



Village of Mount Prospect
Village Board
Regular Meeting Agenda
50 S. Emerson St. Mount Prospect, IL 60056

October 17, 2023

Village Hall - 3rd Floor Board Room

7:00 PM

1. CALL TO ORDER

2. ROLL CALL

- 2.1. Pledge of Allegiance - Trustee Terri Gens
- 2.2. Invocation - Baha'i Faith

3. APPROVAL OF MINUTES

- 3.1. Minutes of the regular meeting of the Village Board - October 3, 2023

4. MAYORS REPORT

5. COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

6. CONSENT AGENDA

- 6.1. Monthly Financial Report - August 2023
- 6.2. List of Bills - September 27, 2023 to October 10, 2023 - \$2,490,273.74
- 6.3. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-2-V" Liquor Licenses by one (1) KENDEL E. KENNEDY INC. d/b/a HEFFYS HOT DOGS located at 1520 N. Elmhurst Road, Mount Prospect, IL.
- 6.4. Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING ORDINANCE NO. 6656.
This Ordinance amends Ordinance No. 6656 granting a variation for property located at 500 W. Central Road to extend the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.
- 6.5. A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A PARKING AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT AND JOYCO-AGUADO, INC FOR THE PROPERTY LOCATED AT 139-143 W. PROSPECT AVENUE (PZ-16-23)
- 6.6. Motion to accept the proposal for GIS Managed Services for an amount not to exceed \$91,800.
- 6.7. Motion to authorize the Village Manager to execute a settlement agreement in the case of the Village of Mount Prospect v. JM 1 Trust, et al in the amount of \$315,000.

- 6.8. Motion to accept proposal for Contractual Snow and Ice Control Services for an amount not to exceed \$163,307.

7. OLD BUSINESS

- 7.1. None

8. NEW BUSINESS

- 8.1. 1st Reading of an AN ORDINANCE GRANTING A CONDITIONAL USE FOR A DAYCARE CENTER FOR PROPERTY LOCATED AT 1630-1638 WEST ALGONQUIN ROAD, MOUNT PROSPECT, ILLINOIS (PZ-13-23)
- 8.2. A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MT. PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS AT LIONS PARK.
- 8.3. 1st reading of AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023
- 8.4. 1st reading of AN ORDINANCE TO ABATE A PART OF THE TAXES LEVIED FOR CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023.
- 8.5. 1st reading of AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE

9. VILLAGE MANAGER'S REPORT

- 9.1. Motion to accept the proposal for the Arterial Bike Network Study for an amount not to exceed \$349,348.
- 9.2. Motion to accept the proposal for the 2024 Water Main Replacement Project Design and Construction Engineering Services for an amount not to exceed \$188,221.
- 9.3. As submitted

10. ANY OTHER BUSINESS

11. ADJOURNMENT

ANY INDIVIDUAL WHO WOULD LIKE TO ATTEND THIS MEETING BUT BECAUSE OF A DISABILITY OR NEEDS SOME ACCOMMODATION TO PARTICIPATE, SHOULD CONTACT THE VILLAGE MANAGER'S OFFICE AT 847/392-6000, EXTENSION 5327

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**Village of Mount Prospect
Regular Meeting of the Village Board
Tuesday, October 3, 2023 / 7:00 PM**

CALL TO ORDER

Mayor Hoefert called the Regular Meeting of the Village Board to order at 7:05 p.m. in the Board Room at Village Hall, 50 S. Emerson St.

ROLL CALL

Members present upon roll call by the Village Clerk: Trustee Vincent Dante, Trustee Terri Gens, Trustee Bill Grossi, Trustee John Matuszak, Trustee Colleen Saccotelli
Absent: Trustee Agostino Filippone

- 2.1. Pledge of Allegiance - Mayor Hoefert
- 2.2. Invocation - Trustee Colleen Saccotelli

APPROVAL OF MINUTES

- 3.1. Minutes of the regular meeting of the Village Board - September 19, 2023

Motion by Colleen Saccotelli, second by Terri Gens to approve the meeting minutes of September 19, 2023

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Final Resolution: Motion Passed

MAYORS REPORT

- 4.1. PROCLAMATION: Fire Prevention Week - October 8-14, 2023

Mayor Hoefert read the proclamation into the record. Public Education Officer of the Mount Prospect Fire Department, Monika Korzun accepted the proclamation.

- 4.2. PROCLAMATION: Italian American Heritage Month - October 2023

Mayor Hoefert read the proclamation into the record. Frank Concialdi, representing the Joint Civic Committee of Italian Americans, joined by Trustees Vince Dante and Bill Grossi, accepted the proclamation on behalf of the Mount Prospect Italian-American community.

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- 4.3. 1st reading of an ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance increases the number of Class "F-1" liquor licenses by one (1) CHUNG WA 827 INC. d/b/a CHUNGKIWA RESTAURANT located at 1658 W. Algonquin Road, Mount Prospect, IL.

Petitioners Bio Zheng and Shan Jin were present to answer questions from the Board.

Motion by Colleen Saccotelli second by Bill Grossi to waive the rules requiring two readings of an ordinance:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Motion Passed

Motion by Colleen Saccotelli second by Vincent Dante to approve the subject ordinance:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Final Resolution: Motion Passed

Ordinance No. 6696

- 4.4. 1st reading of an ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance increases the number of Class "F-3" liquor licenses by one (1) PAP'S CAFE LTD d/b/a PAP'S ULTIMATE BAR & GRILL located at 1904 S. Elmhurst Road, Mount Prospect, IL.

Pap's new owner, Job Joseph, was present to answer questions from the Board.

Motion by Colleen Saccotelli, second by Bill Grossi to waive the rule requiring two readings of an ordinance:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Motion Passed

Motion by John Matuszak, second by Bill Grossi to approve the subject ordinance:

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Final Resolution: Motion Passed

Ordinance No. 6697

COMMUNICATIONS AND PETITIONS - CITIZENS TO BE HEARD

None

CONSENT AGENDA

Motion by John Matuszak, second by Colleen Saccotelli to approve the consent agenda as presented:

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Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filppone

Final Resolution: Motion Passed

- 6.1. List of Bills - September 13, 2023 to September 26, 2023 - \$4,498,701.01
- 6.2. Motion to renew the Village's subscription with Envisio Solutions Inc for Strategic Planning and Performance Management Software for three (3) years for a total amount of \$55,733.11.

OLD BUSINESS

- 7.1. None

NEW BUSINESS

- 8.1. None

VILLAGE MANAGER'S REPORT

- 9.1. Motion to reject all bids, waive the rule requiring public bidding, and award a contract for the Klehm's Island Improvements to the Langton Group, Inc. of Woodstock, Illinois, for an amount not to exceed \$100,698.

Director of Public Works Sean Dorsey presented bid results for landscaping improvements on Klehm's Island, located on the "s" curve on Rt. 83 between Main and Lincoln Streets.

Improvements to Klehm's Island are part of the Village Strategic Plan to incorporate native pollinators and sustainable plants into this piece of landscaping as a model for future projects.

Mr. Dorsey stated staff plans to begin planting in a few months. Once the plants begin to grow in the spring, the project will be completed with informational signage.

Mr. Dorsey stated staff received four bids for this project. The lowest cost responsive bid was submitted by Langton Group in the amount of \$119,198. The highest bid submitted was \$176,940. Although the Langton Group has done work in the Village before, the scope of this project differs from their previous work with the Village. However, Langton has successfully completed similar projects, like the one proposed for the Village of Elk Grove, the City of Aurora, and the Village of Pinegroe Grove. Mr. Dorsey stated staff is confident Langton is capable of performing this work for the Village of Mount Prospect.

Mr. Dorsey stated the bids came in higher than expected. The irrigation system included in the bid specifications was a costly item that staff ultimately deemed unnecessary. Staff determined the plants are sustainable and will not only survive but thrive in our climate and rainfall without an irrigation system. Mr. Dorsey stated that without the irrigation system, the cost of the project is reduced to \$100,698. With the removal of this line item from all the bids, Langton Group

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remains the lowest cost-responsive bid. Therefore, Mr.Dorsey stated staff is recommending rejecting all bids, waiving the rule requiring public bidding and awarding the contract for the subject project to Landgon Group for an amount not to exceed \$100,698.

Mr. Dorsey provided the following in response to questions from the Board:

- New plantings include pollinator plants and native grasses
- Small signs will be placed on the island to identify plants
- Staff will rely on rainfall to keep the island watered after the initial planting period
- Hearty plants will be selected to withstand salt and other roadway debris
- PW employs certified landscape technicians who expertly select appropriate plants, flowers, trees etc.
- An irrigation system can be installed at a later date if needed
- Fertilizer will be used initially, but use will trail off as the garden matures

No further discussion.

Motion by Colleen Saccotelli, second by Vincent Dante to approve the contract for Klehm's Island improvements contract for an amount not to exceed \$100,698.

Yea: Vincent Dante, Terri Gens, Bill Grossi, John Matuszak, Colleen Saccotelli

Nay: None

Absent: Agostino Filippone

Final Resolution: Motion Passed

9.2. As submitted

ANY OTHER BUSINESS

Trustee Grossi announced the Bluesmoible Cruise Nights have been extended through October 14. He also reminded residents that the Farmer's Market continues every Sunday through the end of the month.

Trustee Dante announced upcoming Police Beat meetings and encouraged residents to attend these engagement opportunities with our police officers.

Trustee Gens announced that the Downtown Merchants Association is hosting two family-friendly events for Halloween. A special Halloween edition of "Movies on the Green" will take place on October 18 at Centennial Green and the annual Trick-or-Treat event is Wednesday, October 25 from 4:00 pm-6:00 pm.

ADJOURNMENT

With no additional business to conduct, Mayor Hoefert asked for a motion to adjourn. Trustee Colleen Saccotelli seconded by Trustee Vincent Dante, motioned to adjourn the meeting. By unanimous voice vote, the October 3, 2023 Regular Meeting of the Village Board of Trustees adjourned at 7:48 p.m.

Respectfully submitted,

Karen M. Agoranos
Village Clerk

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Item Cover Page

Subject **Monthly Financial Report - August 2023**

Meeting October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Action Item

Information

Attached is the Monthly Financial Report for August 2023.

Discussion

Alternatives

1. Accept the Monthly Financial Report for August 2023.
2. Action at the discretion of the Village Board.

Staff Recommendation

Accept the Monthly Financial Report for August 2023.

Attachments

1. Monthly Financial Report - Aug 2023
2. 08 August Board Reports for Upload



VILLAGE OF MOUNT PROSPECT
MONTHLY FINANCIAL REPORT

August 31, 2023

Prepared By

Amit Thakkar, CPA
Director of Finance

TO: VILLAGE PRESIDENT, BOARD OF TRUSTEES, AND FINANCE COMMISSION

FROM: AMIT THAKKAR, DIRECTOR OF FINANCE

DATE: OCTOBER 12, 2023

SUBJECT: MONTHLY FINANCIAL REPORT FOR THE MONTH OF AUGUST 2023

In an effort to provide the most transparent and relevant financial information in a timely manner, we are submitting this report herewith. The report contains relevant data with analytical information for the Village's current financial affairs. The report is prepared based on the most recent available financial information (internal and external). The report is divided into five sections, including a) Cash and Investments, b) Revenues, c) Expenses, d) Fund Balance Analysis, and e) Other items that may contain relevant new issues and items representing and impacting the Village's financial interest and well-being.

a) Cash and Investments

The Village of Mount Prospect maintains a sufficient liquid cash balance at various banking and investment institutions for the smooth operation of the Village's day-to-day activities. The remainder of the cash assets are invested in multiple interest-earning accounts and investment options in accordance with the Village's Investment Policy. As of August 1, 2023, the beginning Cash and Cash Equivalents totaled \$103.4 million. During the month of August, the Village collected cash receipts totaling \$9.3 million. The investment income for the month totaled \$451,100. The payroll cost for the month was \$2.7 million, and accounts payable were paid in the amount of \$6.6 million. The inter-fund activity increased the cash position by \$6,805, while other disbursements totaled \$17,338. As of August 31, 2023, the Village's Cash and Cash Equivalents totaled \$103.9 million.

GOVERNMENTAL AND ENTERPRISE FUNDS

	Cash and Cash Equivalents	Investments	Total Cash and Investments
Balance at August 1, 2023	\$ 103,381,597	\$ 16,856,143	\$ 120,237,740
Cash receipts	9,339,833	-	9,339,833
Investment income	451,100	64,177	515,277
Transfers from investments to cash	-	-	-
Transfers to investments from cash	-	-	-
Interfund activity	6,805	-	6,805
Disbursements:			
Accounts payable	(6,592,144)	-	(6,592,144)
Payroll	(2,681,430)	-	(2,681,430)
Other	(17,338)	-	(17,338)
Balance at August 31, 2023	<u>\$ 103,888,424</u>	<u>\$ 16,920,320</u>	<u>\$ 120,808,744</u>

As of August 31, the Village has a total of \$16.9 million invested in long-term investment options, including U.S. Treasuries, AAA+ rated money market Funds, and FDIC insured CDs. The Cash, Cash Equivalents, and Investments totaled \$120.8 million as of August 31, 2023.

The below table summarizes the Cash, Cash Equivalents, and Investments by Fund type as of August 31, 2023.

Fund Details	Amount
General Fund	\$ 51,222,111
Special Revenue Funds	14,129,745
Debt Service Funds	2,460,109
Capital Projects Funds	14,608,140
Enterprise Funds	22,581,310
Internal Service Funds	15,807,330
Total Cash and Cash Equivalents	\$ 120,808,744

In addition to the funds summarized above, the Village of Mount Prospect has \$1,288,827 in Escrow Accounts under the umbrella of Other Trust and Agency Funds.

b) Revenues

The below data summarizes the revenue recognized by the Village through July 2023.

Revenue Category	Budget 2023	Actual YTD Aug - 2023	% of Annual Budget	Actual YTD Aug - 2022	Actual 2023 Vs. Actual 2022	% Change
Property Taxes	22,393,921	11,374,561	50.8%	11,290,864	83,697	0.7%
Other Taxes	14,144,500	7,183,532	50.8%	7,781,165	(597,633)	-7.7%
Intergovernmental Revenue	49,689,008	25,027,502	50.4%	23,980,851	1,046,651	4.4%
Licenses, Permits & Fees	1,959,500	1,719,204	87.7%	2,803,896	(1,084,692)	-38.7%
Charges For Services	40,837,772	27,845,010	68.2%	25,224,222	2,620,788	10.4%
Fines & Forfeits	530,140	358,054	67.5%	708,401	(350,348)	-49.5%
Investment Income	278,266	3,468,553	1246.5%	47,668	3,420,885	7176.5%
Other Financing Sources	17,850,000	6,543,301	36.7%	10,307	6,532,994	63384.0%
Other Revenue	2,166,550	1,725,480	79.6%	1,574,466	151,015	9.6%
Reimbursements	203,000	441,018	217.3%	265,691	175,327	66.0%
Total Revenues	150,052,657	85,686,215	57.1%	73,687,531	11,998,684	16.3%

The above amounts do not represent all the revenues to be recognized for the period under review. There are certain state taxes, such as sales tax, home rule sales tax, and a few other taxes, that will be received by the Village in September 2023 and later. Additionally, during the month of August 2023, the Village received the following revenues from the State, which relate to a period prior to July 2023. These amounts are distributed after the State administrative fee deductions of \$10,972.

Revenues	Original	Revenue		
	Revenue	Recognition	Received by	
	Month	Month	the Village	Amounts
State Sales Tax	May-23	Aug-23	Aug-23	3,075,925
Home Rule Sales Tax	May-23	Aug-23	Aug-23	646,926
Business District Tax	May-23	Aug-23	Aug-23	31,804
Auto Rental Tax	May-23	Aug-23	Aug-23	4,678
Telecom Tax	May-23	Aug-23	Aug-23	88,364
Total Revenues				\$ 3,847,698

The actual revenue received by the Village totaled \$85.7 million through August 2023. This amount represents 57.1 percent of the annual budget. The collected amount is tracking higher by \$12.0 million, or 16.3 percent compared to the 2022 collection for the same period, mainly because of an interfund transfer from the General Fund to the Economic Emergency Fund totaling \$6.5 million and outperforming investment income.

Property Taxes: The Village's total levy for the year is \$20,443,677. The total property tax revenue budget, including TIF revenues, is \$22.1 million. The Village has collected \$11.4 million in property taxes so far for the tax year 2022. The Village has received its primary tax extension report from Cook County. Per the most recent reports, the 2022 triennial assessment added \$325.0 million to the Village's total Equalized Assessed Value and that has resulted in a primary tax rate of 0.942%. The second installment of the property tax bills are estimated to come out at the end of October 2023, with a due date in December. The Village is hoping to collect the second installment of the property taxes before the end of the year.

Other Taxes: The category of Other Taxes includes all the taxes enacted per local ordinances and includes Home Rule Sales Tax, Hotel/Motel, Food and Beverage, Municipal Motor Fuel Tax, Utility Taxes, etc. As some of these taxes are collected by the State, there is a three-month lag between the actual sales and the remittance of the tax. In addition, all the local economic activities for the month of August are reported in September or later. The YTD tax collection under this category totals \$7.2 million, and it is trailing lower by \$597,633 or 7.7 percent compared to the previous year. Most of the revenue lines under Other Taxes are tracking higher compared to the previous year, except the real estate transfer tax. The YTD real estate transfer tax collection totals \$558,353, while at the same time last year, the real estate transfer tax totaled \$894,404. The higher interest rate environment and low inventory in the market for available homes have resulted in a lower collection of the real estate transfer tax.

Intergovernmental Revenue: This category includes all the State shared taxes, including State Sales Tax, Income Tax, Use Tax, Motor Fuel Tax, and Grants. The Village is vigilantly tracking all intergovernmental revenues. As most of these taxes are collected by the State, there is a three-month lag between the actual sales and the remittance of the tax. The year-to-date collection totals \$25.0 million and is trending higher by \$1,046,651 or 4.4% compared to 2022 amounts. The below table summarizes the major taxes collected through August 2023.

Major State Taxes	FY 2023	FY 2022	2023 vs. 2022	% Change
State Sales Tax	13,933,792	12,450,258	1,483,534	11.9%
State Income Tax	6,400,481	6,744,131	(343,650)	-5.1%
State Use Tax	1,380,341	1,326,653	53,688	4.0%
State Motor Fuel Tax	1,360,317	1,229,461	130,855	10.6%
Video Gaming Tax	167,710	127,661	40,049	31.4%
Cannabis Education Fund	51,101	56,500	(5,399)	-9.6%
Municipal Cannabis Tax	30,242	18,219	12,023	66.0%
Total	23,323,984	21,952,883	1,371,101	6.2%

The above table reflects that the State Sales Tax and State Motor Fuel Tax are both trending higher by 12 percent and 11 percent, respectively. The State Sales Tax amount reflects the sales tax collected for the first five months of the year (January to May) and the amounts are encouraging. At the same time, the YTD Income Tax revenue reflects a decline of \$343,650, a decrease of 5.1 percent compared to the YTD 2022 amount.

Licenses & Permits: The Village has collected \$1.7 million in License & Permit Fees through August 2023. The amount is trending lower by \$1,084,692 or 38.7% compared to last year's collection, mainly due to the suspension of vehicle stickers. The Village had collected \$1,291,157 in vehicle sticker revenues by this time last year.

Charges for Services: The Village has received \$27.8 million in charges for services through August 2023. The amount represents 68.2% of the annual budgeted amount for the category and it is trending higher by \$2.6 million compared to last year's collection at the same time, mainly due to the increased water/sewer and refuse rates.

Investment Income: The Village has earned \$3.5 million in investment income through August 2023. The Village is currently earning anywhere from 3.5% to 5.0% on its liquid investments. The Village's investments are in compliance with its Investment Policy and due to high federal rates, the Village is earning a higher amount in investment income. Last year at the same time, the Village's investments were marked to market, and unrealized loss in the investment values were booked, which are now reversed and booked as a realized investment income.

Other Categories: All other revenue categories have collectively generated \$9.1 million through August 2023. The amount mainly includes \$358,054 in fines and forfeitures, \$1.7 million in other revenues, \$441,018 in reimbursements, and \$6.5 million in in other financing sources/interfund transfers.

c) Expenditures

The below data recaps the expenditures incurred through the month of August 2023.

Village of Mount Prospect
Monthly Financial Report – August 2023

Departments	Amended Budget 2023	Expenditure YTD August 2023	% of Total Budget Used	Expenditure YTD August 2022	Actual 2023 Vs. Actual 2022
10 Public Representation	624,596	390,309	62.5%	293,216	97,093
20 Village Administration	5,438,601	2,953,740	54.3%	2,669,920	283,820
30 Finance	2,501,347	1,502,085	60.1%	1,293,180	208,905
40 Community Development	4,839,744	2,547,136	52.6%	2,232,732	314,404
50 Human Services	1,954,711	903,422	46.2%	885,302	18,120
60 Police	22,833,993	13,866,755	60.7%	12,434,332	1,432,423
70 Fire	20,735,011	12,296,484	59.3%	11,696,675	599,809
80 Public Works	72,610,070	33,256,547	45.8%	24,355,214	8,901,333
00 Non-Departmental	36,839,135	16,035,509	43.5%	9,254,570	6,780,938
Total Expenditures	168,377,207	83,751,988	49.7%	65,115,143	18,636,845

The above amounts do not include the expenditures for the Pension Funds, as they are separate entities. The above amounts are unaudited and subject to change with accrual/audit adjustments.

Category	Amended Budget 2023	Actual Expenditure YTD August 2023	% of Total Budget Used	Actual Expenditure YTD August 2022	Actual 2023 Vs. Actual 2022
Personnel	57,279,299	34,902,292	60.9%	31,875,429	3,026,864
Contractual Services	38,329,794	22,937,129	59.8%	21,704,250	1,232,879
Commodities & Supplies	2,603,004	1,445,776	55.5%	1,347,262	98,514
Capital Improvements	41,007,780	14,875,222	36.3%	7,556,421	7,318,801
Debt Service	9,037,425	2,457,189	27.2%	2,352,432	104,758
Other Expenditures	20,119,905	7,134,379	35.5%	279,349	6,855,030
Total Expenditures	168,377,207	83,751,988	15.5%	65,115,143	18,636,845

Personnel Costs: The year-to-date expenditures for Personnel Costs, including benefits, are \$34.9 million or 60.9 percent of the annual budget for the category. The amount is trending higher by \$3.0 million compared to 2022. The overtime expense through August 2023 totals \$1.7 million, while at the same time last year, the overtime expense totaled \$1.4 million.

Services: - This category covers most of the contractual services that include some large line items, including JAWA water purchases, budgeted and grant-funded engineering studies, and other contracts. The year-to-date expenditure is \$22.9 million, and it equates to 59.8 percent of the annual budgeted amount for the category. The expenditure amount is trending higher by \$1.2 million, mainly due to the inflationary and timing issues.

Supplies: The Village has spent \$1.45 million in supplies through August 2023. The spending totals 55.5 percent of the approved budget. The Village is diligently tracking inflation. The recent inflation (2022) was at its highest in the last 40 years. So far, the Village has tracked inflation and its financial impacts successfully and the current budget and fund balance have the capacity to deal with short-term inflation impacts. The expenditures incurred are trending higher by \$98,514 compared to last year's amount at the same time. The amount for the year 2022 includes some timing issues with recognition, while the 2023 amount is incurred as expected. The Consumer Price Index for All Urban Consumers (CPI-U) increased 3.7 percent over the last 12 months to an index level of 307.789 (1982-84=100). For the month, the index increased 0.2 percent prior to seasonal adjustment. With that, inflation seems to be leveling off to a normal level and staff is hopeful for a further reduction in coming months.

Capital Improvements: The Village has \$41.0 million in approved capital improvement projects for the year 2023. The Village has amended its budget to carry forward \$12.7 million worth of projects from the year 2022 to 2023 (during March 2023). Many of the budgeted projects from the year 2022 will be completed in 2023. Many projects are currently in process and most of the projects are expected to conclude in the late fall of 2023. Through August 2023, the Village has spent \$14.9 million on capital improvement projects.

Debt Service: Per the established debt service schedules, the Village's bond payments are due on June 1 and December 1. The Village processes these debt service payments a few days prior to due dates and has sufficient funds on hand to execute the same. The Village has incurred and paid \$2.5 million in interest expenditures through August 2023.

Other Expenditure: The Other Expenditure category includes all other expenditures not categorized above. The category includes \$17.9 million in interfund transfers and \$2.2 million in other expenditures. The YTD expenditure posted against this category totals \$7.1 million (including interfund transfers).

d) Fund Balance Analysis:

The fund balance is an essential tool to check the fiscal health of any governmental organization. The below data summarizes the Village's monthly unassigned/unrestricted General fund reserves. The fund balance data is unaudited.

Items/Details	Dec-22	Mar-23	Jun-23	Jul-23	Aug-23	Total
Revenues - Unaudited	22,813,049	6,384,258	5,389,489	5,257,050	5,921,957	40,823,009
Expenses - Unaudited	(10,700,346)	(7,102,276)	(4,364,985)	(4,206,782)	(5,475,441)	(44,500,640)
Net Monthly Surplus/(Deficit)	12,112,703	(718,019)	1,024,504	1,050,268	446,515	(3,677,631)
Ending Unrestricted Reserves	44,163,180	40,331,070	38,988,765	40,039,034	40,485,549	40,485,549
As % of General Fund Budget	52%	48%	46%	47%	48%	48%
Unencumbered Cash Balance	30,091,800	39,920,051	38,788,966	39,842,040	40,322,467	40,322,467
As % of General Fund Budget	36%	47%	46%	47%	48%	48%

(Unaudited and Subject to Change)

The above fund balance analysis is not audited, and it is subject to change. The unrestricted fund balance as of August 2023 is estimated at \$40.5 million. Not all revenues and expenditures for the fiscal period are recognized and the above amount will change as and when yearend accruals and adjustments are added to the same. Recently, the Village revised its Fund Balance Policy, and the new target is set to maintain the fund balance between 30 to 50 percent. Besides that, a new Economic Emergency Fund was established and a transfer of \$6.5 million was executed as an initial funding from the General Fund reserves. During May 2023, this planned transfer was executed and deposited in the Economic Emergency Fund. This balance was invested in June 2023 in a AAA rated I-prime account.

Economic Emergency Fund

The Village Board authorized creation of a new Economic Emergency Fund in May 2023 and approved a budget amendment funding \$6.5 million from the General Fund reserves as an initial funding amount for the Economic Emergency Fund. This transfer was executed in May 2023. The below table summarizes the Economic Emergency Fund activities for the month. During the month of August, the Economic Emergency Fund earned interest income of \$29,203 and at the end of the month, the total fund balance is accounted at \$6,578,834.

Economic Emergency Fund	May-23	Jun-23	Jul-23	Aug-23
Revenues	6,500,000	21,524	28,107	29,203
Expenditures	-	-	-	-
Net Monthly Surplus/Deficit	6,500,000	21,524	28,107	29,203

Beginning Fund Balance	-	6,500,000	6,521,524	6,549,631
Ending Fund Balance	6,500,000	6,521,524	6,549,631	6,578,834

e) **Other Items:**

- a. During August 2023, the Village issued 115 real estate transfer tax stamps, of which 41 were exempt and 74 were non-exempt. During August 2023, the Village collected \$86,118 in real estate transfer taxes. The average selling price for real estate was \$352,846. At the same time last year (August 2022), the Village sold 128 transfer tax stamps, of which 39 were exempt and 89 were non-exempt. In the same month last year, the Village collected real estate transfer taxes of \$280,737 and the average selling price was \$303,748 (excluding large commercial transactions). The year-to-date collection totals \$558,353, while at the same time last year, the collection totaled \$1,110,991.
- b. The Village received its primary property tax extension for the tax year 2022 payable in 2023. Per the most recent triennial assessment listed on the tax extension report, the total equalized assessed value for the Village of Mount Prospect is \$2.17 billion, an increase of \$325.0 million from the 2021 equalized assessed value. The preliminary property tax rate for the tax year 2022 is set at 0.942% based on the currently available information.
- c. The Village conducted a budget workshop with the Finance Commission on September 28, 2023. The Village also conducted a joint workshop with the Village Board and the Finance Commission on October 10, 2023. The first reading of the ordinance for the Budget, Levy and the abatements will occur on October 17, 2023. The second reading of the ordinances, approval and public hearings pertaining to the Budget, Levy and Abatements will occur on November 7, 2023.

Respectfully Submitted,
Amit Thakkar
Director of Finance

VILLAGE OF MOUNT PROSPECT

BUDGET REVENUE & EXPENDITURE SUMMARIES

August 1 – August 31, 2023



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 001 - General Fund									
REVENUE									
Property Taxes	17,970,571.00	.00	17,970,571.00	341,974.37	.00	9,371,341.73	8,599,229.27	52	9,004,476.49
Other Taxes	7,699,500.00	4,900,000.00	12,599,500.00	1,243,350.47	.00	6,132,274.35	6,467,225.65	49	4,032,974.98
Licenses, Permits & Fees	1,958,500.00	.00	1,958,500.00	331,741.96	.00	1,718,933.56	239,566.44	88	1,512,738.99
Intergovernmental Revenue	45,245,308.00	(6,000,000.00)	39,245,308.00	3,358,535.21	.00	19,243,806.19	20,001,501.81	49	21,515,607.27
Charges For Services	2,732,000.00	.00	2,732,000.00	291,395.19	.00	1,856,222.89	875,777.11	68	1,821,244.72
Fines & Forfeits	307,300.00	.00	307,300.00	32,505.33	.00	208,532.69	98,767.31	68	197,843.91
Investment Income	126,000.00	.00	126,000.00	258,256.55	.00	1,793,607.50	(1,667,607.50)	1423	175,845.44
Reimbursements	177,000.00	.00	177,000.00	36,513.98	.00	190,504.80	(13,504.80)	108	134,335.77
Other Revenue	238,150.00	.00	238,150.00	27,683.59	.00	307,785.11	(69,635.11)	129	203,770.58
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$76,454,329.00	(\$1,100,000.00)	\$75,354,329.00	\$5,921,956.65	\$0.00	\$40,823,008.82	\$34,531,320.18	54%	\$38,598,838.15
Fund 001 - General Fund Totals	\$76,454,329.00	(\$1,100,000.00)	\$75,354,329.00	\$5,921,956.65	\$0.00	\$40,823,008.82	\$34,531,320.18		\$38,598,838.15



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 002 - Debt Service Fund									
REVENUE									
Property Taxes	2,208,250.00	.00	2,208,250.00	50,434.96	.00	1,288,621.64	919,628.36	58	1,523,196.68
Other Taxes	923,656.00	(923,656.00)	.00	.00	.00	.00	.00	+++	922,000.00
Intergovernmental Revenue	145,000.00	923,656.00	1,068,656.00	23,666.20	.00	1,091,366.06	(22,710.06)	102	143,160.98
Investment Income	5,000.00	.00	5,000.00	9,374.61	.00	37,341.02	(32,341.02)	747	6,118.35
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	1,400,000.00	.00	1,400,000.00	.00	.00	.00	1,400,000.00	0	.00
REVENUE TOTALS	\$4,681,906.00	\$0.00	\$4,681,906.00	\$83,475.77	\$0.00	\$2,417,328.72	\$2,264,577.28	52%	\$2,594,476.01
Fund 002 - Debt Service Fund Totals	\$4,681,906.00	\$0.00	\$4,681,906.00	\$83,475.77	\$0.00	\$2,417,328.72	\$2,264,577.28		\$2,594,476.01



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 020 - Capital Improvement Fund									
REVENUE									
Other Taxes	1,500,000.00	(1,500,000.00)	.00	.00	.00	.00	.00	+++	243,581.63
Intergovernmental Revenue	.00	2,000,000.00	2,000,000.00	200,000.00	.00	1,000,000.00	1,000,000.00	50	.00
Investment Income	8,000.00	.00	8,000.00	26,981.79	.00	159,417.89	(151,417.89)	1993	9,857.40
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	1,000,000.00	.00	1,000,000.00	.00	.00	.00	1,000,000.00	0	.00
REVENUE TOTALS	\$2,508,000.00	\$500,000.00	\$3,008,000.00	\$226,981.79	\$0.00	\$1,159,417.89	\$1,848,582.11	39%	\$253,439.03
Fund 020 - Capital Improvement Fund Totals	\$2,508,000.00	\$500,000.00	\$3,008,000.00	\$226,981.79	\$0.00	\$1,159,417.89	\$1,848,582.11		\$253,439.03



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 023 - Street Improvement Construc Fund									
REVENUE									
Other Taxes	2,150,000.00	(1,500,000.00)	650,000.00	60,268.37	.00	421,723.52	228,276.48	65	1,820,962.54
Licenses, Permits & Fees	.00	.00	.00	.00	.00	270.00	(270.00)	+++	1,291,157.00
Intergovernmental Revenue	50,000.00	2,000,000.00	2,050,000.00	200,000.00	.00	1,421,840.00	628,160.00	69	31,000.00
Fines & Forfeits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Investment Income	8,000.00	.00	8,000.00	15,708.55	.00	90,540.74	(82,540.74)	1132	9,610.75
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	15,000.00	.00	15,000.00	872.90	.00	24,752.65	(9,752.65)	165	15,644.35
Other Financing Sources	1,900,000.00	.00	1,900,000.00	.00	.00	.00	1,900,000.00	0	.00
REVENUE TOTALS	\$4,123,000.00	\$500,000.00	\$4,623,000.00	\$276,849.82	\$0.00	\$1,959,126.91	\$2,663,873.09	42%	\$3,168,374.64
Fund 023 - Street Improvement Construc Fund Totals	\$4,123,000.00	\$500,000.00	\$4,623,000.00	\$276,849.82	\$0.00	\$1,959,126.91	\$2,663,873.09		\$3,168,374.64



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 024 - Flood Control Construction Fund									
REVENUE									
Other Taxes	575,000.00	(575,000.00)	.00	.00	.00	.00	.00	+++	243,581.63
Intergovernmental Revenue	788,000.00	1,076,344.00	1,864,344.00	107,634.00	.00	538,171.60	1,326,172.40	29	.00
Charges For Services	10,000.00	.00	10,000.00	3,195.00	.00	9,630.00	370.00	96	8,022.00
Investment Income	2,000.00	.00	2,000.00	6,310.14	.00	25,948.30	(23,948.30)	1297	1,177.25
Reimbursements	15,000.00	.00	15,000.00	.00	.00	112,002.95	(97,002.95)	747	29,719.22
Other Financing Sources	1,000,000.00	.00	1,000,000.00	.00	.00	.00	1,000,000.00	0	.00
REVENUE TOTALS	\$2,390,000.00	\$501,344.00	\$2,891,344.00	\$117,139.14	\$0.00	\$685,752.85	\$2,205,591.15	24%	\$282,500.10
Fund 024 - Flood Control Construction Fund Totals	\$2,390,000.00	\$501,344.00	\$2,891,344.00	\$117,139.14	\$0.00	\$685,752.85	\$2,205,591.15		\$282,500.10



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 036 - Rural Special Service Area Fund									
REVENUE									
Property Taxes	160,000.00	.00	160,000.00	.00	.00	.00	160,000.00	0	.00
REVENUE TOTALS	\$160,000.00	\$0.00	\$160,000.00	\$0.00	\$0.00	\$0.00	\$160,000.00	0%	\$0.00
Fund 036 - Rural Special Service Area Fund Totals	\$160,000.00	\$0.00	\$160,000.00	\$0.00	\$0.00	\$0.00	\$160,000.00		\$0.00



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 037 - SMP TIF Fund									
REVENUE									
Property Taxes	155,100.00	.00	155,100.00	.00	.00	.00	155,100.00	0	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$155,100.00	\$0.00	\$155,100.00	\$0.00	\$0.00	\$0.00	\$155,100.00	0%	\$0.00
Fund 037 - SMP TIF Fund Totals	\$155,100.00	\$0.00	\$155,100.00	\$0.00	\$0.00	\$0.00	\$155,100.00		\$0.00



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 038 - Economic Emergency Fund									
REVENUE									
Investment Income	.00	.00	.00	29,203.46	.00	78,834.10	(78,834.10)	+++	.00
Other Financing Sources	.00	6,500,000.00	6,500,000.00	.00	.00	6,500,000.00	.00	100	.00
REVENUE TOTALS	\$0.00	\$6,500,000.00	\$6,500,000.00	\$29,203.46	\$0.00	\$6,578,834.10	(\$78,834.10)	101%	\$0.00
Fund 038 - Economic Emergency Fund Totals	\$0.00	\$6,500,000.00	\$6,500,000.00	\$29,203.46	\$0.00	\$6,578,834.10	(\$78,834.10)		\$0.00



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 039 - Pension Stabilization Fund									
REVENUE									
Other Financing Sources	750,000.00	.00	750,000.00	.00	.00	.00	750,000.00	0	.00
REVENUE TOTALS	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00	0%	\$0.00
Fund 039 - Pension Stabilization Fund Totals	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00		\$0.00



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 040 - Refuse Disposal Fund									
REVENUE									
Property Taxes	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	4,927,500.00	.00	4,927,500.00	334,720.96	.00	3,162,886.40	1,764,613.60	64	3,052,718.25
Fines & Forfeits	36,100.00	.00	36,100.00	2,407.67	.00	26,555.70	9,544.30	74	29,326.09
Investment Income	1,000.00	.00	1,000.00	3,391.57	.00	20,288.09	(19,288.09)	2029	1,308.53
Reimbursements	1,000.00	.00	1,000.00	.00	.00	75,518.02	(74,518.02)	7552	41,082.27
Other Revenue	145,600.00	.00	145,600.00	20,792.41	.00	83,201.88	62,398.12	57	72,943.30
REVENUE TOTALS	\$5,111,200.00	\$0.00	\$5,111,200.00	\$361,312.61	\$0.00	\$3,368,450.09	\$1,742,749.91	66%	\$3,197,378.44
Fund 040 - Refuse Disposal Fund Totals	\$5,111,200.00	\$0.00	\$5,111,200.00	\$361,312.61	\$0.00	\$3,368,450.09	\$1,742,749.91		\$3,197,378.44



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 041 - Motor Fuel Tax Fund									
REVENUE									
Intergovernmental Revenue	1,895,700.00	.00	1,895,700.00	202,889.51	.00	1,360,316.67	535,383.33	72	1,824,431.03
Investment Income	8,000.00	.00	8,000.00	9,027.01	.00	79,448.49	(71,448.49)	993	9,339.71
Reimbursements	10,000.00	.00	10,000.00	.00	.00	15,477.02	(5,477.02)	155	22,034.11
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$1,913,700.00	\$0.00	\$1,913,700.00	\$211,916.52	\$0.00	\$1,455,242.18	\$458,457.82	76%	\$1,855,804.85
Fund 041 - Motor Fuel Tax Fund Totals	\$1,913,700.00	\$0.00	\$1,913,700.00	\$211,916.52	\$0.00	\$1,455,242.18	\$458,457.82		\$1,855,804.85



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 042 - CDBG									
REVENUE									
Intergovernmental Revenue	430,000.00	.00	430,000.00	206,749.64	.00	221,537.22	208,462.78	52	217,646.24
Investment Income	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	50,000.00	.00	50,000.00	(181,749.64)	.00	61,615.00	(11,615.00)	123	49,376.00
REVENUE TOTALS	\$480,000.00	\$0.00	\$480,000.00	\$25,000.00	\$0.00	\$283,152.22	\$196,847.78	59%	\$267,022.24
Fund 042 - CDBG Totals	\$480,000.00	\$0.00	\$480,000.00	\$25,000.00	\$0.00	\$283,152.22	\$196,847.78		\$267,022.24



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 043 - Asset Seizure Fund									
REVENUE									
Fines & Forfeits	1,000.00	.00	1,000.00	.00	.00	2,125.50	(1,125.50)	213	.00
Investment Income	150.00	.00	150.00	241.97	.00	1,612.55	(1,462.55)	1075	211.44
REVENUE TOTALS	\$1,150.00	\$0.00	\$1,150.00	\$241.97	\$0.00	\$3,738.05	(\$2,588.05)	325%	\$211.44
Fund 043 - Asset Seizure Fund Totals	\$1,150.00	\$0.00	\$1,150.00	\$241.97	\$0.00	\$3,738.05	(\$2,588.05)		\$211.44



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 044 - Federal Equitable Share Funds									
REVENUE									
Fines & Forfeits	50,500.00	.00	50,500.00	.00	.00	20,966.11	29,533.89	42	393,174.11
Investment Income	300.00	.00	300.00	633.60	.00	4,519.40	(4,219.40)	1506	164.88
REVENUE TOTALS	\$50,800.00	\$0.00	\$50,800.00	\$633.60	\$0.00	\$25,485.51	\$25,314.49	50%	\$393,338.99
Fund 044 - Federal Equitable Share Funds Totals	\$50,800.00	\$0.00	\$50,800.00	\$633.60	\$0.00	\$25,485.51	\$25,314.49		\$393,338.99



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 045 - DUI Fine Fund									
REVENUE									
Fines & Forfeits	3,000.00	.00	3,000.00	275.80	.00	275.80	2,724.20	9	.00
Investment Income	100.00	.00	100.00	169.31	.00	1,240.70	(1,140.70)	1241	28.51
REVENUE TOTALS	\$3,100.00	\$0.00	\$3,100.00	\$445.11	\$0.00	\$1,516.50	\$1,583.50	49%	\$28.51
Fund 045 - DUI Fine Fund Totals	\$3,100.00	\$0.00	\$3,100.00	\$445.11	\$0.00	\$1,516.50	\$1,583.50		\$28.51



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 046 - Foreign Fire Tax Board Fund									
REVENUE									
Other Taxes	75,000.00	.00	75,000.00	24,436.06	.00	115,210.01	(40,210.01)	154	109,830.32
Investment Income	600.00	.00	600.00	1,656.57	.00	10,193.27	(9,593.27)	1699	766.22
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$75,600.00	\$0.00	\$75,600.00	\$26,092.63	\$0.00	\$125,403.28	(\$49,803.28)	166%	\$110,596.54
Fund 046 - Foreign Fire Tax Board Fund Totals	\$75,600.00	\$0.00	\$75,600.00	\$26,092.63	\$0.00	\$125,403.28	(\$49,803.28)		\$110,596.54



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 048 - Business District Fund									
REVENUE									
Other Taxes	820,000.00	.00	820,000.00	101,184.90	.00	514,324.16	305,675.84	63	408,233.88
Intergovernmental Revenue	600,000.00	.00	600,000.00	.00	.00	150,464.33	449,535.67	25	249,005.16
Investment Income	1,500.00	.00	1,500.00	953.00	.00	12,469.69	(10,969.69)	831	1,532.13
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$1,421,500.00	\$0.00	\$1,421,500.00	\$102,137.90	\$0.00	\$677,258.18	\$744,241.82	48%	\$658,771.17
Fund 048 - Business District Fund Totals	\$1,421,500.00	\$0.00	\$1,421,500.00	\$102,137.90	\$0.00	\$677,258.18	\$744,241.82		\$658,771.17



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 049 - Prospect and Main TIF District									
REVENUE									
Property Taxes	1,900,000.00	.00	1,900,000.00	29,826.65	.00	715,472.59	1,184,527.41	38	768,236.00
Investment Income	.00	.00	.00	2,792.43	.00	23,151.67	(23,151.67)	+++	.00
Other Revenue	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$1,905,000.00	\$0.00	\$1,905,000.00	\$32,619.08	\$0.00	\$738,624.26	\$1,166,375.74	39%	\$768,236.00
Fund 049 - Prospect and Main TIF District Totals	\$1,905,000.00	\$0.00	\$1,905,000.00	\$32,619.08	\$0.00	\$738,624.26	\$1,166,375.74		\$768,236.00



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 050 - Water and Sewer Fund									
REVENUE									
Property Taxes	.00	.00	.00	(849.52)	.00	(875.40)	875.40	+++	(5,045.23)
Licenses, Permits & Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Intergovernmental Revenue	535,000.00	.00	535,000.00	.00	.00	.00	535,000.00	0	.00
Charges For Services	19,444,600.00	.00	19,444,600.00	1,951,201.09	.00	13,741,536.58	5,703,063.42	71	12,451,107.49
Fines & Forfeits	131,200.00	.00	131,200.00	12,212.25	.00	99,597.80	31,602.20	76	87,979.14
Investment Income	25,000.00	.00	25,000.00	106,585.21	.00	765,144.79	(740,144.79)	3061	91,769.06
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	35,000.00	.00	35,000.00	5,140.00	.00	49,142.29	(14,142.29)	140	39,714.43
Other Financing Sources	5,300,000.00	.00	5,300,000.00	.00	.00	.00	5,300,000.00	0	.00
REVENUE TOTALS	\$25,471,800.00	\$0.00	\$25,471,800.00	\$2,074,289.03	\$0.00	\$14,654,546.06	\$10,817,253.94	58%	\$12,665,524.89
Fund 050 - Water and Sewer Fund Totals	\$25,471,800.00	\$0.00	\$25,471,800.00	\$2,074,289.03	\$0.00	\$14,654,546.06	\$10,817,253.94		\$12,665,524.89



Revenue Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 051 - Village Parking System Fund									
REVENUE									
Other Taxes	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	24,400.00	.00	24,400.00	3,246.89	.00	20,895.57	3,504.43	86	12,604.95
Investment Income	600.00	.00	600.00	393.62	.00	2,619.91	(2,019.91)	437	425.11
Other Revenue	360.00	.00	360.00	106.40	.00	595.35	(235.35)	165	231.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$25,360.00	\$0.00	\$25,360.00	\$3,746.91	\$0.00	\$24,110.83	\$1,249.17	95%	\$13,261.06
Fund 051 - Village Parking System Fund Totals	\$25,360.00	\$0.00	\$25,360.00	\$3,746.91	\$0.00	\$24,110.83	\$1,249.17		\$13,261.06



Revenue Budget by Account Classification Report

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Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 052 - Parking System Revenue Fund									
REVENUE									
Other Taxes	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges For Services	85,200.00	.00	85,200.00	11,471.30	.00	81,769.05	3,430.95	96	56,736.90
Investment Income	216.00	.00	216.00	593.78	.00	3,765.45	(3,549.45)	1743	194.36
Other Revenue	1,920.00	.00	1,920.00	645.40	.00	4,523.05	(2,603.05)	236	1,823.85
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$87,336.00	\$0.00	\$87,336.00	\$12,710.48	\$0.00	\$90,057.55	(\$2,721.55)	103%	\$58,755.11
Fund 052 - Parking System Revenue Fund Totals	\$87,336.00	\$0.00	\$87,336.00	\$12,710.48	\$0.00	\$90,057.55	(\$2,721.55)		\$58,755.11



Revenue Budget by Account Classification Report

Through 08/31/23
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Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 060 - Vehicle Maintenance Fund									
REVENUE									
Charges For Services	2,577,792.00	.00	2,577,792.00	214,816.01	.00	1,718,528.08	859,263.92	67	1,354,927.20
Investment Income	1,800.00	.00	1,800.00	3,313.84	.00	20,170.21	(18,370.21)	1121	1,877.11
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	(176.71)
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$2,579,592.00	\$0.00	\$2,579,592.00	\$218,129.85	\$0.00	\$1,738,698.29	\$840,893.71	67%	\$1,356,627.60
Fund 060 - Vehicle Maintenance Fund Totals	\$2,579,592.00	\$0.00	\$2,579,592.00	\$218,129.85	\$0.00	\$1,738,698.29	\$840,893.71		\$1,356,627.60



Revenue Budget by Account Classification Report

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Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 061 - Vehicle Replacement Fund									
REVENUE									
Charges For Services	2,326,330.00	.00	2,326,330.00	193,860.83	.00	1,550,886.64	775,443.36	67	904,300.00
Fines & Forfeits	1,040.00	.00	1,040.00	.00	.00	.00	1,040.00	0	78.07
Investment Income	85,000.00	.00	85,000.00	50,660.37	.00	324,735.09	(239,735.09)	382	(263,246.87)
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	43,301.01	(43,301.01)	+++	10,307.00
REVENUE TOTALS	\$2,412,370.00	\$0.00	\$2,412,370.00	\$244,521.20	\$0.00	\$1,918,922.74	\$493,447.26	80%	\$651,438.20
Fund 061 - Vehicle Replacement Fund Totals	\$2,412,370.00	\$0.00	\$2,412,370.00	\$244,521.20	\$0.00	\$1,918,922.74	\$493,447.26		\$651,438.20



Revenue Budget by Account Classification Report

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Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 062 - Computer Replacement Fund									
REVENUE									
Charges For Services	181,000.00	.00	181,000.00	15,083.34	.00	120,666.72	60,333.28	67	140,066.64
Investment Income	.00	.00	.00	1,141.92	.00	7,152.97	(7,152.97)	+++	273.60
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$181,000.00	\$0.00	\$181,000.00	\$16,225.26	\$0.00	\$127,819.69	\$53,180.31	71%	\$140,340.24
Fund 062 - Computer Replacement Fund Totals	\$181,000.00	\$0.00	\$181,000.00	\$16,225.26	\$0.00	\$127,819.69	\$53,180.31		\$140,340.24



Revenue Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 063 - Risk Management Fund									
REVENUE									
Charges For Services	8,528,950.00	.00	8,528,950.00	769,567.06	.00	5,581,988.34	2,946,961.66	65	5,422,494.03
Investment Income	5,000.00	.00	5,000.00	128.36	.00	6,351.55	(1,351.55)	127	415.12
Reimbursements	.00	.00	.00	682.22	.00	47,515.03	(47,515.03)	+++	38,519.54
Other Revenue	1,675,520.00	.00	1,675,520.00	154,933.87	.00	1,193,865.00	481,655.00	71	1,191,138.92
REVENUE TOTALS	\$10,209,470.00	\$0.00	\$10,209,470.00	\$925,311.51	\$0.00	\$6,829,719.92	\$3,379,750.08	67%	\$6,652,567.61
Fund 063 - Risk Management Fund Totals	\$10,209,470.00	\$0.00	\$10,209,470.00	\$925,311.51	\$0.00	\$6,829,719.92	\$3,379,750.08		\$6,652,567.61



Revenue Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 073 - Escrow Deposit Fund									
REVENUE									
Investment Income	.00	.00	.00	333.68	.00	2,635.55	(2,635.55)	+++	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$333.68	\$0.00	\$2,635.55	(\$2,635.55)	+++	\$0.00
Fund 073 - Escrow Deposit Fund Totals	\$0.00	\$0.00	\$0.00	\$333.68	\$0.00	\$2,635.55	(\$2,635.55)		\$0.00
Grand Totals	\$143,151,313.00	\$6,901,344.00	\$150,052,657.00	\$10,911,273.97	\$0.00	\$85,688,850.19	\$64,363,806.81		\$73,687,530.82



Expense Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 001 - General Fund									
EXPENSE									
Personal Services, Salaries & Wages	32,829,630.00	211,850.00	33,041,480.00	3,667,744.11	.00	20,985,551.53	12,055,928.47	64	18,257,625.83
Employee Benefits	17,106,395.00	59,174.00	17,165,569.00	897,964.76	.00	9,228,852.87	7,936,716.13	54	10,108,490.89
Other Employee Costs	577,818.00	151,030.00	728,848.00	34,578.56	27,299.72	484,937.51	216,610.77	70	269,256.86
Pension Benefits	6,744.00	.00	6,744.00	562.12	.00	4,496.96	2,247.04	67	4,366.00
Contractual Services	10,700,008.00	(2,456.77)	10,697,551.23	706,683.99	553,385.92	5,728,532.73	4,415,632.58	59	5,095,576.63
Utilities	178,827.00	(400.00)	178,427.00	10,129.07	.00	64,689.86	113,737.14	36	69,631.65
Insurance	796,814.00	.00	796,814.00	65,061.68	.00	520,432.19	276,381.81	65	553,880.68
Commodities & Supplies	881,926.00	3,689.27	885,615.27	49,058.00	34,833.38	446,120.92	404,660.97	54	404,697.14
Other Expenditures	99,305.00	.00	99,305.00	.00	.00	69,085.46	30,219.54	70	129,531.11
Building Improvements	4,000.00	(2,000.00)	2,000.00	.00	.00	535.45	1,464.55	27	433.74
Office Equipment	44,922.00	.00	44,922.00	5,508.28	.00	14,482.29	30,439.71	32	27,691.24
Other Equipment	300,074.00	2,636.00	302,710.00	15,544.82	51,315.36	155,315.97	96,078.67	68	134,534.79
Distribution Systems	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	1,626,690.00	1,219,876.83	2,846,566.83	22,606.04	1,257,810.66	297,605.96	1,291,150.21	55	230,281.58
Interfund Transfers	11,350,000.00	6,500,000.00	17,850,000.00	.00	.00	6,500,000.00	11,350,000.00	36	.00
EXPENSE TOTALS	\$76,503,153.00	\$8,143,399.33	\$84,646,552.33	\$5,475,441.43	\$1,924,645.04	\$44,500,639.70	\$38,221,267.59	55%	\$35,285,998.14
Fund 001 - General Fund Totals	\$76,503,153.00	\$8,143,399.33	\$84,646,552.33	\$5,475,441.43	\$1,924,645.04	\$44,500,639.70	\$38,221,267.59		\$35,285,998.14



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 002 - Debt Service Fund									
EXPENSE									
Contractual Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Bond Principal	2,385,000.00	.00	2,385,000.00	.00	.00	.00	2,385,000.00	0	.00
Interest Expense	2,191,156.00	.00	2,191,156.00	.00	.00	1,051,470.00	1,139,686.00	48	1,150,445.63
Bank & Fiscal Fees	1,950.00	.00	1,950.00	.00	.00	1,328.00	622.00	68	2,206.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Uses	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$4,578,106.00	\$0.00	\$4,578,106.00	\$0.00	\$0.00	\$1,052,798.00	\$3,525,308.00	23%	\$1,152,651.63
Fund 002 - Debt Service Fund Totals	\$4,578,106.00	\$0.00	\$4,578,106.00	\$0.00	\$0.00	\$1,052,798.00	\$3,525,308.00		\$1,152,651.63



