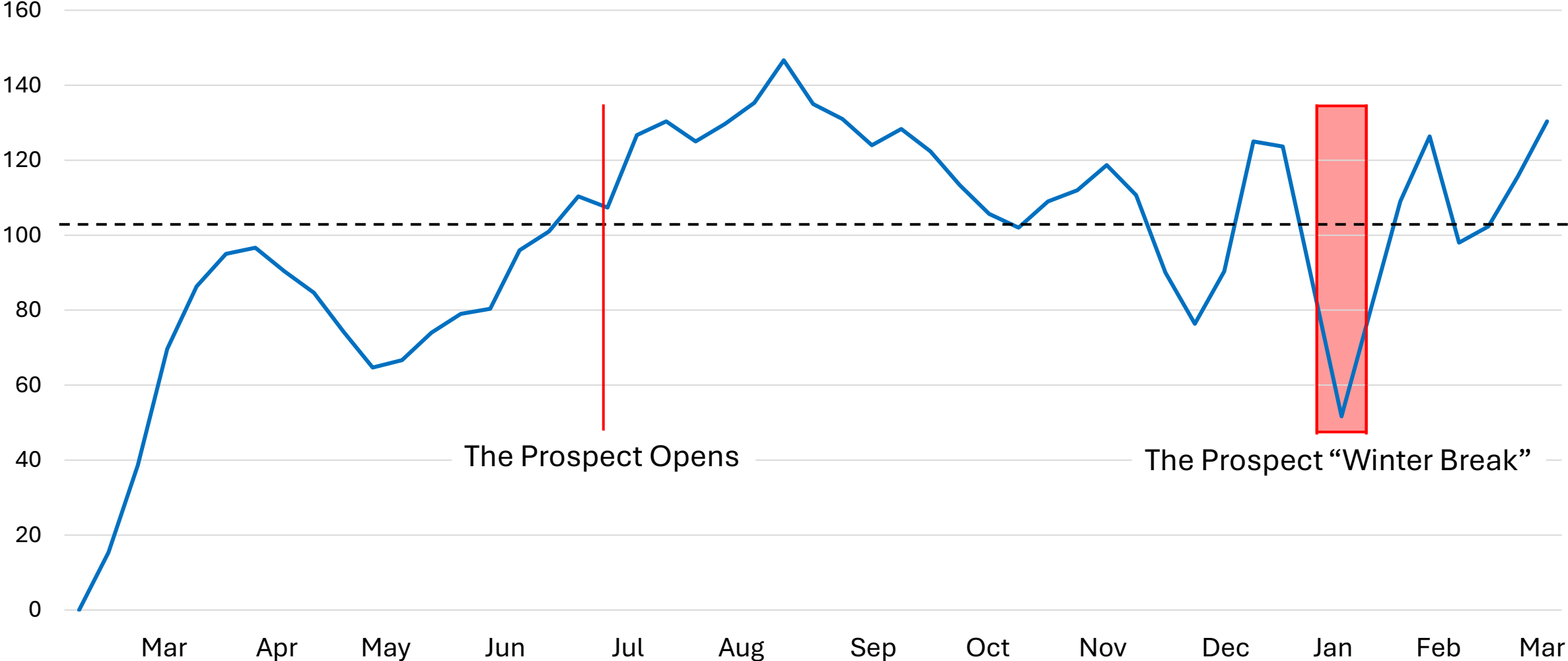
BUSSE AVE

NORTHWEST HWY

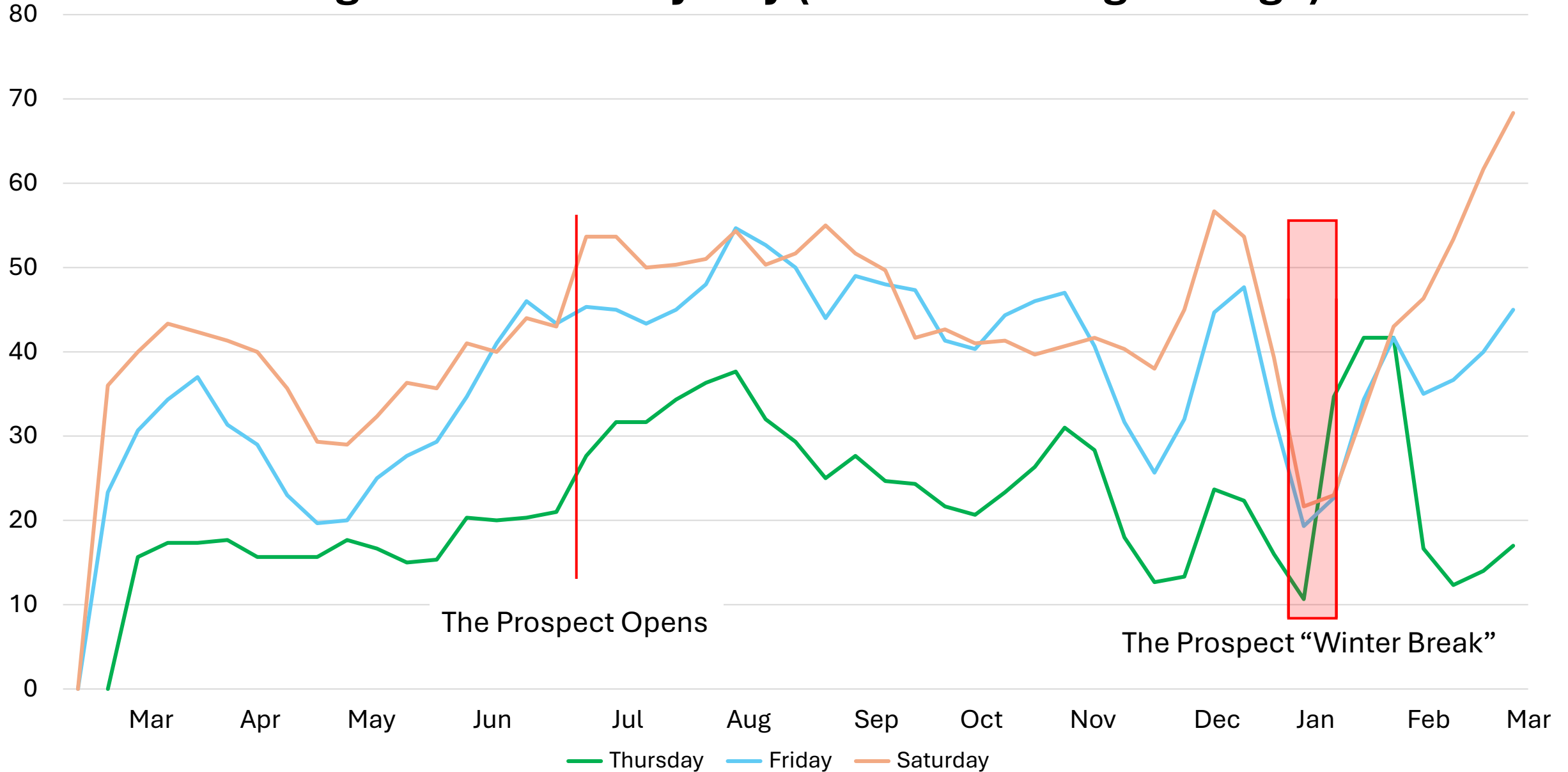
MAIN ST

EMERSON ST

Valet Utilization (3 Week Rolling Average)



Triangle Utilization by Day (3 Week Rolling Average)



'Triangle' Valet Pilot Utilization Takeaways

1. The pilot is parking, on average, **105 cars per weekend**
2. Highest night was when *The Prospect* reopened after its 'winter break', parking **85 cars in a single night**
3. The location is **3x busier than the next highest restaurant location in *FiveStar's* portfolio**
 1. Comparable to the Art Institute of Chicago, Michigan Shores, and the Chicago Club

'Triangle' Valet Pilot Costs

FiveStar Valet

- President is Michael Munao, Mount Prospect resident for 44 years
 - \$310 / night (two attendants)
 - \$48,360 / year
 - Source: General Fund

Other Quotes:

- V.I.P. Valet Services
 - \$370 / night (\$57,720 / year)
- FC Valet
 - \$395 / night (\$61,620 / year)

Restaurant Feedback:

The Prospect

“The valet program is critical to The Prospect and we would like to see it continue if not expand.”

Mount Prospect Public House

“The service has been a valuable asset to our businesses, enhancing accessibility and convenience for our guests. It plays a key role in supporting the ‘Triangle’s’ dining and entertainment experience.”

Station 34

“A lapse in service will create an immediate issue and at a time when our industry is very busy in March. I’ve had two years where we didn’t have the parking lot available for a majority of the year and so I’d hate to think about what our numbers would have been last year without the valet program.”

Staff recommendation

To renew the Triangle Valet Program with FiveStar Valet on its current 3-day schedule for a period of 2 years.



Agreement for Provision of Valet Parking Services

This Agreement for Provision of Valet Parking Services (the “Agreement”), effective **March 20th**, **2025**, is made between the Village of Mount Prospect (“Village”) and Five Star Valet (collectively “Parties”) for the provision of valet parking services (the “Services”) to restaurants located in the downtown area of the Village based on the following terms and conditions:

RECITALS

WHEREAS, the Village seeks to promote the success of commercial establishments in its downtown area; and

WHEREAS, the Village desires to accommodate the parking needs of downtown restaurants as a way to encourage their successful operations; and

WHEREAS, the Village recognizes the volume of restaurant business increases on certain days and during certain hours of the week; and

WHEREAS, the Village believes the provision of the Services for downtown restaurants will encourage their business on the weekend evenings; and

WHEREAS, the Village believes the provision of the Services for downtown restaurants can promote public safety and well-being; and

WHEREAS, the Parties desire to set forth the terms and conditions whereby the Services can be made available to downtown restaurants.

