



Village of Mount Prospect
Village Board
Regular Meeting Agenda
50 S. Emerson St. Mount Prospect, IL 60056

November 19, 2024

Village Hall - 3rd Floor Board Room

7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
 - 2.1. Pledge of Allegiance - Trustee Agostino Filippone
- 3. APPROVAL OF MINUTES**
 - 3.1. Minutes of the regular meeting of the Village Board - November 6, 2024
- 4. MAYORS REPORT**
 - 4.1. PROCLAMATION: Small Business Saturday–November 30, 2024
 - 4.2. ACCOLADES - Fire Department
 - 4.3. ACCOLADES: 2024 Fire Prevention Poster Contest Winners
 - 4.4. APPOINTMENT/REAPPOINTMENT TO BOARDS AND COMMISSIONS
- 5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD**
- 6. CONSENT AGENDA**
 - 6.1. List of Bills for October 30, 2024, to November 12, 2024 - \$3,272,702.35
- 7. OLD BUSINESS - None**
- 8. NEW BUSINESS - None**
- 9. VILLAGE MANAGER'S REPORT**
 - 9.1. Motion to reject the two (2) lowest-cost bids for Custodial Cleaning Services as non-responsive to the bid documents and award a contract to Multi-Systems Management for a cost not to exceed \$226,069.
 - 9.2. Motion to approve the expenditure of \$450,000 for the construction of a Village Hall workout area, to be funded by the Illinois Public Benefit Corporation Wellness Incentive.
 - 9.3. As submitted
- 10. ANY OTHER BUSINESS**
- 11. ADJOURNMENT**

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847/392-6000, EXTENSION 5327

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**Village of Mount Prospect
Regular Meeting of the Village Board
Wednesday, November 6, 2024 / 7:00 PM**

CALL TO ORDER

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:06 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

ROLL CALL

Members present upon roll call by the Village Clerk: Mayor Paul Hoefert, Trustee Vincent Dante, Trustee Terri Gens, Trustee John Matuszak, Trustee Colleen Saccotelli, Trustee Agostino Filippone, and *Trustee Bill Grossi.
None were absent.

*Trustee Grossi informed the Village Clerk before the meeting that he is requesting to participate in this meeting remotely due to a qualifying medical illness in accordance with the Open Meetings Act.

With a quorum physically present, the clerk asked for a motion to allow Trustee Grossi to participate in the meeting remotely. Trustee Dante, seconded by Trustee Saccotelli, motioned to allow Trustee Grossi to participate remotely. By unanimous voice vote, the motion passed.

2.1. Pledge of Allegiance - Posting of Colors by the Mount Prospect Police Department Honor Guard with the Pledge of Allegiance led by Trustee Vincent Dante

2.2. Special Invocation - Mark Bechtold, Mount Prospect Police Department

Mark Bechtold, the chaplain for the Fire and Police Departments, offered an invocation for the nation's new leadership.

APPROVAL OF MINUTES

3.1. Minutes of the regular meeting of the Village Board - October 15, 2024

Motion by Colleen Saccotelli, second by Vincent Dante to approve minutes of the October 15, 2024 meeting of the Village Board.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

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Nay: None

Final Resolution: Motion Passed

MAYORS REPORT

4.1. PROCLAMATION: Veterans Day - November 11, 2024

Mayor Hoefert read the proclamation aloud. Veterans Bill Starr and Dutch DeGroot, along with veterans from VFW Post 1337 and American Legion Post 525, were present to accept the proclamation.

4.2. PROCLAMATION: Diwali Day - A Festival of Lights, November 1, 2024

Mayor Hoefert read the proclamation recognizing Diwali Day into the record. Rakesh Malhotra, president of the Global Indian Diaspora Foundation, accepted the proclamation, provided information, and recited a prayer in honor of Diwali, the Hindu Festival of Lights. Mr. Malhotra was joined by several members of the Indian community.

4.3. PRESENTATION: Halloween Decoration Contest Winners awarded by the Special Events Commission

Special Events Commission member Vicki Chung and Chairperson Brian Lambel presented the Commission's second annual Halloween Decorating Contest winners. Sponsored by the Special Events Commission, the event was open to all Mount Prospect residents and businesses. Winners were selected in six categories: Most Frightfully Fun, Most Creative, Best Decorated Door/Windows, Judge's Favorite, Best Decorated Business and People's Choice. Winners were present to accept their awards.

4.4. REAPPOINTMENT TO BOARDS AND COMMISSIONS - Mark Busse, Brian Lambel, Vicki Chung, and Patti Quill

Mayor Hoefert presented the following reappointments for ratification:

Board of Fire and Police Commission:

Mark Busse

Term to expire November 2027

Special Events Commission:

Brian Lambel -CHAIR

Term to expire November 2028

Patti Quill

Term to expire November 2028

Vicki Chung

Term to expire November 2028

COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

John Eilering

302 S. Lancaster

- Mr. Eilering, the petitioner for item 6.4 on the consent agenda, requested Board approval of the conditional use of a drive-through for Lakeside Bank, located at 950 E. Rand Road.

Steve Polit

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601 N.Wilshire Dr.

- Offered suggestions to further improve the proposed traffic amendments on Wa Pella Avenue (item 6. on the consent agenda).

CONSENT AGENDA

Motion by John Matuszak, second by Vincent Dante to approve as consent agenda as presented:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

6.1. Monthly Financial Report - August 2024

6.2. Monthly Financial Report - September 2024

6.3. List of Bills - October 9, 2024, to October 29, 2024 - \$4,127,760.08

6.4. Motion to waive the rule requiring two readings and adopt AN ORDINANCE GRANTING A CONDITIONAL USE (DRIVE-THROUGH LANES) FOR THE PROPERTY LOCATED AT 950 EAST RAND ROAD, MOUNT PROSPECT, ILLINOIS

Ordinance No. 6756

6.5. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE GRANTING A CONDITIONAL USE TO OPERATE A MASSAGE THERAPY ESTABLISHMENT AT THE PROPERTY 1052 CENTER DRIVE, MOUNT PROSPECT, ILLINOIS

Ordinance No. 6757

6.6. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance increases the number of Class "P-2" Liquor Licenses by one (1) AMERICAN DRUG STORES LLC d/b/a/ OSCO DRUG #3476 located at 333 E. Euclid Avenue, Mount Prospect IL and deleting the current "P-2" liquor license by one (1) AMERICAN DRUG STORES LLC d/b/a/ OSCO DRUG #3476 located at 333 E. Euclid Avenue, Mount Prospect IL.

Ordinance No. 6758

6.7. Motion to waive the rule requiring two readings of an ordinance and adopt an ORDINANCE AMENDING CHAPTER 18, "TRAFFIC" IN THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance will prohibit parking on both sides of Wa Pella Avenue for the first 140' north of Council Trail.

Ordinance No. 6759

6.8. A RESOLUTION AUTHORIZING A THIRD AMENDMENT AND EXTENSION TO THE CONTRACT FOR SALE OF WATER BY THE VILLAGE OF MOUNT PROSPECT TO THE CITY OF PROSPECT HEIGHTS. (Extending the contract for a term of

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10 years and updating the billing formulae to match the Village's current rate structure.)

Resolution No. 37-24

PUBLIC HEARING

- 7.1. Proposed Property Tax Levy for the Village of Mount Prospect for the fiscal year beginning January 1, 2024 and ending December 31, 2024. This public hearing, called pursuant to proper legal notice having been published in the Daily Herald on October 25, 2024, is for the purpose of presenting the proposed tax levy for the fiscal year beginning January 1, 2024 and ending December 31, 2024.

Mayor Hoefert called the public hearing for the proposed property tax levy for the Village of Mount Prospect for the fiscal year beginning January 1, 2024 and ending December 31, 2024 to order at 7:51 p.m.

Director of Finance Amit Thakkar briefly presented information for the public hearing and for the second readings and approval of the Budget, Levy, and Abatement ordinances.

Mr. Thakkar presented the highlights of the 2025 balanced budget:

- Balanced budget
- Total revenues: \$160.9 million
- Total expenditures: \$165.4 million
- Decrease in the property tax levy by 6.34 percent
- Pension abatements: \$2 million; pension costs are rising again by 13.8 percent
- Debt Service Abatements: \$3.1 million
- Water/Sewer rates increase by 6.75%; refuse rates to increase by 3.5%; ambulance billing to increase to \$3,000 (no ambulance billing fees for Mount Prospect residents)

No public comment. No board discussion.

Mayor Hoefert closed the public hearing for the proposed property tax levy at 7:57 p.m.

- 7.2. Proposed 2025 Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2025 and ending December 31, 2025. This public hearing, called pursuant to proper legal notice having been published in the Daily Herald on October 3, 2024, is for the purpose of presenting the 2025 Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2025 and ending December 31, 2025.

Mayor Hoefert called the public hearing for the proposed 2025 Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2025 and ending December 31, 2025 to order at 7:58 p.m.

Mr. Thakkar noted that the Finance Commission recommended approval of the three budget ordinances at their meeting on October 24, 2024.

There was no additional presentation, discussion, questions, or comments from the Board or the public. Mayor Hoefert closed the public hearing at 7:59 p.m.

OLD BUSINESS

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8.1. Second Reading and Approval of AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024

Motion by Colleen Saccotelli, second by Vincent Dante to approve the ordinance as presented:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion
Ordinance No. 6760*

8.2. Second Reading and Approval of AN ORDINANCE TO ABATE A PART OF THE TAXES LEVIED FOR CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024.

Motion by Vincent Dante, second by Terri Gens to approve the ordinance as presented:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

*Final Resolution: Motion
Ordinance No. 6761*

8.3. Second Reading and Approval of AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

Mr. Thakkar responded to questions from the Board. Trustee Filippone commented and raised several questions regarding the 2025 budget. The Board expressed its gratitude to Mr. Thakkar, the Finance staff, and Village leadership for producing a solid budget. Mayor Hoefert read a prepared statement in support of the budget ordinances and thanked senior staff and the Finance team for their role in presenting a fiscally responsible budget.

Public Comment:

Steve Polit

601 N. Wilshire Drive

Mr. Polit expressed disappointment that no residents were present to thank the staff and the Board for not raising property taxes and predicted that residents would be more aware and vocal if taxes were raised.

No further discussion.

Motion by John Matuszak, second by Vincent Dante to approve the ordinance as presented:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

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Ordinance No. 6762

NEW BUSINESS

- 9.1. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE CONVENING THE JOINT REVIEW BOARD AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING FOR THE APPROVAL OF AMENDMENTS TO THE REDEVELOPMENT PROJECT AREA AND TAX INCREMENT REDEVELOPMENT PLAN AND PROJECT FOR THE SOUTH MOUNT PROSPECT TAX INCREMENT FINANCING DISTRICT

Director of Community and Economic Development Jason Shallcross presented an ordinance setting a time and place for a public hearing for the approval of amendments to the South Mount Prospect Tax Increment Financing (TIF) District and a date for the Joint Review Board meeting. Mr. Shallcross stated that these are important steps in the TIF amendment process.

Mr. Shallcross stated that if approved, the Joint Review Board for the South Mount Prospect TIF is scheduled for December 2, 2024, at 3:45 PM at Village Hall. The public hearing date will occur at the Village Board meeting on January 7, 2025.

In response to a question from the Board, Mr. Shallcross stated that these proposed amendments result from the recent annexation of property south of Oakton, between Oakton and the highway. Mr. Shallcross said that this area critically lacks basic infrastructure, such as water service, and requires support from the Village to provide basic services. In addition, a review of the south Mount Prospect identified two other areas that would benefit from being included in the TIF district.

The Board expressed support for the proposed amendments, which would provide the needed resources to improve and develop this area of the Village and benefit existing businesses in south Mount Prospect.

Public Comment:

Steve Polit
601 N. Wilshire Drive.

- Questioned why certain parcels (ComEd right-of-way) are being considered for the amended TIF.

Mr. Shallcross responded, stating the ComEd right-of-way parcels are needed to support the data center projects. In addition, the same right-of-way is full of public improvements which the park district operates and maintains. The park district does not own the property but leases it from ComEd, which makes securing financing and grants very difficult. Including these parcels in the TIF creates opportunities for future support and improvements.

Mr. Shallcross added that more presentations and information are forthcoming.

No further discussion.

Motion by Colleen Saccotelli, second by John Matuszak to waive the rule requiring two

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readings of an ordinance and adopt the ordinance:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6763

9.2. 1st reading of AN ORDINANCE AMENDING CHAPTER 11 "MERCHANTS, BUSINESSES AND OCCUPATIONS", CHAPTER 14 "ZONING", AND APPENDIX A OF THE VILLAGE CODE OF THE VILLAGE OF MOUNT PROSPECT, ILLINOIS

Mr. Shallcross presented an ordinance proposing text amendments to Chapter 11 and Chapter 14 of the Village Code. The proposed amendments to Chapter 14 would make tobacco and vape businesses a conditional use. Mr. Shallcross defined the meaning of "tobacco establishments" and "tobacco products" in Chapter 14. He displayed the proposed amended land use table for tobacco and vape uses. In addition, proposed changes to Chapter 11 include the additional fingerprinting and background investigation process as part of the business license application process.

The Planning and Zoning Commission unanimously recommended approval of the text amendments by a vote of 5-0 at the October 10, 2024 Planning and Zoning meeting.

Mr. Shallcross answered questions from the Village Board.

Motion by John Matuszak, second by Vincent Dante to waive the rule requiring two readings of an ordinance:.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Resolution: Motion Passed

Motion by John Matuszak, second by Vincent Dante to approve the subject ordinance:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli, Agostino Filippone

Nay: None

Final Resolution: Motion Passed

Ordinance No. 6764

VILLAGE MANAGER'S REPORT

10.1. As submitted

Mr. Cassady announced next Tuesday's Committee of the Whole meeting will be "on the road" at the Central Community Center beginning at 6:00 p.m. The meeting will be an open forum for residents to speak freely with the Board on topics concerning the Village.

ANY OTHER BUSINESS

Trustee Dante reminded everyone that Saturday's Coffee with Council is canceled, so the Board can join the community at the ribbon cutting for Macy's at Randhurst Village.

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Mayor Hoefert noted that through the strong leadership of Village Manager Michael Cassady, the Village's leadership team consistently excels in performance.

ADJOURNMENT

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Saccotelli, seconded by Trustee Gens, motioned to adjourn the meeting. By unanimous voice vote, the November 6, 2024 Regular Meeting of the Village Board of Trustees adjourned at 8:50 p.m.