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 020 - Capital Improvement Fund									
EXPENSE									
Contractual Services	.00	.00	.00	.00	.00	.00	.00	+++	25,397.38
Commodities & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Expenditures	891,000.00	18,600.00	909,600.00	1,219.14	1,059,670.86	30,819.14	(180,890.00)	120	9,750.00
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	613,500.00	2,275,419.31	2,888,919.31	45,181.00	1,629,668.85	598,620.27	660,630.19	77	287,546.15
Office Equipment	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
Motor Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	149,000.00	.00	149,000.00	19,233.00	75,673.00	73,048.00	279.00	100	135,979.88
Infrastructure	2,135,331.00	205,956.20	2,341,287.20	39,911.17	327,130.80	229,295.46	1,784,860.94	24	83,562.87
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$3,888,831.00	\$2,499,975.51	\$6,388,806.51	\$105,544.31	\$3,092,143.51	\$931,782.87	\$2,364,880.13	63%	\$542,236.28
Fund 020 - Capital Improvement Fund Totals	\$3,888,831.00	\$2,499,975.51	\$6,388,806.51	\$105,544.31	\$3,092,143.51	\$931,782.87	\$2,364,880.13		\$542,236.28



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Fund 023 - Street Improvement Construc Fund									
EXPENSE									
Contractual Services	40,000.00	.00	40,000.00	3,043.00	18,085.00	21,915.00	.00	100	5,400.00
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	2,241.50
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	3,450,000.00	2,841,003.80	6,291,003.80	162,480.42	2,403,618.58	1,981,339.23	1,906,045.99	70	1,628,837.24
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$3,490,000.00	\$2,841,003.80	\$6,331,003.80	\$165,523.42	\$2,421,703.58	\$2,003,254.23	\$1,906,045.99	70%	\$1,636,478.74
Fund 023 - Street Improvement Construc Fund Totals	\$3,490,000.00	\$2,841,003.80	\$6,331,003.80	\$165,523.42	\$2,421,703.58	\$2,003,254.23	\$1,906,045.99		\$1,636,478.74



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 024 - Flood Control Construction Fund									
EXPENSE									
Contractual Services	229,840.00	.00	229,840.00	1,295.64	425,052.52	25,310.11	(220,522.63)	196	62,772.93
Utilities	6,780.00	.00	6,780.00	.00	.00	214.24	6,565.76	3	.00
Commodities & Supplies	5,410.00	.00	5,410.00	.00	.00	.00	5,410.00	0	405.94
Other Expenditures	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	113,010.00
Distribution Systems	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	1,668,000.00	.00	1,668,000.00	4,635.00	2,167.76	4,635.00	1,661,197.24	0	30,922.17
EXPENSE TOTALS	\$1,915,030.00	\$0.00	\$1,915,030.00	\$5,930.64	\$427,220.28	\$30,159.35	\$1,457,650.37	24%	\$207,111.04
Fund 024 - Flood Control Construction Fund Totals	\$1,915,030.00	\$0.00	\$1,915,030.00	\$5,930.64	\$427,220.28	\$30,159.35	\$1,457,650.37		\$207,111.04



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 037 - SMP TIF Fund									
EXPENSE									
Other Employee Costs	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Contractual Services	100,000.00	.00	100,000.00	.00	.00	168.00	99,832.00	0	.00
Commodities & Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
Other Expenditures	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
EXPENSE TOTALS	\$155,100.00	\$0.00	\$155,100.00	\$0.00	\$0.00	\$168.00	\$154,932.00	0%	\$0.00
Fund 037 - SMP TIF Fund Totals	\$155,100.00	\$0.00	\$155,100.00	\$0.00	\$0.00	\$168.00	\$154,932.00		\$0.00



Expense Budget by Account Classification Report

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Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 039 - Pension Stabilization Fund									
EXPENSE									
Employee Benefits	750,000.00	.00	750,000.00	.00	.00	750,000.00	.00	100	.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$750,000.00	\$0.00	100%	\$0.00
Fund 039 - Pension Stabilization Fund Totals	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$750,000.00	\$0.00		\$0.00



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 040 - Refuse Disposal Fund									
EXPENSE									
Personal Services, Salaries & Wages	342,239.00	.00	342,239.00	35,904.96	.00	210,289.96	131,949.04	61	191,273.74
Employee Benefits	136,688.00	.00	136,688.00	10,864.43	.00	87,123.13	49,564.87	64	81,616.56
Other Employee Costs	1,636.00	.00	1,636.00	.00	.00	1,442.67	193.33	88	223.00
Contractual Services	4,502,935.00	.00	4,502,935.00	370,874.84	.00	2,706,481.03	1,796,453.97	60	2,590,566.76
Utilities	.00	.00	.00	.00	.00	.00	.00	+++	.00
Insurance	16,164.00	.00	16,164.00	1,347.00	.00	10,776.00	5,388.00	67	10,922.64
Commodities & Supplies	44,475.00	.00	44,475.00	1,471.82	3,814.98	23,511.18	17,148.84	61	6,602.48
EXPENSE TOTALS	\$5,044,137.00	\$0.00	\$5,044,137.00	\$420,463.05	\$3,814.98	\$3,039,623.97	\$2,000,698.05	60%	\$2,881,205.18
Fund 040 - Refuse Disposal Fund Totals	\$5,044,137.00	\$0.00	\$5,044,137.00	\$420,463.05	\$3,814.98	\$3,039,623.97	\$2,000,698.05		\$2,881,205.18



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 041 - Motor Fuel Tax Fund									
EXPENSE									
Contractual Services	389,711.00	.00	389,711.00	24,977.53	114,274.45	259,960.64	15,475.91	96	241,498.09
Utilities	264,160.00	.00	264,160.00	15,656.31	.00	110,266.48	153,893.52	42	120,037.83
Commodities & Supplies	403,104.00	.00	403,104.00	.00	8,646.99	212,426.97	182,030.04	55	259,409.03
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	2,200,000.00	.00	2,200,000.00	65,310.10	.00	2,100,000.00	100,000.00	95	3,085,528.63
EXPENSE TOTALS	\$3,256,975.00	\$0.00	\$3,256,975.00	\$105,943.94	\$122,921.44	\$2,682,654.09	\$451,399.47	86%	\$3,706,473.58
Fund 041 - Motor Fuel Tax Fund Totals	\$3,256,975.00	\$0.00	\$3,256,975.00	\$105,943.94	\$122,921.44	\$2,682,654.09	\$451,399.47		\$3,706,473.58



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 042 - CDBG									
EXPENSE									
Personal Services, Salaries & Wages	.00	.00	.00	.00	.00	.00	.00	+++	.00
Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Employee Costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Contractual Services	480,000.00	.00	480,000.00	12,280.47	.00	261,490.73	218,509.27	54	418,338.58
Commodities & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$480,000.00	\$0.00	\$480,000.00	\$12,280.47	\$0.00	\$261,490.73	\$218,509.27	54%	\$418,338.58
Fund 042 - CDBG Totals	\$480,000.00	\$0.00	\$480,000.00	\$12,280.47	\$0.00	\$261,490.73	\$218,509.27		\$418,338.58



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 043 - Asset Seizure Fund									
EXPENSE									
Other Employee Costs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Contractual Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
Commodities & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	3,000.00	.00	3,000.00	.00	.00	19,726.94	(16,726.94)	658	246.00
EXPENSE TOTALS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$19,726.94	(\$13,726.94)	329%	\$246.00
Fund 043 - Asset Seizure Fund Totals	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$19,726.94	(\$13,726.94)		\$246.00



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 044 - Federal Equitable Share Funds									
EXPENSE									
Contractual Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	90,000.00	.00	90,000.00	.00	.00	73,219.60	16,780.40	81	.00
EXPENSE TOTALS	\$91,000.00	\$0.00	\$91,000.00	\$0.00	\$0.00	\$73,219.60	\$17,780.40	80%	\$0.00
Fund 044 - Federal Equitable Share Funds Totals	\$91,000.00	\$0.00	\$91,000.00	\$0.00	\$0.00	\$73,219.60	\$17,780.40		\$0.00



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 045 - DUI Fine Fund									
EXPENSE									
Other Employee Costs	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Contractual Services	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
Motor Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	10,054.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$10,054.00
Fund 045 - DUI Fine Fund Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00		\$10,054.00



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 046 - Foreign Fire Tax Board Fund									
EXPENSE									
Other Employee Costs	.00	.00	.00	.00	.00	1,302.86	(1,302.86)	+++	1,971.76
Contractual Services	5,000.00	9,000.00	14,000.00	381.98	.00	10,197.38	3,802.62	73	4,778.59
Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
Commodities & Supplies	65,000.00	(9,000.00)	56,000.00	45.50	.00	39,361.24	16,638.76	70	732.74
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	.00	.00	.00	999.00	.00	13,265.75	(13,265.75)	+++	38,098.16
EXPENSE TOTALS	\$70,000.00	\$0.00	\$70,000.00	\$1,426.48	\$0.00	\$64,127.23	\$5,872.77	92%	\$45,581.25
Fund 046 - Foreign Fire Tax Board Fund Totals	\$70,000.00	\$0.00	\$70,000.00	\$1,426.48	\$0.00	\$64,127.23	\$5,872.77		\$45,581.25



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 048 - Business District Fund									
EXPENSE									
Bond Principal	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interest Expense	1,421,500.00	.00	1,421,500.00	65,982.35	.00	608,334.72	813,165.28	43	541,076.51
EXPENSE TOTALS	\$1,421,500.00	\$0.00	\$1,421,500.00	\$65,982.35	\$0.00	\$608,334.72	\$813,165.28	43%	\$541,076.51
Fund 048 - Business District Fund Totals	\$1,421,500.00	\$0.00	\$1,421,500.00	\$65,982.35	\$0.00	\$608,334.72	\$813,165.28		\$541,076.51



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 049 - Prospect and Main TIF District									
EXPENSE									
Other Employee Costs	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,200.00
Contractual Services	80,000.00	20,000.00	100,000.00	34,517.30	.00	48,415.31	51,584.69	48	41,133.52
Commodities & Supplies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
Other Expenditures	1,206,000.00	(20,000.00)	1,186,000.00	.00	.00	534,474.18	651,525.82	45	137,826.18
Land Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
Bond Principal	605,000.00	.00	605,000.00	.00	.00	.00	605,000.00	0	.00
Interest Expense	667,038.00	.00	667,038.00	.00	.00	333,518.88	333,519.12	50	341,743.88
Bank & Fiscal Fees	1,000.00	.00	1,000.00	.00	.00	900.00	100.00	90	900.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,562,038.00	\$0.00	\$2,562,038.00	\$34,517.30	\$0.00	\$917,308.37	\$1,644,729.63	36%	\$522,803.58
Fund 049 - Prospect and Main TIF District Totals	\$2,562,038.00	\$0.00	\$2,562,038.00	\$34,517.30	\$0.00	\$917,308.37	\$1,644,729.63		\$522,803.58



Expense Budget by Account Classification Report

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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 050 - Water and Sewer Fund									
EXPENSE									
Personal Services, Salaries & Wages	2,555,299.00	.00	2,555,299.00	273,184.75	.00	1,578,885.26	976,413.74	62	1,400,819.12
Employee Benefits	965,373.00	.00	965,373.00	75,208.33	.00	611,268.08	354,104.92	63	602,797.39
Other Employee Costs	47,211.00	4,540.00	51,751.00	3,556.18	2,206.08	40,088.49	9,456.43	82	32,398.32
Contractual Services	9,870,945.00	(4,540.00)	9,866,405.00	918,067.26	308,134.26	5,759,014.81	3,799,255.93	61	5,445,568.47
Utilities	131,785.00	.00	131,785.00	9,508.62	.00	64,133.65	67,651.35	49	65,351.46
Insurance	208,340.00	.00	208,340.00	17,361.67	.00	138,893.36	69,446.64	67	113,754.00
Commodities & Supplies	311,600.00	.00	311,600.00	43,216.29	22,949.96	252,555.04	36,095.00	88	148,538.71
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	5,500,000.00	.00	5,500,000.00	30,450.00	35,695.00	91,350.00	5,372,955.00	2	151,628.80
Office Equipment	1,170.00	.00	1,170.00	.00	.00	.00	1,170.00	0	.00
Other Equipment	136,831.00	.00	136,831.00	11,542.38	45,880.77	74,091.14	16,859.09	88	48,060.02
Distribution Systems	7,975,400.00	5,806,774.56	13,782,174.56	1,679,285.69	2,876,556.63	8,355,307.93	2,550,310.00	81	1,019,787.63
Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
Bond Principal	840,000.00	.00	840,000.00	.00	.00	.00	840,000.00	0	.00
Interest Expense	927,731.00	.00	927,731.00	.00	.00	463,865.50	463,865.50	50	319,165.50
Bank & Fiscal Fees	1,450.00	.00	1,450.00	.00	.00	1,350.00	100.00	93	900.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
Long Term Debt	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$29,473,135.00	\$5,806,774.56	\$35,279,909.56	\$3,061,381.17	\$3,291,422.70	\$17,430,803.26	\$14,557,683.60	59%	\$9,348,769.42
Fund 050 - Water and Sewer Fund Totals	\$29,473,135.00	\$5,806,774.56	\$35,279,909.56	\$3,061,381.17	\$3,291,422.70	\$17,430,803.26	\$14,557,683.60		\$9,348,769.42



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 051 - Village Parking System Fund									
EXPENSE									
Personal Services, Salaries & Wages	.00	.00	.00	.00	.00	.00	.00	+++	10,795.42
Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	6,454.66
Contractual Services	51,002.00	.00	51,002.00	2,619.84	6,233.35	22,814.25	21,954.40	57	19,828.72
Utilities	10,400.00	.00	10,400.00	600.07	.00	9,126.62	1,273.38	88	7,359.18
Insurance	5,865.00	.00	5,865.00	488.75	.00	3,910.00	1,955.00	67	217.36
Commodities & Supplies	608.00	.00	608.00	.00	.00	607.88	.12	100	584.81
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Infrastructure	75,000.00	.00	75,000.00	13,375.00	8,335.00	23,048.88	43,616.12	42	16,781.15
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$142,875.00	\$0.00	\$142,875.00	\$17,083.66	\$14,568.35	\$59,507.63	\$68,799.02	52%	\$62,021.30
Fund 051 - Village Parking System Fund Totals	\$142,875.00	\$0.00	\$142,875.00	\$17,083.66	\$14,568.35	\$59,507.63	\$68,799.02		\$62,021.30



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Fund 052 - Parking System Revenue Fund									
EXPENSE									
Personal Services, Salaries & Wages	.00	.00	.00	.00	.00	.00	.00	+++	10,795.51
Employee Benefits	.00	.00	.00	.00	.00	.00	.00	+++	6,454.00
Contractual Services	98,005.00	.00	98,005.00	1,725.78	4,996.05	38,163.76	54,845.19	44	26,549.78
Utilities	10,764.00	.00	10,764.00	146.72	.00	1,783.68	8,980.32	17	1,617.40
Insurance	1,502.00	.00	1,502.00	125.17	.00	1,001.36	500.64	67	1,250.00
Commodities & Supplies	11,681.00	.00	11,681.00	.00	1,036.00	6,207.29	4,437.71	62	4,935.03
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$121,952.00	\$0.00	\$121,952.00	\$1,997.67	\$6,032.05	\$47,156.09	\$68,763.86	44%	\$51,601.72
Fund 052 - Parking System Revenue Fund Totals	\$121,952.00	\$0.00	\$121,952.00	\$1,997.67	\$6,032.05	\$47,156.09	\$68,763.86		\$51,601.72



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 060 - Vehicle Maintenance Fund									
EXPENSE									
Personal Services, Salaries & Wages	1,085,980.00	.00	1,085,980.00	114,788.28	.00	670,689.44	415,290.56	62	613,177.59
Employee Benefits	428,797.00	.00	428,797.00	32,748.54	.00	237,807.53	190,989.47	55	275,264.12
Other Employee Costs	7,395.00	3,000.00	10,395.00	3,071.00	.00	9,556.00	839.00	92	448.00
Contractual Services	174,386.00	(3,000.00)	171,386.00	15,205.31	8,965.50	44,375.67	118,044.83	31	30,619.62
Utilities	4,773.00	.00	4,773.00	267.00	.00	2,027.33	2,745.67	42	2,006.21
Insurance	13,819.00	.00	13,819.00	1,151.58	.00	9,212.64	4,606.36	67	9,395.36
Commodities & Supplies	860,411.00	.00	860,411.00	18,547.50	222,593.65	448,862.71	188,954.64	78	509,403.82
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Office Equipment	664.00	.00	664.00	133.93	.00	556.27	107.73	84	.00
Other Equipment	2,531.00	.00	2,531.00	1,289.83	19,750.00	1,452.33	(18,671.33)	838	.00
EXPENSE TOTALS	\$2,578,756.00	\$0.00	\$2,578,756.00	\$187,202.97	\$251,309.15	\$1,424,539.92	\$902,906.93	65%	\$1,440,314.72
Fund 060 - Vehicle Maintenance Fund Totals	\$2,578,756.00	\$0.00	\$2,578,756.00	\$187,202.97	\$251,309.15	\$1,424,539.92	\$902,906.93		\$1,440,314.72



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Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 061 - Vehicle Replacement Fund									
EXPENSE									
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Motor Equipment	1,295,000.00	885,000.00	2,180,000.00	134,507.38	72,265.37	692,779.19	1,414,955.44	35	397,668.33
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,295,000.00	\$885,000.00	\$2,180,000.00	\$134,507.38	\$72,265.37	\$692,779.19	\$1,414,955.44	35%	\$397,668.33
Fund 061 - Vehicle Replacement Fund Totals	\$1,295,000.00	\$885,000.00	\$2,180,000.00	\$134,507.38	\$72,265.37	\$692,779.19	\$1,414,955.44		\$397,668.33



Expense Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 062 - Computer Replacement Fund									
EXPENSE									
Other Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	.00
Building Improvements	220,000.00	.00	220,000.00	.00	.00	.00	220,000.00	0	.00
Office Equipment	181,000.00	.00	181,000.00	15,165.81	33,443.49	75,546.48	72,010.03	60	115,768.76
EXPENSE TOTALS	\$401,000.00	\$0.00	\$401,000.00	\$15,165.81	\$33,443.49	\$75,546.48	\$292,010.03	27%	\$115,768.76
Fund 062 - Computer Replacement Fund Totals	\$401,000.00	\$0.00	\$401,000.00	\$15,165.81	\$33,443.49	\$75,546.48	\$292,010.03		\$115,768.76



Expense Budget by Account Classification Report

Through 08/31/23
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 063 - Risk Management Fund									
EXPENSE									
Contractual Services	10,400.00	.00	10,400.00	.00	.00	.00	10,400.00	0	16,568.59
Insurance	9,940,566.00	.00	9,940,566.00	798,617.92	.00	7,070,244.65	2,870,321.35	71	6,720,222.72
Commodities & Supplies	22,500.00	.00	22,500.00	2,005.83	.00	16,122.67	6,377.33	72	11,952.69
Building Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$9,973,466.00	\$0.00	\$9,973,466.00	\$800,623.75	\$0.00	\$7,086,367.32	\$2,887,098.68	71%	\$6,748,744.00
Fund 063 - Risk Management Fund Totals	\$9,973,466.00	\$0.00	\$9,973,466.00	\$800,623.75	\$0.00	\$7,086,367.32	\$2,887,098.68		\$6,748,744.00
Grand Totals	\$148,201,054.00	\$20,176,153.20	\$168,377,207.20	\$10,611,015.80	\$11,661,489.94	\$83,751,987.69	\$72,963,729.57		\$65,115,142.76



Item Cover Page

Subject **List of Bills - September 27, 2023 to October 10, 2023 - \$2,490,273.74**

Meeting October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category CONSENT AGENDA

Type Action Item

Information

Attached is the List of Bills for September 27, 2023 to October 10, 2023 - \$2,490,273.74

Discussion

Alternatives

1. Approve the attached List of Bills for September 27, 2023 to October 10, 2023 - \$2,490,273.74
2. Action at the discretion of the Village Board.

Staff Recommendation

Approve the attached List of Bills for September 27, 2023 to October 10, 2023 - \$2,490,273.74

Attachments

1. List of Bills - September 27, 2023 to October 10, 2023

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
001 General Fund			
	ACS State & Local Government Solutions	Illinois State Disbursement Unit	\$ 2,702.77
	Addison Building Material Co.	Street Patching Materials	198.26
		Tow behind mixer rental, sand, gravel and cement 9/20/23	280.76
		Tow behind mixer rental, sand, gravel and cement 9/28/23	357.21
	Aero Removals-Trisons Inc	Remains removals September 2023	1,200.00
	Air One Equipment, Inc.	8 Sets of replacement turnout gear	25,146.00
	Allscape, Inc.	Turf Mowing throughout the Village 9/18/23	2,110.00
		Turf Mowing throughout the Village 9/25/23	2,110.00
	Alvarez, Inc.	Parkway Restoration throughout the Village 9/12/23	149.16
		Parkway Restoration throughout the Village 9/13-9/22/23	1,156.36
	Amazon Capital Services	Adjustable standing desk frame	161.49
		CCC Office Supplies and Ink	196.29
		Training supplies 09/21/23	6.79
		Intern Office Supplies	35.97
		Coin batteries, expo markers, and pens	46.37
		External hard drive for video back up 09/21/23	109.99
		Logitech Rugged iPad case	118.99
		TV mounting hardware for St 12	38.36
		Office Supplies	45.47
		Coffee Maker for Community Room Kitchen	34.99
		CO2 Cartridge for dive team	17.36
		Office supplies 10/05/23	9.59
	American Crime Prevention Institute	Online training course registration 11/01-02/23	300.00
	Andres Medical Billing, Ltd.	Ambulance Billing Service - September 2023	4,833.99
	Emergency Assistance	Emergency Assistance	1,300.00
	Armenakis Enterprises Ltd.	Kwik covers for Oktoberfest high tops	446.25
	Associated Technical Services	Electrical leads	249.45
	AT & T Corp.	Tower search for case #22-023611 09/18/23	195.00
	Avanti Cafe & Sandwich Bar, Inc.	Food for 3160 Beat Meeting 06/05/23	169.20
	AVI Systems Inc	Smartboard software license/support renewal 11/1/23-10/31/24	2,750.00
	Banner Sales and Consulting Inc	Wedgle Direct Inject Kit Insecticides/Fertilizer	996.00
	Baxter & Woodman, Inc.	Surveying Services Create Official Benchmarks 9/25/23	1,296.00
	Beary Landscape Management Inc	Hanging Basket Maintenance for 20 weeks 9/30/23	1,960.00
	Emergency Assistance	Emergency Assistance	1,800.00
	Builders Asphalt LLC	Dump broken concrete 9/7/23	50.00
		Dump broken concrete 9/11/23	50.00
	Business Oriented Software Solutions, Inc.	IT Ticketing and Inventory Software Renewal 12/01/23 – 11/30/24	3,360.00
	CDW LLC	Logitech Video Conferencing Camera for PW Conference Room	950.58
	CIT Bank, N.A.	KIP Plotter Lease - September 2023	409.34
	Clerk of the Circuit Court of McHenry County	Garnishment	547.85
	Comcast	Comcast VMO Bill 09/12/2023 -10/11/2023	20.96
		Cable Service 9/18/2023-10/17/2023	41.92
	Conrad Polygraph, Incorporated	Pre-employment background checks - September 2023	119.50
	Conserv F/S, Inc.	Grass seed mix 10 bags	1,395.00
	Cook County Recorder of Deeds	Recording Fees - August 2023	528.00
	Cornerstone Partners Horticultural Services	Landscape Maintenance throughout the Village September 2023	16,479.57
	Crystal Court Shopping Center	Rent for the CCC- November 2023	7,360.60
	de Wolfe Music USA Inc.	Music Library Annual Subscription 10/1/23-9/30/24	1,300.00
	Emergency Medical Products	Glucose testing solution, oxygen regulators, infant pulse ox	915.96
	ETC Institute	Community Survey Invoice 1 Develop Sampling Plan	5,000.00
	Experian	Pre-employment background checks - September 2023	77.72
	Fire Pension Fund	Fire Pension	31,818.58
	Fire Service Management LLC	Turnout Pants Repairs	347.11
	Fleck's Landscaping	Stump Removal Throughout The Village 9/1-9/28/23	15,859.80
	Force Science Institute, Ltd.	Training course registration 11/02-03/23	495.00
	Front Sight Solutions LLC	Training registrations 10/10/23	250.00
	Garvey's Office Products	Office supplies 09/29/23	203.76
	Gordon Flesch Company, Inc.	Lease Contract 10/22/23-11/21-23 M204292	2,965.47
		Print Usage-8/22/23-9/21/23 Contract M204292	1,530.36
	Gourmet 45 Inc	2023 Website Improvement Grant Program	5,000.00
	Granicus LLC	Agenda Software 02/06/23 - 02/05/24	7,117.84

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Gudmunson, Nicholas	Corn stalks and straw bale for Oktoberfest	1,875.00
	Hastings Air Energy Control Inc.	Plymovent wireless transmitter and Sensor for St 12	186.91
	Home Depot USA Inc	Statement - 08/22/23 - 09/21/23	115.50
	Homer Tree Care, Inc.	Removal of Parkway Trees 9/25/23	6,787.81
		Removal of Parkway Trees 9/18/23	5,491.25
	Huffman, William W.	Trees for replacement and reforestation 10/4/23	4,400.00
	ICMA Retirement Trust - 457	MissionSquare 457	44,845.32
	Illinois Assn of Chiefs of Police	2024 Membership renewal 01/01/24-12/31/24	115.00
		2024 Membership renewal 01/01/24-12/31/24	115.00
	Illinois City Management	Job Ad Posting Fee - Management Analyst	50.00
		Job Ad Posting Fee - Video Communication Specialist	50.00
	Illinois Department of Revenue	IL State Withholding	49,409.74
		IL State Withholding	36.70
	Illinois Energy Windows & Siding	Refund Permit Fee #RB23-008740 (1819 Catalpa)	200.00
	Illinois Fire Chiefs Association	Prepare for Promotion series, 11/8 - 11/10/23	480.00
	Illinois Homicide Investigators Association	Annual Training conference 10/10-12/23	3,025.00
	Imaging Essentials Inc	KIP Maintenance from 09/01/23-09/30/23	60.00
	Indestructo Rental Company	Oktoberfest tents and replacement sidewall 9/22-9/23/23	2,110.00
	Internal Revenue Service	Federal Withholding	219,047.52
		Federal Withholding	376.02
	International Union of Operating Engineers	IUOE PW Membership Dues	1,809.43
	J.G. Uniforms, Inc.	Patch replacement 09/27/23	35.00
		Patch replacement 09/28/23	28.00
		Patch replacement 10/04/23	21.00
	JCH Capital Inc.	Shipping Charges 9/22/23	31.66
	JIT Services Inc	Department Portraits - final payment	1,350.00
	Khan, Moiez	Reimburse registration - Real Estate Dev & Reuse Course 11/2/23	520.00
	Kiesler Police Supply, Inc.	Ammunition 10/02/23	6,330.75
	KnowBe4 Inc	KnowBe4 Security Awareness Training 11/29/23 - 11/28/24	6,966.30
	Kramer Tree Specialists	Holiday tree installation 9/26/23	3,420.00
	Emergency Assistance	Emergency Assistance	1,200.00
	La Zingara Trattoria	Celebration of cultures vouchers redeemed	75.00
	Emergency Assistance	Emergency Assistance	432.00
	Language Line Services, Inc.	Over the phone interpretation - September 2023	47.43
	Lee Jensen Sales Co Inc	Generator rental for Oktoberfest 9/22-9/23/23	465.00
	LexisNexis Risk Data Management Inc.	Background checks - September 2023	200.00
	Lindco Equipment Sales, Inc.	Underbody blades for snow plows	3,741.28
	Maxx Contractors Corp	Restoration Materials 9/18/23	1,100.24
		Debris Hauling and Material Delivery 9/21/23	1,482.00
		Debris Hauling and Material Delivery 9/27/23	894.27
		Debris Hauling and Material Delivery 9/28/23	962.34
	MECO Consulting LLC	Social Media Marketing - September 2023	650.00
	Medicaid Illinois	Refund Ambulance Services 5/8/23 - Buster	2,808.44
	Medicare B Illinois	Refund Ambulance Services 6/7/22 - Vaserman	369.31
	Menard Inc.	Equipment maintenance supplies 9/1/23	348.45
		Street light repair supplies	121.01
		Light Bulb	24.99
		Cable Ties	29.99
		Office supplies 9/22/23	1.47
		Connectors for sprinklers	8.88
		Blue wing guard	4.39
	Mendoza Torres, Jhoana	Reimbursement for LCSW License Application	50.00
	Metro Federal Credit Union	MP Fire Local 4119 Dues	2,872.96
	Metropolitan Alliance - Police	MP Police Association Dues	1,822.50
	Mid American Water of Wauconda, Inc.	Pipe fittings	900.64
	MIP V Onion Parent LLC	Porta/wash stations for Celebration of Cultures 8/26/23	1,525.00
	Moran Consulting Inc	Specialized Webinar Training - 9/27/23	844.40
	Mount Prospect Emergency Food Pantry	VOMP Human Svcs Donation	143.00
	Mount Prospect Historical Society	2023 Budget Allocation - October 2023	4,166.66
	Mount Prospect Park District	Community engagement supplies 10/03/23	448.25
	Mount Prospect Public Library	Refund IMRF Contributions overpayment - September 2023	82.83

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
001	General Fund (continued)		
	Mount Prospect Public Library (continued)	Fiber Optics Charges 7/19/23 - 10/18/23	4,672.77
	Emergency Assistance	Emergency Assistance	1,249.00
	Mutual of Omaha Insurance Company	Refund Ambulance Services 6/7/22 - Vaserman	93.26
	National Hose Testing Specialties, Inc.	2023 Annual Fire Hose Testing	8,817.90
	Nationwide Mutual Insurance Company	Nationwide 457	17,695.18
	NCPERS Group Life Insurance	NCPERS Group Life Insurance October 2023	377.60
	Netherland Bulbs Company LLC	Mixed Tulip Bulbs for Fall Planting	2,299.50
	Nicolosi, Angela	Yoga - September 2023	75.00
	NICOR	Natural Gas 1711 Algonquin 8/21/23-9/20/23	49.32
		Natural Gas 1711 Algonquin 8/21/23-9/20/23	49.32
		Natural Gas 1713 Algonquin 8/21/23-9/20/23	49.32
	Northeastern IL Public Safety Training	Company Fire Officer 10/02/23 - 11/17/23	950.00
	Northshore University Healthsystem	Lead testing 09/14/23	70.00
		Pre-employment physical 09/12/23	1,006.00
	Northwest Central Dispatch System	Member Assessment - November 2023	36,521.85
	ODP Business Solutions LLC	Office supplies - tape dispenser and mouse	18.28
	Emergency Assistance	Emergency Assistance	993.73
	Paddock Publications, Inc.	Legal Notice 9/13/23 - PZ-13-23	99.90
	Penn Care Inc	Blood pressure cuffs	238.50
		Glucose meters	229.14
	Per Mar Security Services	Celebration of Cultures Security 9/2/23	420.00
		Security for Oktoberfest 9/22-9/23/23	2,625.00
	Petty Cash	Petty Cash - FD - August 2023	37.69
	Police Pension Fund	Police Pension	35,950.18
	PowerDMS Inc	PowerDMS Standards for ILEAP (Illinois) 11/29/23-11/28/2024	650.00
	Pueblo Viejo Inc	Celebration of cultures vouchers redeemed	44.00
	Raus, Frank	Reimburse training expenses 09/17-21/23	60.00
	Ray O'Herron Co Inc	Weapon for Dept. 09/25/23	477.40
		Training supplies 10/05/23	718.85
	RCN Telecom Services of Illinois LLC	RCN Internet for Video Streaming 9/7/23-10/6/23	94.07
	Reliance Standard Life Insurance Co.	Short Term Disability - September 2023	3,980.86
	Rentokil North America, Inc.	Pest control for the CCC - October 2023	53.50
	Republic Services, Inc.	Refuse Disposal Program - September 2023	515.18
		Refuse Disposal - September 2023	225.82
	Robbins DiMonte LTD	Settlement Agreement - Mein property alley 9/25/23	315,000.00
	Robert W. Hendricksen Co.	Tree Trimming throughout the Village 9/22/23	7,658.50
	Route 12 Rental Co., Inc.	Aerator rental 9/27/23	60.08
	RST Inc.	Safety Shoe Purchase	225.00
	Salveo Inc.	Postage for shipping 8/8/23	11.98
	Secretary of State	License plate registration 2006 Toyota I-64	151.00
	Selvin's Plumbing	Refund Rental License Fee #CL23-003037	200.00
	South Shore Custom Homes	Refund Permit Fee #RB23-007536 (616 Larkdale Ln)	500.00
	Streicher's Inc.	Credit Memo	(160.00)
		Credit Memo	(129.99)
		Uniform Shirts and Rain Jackets for Emergency Management	764.42
	The Sign Palace Inc	APWA Accreditation Plaque	400.00
	The Stevens Group LLC	Newsletter Printing October 2023	8,383.00
	T-Mobile USA Inc	Charges for increased data lines 08/21/23-09/20/23	393.84
	TransUnion Risk and Alternative Data Solutions Inc	Background checks - September 2023	244.80
	UniFirst Corporation	Uniform Rental Services 9/22/23	254.64
	UniFirst First Aid Corp	AED Inspections - credit	(35.60)
		AED Monthly inspect/first aid kit September 2023 PW	97.55
		AED Inspection - 1711 W Algonquin 9/27/23	9.95
		AED Monthly inspections - 111 E Rand - 9/27/23	9.95
		AED Monthly Inspections 1601 W Golf September 2023	9.95
		AED Monthly inspections - 911 Kensington - September 2023	49.75
		AED Monthly inspections - 50 S Emerson - 9/27/23	39.80
	United GMG	Banners printed for 2023 Block Party	2,322.00
	United Healthcare	Flex Benefit Plan Services - Aug 2023	702.00
	United Maintenance Company, Inc.	Custodial Services for Oktoberfest 9/22-9/23/23	4,687.70
	United Parcel Service	Shipping charges 09/30/23	55.40

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
001 General Fund (continued)			
	United States Postal Service	EPS Postage - September 2023	9,266.19
	Vanguard Archives LLC	Office file shredding 9/27/23	828.00
	Vantagepoint Transfer Agents	RHS 09/28/23 EFT	24,889.54
	VCG Uniform	Job Shirt - POC	91.95
		POC badges	123.90
		Replacement RTF plates	5,998.40
	Verizon Wireless Services LLC	Cellular Service & Equipment Charges 8/20/23-9/19/23	6,026.69
	Village of Mount Prospect	Flex - Medical	11,185.71
		Fringe Benefit - Auto	410.45
	W. W. Grainger, Inc.	Hot work permit tags	24.28
		Safety harness for street light aerial lift	296.35
		ARC Flash Shield	307.07
	Wal-Mart Community	Hand sanitizers	13.93
	Warehouse Direct	6 boxes of copy paper	299.94
	Wisconsin Department of Revenue	Wisconsin WH EFT September 2023	898.45
	Wolf, Lisa	On Camera Talent MP Update 09/15/2023	200.00
	Z Search Recruiting, Inc.	Photographic Services 8/4/23 - 9/8/23	800.00
	Zoll Medical Corporation	4 lead cables, defib cable, monitor paper, BP tubing	1,987.76
001 General Fund Total			\$ 1,070,797.08
020 Capital Improvement Fund			
	Christopher B. Burke Engineering Ltd	Kensington Business Park Pond #1 Dredging Project 7/30-8/26/23	\$ 592.50
	Midwest Commercial Fitness	Replacement treadmills/ellipticals for all stations	19,233.00
020 Capital Improvement Fund Total			\$ 19,825.50
023 Street Improvement Construction Fund			
	Applied GeoScience, Inc.	2023 Material Testing Services 9/11-9/19/23	\$ 1,500.00
	Engineering Resource Associates	Schoenbeck Rd Resurfacing Project Phase I and II Eng 8/31/23	7,449.28
023 Street Improvement Construction Fund Total			\$ 8,949.28
024 Flood Control Construction Fund			
	Constellation NewEnergy, Inc.	Electricity - Streetlights - 5/1-9/12/23	\$ 807.64
024 Flood Control Construction Fund Total			\$ 807.64
040 Refuse Disposal Fund			
	ICMA Retirement Trust - 457	MissionSquare 457	\$ 180.98
	Illinois Department of Revenue	IL State Withholding	509.55
	Internal Revenue Service	Federal Withholding	3,053.28
	International Union of Operating Engineers	IUOE PW Membership Dues	143.79
	Messick Farm EQ	Leaf Machine Bearings	1,706.54
	Municipal Media Corp	Recycle Coach Annual Fee 11/1/23 - 10/31/24	5,925.00
	Nationwide Mutual Insurance Company	Nationwide 457	459.77
	NCPERS Group Life Insurance	NCPERS Group Life Insurance - October 2023	16.00
	Reliance Standard Life Insurance Co.	Short Term Disability - September 2023	30.36
	Republic Services, Inc.	Refuse Disposal Program - September 2023	14,640.06
		Refuse Disposal - September 2023	255,676.45
	The Stevens Group LLC	Recycling Newsletter 9/19/23	8,383.00
	United States Postal Service	EPS Postage - September 2023	1,743.35
	Village of Mount Prospect	Flex - Medical	97.10
040 Refuse Disposal Fund Total			\$ 292,565.23
041 Motor Fuel Tax Fund			
	Commonwealth Edison	Electricity - 755 S Meier - 8/28-9/27/23	\$ 58.51
		Electricity - 1051 N Elmhurst - 8/30-9/29/23	336.74
041 Motor Fuel Tax Fund Total			\$ 395.25

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
042 CDBG			
	AMB Associates Inc	CDBG PY22 Public Facility Rehab 1814 Camp McDonald	\$ 24,250.00
042 CDBG Total			\$ 24,250.00
046 Foreign Fire Tax Board Fund			
	Comcast	Cable Service - 2000 E Kensington, 10/01/23 - 10/31/23	\$ 103.05
	Cozzini Bros Inc	Knife Service - 1601 Golf Rd, 9/12/23	20.00
		Knife Service - 2000 E Kensington, 9/27/23	20.00
		Knife Service - 111 E Rand Rd, 10/05/23	20.00
	First Responder Behavioral Health LLC	2023 Annual Behavioral Health Assessment - 48 members	1,680.00
	Shree Mt Prospect Inc	Fire Department coffee service for all stations	440.00
046 Foreign Fire Tax Board Fund Total			\$ 2,283.05
050 Water and Sewer Fund			
	Alexander Chemical	Chlorine cylinder rental fee 8/30-9/27/23	\$ 26.15
	Alvarez, Inc.	Parkway Restoration throughout the Village 9/12/23	1,050.84
		Parkway Restoration throughout the Village 9/13-9/22/23	8,146.64
	Amazon Capital Services	HMI Adapter, iPad anti glare glass shield	43.76
	Annemarie T. Libreri	Utility Refund - 1454 N Elmhurst Rd # 102	300.00
	B&W Control Systems Integration, L.L.C.	SCADA Services Agreement 8/14-9/6/2023	945.00
		SCADA Integration for Lincoln We-Go rehab 9/25/23	3,900.00
	Badger Meter Inc	Water Meters/Registers partial	16,538.46
		Water Meters/Registers	6,384.18
		Monthly endpoint fees - September 2023	1,950.76
	Baxter & Woodman, Inc.	2023 Sewer Lining Project - Inspection services 8/15-9/12/23	5,480.00
	Brolin, Blaine	Safety Shoe Reimbursement	137.87
	Burns & McDonnell Engineering Co.	Lincoln WeGo Relief Station Rehab Design /Inspect 8/31/23	1,700.00
		Maple Berkshire relief station design and inspection 8/31/23	4,000.00
	CityBase Inc	Check/Card Transactions - September 2023	5,317.20
	Constellation NewEnergy, Inc.	Electricity - Streetlights - 5/1-9/12/23	7,609.66
	Cornerstone Partners Horticultural Services	Landscape Maintenance throughout the Village September 2023	5,898.99
	Eugene Kaide	Utility Refund - 519 S Main St	27.64
	Feeney, Sean	Safety Shoe Reimbursement	63.54
	Gomez, Jay	Safety Shoe Reimbursement	225.00
	Gordon Flesch Company, Inc.	Lease Contract 10/22/23-11/21-23 M204292	159.83
		Print Usage-8/22/23-9/21/23 Contract M204292	44.73
	HBK Water Meter Service	Annual Bldg inspections, water meter installs/tests 9/19-9/26/23	4,689.00
	HD Supply Facilities Maintenance LTD	Meter shop ratcheting key	456.95
	Healy Asphalt Company LLC	Asphalt Materials for road repairs 9/14/23	40.00
		Asphalt Materials for road repairs 9/15/23	130.44
		Asphalt Materials for road repairs 9/18/23	40.00
		Asphalt Materials for road repairs 9/20/23	918.98
		Asphalt Materials for road repairs 9/25/23	546.62
	ICMA Retirement Trust - 457	MissionSquare 457	1,459.23
	Illinois Department of Revenue	IL State Withholding	3,941.83
	Internal Revenue Service	Federal Withholding	23,293.76
	International Union of Operating Engineers	IUOE PW Membership Dues	1,504.21
	Joseph McKenzie	Utility Refund - 421 S William St	726.55
	Karlo, Tom	Lead service cost share 300 E Evergreen 9/25/23	7,173.33
	Lindco Equipment Sales, Inc.	Underbody blades for snow plows	2,161.66
	Maldonado, Jose	Safety Shoe Reimbursement	225.00
	Maxx Contractors Corp	Restoration Materials 9/18/23	1,529.13
		Restoration materials 9/19/23	475.98
		Debris hauling and material delivery 9/29/23	494.00
	Mid American Water of Wauconda, Inc.	Ductile iron water main	3,596.60
	Minuteman Press of Barrington	Water meter notice yellow tags 9/20/23	34.27
	Moran Consulting Inc	Specialized Webinar Training - 9/27/23	695.60
	Nationwide Mutual Insurance Company	Nationwide 457	1,256.02
	NCPERS Group Life Insurance	NCPERS Group Life Insurance - October 2023	121.60
	NICOR	Natural Gas - 117 N Waverly - 8/21-9/20/23	162.13

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
050 Water and Sewer Fund (continued)			
	NICOR (continued)	Natural Gas - 1 W WaPella - 8/22-9/22/23	164.66
		Natural Gas - 112 E Highland - 8/22-9/21/23	162.82
	Paddock Publications, Inc.	Newsprint surcharge 10/01/2023-11/26/2023	217.80
	Prosafety, Inc.	White Spray Paint	153.00
	Reliance Standard Life Insurance Co.	Short Term Disability - September 2023	266.16
	Republic Services, Inc.	Refuse Disposal Program - September 2023	1,521.00
		Refuse Disposal Program - September 2023	1,065.74
	RST Inc.	Safety Shoes returned - credit	(225.00)
		Safety Shoe Purchase	212.49
	State Industrial Products Corporation	Waste water treatment program for Fats, oils and grease Sep 2023	844.14
	Suburban Laboratories, Inc.	Monthly Coliform Samples September 2023	1,185.00
	Tanessa Montgomery	Utility Refund - 501 E Lincoln St	726.55
	Thorek, Robert	Lead service cost share 314 N Emerson 9/25/23	10,000.00
	UniFirst Corporation	Uniform Rental Services 9/22/23	89.14
	United States Postal Service	EPS Postage - September 2023	5,579.86
	Valentin Sirbu	Utility Refund - 813 Deborah Ln	300.00
	Verizon Wireless Services LLC	Cellular Service & Equipment Charges 8/20/23-9/19/23	734.95
	Village of Mount Prospect	Flex - Medical	591.15
	W. W. Grainger, Inc.	Telescoping measuring poles	759.64
		Winter order of mouse traps for bps stations and generators	256.50
	Wheat, Maegan	Lead service cost share 7 S William - 10/2/23	10,000.00
	Ziebell Water Service Products	Repair clamps	6,446.80
050 Water and Sewer Fund Total			\$ 166,675.54
051 Village Parking System Fund			
	AT & T Corp.	Phone service at elevators Maple St Deck 9/19-10/18/23	\$ 368.68
	Comcast	Internet Services 301 S Maple from 9/4-10/3/23	217.22
	Parkeon	Parkeon Transactions - August 2023	106.40
051 Village Parking System Fund Total			\$ 692.30
052 Parking System Revenue Fund			
	Parkeon	Parkeon Transactions - August 2023	\$ 645.40
	Union Pacific Railroad	Metra Land Lease - June 2023	3,481.10
		Metra Land Lease - July 2023	3,161.02
		Metra Land Lease - August 2023	3,823.77
052 Parking System Revenue Fund Total			\$ 11,111.29
060 Vehicle Maintenance Fund			
	Advance Stores Company, Inc.	662 Oil Filter	\$ 16.88
	Arlington Heights Ford	License plate lamp for 2759	7.39
		631 Window trim	218.74
	Bristol Hose & Fitting Inc	Hydraulic hose for stock	339.18
	Chicago Parts & Sound LLC	Brake rotors for 4539	139.66
		Oil filters for stock	192.60
		Brake pads for 4539	101.84
		Antifreeze for stock	86.22
		Air filters for 322 and stock	43.02
		Alternator 354	300.04
		633 Master window switch	89.05
		Batteries stock and core returns	373.21
	Douglas Truck Parts	518 Side marker light	139.90
	Foster Coach Sales Inc.	Fender seal for 523	42.75
		Liquid spring fluid for ambulances	165.34
	ICMA Retirement Trust - 457	MissionSquare 457	1,042.51
	Illinois Department of Revenue	IL State Withholding	1,629.44
	Internal Revenue Service	Federal Withholding	9,533.41
	International Union of Operating Engineers	IUOE PW Membership Dues	661.85
	James Drive Safety Lane LLC	Safety lane inspections - September 2023	41.00

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
060 Vehicle Maintenance Fund (continued)			
	Leach Enterprises, Inc.	Rear brakes for 515	1,698.38
		Rear brake chambers for 515	839.94
	Lund Industries, Inc.	Magnetic mic holder for new 2742	53.95
	MacQueen Equipment LLC	Ladder wear pads for 515	55.87
		530 Seat Belt	381.97
		Handle stanchion for 530	174.79
		Stainless torx screws for fire trucks	78.89
		Door stickers for 516	101.61
	McMaster-Carr Supply Co	Elastic cord for tarp on 515	81.80
		Hose fittings for washbay	186.36
		Sand blasting media shop	186.62
		516 Weather stripping for doors	104.34
	NAPA Auto Parts	Ignition switch for 4547	24.43
		Alternator for 354	228.28
		Fuel system cleaner shop supply	32.94
		619 Fuel injector O-rings	8.34
		Parts And Supplies - Credit	(77.00)
		Mirror for 516 Blind spot	16.49
		Parts And Supplies - Credit	(104.54)
	Nationwide Mutual Insurance Company	Nationwide 457	22.50
	NCPERS Group Life Insurance	NCPERS Group Life Insurance - October 2023	28.80
	Pagano, Matthew	ASE Test Registration Fee Reimbursement 8/13/23	193.00
	Patson Inc	526 Engine light repair 8/18/23	1,054.70
	Pomp's Tire Service, Inc.	Rear tires for 515	1,992.44
		Tires for 302	376.16
	PreCise MRM LLC	AVL Monthly Data Charges - August 2023	460.00
	Reliance Standard Life Insurance Co.	Short Term Disability - September 2023	258.90
	Ronco Industrial Supply	Shop Supplies	169.65
	Rubber Inc.	TPM Sensors for stock	401.20
	Rush Truck Centers of Illinois, Inc.	Parts And Supplies - Credit	(161.91)
		Oil filters for stock	180.00
		4557 Exhaust clamp	54.51
		4517 Injector	1,512.22
	Sid Tool Co., Inc.	Nuts and bolts supply for shop	448.75
		Hardware for shop/stock	485.26
	Snap On Industrial Div of IDSC Holdings Inc.	Snap on scanner replacement plug	111.93
	Terrace Supply Company	Gas tank rentals September 2023	31.50
	UL LLC	UL OSHA inspection for 530	1,360.00
	Valvoline Inc	Hose reels and counters for shop	13,844.18
	Verizon Wireless Services LLC	Cellular Service & Equipment Charges 8/20/23-9/19/23	267.54
	Village of Mount Prospect	Flex - Medical	178.12
060 Vehicle Maintenance Fund Total			\$ 42,506.94
061 Vehicle Replacement Fund			
	Hastings Air Energy Control Inc.	Plymovent tailpipe adapter retro fitting for new E512	\$ 107.17
	Leach Enterprises, Inc.	2742 Mud flaps new truck build	52.13
		Mud flaps new 2742-2716	80.67
	Liebovich Bros, Inc.	Stainless new truck builds spreaders	632.48
		Aluminum for leaf boxes 4557	660.00
	Wolter Inc	Replacement new fork lift for 2761	34,819.05
061 Vehicle Replacement Fund Total			\$ 36,351.50
062 Computer Replacement Fund			
	Dell Marketing LP	9 Police and Public Works Computers	\$ 19,139.49
062 Computer Replacement Fund Total			\$ 19,139.49
063 Risk Management Fund			
	Intergovernmental Per.ben.coop	IPBC - October 2023	\$ 726,087.36

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
063 Risk Management Fund (continued)			
	Intergovernmental Risk Management Agency	TPA Claims - August 2023	434.20
		Deductible - August 2023	42,987.97
	Kards Inc	Parts for Fire Truck repair - 7/5/23 accident	3,821.76
	Mount Prospect Public Library	IMRF Health Insurance Deductions - October 2023	2,185.28
	Ricker, Jeffrey	PSEBA Reimbursement - September 2023	1,329.86
063 Risk Management Fund Total			\$ 776,846.43
073 Escrow Deposit Fund			
	3D Brick Paving Inc	Refund Escrow Permit #RB237928 (1443 Semar)	\$ 100.00
	A&J Electric Company	Refund Escrow Permit #CB231226 (3021 Malmo)	125.00
	Accurate Plumbing Doctors	Refund Escrow Permit #CB231115 (500 Dogwood)	125.00
	ARS of Illinois	Refund Escrow Permit #RB227065 (1424 Emmerson Ln)	500.00
	Bill's Plumbing and Sewer	Refund Escrow Permit #RB237999 (213 Elmhurst)	100.00
	Brown, Robert	Refund Escrow Permit #RB226833 (907 Can Dota)	600.00
	Carmen & Sons Concrete	Refund Escrow Permit #RB237380 (1808 Buckthorn)	100.00
		Refund Escrow Permit #RB238053 (1119 Lavergne)	100.00
		Refund Escrow Permit #RB238080 (411 Pine)	100.00
	CCSI Networks LLC	Refund Security Deposit Permit 2023-M-007 (Central & Stevenson)	5,000.00
	Chicago Bath Systems	Refund Escrow Permit #RB238456 (403 Carol)	200.00
	Chicago Water Connection	Refund Escrow Permit #RB237983 (305 Stevenson)	100.00
	Clar Electric Inc	Refund Escrow Permit #RB238026 (509 Forest)	100.00
	DeWert, Karen	Refund Water Act 13748-01 Reissue Ck830714	52.22
	Ekiert, Piotr	Refund Escrow Permit #RB237751 (307 Pine)	250.00
	Envy Home Services	Refund Escrow Permit #RB238137 (211 Eric)	350.00
	Everseal Basement	Refund Escrow Permit #RB237467 (122 Lancaster)	100.00
	Flush Sewer & Drain	Refund Escrow Permit #RB237475 (911 Hi Lusi)	100.00
	Four Seasons Heating & AC	Refund Escrow Permit #RB238176 (706 Noah)	100.00
		Refund Escrow Permit #RB238717 (500 Kensington)	100.00
	Garelli Pavement Service	Refund Escrow Permit #CB231114 (832 Rand)	1,000.00
	Georgetown Decks	Refund Escrow Permit #RB237230 (2106 Haven)	100.00
	GG&G Construction	Refund Escrow Permit #RB237898 (1809 Larch)	100.00
	Hemer, Marcin	Refund Escrow Permit #RB237595 (210 Mt Prospect)	100.00
	I&D Plumbing Inc	Refund Escrow Permit #RB237538 (220 Coventry)	100.00
	Illinois Energy Windows & Siding	Refund Escrow Permit #RB238740 (1819 Catalpa)	100.00
	Illinois Sewer & Drain	Refund Escrow Permit #RB237910 (1821 Park)	100.00
	Innovation Landscape	Refund Escrow Permit #RB237599 (117 Maple)	100.00
	J Blanton Plumbing	Refund Escrow Permit #RB237608 (1204 Boxwood)	100.00
	J&J Pavement Repairs Inc	Refund Escrow Permit #RB238463 (216 Forest)	100.00
	J&S Plumbing Inc	Refund Escrow Permit #RB237399 (805 Hi Lusi)	600.00
		Refund Escrow Permit #RB237738 (120 Russel)	100.00
	Jarosz, Jolanta	Refund Escrow Permit #RB237451 (714 Prospect Manor)	100.00
	JL Concrete Design LLC	Refund Escrow Permit #RB237811 (407 Lonnquist)	100.00
	JRS Concrete Construction	Refund Escrow Permit #RB237333 (1612 Park)	100.00
	Kalinowski, Andrew	Refund Escrow Permit #RB226617 (2806 Briarwood)	100.00
	Keeley Construction	Refund Escrow Permit #CB231098 (2240 Busse)	200.00
	Kemling, Darrell	Refund Escrow Permit #RB225632 (510 Hi Lusi)	600.00
	Kerr Mechanical	Refund Escrow Permit #RB226866 (219 George)	100.00
		Refund Escrow Permit #RB227074 (109 S William)	100.00
		Refund Escrow Permit #RB227081 (3 Hiawatha)	100.00
		Refund Escrow Permit #RB237198 (11 Pine)	100.00
		Refund Escrow Permit #RB237236 (109 Wa Pella)	100.00
		Refund Escrow Permit #RB237654 (2 William)	100.00
		Refund Escrow Permit #RB237747 (307 Wa Pella)	100.00
		Refund Escrow Permit #RB238068 (2 William)	100.00
		Refund Escrow Permit #RB238172 (808 Cathy)	100.00
		Refund Escrow Permit #RB238655 (116 Kenilworth)	100.00
	M K Industries Inc	Refund Escrow Permit #CB231071 (1800 Central)	100.00
		Refund Escrow Permit #CB231109 (1800 Central)	100.00
	Nitti Cement LLC	Refund Escrow Permit #RB237493 (403 Highland)	100.00
	Patrick and Son	Refund Escrow Permit #RB238444 (206 Wille)	150.00

VILLAGE OF MOUNT PROSPECT
List of Bills
September 27, 2023 - October 10, 2023

Fund	Vendor Name	Invoice Description	Amount
073	Escrow Deposit Fund (continued)		
	Penco Electric	Refund Escrow Permit #RB238473 (311 Westgate)	100.00
	PermitFlow	Refund Escrow Permit #RB238519 (1492 Dearborn)	100.00
	Prosser, Deborah	Refund Escrow Permit #RB237182 (1717 Crystal)	100.00
	Red Star Electric	Refund Escrow Permit #RB238677 (217 Lancaster)	100.00
	S&S Electrical Services Inc	Refund Escrow Permit #RB23854 (1605 Park)	100.00
	Scaravalle Company	Refund Escrow Permit #RB237539 (1817 Basswood)	100.00
		Refund Escrow Permit #RB237711 (704 Eastwood)	100.00
	Skor Construction Inc	Refund Escrow Permit #RB238040 (215 We Go)	150.00
		Refund Escrow Permit #RB238320 (515 William)	150.00
	South Shore Custom Homes	Refund Escrow Permit #RB237536 (616 Larkdale)	250.00
	Summers, Gregory	Refund Escrow Permit #RB226467 (506 Owen)	100.00
	The Great Love Presbyterian Church	Refund Escrow Permit #CB231229 (2090 Golf)	100.00
	Third District Circuit Court	Bond Check Traffic 10/10/23	1,075.00
	Total Paving & Brick Services	Refund Escrow Permit #RB237739 (1760 Camp McD)	100.00
	Trenchless Innovations Inc	Refund Escrow Permit #RB238403 (421 Wille)	100.00
	US Waterproofing Inc	Refund Escrow Permit #RB237929 (1906 Burr Oak)	100.00
	Village Sewer & Plumbing	Refund Escrow Permit #RB237495 (814 Can Dota)	100.00
		Refund Escrow Permit #RB237497 (1203 Ironwood)	100.00
		Refund Escrow Permit #RB237529 (210 Owen)	100.00
		Refund Escrow Permit #RB237622 (304 Pine)	100.00
	Ware Landscaping Inc	Refund Escrow Permit #RB237761 (1742 Tano)	100.00
	Windomska, Barbara	Refund Escrow Permit #RB238630 (1817 Boulder)	100.00
	Windy City Rooter Inc	Refund Escrow Permit #RB237518 (1724 Catalpa)	100.00
073	Escrow Deposit Fund Total		\$ 17,077.22
Grand Total			\$ 2,490,273.74



Item Cover Page

Subject	Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING CHAPTER 13 (ALCOHOLIC LIQUORS) OF THE VILLAGE CODE OF MOUNT PROSPECT. This ordinance decreases the number of Class "F-2-V" Liquor Licenses by one (1) KENDEL E. KENNEDY INC. d/b/a HEFFYS HOT DOGS located at 1520 N. Elmhurst Road, Mount Prospect, IL.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	
Dollar Amount	
Budget Source	
Category	CONSENT AGENDA
Type	Action Item

Information

Owner, Ms. Robin O'Grady decided to retire and sold the business in September. The new owner is not interested in alcohol sales. All alcohol and gaming terminals have been removed from the premise.