NOW, THEREFORE, in consideration of the Recitals and the mutual covenants hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Village and Five Star Valet hereby agree as follows:

Section 1: Recitals

The above-stated Recitals are included as terms in this Agreement.

Section 2: Location of the Services

The operation of the Services will be located in the Triangle area of downtown Mount Prospect at 2 West Northwest Highway, Mount Prospect, Illinois 60056 (the “Location”).

Section 3: Availability of the Services

The Services will be offered on Thursday, Friday and Saturday evenings starting at 5:00 p.m. and ending at 12:00 a.m. (as the last time a valet parking attendant will take possession of a vehicle in order to park it).

Section 4: Provision of the Services

Section 4.1: The Services will be provided by parking attendants employed by Five Star Valet.

Section 4.2: Restaurant patrons desiring to use the Services shall bring their cars to the Location where a Five Star Valet parking attendant will take possession of the vehicle and park it.

Section 4.3: The Five Star Valet Star parking attendant shall be dressed in black dress pants, black dress shoes and a Five Star Valet jacket or polo shirt.

Section 4.4: Five Star Valet shall provide all equipment needed for the provision of the Services, including all custom signs, cones, umbrellas for customers and a secured key podium for the cars that have been parked.

Section 5: Cost of the Services

Section 5.1: The Village shall pay Five Star Valet for the costs of providing the Services.

Section 5.2: The cost for the Services shall be Two Hundred and Ten Dollars (\$210.00) per night for a Five Star Valet parking attendant. If an additional parking attendant(s) is needed, the cost shall be One Hundred Dollars (\$100.00) per night. The need for an additional parking attendant(s) must be authorized by a restaurant manager and confirmed by Five Star Valet.

Section 6: Five Star Valet Responsibilities

Section 6.1: Five Star Valet agrees it shall be responsible for and will be liable to pay for any damages resulting from its negligence in the provision of the Services, including, but not limited to, owners being locked out of their vehicles that they placed in the possession of Five Star Valet personnel and any personal injuries and/or damage to vehicles from accidents caused by Five Star Valet personnel.

Section 6.2: Five Star Valet agrees that it shall provide transportation to restaurant patrons using the Services in case of an emergency.

Section 6.3: Five Star Valet shall carry the necessary liability insurance of at least Three Million Dollars (\$3,000,000.00), as well as Workers Compensation insurance, and shall name the Village as an additional insured for its insurance coverage.

Section 6.4: Five Star Valet shall provide to the Village proof of all necessary licensing to provide the Services.

Section 6.5: Five Star Valet shall provide the Village with Certificates of Insurance indicating the Village as an additional insured and provide the Village with proof of necessary licenses within 48 hours after the execution of this Agreement.

Section 7: Indemnification

Five Star Valet agrees, to the fullest extent permitted by law, to indemnify, hold harmless, and defend, individually and collectively, the Village and its officers, officials, agents, representatives, employees and volunteers (the "Village Personnel") from and against all injuries, deaths, loss, damages, claims, reasonable legal costs, suits, liabilities, judgments, costs and expenses, which may in any way accrue against the Village and Village Personnel in whole or in part as a result of negligent and/or willful and wanton conduct by Five Star Valet personnel who are engaged in provision of the Services. Five Star Valet and its personnel expressly understand and agree that any insurance policies required by this Agreement shall in no way limit its responsibility to indemnify, keep and save the Village and Village Personnel, and to pay expenses and damages as herein provided.

Section 8: Termination of Agreement

The Parties agree that either Party may terminate the Agreement giving no less than seven (7) days' notice of termination prior to the last day of any month in which the Agreement is effective

Section 9: Independent Contractor

Five Star Valet acknowledges that its relationship to the Village is that of an Independent Contractor, and nothing in its performance of the Services is intended to or should be construed as creating an agency, employment or any other relationship other than that of an Independent Contractor.

Section 10: Choice of Law and Venue

The Parties agree that, for the purpose of any litigation relative to this Agreement and its enforcement, venue shall be in the Circuit Court of Cook County, Illinois and the Parties agree to submit to the jurisdiction of said Court for any such action or proceeding. This Agreement, and all questions of interpretation, construction and enforcement hereof, and all controversies hereunder, shall be governed by the applicable statutory and common law of the State of Illinois.

Section 11: Effective Date

This Agreement shall become effective and binding upon the Parties on the date it has been signed and by representative of both the Village and Five Star Valet.

Section 12: Conclude Date

This Agreement is binding for 2 years and will conclude on March 20th 2027

The undersigned representatives of the Parties have read and fully understand the terms of this Agreement and agree that their party shall be bound by all provisions included herein.

VILLAGE OF MOUNT PROSPECT

FIVE STAR VALET

By: _____

By: Michael Munao _____

Title: _____

Title: Owner _____

Date: _____

Date: 1/30/25 _____