Respectfully submitted,

Karen M. Agoranos
Village Clerk



Item Cover Page

Subject **PROCLAMATION: Small Business Saturday–November 30, 2024**

Meeting November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category MAYORS REPORT

Type Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

1. Small Business Saturday 2024

PROCLAMATION

SMALL BUSINESS SATURDAY November 30, 2024

Whereas, the Village of Mount Prospect celebrates our local small businesses and the contributions they make to our local economy and community; and

Whereas, according to the United States Small Business Administration, there are 34.7 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62% of net new jobs created since 1995, and small businesses employ 45.9% of the employees in the private sector in the United States; and

Whereas, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

Whereas, 59% of consumers reported that Small Business Saturday 2023 made them want to shop and dine at small, independently-owned retailers and restaurants all year long; and

Whereas, the Village of Mount Prospect supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

Whereas, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Paul Wm. Hoefert, Mayor of the Village of Mount Prospect do hereby proclaim, November 30, 2024, as:

SMALL BUSINESS SATURDAY

and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Paul Wm. Hoefert
Mayor

ATTEST:

Karen Agoranos
Village Clerk

Dated this 19th day of November, 2024



Item Cover Page

Subject	ACCOLADES - Fire Department
Meeting	November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	N
Dollar Amount	
Budget Source	
Category	MAYORS REPORT
Type	Mayor's Report

Information

Lieutenant Kevin Swat is being recognized for MABAS (Mutual Aid Box Alarm System) Swift Water Rescue Team deployment from September 25th to October 10th in response to Hurricane Helene.

Mitchell Winkelmann is being recognized for completion of the Illinois Professional Development Series Certification in Emergency Management.

Discussion

N/A

Alternatives

N/A

Staff Recommendation

N/A

Attachments

None



Item Cover Page

Subject **ACCOLADES: 2024 Fire Prevention Poster Contest Winners**

Meeting November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category MAYORS REPORT

Type Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

None



Item Cover Page

Subject

APPOINTMENT/REAPPOINTMENT TO BOARDS AND COMMISSIONS

Meeting

November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

MAYORS REPORT

Type

Action Item

Information

Audit Committee Reappointment

Vincent Grochocinski (Chair)
213 S. Pine Street

Term to expire November 2028

Planning & Zoning Commission Appointment

Michael Fricano
1113 N. Brentwood Lane

Term to expire August 2025
(to fill the unexpired term of Mizwicki)

Transportation Safety Commission Appointment

B-L Pellicore
112 S. Owen
Charles Lowry
813 W. Dresser

Term to expire November 2028

Term to expire November 2028

Discussion

Alternatives

1. Motion to approve these individuals for appointment/reappointment.
2. Action at the discretion of the Village Board.

Staff Recommendation

Mayor Hoefert recommends these individuals for appointment/reappointment and believes all will represent the Village fairly and objectively.

Attachments

1. November reappointments-Transportation & Safety appointments

Village of Mount Prospect
Mount Prospect, Illinois

INTEROFFICE MEMORANDUM



TO: BOARD OF TRUSTEES
VILLAGE MANAGER MICHAEL CASSADY
FINANCE DIRECTOR AMIT THAKKAR
COMMUNITY DEVELOPMENT DIRECTOR JASON SHALLCROSS
PUBLIC WORKS DIRECTOR SEAN DORSEY

FROM: MAYOR PAUL WM. HOEFERT

DATE: NOVEMBER 11, 2024

SUBJECT: APPOINTMENT/REAPPOINTMENT TO BOARDS AND COMMISSIONS

I hereby nominate the following individuals for reappointment and appointment to the following Board & Commissions:

Audit Committee

Reappointment

Vincent Grochocinski (Chair)
213 S. Pine Street

Term to expire November 2028

Planning & Zoning Commisison

Appointment

Michael Fricano
1113 N. Brentwood Lane

Term to expire August 2025
(to fill unexpired term of Mizwicki)

Transportation & Safety Commission

Appointment

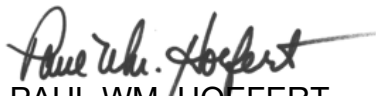
B-L Pellicore
112 S. Owen

Term to expire November 2028

Charles Lowry
813 W. Dresser

Term to expire November 2028

I recommend the above-listed individuals for reappointment and believe all will represent the Village fairly and objectively.


PAUL WM. HOEFERT
Mayor PH/dj



Item Cover Page

Subject **List of Bills for October 30, 2024, to November 12, 2024 - \$3,272,702.35**

Meeting November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Action Item

Information

Attached is the List of Bills for October 30, 2024, to November 12, 2024 - \$3,272,702.35

Discussion

Alternatives

1. Approve the attached List of Bills for October 30, 2024, to November 12, 2024 - \$3,272,702.35.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends approving the attached List of Bills for October 30, 2024, to November 12, 2024 - \$3,272,702.35.

Attachments

1. List of Bills - October 30, 2024 to November 12, 2024

VILLAGE OF MOUNT PROSPECT
List of Bills
October 30, 2024 - November 12, 2024

Fund	Vendor Name	Invoice Description	Amount
001	General Fund		
	Accurate Biometrics Inc	Fingerprinting Services - October 2024	\$ 62.25
	ACS State & Local Government Solutions	Illinois State Disbursement Unit	3,614.31
	Addante, Anthony	Reimburse expenses for IACP Annual conference 10/18-23/24	276.38
	Air One Equipment, Inc.	Fire Gloves, Extrication gloves stock	382.00
		Fire Gloves, Extrication gloves stock	1,205.00
	Allscape, Inc.	Turf Mowing throughout the Village 10/14/24	2,150.00
		Turf Mowing throughout the Village 10/21/24	2,150.00
	Alpha Prime Communications	Repair of MABAS radio	627.75
		8 Remote Speaker Microphones	1,320.00
		VHF Mobile Radio - 6th Ambulance	1,150.00
	Alvarez, Inc.	Fall plant replacements VH, FS 12, 13, Water Tower 10/29-10/30/24	9,339.00
	Amazon Capital Services	Door kick plates for St 11	91.08
		Prisoner meal supplies 10/31/24	108.40
		Headsets for FD Gator	342.48
		Packing tape	24.54
		Thermometer for ambulances	92.54
		Toner Cartridge	134.99
		Supplies for MVR review and SRT team 10/25/24	42.93
		Office supplies 10/30/24	53.99
		Credit memo - returned damaged item	(58.00)
		Thermometer cases for the ambulances	63.96
		Kraft Paper	12.80
		Tow hooks	175.98
		Credit memo - returned damaged item	(45.88)
		Office supplies 11/07/24	7.99
		Office supplies 11/06/24	17.02
		Office supplies 10/30/24	24.77
		Replacement mouse for training room and TZ Tape	50.67
		Dryer lint screen replacement - St 13	8.99
		External hard drive for Investigations larger cases 11/01/24	179.97
	American Landscaping Inc.	Grass Cutting - 1116 S Busse 10/4/24	1,636.00
		Grass Cutting - 22 Judith Ann 10/11/24	149.00
		Grass Cutting - 5 Judith Ann 10/11/24	149.00
	AMS Store and Shred LLC	Shredding services 10/31/24	585.00
	Applied Communication Group	Door transmitters for squad cars 09/04/24	522.72
	Arlington Power Equipment	Tree canopy cover tarp	169.98
	Arrowhead Scientific Inc.	ET Supplies 11/06/24	383.39
	Emergency Assistance	Emergency Assistance	240.00
	Battalion 3 Technologies, LLC	Annual Maint. for Incident Command Software 11/1/24 - 10/31/25	559.80
	Bedco Mechanical	PD Chiller Sensor 10/11/24	459.15
		No heat at CCC 1713 Algonquin 10/16/24	827.15
	Bond, Dickson & Associates PC	Legal services for prep and adjudication meeting 10/24/24	630.00
		Administrative adjudication services October 2024	315.00
	Bracher, Tonya	CDL Reimbursement	30.00
	Brolin, Blaine	CDL Reimbursement	30.00
	Builders Asphalt LLC	Various pot hole patching material 10/18/24	144.72
		Various sidewalk ramping 10/22/24	29.04
		Various sidewalk ramping 10/23/24	33.66
	Carioti, Francis	Edit Mount Prospect update 10/18-11/8/24	288.00
	CBS Awards Inc	Retirement plaque 10/29/24	95.00
		Retirement Plaque	63.00
	CDS Office Systems, Inc.	Equipment maintenance supplies 10/31/24	92.00
	Chem-Wise Pest Management	Monthly Pest Control inspection - 111 E Rand - Nov 2024	40.00
		Monthly Pest Control inspection - 911 E Kensington - Nov 2024	40.00
		Monthly Pest Control inspection - 1700 W Central Nov 2024	215.00
	Clerk of the Circuit Court of McHenry County	Garnishment	547.85
	Comcast	Internet Service 11/1/2024-11/30/2024	167.90
	Conrad Polygraph, Incorporated	Pre-employment testing 10/15-10/28/24	300.00
		Employment testing 10/31/24	200.00
	Constellation NewEnergy, Inc.	Electricity - 21 S Emerson - 9/10-10/9/24	50.43
	Cornerstone Partners Horticultural Services	Landscape Maintenance throughout the Village Oct 2024	17,203.50

VILLAGE OF MOUNT PROSPECT
List of Bills
October 30, 2024 - November 12, 2024

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Cornerstone Partners Horticultural Services (cont.)	Landscape Maintenance St 11 Oct 2024	614.05
	Corporate Product Solutions Inc	Name badges for various department staff	208.00
	Coulter Ventures LLC	Reverse Hyers/barbell/bumpers/recovery balls & roller - St 12/14	3,469.75
	Crystal Court Shopping Center	Rent for the CCC - December2024	7,648.56
	Cybor Fire Protection Company	Maple Garage Dry Maintenance 10/16/24	2,434.00
	Defranco Plumbing	VH Camera drain lines 9/18/24	344.00
	DJ's Scuba Locker	Repair and annual maint. of the surface supplied scuba system	8,910.58
	Ellenbecker, Philip	Reimburse Per Diems/Checked Bags 11/3/24-11/6/24 Texas A&M	188.00
	Equipment Simulations LLC	Fire simulation training program 11/07/24 - 11/06/25	74.95
	Eterno, Michael	Reimburse expenses - IACP Conference 10/18-10/23/24	852.88
	Experian	Background checks October 2024	102.48
	E-Z Payroll Inc.	Blank Payroll and AP Check Stock	130.95
	Federal Express Corp	Shipping Charges 10/09/2024	24.68
		Late fee charges	2.28
	Fiedler, Kevin	Reimbursement - Checked Bags Fees 9/22/24 - 9/26/24 Texas A&M	140.00
	Fire Pension Fund	Fire Pension	32,460.28
	Gliner, Hillary	Uniform supplies 10/12/24	450.00
	Gordon Flesch Company, Inc.	Leasing Contract M204292 11/22/24-12/21/24	3,186.49
	Graybar Electric Co.	St 13 parking lot light	1,101.03
		LED Pedestrian light pole with fixture	2,223.38
	Groot Industries, Inc.	Refuse Disposal Program - August 2024	821.88
		Refuse Disposal Program - 9/3-9/6/24	1,636.89
	Holiday Radiance Lights	Warm White 50L LED mini light strands with plugs	6,804.00
	Home Depot USA Inc	Parts and supplies for multiple divisions	904.65
		Statement - 09/22/24 - 10/21/24	155.88
	Homstead Hospitality Group LLC	Refund F&B Tax Overpayment January-April 2024	1,281.54
	Hosko, Daniel	Refund Permit Fee #RB24-001587 (2100 Jody)	100.00
	Hygieneering Inc	Industrial Hygiene Assessment 10/31/24	2,700.00
	ICMA Retirement Trust - 457	MissionSquare 457	51,669.90
	Illinois American Water Company	Sewer Services Only 1415 E Algonquin Rd - 10/2-10/30/2024	35.44
	Illinois City Management	Job Ad Posting For Public Works Foreman and Night Mechanic	100.00
	Illinois Commission On Diversity and Human Rel	ICDHR individual ticket for 12/14/24 banquet	125.00
	Illinois Department of Revenue	IL State Withholding	34.02
		IL State Withholding	54,303.22
	Illinois Fire Service Admin. Professionals	IFSAP Annual Recognition Luncheon 2024	350.00
	Illinois Municipal League	Job Ad Posting For Public Works Foreman and Night Mechanic	70.00
	Intergovernmental Per.ben.coop	IPBC - November 2024	445.00
	Internal Revenue Service	Federal Withholding	376.16
		Federal Withholding	242,725.03
	International Union of Operating Engineers	IUOE PW Membership Dues	1,863.20
	ITOA	Annual conference registration 11/24-26/24	700.00
	J.G. Uniforms, Inc.	Uniform supplies 10/30/24	41.00
		Cadet program uniform supplies 10/30/24	71.15
	Jablonski, Dawn	Services for Elk Grove Fire District	7,500.00
	Emergency Assistance	Emergency Assistance	650.00
	Junius, John	CDL Reimbursement	30.00
	Kast, Ryan	Conference Travel Expenses IPELRA 10/20/24-10/23/24	626.09
	Klein, Thorpe and Jenkins, LTD	KTJ legal services through 9/30/24	43,652.00
	KnowBe4 Inc	Security Awareness Training 11/29/24-11/02/25	10,923.00
	Laner Muchin, LTD	Legal services performed through 10/20/24	5,827.50
	LaPorta, Vito	Paramedic License Renewal	40.00
	Law Enforcement Records Managers of Illinois	2024 LERMI holiday meeting 11/04/24	50.00
	LexisNexis Risk Data Management Inc.	Background checks October 2024	200.00
	Liebott Jr., John	Reimburse Per Diems/Checked Bags 11/3/24-11/6/24 Texas A&M	188.00
	Lurvey Landscape Supply	Sod for parkway restoration	51.75
	Mac Strategies Group Inc	Consulting Services Legislative and lobbying - November 2024	5,000.00
	Maxx Contractors Corp	2024 Snow removal services November 2024	3,479.14
		Debris Hauling and Aggregate Material Delivery 10/24/24	59.97
		Debris Hauling and Aggregate Material Delivery 10/25/24	297.63
	McCrory, Seth	Conference expense reimbursement 11/3/24-11/6/24 Texas	1,279.72
	McMaster-Carr Supply Co	Wash Bay Fill Valve Replacement	2,207.73