Discussion

Alternatives

1. Approve an ordinance decreasing the number of Class "F-2-V" liquor licenses.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends approval in order to maintain an accurate number of liquor licenses.

Attachments

1. Heffy Hot Dogs Delete Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 13 OF THE
VILLAGE CODE OF MOUNT PROSPECT

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: That in accordance with Subsection A of Section 13.108 of Chapter 13 of the Village Code of Mount Prospect, as amended, the Corporate Authorities shall determine the number of Liquor Licenses available in each Classification and shall establish a list specifying the number of Liquor Licenses authorized. Said list is hereby amended decreasing the number of Class "F-2-V" liquor licenses by one (1) KENDEL KENNEDY INC. d/b/a HEFFY HOT DOGS located at 1520 N. Elmhurst Road, Mount Prospect, IL. Said list is as follows:

Five (5)	Class P-1 License
Nine (9)	Class P-2 License
One (1)	Class P-3 License
Zero (0)	Class P-4 License
Zero (0)	Class P-5 License
Ten (10)	Class F-1 License
Two (2)	Class F-1-V License
Seven (7)	Class F-2 License
Five (5)	Class F-2-V License
Sisteen (16)	Class F-3 License
Ten (10)	Class F-3-V License
One (1)	Class F-4-V License
Three (3)	Class F-5 License
Two (2)	Class F-6 License
One (1)	Class F-7 License
One (1)	Class F-8 License
One (1)	Class S-1 License
Two (2)	Class S-2 License
Zero (0)	Class S-3License
Zero (0)	Class S-4License
One (1)	Class S-5 License
Two (2)	Class S-6 License
One (1)	Class S-7 License
One(1)	Class S-8 License
Zero (0)	Class S-9(with conditions as Attached to License)

SECTION TWO: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this _____ day of _____, 2023.

Mayor

ATTEST:

Village Clerk

<u>Class</u>	<u>Establishment</u>	<u>Number</u>
P-1	Cardinal Wine & Spirits; D&H Liquors; Jay Liquors; Jenny's Liquors; Mount Prospect Liquors & Tobacco;	5
P-2	Caputo's Fresh Market; Costco; Fiesta Market; KD Market; Osco Drug Store; CVS Pharmacy; Walgreens #00209 (Kensington); Walgreens #05107(Elmhurst); Wal-Mart #1681	9
P-3	Aldi;	1
P-4		0
F-1	Chungkiwa Restaurant; Chung Wa 827; Honey Biscuit; Izakaya Sankyu; LePeep 10 Café; Los Arcos; MI Restaurant; Mr. Kimchi Korean BBQ; New Pusan Restaurant; Pueblo Viejo;	10
F-1-V	La Presa; Salerno's Pizzeria and Eatery	2
F-2	Buona; E-Sushi; Misoya Chicago; MOD Pizza; Sakae Restaurant; Trilokah Wingsnob	7
F-2-V	Avanti Café and Sandwich Bar; Jelly Café; Mr. Beef & Pizza; Rosati's Pizza; Tortas Locas	5
F-3	Balkan Taste; BlackFinn –Randhurst Grille; Big Fish's Icehouse; Buffalo Wild Wings Grill and Bar; Fellini Restaurant & Pizzeria; Hacienda El Sombrero; Lady Dahlia Tequila Bar; Langostino's; Mia's Cantina; Mr. Kimchi Korean BBQ; Outback Steakhouse; Pap's Ultimate Bar & Grill; Summertime; Tavern on Elmhurst; Texas Road House; Trezero's;	16
F-3-V	Canta Napoli; Draft Picks; Emerson's; Jameson's Charhouse; Moretti's; Mrs. P & Me; Pap's Ultimate Bar & Grill; Salsa Street; Station 34; The Red Barn	10
F-4-V	Prospect Moose Lodge	1
F-5	Emerald Banquets; Olive Palace; Victoria in the Park	3
F-6	Mt. Prospect Park District-Golf Course; Prospect Heights Park District	2
F-7	Dave's Specialty Foods	1
F-8	Salerno's Pizzeria & Eatery& Whiskey Hill Brewing & Kitchen	1
S-1	Hampton Inn & Suites	1
S-2	Bowlero; Golf Factory	2
S-3		0
S-4		0
S-5	AMC Randhurst 12	1
S-6	Amethyst Skye; Lumi Studio & Shoppe	2
S-7	Northern Fork	1
S-8	Two Eagles Distillery	<u>1</u>
		81



Item Cover Page

Subject	Motion to waive the rule requiring two readings of an ordinance and adopt AN ORDINANCE AMENDING ORDINANCE NO. 6656. This Ordinance amends Ordinance No. 6656 granting a variation for property located at 500 W. Central Road to extend the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	No
Dollar Amount	
Budget Source	
Category	CONSENT AGENDA
Type	Action Item

Information

This Ordinance amends Ordinance No. 6656 granting a variation for property located at 500 W. Central Road to extend the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.

Discussion

On December 20, 2022, a Zoning Map Amendment (I-1 to B-5), and a Variation for increased density to twenty residential dwelling units was approved via Ordinance No. 6656. Over the course of the past ten months, the property owner, Mr. Younus, has engaged a number of consultants, lenders, contractors, etc., as well as maintained dialogue with Village officials, in order to advance the project. The market conditions in 2023 have been challenging for property owners and developers of real estate due to rising interest rates, tax uncertainty, and fluctuations in the cost of building materials. Mr. Younus is therefore seeking approval for a twelve-month extension of Ordinance No. 6656 to provide more time for the necessary permitting and construction to commence.

Alternatives

1. Adopt an Ordinance amending Ordinance No. 6656 granting a variation for property located at 500 W. Central Road to extend the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.

2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board adopt an Ordinance amending Ordinance No. 6656 granting a variation for property located at 500 W. Central Road to extend the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.

Attachments

1. Ordinance Amending Ord 6656 (500 W Central Rd)
2. Ord 6656 12_20_2022 Granting a ZMA and a VAR 500 W. Central Road
3. PZ-09-22 Request for Extension Ord. 6656 (500 W Central Rd)

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 6656

WHEREAS, Thomas Budzik did seek a variation from Chapter 14 (Zoning) of the Village Code, which variation was the subject of PZ-09-22 before the Planning and Zoning Commission; and

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect did on December 20, 2022, adopt Ordinance No. 6656, granting a variation to property located at 500 West Central Road; and

WHEREAS, pursuant to the regulations of the Village Code of Mount Prospect, Section 14.203(C)(13) of the Zoning Code provides that permits must be issued, and construction begun within one year following the passage of said Ordinance; and

WHEREAS, while the Petitioner is desirous of converting the office building into a residential building, being the subject of Ordinance No. 6656, permits will not have been issued within the one year required; and

WHEREAS, the Petitioner is requesting that Ordinance No. 6656 be amended to provide for a one year extension to the effective date of said Ordinance, which one year extension would provide for the variation to be effective through and including December 20, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: That the recitals set forth hereinabove are incorporated as findings of fact by the President and Board of Trustees of the Village of Mount Prospect.

SECTION TWO: That the President and Board of Trustees of the Village of Mount Prospect do hereby amend Ordinance No. 6656 by extending the effective date for the variation granted therein for a period of one year, so that said variation shall be valid for a period through and including December 20, 2024.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 17th day of October, 2023

Paul Wm. Hoefert
Mayor

ATTEST:

Karen M. Agoranos
Village Clerk

Prepared by:
Klein Thorpe and Jenkins, Ltd.
20 North Wacker Drive
Suite 1660
Chicago, Illinois 60606
(2881-062)

Prepared on behalf of:
Village of Mount Prospect

PINs:
03-34-326-008-0000



Doc# 2304157042 Fee \$59.00

KAREN A. YARBROUGH
COOK COUNTY CLERK

DATE: 02/10/2023 02:57 PM PG: 1 OF 5

[Above space for Recorder's Office]

**COOK COUNTY, ILLINOIS
RECORDING COVER SHEET**

**ORDINANCE NO. 6656: ORDINANCE GRANTING A ZONING MAP AMENDMENT
AND A VARIATION FOR PROPERTY LOCATED AT 500 W. CENTRAL ROAD,
MOUNT PROSPECT, ILLINOIS**

LEGAL DESCRIPTION:

LOT 'A' IN OWNER'S RESUBDIVISION OF LOT 3 (EXCEPT THE WEST 282.52 FEET THEREOF) OF CHARLES'S BEHLENDORF'S DIVISION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST 10.58 CHAINS OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPT THE RIGHT OF WAY OF THE CHICAGO AND NORTHWESTERN RAILROAD COMPANY) ACCORDING TO THE PLAT THEREOF OF SAID OWNER'S RESUBDIVISION REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS ON DECEMBER 21, 1970 AS DOCUMENT NUMBER 2535801, IN COOK COUNTY, ILLINOIS.

COOK COUNTY ASSIGNED ADDRESS: 500 W. Central Road, Mount Prospect, IL

PIN: 03-34-326-008-0000

**After recording return to:
Recorder's Box 324**

ORDINANCE NO. 6656

AN ORDINANCE GRANTING A ZONING MAP AMENDMENT AND A VARIATION FOR PROPERTY
LOCATED AT 500 W. CENTRAL ROAD,
MOUNT PROSPECT, ILLINOIS

WHEREAS, Thomas Budzik ("Petitioner"), is seeking a Zoning Map Amendment from I-1 Limited Industrial to B-5 Central Commercial and a variation for increased density to allow twenty (20) residential dwelling units for property located at 500 W. Central Road, Mount Prospect, Illinois (the "Subject Property") Mount Prospect and legally described as:

LOT 'A' IN OWNER'S RESUBDIVISION OF LOT 3 (EXCEPT THE WEST 282.52 FEET THEREOF) OF CHARLES'S BEHLENDORF'S DIVISION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER AND THE WEST 10.58 CHAINS OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, {EXCEPT THE RIGHT OF WAY OF THE CHICAGO AND NORTHWESTERN RAILROAD COMPANY) ACCORDING TO THE PLAT THEREOF OF SAID OWNER'S RESUBDIVISION REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS ON DECEMBER 21, 1970 AS DOCUMENT NUMBER 2535801, IN COOK COUNTY, ILLINOIS.

PIN(s): 03-34-326-008-0000

WHEREAS, the Petitioner seeks 1) Zoning Map Amendment to rezone the Subject Property from I-1 Limited Industrial to B-5 Central Commercial 2) Variation for increased density to allow twenty (20) residential dwelling units as shown on the Petitioner's Site Plan attached as Exhibit "A" and;

WHEREAS, a Public Hearing was held on the request for a Zoning Map Amendment and Variation being the subject of PZ-09-22 before the Planning and Zoning Commission of the Village of Mount Prospect on the 8th day of December, 2022, pursuant to proper legal notice having been published in the Daily Herald on the 23rd of November; and

WHEREAS, the Planning and Zoning Commission has submitted its findings and recommendations to the Mayor and Board of Trustees in support of the request being the subject of PZ-09-22; and

WHEREAS, the Mayor and Board of Trustees of the Village of Mount Prospect have given consideration to the request herein and have determined that the request meets the standards of the Village and that the granting of the 1) Zoning Map Amendment from I-1 Limited Industrial to B-5 Central Commercial and 2) Variation for increased density to allow twenty (20) residential dwellings would be in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: The recitals set forth hereinabove are incorporated as findings of fact by the Mayor and Board of Trustees of the Village of Mount Prospect.

SECTION TWO: The Mayor and Board of Trustees of the Village of Mount Prospect do hereby grant 1) Zoning Map Amendment from I-1 Limited Industrial to B-5 Central Commercial for the Subject Property and 2) Variation for increased density subject to the following conditions:

1. Development of the site in general conformance with the plans prepared by Thomas Architects, dated 9/14/2022;
2. The Petitioner shall address all comments included in the Village review letter dated October 228, 2022;
3. Submittal of landscape, tree inventory, irrigation, and photometric plans that comply with the Village codes and regulations;
4. All ground and rooftop mounted mechanical equipment shall be screened according to Village Code;
5. Petitioner shall provide a complete building code analysis during the permitted process, which shall comply with the requirements set forth in the adopted building codes and amendments as adopted by

- the Village;
6. Prior to issuance of any certificate of occupancy, easements shall be confirmed/granted over the public utilities (water and storm) that cross the east side of the site, in a form acceptable to the Village;
 7. The Petitioner shall make good faith efforts to modify the site plan to include two entrances into the parking area from the existing curb cut in front of the subject property;
 8. Compliance with all applicable Village Code requirements, including but not limited to zoning, fire code, sign code regulations, and building regulations."

SECTION THREE: The Village Clerk is hereby authorized and directed to record a certified copy of this Ordinance and Exhibit "A" Site Plan with the Recorder of Deeds of Cook County on title to the Subject Property.

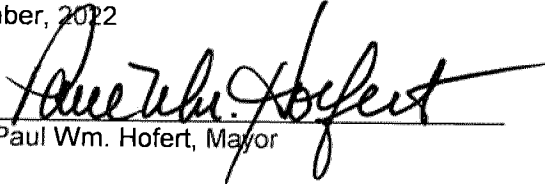
SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage, approval and publication in in the manner provided by law.

AYES: Gens, Matuszak, Rogers, Saccotelli, Zadel

NAYS: Filippone

ABSENT: None

PASSED and APPROVED this 20th day of December, 2022


Paul Wm. Hofert, Mayor

ATTEST:


Karen M. Agoranos
Village Clerk

ADAPTIVE REUSE OF EXISTING OFFICE BUILDING TO 20-UNIT APARTMENT BUILDING:

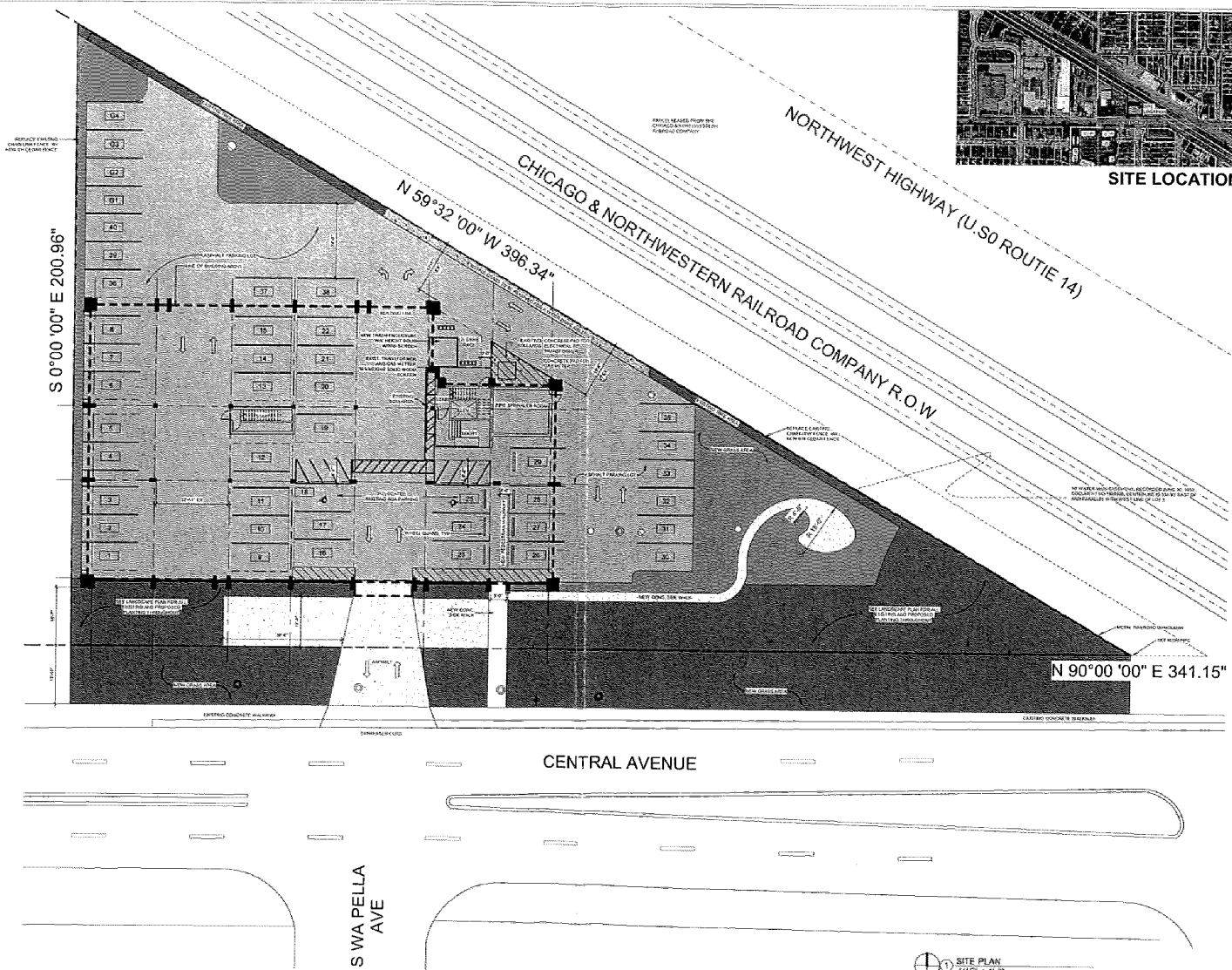
500 W Central Rd
Mt Prospect, IL 60056



Doc# 2304157042 Fee \$59.00

KAREN A. YARBROUGH
COOK COUNTY CLERK

DATE: 02/10/2023 02:57 PM PG: 1 OF 5



SITE LOCATION



ZONING DATA

ZONING (EXIST.)
1-1
FRONT YARD 30 FEET
SIDE YARD 15 FEET
CORNER SIDE YARD 30 FEET
REAR YARD 20 FEET

ZONING PROPOSED
B-5 CENTRAL COMMERCIAL
NO SETBACKS REQUIREMENT

TOTAL LOT AREA
34,300 SF

EXIST. BUILDING AREA
12,000 S.F. ± 870' ± 24870 SF

EXIST. IMPERVIOUS AREA
25,457/24,300 ± 76%

PROPOSED IMPERVIOUS AREA
24,157/24,300 ± 75%

BUILDING HEIGHT
3 STORIES EXISTING
MANABALA BUILDING HEIGHT
34'-4" EXISTING (SMAK)

MAXIMUM DENSITY OF SIXTEEN (16) UNITS
PER ACRE
PROPOSED NO. OF SUITS 20

REQUIRED PARKING
40

PROVIDED PARKING
40

4 GUEST
4 GUEST
2 ADA INCLUDED ABOVE
TOTAL 44 PARKING SPACE

MINIMUM OPEN SPACE AND LANDSCAPING
B-5 NO REQUIREMENT

No.	Description	Date
2	ZONING SUBMITTAL 2	9/14/2022

PCI PROPERTIES
MFR CONVERSION.

500 W Central Rd
Mt Prospect, IL 60056

Project No. 21-179

Site Plan

Scale: D-1.0

ORDINANCE NO. 6656

AN ORDINANCE GRANTING A ZONING MAP AMENDMENT AND A VARIATION FOR PROPERTY
LOCATED AT 500 W. CENTRAL ROAD,
MOUNT PROSPECT, ILLINOIS

WHEREAS, Thomas Budzik ("Petitioner"), is seeking a Zoning Map Amendment from I-1 Limited Industrial to B-5 Central Commercial and a variation for increased density to allow twenty (20) residential dwelling units for property located at 500 W. Central Road, Mount Prospect, Illinois (the "Subject Property") Mount Prospect and legally described as:

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WHEREAS, the Mayor and Board of Trustees of the Village of Mount Prospect have given consideration to the request herein and have determined that the request meets the standards of the Village and that the granting of the 1) Zoning Map Amendment from I-1 Limited Industrial to B-5 Central Commercial and 2) Variation for increased density to allow twenty (20) residential dwellings would be in the best interest of the Village.

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2. The Petitioner shall address all comments included in the Village review letter dated October 228, 2022;
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- the Village;
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 7. The Petitioner shall make good faith efforts to modify the site plan to include two entrances into the parking area from the existing curb cut in front of the subject property;
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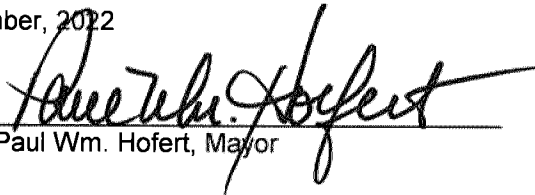
SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage, approval and publication in in the manner provided by law.

AYES: Gens, Matuszak, Rogers, Saccotelli, Zadel

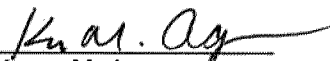
NAYS: Filippone

ABSENT: None

PASSED and APPROVED this 20th day of December, 2022


Paul Wm. Hofert, Mayor

ATTEST:


Karen M. Agoranos
Village Clerk

September 21, 2023

Mr. Bill Cooney,
Director & Zoning Commission
Village of Mount Prospect
50 South Emerson Street
Mount Prospect, IL 60056

RE: Extension of Ordinance #6656

Mr. Bill,

On December 20, 2022, Ordinance #6656 was passed, approving the Zoning Map Amendment pertaining to my property at 500 W. Central Rd. (PIN 03-34-326-008-0000) from I-1 Limited Industrial to B-5 Central Commercial, allowing for an increased density to twenty residential dwelling units (as previously depicted in the plans prepared by Thomas Architects, dated 9/14/22).

The purpose of this correspondence is to seek approval for a twelve-month extension of the aforementioned Ordinance, which would allow ample time for the necessary permitting and construction to commence. Over the course of the past ten months, I have in earnest, engaged a number of consultants, lenders, contractors, etc., as well as maintained dialogue with Village officials in order to get the project to the point where its economic, architectural, and logistic feasibility would prove achievable.

As you have no doubt kept apprised of, overall market conditions in 2023 have been challenging for owners and developers of real estate. Between rising interest rates, tax uncertainty, and fluctuations in the cost of building materials, project specific underwriting has been somewhat of a moving target. However, despite these challenges, I am confident that the progress made over the past ten months will ultimately lead to a successful adaptive reuse project at 500 W. Central. My goal of repurposing an outdated and vacant office building into a vibrant and attractive apartment property remains a top priority.

I appreciate your willingness to consider my request for an extension and I welcome any questions or comments you may have. Please feel free to contact me if you would like to discuss this in further detail.

Sincerely,

Mohammed Younus



Item Cover Page

Subject	A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A PARKING AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT AND JOYCO-AGUADO, INC FOR THE PROPERTY LOCATED AT 139-143 W. PROSPECT AVENUE (PZ-16-23)
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	N/A
Dollar Amount	N/A
Budget Source	N/A
Category	CONSENT AGENDA
Type	Action Item

Information

The petitioner proposes to convert the existing vacant office space into five residential rental units. The five (5) units will consist of one studio, three 1-bedroom, and one 2-bedroom apartments. The approximate size of the apartments will range from approximately 450 ft.² for a studio to 960 ft.² for a two-bedroom.

Per Sec. 14.2207.1 of the Zoning Ordinance, a minimum of six (6) parking stalls must be provided for the proposed five residential units.

An Off-Site Parking Agreement with the Village of Mount Prospect is being requested per Sec. 14.2022-E, which states:

“Off Site Remote Parking Facilities: In cases where parking facilities are permitted on land other than the zoning lot in which the building or use served is located, such facilities shall be in the same possession as the zoning lot occupied by the building or used to which parking facilities are accessory. Such possession may either be by deed or long-term lease. The term of such a lease is subject to the approval of the planning and zoning commission and filed with the director of community development. The deed for the off-site parking shall require such owner or heirs to maintain the required number of parking spaces for the duration of the use served or the term of the lease, whichever shall terminate sooner. The village board shall have final authority for these lease or deed approvals. Also, leases for off-site parking should be limited to no more than one thousand feet (1,000') of the use served in the central business district, and no more than five hundred feet (500') from the use served outside the central business district.”

The following requirements are made by Sec. 14.2022-E for an Off-Site Parking Agreement:

1. Possession by ownership or lease agreement of the off-street parking facility must be the same as the Subject Property.
2. Agreement must be in place for the same duration of the term of the lease or ownership of the Subject Property.

3. Off-site parking facility must be within 1,000 ft. of the Subject Property.

Staff finds that the requirements of Sec. 14.2022-E have been met with the proposed Off-Site Parking Agreement between the Subject Property Owner and the Village of Mount Prospect.

The Village shall designate the western-most six (6) parking stalls located on the surface lot in the alley between Pine and Wille Streets, as depicted on Exhibit 3 of the Off-Site Parking Agreement, for the use of the proposed residential rental units.

The Village has previously approved off-site parking agreements for Station 34 (10 spaces), Chase Bank (17 spaces) and 104 E. Northwest Highway (10 spaces) to utilize Village Parking Decks, and for Prospect Place (6 spaces) which utilizes the Wille Street surface lot.

Discussion

The Planning & Zoning Commission held a public meeting on the matter on September 28, 2023 and voted to recommend approval of the Off-Site Parking Agreement by a vote of 5-0.

The Planning & Zoning Commission asked to confirm the Off-Site Parking Agreement was clear about which parking spaces are being reserved for the Petitioner. Staff clarified that a map exhibit is attached to the agreement that shows the six (6) parking spaces that are being proposed to be reserved. The Planning & Zoning Commission also asked if there are additional parking spots in the alley or if it is just the six (6) that are being proposed to be reserved. Staff clarified that they are additional public parking stalls in the alley and only six (6) of the parking spots are being proposed to be reserved for the apartments.

The Planning & Zoning Commission had no questions for the Petitioner.

Alternatives

1. To approve the following motion: "An Off-Street Parking Agreement per Sec. 14.2202-E between Joyco-Aguado, Inc. and the Village Mount Prospect to permit off-street parking per the attached agreement for the property located at 139-143 W. Prospect Avenue."
2. Action at the discretion of the Village Board.

Staff Recommendation

To approve the following motion: "An Off-Street Parking Agreement per Sec. 14.2202-E between Joyco-Aguado, Inc. and the Village Mount Prospect to permit off-street parking per the attached agreement for the property located at 139-143 W. Prospect Avenue."

Attachments

1. 1_Staff Report_PZ-16-23_139-143 W Prospect_Joyco-Aguado_Off-Site Parking Agmt
2. 2_Administrative Content_PZ-16-23_139-143 W Prospect_Joyco-Aguado_Off-Site Parking Agmt
3. 3_Plans_PZ-16-23_139-143 W Prospect_Joyco-Aguado_Off-Site Parking Agmt
4. 4_Off-Site Parking Agmt_PZ-16-23_139-143 W Prospect_Joyco-Aguado_Off-Site Parking Agmt_090523

5. Resolution Parking agreement jayco-aguado 139-143 W Prospect_final



STAFF REPORT FROM THE DEPARTMENT OF Community Development

William J. Cooney, AICP
Director of Community Development

Mo Khan
Development Planner

DATE: September 18, 2023

CASE NUMBER
PZ-16-23

APPLICANT/PROPERTY OWNER
Joyco & Aguado Inc.

PUBLIC MEETING DATE
September 28, 2023

PROPERTY ADDRESS/LOCATION
139-143 W. Prospect Ave.

BRIEF SUMMARY OF REQUEST

The petitioner is seeking approval of an Off-Site Parking Agreement per Sec. 14.2202-E for the proposed development at 139-143 W. Prospect Ave. The Petitioner is proposing to convert the existing 2nd floor office space into five residential rental units, which will consist of one studio unit, three 1-bedroom units, and one 2-bedroom unit.

2021 Aerial Image



DISCUSSION OF PROPOSAL

BACKGROUND / PROPERTY HISTORY

The subject property was annexed into the Village in 1917. The existing building is a two-story mixed-use building. The first floor is occupied by a restaurant, Mia's Cantina, and office space, All-State Insurance. The second story was previously used as office space but is currently vacant.

The subject property is located at the southeast corner of Pine Street and Prospect Avenue and is zoned B5C: Central Commercial Core.

PROPOSAL

The petitioner proposes to convert the existing vacant office space into five residential rental units. The five units will consist of one studio, three 1-bedroom, and one 2-bedroom apartments. The approximate size of the apartments will range from approximately 450 ft.² for a studio to 960 ft.² for a two-bedroom.

Per Sec. 14.2207.1 of the Zoning Ordinance, a minimum of six parking stalls must be provided for the proposed five residential units.

An Off-Site Parking Agreement with the Village of Mount Prospect is being requested per Sec. 14.2022-E, which states:

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3. Off-site parking facility must be within 1,000 ft. of the Subject Property.

The Village shall designate the western-most six (6) parking stalls located on the surface lot in the alley between Pine and Wille Streets, as depicted on Exhibit 3 of the Off-Site Parking Agreement, for the use of the proposed residential rental units.

STAFF RECOMMENDATION

Staff finds that the requirements of Sec. 14.2022-E have been met with the proposed Off-Site Parking Agreement between the Subject Property Owner and the Village of Mount Prospect. Per the agreement, the Village will provide up to six parking permits that would allow tenants to park in the Emerson St. Parking Deck, Wille Parking Lot and other Village-owned parking lots, which are within 1,000 ft. of the subject property as shown in the attached exhibit.

This ordinance was established to encourage dense urban design in the downtown district. The Village constructed the Emerson St. parking deck in close proximity to the subject property to support additional development in the downtown. The Village has previously approved similar agreements for other projects in the downtown district.

Based on these findings, staff recommends that the Planning and Zoning Commission make a motion to **approve** the following motion:

1. “An Off-Street Parking Agreement per Sec. 14.2202-E between Joyco-Aguado, Inc. and the Village Mount Prospect to permit off-street parking per the attached agreement for the property located at 139-143 W. Prospect Avenue.”

The Village Board’s decision is final for this case.

ATTACHMENTS:

**ADMINISTRATIVE
CONTENT**

(Zoning Request Application,
Responses to Standards, etc.)

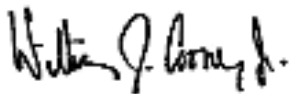
PLANS

(Site Plan, Building
Elevations, etc.)

OTHER

(Supplemental
Information, Public
Comments
Received, etc.)

I concur:



William J. Cooney, AICP
Director of Community Development



Village of Mount Prospect
Community Development Department
50 S. Emerson Street
Mount Prospect, Illinois 60056
Phone: (847) 818-5328

Zoning Request Application

Official Use Only (To be completed by Village Staff)

Case Number: P&Z - 16 - 23 Date of Submission: 8/31/23 Hearing Date: 9/28/23
Project Name/Address: Joyco-Aguado Apartments above Mia's Cantina

I. Subject Property

Address(es): 139-143 W. Prospect Avenue
Zoning District (s): B-5C Property Area (Sq.Ft. and/or Acreage): 6,213
Parcel Index Number(s) (PIN(s): 08-12-113-001-0000

II. Zoning Request(s) (Check all that apply)

- ☐ Conditional Use: For _____
☐ Variation(s): To _____
☐ Zoning Map Amendment: Rezone From _____ To _____
☐ Zoning Text Amendment: Section(s) _____
☒ Other: Parking Spots

III. Summary of Proposal (use separate sheet if necessary)

2nd floor is being converted into apartments from office space. We are requesting parking spaces to meet the necessary parking codes. There will be five studios and 1 bedroom apartments on the second floor. We would like to request the parking spaces behind the building.

IV. Applicant (all correspondence will be sent to the applicant)

Name: Joy Aguado Corporation: Joyco & Aguado Inc
Address: 1000 E. Barberry Lane
City, State, ZIP Code: Mount Prospect, IL 60056
Phone: 312-420-8866 Email: joymenconi12@hotmail.com
Interest in Property: Owner
(e.g. owner, buyer, developer, lessee, architect, etc...)

V. Property Owner	
☐ Check if Same as Applicant	
Name: _____	Corporation: _____
Address: _____	
City, State, ZIP Code: _____	
Phone: _____	Email: _____

In consideration of the information contained in this petition as well as all supporting documentation, it is requested that approval be given to this request. The applicant is the owner or authorized representative of the owner of the property. The petitioner and the owner of the property grant employees of the Village of Mount Prospect and their agent's permission to enter on the property during reasonable hours for visual inspection of the subject property.

I hereby affirm that all information provided herein and in all materials submitted in association with this application are true and accurate to the best of my knowledge.

Applicant: Joy A. Aguado Date: 08/22/2023
 (Signature)
Joy A. Aguado
 (Print or Type Name)

If applicant is not property owner:

I hereby designate the applicant to act as my agent for the purpose of seeking the zoning request(s) described in this application and the associated supporting material.

Property Owner: _____ Date: _____
 (Signature)

 (Print or Type Name)

Affidavit of Ownership

COUNTY OF COOK)
STATE OF ILLINOIS)

I, Joy A. Aguado, under oath, state that I am
(print name)

- ☒ the sole owner of the property
☐ an owner of the property
☐ an authorized officer for the owner of the property

commonly described as 143 W. Prospect Avenue, Mount Prospect, IL 60056
(property address and PIN) PIN 08-12-113-001-0000

and that such property is owned by Joyco & Aguado Inc. as of this date.
(print name)

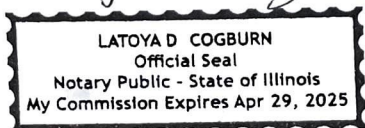
Joy Aguado
Signature

Subscribed and sworn to before

me this 31 day of

August, 2023

Latoya D. Coxburn
Notary Public



10/30
PTS 20305MG
WARRANTY DEED

Doc#: 2230813259 Fee: \$98.00
Karen A. Yarbrough
Cook County Clerk
Date: 11/04/2022 11:55 AM Pg: 1 of 3

This instrument was prepared by:
Michael T. Gasior, Esq.
GASIOR LAW OFFICE
3701 ALGONQUIN ROAD
SUITE 715
ROLLING MEADOWS, IL 60008
p. 847.894.8159
e. mgasior@gasiorlaw.com

Dec ID 20221001662491
ST/CO Stamp 2-136-631-632 ST Tax \$587.50 CO Tax \$293.75

THE GRANTOR(s), UNIC GROUP INVESTMENT LLC, AN ILLINOIS LIMITED LIABILITY COMPANY, OF THE VILLAGE OF MOUNT PROSPECT, COUNTY OF COOK, STATE OF IL, for and in consideration of TEN (10) DOLLARS and other good and valuable consideration in hand paid, CONVEYS and WARRANTS to THE GRANTEE (S), JOYCO & AGUADO, INC., AN ILLINOIS CORPORATION AT 1000 E. BARBERRY LANE MOUNT PROSPECT, IL 60056

~~In the form of ownership:~~

~~(Sole ownership or joint tenancy with right of survivorship or tenancy in common or tenancy by the entirety)~~

All interest in the following described Real Estate situated in the **COUNTY OF COOK** in the State of Illinois, to wit:

LOT 26 IN BUSSE'S RESUBDIVISION OF LOTS 1 TO 6 INCLUSIVE IN BLOCK 4, ALSO LOTS 2 AND 3 IN BLOCK 5, ALL OF BLOCK 6, LOTS 13 TO 24 INCLUSIVE IN BLOCK 7, LOTS 17 TO 20 IN BLOCK 8, ALL IN MEIER'S ADDITION TO MOUNT PROSPECT, A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY ILLINOIS.

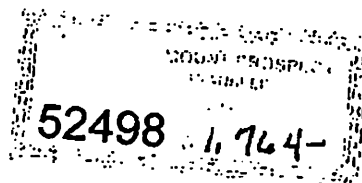
Property Index Numbers: 08-12-113-001-0000

Address of Real Estate: 139-143 W. PROSPECT AVENUE, MOUNT PROSPECT, IL 60056

SUBJECT TO: GENERAL REAL ESTATE TAXES NOT DUE AND PAYABLE AT THE TIME OF CLOSING, COVENANTS, CONDITIONS, AND RESTRICTIONS OF RECORD, BUILDING LINES AND EASEMENTS, IF ANY, SO LONG AS THEY DO NOT INTERFERE WITH THE CURRENT USE AND ENJOYMENT OF THE REAL ESTATE.

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 4th day of November 2022.



1 of 30
PTS 20305MG
WARRANTY DEED

This instrument was prepared by:

Michael T. Gasior, Esq.
GASIOR LAW OFFICE
3701 ALGONQUIN ROAD
SUITE 715
ROLLING MEADOWS, IL 60008
p. 847.894.8159
e. mgasior@gasiorlaw.com

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~~In the form of ownership:~~

~~(Sole ownership or Joint Tenancy with Right of Survivorship or Tenancy in Common or Tenancy by the Entirety)~~

All interest in the following described Real Estate situated in the **COUNTY OF COOK** in the State of Illinois, to wit:

LOT 26 IN BUSSE'S RESUBDIVISION OF LOTS 1 TO 6 INCLUSIVE IN BLOCK 4, ALSO LOTS 2 AND 3 IN BLOCK 5, ALL OF BLOCK 6, LOTS 13 TO 24 INCLUSIVE IN BLOCK 7, LOTS 17 TO 20 IN BLOCK 8, ALL IN MEIER'S ADDITION TO MOUNT PROSPECT, A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY ILLINOIS.

Property Index Numbers: 08-12-113-001-0000

Address of Real Estate: **139-143 W. PROSPECT AVENUE, MOUNT PROSPECT, IL 60056**

SUBJECT TO: GENERAL REAL ESTATE TAXES NOT DUE AND PAYABLE AT THE TIME OF CLOSING, COVENANTS, CONDITIONS, AND RESTRICTIONS OF RECORD, BUILDING LINES AND EASMENTS, IF ANY, SO LONG AS THEY DO NOT INTERFERE WITH THE CURRENT USE AND ENJOYMENT OF THE REAL ESTATE.

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

DATED this 4th day of November 2022.



BY: Bishnu Prusty

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

Given under my hand and official seal, this 4th day of November, 2022.

OFFICIAL SEAL
MICHAEL T GASIOR
NOTARY PUBLIC, STATE OF ILLINOIS
COOK COUNTY
MY COMMISSION EXPIRES 11/22/2024

SEND SUBSEQUENT TAX BILLS TO:

Joyco + Aguiar, Inc.
1000 E. Barbary Lane

Mont Prospect IL 61056

REAL ESTATE TRANSFER TAX

04-Nov-2022



COUNTY:	293.75
ILLINOIS:	587.50
TOTAL:	881.25

08-12-113-001-0000

| 20221001662491 | 2-136-631-632

**AFFIDAVIT OF TITLE
COVENANT AND WARRANTY**

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

The undersigned affiant, being first duly sworn, on oath says, and also covenants with and warrants to the grantee(s) hereinafter named: **JOYCO & AGUADO, INC., AN ILLINOIS CORPORATION**

That affiant has an interest in the premises described below or in the proceeds thereof or are the grantors in the deed-dated 11/4/2022 to grantee(s), **JOYCO & AGUADO, INC., AN ILLINOIS CORPORATION** conveying the following described premises:

SEE ATTACHED

That no labor or material has been furnished for premises within the last four months that is not fully paid for.

That since the title date of June 30th, 2022, in report on title issued by PRIMARY TITLE SERVICE, LLC., affiant has not done or suffered to be done anything that could in any way affect the title to premises, and no proceedings have been filed by or against affiant, nor has any judgment or decree been rendered against affiant, nor is there any judgment, note or other instrument that can result in a judgment or decree against affiant within five days from the date hereof.

That the affiant is the only party in possession of the premises.

That all water, taxes, except the current bill, have been paid, and that all the insurance policies assigned have been paid for.

That this instrument is made to induce, and in consideration of, the said grantees' consummation of the purchase of premises.

Affiant further states: Naught.

DATED this 4th day of November, 2022.

UNIC GROUP INVESTMENT LLC

BY: Bishnu Phuyal
BISHNU PHUYAL, MANAGING MEMBER

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY **BISHNU PHUYAL** known to me to be the same person whose name is subscribed to the forgoing instrument, appeared before me this day in person and he signed and delivered the said instrument, as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal, this 4th day of November, 2022.



Notary Public

OFFICIAL SEAL
MICHAEL T GASIOR
NOTARY PUBLIC, STATE OF ILLINOIS
COOK COUNTY
MY COMMISSION EXPIRES 11/22/2024

BILL OF SALE

Seller(s), **UNIC GROUP INVESTMENT LLC, AN ILLINOIS LIMITED LIABILITY COMPANY** in consideration of Ten (10) Dollars and other good and valuable consideration, receipt whereof is hereby acknowledged, does hereby sell, assign, transfer and set over to Buyer(s), **JOYCO & AGUADO, INC., AN ILLINOIS CORPORATION** the County of **COOK** State of Illinois, the following described personal property located at the premises commonly known **139-143 W. PROSPECT AVENUE, MOUNT PROSPECT, IL 60056** to-wit:

As per attached Real Estate Purchase Contract.

Seller hereby represents and warrants to Buyer(s) that Seller is the absolute owner of said property, that said property is free and clear of all liens, charges and encumbrances, and that Seller has full right, power and authority to sell said personal property and to make this bill of sale. **ALL WARRANTIES OF QUALITY, FITNESS, AND MERCHANTABILITY ARE HEREBY EXCLUDED.**

IN WITNESS WHEREOF, Seller has caused this bill of sale to be signed and sealed in its name
duly authorized this 4th day of November, 2022

UNIC GROUP INVESTMENT LLC

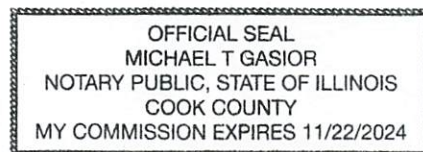
BY: Bishnu Phuyal
BISHNU PHUYAL, MANAGING MEMBER

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY that **BISHNU PHUYAL** known to me to be the same person whose name is subscribed to the forgoing instrument, appeared before me this day in person and he signed and delivered the said instrument, as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal, this 4th day of November, 2022.

Notary Public



TOTAL PAYMENT DUE		2022 First Installment Property Tax Bill - Cook County Electronic Bill						
By 09/01/23	\$0.00	Property Index Number (PIN)	Volume	Code	Tax Year	(Payable In)	Township	Classification
		08-12-113-001-0000	049	16140	2022	(2023)	ELK GROVE	5-92
IF PAYING LATE, PLEASE PAY	09/02/2023 - 10/01/2023		10/02/2023 - 11/01/2023		11/02/2023 - 12/01/2023		LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW	
	\$0.00		\$0.00		\$0.00			

TAXING DISTRICT DEBT AND FINANCIAL DATA

Your Taxing Districts	Money Owed by Your Taxing Districts	Pension and Healthcare Amounts Promised by Your Taxing Districts	Amount of Pension and Healthcare Shortage	% of Pension and Healthcare Costs Taxing Districts Can Pay
Northwest Mosquito Abatement Wheeling	\$1,080,667	\$7,960,421	-\$824,317	110.36%
Metro Water Reclamation Dist of Chicago	\$3,327,854,000	\$3,020,080,000	\$1,168,985,000	61.29%
Mt Prospect Park District	\$18,433,548	\$33,278,233	\$388,084	98.83%
Harper Coll Comm College 512 (Palatine)	\$385,967,009	\$71,570,388	\$71,570,388	0.00%
Township HS District 214 (Arlington Hts)	\$174,084,349	\$270,533,348	-\$10,941,244	104.04%
Mount Prospect Public School District 57	\$3,205,837	\$30,039,042	\$13,700,095	54.39%
Village of Mount Prospect	\$168,137,977	\$365,344,346	\$99,691,444	72.71%
Town of Elk Grove	\$1,734,924	\$7,055,530	-\$1,322,183	118.74%
Cook County Forest Preserve District	\$233,103,051	\$540,107,634	\$328,420,280	39.19%
County of Cook	\$8,019,310,814	\$29,739,673,504	\$17,090,063,066	42.53%
Total	\$12,332,912,176	\$34,085,642,446	\$18,759,730,613	

For a more in-depth look at government finances and how they affect your taxes, visit [cookcountytreasurer.com](https://www.cookcountytreasurer.com)

PAY YOUR TAXES ONLINE

Pay at [cookcountytreasurer.com](https://www.cookcountytreasurer.com) from your bank account or credit card.

TAX CALCULATOR			IMPORTANT MESSAGES	
2021 TOTAL TAX		41,801.05		
2022 ESTIMATE	X	55%		
2022 1st INSTALLMENT	=	22,990.58		
The First Installment amount is 55% of last year's total taxes. All exemptions, such as homeowner and senior exemptions, will be reflected on your Second Installment tax bill.				
			PROPERTY LOCATION	MAILING ADDRESS
			143 W PROSPECT AVE MOUNT PROSPECT IL 60056	JOYCO & AGUADO AN ILLI 1000 E BARBERRY LN MT PROSPECT IL 600561306

*** Please see 2022 First Installment Payment Coupon next page ***

2022 First Installment Property Tax Bill

Cook County Payment Coupon

Pursuant to Cook County Ordinance 07-O-68, if you are a mortgage lender, loan servicer, or agent of any entity within the meaning of 35 ILCS 200/20-12, you may not pay using a downloadable tax bill unless you pay the \$5 duplicate bill fee.

DETACH & INCLUDE WITH PAYMENT

TOTAL PAYMENT DUE \$0.00 By 09/01/23 If paying later, refer to amounts above.		IMPORTANT PAYMENT MESSAGES Cook County eBill Click to pay online Click to update Mailing Name/Address		Property Index Number (PIN) 08-12-113-001-0000 Amount Paid \$		T1LG Volume 049	
SN 0020220100 RTN 500001075 AN (see PIN) TC 008922							

00202201000081211300100001008922400

**This is an Official Downloadable Tax Bill Payment Coupon.
Please process this coupon along with payment presented.**

**COOK COUNTY TREASURER
PO BOX 805436
CHICAGO IL 60680-4116**



Residential
Commercial
ALTA

PLAT OF SURVEY

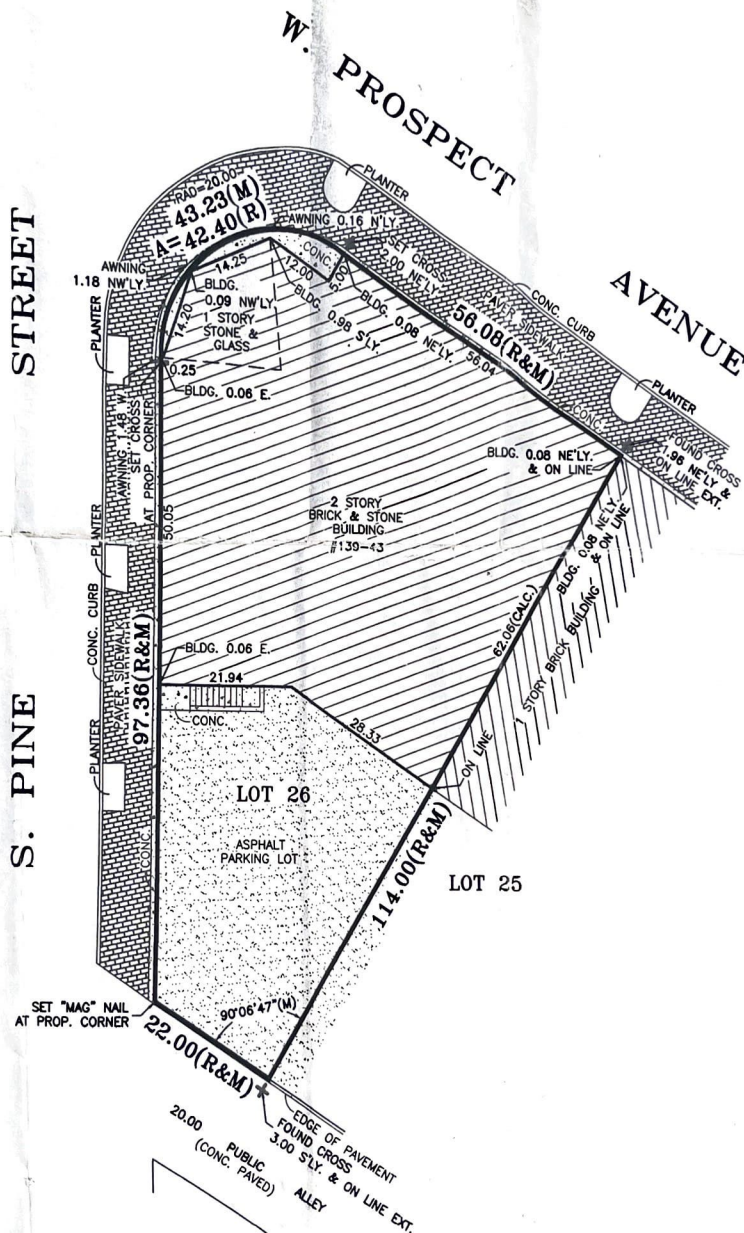
Studnicka and Associates, Ltd.
studnicka2000@yahoo.com

Topographical
Condominium
Site Plans

Tel. 815 485-0445
Fax 815 485-0528

17901 Haas Road
Mokena, Illinois 60448

LOT 26 IN BUSSE'S RESUBDIVISION OF LOTS 1 TO 6 INCLUSIVE IN BLOCK 4, ALSO LOTS 2 AND 3 IN BLOCK 5, ALL IN BLOCK 6, LOTS 13 TO 24 INCLUSIVE IN BLOCK 7, LOTS 17 TO 20 IN BLOCK 8, ALL IN MEIER'S ADDITION TO MOUNT PROSPECT, A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



LEGEND:

R= RECORD
M= MEASURE
RAD= RADIUS
A= ARC

Scale: 1" = 20 feet

Distances are marked in feet and decimals.

Ordered by: Monty Boatright

Order No.: 14-12-124

Compare all points before building by
same and at once report any difference.

For building lines, restrictions, or easements not
shown hereon, refer to abstract, deed or ordinance.

Field work completed: 12/26/14

Drawn by: S.K.

Proofed by: T.S.

Design Firm Registration # 184-002791

STATE OF ILLINOIS } ss
COUNTY OF WILL }

Studnicka and Associates, Ltd., an Illinois Land Surveying
Corporation does hereby certify that this professional
service conforms to the current Illinois standards for
boundary survey.