VILLAGE OF MOUNT PROSPECT
List of Bills
October 30, 2024 - November 12, 2024

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Meade Electric Co Inc	Emergency vehicle pre-emption 9/25/24	491.00
		Emergency vehicle pre-emption 9/25/24	491.00
		Emergency vehicle pre-emption 9/25/24	491.00
	Menard Inc.	VH sinks	123.69
		VH Exterior bird hole repair	105.43
		VH exterior repairs	47.87
		PW Table Rack parts	244.55
		Rope hooks for St 11	7.40
		Parts and streetlight installs	177.33
		Storm culvert repair materials 1006 Golfhurst	61.44
		PD odor from possible dog	21.41
		PW Fuel island repair materials	115.17
		Equipment maintenance supplies 10/29/24	66.99
	Metro Federal Credit Union	MP Fire Local 4119 Dues	3,116.90
	Metropolitan Alliance - Police	MP Police Association Dues	1,732.50
	MIP V Onion Parent LLC	Porta potties for Oktoberfest and HHW events 9/20-9/27/24	3,075.00
	Motorola Solutions, Inc.	Radio wall brackets for St 11	75.00
	Mount Prospect Emergency Food Pantry	Payroll 10/31/24 Village TTE Check	142.99
	Mount Prospect Historical Society	2024 Budget Allocation - November 2024	4,166.66
	Multisystem Management Company	Custodial Services for all Buildings - October 2024	14,558.08
	Nationwide Mutual Insurance Company	Nationwide 457	21,733.09
	Neopost USA Inc.	Postage Machine Replenishment 11/1/24	3,000.00
	Nicolosi, Angela	Yoga - October 2024	75.00
	NICOR	Natural Gas - 1325 N River Rd - 9/17-10/17/24	51.18
		Natural Gas - 1807 N River -9/18-10/18/24	51.43
	North East Multi Regional Training Inc	Training registration 09/13/24	35.00
		Training registration 10/07/24	200.00
	Northeastern IL Public Safety Training	Instructor I, 10/7 - 10/11/24, 10/15 - 0/18/24	850.00
		Advanced Technician Firefighter, 11/18/24-11/22/24	625.00
	Northwest Central Dispatch System	Member Assessment - December 2024	33,102.73
	Northwest Electrical Supply	VH Heater GE breaker	50.71
	Ozinga Materials, Inc.	WMB repair 10/23/24	813.88
	Pete the Painter, Inc.	Painting of 3 Planners Office and Misc Touch up in VH 10/9/24	3,650.00
		10 S Pine - Re-Seal exterior deck railing 10/9/24	1,950.00
	Petty Cash	Petty cash 10/24/24	209.54
		Petty Cash - August - October	164.23
	Police Pension Fund	Police Pension	39,760.34
	Quinn, Thomas	Refund Police Ticket #P0025048	30.00
	Ramirez Compost Service, Inc.	Hauling wood chips to empty bin 8/30/24	1,600.00
		Hauling wood chips 8/31/24	1,200.00
	Raus, Frank	Reimburse expenses - IACP Conference 10/18-23/24	108.00
	Ray O'Herron Co Inc	Firearm for range 10/25/24	1,344.00
		Weapons supplies 10/30/24	787.46
	Republic Services, Inc.	Refuse Disposal Program - October 2024	1,334.59
	Robert W. Hendricksen Co.	Tree Trimming throughout the Village 10/1-10/24/24	14,190.25
	Roe, Alexander	Reimburse expenses for new K-9 Nova 10/24/24	288.33
		Reimburse veterinarian bill for K-9 Nova 10/24/24	138.81
	RST Inc.	Safety shoe reimbursement	203.99
	Salveo Inc.	Shipping Services - AP Checks 10/4/24-10/18/24	215.39
		UPS Shipment 9/25/24	20.45
		Shipping charges 8/26-10/9/24	53.70
	Skorob, Natalia	Fit 4 Life Zumba 11/2/24	60.00
	Steiner Electric Company	VH heater repair parts	643.42
		Wire for street light repair	142.20
	Stericycle, Inc.	Steri-Safe Select monthly - November 2024	212.08
	Stickels, Matthew R.	IPSI travel expenses - 10/5-10/11/24	1,109.58
	Strictly Neon Inc	Refund Permit Sign Fee #SGN24-000066 (1798 Elmhurst)	300.00
	Superior Industrial Supply Co.	Custodial Supplies paper products	1,998.50
	T&J Rescue Enterprises LLC	Extrication equipment - TL9 Stabilizer for E14	809.71
	Taft Stettinius & Hollister LLP	Dissolution Legislation Services - Elk Grove Fire District	15,000.00
		Dissolution Legislation Services - Elk Grove Fire District	469.74

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List of Bills
October 30, 2024 - November 12, 2024

Fund	Vendor Name	Invoice Description	Amount
001 General Fund (continued)			
	Tamales Munoz Inc	Food for Beat meeting 10/21/24	150.00
	Target Solutions Learning, LLC	Online OSHA training platform 11/30/24-11/29/25	4,206.40
	Terrace Supply Company	Oxygen	132.83
	Texas A&M Engineering Extension Service	Advance Flammable Liquid Industrial Response 11/4-11/5/24	1,685.00
		Advance Flammable Liquid Industrial Response 11/4-11/5/24	1,685.00
		Advance Flammable Liquid Industrial Response 11/4-11/5/24	1,685.00
	T-Mobile USA Inc	Tower search 07/20-27/24 for case 24-015430	50.00
		Charges for increased data lines 09/21/24-10/20/24	478.54
	Traffic Control & Protection Inc	10 Traffic Cones	223.00
	TransUnion Risk and Alternative Data Solutions Inc	Background checks - October 2024	260.60
	Tuff Shed Inc	Refund Permit Fee #RB24-000686 (400 Wille)	75.00
	Tweedie, Bart	Reimburse expenses IACP Annual Conference 10/18-23/24	335.17
	UniFirst Corporation	Uniform Rental Services 10/25/24	248.50
	UniFirst First Aid Corp	AED monthly inspection/first aid - 1700 W Central 10/28/24	122.79
		AED Monthly inspections 50 S Emerson 10/28/24	62.35
		AED Monthly inspections - 111 E Rand - 10/28/24	25.20
		AED Monthly inspections - 911 Kensington -10/28/24	63.00
		AED monthly inspections - 2000 Kensington 10/28/24	12.60
		AED Monthly inspections 1711 W Algonquin 10/28/24	12.60
		AED Monthly Inspections - 1601 W Golf 10/28/24	12.60
	United States Postal Service	EPS Postage - October 2024	5,017.07
	Vantagepoint Transfer Agents	RHS 11/07/24 EFT	18,869.10
	VCG Uniform	Dress coat for department chaplain	130.95
	Village of Mount Prospect	Flex - Mass Transit, Medical, and Dependent Care	10,231.79
		Fringe Benefit - Auto	410.45
	W. W. Grainger, Inc.	VH HVAC pressure gauge	268.39
		Filters for pistol range fan	1,166.72
		St 14 Heater repairs supplies	767.61
		Filters for pistol range fan	84.72
		PD traps	318.00
	Wal-Mart Community	Pumpkins and flowers for front office at PW	86.36
	Wisconsin Department of Revenue	Wisconsin WH EFT October 2024	1,005.86
	Wolf, Lisa	On camera announcer for MP Update 11/8/24	200.00
001 General Fund Total			\$ 791,721.97
020 Capital Improvement Fund			
	Alliance Contractors Inc	Main St/Busse Av Crosswalk Improvements - 10/29/24	\$ 167,395.45
	Ciorba Group Inc	Schoenbeck Road Lighting Project - 6/1-9/27/24	3,631.50
		Burning Bush Lane Lighting Project - Design Eng 7/27-9/27/24	507.03
		Melas-Meadows Pedestrian Bridge -Engineering 8/31-9/27/24	43,052.27
	Civiltech Engineering Inc	Arterial Bike Network Study 9/28-10/25/24	25,645.32
		Central-Weller Crosswalk Overhead RRFBs - 7/27-10/25/24	1,819.50
	IMEG Consultants Corp	Public Works Fiber Connection - Design Engineering 10/27/24	8,808.36
	Integral Construction	Window project - Final	20,704.00
	Knightscope Inc	Fire Station 11 External 911 Call Box	4,675.00
	Menard Inc.	Bathroom cabinet parts	137.36
	Motorola Solutions, Inc.	29 Mobile radios for all fire department vehicles	90,000.00
	Pete the Painter, Inc.	Painting of EOC Command Room	6,550.00
	Thomas Interior Systems, Inc.	Office chairs deposit	1,637.50
020 Capital Improvement Fund Total			\$ 374,563.29
023 Street Improvement Construction Fund			
	Bowman Consulting Group	Central Rd Resurfacing/Construction Eng Services 10/1-10/31/24	\$ 27,713.87
	Traffic Control & Protection Inc	Median Delineator - Busse Av & Main St Crosswalk	439.20
023 Street Improvement Construction Fund Total			\$ 28,153.07
024 Flood Control Construction Fund			
	Engineering Resource Associates	Weller Creek Bank Stabilization Study 9/30/24	\$ 719.63

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Fund	Vendor Name	Invoice Description	Amount
024 Flood Control Construction Fund (continued)			
	Kloepfer Construction Inc	2024 Backyard Drainage Program - Construction 10/28/24	44,831.21
	Mauro Sewer Construction Inc	2024 Drainage Improvements - Construction Services 8/23/24	464,085.00
024 Flood Control Construction Fund Total			\$ 509,635.84
037 SMP TIF Fund			
	Elrod Friedman LLP	Legal Services October 2024 - South MP TIF	\$ 4,316.50
	Klein, Thorpe and Jenkins, LTD	KTJ legal services through 9/30/2024	275.00
037 SMP TIF Fund Total			\$ 4,591.50
040 Refuse Disposal Fund			
	ICMA Retirement Trust - 457	MissionSquare 457	\$ 123.53
	Illinois Department of Revenue	IL State Withholding	535.11
	Internal Revenue Service	Federal Withholding	3,180.63
	International Union of Operating Engineers	IUOE PW Membership Dues	154.55
	MIP V Onion Parent LLC	Porta potties for Oktoberfest and HHW events 9/20-9/27/24	475.00
	Moscoso, Maria	Refund garbage cart duplicate payment	25.00
	Nationwide Mutual Insurance Company	Nationwide 457	661.36
	Republic Services, Inc.	Municipal Refuse Disposal 10/1-10/31/2024	15,306.27
		Refuse Disposal Program - October 2024	1,369.61
		Municipal Refuse Disposal 10/1/2024-10/31/2024	262,854.47
	Third Millennium Associates Inc	E-Bill Server & Transaction Fees October 2024	60.65
	Village of Mount Prospect	Flex - Mass Transit, Medical, and Dependent Care	96.04
040 Refuse Disposal Fund Total			\$ 284,842.22
041 Motor Fuel Tax Fund			
	Constellation NewEnergy, Inc.	Electricity - 1051 N Elmhurst - 9/4-10/3/24	\$ 308.16
		Electricity - 1901 1/2 Seminole - 9/12-10/11/24	55.34
	Maxx Contractors Corp	2024 Snow removal services November 2024	14,547.47
041 Motor Fuel Tax Fund Total			\$ 14,910.97
043 Asset Seizure Fund			
	Ponall, Ellen	Reimbursement for K-9 Nova purchase 10/06/24	\$ 1,500.00
043 Asset Seizure Fund Total			\$ 1,500.00
046 Foreign Fire Tax Board Fund			
	Comcast	Cable Service - 2000 E Kensington, 11/01/24 - 11/30/24	\$ 103.04
	North American Corporation	Floor scrubber for station 11	2,888.71
046 Foreign Fire Tax Board Fund Total			\$ 2,991.75
049 Prospect and Main TIF District			
	Elrod Friedman LLP	Legal Services 10/15/24 - Prospect Main TIF	\$ 280.00
	Klein, Thorpe and Jenkins, LTD	KTJ legal services through 9/30/2024	2,335.00
	True North Consultants, Inc	Hazardous material assessment Asbestos abatement 310 NW Hwy	3,670.00
049 Prospect and Main TIF District Total			\$ 6,285.00
050 Water and Sewer Fund			
	ACS State & Local Government Solutions	Illinois State Disbursement Unit	\$ 11.54
	Addison Building Material Co.	Paint for cla-val hatch and air vent at BPS 5	86.32
		Green paint for cla-val hatch at BPS5	21.58
		Paint	57.75
	Alexander Chemical	Chlorine cylinder rental fee 9/25-10/29/24	27.21
	American Water Works Assoc.	AWWA Membership 01/01/2025-12/31/2025	4,660.00
	ASAP Plumbing LLC	Refund Permit Fee #RB24-001808 (615 N Wille)	150.00
	Badger Meter Inc	Monthly endpoint charges and Beacon Mobile Hosting -October 2024	3,749.55

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List of Bills
October 30, 2024 - November 12, 2024

Fund	Vendor Name	Invoice Description	Amount
050 Water and Sewer Fund (continued)			
	Baxter & Woodman, Inc.	SCADA integration for Maple Berkshire relief station 10/18/2024	6,744.50
	Bracher, Tonya	Safety shoe reimbursement	122.72
	Cornerstone Partners Horticultural Services	Landscape Maintenance throughout the Village Oct 2024	5,734.50
		Landscape Maintenance St 11 Oct 2024	204.69
	Gordon Flesch Company, Inc.	Leasing Contract M204292 11/22/24-12/21/24	159.83
	Ham, Patricia	Reimbursement Legacy Project Seminar 11/20/24	75.00
	Hanley, Kendra	Lead service cost share 702 S I Oka 10/24/24	10,000.00
	Home Depot USA Inc	Parts and supplies for multiple divisions	715.73
	ICMA Retirement Trust - 457	MissionSquare 457	2,095.60
	Illinois Department of Revenue	IL State Withholding	4,109.72
	Internal Revenue Service	Federal Withholding	24,007.31
	International Union of Operating Engineers	IUOE PW Membership Dues	1,646.58
	Joseph G. Pollard Co., Inc.	Ground probes	303.57
	Martam Construction	Maple Berkshire relief station rehabilitation 10/1-10/21/24	201,348.00
	Maxx Contractors Corp	Debris Hauling and Aggregate Material Delivery 10/24/24	307.19
		Debris Hauling and Aggregate Material Delivery 10/25/24	1,524.97
	Menard Inc.	Ball valve	15.99
	Midwest Power Industry Inc	2024 Generator Maintenance Program 11/5/24	7,275.00
		2024 Generator Maintenance Program 11/5/24	8,850.00
	Nationwide Mutual Insurance Company	Nationwide 457	1,482.95
	NICOR	Natural Gas - 117 N Waverly - 9/19-10/21/24	144.78
		Natural Gas - 1 W WaPella - 9/20-10/22/24	148.25
		Natural Gas - 112 E Highland - 9/20-10/22/24	145.01
	Purple Rose Florist Inc.	Congratulations/sympathy arrangements 10/18-11/2/24	315.00
	Rick's Sewer and Drainage	Fairview Garden drain tile disconnect 101 Stevenson 10/31/24	20,000.00
		Drain tile disconnect 114 N Stevenson 10/29/24	7,250.00
	Robberson, Courtney	Overhead Sewer Rebate - 205 S George 10/9/24	7,500.00
	SDS Holdings Inc	Safety shoe purchase	188.95
	State Industrial Products Corporation	Waste water treatment program for Fats/oils/grease Oct 2024	869.47
	Stock, Zachary	Overhead Sewer Rebate - 12 S George 8/19/24	7,500.00
	Third Millennium Associates Inc	E-Bill Server & Transaction Fees October 2024	539.98
	UniFirst Corporation	Uniform Rental Services 10/25/24	87.00
	United States Postal Service	EPS Postage - October 2024	6,047.76
	Village of Mount Prospect	Flex - Mass Transit, Medical, and Dependent Care	568.77
	Village Sewer & Plumbing	Fairview drain tile project - 126 Horner Ln 10/15/24	13,400.00
		Fairview drain tile project - 125 Stratton Ln 10/18/24	13,232.50
	W. W. Grainger, Inc.	Wind sock replacement for St 5	48.26
	Warehouse Direct	Calendars and pens	245.60
		Calendar	17.55
	Ziebell Water Service Products	B-box lids	317.50
		Manhole adjustment rings	475.00
050 Water and Sewer Fund Total			\$ 364,529.18
051 Village Parking System Fund			
	AT & T Corp.	Phone service at elevators Maple St Deck 10/19-11/18/24	\$ 698.46
	Constellation NewEnergy, Inc.	Electricity - 301 S Maple - 9/10-10/9/24	633.03
	Multisystem Management Company	Custodial Services for all Buildings October 2024	949.44
	W. W. Grainger, Inc.	Maple garage heater and belts	470.38
051 Village Parking System Fund Total			\$ 2,751.31
052 Parking System Revenue Fund			
	Multisystem Management Company	Custodial Services for all Buildings - October 2024	\$ 316.48
	NICOR	Natural gas - 11 E NWH - 9/20-10/22/24	59.11
052 Parking System Revenue Fund Total			\$ 375.59
060 Vehicle Maintenance Fund			
	Al Warren Oil Co Inc	Unleaded fuel for October 2024	\$ 20,978.41
	Amazon Capital Services	Precision Metal Rulers	60.90

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Fund	Vendor Name	Invoice Description	Amount
060	Vehicle Maintenance Fund (continued)		
	Amazon Capital Services (continued)	Metal key cabinets	352.44
		Full Radius Fender 18 -19.5 inch dual wheels	686.10
	Arlington Heights Ford	590 Backup camera	95.50
	Elliott Auto Supply Co, Inc.	602 Heater hoses	88.77
		602 Turn signal socket	10.10
	Everclean Group LLC	Various car washes October 2024	483.00
	ICMA Retirement Trust - 457	MissionSquare 457	1,853.92
	Illinois Department of Revenue	IL State Withholding	1,600.02
	Internal Revenue Service	Federal Withholding	9,725.78
	International Union of Operating Engineers	IUOE PW Membership Dues	719.09
	Interstate Power Systems, Inc.	Core return for doser valve 515	(59.22)
		Filters for stock	616.45
	Kelley Williamson Co.	DEF fluid for stock	413.08
	Leach Enterprises, Inc.	Fittings for stock compression	120.52
	MacQueen Equipment LLC	Window handle for 514	47.69
	McMaster-Carr Supply Co	Heating lamp bulb	107.44
		Small paint cans for paint booth	35.92
	Morton Grove Automotive Inc	Leaf machine starter rebuilds	570.00
	NAPA Auto Parts	2742A Starter	381.81
		602 Engine mounts and coolant tees	229.52
		Parts And Supplies - Credit	(193.89)
		602 Coolant tee	17.94
		Wiper blades	17.62
	Nationwide Mutual Insurance Company	Nationwide 457	22.50
	Rush Truck Centers of Illinois, Inc.	Parts And Supplies - Credit	(191.52)
		4528 Brake hose	21.84
		4528 Brakes	1,122.88
		4528 Slack adjuster brakes	827.30
		4528 Dust shields	301.00
		Parts And Supplies - Credit	(14.11)
		4527 2755 Grab handles	325.54
	Russo Hardware, Inc.	145C tensioner gear	20.99
	Suburban Accents Inc	Change numbers for affected fire vehicles	1,075.00
	Tennant Sales and Service Company	Hose and squeegee for tennant	176.70
	Terrace Supply Company	Plasma and Mig supplies	568.33
		Mig aluminum tips	43.50
	Village of Mount Prospect	Flex - Mass Transit, Medical, and Dependent Care	230.66
	Waytek Inc	Trailer wire for stock	82.03
		Electrical consumables for stock	246.13
	Wentworth Tire Service	Rear truck tires for stock	975.00
		4502 Steer tires	702.70
060	Vehicle Maintenance Fund Total		\$ 45,495.38
061	Vehicle Replacement Fund		
	Lund Industries, Inc.	Squad conversion for new Investigations vehicle 10/21/24	\$ 7,333.29
	MPC Communications & Lighting	Preemption light for new 2753	395.00
	NAPA Auto Parts	New trucks battery cable extensions 2753,4557,4537	803.30
	Ziebart of Illinois	Rust proofing under coating for new 2714 10/28/24	800.00
		Rustproofing undercoating for new 2732 10/30/24	800.00
		Rustproofing undercoating for new 2731 10/31/24	800.00
		Rust proofing undercoating 2759 new truck 11/1/24	800.00
		Undercoating new 2722	800.00
061	Vehicle Replacement Fund Total		\$ 12,531.59
063	Risk Management Fund		
	Illinois Department of Employment Security	Unemployment Benefits Q3 2024	\$ 5,278.00
	Intergovernmental Per.ben.coop	IPBC - November 2024	770,523.72
	Ricker, Jeffrey	PSEBA Reimbursement - October 2024	466.00
	Smithkline Beecham Corp.	T dap boosters 2024	1,658.40
063	Risk Management Fund Total		\$ 777,926.12

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Fund	Vendor Name	Invoice Description	Amount
073	Escrow Deposit Fund		
	ASAP Plumbing LLC	Refund Escrow Permit #RB241808 (615 N Wille)	\$ 100.00
	Bancare Inc	Refund Maint Guarantee Permit #CB200215 (2 W Northwest)	28,480.00
	Bauer, Rich	Refund Escrow Permit #RB241430 (109 Audrey)	100.00
	BBP Plumbing Inc	Refund Escrow Permit #RB241839 (203 Catino)	100.00
	Bowen, David	Refund Escrow Permit #RB238583 (508 Main)	150.00
	Capps Plumbing	Refund Escrow Permit #RB241875 (1400 Yarmouth)	100.00
	Christopher G Kelly Trust	Refund Escrow Permit #RB241412 (801 Isabella)	100.00
	Coast to Coast Masonry	Refund Escrow Permit #RB241734 (220 Louis)	100.00
	Fisk, Graham	Refund Escrow Permit #RB226677 (1911 Euclid)	500.00
	Hosko, Daniel	Refund Escrow Permit #RB241587 (2100 Jody)	100.00
	Janowiak, Jason	Refund Escrow Permit #RB237923 (804 Hi Lusi)	100.00
	Kalicki, Krzysztof	Refund Escrow Permit #RB241394 (1102 Burning Bush)	100.00
	Kazmierczak, Jacek	Refund Escrow Permit #CB240267 (1486 Brownstone)	125.00
	Kerr Mechanical Corp	Refund Escrow Permit #RB241762 (1325 Peachtree)	100.00
	Kruszewski, Piotr	Refund Escrow Permit #RB239131 (1763 Tano)	100.00
	Lapignano, Josephine	Refund Escrow Permit #CB240196 (1500 Elmhurst)	500.00
	LMV Electric Corp	Refund Escrow Permit #RB241749 (250 Parliament)	100.00
	Maul Paving Inc	Refund Escrow Permit #CB240113 (1470 Elmhurst)	1,000.00
		Refund Escrow Permit #CB240237 (891 Feehanville)	400.00
	McCluskey, Gerald	Refund Escrow Permit #RB241830 (518 Pine)	100.00
	Mount Prospect Public Library	2024 PPRT 7th Allocation	13,523.01
	Nelson, Carl	Refund Escrow Permit #RB214831 (301 Wille)	650.00
	Perfect Air & Home Services	Refund Escrow Permit #RB240019 (1122 Dogwood)	100.00
	Perfect Home Services	Refund Escrow Permit #RB239000 (1011Pendleton)	100.00
	Petillo, Anne	Refund Escrow Permit #RB241502 (17 Emerson)	100.00
	Phase 1 Consulting	Refund Escrow Permit #CB240139 (2069 Busse)	300.00
	Pichardo, Faustino	Refund Escrow Permit #RB240878 (1812 Buckthorn)	100.00
	Plumber Near You LLC	Refund Escrow Permit #RB241654 (200 Elm)	100.00
	Precision Homes LLC	Refund Escrow Permit #RB240607 (220 Helena)	100.00
	Prime Developers Inc	Refund Escrow Permit #RB241141 (250 Parliament Pl 402)	250.00
	Rays Plumbing	Refund Escrow Permit #RB241337 (504 Sha Bonee)	100.00
	RG Contracting Group	Refund Escrow Permit #CB240155 (605 Golf)	200.00
	Ricks Sewer and Drain	Refund Escrow Permit #RB241623 (502 Main)	100.00
	Ringers Services Inc	Refund Escrow Permit #RB241053 (202 George)	100.00
	RJ Electric Service Co	Refund Escrow Permit #RB240472 (401 Fairview)	100.00
	Tech PSD Inc	Refund Escrow Permit #RB241833 (1811 Seminole)	100.00
	Third District Circuit Court	Bond Check Criminal 10/31/24	919.56
	Total Paving and Brick	Refund Escrow Permit #RB241788 (906 Elmhurst)	100.00
	Village Sewer & Plumbing	Refund Escrow Permit #RB241835 (801 Edgewood)	100.00
	Vincor Ltd	Refund Escrow Permit #CB231326 (1331 Business Cntr)	300.00
073	Escrow Deposit Fund Total		\$ 49,897.57
Grand Total			<u>\$ 3,272,702.35</u>



Item Cover Page

Subject	Motion to reject the two (2) lowest-cost bids for Custodial Cleaning Services as non-responsive to the bid documents and award a contract to Multi-Systems Management for a cost not to exceed \$226,069.
Meeting	November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$226,069.00
Budget Source	General Fund
Category	VILLAGE MANAGER'S REPORT
Type	Action Item

Information

The proposed contract provides for custodial services at all Village-owned public facilities.

To ensure sustainable public facilities, the Village has engaged in custodial service contract to maintain such facilities consistent with established goals and objectives. This contract was most recently held by Multi-Systems of Chicago, Illinois. The contract was approved by the Village Board on July 21, 2020, and is due to expire on December 31, 2024.

To acquire a new contract for custodial services, detailed bid specifications were prepared by staff that included a requirement to provide references for work performed for other public agencies. A mandatory pre-bid meeting and building walk-thru was held on October 16, 2024. Public notice was posted on the Onvia Demandstar public bidding website.

The proposed scope of work in the new contract includes daily cleaning at the following locations: Village Hall, Police Headquarters, Fire Station 13 (headquarters), Community Connection Center, Emergency Operations Center, Emerson Street Parking Deck, and the Maple Street Parking Deck.

The Village Hall and Police Headquarters require a full-time day porter service position. All other buildings are cleaned in the early evening and/or overnight.

Included in the scope of work is a "Roving Day Porter" position. The roving day porter will perform day cleaning services at the Train Station, Fire Headquarters, Police south reporting writing area (lower level of Fire Station 12), both parking decks, and the Edwin and Elsie Meyn-Busse Park.

The specifications also include an alternate bid for cleaning the Mount Prospect Public Library. If the library finds the alternate bid to be favorable, the library will award a separate contract

for those services. The library will pay the contractor directly for the cleaning services as defined in the alternate bid. Please note that the costs for the library are not included in the bid tabulations below.

BID RESULTS:

The following six (6) bids were publicly opened on October 21, 2024, at 1:00 p.m., at the Village Hall. The results are tabulated below:

Bidder Name	Year 1 Total	Year 2 Total	Year 3 Total	Total Contract
PCSI	\$200,016	\$204,751.20	\$209,815.80	\$614,583
Chi-Town Cleaning	\$199,920	\$207,912	\$216,240	\$624,072
Multi-Systems Management	\$205,536	\$209,688	\$213,912	\$629,136
Crystal Maintenance	\$214,140	\$214,140	\$214,140	\$642,420
Eco Clean	\$227,976	\$227,976	\$227,976	\$683,928
Bravo Services	\$249,600	\$249,600	\$264,000	\$763,200

Discussion

The two lowest-cost bidders were PCSI of Chicago, IL, and Chi-Town Cleaning of Chicago IL. Reference checks for these two companies indicated that they have inadequate experience with contracts the size and length of our proposed contract.

Specifically, PCSI's largest contract for a public agency was only \$50,000 annually and Chi-Town's largest contract for a public agency was only \$24,000 annually.

Additionally, staff's contact with the provided references revealed that the cleaning services rendered by PCSI for a public agency were limited to a single municipal facility. Similar services rendered by Chi-town were limited to 1-3 days per week and/or daily service on a seasonal (summer) basis.

Staff contacted both firms' principals and requested additional work references. Neither firm was able to comply.

Staff determined that the two lowest-cost bidders did not demonstrate sufficient experience and resources necessary to facilitate the terms and conditions of the contract. Both firms have been advised the same.

Staff determined that the third-lowest bidder, Multi-System Management of Chicago IL, was the lowest competent bidder.

Multi-Systems has performed work for the Village for the past four years and their performance has met expectations. Staff met with Multi-System principals to confirm their understanding of the contract requirements and Village expectations. They have confirmed

their understanding and are committed to meeting all requirements. Staff is confident the firm can perform the requisite work at the bid prices indicated.

Staff is requesting a 10% contingency (\$20,553 for Year 1 and \$20,968 for Year 2 as well as \$21,391 in Year 3) to address any unscheduled work and/or special events that do not correspond to the planned cleaning services contract.

A 10% contingency would bring the total award to \$226,069 for year1 (\$205,536 base cost + \$20,553 contingency), total award to \$230,656 for year 2 (\$209,688 base cost + \$20,968 contingency) and the award increase for year 3 to \$235,303 (\$213,912 base cost + \$21,391 contingency).

Alternatives

1. Reject the two lowest cost bids as non-responsive and award a contract to Multi-Systems Management.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board reject the two lowest-cost bids as non-responsive to the bid documents and accept the lowest cost, competent, bid received for the Cleaning Services Contract submitted by Multi-Systems Management of Chicago, Illinois for a not-to-exceed amount of \$226,069 for year 1, \$230,656 for year 2, and \$235,303 for year 3. Sufficient funds have been requested in the proposed 2025 budget. Expenditures in future years will be limited to amounts allocated in future budgets.

Staff also recommends that the Village Board authorize staff to extend the contract for two, one-year terms if both the Village and the contractor agree.

Attachments

1. Cleaning Services Contract 2025-2027 - MULTISYSTEM MNGMT BID
2. Bid Tab

EXHIBIT A

(Upon award of contract, to be attached to CLEANING SERVICES CONTRACT 2025-2027 as Exhibit A)

Proposal Form **Village of Mount Prospect** **CLEANING SERVICES CONTRACT 2025-2027**

OWNER INFORMATION

Owner Name: MACIEJ CWIERTNIA

Address: 4N511 ANTHONY CT, WAYNE, IL 60184

Business Name: MULTISYSTEM MANAGEMENT COMPANY
6019 N MILWAUKEE AVE
Business Address: CHICAGO, IL 60646

Home Phone: (312)834-9862 Business Phone: (312) 847-8695

This Business is a:

- ☐ Individual Proprietorship
- ☐ Joint Venture
- ☐ Partnership
- ☒ Corporation

If applicable, give names, addresses, and dates of birth of all partners, officers or directors.