Mokena, IL December 26, A.D. 2014

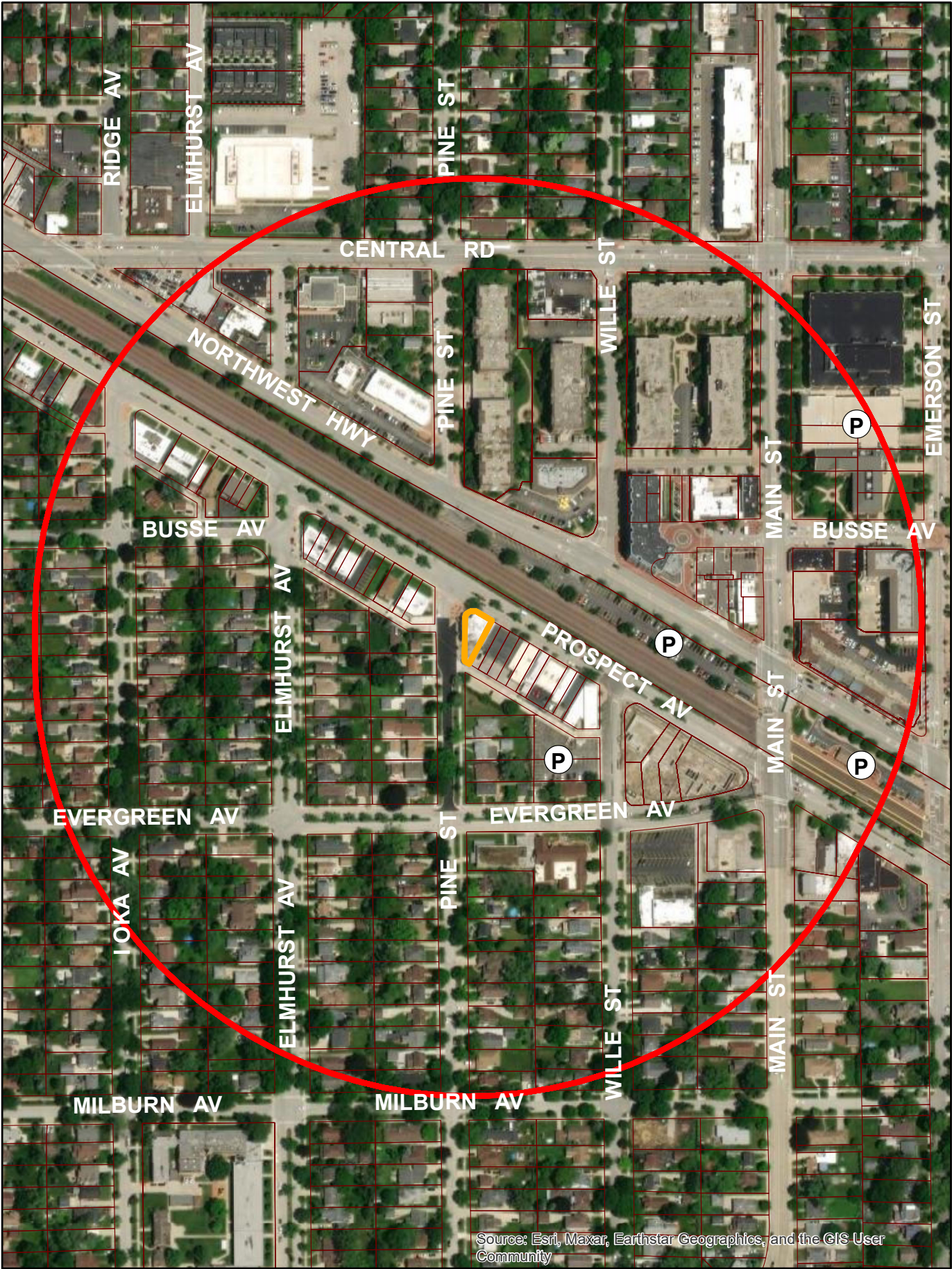
by Thomas L. Studnicka
License No. 3304 Expires 11/30/16



SECOND FLOOR PLAN

SCALE: 1/4"= 1'-0"

139-143 W. Prospect Ave. - Parking Locations w/in 1,000 ft.



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Off-Site Parking Agreement

JOYCO-AGUADO APARTMENTS PARKING AGREEMENT

THIS PARKING AGREEMENT (the “Agreement”) is made and entered into this _____ day of _____, 2023, by and between the Village of Mount Prospect, an Illinois home rule municipal corporation (the “Village”), and Joyco-Aguado Inc, an Illinois corporation (the “Developer”), (at times herein referred to collectively as the “Parties”).

WHEREAS, Developer has proposed to develop certain real estate, located on the southeast corner of Prospect Avenue and Pine Street in Mount Prospect, Illinois, as legally described on Exhibit 1 attached hereto and made part of hereof (the “Subject Property”), for the purpose of constructing and operating five rental apartments (the “Apartments”); and

WHEREAS, the provisions of the Village of Mount Prospect Village Code (the “Village Code”) require Developer, as new construction within the B-5 Central Commercial Core District (the “Downtown District”), to provide six (6) off-street parking spaces (the “Off-Street Parking Requirements”), although the Off-Street Parking Requirements may be satisfied through a lease of off-site parking “no more than one thousand feet (1,000’) from the use served in the central business district,” pursuant to the Village Code; and

WHEREAS, the Village owns certain municipal parking lots and off-street parking spaces within one thousand feet (1,000’) of the Subject Property as depicted on Exhibit 2; and

WHEREAS, the President and Board of Trustees find that it is in the best interests of the Village to promote the viability of the Downtown District by the development of projects, such as the Apartments, and that such viability will be promoted by the Village’s agreement to permit Developer to comply with the Off-Street Parking Requirements through the use of Village-owned and maintained parking spaces located on Village-owned surface lots and/or parking decks within one thousand feet (1,000’) of the Apartments, to the extent specifically provided for in this agreement;

NOW THEREFORE, in consideration of the foregoing and the mutual understandings, promises, considerations and agreements as set forth below, the Parties hereby agree and covenant as follows:

1. Developer shall request from the Village, and the Village shall make available on behalf of Developer’s residential tenants, on an annual basis, parking permits to authorize parking located on Village-owned surface lot in the alley located between Pine and Wille Streets, as depicted on Exhibit 3 (the “Permits”), up to a maximum of six (6) such Permits in

aggregate at any given time. These permits shall be for the use of Apartments residential tenants only. Developer shall pay the same rate as for overnight parking in Village-owned spaces in the downtown. Developer understands that the current rate, as of the effective date of this agreement, is \$90 per space per month, subject to future modifications by the Village applicable to all such spaces.

2. The Village shall, in its sole discretion, designate which Surface Lots and which area(s) within the Village Parking Decks, if any, may be utilized by Developer for parking under this Agreement. In addition, the Village may, in its sole discretion, designate parking spaces on such other property as the Village may own, lease or otherwise control, for use under this Agreement, so long as such parking spaces are within one thousand feet (1,000') of Apartments.
3. The Village shall, in its sole discretion, have authority to modify such designations at any time upon thirty (30) days prior written notice to Developer, so as long the total of six (6) parking spaces continues to be made available to Developer within one thousand feet (1,000') of Apartments.
4. Apartments residential tenants shall abide by all Village rules and regulations of general applicability for display of the Permits and use of public parking facilities in the Village in effect from time to time.
5. This Agreement shall remain in full force and effect for a period of twenty (20) years from and after its effective date. This Agreement may be renewed by the Parties thereafter, for such term, and under such terms and conditions, as the Parties may agree to. Notwithstanding the foregoing, if Developer at any times acquires or provides permanently through other means six (6) parking spaces (alone or in combination with additional spaces and/or uses) for the exclusive use of Apartment's residential tenants and within one thousand feet (1,000') of Apartments, Developer shall have the right to terminate this Agreement effective as of the end of any calendar month, but not less than thirty (30) days prior written notice to the Village, and the Village agrees to rebate and refund any parking fees paid in advance for calendar months thereafter.
6. The parking spaces referred to in this Agreement have been determined to meet the Off-Street Parking Requirements for Apartments.
7. Any Notice required under this Agreement shall be made in writing and given in person, by overnight delivery or by certified mail, return receipt requested, addressed to the parties as follows, or at such other place either of them may hereafter designate for itself by notice in writing to the other:

To: Village
Director of Finance Department
Village of Mount Prospect
50 S. Emerson Street
Mount Prospect, Illinois 60056

To: Developer

Notice by mail shall become effective three (3) days after the date of mailing, and personal notice or overnight delivery notice shall become effective upon delivery.

8. This Agreement shall run with the land for so long as Apartments exist on the Subject Property. In the event that Developer wishes to transfer its interest in this Agreement, and the new owner operates a different use, then the Village shall be free to determine whether it will enter into a similar agreement with the proposed transferee.
9. This Agreement may be terminated by the Village, in the event that Developer, or any of its officers, agents, or employees, fails to comply with the terms hereof, and fails to current said non-compliance within thirty (30) days of receiving written notice thereof from the Village.
10. If any provision of this Agreement is found to be invalid, illegal or unenforceable, that provisions shall be severable from the rest of this Agreement and the validity, legality, and enforceability of the remaining provisions will in no way be affected or impaired.
11. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

IN WITNESS WHEREOF, the Parties hereto executed this Agreement as of the dates set forth below and the date of the last signatory below shall be inserted on page of this Agreement, as the Effective Date of this Agreement.

VILLAGE OF MOUNT PROSPECT,
an Illinois home rule municipal corporation

JOYCO-AGUADO, INC,
an Illinois corporation

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT 1

Legal Description

LOT 26 IN BUSSE'S RESUBDIVISION OF LOTS 1 TO 6 INCLUSIVE IN BLOCK 4, ALSO LOTS 2 AND 3 IN BLOCK 5, ALL IN BLOCK 6, LOTS 13 TO 24 INCLUSIVE IN BLOCK 7, LOTS 17 TO 20 IN BLOCK 8, ALL IN MEIER'S ADDITION TO MOUNT PROSPECT, A SUBDIVISION OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTRY, ILLINOIS.

P.I.N. 08-12-113-001-0000

EXHIBIT 2

139-143 W. Prospect Ave. - Parking Locations w/in 1,000 ft.

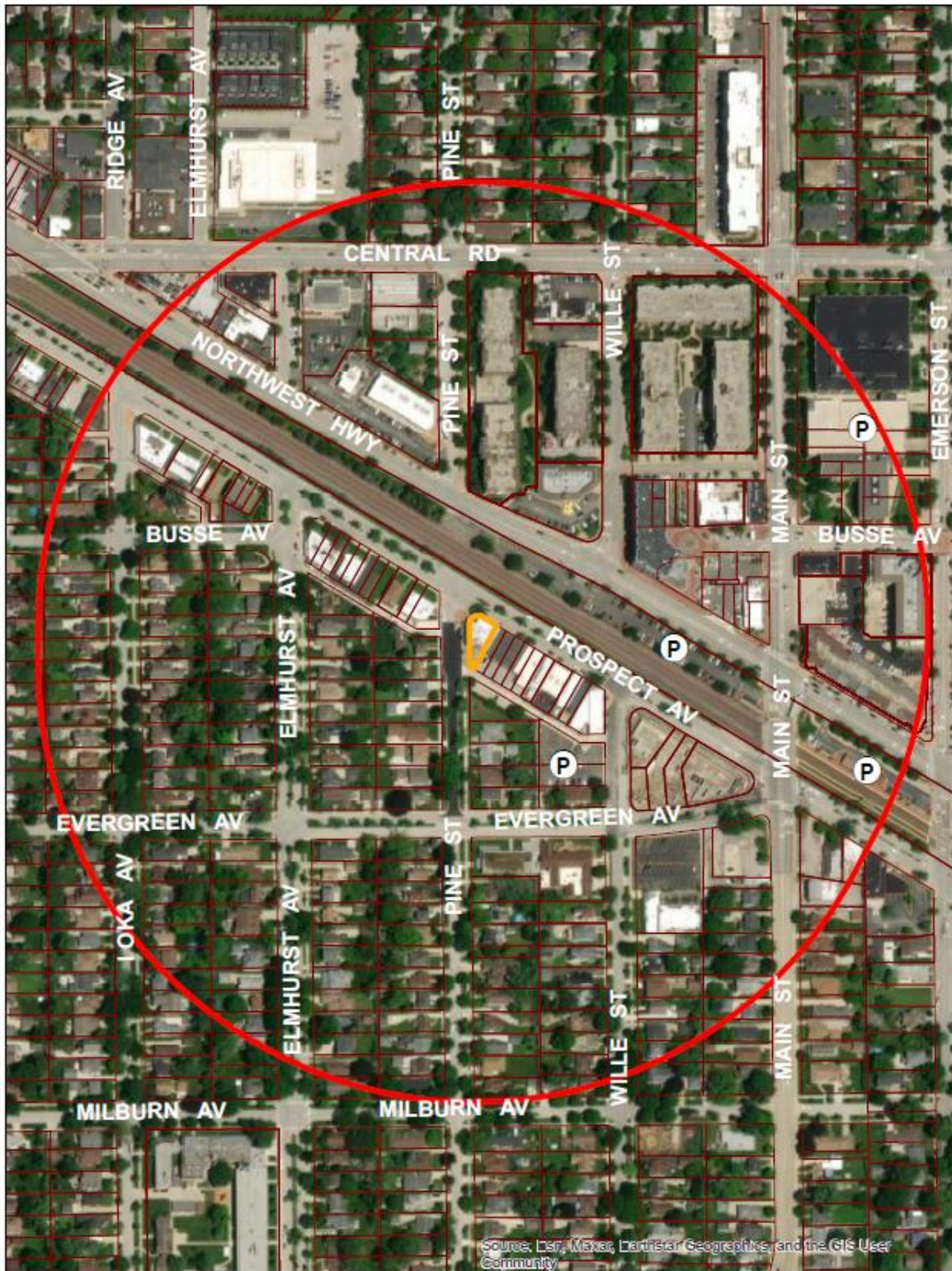
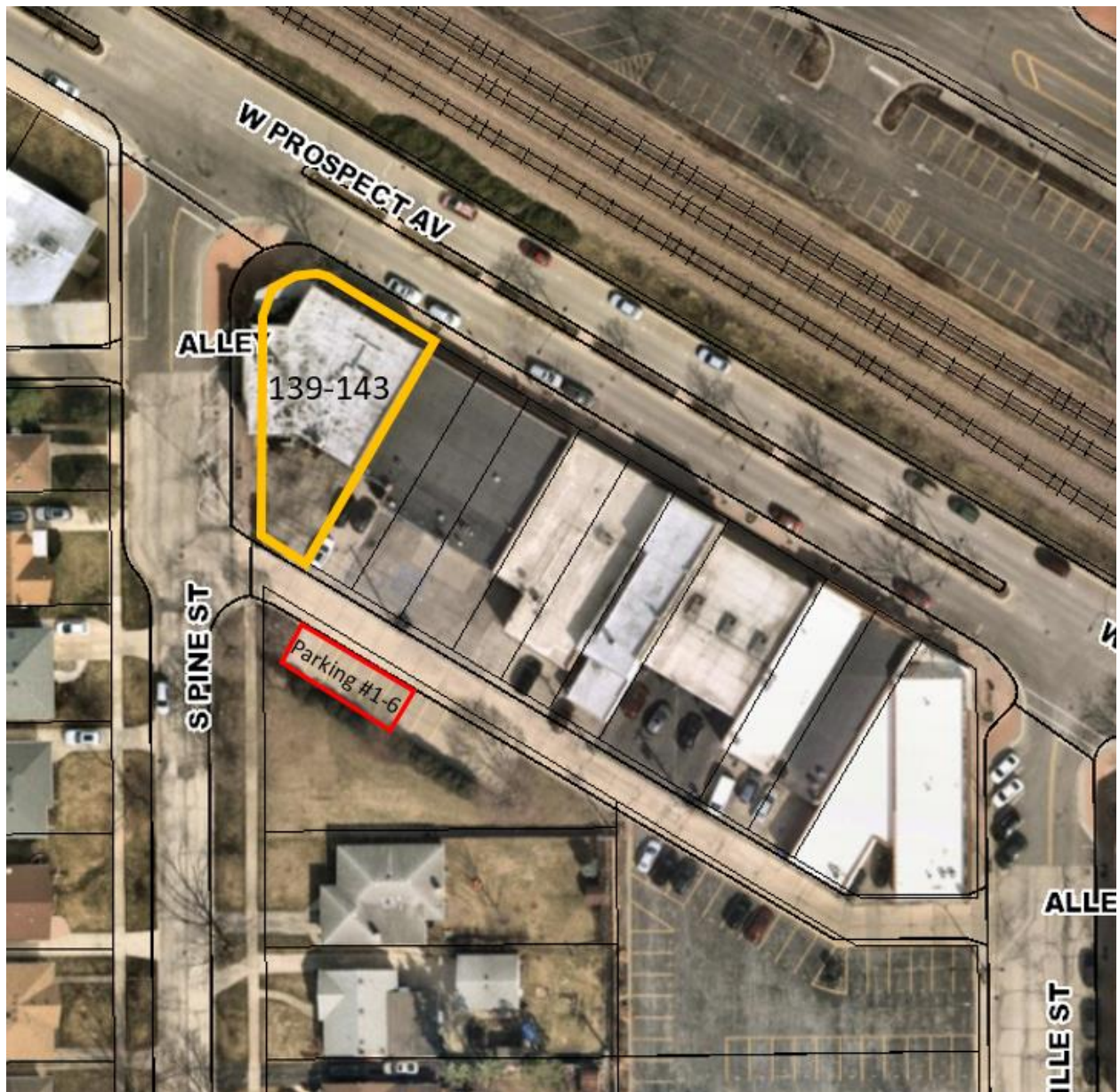


EXHIBIT 3



RESOLUTION NO.

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A PARKING AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT AND JOYCO-AGUADO, INC FOR THE PROPERTY LOCATED AT 139-143 W. PROSPECT AVENUE (PZ-16-23)

WHEREAS, Joyco & Aguado, Inc. has proposed to convert vacant office space into five residential rental units at the property located at 139-143 W. Prospect Avenue leally described as:

LOT 26 IN BUSSE'S RESUBDIVISION OF LOTS 1 TO 6 INCLUSIVE IN BLOCK 4, ALSO LOTS 2 AND 3 IN BLOCK 5, ALL OF BLOCK 6, LOTS 13 TO 24 INCLUSIVE IN BLOCK 7, LOTS 17 TO 20 IN BLOCK 8, ALL IN MEIER'S ADDITION TO MOUNT PROSPECT, A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY ILLINOIS.

PIN: 08-12-113-001-0000; and

WHEREAS, the provisions of the Village of Mount Prospect Village Code, Section 14.22047.1, a minimum of six (6) parking stalls must be provided for the proposed five residential units; and

WHEREAS, the Village owns certain municipal parking lots and off-street parking spaces within one thousand feet (1,000') of the Subject Property (the "Surface Lots"); and

WHEREAS, the President and Board of Trustees find that it is in the best interests of the Village to promote the viability of the Downtown District by the development of projects and that such viability will be promoted by the Village's agreement to permit Joyco & Aguado, Inc. to comply with the Off-Street Parking Requirements through the use of Village-owned and maintained parking spaces at the Surface Lots to the extent specifically provided for in this Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Board of Trustees of the Village of Mount Prospect do hereby authorize the Mayor to sign a parking agreement between the Village of Mount Prospect and Joyco & Aguado, Inc. for the property located at 139-143 W. Prospect Avenue (PZ-16-23) attached hereto and made part of this Resolution as Exhibit "A"

SECTION TWO: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 17th day of October 2023.

Paul Wm. Hoefert
Mayor

ATTEST:

Karen M. Agoranos
Village Clerk



Item Cover Page

Subject	Motion to accept the proposal for GIS Managed Services for an amount not to exceed \$91,800.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$91,800
Budget Source	General Fund and Water/Sewer Fund
Category	CONSENT AGENDA
Type	Action Item

Information

What is GIS?

A geographic information system (GIS) is a system that creates, manages, analyzes, and maps all types of data. GIS connects data to a map, integrating location data (where things are) with all types of descriptive information (what things are like there). This provides a foundation for mapping and analysis that is used in municipalities and almost every industry. GIS helps users understand patterns, relationships, and geographic context. The benefits include improved communication and efficiency, as well as better management and decision making.

Hundreds of thousands of organizations in virtually every field are using GIS to make maps that communicate, perform analysis, share information, and solve complex problems around the world. This is changing the way the world works.

GIS technology applies geographic science with tools for understanding and collaboration. It helps people achieve a common goal: to gain actionable intelligence from all types of data.

Maps

Maps are the geographic container for the data layers and analytics you want to work with. GIS maps are easily shared and embedded in apps, and accessible by virtually everyone, everywhere.

Data

GIS integrates many different kinds of data layers using spatial location. Most data has a geographic component. GIS data includes imagery, features, and basemaps linked to spreadsheets and tables.

Analysis

Spatial analysis lets you evaluate suitability and capability, estimate and predict, interpret and understand, and much more, lending new perspectives to your insight and decision-making.

Apps

Apps provide focused user experiences for getting work done and bringing GIS to life for everyone. GIS apps work virtually everywhere: on your mobile phones, tablets, in web browsers, and on desktops.

Currently, the Village's GIS system houses over 100,000 assets including the entirety of the water system, sanitary sewer system, storm sewer system, roadway network, sign network, trees, and facilities. In addition, GIS includes all parcels, addresses, buildings, zoning information, floodplain information, aerial imagery, impervious area etc. All this information is consumed by Village department via maps or integrated applications like Public Works' asset management software, Cartegraph or Building Services permit software, Citizenseve.

Village GIS History

The Village's GIS efforts extend back to the 1990s when the Village first issued a contract to Austin McDaniel to provide GIS services to the Village. Eventually, Austin McDaniel went of business and the Village made the decision to hire the consulting firm of Group 1 Resources to complete a GIS Implementation Plan, which was completed in May 1996. The plan recommended the Village implement GIS through a phased approach over three years. The implementation included the hiring of the Village's first GIS Analyst in 1996 and the purchase of GIS software in 1997. The Village purchased and implemented software from Environmental Systems Research Institute (ESRI), which remains the Village's primary GIS software, but with significant upgrades over the years.

GIS staffing levels have remained constant over the last 25+ years with one GIS Analyst responsible for maintaining the system. Recently, the Village's GIS Analyst of the last sixteen years resigned to pursue other opportunities. This change afforded the Village an opportunity to reassess the Village's GIS system and look for areas of improvement.

Discussion

Why Consulting Services?

After assessing the Village's current GIS system and structure, a determination was made that the Village is best served by eliminating the GIS Analyst position and hiring a consultant to provide GIS services. Why is the Village best served by hiring a consultant?

First, GIS technology is fast-paced and ever-changing. Technology is never "set and forget." There is always room for improvement, and developers constantly make changes to enhance applications.

GIS technology is no different. With so many GIS technology changes happening in such a short timeframe, it can be challenging to keep up. GIS consultants are experts who understand spatial data. Their role is to help the Village visualize and comprehend our GIS information, allowing the Village to make smarter business decisions. To be successful, the GIS consultant must keep up with technology changes and understand how those changes can improve the Village's GIS. GIS consultants technological relationships and partnerships with ESRI allow access to the latest improvements.

Second, GIS requires expertise. GIS is complicated. Finding actionable information from our data requires a particular spectrum of knowledge. And it's not a one-person job. There are several key roles in any given GIS team to ensure success:

- GIS technicians create the actual geographic data, which includes collecting data, digitizing it, and developing maps.
- GIS analyst analyze, model, and evaluates data.
- GIS managers coordinate the projects and people involved.

Each team member is integral to making sense of your GIS data. However, the Village only has one GIS position. It is nearly impossible to find a GIS professional with the skill set to fill all the defined roles. The success of the Village's GIS system is limited to the skill set of the one GIS professional. By employing a GIS consultant, the Village has access to thirteen GIS professionals each with a unique skill set and availability to meet the Village's GIS needs.

Third, cost savings. The estimated cost to maintain a full-time GIS Analyst position is between \$103,000 and \$115,000 depending on qualifications (estimated cost includes benefits). Based on conversations with GIS consultants, the staff was confident that a minimum savings of \$10,000 annually could be realized.

Proposal

The Village entered into discussions with Baxter & Woodman to provide GIS consulting services. The Village has a long standing relationship with Baxter & Woodman as it relates to GIS consulting services. Baxter & Woodman has supplemented and assisted the Village's GIS staff over the years. This work included installing and migrating the Village's GIS database to a new server. In addition, Baxter & Woodman has provided guidance and assistance on difficult projects beyond the capabilities of the Village. These projects have included the development of GIS-based applications like the Village's public-facing WebGIS application. Furthermore, Baxter & Woodman has been providing the Village's GIS services since the departure of the Village's GIS Analyst. For these reasons, Baxter & Woodman is uniquely positioned to step in and provide GIS services to the Village without loss of performance.

Prior to submitting a proposal, Baxter & Woodman staff conducted individual meetings with each Village department to discuss the scope of services to be provided and to gain an understanding of each department's GIS needs.

Baxter & Woodman submitted a proposal to the Village to provide GIS services for a three-year period beginning January 2024 and ending December 2026. The proposal includes a first year cost of \$91,800 with 3% increases in each subsequent year.

The proposal includes one day a week of on-site support in which Baxter & Woodman will provide an individual to be embedded with the Village and work between the hours of 7:30am - 5:00pm. In addition, Baxter & Woodman is available virtually 24/7.

The proposal does include standards of performance and a termination clause. Should the consultant not meet the terms and conditions of the agreement, the Village may cancel the contract at any time with ten days notice.

Why Baxter and Woodman?

As previously discussed, the Village has a long-standing relationship with Baxter & Woodman as it relates to GIS services. The Village has completed a number of GIS projects utilizing the

services of Baxter & Woodman, most recently the installation of a new GIS server requiring the migration of the entire GIS database to the new server. This project was completed successfully and met the Village's expectations. In addition, Baxter & Woodman has been providing GIS services for the Village as defined in the proposal since May 2023.

Baxter & Woodman provided six references to local municipalities that are currently utilizing Baxter & Woodman to manage their GIS service as defined in the Village's proposal. References were checked and all confirmed that Baxter had met or exceeded all expectations.

Alternatives

1. Accept proposal from Baxter & Woodman Engineers for GIS Managed Services.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the proposal from Baxter & Woodman Consulting Engineers to provide Managed GIS Services for an amount not to exceed \$91,800 in 2024, \$94,500 in 2025 and \$97,300 in 2026.

Attachments

1. 2326061_MTPRO_SpatialTechManagedSvc_Agreement_24_26

Managed Services Agreement 2024-2026

Owner: VILLAGE OF MOUNT PROSPECT

Job Number: 2326061.00

Baxter & Woodman, Inc. (B&W) agrees to enter into a support agreement with the Owner to provide support services based on the "Services" indicated below and in agreement with the Terms & Conditions and Service Definitions.

Services & Fees

- Fixed Fee Services indicates a fixed scope as described in the attached Service Definitions. Since the scope is negotiated upfront, we are able to establish this price at the beginning of the contract.
- Retained Services denotes a variable scope determined by the Owner. Since the scope cannot be fixed at the beginning of the contract, the fee is a lump sum amount against which labor will be billed on the basis of our standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel costs. Labor rates differ for B&W staff members. Retained Services are requested on a case-by-case basis and are approved by a responsible representative of the Owner.
- Please see the attached Rate Sheet for our current hourly billing rates. Under this agreement, there is a fixed discount on labor of 5% off those standard billing rates. Please note that the rates listed on the attached rate sheet are our current rates and may increase during the term of the project.

Year 1: FY2024

Description	Included	Fee
Fixed Fee Services		\$18,400
Project Management & Proactive Services	☒	
Vision Casting & Budget Planning	☒	
Spatial Technology Cloud Hosting Services	☒	
Third-Party Support Renewals	☐	(Village provided)
Retained Services		\$73,400 ¹
Existing Applications & Data Maintenance	☒	
New Applications & Data Development	☒	
Tech Support & Consulting	☒	
Training	☒	
Total Fee		\$91,800

¹ If the Retained Services billing limit is reached prior to the end date of the contract, additional budget may be purchased in increments of \$2,000. Unused Retained Services budgets can be applied as a credit toward a future support agreement. Cash refunds of unused budgets will not be offered.

Year 2: FY2025

Description	Included	Fee
Fixed Fee Services		\$18,900
Project Management & Proactive Services	☒	
Vision Casting & Budget Planning	☒	
Spatial Technology Cloud Hosting Services	☒	
Third-Party Support Renewals	☐	(Village provided)
Retained Services		\$75,600 ²
Existing Applications & Data Maintenance	☒	
New Applications & Data Development	☒	
Tech Support & Consulting	☒	
Training	☒	
Total Fee		\$94,500

Year 3: FY2026

Description	Included	Fee
Fixed Fee Services		\$19,500
Project Management & Proactive Services	☒	
Vision Casting & Budget Planning	☒	
Spatial Technology Cloud Hosting Services	☒	
Third-Party Support Renewals	☐	(Village provided)
Retained Services		\$77,800
Existing Applications & Data Maintenance	☒	
New Applications & Data Development	☒	
Tech Support & Consulting	☒	
Training	☒	
Total Fee		\$97,300

- Some items to note as a benefit of this Agreement:
 - The hourly rate charged is the same for regular hours, after hours, emergency service, weekend, holiday, and overtime.
 - Mileage for travel is billed at the IRS approved amount as calculated from the employee's office location to site visited during normal business hours, or from deployment location to the site visited for urgent service.
 - Travel time is charged at the same hourly billing rate indicated on the rate sheet.

² If the Retained Services billing limit is reached prior to the end date of the contract, additional budget may be purchased in increments of \$2,000. Unused Retained Services budgets can be applied as a credit toward a future support agreement. Cash refunds of unused budgets will not be offered.

Time Period and Payment

Start Date:	January 1, 2024	End Date:	December 31, 2024
Start Date:	January 1, 2025	End Date:	December 31, 2025
Start Date:	January 1, 2026	End Date:	December 31, 2026

Payment to be made in four (4) equal payments of \$22,950 upon being invoiced.

Payment 1:	March, 2024
Payment 2:	June, 2024
Payment 3:	September, 2024
Payment 4:	December, 2024

Payment to be made in four (4) equal payments of \$23,625 upon being invoiced.

Payment 1:	March, 2025
Payment 2:	June, 2025
Payment 3:	September, 2025
Payment 4:	December, 2025

Payment to be made in four (4) equal payments of \$24,325 upon being invoiced.

Payment 1:	March, 2026
Payment 2:	June, 2026
Payment 3:	September, 2026
Payment 4:	December, 2026

Authorization

The undersigned hereby enter into the agreement as described herein:

Owner:	Baxter & Woodman, Inc.:
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	9/27/23
_____ Authorization By	_____ Date

Rate Sheet

Role	Min Rate	Max Rate	Description & Typical Duties
Principal	\$200	\$250	Provides oversight & direction. Responsible for contracts, scope, overall satisfaction.
Spatial Technology Consultant IV	\$140	\$185	Works as a firm leader to coordinate work with consultants, technicians, and analysts. Performs and coordinates advanced strategy, analysis, and recommendations for client spatial technologies. Can manage the largest Spatial Technology projects. Interfaces directly with client decision makers on larger projects. May also be a top technical technologist or developer. Develops new clients and business; scopes projects.
Spatial Technology Consultant III	\$100	\$150	Works as a team leader to coordinate work with consultants, technicians, and analysts. Performs and coordinates analysis and recommendations for client spatial technologies. Manages many Spatial Technology projects. Interfaces directly with client staff on projects and works independently with clients.
Spatial Technology Consultant II	\$80	\$130	Works as part of a team and typically receives work assignments from other senior leaders. Applies and completes various fundamental and advanced spatial technology assignments for clients. Interfaces directly and indirectly with client staff on projects.
Spatial Technology Consultant I	\$75	\$95	Works as part of a team and receives work assignments from others. Applies and completes various fundamental spatial technology assignments for clients. Interfaces through a project or client manager with client staff on projects.
IT Consultant I-IV	\$90	\$190	Performs server, network, and desktop architecture, design, management, and oversight. Troubleshooting of network, security, and server technical issues. Works to coordinate work with consultants/analysts. Performs and coordinates advanced design of client networks/systems.
Surveyor	\$105	\$120	Performs field based data collection. Data collection will be GIS based and can use mapping-grade and/or survey-grade GPS collection hardware and software. Will perform field inventories as needed.

Standard Terms & Conditions

Agreement - These Standard Terms and Conditions, together with the letter proposal, constitute the entire integrated agreement between the Owner and Baxter & Woodman, Inc. (BW) and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing.

Owner's Responsibility - Provide BW with all criteria and full information for the Project. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner including its consultants, contractor, specialty contractors, manufacturers, suppliers and publishers of technical standards without independently verifying that information. The Owner warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner or force majeure, BW's work shall be extended and the rates and amounts of BW's compensation shall be equitably adjusted in writing executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitute BW's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be made by all parties. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act.

Opinion of Probable Construction Costs - BW's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs of contractor's methods of determining prices, or over competitive bidding, of market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW's opinion of probable construction costs.

Standards of Performance - (1) The standard of care for all services performed or furnished by BW, will be completed with the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no guarantees or warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with all applicable laws and regulations and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents; (7) Engineer is not acting as a municipal advisor as defined by the Dodd-Frank Act. Engineer shall not provide advice or have any responsibility for municipal financial products or securities. (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the Project work they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW's consideration of a component does not constitute acceptance of the assembled item; (10) BW's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner for them to address.

Insurance - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation: Statutory Limits	Excess Umbrella Liability: \$5 million per claim and aggregate	General Liability: \$1 million per claim
Professional Liability: \$5 million per claim aggregate	Automobile Liability: \$1 million combined single limit	\$2 million aggregate \$5 million

BW's liability under this Agreement, based on any theory of liability or for any cause of action, shall not exceed the total amount of BW's contract amount for the project. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver - (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages arising out of or relating to the Project, provided that such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of BW or its officers, directors, employees, agents, or consultants; (2) Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death of to injury or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Owner or its officers, directors, employees, consultants, or others retained by or under contract to the Owner with respect to this Agreement or to the Project; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project; (4) In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of the ENGINEER and OWNER, they shall be borne by each party in proportion to its negligence; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to perform with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be an opportunity for the Parties to meet. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents. Owner shall be liable for, and promptly pay for all services and reimbursable expenses rendered to the date of suspension/termination of services.

Use of Documents - BW documents are instruments of service and BW retains ownership and property interest (including copyright and right of reuse). Client shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW's design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW's design documents is prohibited and Client shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. BW's document retention policy will be followed upon Project closeout, and project documents will be kept for a period of 14 years after Project closeout.

Successors, Assigns, and Beneficiaries - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or BW to any third party, including any lender, Contractor, Contractor's subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Client and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between them for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. If mediation is unsuccessful, litigation in the county where the Project is pending shall be pursued.

Miscellaneous Provisions - (1) This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located. (2) All notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason; (4) Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close to expressing the intention of the stricken provision; (5) A party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended.

Service Definitions

Fixed Fee Services

Project Management & Proactive Services

Plan, schedule, and coordinate the activities that must be performed to complete the project and provide support services. If included, all services described within this section will be provided by B&W for the specified fee regardless of actual hours of work performed. Proactive Service is provided for the identified software and hardware that appears in the Hardware List included in this Agreement.

If included, B&W will monitor aspects of the Spatial Technology related IT infrastructure, as well as perform periodic routine scheduled maintenance in order to minimize unexpected system shutdowns by resolving issues before they reach a critical nature. Upon completion of the scheduled service, B&W will provide written confirmation the service was completed.

Scheduled proactive services will be provided during Standard Hours if the service does not significantly impact network performance. Scheduled services that may significantly impact network performance and are not urgently needed to maintain network security, will be scheduled during other hours as agreed upon by B&W and the Owner. Standard Hours are considered Monday – Friday 7:30 am to 5:00 pm, excluding holidays.

The following table details the Proactive services included under this Support Agreement, and at what frequency:

Proactive Service	Minimum Service Frequency:					
	N/A	Twice Monthly	Monthly	Quarterly	Twice Annually	Annually
On Premises (Client-owned) Spatial Tech Software Management • Server Environment ◦ Server OS Patching ◦ ArcSDE Administration • Desktop Environment ◦ Review and install applicable patches for GIS-related applications. • Database/Server free space assessment • GIS SQL Patching (if applicable) • Software Service Packs and updates • Check and Back Up Configuration • Review Server Hardware Operation • Database Administration	☒	☐	☐	☐	☐	☐
Esri Hosted (AGOL) Administration • Review error logs • Test application functionality • Apply Windows Updates • Check resource availability • Check and Back Up Configuration	☐	☒	☐	☐	☐	☐
B&W AGOL Administration & Management • Verify Backups Functioning Properly • County data updates • Version Auditing • Software Credential Administration • Manage user accounts • ArcGIS Online Audit - Usage Stats and diagnostics	☐	☐	☒	☐	☐	☐

Vision Casting & Budget Planning

Budgeting for GIS and related technology items can be used to help prioritize and guide decisions and overall budget planning for capital improvements. B&W believes that providing advanced notice (where possible) of recommended spatial technology equipment, software, security, and communications improvements will provide a much more effective planning and dependable budgeting cycle. When this service is selected, our senior level team works with staff to determine the risk and benefit of spatial technology investments, including phasing, and related capital and operational costs. The deliverable for this service is a memo that provides prioritization of mutually-agreed upon improvements and a summary of related costs.

Vison Casting & Budget Planning - Annual	Deliverable	Included?
Vision Casting & Budget Planning (for following fiscal year)	Budgetary Memo	☒

Spatial Technology Cloud Hosting Services

Hosting Services include the management and maintenance of a Cloud Hosting environment (Esri ArcGIS Online Cloud Environment), which includes the update of Internet-based web services and associated hardware and software. If listed in the Included Services & Fees section of this agreement, B&W will provide the maintenance and updates. Following is a description of the services offered as a part of the client-facing cloud hosting.

Cloud Hosting Services - Annual	Deliverable	Included?
Cloud Hosting Services	Client-Facing Web Services	☒

B&W typically utilizes Esri ArcGIS applications and services periodically improving and modifying end-user design and installing updates/ security patches. Following industry guidelines on security best practices typical for our industry, our team works to monitor, secure, and back up the GIS applications we host. We understand that our clients rely on our services to perform important daily tasks and as such, we work to minimize downtime, although both planned and unplanned outages are to be expected.

Third-Party Support Coordination

Our Spatial Technology services typically include both hosted and client on-premises hardware and software that may have applicable support and extended warranty agreements that are provided by a third party. B&W typically recommends that these agreements are maintained and renewed on a regular basis. If listed in the Included Services & Fees section of this agreement, B&W will provide the renewals listed in the Third-Party Support Renewal list shown below.

Third-Party Support Renewals - Annual	Deliverable	Included?
Renew Third-Party Support Contracts	Contracts from OEM/Supplier	☐

Retained Services

Existing Applications & Data Maintenance

Provide as-needed GIS, Spatial Technology, and related data development and maintenance, up to the maximum fee specified in this Support Services Agreement. This service will be provided during normal business hours. B&W staff will return any phone calls for urgent technology service within 60 minutes from when the phone call is placed. The Owner may purchase Retained Services in increments of \$2,000 at any time during this agreement.

New Applications & Data Development

Staff periodically identifies improvements and additions to data sets and applications to improve the management of assets and people. Typical additions include but are not limited to ArcGIS Online configured applications, new data layers, custom applications, custom maps, and custom reporting. These improvements and additions will be provided as-needed up to the maximum fee specified in this Support Services Agreement.

Tech Support & Consulting

Through occasional consulting, spatial technology infrastructure, system can be effectively improved and enhanced. Consulting typically includes recommendations ahead of the work to implement positive changes in the spatial technology infrastructure. Deliverables are typically meetings, memos, and estimates for improvements. Technical support of server, applications, and other hardware (i.e. tablets, GPS equipment, etc.) is also available as-needed.

Training

Both onsite or remote (screen sharing) training is available both as-needed or scheduled. As-needed one-on-one training is provided at the standard hourly rate shown in the table above.

Hardware (or Virtual) List

If Proactive Maintenance is included as part of this Support Services Agreement, B&W will proactively support the following hardware and related software:

Hardware Description	Location	Quantity
None		

Third-Party Support Renewals

If Third-Party Support Renewals are included as part of this Support Services Agreement, renewals will be processed as listed in the table below:

Warranty	Included?	Coverage Period	Qty	Total
None	☐			



Item Cover Page

Subject	Motion to authorize the Village Manager to execute a settlement agreement in the case of the Village of Mount Prospect v. JM 1 Trust, et al in the amount of \$315,000.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	YES
Dollar Amount	\$315,000
Budget Source	
Category	CONSENT AGENDA
Type	Action Item

Information

Prior to the redevelopment of the Chase Bank facility at Northwest Highway and Main Street, a title company working for a developer determined there was a cloud on title for a small L shaped alley within the Busse Triangle. Cook County records showed the alley, which is 1,800 SF, was owned by the surrounding property owners. However, the title company could not show proof that the alley was ever conveyed from the original Meyn family trust dating back several decades. The Village filed a motion to quiet title against the JM 1 Trust on a parcel located in what is now the parking lot adjacent to the Chase Bank. The basis for the Village's quiet title action was adverse possession as allowed by Illinois statute. In simple terms, the property has been used for access to multiple properties in the triangle for decades. JM 1 Trust filed a counterclaim against the Village alleging it took the Trust's property without providing compensation. After extended litigation, the parties agreed to settle the lawsuit prior to the Court ruling on whether the case would have to go to a condemnation trial to determine fair compensation the Village would pay for the parcel. In exchange for the Village paying JM 1 Trust \$315,000, the Trust conveyed title for the property to the Village. This amount was suggested by the judge during settlement discussions. The settlement agreement allows the Village to get ownership of property to provide critical public parking spaces that is part of the Chase Bank development in downtown Mount Prospect and to avoid the time, expense and uncertainty of a condemnation trial.

Discussion

Alternatives

1. Authorize the Village Manager to execute a settlement agreement in the case of the Village of Mount Prospect v. J.M. 1 Trust, et al in the amount of \$315,000.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board authorize the Village Manager to execute a settlement agreement in the case of the Village of Mount Prospect v. J.M. 1 Trust et al in the amount of \$315,000.

Attachments

None



Item Cover Page

Subject	Motion to accept proposal for Contractual Snow and Ice Control Services for an amount not to exceed \$163,307.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$163,307
Budget Source	General Fund and Motor Fuel Tax Fund
Category	CONSENT AGENDA
Type	Action Item

Information

For many years, the Public Works Department has utilized a private contractor to supplement snow and ice removal efforts. The scope of the contracted work included snow removal on cul-de-sacs (110), village-owned parking lots (11), and one (1) of our seven (7) residential street sections (19.46 centerline miles). The contracted work is an integral component of the department's snow and ice control plan.

BID RESULTS:

The Villages last contract for snow and ice removal services expired in the spring of 2023. Subsequently, staff prepared a detailed request for proposals (RFP) intended to secure these services for the winter periods commencing in the fall of 2023. The proposed term is three (3) years with two (2) optional one (1) year extensions if both the Village and the contractor agree. Prices are valid for the 2023/2024 winter season. Rates for subsequent seasons are limited to the annual Consumer Price Index (CPI). The escalator is collared by 2% minimum increase and a 4% maximum increase. The average CPI increase during the last three (3) years has been approximately 5.5%.

The rates indicated for cul-de-sac plowing and parking lot plowing are paid per occurrence. The fee for the residential section plowing is a flat fee paid for the season regardless of the snowfall event frequency or volume up to 55" total accumulation. Snow removal is compensated at an hourly rate when seasonal accumulation exceeds 55". The average snowfall is 37 inches. The Village has only exceeded 55" once during the last fifteen years.

Three (3) proposals were received. The results are summarized below:

Company	Cul-de-Sac (per pass)	Parking Lots (per [pass])	Residential Section	Total
Maxx Contractors	\$6,850	\$3,055	\$104,200	\$114,105

Pet's Perfection Plus	\$7,580	\$4,325	\$127,000	\$138,905
Se Inc.	\$11,000	\$3,965	\$152,000	\$166,965

Discussion

The lowest cost proposal was submitted by Maxx Contractors Corporation of Des Plaines, Illinois (Maxx). Maxx has performed snow removal & ice control services for the Village for the last ten (10) years and staff has found their services to be exceptional. They have demonstrated sufficient ability and resources to effectively and efficiently respond to all call-out requests regardless of snowfall accumulations.

Maxx's proposal is twenty percent (20%) lower than the next lowest submittal. Further, staff conducted a post proposal meeting with the principal of Maxx Contractors Corp. to discuss their understanding of the proposal requirements and the Village's performance expectations. Staff is confident that Maxx has the adequate resources, experience and appropriate supervisory personnel to successfully execute this contract.

Alternatives

1. Accept proposal from Maxx Contractors, Inc. for the 2024-2026 Snow and Ice Control Services Contract.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends accepting the lowest cost proposal as submitted by Maxx Contractors Corp. of Des Plaines, Illinois for specified snow removal and ice control services during the 2023/2024, 2024/2025 and 2025/2026 winter seasons. Expenditures will be limited to those appropriated by the Village Board in 2024, 2025 and 2026 budgets (\$163,307) and pursuant to rates and terms indicated in the request for proposal documents.

Staff also recommends that the Village Board authorize up to two (2) additional one (1) year terms for (2026/2027 and 2027/2028) provided both the Village and the contractor agree.

Attachments

1. Snow Removal Ice Control 2023-2026 - Maxx Contractors Corporation

PROPOSAL FORM

Snow Removal & Ice Control Services Contract 2023-2026 Village of Mount Prospect
Department of Public Works

FROM: Maxx Contractors Corporation

(Hereinafter called "Vendor")

TO: Office of the Village Manager, 3rd Floor
50 South Emerson Street
Mount Prospect, Illinois 60056
(Hereinafter called "Village" or "Village of Mount Prospect")

Snow Removal & Ice Control Services Contract 2023-2026

The Vendors have familiarized themselves with the services to be performed and probable work conditions required under this Proposal affecting the cost of the performance of the required services and with the Proposal Documents which include:

- Instructions for Vendors
- General Conditions
- Specifications
- Proposal Form
- Affidavit – Proposal Certification Form
- Proposal Security
- Proposal Sheet – Snow Removal & Ice Control Services Contract 2023-2026
- Exhibit B Contract Document

Therefore, the Vendor hereby proposes to furnish all supervision, technical personnel, labor, materials, tools, equipment, and services (including all utility and transportation services) required to perform the required services, all in accordance with the above listed documents.

Vendor agrees to perform all of the required services and provide the equipment and materials described in the Proposal Documents, as follows:

Vendor has Proposal on all items and has provided a price for all requested services. The Vendor acknowledges it understands all the requested services for which it has submitted a Proposal.

The Vendor will complete and provide all labor, equipment, materials and mobilization (if applicable) to perform the required services as incidental to the fixed item price for each item proposed.

In submitting this Proposal, the Vendor understands that the Village reserves the right to add to or subtract from the estimated quantities.

The Village intends to award one (1) contract (if at all) for the items Proposal. If written notice of award of this Proposal is mailed, emailed or otherwise delivered to the Vendor at any time before this Proposal is withdrawn, the Vendor agrees to execute and deliver the contract in the prescribed form and furnish payment and performance bonds, or letter of credit, and the insurance certificates required by the Proposal Documents to the Village within ten (10) business days after receipt.

The Vendor, and as successful Vendor/contractor upon award of the contract, understands and agrees to the following:

- 1) The contractor agrees to provide all required services and items and material to the Village as noted in the Proposal Documents and comply with the requirements of the Proposal Documents.
- 2) The contractor agrees to comply with all applicable federal and state laws, rules and regulations, and county and municipal ordinances, as described in the General Conditions.

All Addenda pertaining to this project shall be acknowledged by the Vendor in the spaces provided below:

Addendum No.	Addendum_Date	Acknowledgement by Vendor or Authorized Representative	Date Acknowledged

Failure to acknowledge receipt, as provided above, may be considered sufficient grounds for disqualification of the Vendor and rejection of his/her proposal submittal. A record of all Addenda and copies of same will be available to all qualified Vendors from the Village of Mount Prospect Public Works Department, 1700 West Central Road, Mount Prospect, Illinois two (2) days prior to the letting. It shall be the Vendor's responsibility to become fully advised of all Addenda prior to submitting its Proposal.

Upon award of the contract, the Village will send Notice of Award to the successful Vendor, the Vendor must then execute the contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed. Failure to complete the work in the designated time frame may result in the Director of Public Works withholding compensation due the contractor for failure to complete the said work in the designated time frame, calling the bonds, or taking such other action as may be available.

Security in the sum of ten (10%) percent of the amount Proposal in form of (check one):
☐ Proposal Bond ☒ Certified Check ☒ Bank ☐ Cashier's
 Check
 is attached hereto in accordance with the "Instructions for Vendors".

This Proposal Submittal contains the following:

- 1) Proposal Form

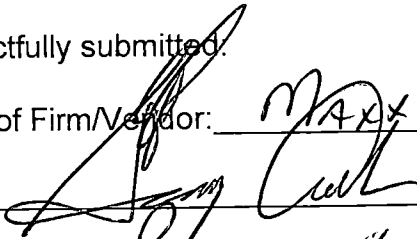
- 2) Affidavit – Proposal Certification Form
- 3) Proposal Security
- 4) PROPOSAL SHEET(S) – Snow Removal & Ice Control Services Contract 2023-2026

Respectfully submitted:

Name of Firm/Vendor:

MAXX CONTRACTORS Corp

By:



(Signature)

Title:

PRESIDENT

Date:

9/28/2023

Contact Information:

Official Address:

220 GRACELAND AVENUE

SUITE A

DES PLAINES, ILL. 60016

Telephone:

847-297-0724

Email:

maxxcontractorscorp@comcast.NET

ONE (1) SIGNED COPY OF THIS PROPOSAL FORM AND PROPOSAL SHEETS (Pages 31-50) ALONG WITH THE AFFIDAVIT – PROPOSAL CERTIFICATION FORM, AND PROPOSAL SECURITY SHALL BE SUBMITTED IN A SEALED MARKED ENVELOPE.

AFFIDAVIT – PROPOSAL CERTIFICATION FORM

Vendor:

Company/Firm Name: MAXX CONTRACTORS CORP

Address: 220 GRACELAND AVENUE, DES PLAINES, IL 60016

As a condition of entering into a contract with the Village of Mount Prospect, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned, Giuseppe Aiello, being first duly sworn on oath, deposes and states that he or she is PRESIDENT (sole owner, partner, joint ventured, President, Secretary, etc.) of MAXX CONTRACTORS CORPORATION and has the authority to make all certifications required by this affidavit.
(Name of Company)

Section I

Non-Collusion

The undersigned certifies that this Proposal is genuine and not collusive or a sham, that said Vendor has not colluded, conspired, connived or agreed, directly or indirectly, with any Vendor or person, to put in a sham Proposal or to refrain from submitting a Proposal, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the Proposal price element of this Proposal, or of that of any other Vendor, or to secure any advantage against any other Vendor or any person interested in the proposed contract.

Section II

Proposal Rigging and Rotating

The undersigned further states that MAXX CONTRACTORS CORPORATION
(Name of Company)

is not barred from submitting a Proposal or contracting as a result of a conviction for violations of state laws prohibiting Proposal rigging or Proposal rotating or any similar offense of any state of the United States, as provided in Sections 33E-3 and 33E-4 of the Illinois Criminal Code, 720 ILCS 5/33E-3, 33E-4.

Section III

Drug Free Workplace

The undersigned further states that MAXX CONTRACTORS CORPORATION
(Name of Company)

provides a drug free workplace pursuant to the Drug Free Workplace Act, 30 ILCS 580/1, et seq., and has, to the extent not covered by a collective bargaining agreement that deals with the subject of the Substance Abuse Prevention in Public Works Projects Act, 820 ILCS 265/1 et seq., a substance abuse prevention program that meets or exceeds these requirements of that Act.

Section IV

Tax Payment

The undersigned further states that MAXX CONTRACTORS CORPORATION
(Name of Company)

not delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

Section V

Sexual Harassment Policy

Pursuant to Section 2-105(A) of the Illinois Human Rights Act, 775 ILCS 5/2-105 (A), every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act)."

A "public contract" includes: ...every contract to which the State, any of its political subdivisions or any municipal corporation is a party." 775 ILCS 5/1-103 (M) (2002),

The undersigned further states that MAXX CONTRACTORS CORPORATION has
(Name of Company)
a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the Vendor to receive payment under any award made under the terms and provisions of this Proposal.

The undersigned certifies that all information contained in this Affidavit is true and correct.

Signed by: [Signature] Title: PRESIDENT
Signature
Name Printed: GIUSEPPE AIELLO

Signed and sworn to before me this 28 day of SEPTEMBER, 2023.
My commission expires:

[Signature]
Notary Public



COPIES TO C. 104E
ORIGINAL 204E

PROPOSAL PROPOSAL SHEET
SNOW REMOVAL & ICE CONTROL SERVICES CONTRACT 2023-2026

The undersigned herewith submits a proposal on snow removal services at various locations throughout the Village of Mount Prospect in accordance with the attached documents. All proposals are to be delivered to Public Works, 1700 West Central Road, Mount Prospect, Illinois, 60056, prior to 1:00 p.m. on October 2, 2023.

Proposal Item 1 (Cul-de-Sac Plowing)

METHODOLOGY: On a separate sheet of paper please describe your methodology for plowing cul-de-sacs. The explanation must include a detailed listing of the type and quantity of vehicle/equipment to be used. In addition, the explanation should address plow operations that extend beyond a 12-hour shift. The contractor must be able to maintain operations on a continuous basis for multiple days. The Contractor may submit a methodology that is different from the Village's minimum standard.

COMPLETE CLEARING OPERATION (cost per pass) – From 2" to 6" of Accumulation
Schedule of Prices

Item No.
110 cul-de-sacs

Plowing Amount

\$ 6,850.⁰⁰

COMPLETE CLEARING OPERATION (cost per pass) – More than 6" of Accumulation

Schedule of Prices

Item No.
110 cul-de-sacs

Plowing Amount

\$ 11,600.⁰⁰

Proposal Item 2 (Supplemental Drivers)

Provide CDL w/ air brakes endorsement driver: \$ 150.⁰⁰ per hour rate.

Number of drivers available: 6

Proposal Item 3 (Section Plowing and Ice Control "Orange")

Methodology: On a separate sheet of paper please describe your methodology for plowing the residential snowplow section. The explanation must include a detailed listing of the type and quantity of vehicle/equipment to be used. In addition, the explanation should address plow operations that extend beyond a 12-hour shift. The contractor must be able to maintain operations on a continuous basis for multiple days. The Contractor may submit a methodology that is different from the Village's minimum standard.

Schedule of Prices

Snow plowing curb to curb - Orange Section \$ 104,200.⁰⁰ Base Contract Price

Rate including truck and driver for work after 55" accumulation: \$ 150.⁰⁰ Per Truck
per hour rate.

Proposal Item 4 (Parking Lot Plowing)

METHODOLOGY: On a separate sheet of paper please describe your methodology for plowing parking lots. The explanation must include a detailed listing of the type and quantity of vehicle/equipment to be used. In addition, the explanation should address plow operations that extend beyond a 12-hour shift. The contractor must be able to maintain operations on a continuous basis for multiple days. The Contractor may submit a methodology that is different from the Village's minimum standard.