Name	Address
------	---------

N/A

Has the applicant, business, or member of the business ever had a license or contract revoked, suspended or cancelled? ☐ YES ☒ NO

If yes, explain in full detail on a separate sheet of paper.

Does the business currently hold a license or have a contract with any other municipality for _____ service? ☐ YES ☐ NO

If yes, explain in full on a separate sheet of paper. Have any complaints against the business been filed with the Illinois Commerce Commission, the Office of the Illinois Attorney General, or any other governmental body during the period of one year prior to the date of this proposal?

☐ YES ☒ NO

If yes, explain in full on a separate sheet of paper.

Please note, the Village reserves the right to conduct its own search with the Illinois Commerce Commission, the Illinois Attorney General, or any other governmental body, and may take into consideration any complaints and/or pending complaints made against the business or owner.

Services will be either full service cleaning, both inside and outside, or just outside cleaning.

In submitting this Proposal Form requesting award of the Village of Mount Prospect CLEANING SERVICES CONTRACT 2025-2027, I hereby certify that:

In submitting this Proposal Form requesting award of the Village of Mount Prospect CLEANING SERVICES CONTRACT 2025-2027, I hereby certify that:

1. I will not assign or subcontract window cleaning services for the Village without prior written approval of the Corporate Authorities of the Village of Mount Prospect;
2. Neither I, nor any person who will be working on my behalf, has been convicted under the laws of Illinois or any other state of an offense which under the laws of this state would be a felony involving the theft of property, violence to persons, or criminal damage to property. Please note that in the case of a person whose last conviction was more than two years past, and can demonstrate a compelling showing that he/she is nevertheless fit, such person or operator may be approved by the Village Manager if otherwise eligible;
3. I am not barred by law from contracting with the Village because of a conviction for prior violations of either Sections 33E-3 or 33E-4 of the Illinois Criminal Code of 1965 (720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33-4 (Bid Rotating));
4. I am not delinquent in payment of any taxes to the Illinois Department of Revenue pursuant to Section 11-42.1-1 of the Illinois Municipal Code (65 ILCS 5/11-42.1-1) or in any payment, fee or tax owed to the Village;
5. I provide a drug free workplace pursuant to the Drug Free Workplace Act (30 ILCS 580/1, et seq.);
6. I shall comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act;
7. I shall comply with the Americans with Disabilities Act;

7. I shall comply with the Americans with Disabilities Act;
8. I shall comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.); and
9. All of the information I have provided in this Application has been truthful and given in good faith.

I have read and understand the information provided with this Proposal Form, including the Notice to Bidders, Instructions to Bidder, the General Conditions, the Specifications and the CLEANING SERVICES CONTRACT 2025-2027, and agree to abide by the conditions set forth therein. My signature below indicates my acceptance of all such conditions and my bid for award of the Village of Mount Prospect CLEANING SERVICES CONTRACT 2025-2027.

Name of Company MULTISYSTEM MANAGEMENT COMPANY

Bid Submitted By MACIEJ CWIERTNIA

Position in Company PRESIDENT

Phone No. (312) 847-8695

Date 10/18/2024

Bidder must use the official firm name and authorized representative must sign.

BID FORM
CLEANING SERVICES CONTRACT 2025-2027

FROM: MULTISYSTEM MANAGEMENT COMPANY

6019 N MILWAUKEE AVE
CHICAGO, IL 60646

(hereinafter called "Bidder")

TO: Office of the Village Manager, 3rd Floor
50 South Emerson Street
Mount Prospect, Illinois 60056
(hereinafter called "Village" or "Village of Mount Prospect")

CLEANING SERVICES CONTRACT 2025-2027

The bidders have familiarized themselves with the services to be performed and probable work conditions required under this Bid affecting the cost of the performance of the required services and with the Bid Documents which include:

Notice to Bidders
Table of Contents
Instructions for Bidders
General Conditions and Special Provisions
Specifications
Bid Form
Affidavit – Bid Certification Form
Bid Security
Bid Sheet – Cleaning Service Contract

Therefore, the Bidder hereby proposes to furnish all supervision, technical personnel, labor, materials, tools, equipment, and services (including all utility and transportation services) required to perform the required services, all in accordance with the above listed documents.

Bidder agrees to perform all of the required services and provide the equipment and materials described in the Bid Documents, as follows:

Bidder has bid on all items and has provided a price for all requested services. The Bidder acknowledges it understands all the requested services for which it has submitted a bid.

The Bidder will complete and provide all labor, equipment, materials and mobilization (if applicable) to perform the required services as incidental to the fixed item price for each item proposed.

In submitting this bid, the Bidder understands that the Village reserves the right to add to or subtract from the estimated quantities.

The Village intends to award one (1) contract (if at all) for the items bid. If written notice of award of this bid is mailed, emailed or otherwise delivered to the Bidder at any time before this bid is withdrawn, the Bidder agrees to execute and deliver the contract in the prescribed form and furnish payment and performance bonds, or letter of credit, and the insurance certificates required by the Bid Documents to the Village within ten (10) business days after receipt.

The Bidder, and as successful bidder/contractor upon award of the contract, understands and agrees to the following:

- 1) The contractor agrees to provide all required services and items and material to the Village as noted in the Bid Documents and comply with the requirements of the Bid Documents.
- 2) The contractor agrees to comply with all applicable federal and state laws, rules and regulations, and county and municipal ordinances, as described in the General Conditions.

All Addenda pertaining to this project shall be acknowledged by the Bidder in the spaces provided below:

Addendum No.	Addendum Date	Acknowledgement by Bidder or Authorized Representative	Date Acknowledge
N/A			

Failure to acknowledge receipt, as provided above, may be considered sufficient grounds for disqualification of the bidder and rejection of his/her bid submittal. A record of all Addenda and copies of same will be available to all qualified bidders from the Village of Mount Prospect Public Works Department, 1700 West Central Road, Mount Prospect, Illinois two (2) days prior to the letting. It shall be the Bidder's responsibility to become fully advised of all Addenda prior to submitting its bid.

Upon award of the contract, the Village will send Notice of Award to the successful Bidder, the Bidder must then execute the contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed. Failure to complete the work in the designated time frame may result in the Director of Public Works withholding compensation due the contractor for failure to complete the said work in the designated time frame, calling the bonds, or taking such other action as may be available.

Security in the sum of ten (10%) percent of the amount bid in form of (check one):
☐ Bid Bond ☐ Certified Check ☒ Bank Cashier's Check

is attached hereto in accordance with the "Instructions for Bidders".

This Bid Submittal contains the following:

- 1) Bid Form
- 2) Affidavit – Bid Certification Form
- 3) Bid Security
- 4) References
- 5) BID SHEET(S) – CLEANING SERVICES CONTRACT

Respectfully submitted:

Name of Firm/Bidder: MULTISYSTEM MANAGEMENT COMPANY

By: MACIEJ CWIERTNIA

(Signature)

Title: PRESIDENT

Date: 10/18/2024

Contact Information:

Official Address: MULTISYSTEM MANAGEMENT COMPANY

6019 N MILWAUKEE AVE

CHICAGO, IL 60646

Telephone: (312) 847-8695

Email: multisystem.customer.service@gmail.com

ONE (1) SIGNED COPY OF THIS BID FORM AND BID SHEETS (Pages 43-50) ALONG WITH THE AFFIDAVIT – BID CERTIFICATION FORM, AND BID SECURITY SHALL BE SUBMITTED IN A SEALED MARKED ENVELOPE.

AFFIDAVIT – BID CERTIFICATION FORM

Bidder:

Company/Firm Name: MULTISYSTEM MANAGEMENT COMPANY

Address: 6019 N Milwaukee Ave, Chicago, IL 60646

As a condition of entering into a contract with the Village of Mount Prospect, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned, Maciej Cwiertnia, being first duly sworn on oath, deposes and states that he or she is President

(sole owner, partner, joint ventured, President, Secretary, etc.) of MULTISYSTEM MANAGEMENT COMPANY and has the authority to make all

(Name of Company)

certifications required by this affidavit.

Section I

Non-Collusion

The undersigned certifies that this bid is genuine and not collusive or a sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned further states that MULTISYSTEM MANAGEMENT COMPANY
(Name of Company)

is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States, as provided in Sections 33E-3 and 33E-4 of the Illinois Criminal Code, 720 ILCS 5/33E-3, 33E-4.

Section III

Drug Free Workplace

The undersigned further states that MULTISYSTEM MANAGEMENT COMPANY
(Name of Company)

provides a drug free workplace pursuant to the Drug Free Workplace Act, 30 ILCS 580/1, et seq., and has, to the extent not covered by a collective bargaining agreement that deals with the subject of the Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq., a substance abuse prevention program that meets or exceeds these requirements of that Act.

Section IV

Tax Payment

The undersigned further states that MULTISYSTEM MANAGEMENT COMPANY is
(Name of Company)

not delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Section V **Sexual Harassment Policy**

Pursuant to Section 2-105(A) of the Illinois Human Rights Act, 775 ILCS 5/2-105 (A), every party to a public contract must:

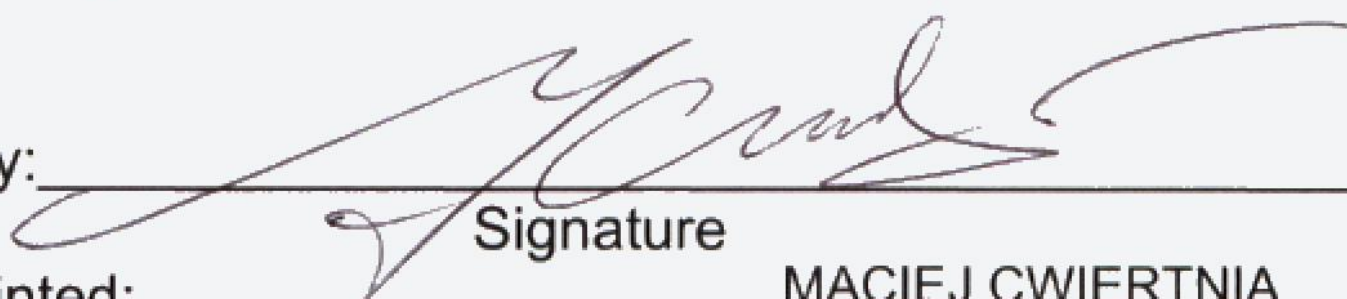
"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act)."

A "public contract" includes: ...every contract to which the State, any of its political subdivisions or any municipal corporation is a party." 775 ILCS 5/1-103 (M)(2002),

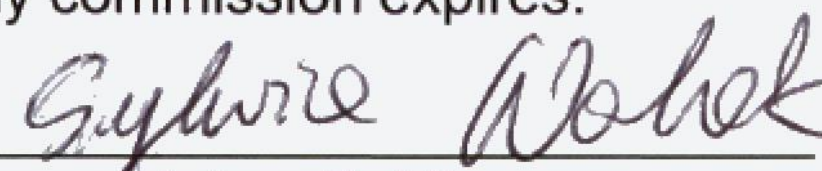
The undersigned further states that MULTISYSTEM MANAGEMENT COMPANY has
(Name of Company)
a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

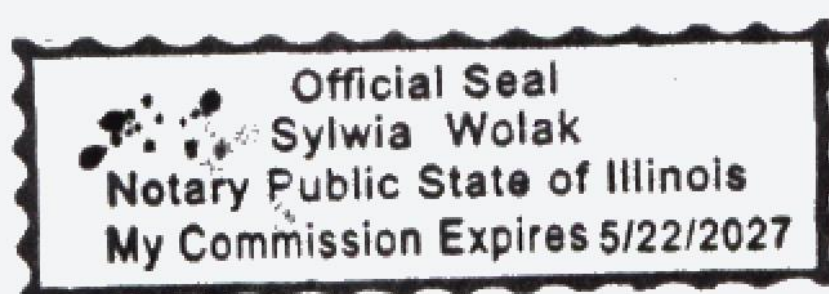
It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all information contained in this Affidavit is true and correct.

Signed by:  Title: PRESIDENT
Signature
Name Printed: MACIEJ CWIERTNIA

Signed and sworn to before me this 18 day of October, 2024.
My commission expires:


Notary Public



BID SECURITY

Included with this bid is a bank cashier's check, certified check or bid bond in the amount of \$20,554.00, being ten percent (10%) of the total amount bid by MULTISYSTEM MANAGEMENT COMPANY, the bidder, in favor of the Village of Mount Prospect. It is hereby agreed that, should bidder be awarded the contract for services contemplated under this bid and fail or refuse to execute a contract for the performance of said services, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Mount Prospect as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

SUBMITTED THIS 19 DAY OF OCTOBER, 2024, 2020.

SEAL (if corporation)


Bidder:

MULTISYSTEM MANAGEMENT COMPANY

MACIEJ CWIERTNIA

PRESIDENT

Bidder's Agent and Agent's Title

OLHA TSVYNTARNA 

OFFICE MANAGER

Title

Note: If bidder is a partnership, the bid must be signed by at least two of the partners.

Note: If bidder is a corporation, the bid must be signed by an authorized officer of the corporation, attested and sealed by the secretary or other authorized officer.

If a corporation, note here the state of incorporation:

Incorporated under the laws of the State of Illinois.

References

CLEANING SERVICES CONTRACT 2025-2027

Please complete the below with at least 3 other municipalities that your company performs cleaning services for that are similar in size. Minimum of 3 is required.

Municipality Name	Contact Name and Email Address	Avg Monthly Contract Price	# of buildings cleaned under contract	Number of years you have been under contract
CITY OF LAKE FOREST	James Lockfeer LockfeJ@cityoflakeforest.com	\$ 16,620.00	12	6
MEDLINE INDUSTRIES LP	Kevin Kaszynski kkaszynski@medline.com	\$ 122,508.00	2	7
VILLAGE OF GLENCOE	Monica Rand mrand@villageofglencoe.org	\$ 4,180.00	3	4

Please complete the below with at least 2 other Library's that your company preforms cleaning service for that are similar in size. Minimum of 2 is required.

Library Name	Contact Person Name and Email Address	Avg Monthly Contract Price	Number of years you have been under contract
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT - DUNDEE TOWNSHIP PUBLIC LIBRARY - RANDALL OAKS LIBRARY	Facilities Manager mlorenzetti@frvpld.info	\$ 3,480.00	2
VERNON AREA PUBLIC LIBRARY DISTRICT	Stephen Territo sterrito@vapld.info	\$ 4,155.00	1

BID SHEET

CLEANING SERVICES CONTRACT 2025-2027

The undersigned herewith submits a bid on CLEANING SERVICES CONTRACT 2025-2027 in accordance with the attached documents. All bids are to be delivered to the office of the Village Manager at 50 South Emerson Street 3rd Floor, Mount Prospect, Illinois, 60056, prior to 1:00p.m. on October 21, 2024.

SCHEDULE OF PRICES

We will perform the service as outlined on the Task Schedule sheets for sums as follows:

Village of Mount Prospect Building Pricing		January 1 – December 31 2025	January 1 – December 31 2026	January 1 – December 31 2027
Village Hall Night Cleaning & Floor Care	Price per Month	\$ 1,867.00	\$ 1,904.00	\$ 1,942.00
Village Hall Day Porter	Price per Month \$	\$ 2,966.00	\$ 3,025.00	\$ 3,086.00
Police Headquarters Night Cleaning & Floor Care	Price per Month	\$ 3,109.00	\$ 3,171.00	\$ 3,234.00
Police Headquarters Day Porter	Price per Month	\$ 3,275.00	\$ 3,345.00	\$ 3,412.00
Fire Headquarters Night Cleaning & Floor Care	Price per Month	\$ 777.00	\$ 793.00	\$ 809.00
Railroad Depot Night Cleaning & Floor Care	Price per Month	\$ 544.00	\$ 555.00	\$ 566.00
Fire Station 11 Floor Care	Price per Month	\$ 22.00	\$ 22.00	\$ 23.00
Fire Station 12 Floor Care	Price per Month	\$ 44.00	\$ 45.00	\$ 46.00
Fire Station 14 Floor Care	Price per Month	\$ 22.00	\$ 22.00	\$ 23.00
Public Works Night Cleaning & Floor Care	Price per Month	\$ 777.00	\$ 793.00	\$ 809.00
1720 Central Road (EOC) Night Cleaning (Price 2 Night Cleaning per week)	Price per Month	\$ 154.00	\$ 157.00	\$ 160.00
1720 Central Road (EOC) Floor Care	Price per Month	\$ 22.00	\$ 22.00	\$ 23.00
Community Connections Center Night Cleaning & Floor Care	Price per Month	\$ 583.00	\$ 595.00	\$ 607.00
Roving Day Porter	Price per Month	\$ 2,966.00	\$ 3,025.00	\$ 3,086.00
Total per Month =		\$ 17,128.00	\$ 17,474.00	\$ 17,826.00

LIBRARY PRICING				
		1/1/25 – 12/31/25	1/1/26 – 12/31/26	1/1/27 – 12/31/27
Library Base Bid	Price per Month \$	\$ 4,810.00	\$ 4,906.00	\$ 5,004.00
Library Option A Underground Parking Structure	Price per Month	\$ 1,080.00	\$ 1,102.00	\$ 1,124.00
Library Option B Quarterly Carpet Cleaning	Price per Month	\$ 680.00	\$ 680.00	\$ 680.00
Library Option C Bi-Monthly Window Cleaning	Price per Month	\$ 600.00	\$ 600.00	\$ 600.00

Submitted this 18 day of October, 2024.

Mark outside of envelope: "CLEANING SERVICES CONTRACT 2025-2027," and deliver to the Village Manager's office at 50 South Emerson Street 3rd Floor, Mount Prospect, Illinois, 60056, by 1:00 p.m., MONDAY, October 21, 2024.

MULTISYSTEM MANAGEMENT COMPANY

Name of Company/Firm

6019 N Milwaukee Ave, Chicago, IL 60646

Address of Company/Firm

By: MACIEJ CWIERTNIA

Phone: (312) 847-8695

Date submitted: October 18, 2024

Also note any exceptions to the specifications.

MULTISYSTEM MANAGEMENT COMPANY, MACIEJ CWIERTNIA

COMPANY

OWNER

6019 N MILWAUKEE AVE

CHICAGO, IL 60646

(312) 847-8695

ADDRESS

CITY, STATE, ZIP

PHONE #

SIGNATURE

OCTOBER 18, 2024
DATE

Note: All bids to remain firm for thirty (90) days. Be sure to mark the outside of the envelope, "Sealed Bid for CLEANING SERVICES CONTRACT 2025-2027."

Exhibit B

EXHIBIT B
VILLAGE OF MOUNT PROSPECT

CLEANING SERVICES CONTRACT 2025-2027

THIS AGREEMENT (hereinafter the "Contract") is entered into by and between the Village of Mount Prospect, an Illinois home rule municipality (hereinafter the "Village"), and Multisystem Management Company and _____, located at 6019 N Milwaukee Ave., Illinois, (hereinafter the "Contractor").
Chicago, IL 60646

1. GENERAL As stated in the bid document.
2. SPECIFICATIONS As stated in the bid document.
3. CONTRACTOR RESPONSIBILITY FOR PROPERTY/HOLD HARMLESS
Contractor agrees to defend and hold harmless the Village from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract, and on account of the Village's use of any copyrighted or uncopyrighted, composition, trade secrets, secret process, proprietary rights, patented or unpatented invention, article or appliance furnished or used under the proposal Specifications.
4. ADHERENCE TO LAWS
Employees and agents of Contractor shall obey all federal, state, county and municipal laws and ordinances during the execution of their duties under this Contract. The existence of this Contract does not exempt such individuals from compliance with such laws or ordinances, nor does it convey any special rights or privileges upon those individuals.

Contractor shall meet all applicable licensing requirements of the Village.

In addition, Contractor is required to comply with all federal, state, county and municipal laws and ordinances, including the following:

- a. Provide a drug free workplace pursuant to the Illinois Drug Free Workplace Act (30 ILCS 580/1, et seq.);
- b. Comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.);
- c. Comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act;
- d. Comply with the Americans with Disabilities Act; and

- e. Comply with the provisions of the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE required by the Illinois Department of Human Rights as a material term of all public contracts, which states as follows:

Title 44, Part 750, Section 750, APPENDIX A, Illinois Administrative Code, Equal Employment Opportunity Clause

EQUAL EMPLOYMENT OPPORTUNITY

In the event of contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- 1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- 2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- 4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules, the contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 5) That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department

or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.

6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.

7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 750.30 of the Department of Human Right's Rules and Regulations for Public Contracts:

Title 44, Part 750, Section 750.30, Illinois Administrative Code, Subcontracts

Each public contractor and subcontractor shall in turn include the Equal Employment Opportunity Clause set forth in Appendix A of this Part in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

5. FEE SCHEDULE

The charges to be assessed by Contractor under this Contract are set forth in the fee schedule contained in Exhibit A.

6. LOG BOOK, RECORDS & REPORTS REQUIRED

The Contractor shall provide the Village with a written status report on its provision of services required by the Contract. This report shall be due before the tenth day of the following month.

7. METHODS OF PAYMENT

Payment under the Contract will be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

8. HOLD HARMLESS AGREEMENT (CONTRACTUAL LIABILITY)

Contractor assumes full responsibility for the acts and omissions of its employees and agents while engaged in performing services under the Contract. Contractor

agrees, to the greatest extent permitted by Illinois law, to protect, indemnify, save and hold forever harmless the Village, its officers, appointed and elected officials, Mayor and Board of Trustees, employees, volunteers, attorneys and agents from and against any and all liabilities, obligations, claims, losses, damages, penalties, and costs and expenses resulting from any suit, claim, demand, judgment, or cause of action initiated by any person, including Contractor and its officers, officials, employees, subcontractors, volunteers and agents, arising out of, connected with, or in any way associated with the performance of services covered by this Contract or the equipment used in connection therewith.

9. CONTRACTOR'S LIABILITY INSURANCE

Contractor shall not commence with the performance of services under this Contract until it has obtained all insurance required hereunder and such insurance has been approved by the Village. Certificates of such insurance shall be filed with the Village prior to commencing work. Additionally, Contractor will provide the Village with a letter from the insurance carrier that the Village will be notified within thirty (30) days of the pending cancellation of any policy relating to this Contract.

Each insurance company shall be subject to approval by the Village, and the respective policies shall name the Village as an additional named insured. Approval of the insurance by the Village shall not relieve or decrease the liability of Contractor hereunder. Such insurance is primary and in no event will be considered contributory to any insurance purchased by the Village. Such insurance will not be canceled, reduced, or materially changed without providing the Village thirty (30) days advance written notice, via certified mail.

Contractor shall maintain all insurance required under subsections a through h of this Section for not less than one (1) year after completion of this contract.

10. CONTRACT TERMINATION

The Village and Contractor reserve the right to terminate the Contract at any time upon ten (10) days advance written notice to the other party. In addition to the provisions set forth in Section General conditions (A,6) for immediate termination, failure of Contractor to perform any aspect of this Contract properly and/or to provide proper treatment to the general public, in the sole discretion of the Village, is cause for immediate termination of the Contract without prior notice.

11. LENGTH OF CONTRACT

This Contract shall be in effect beginning January 1, 2025, and shall remain in effect until December 31, 2027, with an optional two (2) one (1) year extensions, unless terminated by either party under the conditions specified in Section 10, Contract Termination. The two (2) one (1) year extensions must be mutually agreed upon by the Village and the contractor by December 31 of the preceding year. An annual compensation adjustment of the base contract price will be made on an annual basis equal to the average monthly percentage change of the Chicago CPI-U for the previous twelve-month period with 2% minimum and 4% maximum protections. The rate adjustment shall take effect each year beginning on January 1, 2028.

12. COMPLIANCE WITH FREEDOM OF INFORMATION ACT REQUEST

The Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1 et seq., applies to public records in the possession of a party with whom the Village has contracted. The Village will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information. Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in its possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. Contractor agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract.

13. Contractor shall not assign this Contract or any part thereof without the prior written consent of the Village. Approval, if any, for such assignment shall be made by the Corporate Authorities of the Village. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

14. GOVERNING LAW

This Contract shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

15. SEVERABILITY

The invalidity or unenforceability of one or more of the terms or provisions contained in this Contract shall not affect the validity or enforceability of the remaining terms and provisions of this Contract so long as the material purposes of this contract can be determined and effectuated.

16. INTERPRETATION

Any headings of the Contract are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Contract.

17. WAIVER OF BREACH

If either party waives a breach of any provision of this Contract by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

18. MERGER - AMENDMENT

This Contract sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Contract shall be effective unless reduced to writing and executed by the parties.

19. COUNTERPARTS

This Contract may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

20. EFFECTIVE DATE

The Effective Date of this Contract shall be the date executed by the Village President, and attested by the Village Clerk.

In Witness thereof, the said parties have executed and signed this contract on

_____, 2024.

VILLAGE OF MOUNT PROSPECT, an
Illinois Municipal Corporation

BY: _____

Attest:

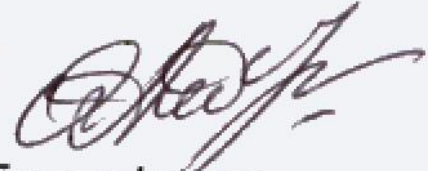
Karen Agoranos, Village Clerk

Corporate Name: MULTISYSTEM MANAGEMENT COMPANY

BY: MACIEJ CWIERTNIA

Its President

Attest:


Olha Tsvyntarna,
Secretary
(Corporate Seal)



MULTI-6

OP ID: ST

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/07/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Lubin-Bergman Organization
5 Revere Drive-Suite 370
Northbrook, IL 60062-1566
David D. Schwartz

847-673-4900

CONTACT

NAME:

PHONE

(A/C, No, Ext):

847-673-4900

FAX

(A/C, No):

847-559-8400

E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : West Bend Mutual

15350

INSURED
Multisystem Management Company, Inc.
6019 N. Milwaukee Ave.
Chicago, IL 60646

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Ongoing & Complet GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	X	X	A901736	04/17/2024	04/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			A901736	04/17/2024	04/17/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			A901736	04/17/2024	04/17/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y / ☒ N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	B087519	04/17/2024	04/17/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROF LIABILITY			A901736	07/24/2024	04/17/2025	PER CLAIM 500,000 AGGREGATE 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Village of Mount Prospect are included as additional insured as respects General Liability, but only in conjunction with Named Insured's work performed, as required by a written contract/agreement. Coverage is primary and non-contributory. 30 days written notice of change in coverage and of cancellation to the additional named insured.

CERTIFICATE HOLDER

CANCELLATION

VILLA20

Village of Mount Prospect
50 S. Emerson St.
Mount Prospect, IL 60056

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MULTI-6

OP ID: ST

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Lubin-Bergman Organization 5 Revere Drive-Suite 370 Northbrook, IL 60062-1566 David D. Schwartz	847-673-4900	CONTACT NAME: PHONE (A/C, No, Ext): 847-673-4900 FAX (A/C, No): 847-559-8400 E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: West Bend Mutual		15350
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED Multisystem Management Company, Inc. 6019 N. Milwaukee Ave. Chicago, IL 60646

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Ongoing & Complet GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X		A901736	04/17/2024	04/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			A901736	04/17/2024	04/17/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			A901736	04/17/2024	04/17/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	B087519	04/17/2024	04/17/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Village of Mount Prospect are included as additional insured as respects General Liability, but only in conjunction with Named Insured's work performed, as required by a written contract/agreement.

CERTIFICATE HOLDER

CANCELLATION

VILLA20 Village of Mount Prospect 50 S. Emerson St. Mount Prospect, IL 60056	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Steven Dubrow</i>
--	---

CERTIFICATE of COMPLETION



Pay-Per-View eCommerce

This is to certify Multisystem Management Company

that:

multisystem.customer.service@gmail.com (-
mastery/payperviewecom)

has completed: Preventing Sexual Harassment for
Employees

marcpshe2_vod

Date: 05/18/2022

William M. Marker
President

Mastery Technologies, Inc.
41214 Bridge Street
Novi, MI 48375

Authorized Signature



CERTIFICATE of COMPLETION



Pay-Per-View eCommerce

This is to certify Multisystem Management Company

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Date: 05/18/2022

William M. Marker
President

Mastery Technologies, Inc.
41214 Bridge Street
Novi, MI 48375

Authorized Signature





CITY OF
CHICAGO

SEXUAL HARASSMENT
PREVENTION TRAINING

Certificate of Participation
Sexual Harassment Prevention Training

I certify that I have carefully read and reviewed the content of, and completed, the 2022 Sexual Harassment Prevention Training pursuant to the Chicago Human Rights Ordinance, Municipal Code of Chicago, 6-010-040.

Issuing year: 2024

Training Participant Information:

Matt Cwiertnia

Printed Name - First Middle Initial Last

02/04/1977

Birth Month and Day

Multisystem Management Company
6019 N Milwaukee Ave, Chicago, IL 60646

Training Date (Month/Day/Year) - Name (First Middle Initial Last)

07/07/2024

Training Date

Online courses

Training Method

[Signature]

Issuing Signature

WWW.CHICAGO.GOV/CCHR

Chicago Commission on Human Relations - CCHR

Certificate OF COMPLETION

IN RECOGNITION OF SUCCESSFUL COMPLETION IN:
CPR / AED / First-Aid
(Adult / Child / Infant / Choking)
AED / Injury & Universal Precautions

THIS CERTIFICATE IS PROUDLY PRESENTED TO:

Multisystem Management Company

The above mentioned Student is now certified in the above mentioned course by demonstrating proficiency in the subject by passing the examination in accordance with the Terms & Conditions of National CPR Foundation - Valid for 2 years. Course administered in accordance with the **2020** ECC/ILCOR and AHA® guidelines. ID#: **4EE4715**



COURSE PROVIDED BY:
NationalCPRFoundation

Completion: **May 17, 2022**

Instructor: **Paul J. Scruton**

Signature: *Paul Scruton*

FIRM INFECTION CONTROL TRAINING

Green Clean Institute

Based upon the training of company workers, we affirm this school system is prepared for infection control services that may include the Coronavirus. This school system will be able to safely follow the basic protocols for cleaning and sanitizing before and after a serious infectious disease cycle.