Parking lots include:

East Commuter lot	Train Station Depot	108 S. Main St. (Busse Avenue)
West Commuter lot	Wille Street Lot	34 W. Busse Avenue
Maple Parking Garage	Pine Street	111 Rand Rd
911 Kensington Rd	Village Hall Parking Garage	

COMPLETE CLEARING OPERATION (cost per pass)

Schedule of Prices

Item No.
11 Parking Lots listed above.

Plowing Amount

\$ 3,055.⁰⁰

COMPLETE CLEARING (cost per pass, per lot)

Schedule of Prices

Items:

East Commuter lot	\$ 275.00
West Commuter Lot	\$ 325.00
Maple Parking Garage	\$ 220.00
Train Station Depot	\$ 160.00
Willie Street Lot	\$ 160.00
Chase Lot	\$ 150.00
111 Rand Rd	\$ 450.00
1601 W Golf	\$ 245.00
Village Hall Parking	\$ 220.00
2000 E Kensington	\$ 450.00
911 Kensington Rd	\$ 400.00

**Proposal Item 5 (Section Plowing and Ice Control – Forest River Subdivision
“Purple” Section)**

Methodology: On a separate sheet of paper please describe your methodology for plowing the residential snowplow section. The explanation must include a detailed listing of the type and quantity of vehicle/equipment to be used. In addition, the explanation should address plow operations that extend beyond a 12-hour shift. The contractor must be able to maintain operations on a continuous basis for multiple days. The Contractor may submit a methodology that is different from the Village's minimum standard.

Schedule of Prices

Snow plowing curb to curb - Purple Section \$ 34,300.⁰⁰ Base Contract Price

Rate including truck and driver for work after 55" accumulation: \$ 150.⁰⁰
per hour rate.

TOTAL AMOUNT OF PROPOSAL

**Combination of proposal Item 1 (Cul-de-Sac Plowing)
& proposal Item 3 (Section Plowing and Ice Control “Orange” Section)**

\$ 111,050.⁰⁰

Additional Equipment

Hourly rate (including labor and equipment) for any additional equipment as required under Paragraph E of Specifications and Prosecution of Work.

Proposals accepted on this form only. Include a complete list of all equipment, showing year, make, model, plow or bucket size and radio type that is available for this job.

<u>Equipment Type</u>	<u>Year & Make</u>	<u>Rate/Hr.</u>
4 X 4 Pickup w/plow	1. <u>2015 FORD - F-350</u>	\$ <u>125.⁰⁰</u>
	2. <u>2012 FORD F-450</u>	\$ <u>145.⁰⁰</u>
	3. <u>2019 FORD- F-550</u>	\$ <u>160.⁰⁰</u>
	4. <u>2012 Toyota TUNDRA</u>	\$ <u>125.⁰⁰</u>
Dump Truck (Min. 25,000 lbs. GVW)	1. #99 <u>2001 STERLING 7500</u> <u>Plow / Belly / SALTER / JUICER</u>	\$ <u>150.⁰⁰</u>
	2. #101 <u>2003 INTERNATIONAL 7400</u> <u>Plow / Belly / SALTER / JUICER</u>	\$ <u>150.⁰⁰</u>
	3. #103 <u>2003 INTERNATIONAL 7400</u> <u>Plow / Belly / SALTER / JUICER</u>	\$ <u>150.⁰⁰</u>
	4. #105 <u>2003 INTERNATIONAL 7400</u> <u>Plow / Belly / SALTER / JUICER</u>	\$ <u>150.⁰⁰</u>
Semi-trailer Truck	① <u>2002 KENWORTH W900</u>	\$ <u>150.⁰⁰</u>
	② <u>2004 Peterbilt 379</u>	
	③ <u>2012 Mack Vision</u>	

<u>Equipment Type</u>	<u>Year & Make</u>	<u>Rate/Hr.</u>
End Loader (Rubber tire)	1. 2007 JCB 524 2yd machine	
	1.5 2006 JCB 42p 3yd machine	\$ 215. ⁰⁰
	2. CATERPILLAR IT24F2-5yd. machine	\$ 215. ⁰⁰
	3. JOHN DEERE TC544 2.5yd machine	\$ 215. ⁰⁰
	3.5 JOHN DEERE 624J 3.5yd. machine	\$ 215. ⁰⁰
	4. NEW HOLLAND LW130 3yd machine	\$ 215. ⁰⁰

Include list of similar proposals for snow removal of this type.

The Village of Mount Prospect reserves the right to adjust quantities based upon budget guidelines. The above listed quantities are approximate.

Mark outside of envelope: "SEALED PROPOSAL: Snow Removal & Ice Control Services Contract 2023-2026," and deliver to the Public Works Department, 1700 W. Central Rd., Mount Prospect, Illinois, 60056, by 1:00 p.m., Monday, October 2, 2023.

MAXX CONTRACTORS CORP
Name of Company/Firm

220 GRACELAND AVENUE DES PLAINES IL.
Address of Company/Firm

By: Giuseppe Aiello

Phone: 847-297-0724

Date submitted: 9/26/2, 2023.

Note: Be sure to mark outside of envelope, "Sealed Proposal for Snow Removal & Ice Control Services Contract 2023-2026."

Also note any exceptions to the specifications.

MAXX CONTRACTORS CORP Giuseppe Aiello (President)
COMPANY OWNER

220 GRACELAND AVENUE DES PLAINES, IL 847-297-0724
ADDRESS CITY, STATE, ZIP PHONE #

[Signature] 9/28/21 2023
SIGNATURE DATE

Note: All proposals to remain firm for thirty (30) days. Be sure to mark the outside of the envelope, "Sealed Proposal for Snow Removal & Ice Control Services Contract 2023-2026."

VILLAGE OF MOUNT PROSPECT
SNOW REMOVAL & ICE CONTROL SERVICES CONTRACT 2023-2026

THIS AGREEMENT (hereinafter the "Contract") is entered into by and between the Village of Mount Prospect, an Illinois home rule municipality (hereinafter the "Village"), and Maxx Contractors Corp an ILLINOIS CHARTERED CORPORATION located at 220 GRACLAND AVENUE, DES PLAINES, Illinois, (hereinafter the "Contractor").

1. GENERAL As stated in the Proposal document.
2. SPECIFICATIONS As stated in the Proposal document.
3. CONTRACTOR RESPONSIBILITY FOR PROPERTY/HOLD HARMLESS
 Contractor agrees to defend and hold harmless the Village from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract, and on account of the Village's use of any copyrighted or uncopyrighted, composition, trade secrets, secret process, proprietary rights, patented or unpatented invention, article or appliance furnished or used under the proposal Specifications.
4. ADHERENCE TO LAWS
 Employees and agents of Contractor shall obey all federal, state, county and municipal laws and ordinances during the execution of their duties under this Contract. The existence of this Contract does not exempt such individuals from compliance with such laws or ordinances, nor does it convey any special rights or privileges upon those individuals.

Contractor shall meet all applicable licensing requirements of the Village.

In addition, Contractor is required to comply with all federal, state, county and municipal laws and ordinances, including the following:

- a. Provide a drug free workplace pursuant to the Illinois Drug Free Workplace Act (30 ILCS 580/1, et seq.);
- b. Comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.);
- c. Comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act.
- d. Comply with the Americans with Disabilities Act; and

- e. Comply with the provisions of the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE required by the Illinois Department of Human Rights as a material term of all public contracts, which states as follows:

Title 44, Part 750, Section 750, APPENDIX A, Illinois Administrative Code, Equal Employment Opportunity Clause

EQUAL EMPLOYMENT OPPORTUNITY

In the event of contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- 1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- 2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- 4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules, the contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 5) That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department

or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.

6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.

7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontracts referred to under paragraph 7 of the Equal Employment Opportunity Clause above, following is an excerpt of Section 750.30 of the Department of Human Right's Rules and Regulations for Public Contracts:

Title 44, Part 750, Section 750.30, Illinois Administrative Code, Subcontracts

Each public contractor and subcontractor shall in turn include the Equal Employment Opportunity Clause set forth in Appendix A of this Part in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

5. FEE SCHEDULE

The charges to be assessed by Contractor under this Contract are set forth in the fee schedule contained in Exhibit A.

6. LOGBOOK, RECORDS & REPORTS REQUIRED

The Contractor shall provide the Village with a written status report on its provision of services required by the Contract. This report shall be due before the tenth day of the following month.

7. METHODS OF PAYMENT

Payment under the Contract will be made in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

8. HOLD HARMLESS AGREEMENT (CONTRACTUAL LIABILITY)

Contractor assumes full responsibility for the acts and omissions of its employees and agents while engaged in performing services under the Contract. Contractor agrees, to the greatest extent permitted by Illinois law, to protect, indemnify, save and hold forever harmless the Village, its officers, appointed and elected officials, Mayor and Board of Trustees, employees, volunteers, attorneys and agents from and against any and all liabilities, obligations, claims, losses, damages, penalties, and costs and expenses resulting from any suit, claim, demand, judgment, or cause of action initiated by any person, including Contractor and its officers, officials, employees, subcontractors, volunteers and agents, arising out of, connected with, or in any way associated with the performance of services covered by this Contract or the equipment used in connection therewith.

9. CONTRACTOR'S LIABILITY INSURANCE

Contractor shall not commence with the performance of services under this Contract until it has obtained all insurance required hereunder and such insurance has been approved by the Village. Certificates of such insurance shall be filed with the Village prior to commencing work. Additionally, Contractor will provide the Village with a letter from the insurance carrier that the Village will be notified within thirty (30) days of the pending cancellation of any policy relating to this Contract.

Each insurance company shall be subject to approval by the Village, and the respective policies shall name the Village as an additional named insured. Approval of the insurance by the Village shall not relieve or decrease the liability of Contractor hereunder. Such insurance is primary and in no event will be considered contributory to any insurance purchased by the Village. Such insurance will not be canceled, reduced, or materially changed without providing the Village thirty (30) days advance written notice, via certified mail.

Contractor shall maintain all insurance required under subsections a through h of this Section for not less than one (1) year after completion of this contract.

10. CONTRACT TERMINATION

The Village and Contractor reserve the right to terminate the Contract at any time upon ten (10) days advance written notice to the other party. In addition to the provisions set forth in Section General conditions (A,6) for immediate termination, failure of Contractor to perform any aspect of this Contract properly and/or to provide proper treatment to the general public, in the sole discretion of the Village, is cause for immediate termination of the Contract without prior notice.

11. LENGTH OF CONTRACT

This Contract shall be in effect beginning November 1, 2023, and shall remain in effect until May 1, 2026, unless terminated by either party under the conditions specified in Section 10, Contract Termination. The Contract may be extended for up to TWO (1) year periods beyond the termination date by mutual, written agreement between the Village and the Contractor.

12. COMPLIANCE WITH FREEDOM OF INFORMATION ACT REQUEST

The Illinois Freedom of Information Act (FOIA), 5 ILCS 140/1 et seq., applies to public records in the possession of a party with whom the Village has contracted. The Village will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in its possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. Contractor agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract.

13. Contractor shall not assign this Contract or any part thereof without the prior written consent of the Village. Approval, if any, for such assignment shall be made by the Corporate Authorities of the Village. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

14. GOVERNING LAW

This Contract shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Venue shall only be proper in a court of competent jurisdiction located within the County of Cook, Illinois.

15. SEVERABILITY

The invalidity or unenforceability of one or more of the terms or provisions contained in this Contract shall not affect the validity or enforceability of the remaining terms and provisions of this Contract so long as the material purposes of this contract can be determined and effectuated.

16. INTERPRETATION

Any headings of the Contract are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties and obligations of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of the Contract.

17. WAIVER OF BREACH

If either party waives a breach of any provision of this Contract by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

18. MERGER - AMENDMENT

This Contract sets forth the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Contract shall be effective unless reduced to writing and executed by the parties.

19. COUNTERPARTS

This Contract may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

20. EFFECTIVE DATE

The Effective Date of this Contract shall be the date executed by the Village President and attested by the Village Clerk.

In Witness thereof, the said parties have executed and signed this contract.

on 9/28, 2023.

VILLAGE OF MOUNT PROSPECT, an
Illinois Municipal Corporation

BY: _____

Attest:

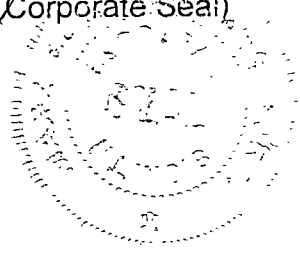
Karen Agoranos, Village
Clerk

Corporate Name: MAXX CONTRACTORS CORP

BY: GIUSEPPE ABELLO
Its PRESIDENT

Attest:

Joseph Attb
Secretary
(Corporate Seal)



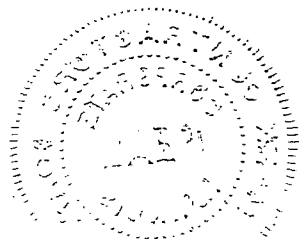


EXHIBIT A

(Upon award of contract, to be attached to Snow Removal & Ice Control Services Extension 2023-2026 as Exhibit A)

Proposal Form
Village of Mount Prospect
SNOW REMOVAL & ICE CONTROL SERVICES CONTRACT 2023-2026

OWNER INFORMATION

Owner Name: Giuseppe Aiello
Address: 220 GRACELAND AVENUE Suite A Des Plaines IL
Business Name: MAXX CONTRACTORS CORP
Business Address: 220 GRACELAND AVENUE Des Plaines, IL 60016
Home Phone: 847-439-3457 Business Phone: 847-297-0724

This Business is a:

- ☐ Individual Proprietorship
☐ Joint Venture
☐ Partnership
☒ Corporation

If applicable, give names, addresses, and dates of birth of all partners, officers or directors.

Name

Address

Giuseppe Aiello

227. South LEONARD LN

Arlington Heights, IL 60005

MARINA Aiello

227 South LEONARD LANE

Arlington Heights, IL 60005

Has the applicant, business, or member of the business ever had a license or contract revoked, suspended or cancelled? ☐ YES ☒ NO

If yes, explain in full detail on a separate sheet of paper.

Does the business currently hold a license or have a contract with any other municipality for _____ service? ☒ YES ☐ NO

If yes, explain in full on a separate sheet of paper. Have any complaints against the business been filed with the Illinois Commerce Commission, the Office of the Illinois Attorney General, or any other governmental body during the period of one year prior to the date of this proposal? ☐ YES ☒ NO

If yes, explain in full on a separate sheet of paper.

Please note, the Village reserves the right to conduct its own search with the Illinois Commerce Commission, the Illinois Attorney General, or any other governmental body, and may take into consideration any complaints and/or pending complaints made against the business or owner.

Services will be either full-service cleaning, both inside and outside, or just outside cleaning.

In submitting this Proposal Form requesting award of the Village of Mount Prospect Snow Removal & Ice Control Services Contract 2023-2026, I hereby certify that:

1. I will not assign or subcontract window cleaning services for the Village without prior written approval of the Corporate Authorities of the Village of Mount Prospect.
2. Neither I, nor any person who will be working on my behalf, has been convicted under the laws of Illinois or any other state of an offense which under the laws of this state would be a felony involving the theft of property, violence to persons, or criminal damage to property. Please note that in the case of a person whose last conviction was more than two years past, and can demonstrate a compelling showing that he/she is nevertheless fit, such person or operator may be approved by the Village Manager if otherwise eligible.
3. I am not barred by law from contracting with the Village because of a conviction for prior violations of either Sections 33E-3 or 33E-4 of the Illinois Criminal Code of 1965 (720 ILCS 5/33E-3 (Proposal Rigging) or 720 ILCS 5/33-4 (Proposal Rotating));
4. I am not delinquent in payment of any taxes to the Illinois Department of Revenue pursuant to Section 11-42.1-1 of the Illinois Municipal Code (65 ILCS 5/11-42.1-1) or in any payment, fee or tax owed to the Village.
5. I provide a drug free workplace pursuant to the Drug Free Workplace Act (30 ILCS 580/1, et seq.);
6. I shall comply with Article 2 of the Illinois Human Rights Act (775 ILCS 5/2-101, et seq.), and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act;

7. I shall comply with the Americans with Disabilities Act.
7. I shall comply with the Americans with Disabilities Act.
8. I shall comply with the Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.); and
9. All of the information I have provided in this Application has been truthful and given in good faith.

I have read and understand the information provided with this Proposal Form, including the Notice to Vendors, Instructions to Vendor, the General Conditions, the Specifications and the Snow Removal & Ice Control Services Contract 2023-2026 and agree to the proposal by the conditions set forth therein. My signature below indicates my acceptance of all such conditions and my Proposal for award of the Village of Mount Prospect Snow Removal & Ice Control Services Contract 2023-2026

Name of Company MAXX CONTRACTORS CORP
Proposal Submitted By GIUSEPPE FIELLO
Position in Company PRESIDENT
Phone No. 847-297-0724 Date 9/20/23

Vendor must use the official firm's name and authorized representative must sign.



Item Cover Page

Subject

None

Meeting

October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

OLD BUSINESS

Type

Presentation

Information**Discussion****Alternatives****Staff Recommendation****Attachments**

None



Item Cover Page

Subject	1st Reading of an AN ORDINANCE GRANTING A CONDITIONAL USE FOR A DAYCARE CENTER FOR PROPERTY LOCATED AT 1630-1638 WEST ALGONQUIN ROAD, MOUNT PROSPECT, ILLINOIS (PZ-13-23)
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	N
Dollar Amount	
Budget Source	
Category	NEW BUSINESS
Type	Action Item

Information

The Petitioner, Mustafa Tahrán of the Turkish American Society Inc., is seeking a conditional use to operate a daycare center to occupy 6,000 square feet within the Plaza United Shopping Center. The Subject Property, which occupies 1630-1632-1634-1638 W. Algonquin Road, is zoned B-3 Community Shopping District. The proposal meets the standards for a conditional use and therefore, staff is supportive of the request.

The Petitioner proposes to operate a daycare, Rose Garden Academy, within the five tenant spaces used previously for the Safari Daycare. The Petitioner is not proposing any interior tenant improvements to the existing space. The 1,456 square foot, north playground that is located at the rear of the Subject Property, and the 1,625 square foot, east playground that is located along the east lot line and across the east drive aisle, will both remain. The proposed daycare center would host up to ninety (90) children and up to fourteen (14) staff members per day, for a total of one hundred four (104) individuals. The Petitioner is not proposing alterations to the exterior building, parking lot, or playground areas.

The Turkish American Society of Chicago (TAS) is a non-profit organization that offers cultural, educational, religious, and social programs and activities, and has been operating in Mount Prospect since 2011. As enrollment continues to grow and fill to capacity at their current location at 501 Midway Drive, TAS would like to open the off-site daycare center to accommodate their growing needs. The proposed daycare center would operate Monday through Friday, from 7:00 AM to 6:00 PM.

A previous conditional use for a daycare center was issued for A Mother's Touch at the proposed location in 1994 (Ord. 4630) which was subsequently amended twice; once in 1994 to expand the 2,400 square foot facility to 3,600 square feet (Ord. 4648), and again in 1996 to expand the 3,600 square foot facility to 6,000 square feet to accommodate up to 97 children (Ord. 4811). The property ownership was transferred to Safari Daycare, which

occupied the space from 2011 and closed sometime in late 2021/early 2022. Due to the cease in operations for more than 12 months, the conditional use has expired and requires the Petitioner to apply for a new conditional use permit.

Fire Safety – Prior to the granting of a final certificate of occupancy, the Fire Department requires that the Petitioner address the following items: fire sprinkler work; fire alarm work; clear space around any new or existing fire hydrant, fire department connection, fire protection control valve or any other fire protection system component; egress plan; and keyless locksets on egress doors.

Parking – The proposed daycare center is located within an existing shopping center with several vacancies and four sit-down restaurants. Shopping centers with a gross floor area of 30,000 square feet or less require four (4) parking spaces per 1,000 square feet of gross floor area; daycare centers require one (1) parking space per every ten (10) licensed capacity slots and one (1) parking space for each employee; and restaurants with no bar require twelve (12) parking spaces per 1,000 square feet of floor area. Based on these parking ratios, the overall parking requirement for the shopping center is one hundred forty-two (142) parking spaces. If applying the lower shopping center parking ratio to the restaurant uses, the overall parking requirement would be one hundred five (105) parking spaces. The shopping center currently provides one hundred five (105) parking spaces. The following table provides a parking analysis utilizing the restaurant parking ratio compared to the shopping center parking ratio.

Plaza United Shopping Center Parking Analysis (Separate Uses)			
Use	Parking Requirement	Variables	Spaces Required
Restaurants	12 per 1,000 SF	8,360 SF	70.2*
Shopping Center	4 per 1,000 SF	8,580 SF	34.3
Vacant Shopping Center	1 per staff + 1 for every 10 licensed slots	3,600 SF	14.4
Daycare center / nursery	1 per staff + 1 for every 10 licensed slots	90 licensed slots, 14 staff	23
Total Required:			142
Total Provided:			105

** For the purposes of determining parking requirements for restaurant uses, floor area does not include areas devoted primarily for storage, restrooms, and corridors used solely for accessing these areas. Thirty percent (30%) of the restaurants' gross floor area has been subtracted to determine the parking requirement.*

United Plaza Shopping Center Parking Analysis (Using Shopping Center Parking Ratio for Restaurants)			
Use	Parking Requirements	Variables	Spaces Required
Shopping Center	4 per 1,000 SF	16,940 SF	67.8

Vacant Shopping Center		3,600 SF	14.4
Daycare Center / Nursery	1 per staff + 1 for every 10 licensed slots	90 licensed slots, 14 staff	23
Total Required:			105
Total Provided:			105

The shopping center is currently sixty-four percent (64%) occupied and with the addition of the Rose Garden Academy, the building will be approximately eighty-six percent (86%) occupied. It should be noted that there are no known parking issues at the site; the Petitioner provided a comprehensive assessment of the peak times observed by other establishments, including the existing restaurants within the shopping center. Based on the following table, the peak times for the restaurants do not overlap with the peak times for the daycare's drop-off and pick-up periods. Therefore, staff is comfortable using the lower parking ratio of 4 parking spaces per 1,000 SF for the restaurants within the shopping center.

Tenant	Working Hours	Peak Hours
China Garden Restaurant	11 AM – 9:15 PM	12 PM – 2 PM / 5 PM – 7 PM
Rosati's Pizza	10 AM – 10 PM	12 PM – 2 PM / 5 PM – 7 PM
Chungiwa Restaurant	11:30 AM – 9 PM	12 PM – 2 PM / 7 PM – 9 PM
Penthai Restaurant	11 AM – 9 PM	11 AM – 12 PM / 5 PM – 9 PM
Mag Vape & Smoke	11 AM – 10 PM	11 AM – 1 PM / 3 PM – 5 PM
Lela's Hair Studio	9 AM – 7 PM	11 AM – 1 PM / 4 PM – 6 PM
Cabinets City	9 AM – 6 PM	No specific peak time
P & R Diversity Group, Inc	10 AM – 4:30 PM	No specific peak time

Traffic – After reviewing the original drop-off and pick-up procedure, the Village Engineer suggested that daycare employees park in the south parking spaces and parents park in the north spaces (adjacent to the building) to eliminate any queuing in front of the daycare center that might cause back-up on the Algonquin Road entrance and possibly onto Algonquin Road. Engineering did not object to the continued use of the playground areas, but recommended procedures be in place to safely walk students across the drive aisle to the eastern playground located across the drive aisle.

In response to the Village Engineer's concerns, the Petitioner submitted a revised pick-up and drop-off procedure that is included as an attachment to the staff report. In the revised procedure, parents would park in any of the thirteen (13) parking spaces directly in front of the daycare center. Per the Petitioner, peak times for the drop-off and pick-up periods are from 8:00 AM to 8:20 AM and from 3:00 PM to 3:20 PM, respectively. To ensure the well-being of the youngest children, two dedicated staff members will be available to escort the children between the parking spots and the daycare entrance. Some parents may opt to accompany their children between their vehicles and the daycare entrance. Fourteen (14)

parking spaces reserved for daycare staff would be located south of the designated parking spaces for parents.

Per the Petitioner, the Rose Garden Academy will provide a safe and nurturing environment for children under the daycare's care and the facility will meet and exceed all local health and safety standards, including regular inspections, maintenance, and adherence to strict health protocols. The Petitioner states that the proposed daycare will employ certified teachers and staff trained in emergency response procedures to ensure the well-being of their children. The Petitioner adds that the daycare activities will not cause disturbances to nearby properties and will contribute positively to the community by offering essential services for working parents. The Petitioner maintains that the public utilities, access roads, drainage, and other facilities available to the site are adequate. The Petitioner states that the operational hours have been carefully planned to minimize traffic congestion in the public streets. The Petitioner further states that the proposed daycare aligns with the objectives of the Comprehensive Plan as the daycare aims to contribute positively to the community, promote early childhood education, and support working families and conforms to other applicable regulations of the district in which it is located.

Discussion

Public Hearing: At the Planning and Zoning Commission hearing on September 28, 2023, the Planning and Zoning Commission recommended approval of the project by a vote of 5-0. No members of the public were in attendance in opposition to the project, and the Petitioner was present to voice support of the petition. The Commissioners inquired about the following:

- The purpose of the drive aisle to the north of the shopping center;
- If the drive aisle east of the proposed daycare is heavily used by the residents to the north of the Plaza United shopping center;
- How soon the daycare would open;
- What the limit is for the number of students for a 6,000 square foot facility; and
- When state licensure would be issued.

Staff responded that the purpose of the drive aisle to the north of the shopping center is a fire lane and an alley to service the rear of the tenants of the shopping center and that the east drive aisle does not appear to be heavily trafficked. The Petitioner stated that the daycare is expected to open in January when the second semester begins. Staff stated that the number of students would be driven by the state requirements but also the parking limitations on the site, as there are only 105 parking spaces. The facility would accommodate up to 90 children and 14 staff members based on the parking requirements. The Petitioner also stated that the daycare center is expected to have between 80 to 90 children. The Petitioner also stated that the state would first issue a permit after observing the daycare operations for six months, and then the full license would be issued to operate. The Petitioner stated he is expecting to get the full license from the state by the end of the year.

Staff Recommendation: Staff is supportive of the Petitioner's request. Staff does not believe the proposed conditional use for a daycare center will have an adverse impact on the public or adjacent properties. The proposed daycare aligns with the objectives of the Comprehensive Plan as the daycare will provide childcare services available to the local community. Other

departments reviewed the Petitioner's proposal and did not object to the conditional use request. The conditional use will not be a detriment or endanger the welfare of the general public. The proposed use complies with the Comprehensive Plan and furthers childcare services available to the local community. Staff finds that the proposal meets the conditional use as listed in the Zoning Code. As of the writing of this report, staff has not received public comments pertaining to this request.

Waive Second Reading: The Petitioner is requesting that the Village Board waive the second reading and take final action at the October 17, 2023 meeting.

Alternatives

1. Approve a conditional use permit allowing a daycare to operate at 1630-1638 W. Algonquin Road, as illustrated on the plans dated 07-18-2023 and 08-21-2023, subject to the conditions listed in the attached Ordinance.
2. Action at the discretion of the Village Board.

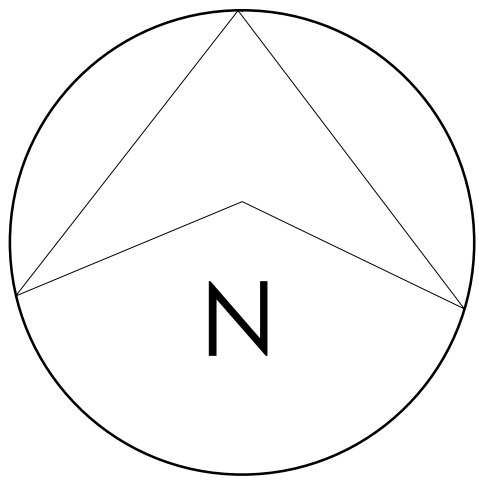
Staff Recommendation

Approval of:

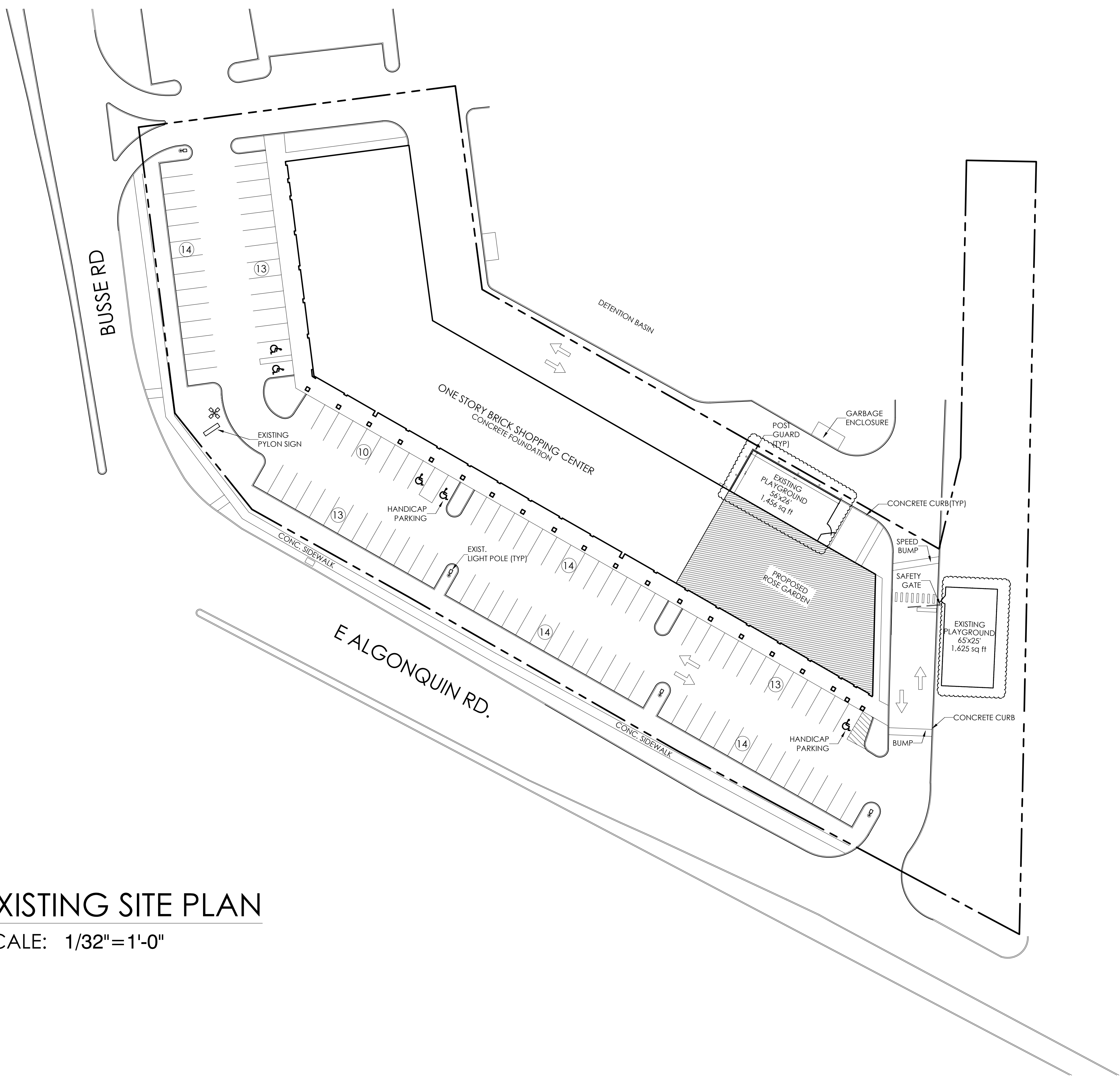
A conditional use permit allowing a daycare to operate at 1630-1638 W. Algonquin Road, as illustrated on the plans dated 07-18-2023 and 08-21-2023, subject to the conditions listed in the attached Ordinance.

Attachments

1. PZ-13-23_Plans
2. PZ-13-23_Staff Report
3. PZ-13-23_Administrative Content
4. PZ-13-23_Second Reading Waiver Request
5. PZ-13-23_Drop-off Pick-Up Procedure
6. PZ-13-23_Procedure for Walking to Eastern Playground
7. PZ-13-23_Minutes
8. PZ-13-23_Ordinance

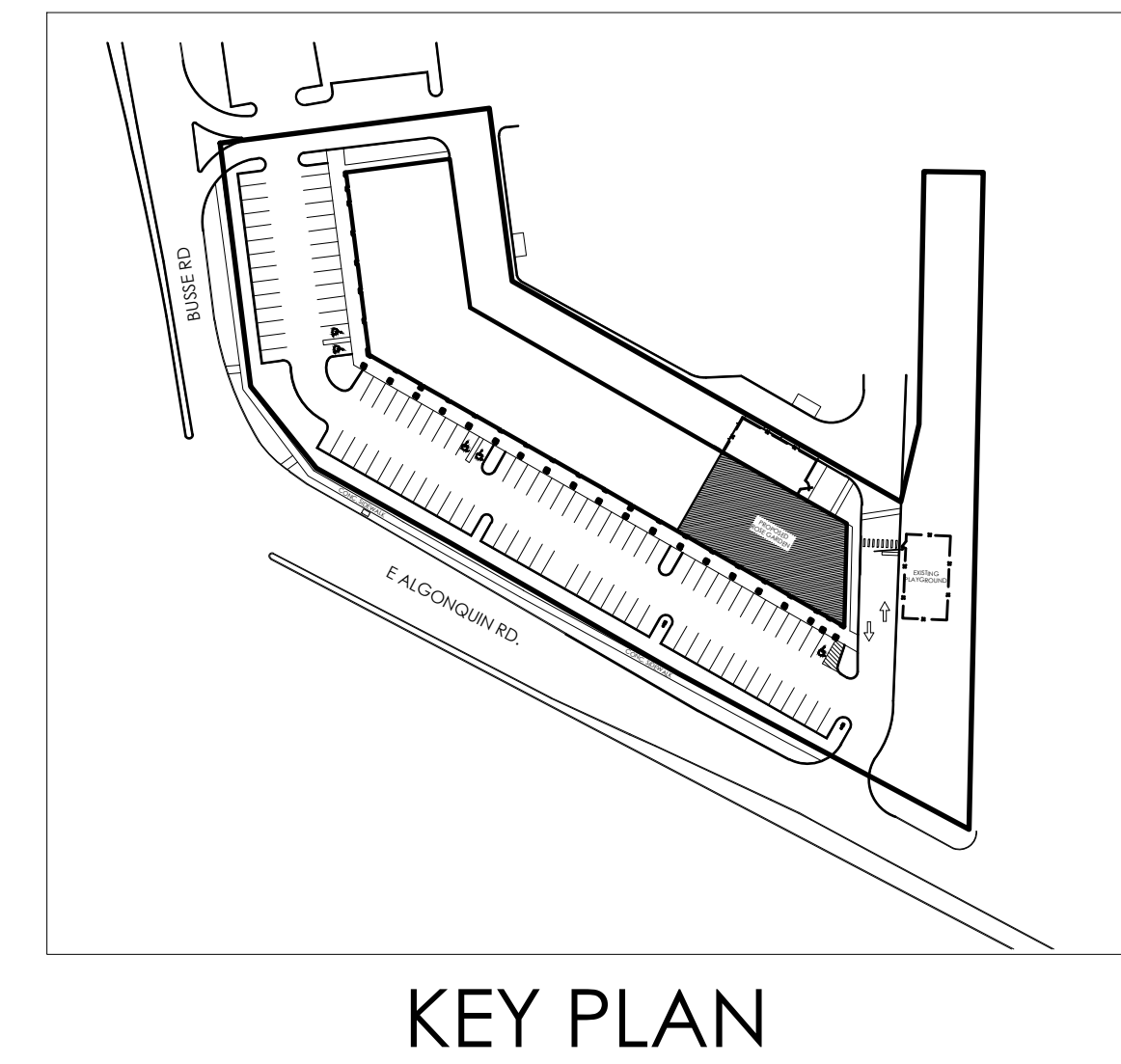
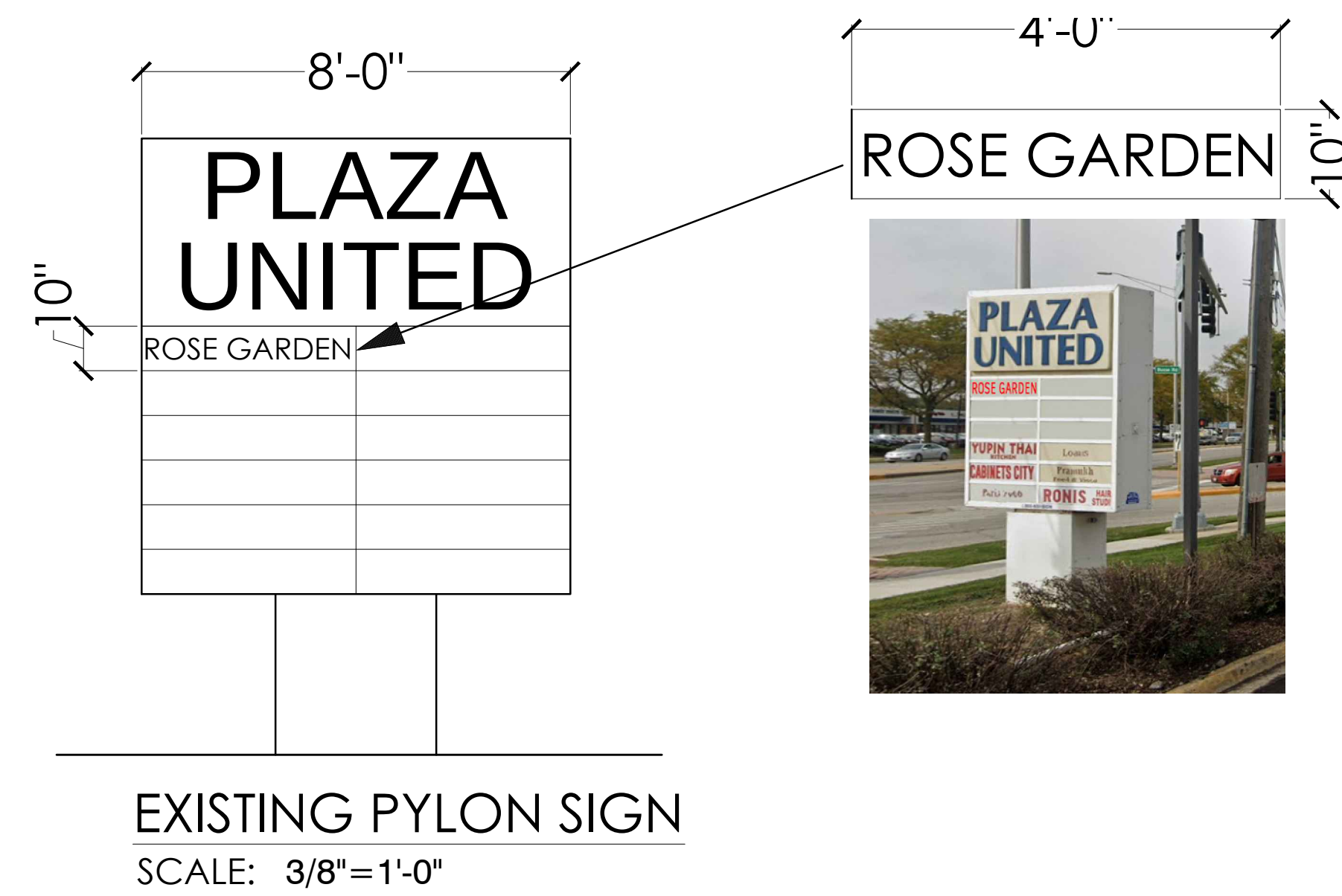
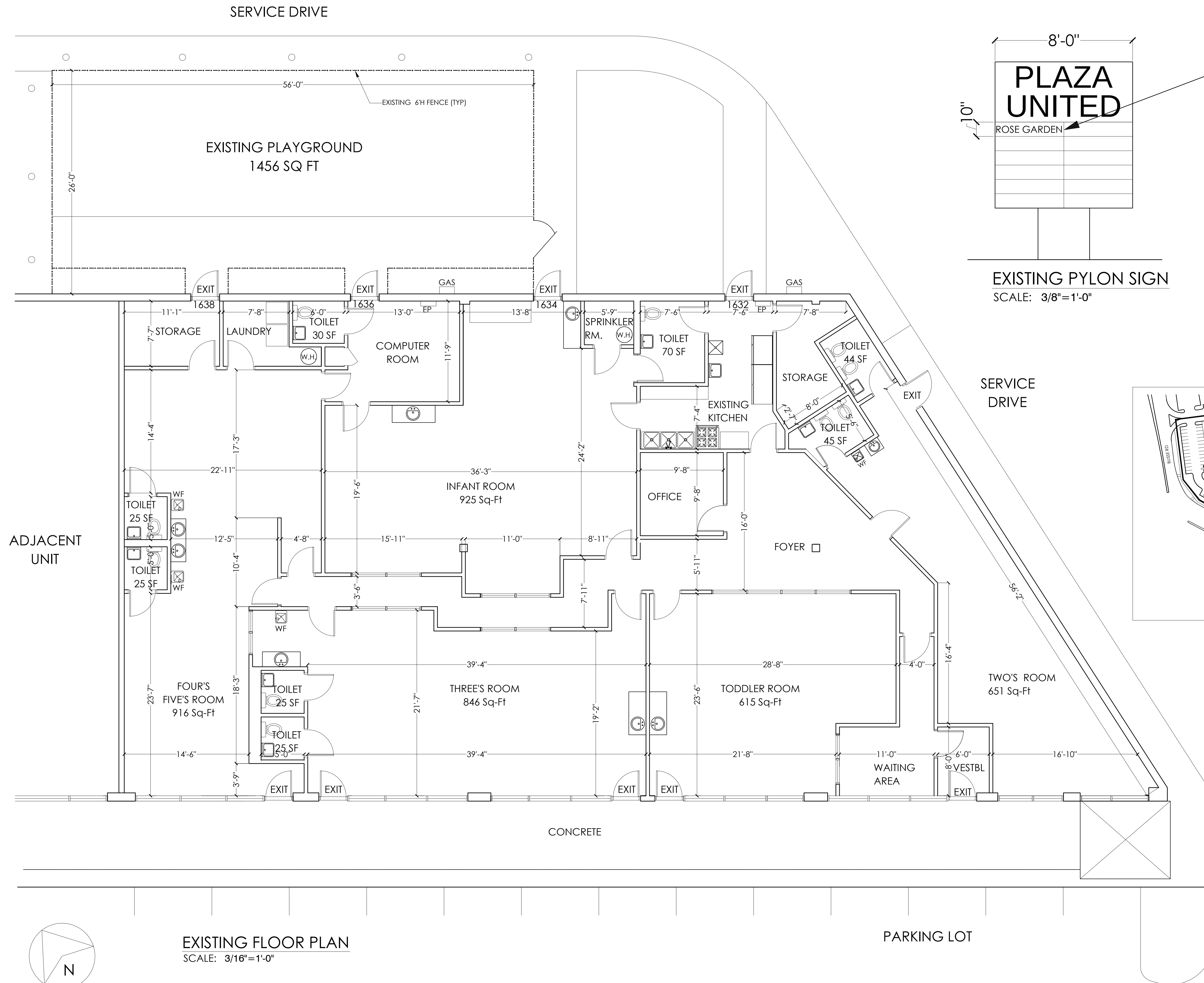


EXISTING SITE PLAN
SCALE: 1/32"=1'-0"



Rose Garden
Plaza United, 1630 W Algonquin Rd, Mt Prospect, IL 60056

SHEET #	A-2	SHEET TITLE	EXISTING SITE PLAN	DATE: 07-18-2023
				ISSUED FOR: ZONING REVIEW
				SCALE: 1/32"=1'-0"



Rose Garden
Plaza United, 1630 W Algonquin Rd, Mt Prospect, IL 60056

SHEET TITLE

EXISTING FLOOR PLAN

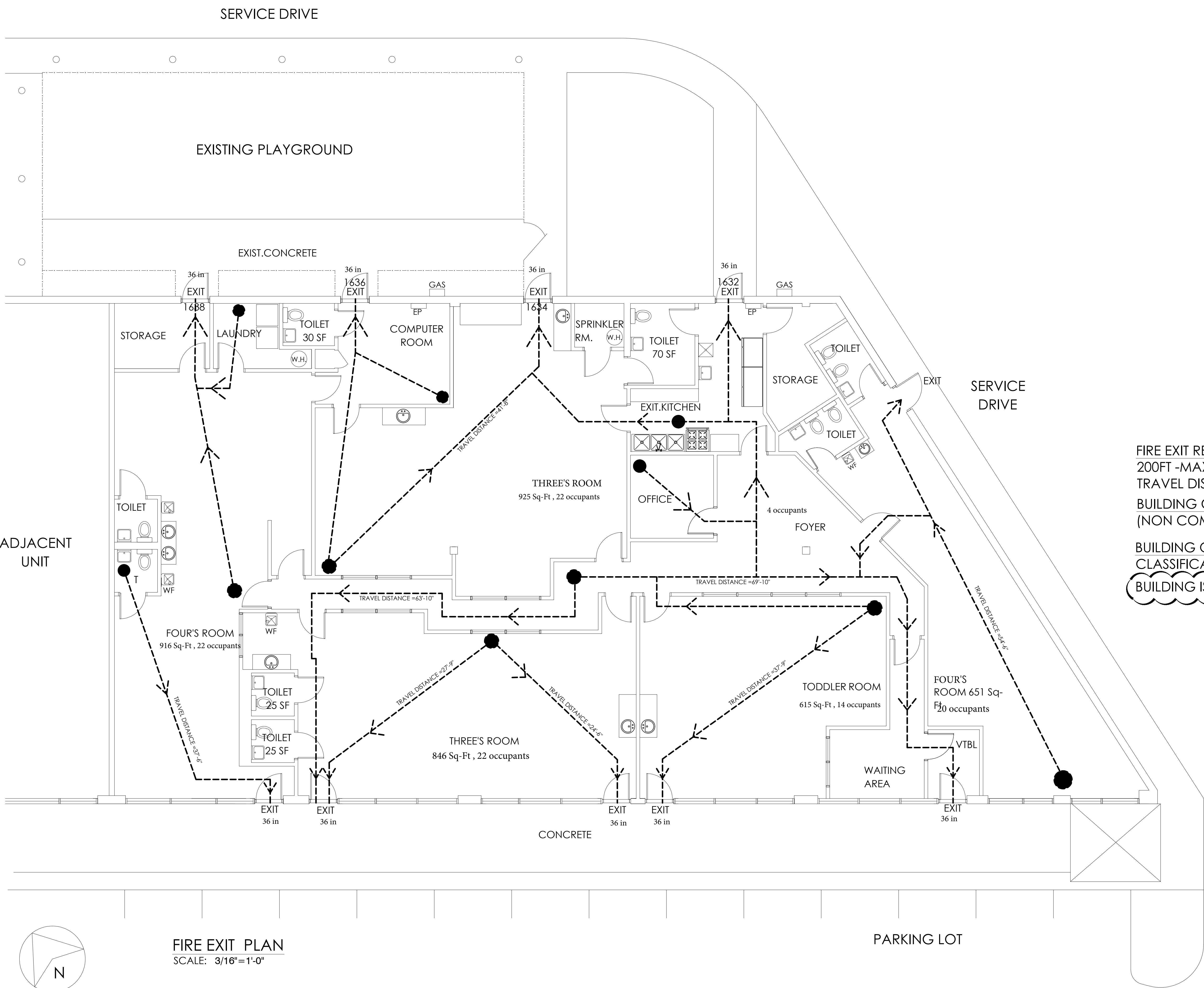
SHEET #

A-1

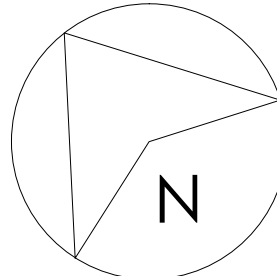
DATE: 07-18-2023

ISSUED FOR : REVIEW

SCALE: 3/16" = 1'-0"



FIRE EXIT REQUIREMENTS
200FT -MAX. ALLOWANCE FOR FIRE EXIT
TRAVEL DISTANCE (69'-10" ACTUAL)
BUILDING CONSTRUCTION: II-B
(NON COMBUSTIBLE)
BUILDING OCCUPANCY:
CLASSIFICATION-B (BUSINESS)
BUILDING IS FULLY SPRINKLERED



FIRE EXIT PLAN

SCALE: 3/16"=1'-0"

Rose Garden
Plaza United, 1630 W Algonquin Rd, Mt Prospect, IL 60056

SHEET #	A-4	SHEET TITLE	FIRE EXIT PLAN	DATE: 08-21-2023
				ISSUED FOR: ZONING REVIEW
				SCALE: 3/16"= 1'-0"

	TENANT	AREA (SF)
01# & 02 vacancy	STORE #1 – 1621 Algonquin	1,200 SF
	STORE #2 – 1623	1,200 SF
3 China Garden restaurant	STORE #3 – 1625	1,380 SF
4 Barber Shop	STORE #4 – 1627	1,380 SF
5\$6 ROSATI PIZZA	STORE #5 – 1629	1,390 SF
	STORE #6 – 1660	1,990 SF
7&8 Chungkiwa resturant	STORE #7 – 1658	1,200 SF
	STORE #8 – 1656	1,200 SF
9 P and R diversity group	STORE #9 – 1654	1,200 SF
12 Thai fresh corp restaurant	STORE #10 – 1652	1,200 SF
	STORE #11 – 1650	1,200 SF
10&11 D.B.A. Cabinets city	STORE #12 – 1648	1,200 SF
	STORE #13 – 1646	1,200 SF
13 V.G. Multi service	STORE #14 – 1644	1,200 SF
14. Tobacco Shop	STORE #15 – 1642	1,200 SF
15. Lelas Hair stodio	STORE #16 – 1640	1,200 SF
16. Vacanvcy	STORE #17 – 1638	1,200 SF
	STORE #18 – 1636	1,200 SF
17 to 21 vacancy	STORE #19 – 1634	1,200 SF
	STORE #20 – 1632	1,200 SF
	STORE #21 – 1630	1,200 SF
	TOTAL LEASABLE AREA	26,540 SF



STAFF REPORT FROM THE DEPARTMENT OF Community Development

William J. Cooney, AICP
Director of Community Development

Ann Choi
Development Planner

DATE: September 21, 2023

CASE NUMBER
PZ-13-23

APPLICANT/PROPERTY OWNER
Mustafa Tahrar, Turkish American Society Inc.

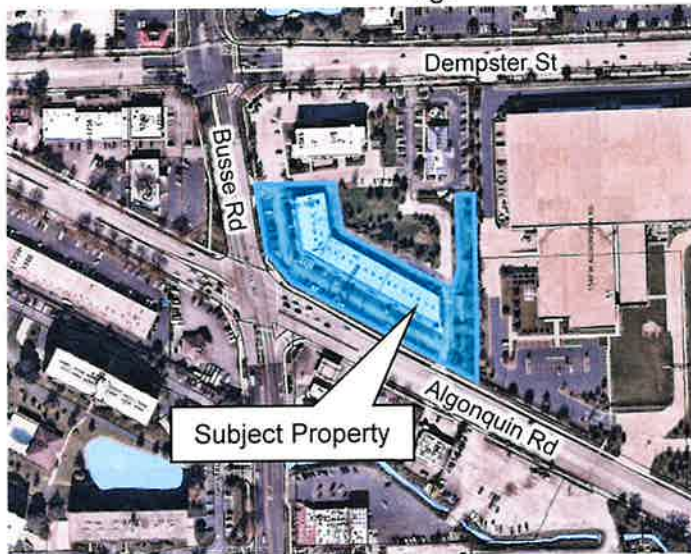
PUBLIC HEARING DATE
September 28, 2023

PROPERTY ADDRESS/LOCATION
1630-1638 W. Algonquin Road

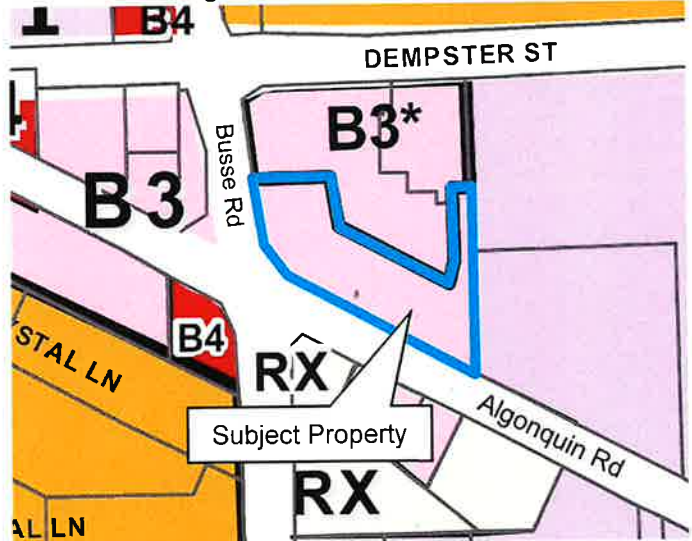
BRIEF SUMMARY OF REQUEST

The Petitioner, Mustafa Tahrar of the Turkish American Society Inc., is seeking a conditional use to operate a daycare center to occupy 6,000 square feet within an existing shopping center. The Subject Property, which occupies 1630-1632-1634-1638 W. Algonquin Road, is zoned B-3 Community Shopping District. The proposal meets the standards for a conditional use and therefore staff is supportive of the request.

2021 Aerial Image



2022 Village of Mount Prospect Zoning Map



EXISTING ZONING	EXISTING LAND USE/SITE IMPROVEMENTS	SURROUNDING ZONING & LAND USE	SIZE OF PROPERTY
B-3 Community Shopping	A shopping center with related improvements	North: B-3* Community Shopping East: I-1 Limited Industrial PUD South: B-3 Community Shopping and R-X Single Family Residential West: B-3 Community Shopping	2.44 Acres

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

DISCUSSION OF PROPOSAL

BACKGROUND/PROPERTY HISTORY

The Turkish American Society of Chicago (TAS) is a non-profit organization that offers cultural, educational, religious, and social programs and activities, and has been operating in Mount Prospect since 2011. As enrollment continues to grow and fill to capacity at their current location at 501 Midway Drive, TAS would like to open an off-site daycare center to accommodate their growing needs. The proposed daycare center would occupy six thousand square feet (6,000 SF) and two existing outdoor play areas at the Subject Property. The facility would serve seventy-eight (78) preschoolers aged 3-4 years old and twelve (12) toddlers aged 1- 2 years old for a total of ninety (90) children, and would operate Monday through Friday, from 7:00 AM to 6:00 PM. The proposed daycare center would consist of twelve (12) teaching staff and two (2) non-teaching staff.