This certificate is awarded to:

Multisystem Management Company



Candace Richmond

Candace Richmond, President

Dated: 12/14/2022

GCI Silver Certified



GCI Silver Certification

Green Clean Institute awards Multisystem Management Company as a GCI Silver Certified firm, based upon the diligent completion of the educational requirements of the frontline workers and management. As such, this firm will have the ability to deliver environmentally sound services that will convey value to all facilities being served. With this GCI Silver service, this firm may now provide the resources to meet the Green and Healthy Building award.

This certificate is awarded to:

Multisystem Management Company

Candace L. Richmond

Candace Richmond, President

Issued:12/14/2022 Expires:12/15/2024

Certification 1045066642

GREEN CLEAN INSTITUTE

**BLOODBORNE PATHOGEN CLEANING
& SAFETY PROTOCOLS**



AWARDED TO

Multisystem Management Company

As a national training authority, the Green Clean Institute awards this OSHA Compliant Certification to the above service based on the completion of a training program inclusive of OSHA cleaning standards, infectious disease cleaning protocol, and related OSHA safety standards pertaining to the best practices for the cleaning industry.

Candace Richmond

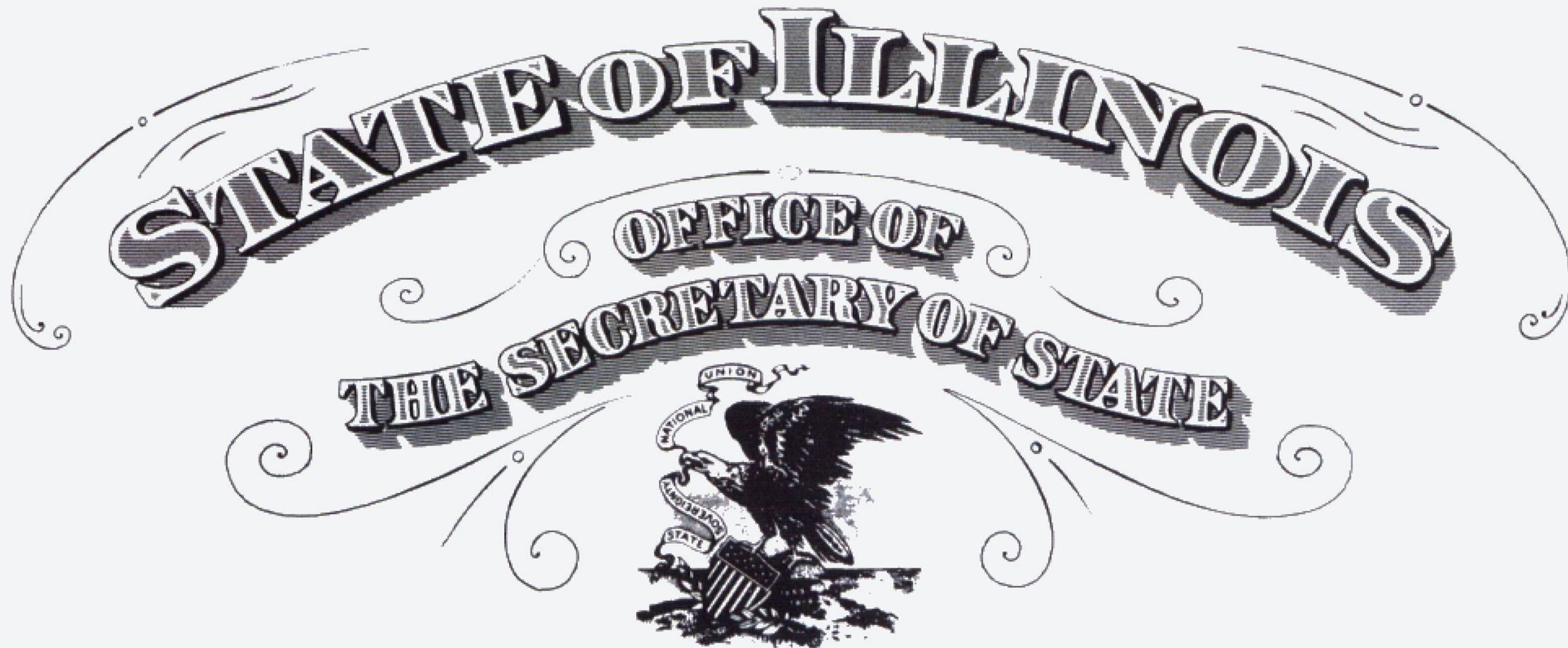
President, Green Clean Institute, Inc



DATED: 12/14/2022

File Number

6786-625-8



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

MULTISYSTEM MANAGEMENT COMPANY, A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON MAY 10, 2011, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 13TH day of JUNE A.D. 2024 .

Authentication #: 2416504350 verifiable until 06/13/2025

Authenticate at: <https://www.ilsos.gov>

Alexi Giannoulas

SECRETARY OF STATE



MULTISYSTEM MANAGEMENT COMPANY



Company Profile, References & Customer Contact Procedures

Address: Multisystem Management Company

6019 N Milwaukee Ave

Chicago IL 60646

Website address: www.mmcjanitorialservices.com

Email: multisystem.customer.service@gmail.com

Phone number: (312) 847-8695; (224)330-9892

Fax number: (773) 775-7037

Federal I.D. # 45-1473571

Structure: S Corporation

Years of operation: since May 10, 2011

Doing Business in the State of ILLINOIS

President: Maciej Cwiertnia

Office Manager: Olha Tsvyntarna

Supervisors: Sylwia Wolak, Lemuel Garcia

Field Manager: Agnes Topolska

Total number of employees: 100+

Size of Company in Annual Sales: \$2.5 million

PRINCIPAL BANKS:

PNC Bank

6360 W Higgins Ave, Chicago, IL 60630

CHASE BANK

2150 Bloomingdale Rd, Glendale Heights, IL 60139



6019 N. Milwaukee Avenue, Chicago, IL 60646 Tel: (312) 847-8695 Fax: (773)775-7037

Email: multisystem.customer.service@gmail.com



MULTISYSTEM MANAGEMENT COMPANY

MMC is established by people with over 20 years of commercial cleaning business experience. Our company has been on the cleaning market for 13 successful years, and our philosophy is to be the best we can at what we do. All our employees are professionally trained, and we provide supervision at every job – day and night.

MMC does not hire subcontractors like most of big companies do. Our goal is to have a straight contact with the employees, take care of them, supervise and help them so that they would be able to perform excellent services up to the cleaning standards and contract demands.

***Our mission** is to provide exceptional cleaning services that create clean, healthy, and inspiring environments for our clients, while always prioritizing sustainability and customer satisfaction.*

Customer Contact Procedures & Quality Control

Our quality control system is one of the best in the business. We provide you with a constant line of communication with us. On Monthly basis we will meet with you, at your convenience and walk through the areas of service to ensure that everything is done in accordance with the specifications.

All our employees and supervisors are highly trained with reference to dos and don'ts of the product they use. All training is supervised by our Safety Director. We are always reminding our custodial staff that cleaning and disinfecting are part of a broad approach to preventing infectious diseases, explaining the difference between cleaning, disinfecting, and sanitizing. They are trained to follow the standard procedures for routine cleaning, sanitizing surfaces and objects that are touched often, immediately clean surfaces and objects that are visibly soiled. If surfaces or objects are soiled with body fluids or blood, use gloves and other standard precautions to avoid coming into contact with the fluid. Remove the spill, and then clean and disinfect the surface. Use disinfecting wipes on electronic items that are touched often, such as phones and computers. Pay close attention to the directions for using disinfecting wipes. It may be necessary to use more than one wipe to keep the surface wet for the stated length of contact time. We will ensure that our custodial staff who use cleaners and disinfectants read and understand all instruction labels and understand safe and appropriate use. Follow standard procedures for handling waste, which may include wearing gloves. Place no-touch waste baskets where they are easy to use. Throw disposable items used to clean surfaces and items in the trash immediately after use. Avoid touching used tissues and other waste when emptying waste baskets. Wash their hands with soap and water after emptying waste baskets and touching used tissues and similar waste.

Supervisor's Quality Control

Each work task will be a subject of serious inspection, before, during and after work is complete. Each inspection will verify compliance with full scope of the relevant specifications. Our quality control process will follow the site-specific scope of work and made by our supervisor as follows:

- For the first 3 months of service our managerial staff provide bi-weekly quality control and once a month quality control for the following period;
- Weekly supervisor's overnight quality control;

We create check lists with the custodians time-in & time-out information to provide a strict guidance on what cleaning needs to be complete to comply with demands stated in the bid and/or contract.



MULTISYSTEM MANAGEMENT COMPANY

REFERENCES

CITY OF LAKE FOREST

Address: 800 North Field Dr
Lake Forest, IL 60045
Contact: James Lockefer
Ph#: 847-810-3542
email: LockefeJ@cityoflakeforest.com
Total size of the facilities: 260,000 sq ft
Year contract awarded: 2019
Type of work done: Janitorial Services

MEDLINE INDUSTRIES LP

Address: Three Lakes Dr
Northfield, IL 60093
Contact: Kevin Kaszynski
Ph#: 847-331-5350
email: kkaszynski@medline.com
Total size of the facilities: 800,000 sq ft
Year contract awarded: 2018
Type of work done: Janitorial Services

VILLAGE OF MOUNT PROSPECT

Address: 50 S Emerson St,
Mount Prospect, IL 60056
Contact: Paul Fahey
Ph#: 847-870-5640
email: PFahey@mountprospect.org
Total size of the facilities: 180,000 sq ft
Year contract awarded: 2020
Type of work done: Janitorial Services



MULTISYSTEM MANAGEMENT COMPANY

VILLAGE OF GLENCOE

Address: 675 Village Court
Glencoe, Illinois 60022
Contact: Monica Rand
Title: Public Works Administrative Assistant
Ph#: (847) 461-1153
Email: mrand@villageofglencoe.org
Year contract awarded: 2021
Type of work done: Janitorial Services

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

- DUNDEE TOWNSHIP PUBLIC LIBRARY
- RANDALL OAKS LIBRARY

Addresses: 555 BARRINGTON ROAD, WEST DUNDEE, IL 60118
500 RANDALL RD, WEST DUNDEE, IL 60118
Contact: Michael Lorenzetti
Title: Facilities Manager
Ph#: (224)699-4121
Email: mlorenzetti@frvpld.info
Total size of the facilities: 35,000 sq ft
Years of contract: 2023-2024
Type of work done: Janitorial Services

VERNON AREA PUBLIC LIBRARY DISTRICT

Address: 300 OLDE HALF DAY ROAD
LINCOLNSHIRE, IL 60069
Contact: Stephen Territo
Title: Head of Library Operations
Ph#: (847) 878-0080
Email: sterrito@vapld.info
Total size of the facilities: 55,000 sq ft
Year contract awarded: 2024
Type of work done: Janitorial Services



MULTISYSTEM MANAGEMENT COMPANY

*MMC replaces its equipment every 6 months

*MMC Employees are using uniforms and identification badges



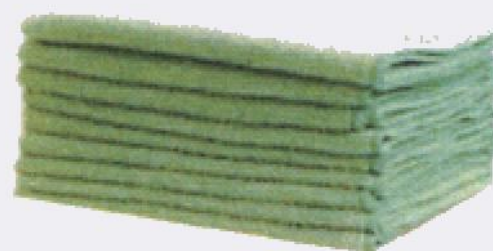
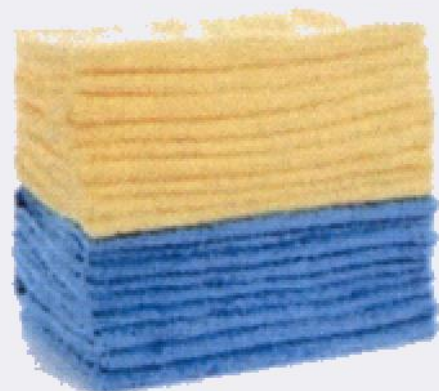
*To avoid cross-contamination, MMC uses different colors of Microfiber Towels.

E.g.

Kitchen Area – Yellow Microfiber Towels

Bathrooms – Green Microfiber Towels

The Rest of the Area – Blue Microfiber Towels



*For the same safety reasons, we use different colors buckets for cleaning different areas:

E.g.

Bathrooms – Blue Buckets

The Rest of the Area – Yellow Buckets

Quality Assurance Plan:

- Walk-through at the facilities, planning the cleaning services, making sure not to miss any details;
- Employees training to follow the scope of work in accordance with safety rules while providing the services and using the materials and equipment;
- Providing supervision of cleaning services on the jobsite
- Availability of 24/7 communication with the client to make sure all the issues to be covered, if any
- Flexibility of cleaning services scheduling, if necessary
- Customer relationship management

6019 N. Milwaukee Avenue, Chicago, IL 60646 Tel: (312) 847-8695 Fax: (773) 775-7037

Email: multisystem.customer.service@gmail.com



MULTISYSTEM MANAGEMENT COMPANY

BACKGROUND CHECK

MMC does background check when hiring new employees. We use online resources for background checks, we examine references the employees provide, we schedule fingerprints appointments and do additional background checks, if required.

TRAINING PROGRAMS

We provide our employees with the following trainings on a yearly basis:

- Green Clean Technician: Green and Healthy Use of Procedures, Products, and Equipment
- Infection Control for Cleaning Services Workers
- Sexual Harassment Prevention Training
- Safety for Janitorial Safety Workers
- Cleaning Technology
- Blood Borne Pathogens & Safety Protocols

EQUITY, DIVERSITY & INCLUSION

Multisystem Management Company values equity, diversity, inclusion and belonging, which is an important topic in the workplace. We believe that it is important to pay attention to the staff, and ensure everyone feels heard, included and safe. Employees who feel valued and have opportunities in the workplace are more likely to be actively engaged in their work. This translates to a happier, more productive workforce.

GREEN CLEANING

Multisystem Management Company is committed to using environmentally friendly products and cleaning methods to provide a safer, healthier, cleaner job. We use a powerful combination of electrolyzed salt and water to completely clean, sanitize, and disinfect. There are no harmful chemicals, no harsh smells, and it is safe for humans and pets.

The main goal of "green cleaning" is to use cleaning solutions and methods that keep us and our environment healthy and free of toxins. Exposure to chemicals and toxins can potentially cause irreparable damage to our bodies, water, air, and ecosystem.

Experience of Managerial Candidates

President: Maciej Cwiertnia - 20 years of managerial experience in commercial cleaning business.

Office Manager/Supervisor: Olha Tsvyntarna – over 17 years of experience as an office manager and administrator in cleaning services company, PR&BTL agency, trade networks companies (construction services & suppliers).

Field Manager: Agnes Topolska – 10 years of experience: quality control, communications with clients.