A previous conditional use for a daycare center was issued for A Mother's Touch at the proposed location in 1994 (Ord. 4630) which was subsequently amended twice; once in 1994 to expand the 2,400 square foot facility to 3,600 square feet (Ord. 4648), and again in 1996 to expand the 3,600 square foot facility to 6,000 square feet to accommodate up to 97 children (Ord. 4811). The property ownership was transferred to Safari Daycare which occupied the space from 2011 and closed sometime in late 2021/early 2022. Due to the cease in operations for more than 12 months, the conditional use has expired and requires the Petitioner to apply for a new conditional use permit.

PROPOSAL

The Petitioner proposes to operate a daycare, Rose Garden Academy, within the five tenant spaces used previously for the Safari Daycare. The Petitioner is not proposing any interior tenant improvements to the existing space. The 1,456 square foot, north playground that is located at the rear of the Subject Property, and the 1,625 square foot, east playground that is located along the east lot line and across the east drive aisle, will both remain. The proposed daycare center would host up to ninety (90) children and up to fourteen (14) staff members per day, for a total of one hundred four (104) individuals. The Petitioner is not proposing alterations to the exterior building, parking lot, or playground areas.

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Shopping Center	4 per 1,000 SF	8,580 SF	34.3
Vacant Shopping Center		3,600 SF	14.4
Daycare center / nursery	1 per staff + 1 for every 10 licensed slots	90 licensed slots, 14 staff	23
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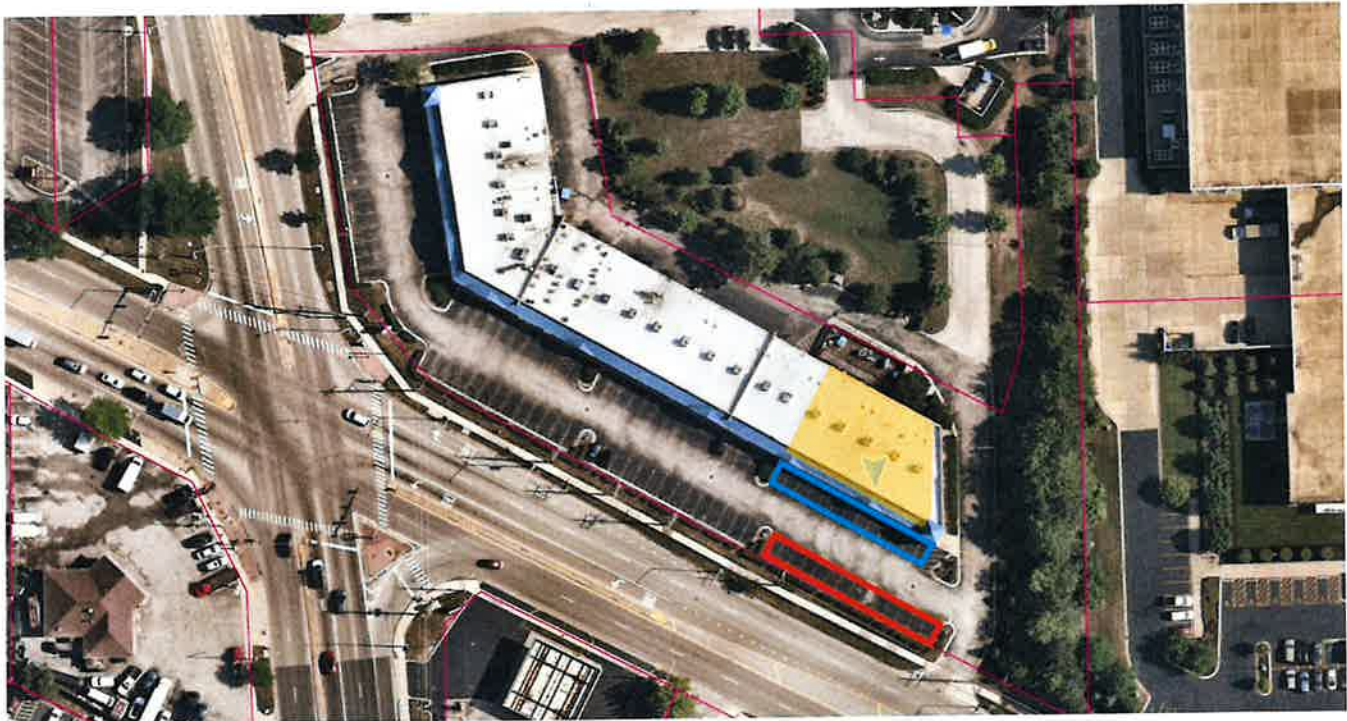
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The shopping center is currently sixty-four percent (64%) occupied and with the addition of the Rose Garden Academy, the building will be approximately eighty-six percent (86%) occupied. It should be noted that there are no known parking issues at the site; the Petitioner provided a comprehensive assessment of the peak times observed by other establishments, including the existing restaurants within the shopping center. Based on the following table, the peak times for the restaurants do not overlap with the peak times for the daycare's drop-off and pick-up periods. Therefore, staff is comfortable using the lower parking ratio of 4 parking spaces per 1,000 SF for the restaurants within the shopping center.

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China Garden Restaurant	11 AM – 9:15 PM	12 PM – 2 PM / 5 PM – 7 PM
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Chungiwa Restaurant	11:30 AM – 9 PM	12 PM – 2 PM / 7 PM – 9 PM
Penthai Restaurant	11 AM – 9 PM	11 AM – 12 PM / 5 PM – 9 PM
Mag Vape & Smoke	11 AM – 10 PM	11 AM – 1 PM / 3 PM – 5 PM
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Cabinets City	9 AM – 6 PM	No specific peak time
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Traffic – After reviewing the original drop-off and pick-up procedure, the Village Engineer suggested that daycare employees park in the south parking spaces and parents park in the north spaces (adjacent to the building) to eliminate any queuing in front of the daycare center that might cause back-up on the Algonquin Road entrance and possibly onto Algonquin Road. Engineering did not object to the continued use of the playground areas, but recommended procedures be in place to safely walk students across the drive aisle to the eastern playground located across the drive aisle.

In response to the Village Engineer's concerns, the Petitioner submitted a revised pick-up and drop-off procedure that is included as an attachment to the staff report. In the revised procedure, parents would park in any of the thirteen (13) parking spaces directly in front of the daycare center as depicted in the blue box in the image below. Per the Petitioner, peak times for the drop-off and pick-up periods are from 8:00 AM to 8:20 AM and from 3:00 PM to 3:20 PM, respectively. To ensure the well-being of the youngest children, two dedicated staff members will be available to escort the children between the parking spots and the daycare entrance. Some parents may opt to accompany their children between their vehicles and the daycare entrance. Fourteen (14) parking spaces reserved for daycare staff would be located south of the designated parking spaces for parents as depicted in the red box in the image below.



In addition to the drop-off and pick-up procedure, the Petitioner has also provided a procedure for walking children safely to the eastern playground. To access the eastern playground, children will be required to cross the drive aisle. The group utilizing the eastern playground will exit through the door on the east side of the building. Prior to the group's departure, a staff member will secure the aisle gate. All children will maintain a firm grip on a designated walking rope, with a staff member leading at the front, facing the children and walking backward, while another staff member holds the opposite end of the rope, also facing the students. The group will then follow the crosswalk for entry into the playground. After ensuring the safe entry of all children, a staff member will subsequently secure the playground gate and re-open the drive aisle gate. The same process will be carefully followed upon returning to the building.

COMPREHENSIVE PLAN DESIGNATION

The Future Growth and Opportunities Map and the Future Land Use Plan in the Village Comprehensive Plan designate the subject property as Neighborhood Center which includes uses such as a daycare center. The proposed daycare is consistent with the Comprehensive Plan as it provides childcare services available to the local community.

CONDITIONAL USE STANDARDS

The standards for conditional uses are listed in Section 14.203.F.8 of the Village Zoning Ordinance and include seven specific findings that must be made in order to approve a conditional use. The following list is a summary of these findings:

- The conditional use will not have a detrimental impact on the public health, safety, morals, comfort or general welfare;
- The conditional use will not be injurious to the use, enjoyment, or value of other properties in the vicinity or impede the orderly development of those properties;
- There is adequate provision for utilities, drainage, and design of access and egress to minimize congestion on Village streets; and
- The request is in compliance of the conditional use with the provisions of the Comprehensive Plan, Zoning Code, and other Village Ordinances.

Per the Petitioner, the Rose Garden Academy will provide a safe and nurturing environment for children under the daycare's care and the facility will meet and exceed all local health and safety standards, including regular inspections, maintenance, and adherence to strict health protocols. The Petitioner states that the proposed daycare will employ certified teachers and staff trained in emergency response procedures to ensure the well-being of their children. The Petitioner adds that the daycare activities will not cause disturbances to nearby properties and will contribute positively to the community by offering essential services for working parents. The Petitioner maintains that the public utilities, access roads, drainage, and other facilities available to the site are adequate. The Petitioner states that the operational hours have been carefully planned to minimize traffic congestion in the public streets. The Petitioner further states that the proposed daycare aligns with the objectives of the Comprehensive Plan as the daycare aims to contribute positively to the community, promote early childhood education, and support working families and conforms to other applicable regulations of the district in which is it located.

Staff is supportive of the Petitioner's request. Staff does not believe the proposed conditional use for a daycare center will have an adverse impact on the public or adjacent properties. Other departments reviewed the Petitioner's proposal and did not object to the conditional use request, subject to the fire safety concerns being addressed before occupancy is granted. The conditional use will not be a detriment or endanger the welfare of the general public. The proposed use complies with the Comprehensive Plan and furthers childcare services available to the local community.

STAFF RECOMMENDATION

Staff finds that the standards for a conditional use have been met. Based on these findings, staff recommends that the Planning & Zoning Commission make a motion to adopt staff's findings as the findings of the Planning & Zoning Commission and recommend approval of the following motion:

1. "A conditional use permit allowing a daycare to operate at 1630-1638 W. Algonquin Road, as illustrated on the plans dated 07-18-2023 and 08-21-2023, subject to the following conditions:
 - a) The proposed business shall be licensed by the State of Illinois as a daycare center. A copy of the license issued by the State of Illinois in order to operate a day care center in this location shall be placed on file with the Director of Community Development;
 - b) Compliance with all applicable Village Code requirements, including, but not limited to, fire code and building regulations;
 - c) The conditional use permit granted herein shall apply to the area identified as 1630-1638 West Algonquin Road and that an amendment to this conditional use shall be required prior to any future expansion of this daycare center;
 - d) Parents of children shall park in the north bank of parking spaces closest to the daycare facility and employees shall park in the south bank of parking spaces; and
 - e) The daycare shall follow the "Procedure for Walking to Eastern Playground" to safely walk children across the drive aisle to the east playground."

The Village Board's decision is final for this case.

ATTACHMENTS:



I concur:



William J. Cooney, AICP
Director of Community Development



Village of Mount Prospect
Community Development Department
50 S. Emerson Street
Mount Prospect, Illinois 60056
Phone: (847) 818-5328

Zoning Request Application

Official Use Only (To be completed by Village Staff)

Case Number: P&Z - 13-23 - _____ Date of Submission: 9/7/2023 Hearing Date: 9/28/2023

Project Name/Address: PZ-13-23 1630 - 1638 W. Algonquin Road (CU - Daycare)

I. Subject Property

Address(es): 1630-38 Algonquin Road Mount Prospect IL 60056

Zoning District (s): B-3 Community Shopping Property Area (Sq.Ft. and/or Acreage): 6,000

Parcel Index Number(s) (PIN(s)): 08-23-100-012-0000

II. Zoning Request(s) (Check all that apply)

☒ Conditional Use: For Daycare

☐ Variation(s): To _____

☐ Zoning Map Amendment: Rezone From _____ To _____

☐ Zoning Text Amendment: Section(s) _____

☐ Other: _____

III. Summary of Proposal (use separate sheet if necessary)

Turkish American Society of Chicago intended to open a childcare center, Rose Garden Academy, at 1630-1638 Algonquin Road Mt. Prospect, IL 0056. The facility's daily operating hours on weekdays, from 7 am to 6 pm, will cater to 78 preschoolers aged 4 and 3, as well as 12 toddlers aged 1 and 2, under our daycare program. Our team of dedicated professionals, consisting of 12 teaching staff and 2 non-teaching staff, will ensure a safe and enriching environment for all children in our care. Rose Garden Academy's proposal for a childcare facility in Mt. Prospect is designed with a strong commitment to public health, safety, and the welfare of the community. With our extensive experience in providing quality preschool education, we are confident that our new facility will be a valuable addition to the area. We assure you that we will meet all the conditions for the conditional use of the building, while also upholding the values of the Turkish American Society in promoting early childhood education and fostering a nurturing environment for children.

IV. Applicant (all correspondence will be sent to the applicant)

Name: Mustafa Tahrán Corporation: Turkish American Society INC

Address: 501 Midway Dr.

City, State, ZIP Code: Mount Prospect IL 60056

Phone: 224-323 3268 Email: mutahrán@gmail.com

Interest in Property: Lessee
(e.g. owner, buyer, developer, lessee, architect, etc...)

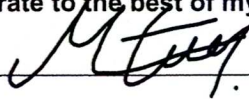
V. Property Owner	
☐ Check if Same as Applicant	
Name: <u>Nancy & Cristofaro Pirrone</u>	Corporation: <u>Parkway Bank and Trust Company</u>
Address: <u>1640 E Algonquin Road</u>	
City, State, ZIP Code: <u>Mount Prospect IL 60056</u>	
Phone: <u>(847)806 6040</u>	Email: <u>cpirrone031@gmail.com</u>

In consideration of the information contained in this petition as well as all supporting documentation, it is requested that approval be given to this request. The applicant is the owner or authorized representative of the owner of the property. The petitioner and the owner of the property grant employees of the Village of Mount Prospect and their agent's permission to enter on the property during reasonable hours for visual inspection of the subject property.

I hereby affirm that all information provided herein and in all materials submitted in association with this application are true and accurate to the best of my knowledge.

Applicant:

(Signature)



Date: 08/09/2023

MUSTAFA TAHRAN

(Print or Type Name)

If applicant is not property owner:

I hereby designate the applicant to act as my agent for the purpose of seeking the zoning request(s) described in this application and the associated supporting material.

Property Owner:

(Signature)



Date: 08/09/2023

CRISTOFARO PIRRONE

(Print or Type Name)

Affidavit of Ownership

COUNTY OF COOK)

STATE OF ILLINOIS)

I, NANCY PIRRONE, under oath, state that I am
(print name)

- ☐ the sole owner of the property
☒ an owner of the property
☐ an authorized officer for the owner of the property

commonly described as 1630-1621 ALGONQUIN Rd, Mount Prospect, IL 60056
(property address and PIN) PIN# 08-23-100-012-0000

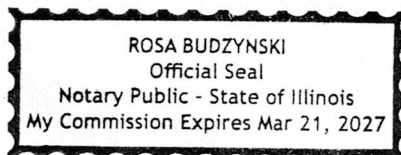
and that such property is owned by NANCY and CRISTOFARO PIRRONE as of this date.
(print name)

Nancy Pirrone
Signature

Subscribed and sworn to before

me this 21 day of
August, 2023.

Rosa Budzynski
Notary Public



WARRANTY DEED IN TRUST

96-0634

The above space is for recorder's use only

THIS INDENTURE WITNESSETH, That the Grantor(s) PU COMPANY, L.L.C., A WYOMING LIMITED LIABILITY COMPANY, HAVING ITS PRINCIPAL PLACE OF BUSINESS

in
~~of~~ the County of Cook and State of Illinois for and in consideration of TEN and 00/100 (\$10.00) Dollars, and other good and valuable considerations in hand, paid, Convey and warrant unto PARKWAY BANK AND TRUST COMPANY, 4800 N. Harlem Avenue, Harwood Heights, Illinois 60656, an Illinois banking corporation, its successor or successors, as Trustee under the provisions of a trust agreement dated the 27th day of August 19 96, known as Trust Number 11438, the following described real estate in the County of Cook and State of Illinois, to-wit: Lot One in Plaza United Resubdivision of Lot One of Plaza United, a Subdivision of part of the Northeast 1/4 of Section 22 and part of the Northwest 1/4 of Section 23, both in Township 41 North, Range 11, East of the Third Principal Meridian, Cook County, Illinois pursuant to Plat of Resubdivision recorded in the Office of the Recorder of Deeds of Cook County, Illinois, as Document Number 96-489523.

PIN# 08-23-100-011

TO HAVE AND TO HOLD the said premises with the appurtenances upon the trusts and for the uses and purposes herein and in said trust agreement set forth.

Full power and authority is hereby granted to said trustee to improve, manage, protect and subdivide said premises or any part thereof, to dedicate parks, streets, highways or alleys and to vacate any subdivision or part thereof, and to resubdivide said property as often as desired, to contract to sell, to grant options to purchase, to sell on any terms, to convey either with or without consideration, to convey said premises or any part thereof to a successor or successors in trust and to grant to such successor or successors in trust all of the title, estate, powers and authorities vested in said trustee, to donate, to dedicate, to mortgage, pledge or otherwise encumber said property, or any part thereof, to lease said property, or any part thereof, from time to time, in possession or reversion, by leases to commence in praesenti or futuro, and upon any terms and for any period or periods of time, not exceeding the case of any single demise the term of 198 years, and to renew or extend leases upon any terms and for any period or periods of time and to amend, change or modify leases and the terms and provisions thereof at any time or times hereafter, to contract to make leases and to grant options to lease and options to renew leases and options to purchase the whole or any part of the reversion and to contract respecting the manner of fixing the amount of present or future rentals, to partition or to exchange said property, or any part thereof, for other real or personal property, to grant easements or charges of any kind, to release, convey or assign any right, title or interest in or about or easement appurtenant to said premise or any part thereof, and to deal with said property and every part thereof in all other ways and for such other considerations as it would be lawful for any person owning the same to deal with the same, whether similar to or different from the ways above specified, at any time or times hereafter.

In no case shall any party dealing with said trustee in relation to said premises, or to whom said premises or any part thereof shall be conveyed, contracted to be sold, leased or mortgaged by said trustee, be obliged to see to the application of any purchase money, rent, or money borrowed or advanced on said premises, or be obliged to see that the terms of this trust have been complied with, or be obliged to inquire into the necessity or expediency of any act of said trustee, or be obliged or privileged to inquire into any of the terms of said trust agreement, and every deed, trust deed, mortgage, lease or other instrument executed by said trustee in relation to said real estate shall be conclusive evidence in favor of every person relying upon or claiming under any such conveyance, lease or other instrument, (a) that at the time of the delivery thereof the trust created by this indenture and by said trust agreement was in full force and effect, (b) that such conveyance or other instrument was executed in accordance with the trusts, conditions and limitations contained in this indenture and in said trust agreement or in some amendment thereof and binding upon all beneficiaries thereunder, (c) that said trustee was duly authorized and empowered to execute and deliver every such deed, trust deed, lease, mortgage or other instrument and (d) if the conveyance is made to a successor or successors in trust, that such successor or successors in trust have been properly appointed and are fully vested with all the title, estate, rights, powers, authorities, duties and obligations of its, his or their predecessor in trust.

The interest of each and every beneficiary hereunder and all persons claiming under them or any of them shall be only in the earnings, avails and proceeds arising from the sale or other disposition of said real estate, and such interest is hereby declared to be personal property, and no beneficiary hereunder shall have any title or interest, legal or equitable, in or to said real estate as such, but only an interest in the earnings, avails and proceeds thereof as aforesaid.

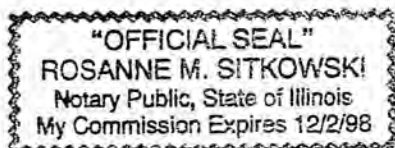
And the said grantor _____ hereby expressly waive _____ and release _____ any and all right or benefit under and by virtue of any and all statutes of the State of Illinois, providing for the exemption of homesteads from sale on execution or otherwise.

In Witness Whereof, the grantor _____ aforesaid ha S hereunto set his hand _____ and seal _____ this 9th day of September 19 96
PU COMPANY, L.L.C., A WYOMING LIMITED LIABILITY COMPANY BY: PCC-4, INC., A WYOMING CORPORATION, ITS MANAGING MEMBER

BY: [Signature]
ROBERT DIMUCCI, ITS PRESIDENT

THIS INSTRUMENT WAS PREPARED BY: JOHN PAPADIA, 8501 WEST HIGGINS ROAD, SUITE 340
CHICAGO, IL 60631

STATE OF ILLINOIS }
COUNTY OF COOK } SS.



I, the undersigned, a Notary Public in and for said County, in the state aforesaid, do hereby certify that PU COMPANY, L.L.C., A WYOMING LIMITED LIABILITY COMPANY, BY: PCC-4, INC., A WYOMING CORPORATION
BY: ROBERT DIMUCCI, ITS PRESIDENT

personally known to me to be the same person _____ whose name is _____ subscribed to the foregoing instrument, appeared before me this _____ day in person and acknowledged that his _____ signed, sealed and delivered the said instrument as _____ free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.
Given under my hand and notarial seal this 30th day of September 1996

[Signature]
Notary Public

PARKWAY BANK AND TRUST COMPANY
4800 N. HARLEM AVENUE
HARWOOD HEIGHTS, ILLINOIS 60656
BOX 282

Northeast corner of Busse and Algonquin Road
1621-1629, 1640-1660 W. Algonquin, Mt. Prospect
IL For information only insert street address of
above described property

TOTAL PAYMENT DUE		2022 First Installment Property Tax Bill - Cook County Electronic Bill						
By 10/01/23	\$0.00	Property Index Number (PIN)	Volume	Code	Tax Year	(Payable In)	Township	Classification
		08-23-100-012-0000	050	16048	2022	(2023)	ELK GROVE	5-31
IF PAYING LATE, PLEASE PAY	10/02/2023 - 11/01/2023	11/02/2023 - 12/01/2023		12/02/2023 - 01/01/2024		LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW		
	\$0.00	\$0.00		\$0.00				

TAXING DISTRICT DEBT AND FINANCIAL DATA

Your Taxing Districts	Money Owed by Your Taxing Districts	Pension and Healthcare Amounts Promised by Your Taxing Districts	Amount of Pension and Healthcare Shortage	% of Pension and Healthcare Costs Taxing Districts Can Pay
Northwest Mosquito Abatement Wheeling	\$1,080,667	\$7,960,421	-\$824,317	110.36%
Metro Water Reclamation Dist of Chicago	\$3,327,854,000	\$3,020,080,000	\$1,168,985,000	61.29%
Mt Prospect Park District	\$18,433,548	\$33,278,233	\$388,084	98.83%
Harper Coll Comm College 512 (Palatine)	\$385,967,009	\$71,570,388	\$71,570,388	0.00%
Township HS District 214 (Arlington Hts)	\$174,084,349	\$270,533,348	-\$10,941,244	104.04%
Comm Consolidated SD 59 (Arlington Hts)	\$13,824,049	\$150,264,026	\$9,719,629	93.53%
Village of Mount Prospect	\$168,137,977	\$365,344,346	\$99,691,444	72.71%
Town of Elk Grove	\$1,734,924	\$7,055,530	-\$1,322,183	118.74%
Cook County Forest Preserve District	\$233,103,051	\$540,107,634	\$328,420,280	39.19%
County of Cook	\$8,019,310,814	\$29,739,673,504	\$17,090,063,066	42.53%
Total	\$12,343,530,388	\$34,205,867,430	\$18,755,750,147	

For a more in-depth look at government finances and how they affect your taxes, visit [cookcountytreasurer.com](https://www.cookcountytreasurer.com)

PAY YOUR TAXES ONLINE

Pay at [cookcountytreasurer.com](https://www.cookcountytreasurer.com) from your bank account or credit card.

TAX CALCULATOR			IMPORTANT MESSAGES	
2021 TOTAL TAX		193,875.65		
2022 ESTIMATE	X	55%		
2022 1st INSTALLMENT	=	106,631.61		
The First Installment amount is 55% of last year's total taxes. All exemptions, such as homeowner and senior exemptions, will be reflected on your Second Installment tax bill.				
			PROPERTY LOCATION	MAILING ADDRESS
			1640 E ALGONQUIN RD MOUNT PROSPECT IL 60056	NANCY PIRRONE 1420 W LINCOLN AV MT PROSPECT IL 600562927

*** Please see 2022 First Installment Payment Coupon next page ***



Letter of Intent to Lease

Turkish American Society Inc. intends to lease the property located at 1630-38 Algonquin Rd Mt Prospect IL, 60056 with the following conditions as a kindergarten.

Rent fee will include \$5500/month+real estate taxes+admin fee+maintenance. Rent will increase 3%/year. Monthly payment for the lease will be approximately \$9978.03. See below.

PLAZA UNITED

Tenant: kindergarten.

1630-38 Algonquin Rd. Mount Prospect Il. 60056

	PERIOD	RENT SQ FT	CAM & TAXES	NO. SQ FT INCREASE	NO. MONTHS	RENT MONTHLY	RENT ANNUAL	ANNUAL
01/00/00 to 00/00/00	RENT+3%	11.00	ACTUAL	6,000	12	5,500.00	66,000.00	3.0%

RENT PER MONTH \$ 5,500.00

REAL ESTATE TAXES - 2021 \$ 193,875.65 X 22.6074% = \$43,830.24 / 12 = \$ 3,652.52

MAINTENANCE - 2022 \$ 42,434.38 X 22.6074% = \$ 7,744.62 / 12 = \$ 728.71

ADMIN FEE \$ 7,744.63 X 15.00% = \$ 1,161.69 / 12 = \$ 96.80

TOTAL CAM & TAX & RENT \$ 9,978.03

Executive Director

Mehmet Azmaz

Landlord

Cristofaro Pirrone

-----TURKISH AMERICAN SOCIETY OF CHICAGO-----

501 Midway Dr. Unit #103 Mt. Prospect, IL 60056 P (847) 640 7272 F: (847) 640 7250 www.taschicago.org

Turkish American Society of Chicago intended to open a childcare center, Rose Garden Academy, at 1630-1638 Algonquin Road Mount Prospect, IL 0056. The facility's daily operating hours on weekdays, from 7 am to 6 pm, will cater to 78 preschoolers aged 4 and 3, as well as 12 toddlers aged 1 and 2, under our daycare program. Our team of dedicated professionals, consisting of 12 teaching staff and 2 non-teaching staff, will ensure a safe and enriching environment for all children in our care.

1. Introduction:

Rose Garden Academy, owned by the Turkish American Society, is a well-established and reputable childcare facility with over 10 years of experience providing quality preschool education in Mt. Prospect. We are now excited to present our proposal to establish a new childcare facility, offering both preschool and daycare services. This business plan addresses the concerns of the conditional use of the new building and outlines how Rose Garden Academy will adhere to the Village's regulations while benefiting the community.

2. The establishment, maintenance, or operation of the conditional use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare;

Rose Garden Academy is dedicated to providing a safe and nurturing environment for children in our care. Our facility will meet and exceed all local health and safety standards, including regular inspections, maintenance, and adherence to strict health protocols. We will employ certified teachers and staff trained in emergency response procedures, ensuring the well-being of the children at all times.

3. The conditional use will not be injurious to the uses and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood in which it is to be located;

We understand the importance of maintaining harmonious relationships with neighboring properties. Our facility will be designed to blend seamlessly into the community, adhering to local aesthetics and zoning regulations. As a professional child care provider, we are

committed to ensuring that our activities will not cause disturbances to nearby properties. Additionally, we will contribute positively to the community by offering essential services for working parents, which can enhance the appeal and value of the area.

4. The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

Rose Garden Academy's proposed facility will contribute to the neighborhood's development by offering early childhood education services. We will work closely with the Planning & Zoning Commission to ensure that our establishment aligns with the broader development goals of the area. Our facility will add value to the community by creating jobs and promoting the education and well-being of young children.

5. Adequate public utilities, access roads, drainage and/or necessary facilities have been or will be provided;

We understand the importance of having adequate public utilities and access roads to minimize the impact on the neighborhood. Our facility will be equipped with modern utilities and constructed in a way that facilitates smooth ingress and egress of parents and staff. We will also ensure proper drainage to prevent any negative impact on the surrounding area during inclement weather.

6. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;

Rose Garden Academy's operational hours have been carefully planned to minimize traffic congestion in the public streets. As we will be closed during weekends and have no summer school for preschool students, our presence will not contribute to excessive traffic during peak hours. Furthermore, we encourage parents to carpool and provide ample parking spaces to reduce road traffic.

7. The proposed conditional use is not contrary to the objectives of the current Comprehensive Plan for the Village;

We have thoroughly reviewed the Village's Comprehensive Plan and ensured that our childcare facility's establishment aligns with its objectives. Our project aims to contribute positively to the community, promote early childhood education, and support working families.

8. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified pursuant to the recommendations of the Planning & Zoning Commission

We will diligently adhere to all local regulations and zoning requirements set forth by the Planning & Zoning Commission.

In conclusion, Rose Garden Academy's proposal for a childcare facility in Mt. Prospect is designed with a strong commitment to public health, safety, and the welfare of the community. With our extensive experience in providing quality preschool education, we are confident that our new facility will be a valuable addition to the area. We assure you that we will meet all the conditions for the conditional use of the building, while also upholding the values of the Turkish American Society in promoting early childhood education and fostering a nurturing environment for children.

RECORDED
JUN 9 1996
MOUNT PROSPECT

DEMPSTER

STREET

ROAD

BUSSE

ALGONQUIN

BUSSE ROAD

PLAT OF SURVEY

GEORGE D. HARKER & ASSOCIATES
1800 WOODLAND AVENUE
PARK RIDGE, ILLINOIS 60068-1404

REGISTERED LAND SURVEYORS
PHONE: (312) 763-6066

Legal Description:

Lot One in PLAZA UNITED RESUBDIVISION of Lot One of Plaza United, a subdivision of part of the Northeast 1/4 of Section 22 and part of the Northwest 1/4 of Section 23, both in Township 41 North, Range 11 East of the 3rd Principal Meridian, according to the plat of said RESUBDIVISION recorded on _____ as Document No. _____ in Cook County, Illinois.

Area within Lot One = 113,226.0 sq. ft. or 2.5943 acres.

Not Included in this Survey !

Lot Two

PLAZA UNITED RESUBDIVISION
Recorded _____
Document No. _____

Not Included in this Survey !

Lot One

North
Scale 1" = 25'

SCALE: 1 inch equals 25 feet.
Distance are shown in feet and decimal parts thereof.

Building lines and easements, if any, shown hereon are building lines and easements shown on the recorded subdivision plat. Consult local authorities for building lines established by local ordinance.

Please compare legal description with Deed, also compare all points before building and report ANY DISCREPANCY IMMEDIATELY !

ORDERED BY: PREMIER PROPERTY MANAGEMENT, Inc.

ORDERED FOR:

ORDER NO: 960163 - Survey

Please see the Order No. in future reference to this survey.

County of Cook
State of Illinois

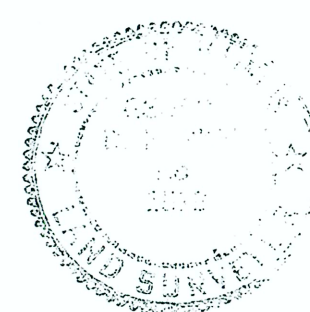
GEORGE D. HARKER & ASSOCIATES, hereby certify that a survey has been made under its direction, by a Registered Illinois Land Surveyor, of the property described hereon and that the plat hereon drawn is a correct representation of said survey.

Park Ridge, Illinois

Dated this 12 day of July, A.D. 1996

GEORGE D. HARKER & ASSOCIATES
Registered Land Surveyors

[Signature]





Sep. 29th, 2023

William J. Cooney

Director of Community Development
Community Development Department
Village of Mount Prospect
50 S. Emerson Street
Mount Prospect, IL 60056

**RE: PZ-13-23 / 1630-1638 W.Algonquin Road
CU - Daycare
Second Reading Waiver Request**

Dear Mr.Cooney,

I hope this message finds you well. I am writing this letter regarding the application for the conditional use permit of the property located at 1630-1638 W.Algonquin Road by Turkish American Society as a daycare. The conditional use request was presented before the Village's Planning and Zoning Commission by Village staff in the form of a public hearing on Thursday, Sep.28th, 2023, and received a unanimously favorable recommendation from the Commission.

We understand that the next step in the Village's process for the conditional use application will be for the request to be presented at the next Village Board meeting – expected to be held on Tuesday, Oct.17th, 2023 – for its first reading. A second reading of the conditional use request and a formal vote by the Board would then be completed at the following Board meeting – expected to be held on Tuesday, Nov.7th, 2023.

We know that the Board may consider waiving the typical requirement for a second reading of the request before taking action and voting on the matter. As such, please consider this letter a formal request for the second reading to be waived and for the Board to vote on the conditional use request after the first reading at its next regularly scheduled meeting. Our foundation would benefit greatly from the immediate action by the Board, should the request be approved, as it would provide enough time before the winter break to complete our licensing procedure with the Department of Children and Family Services (DCFS).

Thank you for your consideration, and please do not hesitate to contact me should you have any questions.

Sincerely,

Mustafa Tahrani
Turkish American Society, Inc.



Sep.15th,2023

Ann Choi

Development Planner

File Community Development

Via e-mail: achoi@mountprospect.org

The Village of Mount Prospect

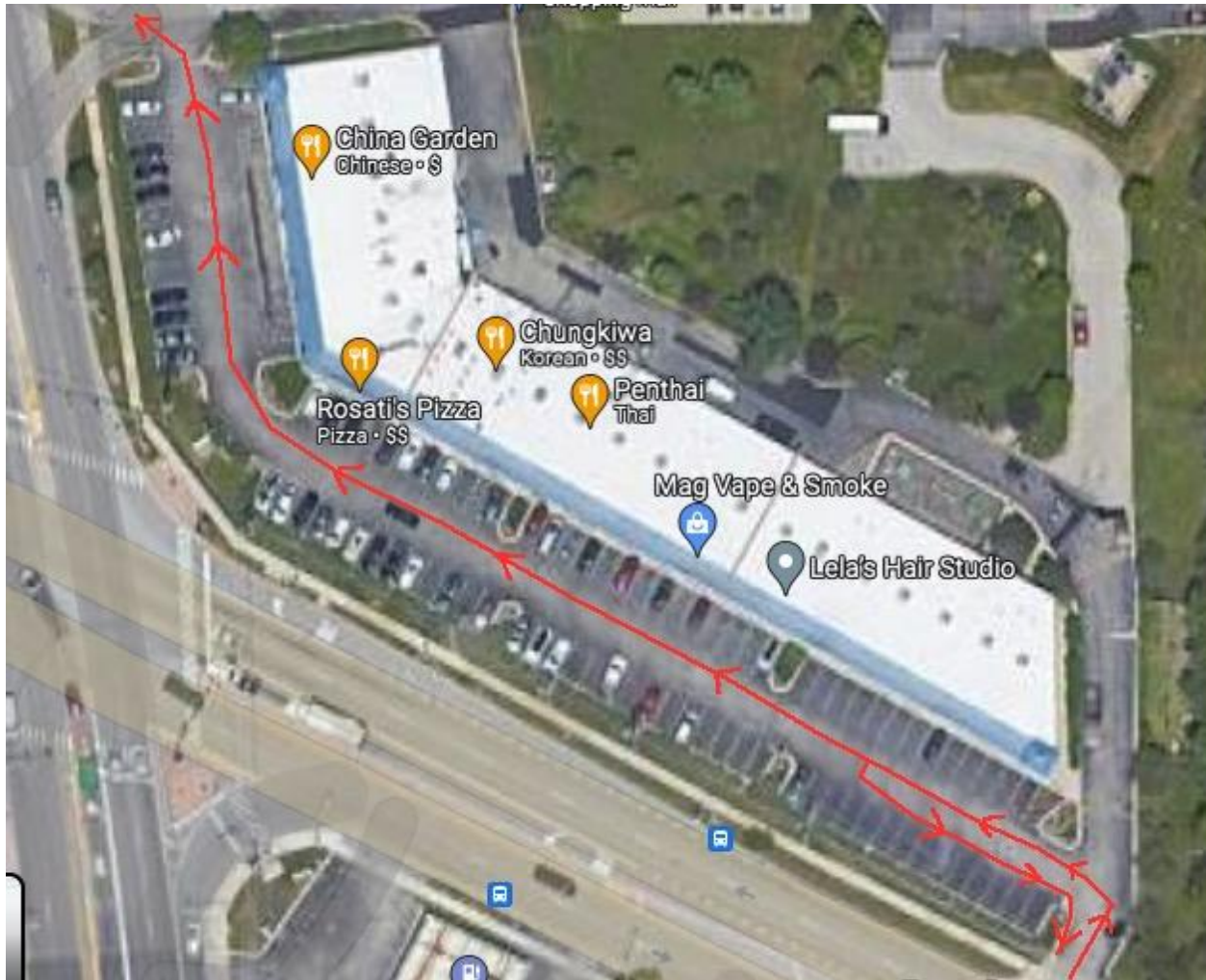
**Re: 1630-1638 W. Algonquin Road / Conditional Use: Daycare / Response to
Pick-up/Drop-off Concerns**

Dear Ms.Choi,

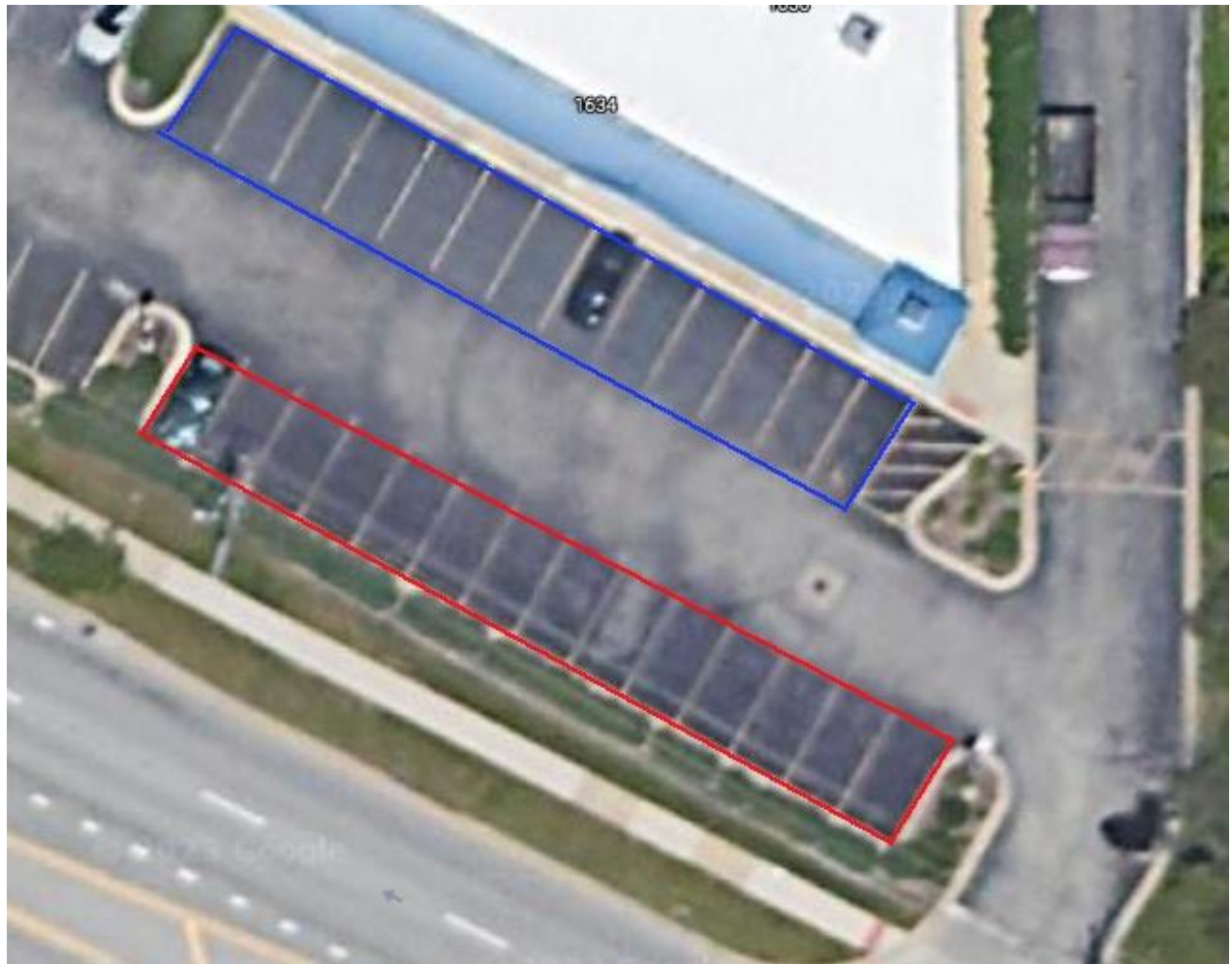
Here is our updated plan for Pick-up/Drop-off Procedure responding to your concerns and the procedure for walking children safely across the east drive aisle to the eastern playground:

Pick-up/Drop-off Procedure:

During the designated pickup and drop-off periods, parents will follow a prescribed route as follows: They will enter the plaza parking lot via the Algonquin Road entrance and subsequently exit the parking lot through either the Busse Road egress or Algonquin Road egress. This pathway is visually illustrated in the accompanying diagram.



Parents' vehicles will come to a halt at one of the designated 13 parking spaces (located within the blue-highlighted area, as depicted in the image below), directly in front of the daycare facility, where they will facilitate the safe embarkation/disembarkation of their children. To further ensure the well-being of our young charges, two dedicated staff members will be on hand to escort the children between the parking spots and the daycare entrance. At their discretion, some parents may opt to personally accompany their children between their vehicles and the daycare entrance. Please note that the parking area for 14 cars in the south parking spaces (located within the red-highlighted area, as depicted in the image below) will be reserved for the staff.



Procedure for Walking to Eastern Playground:



The northern playground, in close proximity to the daycare exit, presents minimal safety concerns for the children.



To access the eastern playground, children will be required to cross the drive aisle. The group utilizing the eastern playground will exit through the door on the east side. Prior to the group's departure, a staff member will secure the aisle gate, as denoted by the blue marker. All children will maintain a firm grip on a designated walking rope, with the staff member leading at the front, facing the children and walking backward, while another staff member holds the opposite end, also facing the students. They

will then follow the indicated yellow pathway for entry into the playground. After ensuring

the safe entry of all children, the staff member will subsequently secure the playground gate and reopen the drive aisle gate. The same process will be carefully followed upon their return to the daycare building.



Let me know if you have any questions.

Mustafa Tahrán
Turkish American Society, Inc.

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING & ZONING COMMISSION**

CASE NO. PZ-13-23 Hearing Date: September 28, 2023

PROPERTY ADDRESS: 1630-1638 W. Algonquin Road

PETITIONER: Mustafa Tahrán, Turkish American Society, Inc.

PROPERTY OWNER: Nancy and Cristofaro Pirrone

PUBLICATION DATE: September 13, 2023

REQUEST: Conditional Use for a Daycare Center

MEMBERS PRESENT: Joseph Donnelly
William Beattie
Thomas Fitzgerald
Ewa Weir
Greg Miller

MEMBERS ABSENT: Donald Olsen
Walter Szymczak
Norbert Mizwicki

STAFF MEMBERS PRESENT: Ann Choi – Development Planner
Mo Khan – Development Planner

INTERESTED PARTIES: Mustafa Tahrán

Chairman Donnelly called the meeting to order at 7:01 PM. Commissioner Fitzgerald made a motion seconded by Commissioner Miller to approve the minutes from the Planning and Zoning Commission meeting on August 24, 2023. The minutes were approved 4-0 (Chairman Donnelly abstained).

Chairman Donnelly introduced the first item of business: Case PZ-13-23, 1630-1638 W. Algonquin Road, a request for a conditional use for a daycare.

Ms. Choi stated that the Petitioner, Mustafa Tahrán of the Turkish American Society, is seeking conditional use approval to operate a daycare, Rose Academy, to occupy 6,000 square feet within an existing shopping center. Ms. Choi explained that the subject property, which occupies 1630-1632-1634-1638 W. Algonquin Road, is zoned B-3 Community Shopping.

Ms. Choi stated that as enrollment continues to fill to capacity at their current location at 501 Midway Drive, the Turkish American Society would like to open an off-site daycare center to accommodate their growing needs. Ms. Choi indicated that there are two existing playground areas at the subject property. Ms. Choi further stated that the proposed facility would serve 78 preschoolers aged 3-4 years old and 12 toddlers aged 1-2 years old for a total of 90 children, and would operate Monday through Friday, from 7:00 AM to 6:00 PM.

Ms. Choi explained that a previous conditional use for a daycare center was issued for “A Mother’s Touch” at the proposed location in 1994 which was subsequently amended twice; once in 1994 to expand the 2,400 square foot facility to 3,600 square feet, and then again in 1996 to expand the 3,600 square foot facility to 6,000 square feet to accommodate up to 97 children. Ms. Choi stated the property ownership was transferred to Safari Daycare which occupied the space from 2011 and closed sometime in late 2021/early 2022. Ms. Choi further stated that due to the cease in operations for more than 21 months, the conditional use has expired and requires the Petitioner to apply for a new conditional use permit.

Ms. Choi presented a slide of an enlarged site plan and explained that the Petitioner worked with staff to come up with a pick-up and drop-off procedure to eliminate any queuing in front of the daycare that might cause back-up on Algonquin Road. Ms. Choi explained that parents would be encouraged to park in any of the 13 parking spaces directly in front of the daycare center. Ms. Choi stated that according to the Petitioner, peak times for the pick-up and drop-off are from 8:00 AM to 8:20 AM and from 3:00 PM to 3:20 PM. Ms. Choi further stated that to ensure the well-being of the youngest children, two dedicated staff members would be available to escort the children between the parking spots and the daycare entrance. Ms. Choi noted that daycare staff would be encouraged to park south of the parking spaces for parents.

Ms. Choi stated that in addition to the drop-off and pick-up procedure, the Petitioner provided a procedure for walking children safely across a drive aisle to the east playground. Ms. Choi explained that children would exit through the door on the east side of the building and prior to the group’s departure, a staff member will secure the aisle gate. Ms. Choi stated that all children would maintain a firm grip on a designated walking rope, with a staff member leading at the front, facing the children, and walking backward, while another staff member would hold the opposite end of the rope, also facing the children. Ms. Choi indicated that the group would then follow the crosswalk for entry into the playground and after ensuring the safety of all children, a staff member would subsequently secure the playground gate and re-open the drive aisle gate. Ms. Choi explained that the same process would be carefully followed upon returning the children back to the building. Ms. Choi then presented photos of the safety gate and cross walk to the east playground.

Ms. Choi then presented a slide of the proposed floor plan and stated that the Petitioner does not intend to make any major renovations to the 6,000 square foot unit and intends to use the space as-is.

Ms. Choi then went onto explain the parking requirement for the daycare. Ms. Choi stated that the shopping center will meet the required parking by providing 105 parking spaces and of the 105 parking spaces provided, 23 parking spaces would be required for daycare drop-off and pick-up. Ms. Choi also stated that the shopping center is 64% occupied and with the addition of the daycare, the shopping center would be approximately 86% occupied. Ms. Choi noted that the shopping center has not reported any parking issues.

Ms. Choi stated that the proposal meets the conditional use standards and believes the proposed daycare center would not have an adverse impact on the public or adjacent properties. Ms. Choi further stated that the proposed daycare aligns with the objectives of the Comprehensive Plan as the daycare would provide childcare services available to the local community. Ms. Choi also noted that other departments reviewed the Petitioner’s proposal and did not object to the conditional use request. Ms.

Choi also stated that the conditional use would not be a detriment or endanger the welfare of the general public.

Ms. Choi concluded by stating that based on these findings, staff recommends that the Planning & Zoning Commission make a motion to adopt staff's findings as the findings of the Planning & Zoning Commission and recommend approval of the following motion:

"A conditional use permit allowing a daycare to operate at 1630-1638 W. Algonquin Road, as illustrated on the plans dated 07-18-2023 and 08-21-2023, subject to the following conditions:

- a) The proposed business shall be licensed by the State of Illinois as a daycare center. A copy of the license issued by the State of Illinois in order to operate a day care center in this location shall be placed on file with the Director of Community Development;
- b) Compliance with all applicable Village Code requirements, including, but not limited to, fire code and building regulations;
- c) The conditional use permit granted herein shall apply to the area identified as 1630-1638 West Algonquin Road and that an amendment to this conditional use shall be required prior to any future expansion of this daycare center;
- d) Parents of children shall park in the north bank of parking spaces closest to the daycare facility and employees shall park in the south bank of parking spaces; and
- e) The daycare shall follow the "Procedure for Walking to Eastern Playground" to safely walk children across the drive aisle to the east playground."

Ms. Choi stated that the Village Board's decision is final for this case.

Chairman Donnelly asked if there were any questions for staff.

Commissioner Weir asked if the purpose of the drive aisle is for trash retrieval. Ms. Choi responded that it is used for fire and service. Vice Chairman Beattie asked if the residents to the north of the shopping center use the drive aisle to get from Dempster Street to Algonquin Road. Chairman Donnelly responded that it is possible to use the drive aisle as a shortcut but it is not conducive for vehicles who want to make a left turn onto Algonquin Road. Chairman Donnelly stated that the drive aisle probably does not get much traffic. Ms. Choi stated that on the occasions she was on-site to do parking counts, she did not see any traffic coming down that drive aisle. Chairman Donnelly also stated he did not see any traffic but confirmed that the drive aisle is connected to the property to the north.

Commissioner Weir asked if staff knows if the building meets the state requirements for a daycare.

Ms. Choi answered that the Petitioner would be able to provide more information as they are working with the state.

Chairman Donnelly asked if there were any other comments or questions from the commissioners and there were none.

Chairman Donnelly swore in the Petitioner, Mustafa Tahrán, Turkish American Society, 501 Midway Drive, Mount Prospect, IL.

Chairman Donnelly asked the Petitioner to explain what they are looking to do with the subject property.

Mr. Tahrán explained that he was previously the Assistant Director of the private school at the Turkish American Society and that he left his position to momentarily work on the daycare project.

Chairman Donnelly asked the Petitioner if he knows of any traffic on the drive aisle.

Mr. Tahrán responded that he did not observe any traffic besides a dumpster truck and that other cars do not use the drive aisle frequently.

Chairman Donnelly asked if the Petitioner is working with the state for licensure. Mr. Tahrán responded that he started the process with the state one month ago and met with the area's state representative (Alex Medina) from the Department of Children and Family Services on August 25th at the proposed location. According to Mr. Tahrán, DCFS explained that as soon as Village Board approval is obtained, DCFS would then accept the state license application and probably within 2 to 3 months, the licensing will be issued.

Chairman Donnelly asked how soon the daycare would be open. Mr. Tahrán responded that they would plan to move in January when the second semester begins.

Chairman Donnelly asked where they would be moving from. Mr. Tahrán responded that their current program is run at 501 Midway Drive and currently 65 students are enrolled. Mr. Tahrán stated that the state would first issue a permit after observing the daycare operations for six months, and then the full license would be issued to operate. Mr. Tahrán stated he is expecting to get the full license from the state by the end of the year.

Vice Chairman Beattie asked what the limit is for the number of students for a 6,000 square foot facility. Ms. Choi stated that the number is limited to 90 children due to the parking requirement but that the playground area also further limited the number of students per the state requirements. Ms. Choi deferred to the Petitioner on this issue. Mr. Tahrán recalled that 35 square feet per student is required for the interior space and 70 square feet is required for the playground space, and 80 to 90 children is feasible for the space, but because of the parking limitation, more than 90 children will not be feasible at this location. Vice Chairman Beattie stated that it sounds like the 90 children limitation is something the daycare can work with easily.

Hearing no further comments or questions, Chairman Donnelly closed the hearing and asked for a motion. Commissioner Weir made a motion seconded by Commissioner Miller to approve the following motion:

"A conditional use permit allowing a daycare to operate at 1630-1638 W. Algonquin Road, as illustrated on the plans dated 07-18-2023 and 08-21-2023, subject to the following conditions:

- a) The proposed business shall be licensed by the State of Illinois as a daycare center. A copy of the license issued by the State of Illinois in order to operate a day care center in this location shall be placed on file with the Director of Community Development;
- b) Compliance with all applicable Village Code requirements, including, but not limited to, fire code and building regulations;

- c) The conditional use permit granted herein shall apply to the area identified as 1630-1638 West Algonquin Road and that an amendment to this conditional use shall be required prior to any future expansion of this daycare center;
- d) Parents of children shall park in the north bank of parking spaces closest to the daycare facility and employees shall park in the south bank of parking spaces; and
- e) The daycare shall follow the "Procedure for Walking to Eastern Playground" to safely walk children across the drive aisle to the east playground."

UPON ROLL CALL

AYES: Fitzgerald, Weir, Beattie, Miller, Donnelly

NAYS: None

The motion was approved by a vote of 5-0.

Chairman Donnelly stated that it was Village Board Final and asked when the next Village Board meeting will be.

Ms. Choi answered that the next Village Board meeting will be October 17th for the first reading.

After hearing two more items of new business, Vice Chairman Beattie made a motion seconded by Commissioner Miller and the meeting was adjourned at 7:41 PM.