Supervisor: Lemuel Garcia – 23 years of managerial experience in janitorial services.



MULTISYSTEM MANAGEMENT COMPANY

LIST OF EQUIPMENT:

- Mop buckets
- Mop handles and frames
- Scrubbers
- Buffers
- Wet vac pickup machines
- Portable carpet extractor for cleanup of body fluids, carpet spot removal, etc.
- Vacuum cleaners
- Carpet extractors
- Ladders
- Housekeeping carts
- Trash cans, refuse containers
- Carpet spotter tool kit with chemicals, tools, and directions for managing spot removal
- Trash Can Liners and sanitary napkin waste receptacle liners
- Custodial cleaning chemicals
- Miscellaneous housekeeping service consumables: scrub pads, towels, sponges, mop heads, etc.

LIST OF SUPPLIES:

- Diversey – Glance Glass & Multi-Surface Cleaner Concentrate Non-Ammoniated
- Diversey – Floor Science® Neutral Floor Cleaner Citrus Concentrate
- Diversey – Oxivir Five 16 One-Step Disinfectant Cleaner Concentrate
- Diversey – Crew NA SC (Super Concentrate) Non-Acid Bowl & Bathroom Disinfectant Cleaner
- Diversey – Endust® Stainless Steel Cleaner, 12.5 oz. aerosol
- Diversey – Floor Science® Easy Apply High Gloss Floor Finish, 5 gallon Envirobox™
- Diversey – Floor Science® Heavy Duty Floor Stripper
- Diversey - Whistle® Plus Professional Multi Purpose Cleaner and Degreaser

Custodial Services Contract Bid Results

Contractor Name	2025	2026	2027	3-Year Total
PCSI	\$ 200,016.00	\$ 204,751.20	\$ 209,815.80	\$ 614,583.00
Chi-Town Cleaning	\$ 199,920.00	\$ 207,912.00	\$ 216,240.00	\$ 624,072.00
Multi Systems	\$ 205,536.00	\$ 209,688.00	\$ 213,912.00	\$ 629,136.00
Crystal Maintenance	\$ 214,140.00	\$ 214,140.00	\$ 214,140.00	\$ 642,420.00
Eco Clean	\$ 227,976.00	\$ 227,976.00	\$ 227,976.00	\$ 683,928.00
Bravo Services	\$ 249,600.00	\$ 249,600.00	\$ 264,000.00	\$ 763,200.00

Nov-24



Item Cover Page

Subject	Motion to approve the expenditure of \$450,000 for the construction of a Village Hall workout area, to be funded by the Illinois Public Benefit Corporation Wellness Incentive.
Meeting	November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$450,000
Budget Source	IPBC Employee Incentive Account
Category	VILLAGE MANAGER'S REPORT
Type	Action Item

Information

When Village Hall was constructed in 2003, the original plans included an employee workout area in a portion of the basement beneath the first-floor community room. This workout area included small men's and women's changing areas, showering facilities, and restrooms in addition to the workout area. The workout space was never constructed due to budgetary constraints, only rough-in plumbing was installed.

This area remains in an unfinished state. It is currently utilized intermittently to accommodate seasonal food pantry storage.

Attached for your consideration is a proposed plan (Attachment A) and cost schedule (Attachment B) to construct the workout area. The plan features a 1,125 square-foot workout room and two (2) 225 square-foot restrooms with showers and lockers.

The area will be framed with aluminum studs and drywall. The workout area floor will be covered with high traffic carpet tiles and rubber flooring. Ceramic tile flooring will be installed in the restrooms and changing areas. The showers and sink tops will be constructed of a manufactured solid surface material such as Corian. The bathrooms and changing area will be covered with a combination of drywall and a drop ceiling. The workout area will have an open ceiling to maximize vertical space available for exercising (i.e. jump-roping or using a Stairmaster-type machine).

The restrooms will each feature an Americans with Disabilities Act (ADA) compliant shower, sink, and toilet. Each restroom features a changing area with three 2'x7' lockers to store clothes while employees use the facilities. Lockers will not be permanently assigned to employees.

Electrical distribution, lighting, ventilation, and fire suppression will also be installed as necessary in order to fully utilize the space.

Staff proposes to deliver this project utilizing a mix of in-house labor and contract labor. Project management will be provided by Public Works. In-house labor will also be supplied by Public Works Department staff.

Procurements of materials and services will be made by Public Works staff pursuant to the existing Village of Mount Prospect Purchasing Policy:

- Any item or service procured through single or multiple transactions between \$5,000 and \$20,000 will require approval from the Director of Public Works and the Director of Finance.
- Any item or service procured through single or multiple transactions between \$20,001 and \$50,000 will require approval from the Director of Public Works, the Director of Finance, and the Village Manager.
- Any item or service procured through single or multiple transactions above \$50,000 will require Village Board approval.
- Procurements under \$50,000 will have at least two (2) written competitive quotes except for allowable sole source circumstances.

The cost estimate for this project is \$450,000.

The Village will not fund this project with Village funds. 100% of funding for this proposed project will come from the Illinois Public Benefit Corporation (IPBC) employee incentive account. Funds in this account are generated by rebate payments earned when employees participate in specified wellness activities. These funds are currently held by the Illinois Public Benefit Corporation (IPBC) and the Village will be reimbursed for 100% of the project amount.

Please note that the purchase of workout equipment and/or machines is included in the project cost. \$50,000 has been allocated for this expense. Workout equipment will be purchased by the internal Wellness Committee at a later date.

Public Works crews anticipate starting this project on December 1 and completing work by March 15, 2025.

Construction of the workout area is a project consistent with the original intended use of the basement area.

In addition, this use is consistent with the goals of the Wellness Program. The goal aims to improve employee health and help control insurance costs by promoting and facilitating physical activity. This proposed project will provide Village Hall employees with an exercise and wellness area equivalent to existing facilities at Police HQ, all the fire stations, and at the Public Works facility.

Staff does not anticipate that any of the procurements or contracts for this project will exceed \$50,000 and, therefore, none will require future Village Board approval.

Discussion

Not applicable.

Alternatives

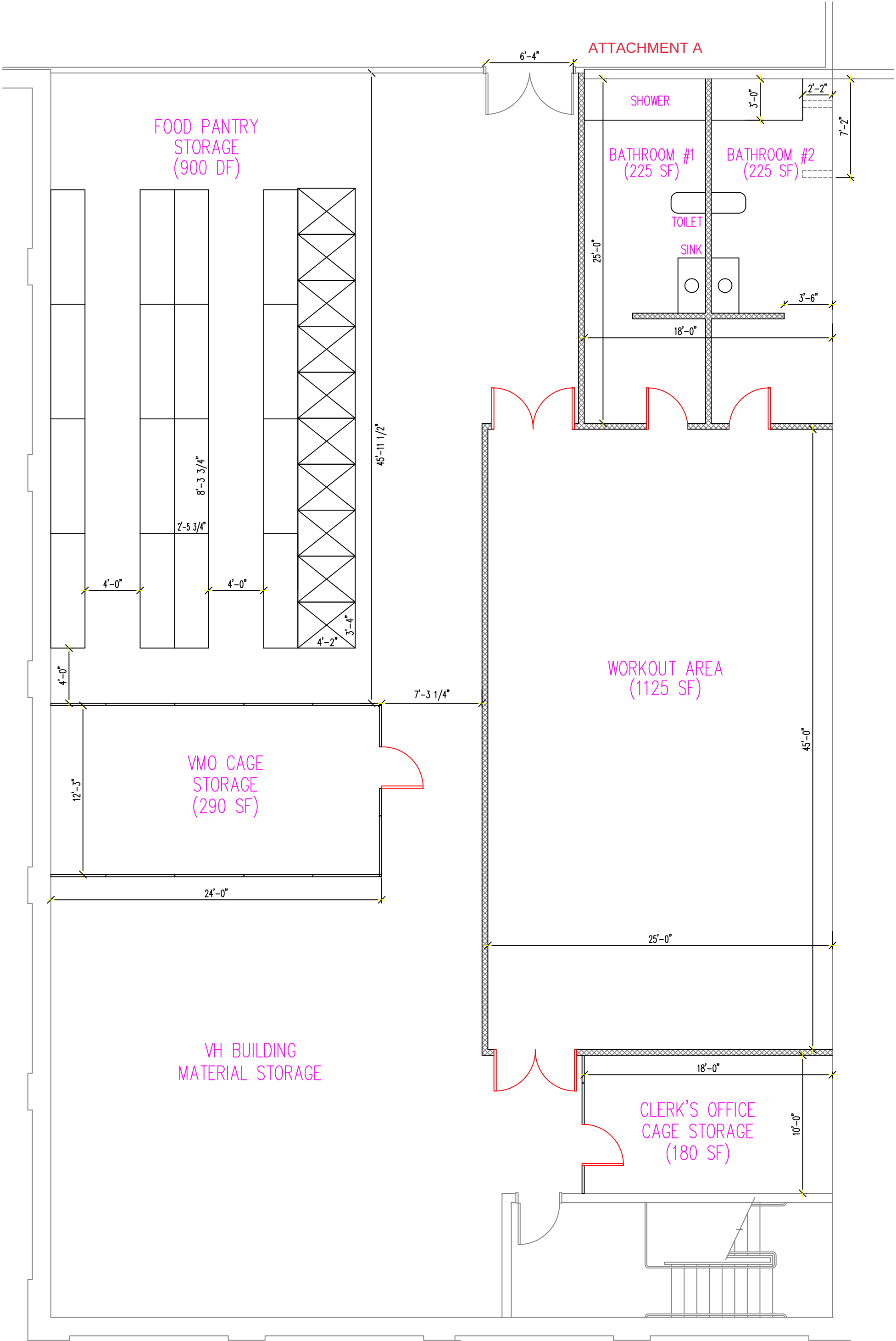
1. Approve the expenditure of \$450,000 for the construction of a workout area at Village Hall.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board approve the expenditure of \$450,000 for the construction of a workout area at Village Hall.

Attachments

1. VH BASEMENT REMODEL 10-2024
2. VH WORKOUT AREA COST SCHEDULE



VILLAGE HALL BASEMENT REMODEL PLAN

SCALE: 1/4" = 1'-0"

Project : Village Hall Workout Area

Budget

11/1/2024

Item	Trade	Cost	Comments
Div 2	Existing Conditions		\$ 7,000.00
	Existing Space Modifications	\$ 7,000.00	
Div 3	Concrete		\$ 3,000.00
	Remove of Concrete for Plumb work	\$ 1,000.00	
	Patching of Concrete	\$ 2,000.00	
Div 4	Masonry		\$ -
	N/A		
Div 5	Steel		\$ -
	N/A		
Div 6	Woods . Plastic , and Composites		\$ 6,000.00
	Wood Studs	\$ 1,000.00	
	Metal Studs	\$ 2,000.00	
	Access Panels	\$ 500.00	
	Misc. Hardware for Framing	\$ 2,500.00	
Div 7	Thermal and Moisture Protection		\$ 19,700.00
	Exterior wall insulation	\$ 3,000.00	
	Sound Proofing insulation	\$ 13,500.00	
	Sealing of Current Fire Proof in Black	\$ 3,200.00	
Div 8	Opening		\$ 12,000.00
	2 - Double Door Frame and Doors to match	\$ 3,000.00	
	3 - Single Door Frame Bathroom	\$ 4,000.00	
	Locks and Door Hardware	\$ 5,000.00	
Div 9	Finishes		\$ 120,000.00
	Painting of new area	\$ 19,750.00	
	Painting of LL Lobby	\$ 3,000.00	
	Drywall Material	\$ 1,750.00	
	Installation of Drywall	\$ 9,000.00	
	Mudding Tapping of All new Drywall	\$ 10,000.00	
	Installation of Drop Ceiling	\$ 12,000.00	
	Carpet Material	\$ 6,500.00	
	Ceramics Install / Material	\$ 28,000.00	
	Carpet Install	\$ 12,000.00	
	Paint Material	\$ 8,000.00	
	Rubber Flooring Install	\$ 3,000.00	
	Rubber Flooring Material	\$ 3,000.00	
	Cove Base material and install	\$ 4,000.00	
Div 10	Specialties		\$ 15,000.00
	Lockers / Benches	\$ 15,000.00	
Div 11	Equipment		\$ 53,500.00
	Washer Dryer	\$ 1,000.00	
	Drinking Fountain w bottle filler	\$ 1,000.00	
	1 - Large TV	\$ 1,000.00	
	Work Out equipment	\$ 50,000.00	
	Comcast Cable	\$ 500.00	
Div 12	Furshishings		\$ 26,000.00
	Mirrors	\$ 5,000.00	
	Shower Curtains	\$ 500.00	
	Solid Surface Shower	\$ 12,000.00	
	Solid Surface Sinks	\$ 2,500.00	
	ADA sink Bases -- No top	\$ 3,000.00	
	Bathroom Accessories	\$ 3,000.00	
Div 21	Fire Suppression		\$ 21,000.00
	Modifications of Fire Protection	\$ 15,000.00	6000 bathrooms 9000 open area
	Modification of Fire Alarm	\$ 4,000.00	
	Fire Extinguisher / AED	\$ 2,000.00	
Div 22	Plumbing		\$ 83,200.00
	Flush and Camera Existing Lines	\$ 2,000.00	
	Under ground plumbing work, Shower Bases, Water lines and pipe insulation	\$ 35,000.00	
	Purchase of New 50 gal Electric HW tank	\$ 1,000.00	
	New Toilets, Faucets and Shower Fixtures	\$ 3,200.00	

Project : Village Hall Workout Area

Budget

11/1/2024

Item	Trade	Cost	Comments
	Replace Sanitary Pumps	\$ 42,000.00	
Div 23	HVAC		\$ 41,000.00
	New Ductwork / diffusers for whole area	\$ 30,000.00	
	Controls modifications for Energy savings	\$ 5,000.00	
	Balancing of new ductwork	\$ 4,000.00	
	Bathroom exhaust modifications	\$ 2,000.00	
Div 26	Electrical		\$ 20,000.00
	Installation of Hot Water Tank Elect Service	\$ 4,000.00	
	Installation of new outlets	\$ 4,000.00	
	Purchase of new interior light fixtures	\$ 7,000.00	
	Purchase of energy saving lighting controls	\$ 1,000.00	
	Re-Work Open Area Lighting	\$ 4,000.00	
Div 27	Communications		\$ 2,500.00
	Cat 6 Cable for Village network	\$ 1,500.00	
	1 VOMP Phone	\$ 500.00	
	1 WiFi	\$ 500.00	
Div 28	Electronic and Security		\$ 4,400.00
	Card Access	\$ 3,200.00	
	Surveillance Camera System	\$ 1,200.00	
Div 32	Exterior Improvements		\$ -
Div 33	Site Utilities		\$ -

Total	\$ 434,300.00
Contingency	\$ 15,700.00
Grand Total	\$ 450,000.00



Item Cover Page

Subject

Meeting

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

Type

As submitted

November 19, 2024 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

VILLAGE MANAGER'S REPORT

Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

None