Ann Choi
Development Planner

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A CONDITIONAL USE FOR A
DAYCARE CENTER FOR PROPERTY LOCATED AT
1630-1638 WEST ALGONQUIN ROAD, MOUNT PROSPECT, ILLINOIS**

WHEREAS, Mustafa Tahrar of the Turkish Society INC., (Petitioner), has filed a petition for a Conditional Use to operate a Daycare Center for property located at 1630-1632-1634-1636-1638 West Algonquin Road (Subject Property) and legally described as:

SPACE NO. 1630-1632-1634-1636-1638 IN PLAZA UNITED, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 22 AND PART OF THE NORTHWEST QUARTER OF SECTION 23, BOTH IN TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS;

PROPERTY INDEX NUMBER: 08-23-100-012-0000; and

WHEREAS, the "Petitioner" seeks a Conditional Use to permit a Daycare Center, as provided in Section 14.604, which Daycare Center would occupy approximately 6,000 square feet, including two existing playground areas measuring approximately 1,456 square feet and 1,625 square feet, in the Plaza United Shopping Center; and

WHEREAS, a Public Hearing was held on the requests for a Conditional Use being the subject of PZ-13-23 before the Planning and Zoning Commission of the Village of Mount Prospect on the 28th day of September, 2023, pursuant to proper legal notice having been published in the Daily Herald on the 13th day of September, 2023; and

WHEREAS, the Planning and Zoning Commission has submitted its findings and recommendation to the President and Board of Trustees in support of the request being the subject of PZ-13-23; and

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect have given consideration to the request herein and have determined that the request meets the standards of the Village and would be in the best interest of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS ACTING IN THE EXERCISE OF THEIR HOME RULE POWERS:

SECTION ONE: The recitals set forth hereinabove are incorporated as findings of fact by the President and Board of Trustees of the Village of Mount Prospect.

SECTION TWO: The President and Board of Trustees of the Village of Mount Prospect do hereby grant a Conditional Use to allow the operation of a Daycare Center at the Subject Property, as illustrated on the attached plan dated 07-18-2023, attached as Exhibit "A", subject to the following conditions:

1. The proposed business shall be licensed by the State of Illinois as a daycare center. A copy of the license issued by the State of Illinois in order to operate a day care center in this location shall be placed on file with the Director of Community Development;
2. Compliance with all applicable Village Code requirements, including, but not limited to, fire code and building regulations;
3. The conditional use permit granted herein shall apply to the area identified as 1630-1632-1634-1636-1638 West Algonquin Road and that an amendment to this conditional use shall be required prior to any future expansion of this daycare center;
4. Parents of children shall park in the north bank of parking spaces closest to the daycare facility and employees shall park in the south bank of parking spaces; and
5. The daycare shall follow the "Procedure for Walking to Eastern Playground", attached as Exhibit "B", to safely walk children across the drive aisle to the east playground.

SECTION THREE: The Village Clerk is hereby authorized and directed to record a certified copy of this Ordinance and Exhibits "A" and "B" with the Recorder of Deeds of Cook County.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage, approval in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this 17th day of October, 2023

Paul Wm. Hoefert
Mayor

ATTEST:

Karen M. Agoranos
Village Clerk

EXHIBIT A
SITE PLAN

EXHIBIT B
PROCEDURE FOR WALKING TO EASTERN PLAYGROUND



Item Cover Page

Subject	A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MT. PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS AT LIONS PARK.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	YES
Dollar Amount	\$250,000
Budget Source	CDBG and TIF Increment
Category	NEW BUSINESS
Type	Action Item

Information

The Prospect and Main TIF was created in order to incentivize economic improvement to the Village's downtown. Part of the original plan was to help fellow units of local government make improvements to the recreational opportunities in this part of the Village. The TIF law allows such enhancements because they create an environment more conducive to the primary goal of commercial growth.

The IGA before the Village Board furthers a project to make improvements to Lions Park, which is owned and operated by the Mt. Prospect Park District. The project will enhance recreational and athletic facilities available to the general public at no charge, while also accommodating the dedicated use of these facilities by community organizations, including but not limited to School District 57.

Under the terms of the IGA, the Village will contribute a total of \$250,000 to the project: \$59,000 will be paid from the Prospect and Main TIF; and \$191,000 will be paid from CDBG funds. The total budget for the project is approximately \$1.8 - \$2.0 million and includes the following improvements:

- New playground with areas for 2-5 year olds and 5-12 year olds
- New game court including half court basketball, four square, and hopscotch
- New adult fitness stations with concrete surfacing
- Refurbishing of existing tennis courts and baseball fields
- New picnic grove with picnic and game tables
- New prairie detention area featuring pollinator plants and art installation
- New 8-foot wide asphalt walking loop with bench seating

The Mt. Prospect Park District proposed a timeline of October – November 2023 for public bidding for the project, with construction commencing in March 2024 and substantial completion in September 2024.

The Mt. Prospect Park District applied for \$250,000 in CDBG funds to support the rehabilitation of Lions Park. The park is eligible for CDBG funding because it is considered a public facility and the improvements will benefit low- and moderate-income residents. The Village receives an annual allocation of CDBG funds from HUD, but CDBG dollars are limited and the funding requests from subrecipients always exceed the CDBG dollars available. The Village was able to allocate up to \$191,000 in CDBG funds, and will contribute TIF funds in the amount of \$59,000, to bring the total Village contribution to \$250,000 for the Lions Park project. The CDBG funds are earmarked to support construction of the accessible walking loop, which has a scope of work and service area most in alignment with CDBG objectives. Other sources of funding for the Lions Park project include Mt. Prospect Park District, Mount Prospect School District 57, the Illinois Department of Natural Resources.

Discussion

Alternatives

1. To approve the RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MT. PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS AT LIONS PARK.
2. Action at the discretion of the Village Board.

Staff Recommendation

To approve the subject resolution authorizing the Mayor to sign an Intergovernmental Agreement between the Village of Mount Prospect, Mt. Prospect Park District and Mount Prospect School District 57 regarding the redevelopment and use of improvements at Lions Park.

Attachments

1. Resolution IGA between VOMP and MPPD and 57
2. Village of Mt Prospect_IGA with MPPD to redevelop Lions Park facilities (002)

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT,
THE MT. PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57
REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS AT LIONS PARK**

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation; and

WHEREAS, the Mt. Prospect Park District, Mount Prospect School District 57, and the Village are units of government, or instrumentalities and/or agencies of local government, within the meaning of the 1970 Constitution of the State of Illinois, Article VII, Section 10, having the power and authority to enter into an intergovernmental agreement; and

WHEREAS, the Village believes it is in the interests of its residents to promote the redevelopment and/or reconditioning of athletic and recreational facilities at Lions Park which is owned and operated by the Mt. Prospect Park District by providing for the project; and

WHEREAS, pursuant to the Prospect and Main TIF, the Village seeks to allocate funds to the Mt. Prospect Park District for use in redeveloping and/or reconditioning the athletic and recreational facilities at Lions Park to benefit the Mount Prospect residents living in the vicinity of the park; and

WHEREAS, the Village can use Community Block Grant Development ("CBGD") to help with the redevelopment and/or reconditioning of Lions Park athletic and recreational facilities; and

WHEREAS, the Park District and the School District also will contribute funds for the Project; and

WHEREAS, the Mt. Prospect Park District and Mount Prospect School District 57 and the Village find it is in their interest to enter into an agreement that sets forth their obligations pertaining to the project and the use of the athletic and recreational facilities at Lions Park.

NOW THEREFORE BE IT ORDAINED/RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: That the Board of Trustees do hereby authorize the Village of Mount Prospect to enter into an Intergovernmental Agreement with the Mt. Prospect Park District and Mount Prospect School District 57 regarding the redevelopment and use of improvements at Lions Park attached hereto and made part of this Resolution as Exhibit A.

SECTION TWO: That the Mayor is authorized to sign the agreement and the Village Clerk to attest.

SECTION THREE: That this Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 17th day of October 2023.

Paul Wm. Hoefert Mayor

ATTEST:

Karen M. Agoranos, Village Clerk

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MOUNT PROSPECT, THE MT. PROSPECT PARK DISTRICT AND MOUNT PROSPECT SCHOOL DISTRICT 57 REGARDING THE REDEVELOPMENT AND USE OF IMPROVEMENTS TO LIONS PARK

This Intergovernmental Lease Agreement (“Agreement”) is made and entered into this _____ day of _____, 2023 (“Effective Date”), by and between the Village of Mount Prospect, an Illinois home rule municipal corporation (hereinafter referred to as “Village”), the Mt. Prospect Park District, an Illinois unit of local government (hereinafter referred to as “Park District”), and Mount Prospect School District 57, an Illinois public school district (hereinafter referred to as “School District”) (collectively “Parties”) to set forth terms for the redevelopment and use of recreational and athletic facilities at Lions Park, a public park that is owned and operated by the Park District. “Lions Park” as used herein shall not refer to or incorporate “Lions Park School” owned and operated by the School District and which is located adjacent to Lions Park.

RECITALS:

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois, Ill. Const., art. VII, sec.10(a), provides that in furtherance of the exercise of their powers, units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not otherwise prohibited; and

WHEREAS, Chapter 5, Illinois Compiled Statutes, Act 220, Section 1, *et seq.*, titled the “Intergovernmental Cooperation Act,” provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised jointly with another unit of local government; and

WHEREAS, the Parties are units of government within the meaning of the 1970 Constitution of the State of Illinois, Article VII, Section 10, having the power and authority to enter into an intergovernmental agreement; and

WHEREAS, the Village believes it is in the best interests of its residents to promote the redevelopment and/or reconditioning of athletic and recreational facilities at Lions Park which is owned and operated by the MPPD by providing funding for the project; and

WHEREAS, pursuant to the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (hereinafter referred to as the “Act”), the Village is engaged in efforts to make improvements within its Prospect/Main Tax Increment Financing District (hereinafter referred to as the “TIF”) within the Village limits, in which existing conditions permit such area to be classified as a "conservation area" or “blighted area” as required by the Act; and

WHEREAS, pursuant to the TIF, the Village seeks to allocate funds to the Park District for use in redeveloping and/or reconditioning the athletic and recreational facilities at Lions Park (the “Project”) to the benefit of Mount Prospect residents living in the vicinity of the park; and

WHEREAS, the Village can use Community Block Grant Development (“CBGD”) to help with the redevelopment and/or reconditioning of Lions Park athletic and recreational facilities; and

WHEREAS, the Park District and the School District also will contribute funds for the Project; and

WHEREAS, in exchange for providing funding for the Project, the Village believes these improved facilities should be readily available for the use of Mount Prospect citizens residing in the vicinity to Lions Park; and

WHEREAS, the Parties have determined that it is in their best interest to enter into an agreement that sets forth their obligations pertaining to the Project and the use of the athletic and recreational facilities at Lions Park;

NOW, THEREFORE, in consideration of the mutual agreements, obligations and covenants set forth in this Agreement, and upon the further consideration stated in the foregoing Recitals, it is agreed by the Board of Trustees of the Village of Mount Prospect, Cook County, Illinois, the Board of Commissioners of the Mt. Prospect Park District, Cook County, Illinois, and the Mount Prospect School District 57 Board of Education on this _____ day of _____, 2023, as follows:

Section 1. Incorporation. The above Recitals are incorporated by reference into this Section 1 as though fully set forth herein.

Section 2. Funding The Project. The Village shall contribute \$250,000 to the funding for the Project with these funds allocated as follows: (1) \$59,000 from the TIF and (2) \$191,000 from CDBG funds. This Village funding shall be sent to the Park District as it will be responsible for the administration of the construction contracts for the Project. Additionally, the Park District and the School District shall contribute mutually agreed upon funding for the Project.

Section 3. Availability of Lions Park Athletic and Recreational Facilities to the General Public. The Parties recognize and agree that after completion of the Project the athletic and recreational facilities at Lions Park, the MPPD shall make these facilities readily available for the use and enjoyment of the general public at no charge. To that end, the Parties shall work together to establish a schedule that opens up the Lions Park athletic and recreational facilities to the general public at no charge while also accommodating the use of these facilities by community organizations that depend on access to and use of the Lions Park resources. Such use includes but is not limited to the School District's use of Lions Park pursuant to its intergovernmental agreement with the Park District as amended by the Second Amendment to the Amended and Restated IGA. Nothing in this Agreement is intended to abridge or otherwise limit the use set forth in such intergovernmental agreement between the School District and the Park District.

Section 4. Term. This Agreement shall have a term of 10 years that shall automatically renew for an additional ten-year term unless terminated by consent of the Parties.

Section 5. General Provisions.

5.1. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois. Any claim, suit, action or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County, Illinois, and all the Parties consent to the personal and subject matter jurisdiction of said Circuit Court and waive any claim that venue therein is not proper.

5.2. Modification of the Agreement. This Agreement shall not be modified, altered, or amended in any way except in writing agreed upon by all the Parties.

5.3. Notices. All written notices made pursuant to this Agreement shall be directed to the specified individuals at the addresses set forth below by any of the following means: personal service, overnight courier or first class mail, postage pre-paid.

TO MT. PROSPECT PARK DISTRICT:

Mr. Jim Jarog
Executive Director
Mt. Prospect Park District
1000 West Central Road
Mount Prospect, Illinois 60056

TO THE VILLAGE OF MOUNT PROSPECT:

Mr. Michael J. Cassady
Village Manager
Village of Mount Prospect
50 South Emerson Street
Mount Prospect, Illinois 60056

TO SCHOOL DISTRICT 57:

Dr. Mary Gorr
Superintendent
701 West Gregory Street

Mount Prospect, Illinois 60056

5.4. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes and replaces any and every other prior or contemporaneous agreement, negotiation, understanding, commitments and/or other writings with respect to the subject matter herein.

IN WITNESS WHEREOF, the Village of Mount Prospect, the Mt. Prospect Park District and School District 57 have caused this Agreement to be executed by their respective officials on the dates indicated.

VILLAGE OF MOUNT PROSPECT

MT. PROSPECT PARK DISTRICT

Paul Wm. Hoefert
Mayor

Jim Jarog
Executive Director

This ____ day of _____, 2023

This ____ day of _____, 2023

ATTEST:

ATTEST:

Karen Agoranos
Mount Prospect Village Clerk

MOUNT PROSPECT SCHOOL DISTRICT 57

Dr. Mary Gorr
Superintendent

This ____ day of _____, 2023

ATTEST:



Item Cover Page

Subject	1st reading of AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	
Dollar Amount	
Budget Source	
Category	NEW BUSINESS
Type	Ordinance

Information

Prior to December 2023, the Village must file its 2023 tax levy ordinance with Cook County. The filing includes corporate tax levy and abatement ordinances. The Village will receive proceeds from the 2023 tax levy in 2024. This agenda item covers the first reading of the tax levy ordinance. The Village Board also had a joint workshop with the Finance Commission on October 10 to preview and discuss the 2024 budget and 2023 levy.

The overall 2023 property tax levy for the Village is \$19,087,259. The levy includes \$4,346,500 for the Police Protection, \$5,049,574 for the Fire Protection, \$1,234,925 for the Debt Service, \$4,629,067 for the Police Pension and \$3,827,193 for the Fire Pension. The above levy amounts are after abatements of \$2,000,000 in pension costs and \$2.4 million in additional debt service abatements. The overall Village Levy shows a reduction of 4.8 percent or \$992,791 over the 2022 extended taxes payable in 2023. The Village has seen a phenomenal growth in its sales tax revenues and has allowed the Village to not only hold the property tax line but to reduce it by 4.8 percent. The proposed levy amount now reflects the same levy as it was for the years 2019, 2020 and 2021.

						2022 Tax Extension		
	Gross 2023 Levy	Subsidy/ Abatements	Net 2023 Levy	2% Provision Loss & Costs	Total 2023 Extension	Total 2022 Extension	\$ Inc/(Dec)	% Inc/ (Dec)
Police Protection	4,346,500	-	4,346,500	86,930	4,433,430	4,433,430	-	0
Fire Protection	5,049,574	-	5,049,574	100,991	5,150,565	5,150,565	-	0
Police Pension Fund	5,629,067	1,000,000	4,629,067	92,581	4,721,648	4,473,655	247,993	5.54%
Firefighters' Pension Fund	4,827,193	1,000,000	3,827,193	76,544	3,903,737	4,133,612	(229,875)	-5.56%
Total Operational Levy	19,852,334	2,000,000	17,852,334	357,046	18,209,380	18,191,262	18,191,262	0.10%
Total Debt Service Levy	7,642,309	6,407,384	1,234,925	24,699	1,259,624	2,252,415	(992,791)	-44.08%
Total Village Levy	27,494,643	8,407,384	19,087,259	381,745	19,469,004	20,443,677	(974,673)	-4.77%
Mount Prospect Library Levy	10,853,000	-	10,853,000	217,060	11,070,060	10,747,740	322,320	3.00%
Total Village and Library Combined	38,347,643	8,407,384	29,940,259	598,805	30,539,064	31,191,417	(652,353)	-2.09%
Total Operating Levy	30,705,334	2,000,000	28,705,334	574,106	29,279,440	28,939,002	340,438	1.18%
Total Debt Service Levy	7,642,309	6,407,384	1,234,925	24,699	1,259,624	2,252,415	(992,791)	-44.08%
	38,347,643	8,407,384	29,940,259	598,805	30,539,064	31,191,417	(652,353)	-2.09%

Village Property Tax Levy



The Village also approves and reports the annual levy for the Mount Prospect Library to Cook County. The Mount Prospect Library will have an annual levy of \$10,853,000, which shows a 3.0 percent increase over the 2022 extended taxes payable in 2023.

The Village will be deploying \$2.0 million from its current revenues for pension abatements and \$2.4 million in debt service abatements. In the absence of \$2.0 million in pension abatements and \$2.4 million in debt service abatements, the property tax levy for the Village comes out to be \$23,971,462 – 17.3 percent increase over the 2022 levy amount. With abatements, an average household will see a reduction of \$53 in their annual property tax bill (of the Village's portion only). In the absence of these abatements, the average household will see an increase of \$193 for the Village portion.

		Without Abatements	With Abatements
	2022 Payable 2023	2023 Payable 2024	2023 Payable 2024
Average House Value	336,000	336,000	336,000
Assessed Value - 10%	33,600	33,600	33,600
Equalization Factor	3.0027	3.0027	3.0027
Equalized Assessed Value	100,891	100,891	100,891
Village Rate	1.107	1.298	1.054
Property Tax	1,117	1,310	1,063
Increase/(Decrease)		193	(53)
Percent Increase/(Decrease)		17.3%	-4.8%

The Budget Public Hearing is scheduled on November 7, 2023. The second reading of the ordinance as well as the approval will also be done by the Village Board on the same day.

Discussion

Alternatives

1. Hold a first reading of the ordinance authorizing the levy and collection of 2023 property taxes payable in 2024 reflecting a decrease of 5.01 percent in the Village Levy and 3.0 percent increase in the Mount Prospect Library Levy.
2. Action at the discretion of the Village.

Staff Recommendation

Hold a first reading of the ordinance authorizing the levy and collection of 2023 property taxes payable in 2024 reflecting a decrease of 5.01 percent in the Village Levy and 3.0 percent increase in the Mount Prospect Library Levy.

Attachments

1. 2023 - Levy Ordinance - Nov 7 2023

ORDINANCE NO.

**AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR
THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT
PROSPECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING
DECEMBER 31, 2023**

PASSED AND APPROVED BY

THE PRESIDENT AND BOARD OF TRUSTEES

the ____ day of _____, 2023

Published in pamphlet form by
authority of the corporate authorities
of the Village of Mount Prospect, Illinois
the ____ day of _____, 2023.

ORDINANCE NO.

**AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR
THE CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT
PROSPECT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING
DECEMBER 31, 2023**

NOW, THEREFORE, BE IT ORDAINED BY THE President and Board of Trustees of the Village of Mount Prospect, Cook County, Illinois, as follows:

Section 1: That the sum of Twenty Nine Million Nine Hundred Forty Thousand Two Hundred Fifty Nine (\$29,940,259) the same being the total amount to be levied of budget appropriations heretofore made for the corporate and municipal purposes for the fiscal year beginning January 1, 2023 and ending December 31, 2023 as approved by the President and Board of Trustees of the Village of Mount Prospect, be and the same is hereby levied on all taxable property within the Village of Mount Prospect according to the valuation of said property as is, or shall be assessed or equalized by the State and County purposes for the current year 2023.

Section 2: The budgetary appropriations having been made by the President and Board of Trustees of the Village of Mount Prospect were passed and approved by Ordinance No. 6588 at a meeting hereof regularly convened and held in said Village of Mount Prospect, Illinois, on the 1st day of November, 2022, and amended by Ordinance No. 6671 on the 22nd day of March, 2023, by Ordinance No. 6680 on May 17, 2023 and by Ordinance No. 6681 on June 6, 2023, and thereafter duly published according to law, the various objects and purposes for said budgetary appropriations are heretofore made and set forth under the column entitled "Amount Budgeted", and the specific amount herein levied for each object and purpose is set forth under the column entitled "Amount Levied", in Articles I through VI.

VILLAGE OF MOUNT PROSPECT, ILLINOIS
2023 Tax Levy

	<u>Amount Budgeted</u>	<u>Amount Levied</u>
ARTICLE I - POLICE PROTECTION		
Personal Services	12,388,016	4,346,500
Employee Benefits	6,933,081	0
Other Employee Costs	181,540	0
Contractual Services	1,853,680	0
Utilities	13,500	0
Insurance	210,121	0
Commodities & Supplies	222,610	0
Office Equipment	25,975	0
Other Equipment	15,470	0
Total Police Department	<u>21,843,993</u>	<u>4,346,500</u>
TOTAL BUDGET FOR POLICE PROTECTION	<u>21,843,993</u>	
AMOUNT TO BE RAISED BY TAX LEVY		4,346,500
ADD 2% FOR LOSS & COST OF COLLECTION		<u>86,930</u>
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR POLICE PROTECTION		<u><u>4,433,430</u></u>
ARTICLE II - FIRE PROTECTION		
Personal Services	10,922,940	5,049,574
Employee Benefits	6,267,878	0
Other Employee Costs	161,222	0
Contractual Services	1,970,791	0
Utilities	13,000	0
Insurance	202,375	0
Commodities & Supplies	69,850	0
Building Improvements	2,000	0
Office Equipment	1,000	0
Other Equipment	182,955	0
Total Fire Department	<u>19,794,011</u>	<u>5,049,574</u>
TOTAL BUDGET FOR FIRE PROTECTION	<u>19,794,011</u>	
AMOUNT TO BE RAISED BY TAX LEVY		5,049,574
ADD 2% FOR LOSS & COST OF COLLECTION		<u>100,991</u>
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR FIRE PROTECTION		<u><u>5,150,565</u></u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
2023 Tax Levy

		<u>Amount Budgeted</u>	<u>Amount Levied</u>
ARTICLE III - DEBT SERVICE			
00	Debt Service		
00 00 518	G.O. Bonds - Series 2016		
	Bond Principal	1,060,000	1,060,000
	Interest Expense	250,350	174,925
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2016	<u>1,310,350</u>	<u>1,234,925</u>
00 00 565	G.O. Bonds - Series 2017 - TIF		
	Bond Principal	185,000	0
	Interest Expense	140,769	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2017	<u>325,769</u>	<u>0</u>
00 00 565	G.O. Bonds - Series 2017 - Water		
	Bond Principal	190,000	0
	Interest Expense	131,131	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2017	<u>321,131</u>	<u>0</u>
00 00 566	G.O. Bonds - Series 2018A - TIF		
	Bond Principal	250,000	0
	Interest Expense	242,869	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2018A - TIF	<u>492,869</u>	<u>0</u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
2023 Tax Levy

		<u>Amount Budgeted</u>	<u>Amount Levied</u>
ARTICLE III - DEBT SERVICE (continued)			
00 00 566	G.O. Bonds - Series 2018A - Water		
	Bond Principal	175,000	0
	Interest Expense	152,500	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2018A - Water	<u>327,500</u>	<u>0</u>
00 00 519	G.O. Bonds - Series 2018B - New		
	Bond Principal	0	0
	Interest Expense	1,444,250	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2018B - New	<u>1,444,250</u>	<u>0</u>
00 00 519	G.O. Bonds - Series 2018B - Refi		
	Bond Principal	770,000	0
	Interest Expense	124,500	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2018B - Refi	<u>894,500</u>	<u>0</u>
00 00 565	G.O. Bonds - Series 2019A - Water		
	Bond Principal	315,000	0
	Interest Expense	298,050	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2017	<u>613,050</u>	<u>0</u>
00 00 565	G.O. Bonds - Series 2019B - TIF		
	Bond Principal	235,000	0
	Interest Expense	254,850	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2017	<u>489,850</u>	<u>0</u>
00 00	G.O. Bomds - Series 2022 - Water/Sewer		
	Bond Principal	235,000	0
	Interest Expense	305,800	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2022	<u>540,800</u>	<u>0</u>
00 00	G.O. Bomds - Series 2022B - Flood Control		
	Bond Principal	670,000	0
	Interest Expense	212,240	0
	Bank and Fiscal Fees	0	0
	Total G.O. Bonds - Series 2022	<u>882,240</u>	<u>0</u>
TOTAL BUDGET FOR DEBT SERVICE		<u>7,642,309</u>	
AMOUNT TO BE RAISED BY TAX LEVY			1,234,925
ADD 2% FOR LOSS & COST OF COLLECTION			24,699
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR			
DEBT SERVICE			<u>1,259,624</u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
2023 Tax Levy

	<u>Amount Budgeted</u>	<u>Amount Levied</u>
ARTICLE IV - POLICE PENSION		
00 Police Pensions		
Annual Pension Costs	<u>5,629,067</u>	<u>4,629,067</u>
Total Police Pensions	<u>5,629,067</u>	<u>4,629,067</u>
TOTAL BUDGET FOR POLICE PENSION	<u>5,629,067</u>	
AMOUNT TO BE RAISED BY TAX LEVY		4,629,067
ADD 2% FOR LOSS & COST OF COLLECTION		<u>92,581</u>
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR POLICE PENSION		<u>4,721,648</u>
ARTICLE V - FIREFIGHTERS' PENSION		
00 Fire Pensions		
Annual Pension Costs	<u>4,827,193</u>	<u>3,827,193</u>
Total Firefighters' Pensions	<u>4,827,193</u>	<u>3,827,193</u>
TOTAL BUDGET FOR FIREFIGHTERS' PENSION	<u>4,827,193</u>	
AMOUNT TO BE RAISED BY TAX LEVY		3,827,193
ADD 2% FOR LOSS & COST OF COLLECTION		<u>76,544</u>
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR FIREFIGHTERS' PENSION		<u>3,903,737</u>
ARTICLE VI - MOUNT PROSPECT LIBRARY		
90 Mount Prospect Library		
Library Expenditures	16,616,600	10,853,000
Bond Principal	0	0
Interest Expense/Fiscal Charges	0	0
Total Library Services	<u>16,616,600</u>	<u>10,853,000</u>
TOTAL BUDGET FOR MOUNT PROSPECT LIBRARY	<u>16,616,600</u>	
AMOUNT TO BE RAISED BY TAX LEVY - Library Expenditures		10,853,000
AMOUNT TO BE RAISED BY TAX LEVY - Bond Principal and Interest		0
ADD 2% FOR LOSS & COST OF COLLECTION		<u>217,060</u>
TOTAL AMOUNT TO BE RAISED BY TAX LEVY FOR MOUNT PROSPECT LIBRARY		<u>11,070,060</u>

VILLAGE OF MOUNT PROSPECT, ILLINOIS
2023 TAX LEVY SUMMARY

Article	Fund	Amount Budgeted	Amount to be Raised by Tax Levy	Amount for Loss and Cost	Total Tax Levy Incl. Loss and Cost
I	Police Protection	\$ 21,843,993	4,346,500	86,930.00	4,433,430
II	Fire Protection	19,794,011	5,049,574	100,991.00	5,150,565
III	Debt Service	7,642,309	1,234,925	24,699.00	1,259,624
IV	Police Pension	5,629,067	4,629,067	92,581.00	4,721,648
V	Firefighters' Pension	4,827,193	3,827,193	76,544.00	3,903,737
	Village Totals	<u>59,736,573</u>	<u>19,087,259</u>	<u>381,745.00</u>	<u>19,469,004</u>
VI	Mount Prospect Library				
	Library Services	16,616,600	10,853,000	217,060.00	11,070,060
	Library Debt Service	-	-	-	-
	Library Totals	<u>16,616,600</u>	<u>10,853,000</u>	<u>217,060.00</u>	<u>11,070,060</u>
	Village and Library Totals	<u>\$ 76,353,173</u>	<u>29,940,259</u>	<u>598,805.00</u>	<u>30,539,064</u>

Section 3: The sum of \$825,000 is budgeted to be received from personal property replacement tax revenue during the fiscal year commencing January 1, 2023 and ending December 31, 2023 and has been included herein as funds to be derived from sources other than property taxes supporting expenses related to police and fire protection, general obligation bonds and interest, public safety pensions and library services.

Section 4: That the County Clerk is directed to add 2% to the requested tax levy as a provision for loss and cost.

Section 5: That the Village Clerk of the Village of Mount Prospect is hereby directed to certify a copy of this Ordinance and is hereby authorized and directed to file a copy of the same with the County Clerk of Cook County, Illinois, within the time specified by law.

Section 6: That, if any part or parts of this Ordinance shall be held to be unconstitutional or otherwise invalid, such constitutionality or invalidity, shall not affect the validity of the remaining parts of this Ordinance. The President and Board of Trustees of the Village of Mount Prospect hereby declares that they would have passed the remaining parts of the Ordinance of they had known that such parts or parts thereof would be declared unconstitutional or otherwise invalid.

Section 7: That this Ordinance shall be in full force and effect from and after its passage, approval, publication in pamphlet form and recording, as provided by law.

AYES:

NAYES:

ABSENT:

PASSED and APPROVED this _____ day of November 2023.

Paul Wm. Hoefert, Mayor

ATTEST:

Karen Agoranos, Village Clerk



Item Cover Page

Subject **1st reading of AN ORDINANCE TO ABATE A PART OF THE TAXES LEVIED FOR CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF MOUNT PROSPECT, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023.**

Meeting October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category NEW BUSINESS

Type Ordinance

Information

The proposed ordinance is a part of the annual budget process. Every year, the Village abates part of the debt service property tax levy. The Village has several General Obligation Bonds issued in the past, and Cook County will levy debt service property tax levy unless the Village abates part of the bond levies. There are certain debt service payments which the Village pays from alternative revenue sources, and this eliminates the need to levy property taxes for such bond principal and interest amounts. For the assessment year 2023 (payable in 2024), the Village will be abating following debt service payments.

Bond Issue	Debt Service	Abatements	Levy Amount	2% Loss and Costs	Net Levy
Series 2016	1,310,350	75,425	1,234,925	24,699	1,259,624
Series 2017 (TIF)	325,769	325,769	-	-	-
Series 2017 (WTR)	321,131	321,131	-	-	-
Series 2018a (TIF)	492,869	492,869	-	-	-
Series 2018a (WTR)	327,500	327,500	-	-	-
Series 2018b (new)	1,444,250	1,444,250	-	-	-
Series 2018b (refi)	894,500	894,500	-	-	-
Series 2019a (WTR)	613,050	613,050	-	-	-
Series 2019B (TIF)	489,850	489,850	-	-	-
Series 2022 (WTR)	540,800	540,800	-	-	-
Series 2022A (Flood)	882,240	882,240	-	-	-
Total Debt Service	7,642,309	6,407,384	1,234,925	24,699	1,259,624

As mentioned above, the total debt service payments due during the fiscal year 2024 are \$7,642,309. Of this amount, the Village will be abating \$6,407,387 and levy only for one of the issued bonds in the amount of \$1,234,925. Series 2017, 2018A, and 2019B are TIF bonds and will be paid with TIF increments from the Prospect & Main TIF District. Series 2017, Series 2018A, Series 2019A and Series 2022 are Water/Sewer Bonds and will be paid from the utility service charges. Series 2018B was issued in 2018 for the Police and Fire Headquarters as well as refunding 2009 Series Bonds. The Village is using the General Fund revenues to abate these bonds. The Video Gaming Taxes totaling \$235,000 are also used to abate part of the 2018B and 2016 bonds. After all the abatements, series 2016 bonds will have a net levy of \$1,234,925 and with 2% provision for loss and costs, the final levy amount would be \$1,259,624.

The second reading and the final approval of this ordinance is scheduled for November 7, 2023, along with the final budget approval and the levy ordinance approval.

Discussion

Alternatives

1. Hold a first reading of the ordinance abating \$6,407,384 in 2023 debt service levy payable in 2024.
2. Action at the discretion of the Village Board.

Staff Recommendation

Hold a first reading of the ordinance abating \$6,407,384 in 2023 debt service levy payable in 2024.

Attachments

1. Levy Abatement Ordinance - Nov 7 2023

ORDINANCE NO.

**AN ORDINANCE TO ABATE A PART OF THE TAXES LEVIED FOR
CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF
MOUNT PROSPECT, ILLINOIS FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023**

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
the ____ day of _____, 2023

Published in pamphlet form by
authority of the corporate authorities
of the Village of Mount Prospect, Illinois,
the ____ day of _____, 2023.

ORDINANCE NO. _____

**AN ORDINANCE TO ABATE A PART OF THE TAXES LEVIED FOR
CORPORATE AND MUNICIPAL PURPOSES OF THE VILLAGE OF
MOUNT PROSPECT, ILLINOIS FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022**

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE
OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

Section 1: The President and Board of Trustees of the Village of Mount Prospect find as follows:

- A. That pursuant to Village Ordinance No. 6320 adopted May 2, 2017, authorizing the issuance of general obligation bonds series 2016 for refunding previously issued bonds in the Village, there was levied for the year 2023 the sum of \$1,310,350.00 for bond principal and interest payments.
- B. That pursuant to Village Ordinance No. 6347 adopted November 7, 2017, authorizing the issuance of general obligation bonds series 2017 for financing the costs of certain water and sewer capital projects in the Village, there was levied for the year 2023 the sum of \$321,131.26 for bond principal and interest payments.
- C. That pursuant to Village Ordinance No. 6347 adopted November 7, 2017, authorizing the issuance of general obligation series 2017 bonds for financing the costs of certain capital projects in the Village (TIF), there was levied for the year 2023 the sum of \$325,768.76 for bond principal and interest payments.
- D. That pursuant to Village Ordinance No. 6385 adopted April 17, 2018, authorizing the issuance of general obligation bonds series 2018A for financing the costs of certain water and sewer capital projects in the Village, there was levied for the year 2023 the sum of \$327,500.00 for bond principal and interest payments.
- E. That pursuant to Village Ordinance No. 6385 adopted April 17, 2018, authorizing the issuance of general obligation bonds series 2018A for financing the costs of certain capital projects in the Village (TIF), there was levied for the year 2023 the sum of \$492,869.00 for bond principal and interest payments.
- F. That pursuant to Village Ordinance No. 6403 adopted September 4, 2018, authorizing the issuance of general obligation bonds series 2018B for financing the construction of Police and Fire HQ projects and refunding of certain bonds of the village there was levied for the year 2023 the sum of \$2,338,750 for bond principal and interest payments.

- G. That pursuant to Village Ordinance No. 6449 adopted April 16, 2019, authorizing the issuance of general obligation bonds series 2019A for financing the costs of certain water and sewer capital projects in the Village, there was levied for the year 2023 the sum of \$613,050 for bond principal and interest payments.
- H. That pursuant to Village Ordinance No. 6483 adopted October 15, 2019, authorizing the issuance of general obligation bonds series 2019B for financing the construction of various capital projects with the TIF District of Prospect and Main of the Village of Mount Prospect, there was levied for the year 2023 the sum of \$489,850.00 for bond principal and interest payments.
- I. That pursuant to Village Ordinance No. 6594 adopted December 7, 2021, authorizing the issuance of general obligation bonds series 2022 for financing the construction of various water and sewer projects throughout the village there was levied for the year 2023 the sum of \$540,800 for bond principal and interest payments.
- J. That pursuant to Village Ordinance No. 6622 adopted April 5, 2022, authorizing the issuance of general obligation bonds series 2022A for refunding Series 2013 G.O. Bond of the Village of Mount Prospect, levied for the year 2023 the sum of \$882,240 for bond principal and interest payments.

Section 2: Section 11: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$1,310,350 levied for G.O. Bond series 2016A interest and principal payments for the purpose of refunding prior bonds throughout the village pursuant to Ordinance No. 6320 be and the same is hereby abated in the amount of \$75,425 being the partial amount levied for such bond interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 3: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$321,131.26 levied for G.O. Bond series 2017 interest and principal payments for the purpose of funding water and sewer construction projects throughout the village pursuant to Ordinance No. 6347 be and the same is hereby abated in the amount of \$321,131.26 being the entire amount levied for such bond interest payment purposes for the fiscal year commencing January 1, 2023, and ending December 31, 2023.

Section 4: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$325,768.76 levied for G.O. Bond series 2017 principal and interest payments for the purpose of funding construction projects throughout the village (TIF) pursuant to Ordinance No. 6347 be and the same is hereby abated in the amount of \$325,768.76 being the entire amount levied for such bond principal and interest payment purposes for the fiscal year commencing January 1, 2023, and ending December 31, 2023.

Section 5: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$327,500.00 levied for G.O. Bond series 2018A interest and principal payments for the purpose of funding water and sewer construction projects throughout the village pursuant to Ordinance No. 6385 be and the same is hereby abated in the amount of \$327,500.00

being the entire amount levied for such bond interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 6: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$492,869.00 levied for G.O. Bond series 2018A principal and interest payments for the purpose of funding construction projects throughout the village (TIF) pursuant to Ordinance No. 6385 be and the same is hereby abated in the amount of \$492,869.00 being the entire amount levied for such bond principal and interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 7: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$2,338,750 levied for G.O. Bond series 2018 B interest payments for the purpose of funding construction projects and refunding of 2009 bonds for the Village pursuant to Ordinance No. 6403 be and the same is hereby abated in the amount of \$2,338,750 being the entire amount levied for such bond principal and interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 8: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$613,050.00 levied for G.O. Bond series 2019A principal and interest payments for the purpose of funding water and sewer construction projects throughout the village pursuant to Ordinance No. 6449 be and the same is hereby abated in the amount of \$613,050 being the entire amount levied for such bond principal and interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 9: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$489,850 levied for G.O. Bond series 2019B principal and interest payment for the purpose of funding construction projects in the area of Prospect & Main TIF of the Village of Mount Prospect pursuant to Ordinance No. 6483 be and the same is hereby abated in the amount of \$489,850 being the entire amount levied for such bond principal and interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 10: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$540,800.00 levied for G.O. Bond series 2022 interest and principal payments for the purpose of funding the construction of various water and sewer projects throughout the village pursuant to Ordinance No. 6594 be and the same is hereby abated in the amount of \$540,800.00 being the entire amount levied for such bond interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 11: It is hereby declared by the President and Board of Trustees of the Village of Mount Prospect that the amount of \$882,240 levied for G.O. Bond series 2022A interest and principal payments for the purpose of funding the construction of various water and sewer projects throughout the village pursuant to Ordinance No. 6622 be and the same is hereby abated in the amount of \$882,240.00 being the entire amount levied for such bond interest payment purposes for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Section 10: Village Ordinance Nos. 6320, 6347, 6385, 6403, 6449, 6483, 6594 and 6622 are hereby amended with respect to the tax abatements declared herein and set forth in Sections Two through Nine of this Ordinance.

Section 11: The Village Clerk of the Village of Mount Prospect is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerk of Cook County, Illinois within the time specified by law.

Section 12: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form and filing as provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this _____ day of November 2023.

Paul Wm. Hoefert, Mayor

ATTEST:

Karen Agoranos, Village Clerk



Item Cover Page

Subject	1st reading of AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024 IN LIEU OF PASSAGE OF AN APPROPRIATION ORDINANCE
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	
Dollar Amount	
Budget Source	
Category	NEW BUSINESS
Type	Ordinance

Information

The Village needs to adopt an annual budget before the beginning of a fiscal year. The Village's financial year aligns with the calendar year and the Village normally adopts its annual budget for the next year in November of the current year. A joint workshop with the Village Board and the Finance Commission was held on October 10, 2023 for a review of the overall proposed 2023 Budget. This agenda item is for the first reading of an ordinance adopting the annual budget for the year 2024. The second reading, public hearing and the final approvals are scheduled for November 7, 2023. ([View the 2024 Proposed Budget](#))

The proposed budget is a responsible and transparent financial plan that incorporates key policies and priorities established by the Village Board and Administration. Based on the set priorities and feedback received, this budget continues to prioritize key life safety and customer service initiatives. The proposed budget reflects our efforts to continuously improve core operations at an enhanced service level while reducing the burden of property tax, vehicle sticker/license fees, and lower-than-projected water/sewer rate increases. To improve critical public safety related service levels, the Village recently added six firefighters and five sworn police officers to its budget. This step has allowed the Village to capture some of its lost workforce from the 2009-10 economic downturn. After a careful analysis, the Village will further be adding a second sergeant to its Police Investigation division. With this proposed hiring, the Village will have a total of 89 sworn police officers, up from 83 at the beginning of 2022. With that, the total headcount for the Village is at a full-time equivalent of 334.5, which was 329.0 at the beginning of 2023.

The Village has experienced a tremendous amount of growth in its State shared sales tax revenues over the past two years. The State shared sales tax revenue is a variable revenue source, and it is the largest revenue source for the Village. The products that are generating a majority of the sales tax are non-elastic and are not impacted by economic ups and downs.

The Village is expected to collect \$31.0 million in sales tax revenues. Of this amount, \$6.0 million is allocated between three capital project funds. It is recommended to use a variable revenue source for one-time projects and capital assets. While following the same philosophy, the Village started allocating \$6.0 million to capital project funds starting the fiscal year 2023, and the same has been continued for the year 2024. The outperforming sales tax revenues allowed the Village to suspend its vehicle sticker program in FY 2023. Since the recently added sales tax revenues have proven their consistency, month over month, staff recommends eliminating the vehicle sticker program permanently. The Finance Commission voted in favor of eliminating the Vehicle Sticker, and the proposed budget permanently eliminates the vehicle sticker program for FY 2024 and onwards.

The 2024 revenue budget totals \$157.1 million, an increase of \$7.0 million or 4.7 percent. FY 2024 budget includes various one-time grant revenues, including recognition of the American Rescue Plan, Surface Transportation Program Grant (STP), Congestion Mitigation and Air Quality Grant (CMAQ), and a few other one-time grants have resulted in an increase of \$6.9 million or 13.9 percent in the Intergovernmental Revenues.

Revenue Categories	2024 Budget	2023 Budget	Increases / (Decrease)	% Change
Property Taxes	22,022,359	22,393,921	(371,562)	-1.7%
Other Taxes	14,689,000	14,144,500	544,500	3.8%
Intergovernmental Revenue	56,598,663	49,689,008	6,909,655	13.9%
Licenses, Permits & Fees	2,037,000	1,959,500	77,500	4.0%
Charges For Services	42,240,404	40,837,772	1,402,632	3.4%
Fines & Forfeits	470,955	530,140	(59,185)	-11.2%
Investment Income	1,818,245	278,266	1,539,979	553.4%
Other Revenue	2,854,944	2,166,550	688,394	31.8%
Reimbursements	337,000	203,000	134,000	66.0%
Total Reoccurring Revenue	143,068,570	132,202,657	10,865,913	8.2%
Other Financing Sources	14,029,000	17,850,000	(3,821,000)	-21.4%
Total Revenues	157,097,570	150,052,657	7,044,913	4.7%

The Village is actively working to reduce the burden of property taxes. The overall property tax levy for the year is proposed at \$19.5 million, a 4.77 percent reduction compared to the 2022 levy payable in 2023. The above property tax amount includes property tax levy totaling \$19.5 million as well as tax increments to be received under two of the Village's Tax Increment Financing Districts totaling \$2.9 million.

Village Property Tax Levy



The Budget for 2023 expenditures totals \$164.6 million, a decrease of \$3.7 million, or 2.2%, from the amended 2023 Budget. The decrease in spending is mainly attributable to a reduction in scheduled inter-fund transfers from the General Fund. FY 2023 includes \$17.9 million in inter-fund transfers. Of this amount, \$6.5 million is transferred from the General Fund to the Economic Emergency Fund. This is a one-time transfer and is not expected to be repeated on an annual basis. It is the intention of the Administration to fund a second transfer of \$6.5 million from the General Fund surplus (if any for the year 2023) to the Economic Emergency Fund. However, currently, no such transfer is anticipated.

Expense Category	2024 Budget	2023 Budget	Increase / (Decrease)	Percent Change
Operating Budget	90,927,623	86,066,909	4,860,715	5.6%
Community Investment Plan	35,425,622	41,697,152	(6,271,530)	-15.0%
Debt Service	7,645,734	7,620,325	25,409	0.3%
Internal Service Fund	13,372,556	12,552,222	820,334	6.5%
Special Revenue Business District	1,750,000	1,421,500	328,500	23.1%
Special Revenue TIF	1,497,600	1,169,100	328,500	31.3%
Interfund Transfer	14,029,000	17,850,000	(3,821,000)	-21.4%
Grand Total	164,648,135	168,377,207	(3,729,072)	-2.2%

The operating budget will see an increase of \$4.9 million or 5.6% from the 2023 amended Budget. Increased pension contributions, cost of living adjustments for personnel, and inflationary adjustments to the contracted services are the main reasons for an increase in the operating budget. The 5-year Community Investment Plan includes CIP spending for the year 2024, totaling \$35.4 million. The total CIP spending will be \$6.3 million less compared to the 2023 amended budget. There were many unfinished projects totaling \$12.0 million carried forward from 2022 to 2023, resulting in higher amounts for the CIP budget in FY 2023. The total debt service payments for FY 2024 will be \$7.6 million. The Internal Service Fund expenditures total \$13.4 million, an increase of \$820,334 compared to the FY 2023 amended budget. The plan also includes inter-fund transfer outs totaling \$14.0 million for FY 2024. Of this amount, \$4.2 million will be used to abate debt service and pension property tax levies. The remaining amount of \$9.8 million will be used to fund various capital projects. One such project is an emergency interconnect with the Northwest Water Commission. The project will cost \$5.3 million, and it is funded by the American Rescue Plan. The American Rescue Plan

grant income will be recognized during the year in the General Fund, and the General Fund will transfer the amount to the Water/sewer fund to fund the project. Besides that, the Village will be conducting its usual street resurfacing, water main replacements, sewer main improvements, sidewalk improvements, and many other recurring projects.

General Fund

The largest fund within the Village, the General Fund, accounts for most of the financial resources of the government. The General Fund is a major fund; its budget includes most of the basic operating services, such as Police and Fire protection, Finance, Human Services, Community Development, Inspectional Services, Public Works, and General Administration.

The 2024 Budget for the General Fund totals \$81,419,753. This is a balanced budget, whereby the annual revenues for the General Fund are sufficient to cover annual expenditures and interfund transfers.

- The General Fund budget represents a decrease of \$3.2 million, or 3.8 percent, compared to the amended 2023 budget, mainly due to a reduction in the inter-fund transfers.
- The 2023 General Fund budget includes \$14.0 million in interfund transfers from the General Fund. Of this amount, \$5.3 million is transferred to the Water/Sewer Fund from the American Rescue Plan grant for an emergency water supply interconnect project. The remaining transfers include, \$2.0 million to the Street Construction Fund, \$2.2 million to the Debt Service Fund, \$265,000 to the Flood Control Construction Fund, \$2.1 million to the Capital Improvement Fund, \$2.0 million to the Pension Stabilization Fund, and \$175,000 to the Village Parking System Fund.
- Due to changes in the mortality table as well as changes in the interest rate assumptions, the public safety pension costs are increasing by \$1.8 million. The total public safety pension levy needed is around \$10.5 million. Of this amount, \$2.0 million is funded from the Pension Stabilization Fund, and the remaining amount is being levied as the property tax levy for the year 2023 payable in 2024.
- The total operating budget for the General Fund for FY 2023 is \$66.1 million, an increase of \$2.2 million or 3.5 percent. Increased pension costs, inflationary adjustments for the contractual services and cost of living adjustments for the personnel services along with newly added positions as described above are the main reasons for the increased operating budget.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specified purpose. The Village employs thirteen of these fund types, which include, Pension Stabilization, Economic Stabilization, South Mount Prospect TIF, Rural Special Service Area, Refuse Disposal, Motor Fuel Tax, Community Development Block Grant, Asset Seizure, Federal Equitable Share, DUI Fine, Foreign Fire Tax, Business District and Prospect/Main TIF.

The 2024 Budget for all Special Revenue Funds is \$15.5 million. This is an increase of \$1.7 million or 12.0 percent, from the amended 2023 budget. Of this amount, \$9.2 million pertains to the Operating Budget, \$1.7 million is part of the Community Investment Plan, \$1.3 million is the Debt Service budget, and \$3.2 million belongs to other non-Operating budget categories. The increase represents mostly inflationary increases and market adjustments for contractual services. The refuse service rates will see an increase of 3.5 percent. The overall revenue budget for Special Revenue funds is \$15.3 million. The Special Revenue Funds will have a planned use of cash/fund balance totaling \$200,000.

Enterprise Funds

Enterprise Funds consist of the Water and Sewer Utility Fund and two (2) parking funds. The Water and Sewer Utility Fund is a major fund that accounts for the provision of water and sewer services for commercial and residential customers. Expenses accounted for in this fund include charges for administration, operations, maintenance, and billing/collection. The Village Parking System Fund accounts for the provision of Village-owned public parking services, while the Parking System Revenue Fund is used to account for the provision of public parking services for which fees are shared with the commuter railroad.

The 2024 Revenue Budget for all Enterprise Funds is \$27.1 million, of which the Water and Sewer Fund budget is \$26.8 million. The Enterprise Funds revenue budget increased \$1.5 million, or 5.8 percent, from the prior year mainly due to a planned rate increase in the water/sewer service charges per the approved rate study. There is no planned bond issuance in FY 2024, resulting in a large decrease in the annual revenue for the Water and Sewer Fund. A combination of rate increases and debt will provide the resources to improve the renewal/replacement rate of utility system mains from its 600-year cycle to a renewal cycle of approximately 130 years, closer to the industry best practice of 100 years. An increase in the combined water/sewer rate of 5.95 percent is included in this budget. Based on the approved rate change, the total water and sewer utility bill for a typical customer will increase \$5.74 per month from the current utility rate. The expenditure budget for the Water and Sewer Fund is \$31.1 million. The expenditures include \$14.4 million in operating expenditures, \$14.2 million in capital improvement projects and \$1.8 million in debt service payments. The capital improvement costs include \$5.3 million for an emergency water supply interconnect project with Northwest Water Commission. \$5.3 million is funded by the American Rescue Plan. The 2024 budgets for the Village Parking System Fund and the Parking System Revenue Fund are \$70,337 and \$217,756, respectively.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). There are three active capital funds in the 2024 Budget. These funds are the Capital Improvement Fund, the Street Improvement Construction Fund and the Flood Control Construction Fund.

The 2024 Budget for the Capital Project Funds is \$13.0 million; this is a decrease of \$1.6 million, or 11.1 percent, from the amended 2023 Budget. The 2024 budget for capital funds represents a normal level of annual capital improvements to keep up with the aging infrastructure and facilities as well as funding the items identified in the Strategic Plan of the Village. The 2023 budget included a few carried forwarded projects from 2022 due to supply chain issues and that has resulted in a higher Community Investment Plan amount for the Capital Project Funds for 2023 compared to 2024.

The Capital Project Funds are receiving \$4.4 million in total interfund transfers from the General Fund for FY 2024. \$2.0 million will be transferred to the Street Improvement Construction Fund. The \$2.0 million transfer will replace the lost revenue from the vehicle sticker program for FY 2024. \$2.1 million will be transferred to the Capital Project Fund and \$265,000 will be given out to the Flood Control Construction Fund. Besides transfers, the Capital Project Funds will receive \$6.0 million in state sales tax allocation, \$700,000 in municipal motor fuel tax, \$1.6 million in grants.

The overall expenditures for the Capital Project Funds include \$12.5 million in capital projects and \$501,290 will be spent on various operating and reoccurring expenditures for FY 2024.

Debt Service Fund

The Debt Service Fund was established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Excluded from this fund is debt that is supported by other funds (Water and Sewer and TIF).

The 2024 Budget for the Debt Service Fund is \$4.5 million. This is a decrease of \$45,816, or 1.0 percent, from the prior year. Funding to support payment of the debt comes from property taxes, video gaming tax revenues and state sales tax. Property taxes account for \$1.2 million of total revenue, while video gaming and state sales taxes account for \$235,000 and \$882,240, respectively. The General Fund will be funding an inter-fund transfer totaling \$2.2 million.

The Debt Service Fund 2024 budget includes debt service payments totaling \$4.5 million, including \$2.1 million in interest payments, and \$2.4 million in principal payments.

Internal Service Funds

Internal Service Funds account for the financing of goods or services provided by one department to another department on a cost reimbursement basis. Funds included in this category are the Vehicle Maintenance Fund, the Vehicle Replacement Fund, the Computer Replacement Fund and the Risk Management Fund.

The 2024 Budget for the Internal Service Funds is \$19.1 million. This is an increase of \$4.0 million, or 26.4 percent, from the amended 2023 Budget. The Computer Replacement Fund provides for informational technology (IT) infrastructure and end-user equipment. The total budget for 2024 is \$229,000, a decrease of \$172,000 or 42.9 percent compared to the amended 2023 budget. A Public Works Fiber Connectivity Project totaling \$220,000 was budgeted for 2023. There are no such one-time projects budgeted for 2024 and that is the main reason for such a large reduction in the budget. The Risk Management Fund and the Vehicle Maintenance Fund expenditure budgets total \$11.1 million and \$2.6 million, respectively, and represent mostly inflationary increases of 8.0 percent and 1.0 percent, respectively. The Vehicle Replacement Fund expenditure totals \$5.2 million, an increase of \$3.2 million or 123.2 percent compared to the amended 2023 budget. Due to supply chain issues, acquisition of many vehicles is delayed, while at the same time, the Village ordered a tower truck priced at \$1.9 million (planned replacement) for the Fire Department and it is estimated to get delivered in 2024. Due to these reasons, the Vehicle Replacement Fund budget increased by \$3.2 million, or 123.2 percent compared to the prior year.

Discussion

Alternatives

1. Hold first reading of the ordinance adopting the 2024 Annual Budget.
2. Action at the discretion of the Village Board.

Staff Recommendation

Hold first reading of the ordinance adopting the 2024 Annual Budget.

Attachments

1. 2024 Budget Ordinance

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF
MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024,
AND ENDING DECEMBER 31, 2024, IN LIEU OF PASSAGE OF AN
APPROPRIATION ORDINANCE**

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES

This _____ day of November 2023

Published in pamphlet form by
authority of the corporate authorities
of the Village of Mount Prospect, Illinois
this _____ day of November, 2023.

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE VILLAGE OF
MOUNT PROSPECT FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024
AND ENDING DECEMBER 31, 2024 IN LIEU OF PASSAGE OF AN
APPROPRIATION ORDINANCE**

WHEREAS, the President and Board of Trustees of the Village of Mount Prospect in accordance with State Statutes, have provided for the preparation and adoption of an Annual Budget in lieu of passage of an Appropriation Ordinance; and

WHEREAS, the proposed Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2024 and ending December 31, 2024, as prepared by the Budget Officer for the Village and submitted to the President and Board of Trustees, was placed on file in the Office of the Village Clerk on September 28, 2023, for public inspection, as provided by Statute; and

WHEREAS, pursuant to notice duly published on October 4, 2023, a public hearing was held by the President and Board of Trustees on said tentative annual budget on November 7, 2023, as provided by Statute; and

WHEREAS, following said public hearing, said proposed Annual Budget was reviewed by the President and Board of Trustees and a copy of said proposed Annual Budget is attached hereto and hereby made a part hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MOUNT PROSPECT, COOK COUNTY, ILLINOIS:

SECTION ONE: The Annual Budget for the Village of Mount Prospect for the fiscal year beginning January 1, 2024, and ending December 31, 2024, a copy of which is attached hereto and made a part hereof, is hereby approved and adopted as the Annual Budget for the Village of Mount Prospect for said fiscal year.

SECTION TWO: Within thirty (30) days following the adoption of this Ordinance there shall be filed with the County Clerk of Cook County a copy thereof duly certified by the Village Clerk and Estimate of Revenues by source anticipated to be received by the Village in the fiscal year beginning January 1, 2024, and ending December 31, 2024, duly certified by the Chief Fiscal Officer.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES:

NAYS:

ABSENT:

ABSTAIN:

PASSED AND APPROVED this _____ day of November 2023.

Paul Wm. Hoefert, Mayor

ATTEST:

Karen Agoranos, Village Clerk

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
001					
General Fund					
Property Taxes					
001.400.002					
Property Tax Prop Taxes - PY	(132,042)	-	-	-	-
001.400.003					
Property Tax Prop Taxes-Police C	3,509,474	4,385,936	4,385,936	4,629,067	243,131
001.400.004					
Property Tax Prop Taxes-Police P	(31,871)	-	-	-	-
001.400.005					
Property Tax Prop Taxes-Fire CY	3,382,185	4,052,561	4,052,561	3,827,193	(225,368)
001.400.006					
Property Tax Prop Taxes-Fire PY	(28,460)	-	-	-	-
001.400.009					
Property Tax Prop Taxes - R&B C)	127,367	136,000	125,000	125,000	(11,000)
001.400.010					
Property Tax Prop Taxes - R&B P)	(1,272)	-	-	-	-
001.60.00.00.0.000.400.001					
Property Tax Prop Taxes - CY	4,376,785	4,346,500	4,346,500	4,346,500	-
001.70.00.00.0.000.400.001					
Property Tax Prop Taxes - CY	5,084,757	5,049,574	5,049,574	5,049,574	-
Property Taxes Total	16,286,924	17,970,571	17,959,571	17,977,334	6,763
Other Taxes					
001.401.001					
Utility Tax ComEd Electric Tax	1,125,792	1,105,000	1,100,000	1,126,000	21,000
001.401.002					
Utility Tax Natural Gas Use Tax	111,311	107,000	105,000	112,000	5,000
001.401.003					
Utility Tax NICOR Gas Tax	826,223	520,000	750,000	830,000	310,000
001.401.004					
Utility Tax Telecom Tax	1,152,397	1,320,000	1,150,000	1,160,000	(160,000)
001.402.001					
Use Taxes Auto Rental Tax	32,066	35,000	32,000	33,000	(2,000)
001.402.003					
Use Taxes Food & Bev Tax	1,246,766	1,080,000	1,150,000	1,250,000	170,000
001.402.005					
Use Taxes Hotel/Motel Tax	105,847	175,000	106,000	106,000	(69,000)
001.402.007					
Use Taxes Real Estate Trsfr Tax	1,555,691	1,125,000	800,000	900,000	(225,000)
001.403.003					
Home Rule Sales Tax HR Sales Ta:	1,837,359	6,400,000	6,700,000	6,700,000	300,000
001.404.001					
Franchise Fees Cable TV - Comca:	598,174	600,000	600,000	600,000	-
001.404.002					
Franchise Fees Cable TV - WOW	70,142	95,000	65,000	70,000	(25,000)
001.404.003					
Franchise Fees Cable TV - AT&T	33,050	37,500	33,000	35,000	(2,500)

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Other Taxes Total	8,694,817	12,599,500	12,591,000	12,922,000	322,500
Intergovernmental Revenue					
001.415.001					
State Taxes Charitable Games Ta:	2,955	3,000	3,000	3,000	-
001.415.002					
State Taxes State Income Tax	9,263,878	7,521,500	8,100,000	8,212,060	690,560
001.415.004					
State Taxes State Sales Tax	30,307,782	22,500,000	24,500,000	25,000,000	2,500,000
001.415.005					
State Taxes State Use Tax	2,290,747	2,063,700	2,260,000	2,387,784	324,084
001.415.007					
State Taxes Cannabis Education F	92,168	110,800	90,000	92,000	(18,800)
001.415.008					
State Taxes Municipal Cannabis T	58,278	30,000	60,000	60,000	30,000
001.416.001					
Personal Property Replacement 1	1,434,999	825,000	925,000	932,750	107,750
001.416.002					
Personal Property Replacement 1	26,579	6,000	15,000	17,275	11,275
001.417.001					
Other Intergovernmental Forest	35,223	45,000	45,000	45,000	-
001.417.002					
Other Intergovernmental Maint c	115,236	45,000	75,000	80,000	35,000
001.418.003					
Federal Grants FEMA Grant	39,342	-	-	-	-
001.418.006					
Federal Grants STP Grant	-	114,940	-	-	(114,940)
001.418.027					
Federal Grants American Rescue	70,898	5,942,368	250,000	6,706,133	763,765
001.419.007					
State Grants IL DCEO Capital Grai	223,856	-	-	-	-
001.420.003					
Other Grants Other Grants	21,362	25,000	25,000	25,000	-
001.60.00.00.0.000.418.001					
Federal Grants Body Armor Gran	10,891	8,000	10,891	8,000	-
001.60.61.66.0.000.417.025					
Other Intergovernmental Reimb-	-	5,000	-	5,000	-
Intergovernmental Revenue Total	43,994,192	39,245,308	36,358,891	43,574,002	4,328,694
Licenses, Permits & Fees					
001.409.001					
Business Licenses & Permits Alari	45,380	45,000	45,000	45,000	-
001.409.002					
Business Licenses & Permits Busi	155,321	150,000	155,000	165,000	15,000
001.409.003					
Business Licenses & Permits Cont	132,600	115,000	130,000	130,000	15,000
001.409.005					
Business Licenses & Permits Elev:	20,360	25,000	25,000	27,500	2,500
001.409.006					

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Business Licenses & Permits Liquor	181,369	180,000	180,000	180,000	-
001.409.007					
Business Licenses & Permits Utili	5,500	3,000	3,000	3,000	-
001.409.009					
Business Licenses & Permits Gam	300	500	1,000	500	-
001.409.010					
Business Licenses & Permits Gam	91,000	85,000	90,000	90,000	5,000
001.410.001					
Nonbusiness Licenses & Permits I	806,407	1,000,000	900,000	1,000,000	-
001.410.004					
Nonbusiness Licenses & Permits I	316,371	305,000	315,000	320,000	15,000
001.410.009					
Nonbusiness Licenses & Permits I	85,326	50,000	50,000	75,000	25,000
Licenses, Permits & Fees Total	1,839,934	1,958,500	1,894,000	2,036,000	77,500
Charges For Services					
001.449.004					
Service Charge Permit Reinspecti	2,550	1,000	1,000	1,117	117
001.449.008					
Service Charge Truck Fees	3,405	1,500	1,500	2,500	1,000
001.449.009					
Service Charge Vacant Structure	2,000	2,000	4,000	4,000	2,000
001.449.012					
Service Charge ZBA Hearing Fees	12,400	10,000	5,000	5,000	(5,000)
001.60.61.00.0.000.444.001					
Special Detail Revenue Spec Deta	28,145	17,500	-	15,000	(2,500)
001.70.00.00.0.000.449.001					
Service Charge Ambulance Fee	3,542,152	2,700,000	2,700,000	3,000,000	300,000
001.479.021					
Other Revenue Block Party Bever	-	-	-	40,000	40,000
Charges For Services Total	3,590,652	2,732,000	2,711,500	3,067,617	335,617
Fines & Forfeits					
001.453.003					
Fines and Forfeits Code Fines	17,191	35,000	15,000	16,200	(18,800)
001.453.008					
Fines and Forfeits Forfeited Escrc	51,950	35,000	25,000	20,000	(15,000)
001.453.009					
Fines and Forfeits Local Ordinanc	-	1,000	1,000	1,000	-
001.453.011					
Fines and Forfeits Parking Fines	132,788	165,000	145,000	145,000	(20,000)
001.60.00.00.0.000.453.001					
Fines and Forfeits Circuit Court Fi	110,928	65,000	85,000	90,000	25,000
001.60.00.00.0.000.453.006					
Fines and Forfeits False Alarm Fe	6,675	6,000	12,000	12,000	6,000
001.60.00.00.0.000.453.007					
Fines and Forfeits Parental Resp I	600	300	1,000	1,000	700
Fines & Forfeits Total	320,131	307,300	284,000	285,200	(22,100)
Investment Income					

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
001.456.001					
Interest Income Interest Income	581,998	125,000	1,600,000	1,193,000	1,068,000
001.457.001					
Interest Income - Escrow Interest	9,387	1,000	-	-	(1,000)
001.467.006					
Unrealized Gains/Losses PMA	14,651	-	-	-	-
Investment Income Total	606,035	126,000	1,600,000	1,193,000	1,067,000
Other Revenue					
001.476.005					
Program Income Sister City Event	2,609	1,000	-	-	(1,000)
001.479.001					
Other Revenue Animal Release	275	200	-	-	(200)
001.479.002					
Other Revenue Cash Over/Short	(3)	-	-	-	-
001.479.005					
Other Revenue Miscellaneous Inc	50,637	35,000	-	-	(35,000)
001.479.006					
Other Revenue Police and Fire Re	6,460	6,000	-	-	(6,000)
001.479.008					
Other Revenue Sale of Property	508	-	-	-	-
001.479.009					
Other Revenue Subpoena Fees	330	350	-	-	(350)
001.479.012					
Other Revenue Event Sponsorshi	2,000	2,000	-	-	(2,000)
001.480.001					
Leases Cell Tower	125,930	125,000	100,000	100,000	(25,000)
001.480.002					
Leases General Store	60,901	46,000	60,000	60,000	14,000
001.495.001					
Special Events Commission Celes	500	-	-	-	-
001.495.004					
Special Events Commission Famil	500	-	-	-	-
001.495.005					
Special Events Commission Other	560	1,500	-	-	(1,500)
001.50.00.00.0.000.476.003					
Program Income Human Services	302	600	250	600	-
001.50.00.00.0.000.477.003					
Donations HS Donations	218	500	250	500	-
001.50.54.00.0.000.479.004					
Other Revenue CCC-Mbr Agency	833	-	10,000	5,000	5,000
001.60.00.00.0.000.477.005					
Donations Police Donations	14,641	5,000	5,000	5,000	-
001.70.00.00.0.000.476.002					
Program Income Fire Training Re	12,729	8,000	7,500	7,500	(500)
001.70.00.00.0.000.477.002					
Donations Fire Donations	200	1,000	1,000	1,000	-
001.80.00.00.0.000.477.006					

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Donations PW Donations	5,345	6,000	-	6,000	-
001.480.004					
Leases Interest Revenue	6,982	-	-	-	-
001.10.11.00.0.001.479.020					
Other Revenue Sponsorships-Blo	-	-	64,000	65,000	65,000
001.50.00.00.0.000.476.008					
Program Income Nursing Revenu	-	-	1,000	2,000	2,000
Other Revenue Total	292,457	238,150	249,000	252,600	14,450
Reimbursements					
001.473.005					
Reimbursements MP Library Con	31,658	10,000	-	-	(10,000)
001.473.006					
Reimbursements Other Reimbur:	8,817	5,000	-	-	(5,000)
001.473.008					
Reimbursements Property Dama	-	-	-	-	-
001.473.011					
Reimbursements Sidewalk - Shar	10,621	15,000	-	-	(15,000)
001.473.012					
Reimbursements Tree Replacem	-	2,000	-	-	(2,000)
001.473.019					
Reimbursements Ins. Reimb - TTI	54,858	35,000	-	-	(35,000)
001.60.00.00.0.000.473.002					
Reimbursements High School Yoi	104,536	108,000	108,000	110,000	2,000
001.60.00.00.0.000.473.007					
Reimbursements Police Training	5,830	-	-	-	-
001.70.00.00.0.000.473.001					
Reimbursements Fire Training	878	2,000	2,000	2,000	-
Reimbursements Total	217,199	177,000	110,000	112,000	(65,000)
General Fund Total	75,842,340	75,354,329	73,757,962	81,419,753	6,065,424
001 Total	75,842,340	75,354,329	73,757,962	81,419,753	6,065,424
002					
Debt Service Fund					
Property Taxes					
002.00.00.00.2.515.400.001					
Property Tax Prop Taxes - CY	912,436	-	-	-	-
002.00.00.00.2.517.400.001					
Property Tax Prop Taxes - CY	1,196,700	1,302,950	1,302,950	-	(1,302,950)
002.00.00.00.2.518.400.001					
Property Tax Prop Taxes - CY	265,800	780,800	780,800	1,234,925	454,125
002.00.00.00.2.519.400.001					
Property Tax Prop Taxes - CY	453,750	124,500	124,500	-	(124,500)
Property Taxes Total	2,828,686	2,208,250	2,208,250	1,234,925	(973,325)
Other Taxes					
002.00.00.00.2.516.403.001					
Home Rule Sales Tax HR Sales Ta:	922,000	-	-	-	-
Other Taxes Total	922,000	-	-	-	-
Intergovernmental Revenue					

Village of Mount Prospect
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 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
002.00.00.00.2.577.417.009					
Other Intergovernmental Series :	1,581,000	-	-	-	-
002.415.006					
State Taxes Video Gaming Tax	235,903	145,000	235,000	235,000	90,000
002.00.00.00.2.516.415.004					
State Taxes State Sales Tax	-	923,656	880,440	-	(923,656)
002.00.00.00.2.578.415.004					
State Taxes State Sales Tax	-	-	-	882,240	882,240
Intergovernmental Revenue Total	1,816,903	1,068,656	1,115,440	1,117,240	48,584
Investment Income					
002.456.001					
Interest Income Interest Income	27,804	5,000	25,000	9,125	4,125
Investment Income Total	27,804	5,000	25,000	9,125	4,125
Other Financing Sources					
002.00.00.00.2.519.487.001					
Transfer In Transfer In	-	-	1,444,250	2,140,000	2,140,000
002.487.001					
Transfer In Transfer In	163,401	1,400,000	1,400,000	31,000	(1,369,000)
002.00.00.00.2.578.488.001					
Bond Proceeds Bond Proceeds	8,230,000	-	-	-	-
Other Financing Sources Total	8,393,401	1,400,000	2,844,250	2,171,000	771,000
Debt Service Fund Total	13,988,794	4,681,906	6,192,940	4,532,290	(149,616)
002 Total	13,988,794	4,681,906	6,192,940	4,532,290	(149,616)
020					
Capital Improvement Fund					
Other Taxes					
020.403.004					
Home Rule Sales Tax HR Sales Ta:	1,837,359	-	-	-	-
Other Taxes Total	1,837,359	-	-	-	-
Intergovernmental Revenue					
020.418.018					
Federal Grants ITEP	-	-	-	979,052	979,052
020.420.003					
Other Grants Other Grants	-	-	-	625,000	625,000
020.415.004					
State Taxes State Sales Tax	-	2,000,000	2,000,000	2,000,000	-
Intergovernmental Revenue Total	-	2,000,000	2,000,000	3,604,052	1,604,052
Investment Income					
020.456.001					
Interest Income Interest Income	53,259	8,000	150,000	95,200	87,200
Investment Income Total	53,259	8,000	150,000	95,200	87,200
Other Financing Sources					
020.487.001					
Transfer In Transfer In	2,700,000	1,000,000	1,000,000	2,118,000	1,118,000
Other Financing Sources Total	2,700,000	1,000,000	1,000,000	2,118,000	1,118,000
Capital Improvement Fund Total	4,590,617	3,008,000	3,150,000	5,817,252	2,809,252
020 Total	4,590,617	3,008,000	3,150,000	5,817,252	2,809,252

Village of Mount Prospect
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Account Type	Revenues
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
023					
Street Improvement Construc Fund					
Other Taxes					
023.402.006					
Use Taxes Municipal MFT	739,334	650,000	700,000	700,000	50,000
023.403.002					
Home Rule Sales Tax HR Sales Ta:	1,837,359	-	-	-	-
Other Taxes Total	2,576,692	650,000	700,000	700,000	50,000
Intergovernmental Revenue					
023.415.004					
State Taxes State Sales Tax	-	2,000,000	2,000,000	2,000,000	-
023.418.022					
Federal Grants CMAQ Grant	777,545	-	-	-	-
023.420.016					
Other Grants Cook County	161,571	50,000	35,000	200,000	150,000
Intergovernmental Revenue Total	939,116	2,050,000	2,035,000	2,200,000	150,000
Licenses, Permits & Fees					
023.410.008					
Nonbusiness Licenses & Permits ^	1,320,592	-	-	-	-
Licenses, Permits & Fees Total	1,320,592	-	-	-	-
Investment Income					
023.456.001					
Interest Income Interest Income	41,141	8,000	95,000	63,020	55,020
Investment Income Total	41,141	8,000	95,000	63,020	55,020
Other Revenue					
023.479.005					
Other Revenue Miscellaneous Inc	16,093	15,000	15,000	50,000	35,000
Other Revenue Total	16,093	15,000	15,000	50,000	35,000
Other Financing Sources					
023.487.001					
Transfer In Transfer In	-	1,900,000	1,900,000	2,000,000	100,000
Other Financing Sources Total	-	1,900,000	1,900,000	2,000,000	100,000
Street Improvement Construc Fund Total	4,893,636	4,623,000	4,745,000	5,013,020	390,020
023 Total	4,893,636	4,623,000	4,745,000	5,013,020	390,020
024					
Flood Control Construction Fund					
Other Taxes					
024.403.001					
Home Rule Sales Tax HR Sales Ta:	915,359	-	-	-	-
Other Taxes Total	915,359	-	-	-	-
Intergovernmental Revenue					
024.419.014					
State Grants State Grant Proceed	-	788,000	-	788,000	-
024.415.004					
State Taxes State Sales Tax	-	1,076,344	1,076,344	1,117,760	41,416
Intergovernmental Revenue Total	-	1,864,344	1,076,344	1,905,760	41,416
Charges For Services					

Village of Mount Prospect
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Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
024.449.006					
Service Charge Stormwater Det F	8,902	10,000	10,000	10,000	-
Charges For Services Total	8,902	10,000	10,000	10,000	-
Investment Income					
024.456.001					
Interest Income Interest Income	52,815	2,000	35,000	5,000	3,000
Investment Income Total	52,815	2,000	35,000	5,000	3,000
Reimbursements					
024.473.006					
Reimbursements Other Reimbur:	29,719	15,000	15,000	15,000	-
Reimbursements Total	29,719	15,000	15,000	15,000	-
Other Financing Sources					
024.487.001					
Transfer In Transfer In	1,000,000	1,000,000	1,000,000	265,000	(735,000)
Other Financing Sources Total	1,000,000	1,000,000	1,000,000	265,000	(735,000)
Flood Control Construction Fund Total	2,006,795	2,891,344	2,136,344	2,200,760	(690,584)
024 Total	2,006,795	2,891,344	2,136,344	2,200,760	(690,584)
036					
Rural Special Service Area Fund					
Property Taxes					
036.400.007					
Property Tax Prop Taxes - SSA CY	-	160,000	-	160,000	-
Property Taxes Total	-	160,000	-	160,000	-
Rural Special Service Area Fund Total	-	160,000	-	160,000	-
036 Total	-	160,000	-	160,000	-
037					
SMP TIF Fund					
Property Taxes					
037.400.011					
Property Tax Prop Tax Increment	-	155,100	50,000	150,100	(5,000)
Property Taxes Total	-	155,100	50,000	150,100	(5,000)
SMP TIF Fund Total	-	155,100	50,000	150,100	(5,000)
037 Total	-	155,100	50,000	150,100	(5,000)
038					
Economic Emergency Fund					
Investment Income					
038.456.001					
Interest Income Interest Income	-	-	150,000	100,000	100,000
Investment Income Total	-	-	150,000	100,000	100,000
Other Financing Sources					
038.487.001					
Transfer In Transfer In	-	6,500,000	6,500,000	-	(6,500,000)
Other Financing Sources Total	-	6,500,000	6,500,000	-	(6,500,000)
Economic Emergency Fund Total	-	6,500,000	6,650,000	100,000	(6,400,000)
038 Total	-	6,500,000	6,650,000	100,000	(6,400,000)
039					
Pension Stabilization Fund					

Village of Mount Prospect
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Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Other Financing Sources					
039.487.001					
Transfer In Transfer In	750,000	750,000	750,000	2,000,000	1,250,000
Other Financing Sources Total	750,000	750,000	750,000	2,000,000	1,250,000
Pension Stabilization Fund Total	750,000	750,000	750,000	2,000,000	1,250,000
039 Total	750,000	750,000	750,000	2,000,000	1,250,000
040					
Refuse Disposal Fund					
Charges For Services					
040.80.85.00.0.000.445.001					
Refuse Disposal Charges Sgle Fan	3,600,868	3,749,200	3,749,200	3,861,676	112,476
040.80.85.00.0.000.445.002					
Refuse Disposal Charges M-Fam I	1,219,226	1,178,300	1,178,300	1,235,649	57,349
Charges For Services Total	4,820,094	4,927,500	4,927,500	5,097,325	169,825
Fines & Forfeits					
040.80.85.00.0.000.453.010					
Fines and Forfeits MF Ref Disp Pi	13,112	5,100	5,100	5,253	153
040.80.85.00.0.000.453.014					
Fines and Forfeits SF Ref Disp Per	31,507	31,000	31,000	31,930	930
Fines & Forfeits Total	44,619	36,100	36,100	37,183	1,083
Investment Income					
040.456.001					
Interest Income Interest Income	7,931	1,000	20,000	15,000	14,000
Investment Income Total	7,931	1,000	20,000	15,000	14,000
Other Revenue					
040.479.005					
Other Revenue Miscellaneous Inc	7,451	5,000	8,000	8,240	3,240
040.80.85.00.0.000.479.003					
Other Revenue CmrcI Cont Admn	100,000	113,800	113,800	117,214	3,414
040.80.85.00.0.000.481.001					
Sale of Recycling Bins Recycling B	1,000	2,000	2,000	2,060	60
040.80.85.00.0.000.485.001					
Single Family Yard Waste Cart Re	26,464	24,800	24,800	25,544	744
Other Revenue Total	134,915	145,600	148,600	153,058	7,458
Reimbursements					
040.473.006					
Reimbursements Other Reimbur:	191,669	1,000	200,000	200,000	199,000
Reimbursements Total	191,669	1,000	200,000	200,000	199,000
Refuse Disposal Fund Total	5,199,228	5,111,200	5,332,200	5,502,566	391,366
040 Total	5,199,228	5,111,200	5,332,200	5,502,566	391,366
041					
Motor Fuel Tax Fund					
Intergovernmental Revenue					
041.415.003					
State Taxes State Motor Fuel Tax	2,218,973	1,895,700	2,300,000	2,416,210	520,510
041.419.017					
State Grants Rebuild Illinois Gran	1,189,939	-	-	-	-

Village of Mount Prospect
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 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Intergovernmental Revenue Total	3,408,913	1,895,700	2,300,000	2,416,210	520,510
Investment Income					
041.456.001					
Interest Income Interest Income	36,048	8,000	100,000	75,000	67,000
Investment Income Total	36,048	8,000	100,000	75,000	67,000
Reimbursements					
041.473.004					
Reimbursements MFT Projects R	24,636	5,000	5,000	5,000	-
041.473.006					
Reimbursements Other Reimbur:	6,567	5,000	5,000	5,000	-
Reimbursements Total	31,203	10,000	10,000	10,000	-
Motor Fuel Tax Fund Total	3,476,164	1,913,700	2,410,000	2,501,210	587,510
041 Total	3,476,164	1,913,700	2,410,000	2,501,210	587,510
042					
CDBG					
Intergovernmental Revenue					
042.418.002					
Federal Grants Comm Dev Block	418,646	430,000	430,000	446,399	16,399
Intergovernmental Revenue Total	418,646	430,000	430,000	446,399	16,399
Other Revenue					
042.476.001					
Program Income CDBG Program I	49,376	50,000	50,000	50,000	-
Other Revenue Total	49,376	50,000	50,000	50,000	-
CDBG Total	468,022	480,000	480,000	496,399	16,399
042 Total	468,022	480,000	480,000	496,399	16,399
043					
Asset Seizure Fund					
Fines & Forfeits					
043.60.61.00.0.000.453.013					
Fines and Forfeits Seized Assets	2,100	1,000	1,500	1,000	-
Fines & Forfeits Total	2,100	1,000	1,500	1,000	-
Investment Income					
043.456.001					
Interest Income Interest Income	955	150	1,200	500	350
Investment Income Total	955	150	1,200	500	350
Asset Seizure Fund Total	3,054	1,150	2,700	1,500	350
043 Total	3,054	1,150	2,700	1,500	350
044					
Federal Equitable Share Funds					
Fines & Forfeits					
044.60.61.00.0.000.453.004					
Fines and Forfeits DEA Seized Ass	-	50,000	25,000	5,000	(45,000)
044.60.61.00.0.450.453.017					
Fines and Forfeits Justice Funds S	413,407	500	500	500	-
Fines & Forfeits Total	413,407	50,500	25,500	5,500	(45,000)
Investment Income					
044.458.001					

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Bank Account Interest Bank Acco	-	100	100	100	-
044.60.61.00.0.450.458.001					
Bank Account Interest Bank Acco	1,257	100	100	100	-
044.60.61.00.0.451.458.001					
Bank Account Interest Bank Acco	25	100	100	100	-
Investment Income Total	1,283	300	300	300	-
Federal Equitable Share Funds Total	414,690	50,800	25,800	5,800	(45,000)
044 Total	414,690	50,800	25,800	5,800	(45,000)
045					
DUI Fine Fund					
Fines & Forfeits					
045.60.61.00.0.000.453.005					
Fines and Forfeits DUI Fines	28	3,000	-	3,000	-
Fines & Forfeits Total	28	3,000	-	3,000	-
Investment Income					
045.456.001					
Interest Income Interest Income	260	100	100	100	-
Investment Income Total	260	100	100	100	-
DUI Fine Fund Total	288	3,100	100	3,100	-
045 Total	288	3,100	100	3,100	-
046					
Foreign Fire Tax Board Fund					
Other Taxes					
046.402.004					
Use Taxes Foreign Fire Ins Tax	120,484	75,000	120,000	120,000	45,000
Other Taxes Total	120,484	75,000	120,000	120,000	45,000
Investment Income					
046.456.001					
Interest Income Interest Income	4,402	600	15,000	5,000	4,400
Investment Income Total	4,402	600	15,000	5,000	4,400
Foreign Fire Tax Board Fund Total	124,886	75,600	135,000	125,000	49,400
046 Total	124,886	75,600	135,000	125,000	49,400
048					
Business District Fund					
Other Taxes					
048.00.00.00.0.775.402.003					
Use Taxes Food & Bev Tax	349,969	340,000	340,000	350,000	10,000
048.00.00.00.0.775.402.005					
Use Taxes Hotel/Motel Tax	233,336	160,000	160,000	235,000	75,000
048.00.00.00.0.775.402.008					
Use Taxes Movie Thtre Tax	51,995	45,000	45,000	52,000	7,000
048.00.00.00.0.775.405.001					
Business District Tax Business Dis	307,733	275,000	275,000	310,000	35,000
Other Taxes Total	943,034	820,000	820,000	947,000	127,000
Intergovernmental Revenue					
048.00.00.00.0.775.415.004					
State Taxes State Sales Tax	768,007	600,000	600,000	800,000	200,000

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Account Type	Revenues
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Intergovernmental Revenue Total	768,007	600,000	600,000	800,000	200,000
Investment Income					
048.456.001					
Interest Income Interest Income	7,084	1,500	5,000	3,000	1,500
Investment Income Total	7,084	1,500	5,000	3,000	1,500
Business District Fund Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
048 Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
049					
Prospect and Main TIF District					
Property Taxes					
049.400.011					
Property Tax Prop Tax Increment	1,303,477	1,900,000	1,265,000	2,500,000	600,000
049.400.012					
Property Tax Prop Tax Increment	4,492	-	-	-	-
Property Taxes Total	1,307,969	1,900,000	1,265,000	2,500,000	600,000
Investment Income					
049.456.001					
Interest Income Interest Income	1,703	-	5,000	5,000	5,000
Investment Income Total	1,703	-	5,000	5,000	5,000
Other Revenue					
049.479.005					
Other Revenue Miscellaneous Inc	-	5,000	5,000	5,000	-
Other Revenue Total	-	5,000	5,000	5,000	-
Other Financing Sources					
049.492.001					
Sale of Property Sale of Property	1,990,309	-	-	-	-
Other Financing Sources Total	1,990,309	-	-	-	-
Prospect and Main TIF District Total	3,299,980	1,905,000	1,275,000	2,510,000	605,000
049 Total	3,299,980	1,905,000	1,275,000	2,510,000	605,000
050					
Water and Sewer Fund					
Property Taxes					
050.400.008					
Property Tax Prop Taxes - SSA PY	(10,899)	-	-	-	-
Property Taxes Total	(10,899)	-	-	-	-
Intergovernmental Revenue					
050.419.014					
State Grants State Grant Proceed	-	535,000	-	535,000	-
Intergovernmental Revenue Total	-	535,000	-	535,000	-
Licenses, Permits & Fees					
050.409.004					
Business Licenses & Permits Cros	-	1,000	1,000	1,000	-
Licenses, Permits & Fees Total	-	1,000	1,000	1,000	-
Charges For Services					
050.80.84.87.0.000.446.001					
Water & Sewer Water Sales	13,972,938	14,837,500	14,837,500	15,727,750	890,250
050.80.84.87.0.000.446.004					

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Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Water & Sewer Water Meter Fee	13,880	28,300	28,300	29,998	1,698
050.80.84.87.0.000.446.005					
Water & Sewer Water Tap Fees	875	1,000	1,000	160	(840)
050.80.84.87.0.000.446.009					
Water & Sewer Meter Reading	373	500	500	530	30
050.80.84.87.0.000.446.010					
Water & Sewer Water Base Fee	1,051,947	829,500	829,500	879,270	49,770
050.80.84.88.0.000.446.002					
Water & Sewer Sewer Fees	3,034,598	2,908,700	2,908,700	3,083,222	174,522
050.80.84.88.0.000.446.011					
Water & Sewer Sewer Base Fee	691,102	839,100	839,100	889,446	50,346
Charges For Services Total	18,765,713	19,444,600	19,444,600	20,610,376	1,165,776
Fines & Forfeits					
050.80.84.87.0.000.453.015					
Fines and Forfeits Water Penaltie	111,293	105,000	105,000	111,300	6,300
050.80.84.88.0.000.453.016					
Fines and Forfeits Sewer Penaltie	27,325	26,200	26,200	27,772	1,572
Fines & Forfeits Total	138,618	131,200	131,200	139,072	7,872
Investment Income					
050.456.001					
Interest Income Interest Income	330,630	25,000	325,000	120,000	95,000
050.467.006					
Unrealized Gains/Losses PMA	25,710	-	-	-	-
Investment Income Total	356,340	25,000	325,000	120,000	95,000
Other Revenue					
050.479.005					
Other Revenue Miscellaneous Inr	62,361	35,000	35,000	50,000	15,000
Other Revenue Total	62,361	35,000	35,000	50,000	15,000
Other Financing Sources					
050.487.001					
Transfer In Transfer In	-	5,300,000	-	5,300,000	-
050.494.001					
Gain/Loss on Disposal of Assets C	(8,933)	-	-	-	-
Other Financing Sources Total	(8,933)	5,300,000	-	5,300,000	-
Water and Sewer Fund Total	19,303,200	25,471,800	19,936,800	26,755,448	1,283,648
050 Total	19,303,200	25,471,800	19,936,800	26,755,448	1,283,648
051					
Village Parking System Fund					
Charges For Services					
051.424.003					
Village Parking Fund Service Char	1,515	1,000	2,000	2,000	1,000
051.448.001					
Parking Fees (Village Only) Maple	5,663	7,200	6,000	6,000	(1,200)
051.448.003					
Parking Fees (Village Only) Prosp	554	1,440	1,500	1,500	60
051.448.005					
Parking Fees (Village Only) Emers	5,540	5,760	6,000	6,000	240

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
051.480.003					
Leases Train Depot	7,552	9,000	12,000	12,000	3,000
Charges For Services Total	20,824	24,400	27,500	27,500	3,100
Investment Income					
051.456.001					
Interest Income Interest Income	1,627	600	1,500	1,500	900
Investment Income Total	1,627	600	1,500	1,500	900
Other Revenue					
051.479.015					
Other Revenue Convenience Fee	414	360	500	500	140
Other Revenue Total	414	360	500	500	140
Other Financing Sources					
051.487.001					
Transfer In Transfer In	-	-	-	175,000	175,000
Other Financing Sources Total	-	-	-	175,000	175,000
Village Parking System Fund Total	22,865	25,360	29,500	204,500	179,140
051 Total	22,865	25,360	29,500	204,500	179,140
052					
Parking System Revenue Fund					
Charges For Services					
052.447.001					
Parking Fees (Shared) Meter Lot	53,746	50,400	65,000	75,000	24,600
052.447.002					
Parking Fees (Shared) Meter Lot	36,668	34,800	40,000	42,000	7,200
Charges For Services Total	90,414	85,200	105,000	117,000	31,800
Investment Income					
052.456.001					
Interest Income Interest Income	1,046	216	500	500	284
Investment Income Total	1,046	216	500	500	284
Other Revenue					
052.479.015					
Other Revenue Convenience Fee	3,348	1,920	3,500	3,500	1,580
Other Revenue Total	3,348	1,920	3,500	3,500	1,580
Other Financing Sources					
052.487.001					
Transfer In Transfer In	75,000	-	-	-	-
Other Financing Sources Total	75,000	-	-	-	-
Parking System Revenue Fund Total	169,807	87,336	109,000	121,000	33,664
052 Total	169,807	87,336	109,000	121,000	33,664
060					
Vehicle Maintenance Fund					
Charges For Services					
060.20.21.00.0.000.426.001					
Manager's Office Service Charges	3,049	3,867	3,867	3,902	35
060.20.26.00.0.000.427.001					
Television Services Charges Vehic	3,252	4,124	4,124	4,162	38
060.40.41.00.0.000.428.001					

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Planning & Zoning Service Charge 060.40.42.00.0.000.429.001	3,049	3,867	3,867	3,902	35
Building Service Charges Vehicle 060.40.43.41.0.000.430.001	4,268	5,413	5,413	5,463	50
Housing Inspections Service Charge 060.40.43.42.0.000.431.001	21,340	27,067	27,067	27,313	246
Health Inspections Service Charge 060.50.00.00.0.000.432.001	3,049	3,867	3,867	3,902	35
Human Services Service Charges 060.60.00.00.0.000.433.001	3,049	3,867	3,867	3,902	35
Police Administration Service Charge 060.70.00.00.0.000.434.001	517,650	656,564	656,564	662,544	5,980
Fire Administration Service Charge 060.80.00.00.0.000.435.001	321,321	407,549	407,549	411,261	3,712
Public Works Administration Service Charge 060.80.83.00.0.000.436.001	632,479	802,208	802,208	809,516	7,308
Public Works Engineering Service 060.80.84.00.0.000.437.001	33,128	42,018	42,018	42,401	383
Public Works Water Service Charge Charges For Services Total	486,757 2,032,391	617,381 2,577,792	617,381 2,577,792	623,005 2,601,273	5,624 23,481
Investment Income 060.456.001					
Interest Income Interest Income	9,733	1,800	3,000	2,000	200
Investment Income Total	9,733	1,800	3,000	2,000	200
Other Revenue 060.479.005					
Other Revenue Miscellaneous Income	(177)	-	-	-	-
Other Revenue Total	(177)	-	-	-	-
Vehicle Maintenance Fund Total	2,041,947	2,579,592	2,580,792	2,603,273	23,681
060 Total	2,041,947	2,579,592	2,580,792	2,603,273	23,681

061

Vehicle Replacement Fund

Charges For Services

061.20.24.00.0.000.426.004

Manager's Office Service Charges

1,500

-

-

-

-

061.20.25.26.0.000.427.002

Television Services Charges Vehicle

-

2,820

2,820

-

(2,820)

061.40.41.00.0.000.428.002

Planning & Zoning Service Charge

1,500

1,500

1,500

1,500

-

061.40.42.00.0.000.429.002

Building Service Charges Vehicle

3,670

8,640

8,640

15,520

6,880

061.40.43.41.0.000.430.002

Housing Inspections Service Charge

7,670

11,720

11,720

13,520

1,800

061.40.43.42.0.000.431.002

Health Inspections Service Charge

1,500

1,500

1,500

1,500

-

061.426.002

Manager's Office Service Charges

3,000

12,230

12,230

17,970

5,740

Village of Mount Prospect
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Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
061.50.00.00.0.000.432.002					
Human Services Service Charges	-	1,810	1,810	1,380	(430)
061.60.00.00.0.000.433.002					
Police Administration Service Charges	76,680	226,540	226,540	224,780	(1,760)
061.70.00.00.0.000.434.002					
Fire Administration Service Charges	693,140	862,100	862,100	699,430	(162,670)
061.80.00.00.0.000.435.002					
Public Works Administration Service Charges	300,290	606,180	606,180	320,310	(285,870)
061.80.83.00.0.000.436.002					
Public Works Engineering Service Charges	13,330	13,000	13,000	10,620	(2,380)
061.80.84.00.0.000.437.002					
Public Works Water Service Charges	254,170	578,290	578,290	336,340	(241,950)
Charges For Services Total	1,356,450	2,326,330	2,326,330	1,642,870	(683,460)
Fines & Forfeits					
061.60.00.00.0.000.453.002					
Fines and Forfeits Circuit Court Services	81	1,040	1,040	-	(1,040)
Fines & Forfeits Total	81	1,040	1,040	-	(1,040)
Investment Income					
061.456.001					
Interest Income Interest Income	97,797	85,000	125,000	100,000	15,000
061.467.006					
Unrealized Gains/Losses PMA	(378,365)	-	-	-	-
Investment Income Total	(280,568)	85,000	125,000	100,000	15,000
Other Financing Sources					
061.493.001					
Gain/Loss on Sale of Assets Gain/Loss	52,506	-	-	-	-
Other Financing Sources Total	52,506	-	-	-	-
Vehicle Replacement Fund Total	1,128,468	2,412,370	2,452,370	1,742,870	(669,500)
061 Total	1,128,468	2,412,370	2,452,370	1,742,870	(669,500)
062					
Computer Replacement Fund					
Charges For Services					
062.20.24.00.0.000.438.001					
Computer Replacement Computer Equipment	197,500	171,950	171,950	217,550	45,600
062.80.84.00.0.000.438.005					
Computer Replacement Computer Equipment	12,600	9,050	9,050	11,450	2,400
Charges For Services Total	210,100	181,000	181,000	229,000	48,000
Investment Income					
062.456.001					
Interest Income Interest Income	2,307	-	-	-	-
Investment Income Total	2,307	-	-	-	-
Computer Replacement Fund Total	212,407	181,000	181,000	229,000	48,000
062 Total	212,407	181,000	181,000	229,000	48,000
063					
Risk Management Fund					
Charges For Services					
063.30.00.00.4.000.439.001					

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Risk Management - Liability Gen	1,131,434	1,086,310	1,101,110	1,138,052	51,742
063.440.010					
Risk Management - Medical & De	4,611,453	4,653,900	4,653,900	5,914,527	1,260,627
063.440.011					
Risk Management - Medical & De	890,943	1,192,280	1,192,280	-	(1,192,280)
063.440.012					
Risk Management - Medical & De	129,297	132,940	132,940	152,135	19,195
063.441.010					
Risk Management - Life Dept Cha	42,186	42,580	42,580	27,577	(15,003)
063.80.81.81.4.000.439.002					
Risk Management - Liability Parki	5,475	9,266	1,502	1,337	(7,929)
063.80.81.81.4.000.439.005					
Risk Management - Liability Parki	3,926	4,901	5,865	5,243	342
063.80.84.00.4.000.439.006					
Risk Management - Liability Wate	208,331	243,440	245,440	272,125	28,685
063.80.85.00.4.000.439.003					
Risk Management - Liability Refu	18,884	23,064	23,064	26,032	2,968
063.80.86.00.4.000.439.004					
Risk Management - Liability Veh I	33,793	33,019	33,019	75,415	42,396
063.90.00.00.4.000.440.003					
Risk Management - Medical & De	1,050,579	1,107,250	1,107,250	1,225,000	117,750
Charges For Services Total	8,126,302	8,528,950	8,538,950	8,837,443	308,493
Investment Income					
063.456.001					
Interest Income Interest Income	2,522	5,000	25,000	25,000	20,000
Investment Income Total	2,522	5,000	25,000	25,000	20,000
Other Revenue					
063.478.001					
Contributions Employee Health C	688,777	612,480	685,000	782,805	170,325
063.478.003					
Contributions Flex Addl Life Cont	26,579	5,000	25,000	27,500	22,500
063.478.008					
Contributions Retiree Medical Co	893,370	875,700	912,500	925,000	49,300
063.478.012					
Contributions Employee Dental C	129,297	132,940	132,940	152,135	19,195
063.478.013					
Contributions Retiree Dental Con	35,816	32,096	32,096	32,096	-
063.478.014					
Contributions Vision Contributor	17,073	15,904	18,000	20,000	4,096
063.478.015					
Contributions Retiree Vision Coni	672	400	700	750	350
063.479.005					
Other Revenue Miscellaneous Inc	(622)	1,000	1,000	350,000	349,000
063.479.016					
Other Revenue Change in IPBC Tr	(297,611)	-	-	-	-
063.479.017					
Other Revenue Change in IRMA E	170,286	-	-	-	-

Village of Mount Prospect
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Revenue Appropriation Details

Account Type	Revenues
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Other Revenue Total	1,663,636	1,675,520	1,807,236	2,290,286	614,766
Reimbursements					
063.473.008					
Reimbursements Property Damage	277	-	-	-	-
063.473.016					
Reimbursements Insurance Reimbursement	3,484	-	-	-	-
063.473.020					
Reimbursements IRMA Reimbursement	37,419	-	-	-	-
Reimbursements Total	41,180	-	-	-	-
Risk Management Fund Total	9,833,640	10,209,470	10,371,186	11,152,729	943,259
063 Total	9,833,640	10,209,470	10,371,186	11,152,729	943,259
Grand Total	149,488,954	150,052,657	144,178,694	157,097,570	7,044,913

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Property Taxes	20,412,679	22,393,921	21,482,821	22,022,359	(371,562)
Other Taxes	16,009,745	14,144,500	14,231,000	14,689,000	544,500
Intergovernmental Revenue	51,345,778	49,689,008	45,915,675	56,598,663	6,909,655
Licenses, Permits & Fees	3,160,526	1,959,500	1,895,000	2,037,000	77,500
Charges For Services	39,021,842	40,837,772	40,850,172	42,240,404	1,402,632
Fines & Forfeits	918,983	530,140	479,340	470,955	(59,185)
Investment Income	933,725	278,266	2,681,600	1,818,245	1,539,979
Other Revenue	2,222,423	2,166,550	2,313,836	2,854,944	688,394
Reimbursements	510,970	203,000	335,000	337,000	134,000
Other Financing Sources	14,952,283	17,850,000	13,994,250	14,029,000	(3,821,000)
Grand Total	149,488,954	150,052,657	144,178,694	157,097,570	7,044,913

Account Type	Revenues
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
001					
General Fund	75,842,340	75,354,329	73,757,962	81,419,753	6,065,424
001 Total	75,842,340	75,354,329	73,757,962	81,419,753	6,065,424
002					
Debt Service Fund	13,988,794	4,681,906	6,192,940	4,532,290	(149,616)
002 Total	13,988,794	4,681,906	6,192,940	4,532,290	(149,616)
020					
Capital Improvement Fund	4,590,617	3,008,000	3,150,000	5,817,252	2,809,252
020 Total	4,590,617	3,008,000	3,150,000	5,817,252	2,809,252
023					
Street Improvement Construction Fund	4,893,636	4,623,000	4,745,000	5,013,020	390,020
023 Total	4,893,636	4,623,000	4,745,000	5,013,020	390,020
024					

Village of Mount Prospect
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 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Flood Control Construction Fund	2,006,795	2,891,344	2,136,344	2,200,760	(690,584)
024 Total	2,006,795	2,891,344	2,136,344	2,200,760	(690,584)
036					
Rural Special Service Area Fund	-	160,000	-	160,000	-
036 Total	-	160,000	-	160,000	-
037					
SMP TIF Fund	-	155,100	50,000	150,100	(5,000)
037 Total	-	155,100	50,000	150,100	(5,000)
038					
Economic Emergency Fund	-	6,500,000	6,650,000	100,000	(6,400,000)
038 Total	-	6,500,000	6,650,000	100,000	(6,400,000)
039					
Pension Stabilization Fund	750,000	750,000	750,000	2,000,000	1,250,000
039 Total	750,000	750,000	750,000	2,000,000	1,250,000
040					
Refuse Disposal Fund	5,199,228	5,111,200	5,332,200	5,502,566	391,366
040 Total	5,199,228	5,111,200	5,332,200	5,502,566	391,366
041					
Motor Fuel Tax Fund	3,476,164	1,913,700	2,410,000	2,501,210	587,510
041 Total	3,476,164	1,913,700	2,410,000	2,501,210	587,510
042					
CDBG	468,022	480,000	480,000	496,399	16,399
042 Total	468,022	480,000	480,000	496,399	16,399
043					
Asset Seizure Fund	3,054	1,150	2,700	1,500	350
043 Total	3,054	1,150	2,700	1,500	350
044					
Federal Equitable Share Funds	414,690	50,800	25,800	5,800	(45,000)
044 Total	414,690	50,800	25,800	5,800	(45,000)
045					
DUI Fine Fund	288	3,100	100	3,100	-
045 Total	288	3,100	100	3,100	-
046					
Foreign Fire Tax Board Fund	124,886	75,600	135,000	125,000	49,400
046 Total	124,886	75,600	135,000	125,000	49,400
048					
Business District Fund	1,718,125	1,421,500	1,425,000	1,750,000	328,500
048 Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
049					
Prospect and Main TIF District	3,299,980	1,905,000	1,275,000	2,510,000	605,000
049 Total	3,299,980	1,905,000	1,275,000	2,510,000	605,000
050					
Water and Sewer Fund	19,303,200	25,471,800	19,936,800	26,755,448	1,283,648
050 Total	19,303,200	25,471,800	19,936,800	26,755,448	1,283,648
051					
Village Parking System Fund	22,865	25,360	29,500	204,500	179,140
051 Total	22,865	25,360	29,500	204,500	179,140

Village of Mount Prospect
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 Revenue Appropriation Details

Account Type	Revenues
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
052					
Parking System Revenue Fund	169,807	87,336	109,000	121,000	33,664
052 Total	169,807	87,336	109,000	121,000	33,664
060					
Vehicle Maintenance Fund	2,041,947	2,579,592	2,580,792	2,603,273	23,681
060 Total	2,041,947	2,579,592	2,580,792	2,603,273	23,681
061					
Vehicle Replacement Fund	1,128,468	2,412,370	2,452,370	1,742,870	(669,500)
061 Total	1,128,468	2,412,370	2,452,370	1,742,870	(669,500)
062					
Computer Replacement Fund	212,407	181,000	181,000	229,000	48,000
062 Total	212,407	181,000	181,000	229,000	48,000
063					
Risk Management Fund	9,833,640	10,209,470	10,371,186	11,152,729	943,259
063 Total	9,833,640	10,209,470	10,371,186	11,152,729	943,259
Grand Total	149,488,954	150,052,657	144,178,694	157,097,570	7,044,913

Village of Mount Prospect
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 Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024
					Budget vs. 2023 Budget
001					
General Fund					
10					
Public Representation					
Personal Services, Salaries & Wages					
001.10.11.00.0.000.501.001					
Part-Time Earnings Part-Time Earnings	24,851	25,006	25,006	25,006	-
Personal Services, Salaries & Wages Total	24,851	25,006	25,006	25,006	-
Other Employee Costs					
001.10.11.00.0.000.516.001					
Board/Commissions Activities Board/Comm Activities	1,894	3,000	3,000	3,100	100
001.10.11.00.0.000.522.001					
Travel & Meetings Travel & Meetings	1,080	3,000	1,500	1,500	(1,500)
Other Employee Costs Total	2,974	6,000	4,500	4,600	(1,400)
Contractual Services					
001.10.11.00.0.000.530.002					
Professional Services Auditing Services	35,000	35,000	35,000	35,000	-
001.10.11.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	46,000	-	46,000	-
001.10.11.00.0.000.530.020					
Professional Services Strategic Plan	32,425	40,000	40,000	41,000	1,000
001.10.11.00.0.000.537.001					
Meeting Expense Meeting Expense	2,251	3,224	3,224	3,300	76
001.10.11.00.0.000.538.001					
Memorial Gifts Memorial Gifts	1,271	1,456	1,456	1,500	44
001.10.11.00.0.000.539.001					
Special Functions Special Functions	2,400	4,056	3,000	3,100	(956)
001.10.11.00.0.000.543.001					
Special Projects Special Projects	10,794	4,160	4,160	4,300	140
001.10.11.00.0.000.544.002					
Postage Postage Expense	36	156	150	150	(6)
001.10.11.00.0.000.549.001					
Organizational Memberships Org Memberships	34,295	41,600	41,600	43,000	1,400
001.10.11.00.0.001.578.001					
Community Groups & Other Sponsored Events Sister Cities	5,471	2,500	-	-	(2,500)
001.10.11.00.0.001.578.004					
Community Groups & Other Sponsored Events Memorial C	1,200	1,200	1,200	2,000	800
001.10.11.00.0.001.578.005					
Community Groups & Other Sponsored Events Summer Bl	55,356	70,000	101,000	100,000	30,000
001.10.11.00.0.001.578.006					
Community Groups & Other Sponsored Events MP Historic	50,000	50,000	50,000	50,000	-
001.10.11.00.0.001.578.011					
Community Groups & Other Sponsored Events Friday's On	6,385	5,200	5,200	5,400	200
001.10.11.00.0.001.578.014					
Community Groups & Other Sponsored Events Celebration	20,079	32,000	32,000	32,000	-
001.10.11.00.0.001.579.001					
Special Events Commission Celestial Celebrations	1,500	37,000	37,000	37,000	-
001.10.11.00.0.001.579.004					
Special Events Commission Family Bike Ride	862	208	-	250	42
001.10.11.00.0.001.579.005					
Special Events Commission Other Expenses	536	500	500	600	100
001.10.11.00.8.400.530.006					
Professional Services Other Prof. Serv.	-	1,106	1,106	1,139	33
001.10.11.00.8.400.578.003					
Community Groups & Other Sponsored Events July 4th Par	21,511	23,380	23,380	24,081	701
001.10.11.00.8.400.578.015					
Community Groups & Other Sponsored Events Oktoberfes	26,470	31,639	26,133	26,917	(4,722)
001.10.11.00.8.400.580.005					
Holiday Decorations Barricade Rental	2,256	2,389	2,389	2,461	72
001.10.11.00.8.400.580.006					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Holiday Decorations Fireworks	4,100	4,264	4,264	4,500	236
001.10.11.00.8.401.580.001					
Holiday Decorations Holiday Wreath Inst.	15,768	17,059	17,059	17,571	512
001.10.11.00.8.401.580.004					
Holiday Decorations White Light Inst.	38,554	59,883	59,883	70,000	10,117
Contractual Services Total	368,518	513,980	489,704	551,269	37,289
Commodities & Supplies					
001.10.11.00.0.000.606.001					
Office Supplies Office Supplies	781	1,040	1,000	1,025	(15)
001.10.11.00.0.000.608.001					
Other Supplies Other Supplies	2,042	1,770	1,770	2,000	230
001.10.11.00.0.000.630.001					
Administration Supplies Recognition Supplies	1,089	2,704	2,700	3,000	296
001.10.11.00.8.400.617.001					
Community & Civic Services Civic Events Sign	182	632	632	651	19
001.10.11.00.8.400.617.002					
Community & Civic Services Light Pole Banners	15,683	18,861	24,367	25,098	6,237
001.10.11.00.8.400.617.003					
Community & Civic Services Parade/Block Pty Supl.	6,453	15,962	15,962	16,441	479
001.10.11.00.8.400.617.004					
Community & Civic Services Village Flags	2,372	3,344	3,344	3,444	100
001.10.11.00.8.400.622.008					
General Sign Making Materials	-	1,061	1,061	1,093	32
001.10.11.00.8.401.617.005					
Community & Civic Services Holiday Decorations	11,001	9,140	9,140	45,396	36,256
001.10.11.00.8.401.617.006					
Community & Civic Services White Light Supplies	15,759	17,059	17,059	23,000	5,941
Commodities & Supplies Total	55,363	71,573	77,035	121,148	49,575
Employee Benefits					
001.10.11.00.0.000.511.001					
Social Security Contributions Social Security	1,541	1,553	1,553	1,553	-
001.10.11.00.0.000.511.002					
Social Security Contributions Medicare	360	364	364	364	-
Employee Benefits Total	1,901	1,917	1,917	1,917	-
Other Expenditures					
001.10.11.00.0.001.636.010					
Other Expenditures Property Tax Rebate	2,332	6,120	5,000	5,000	(1,120)
Other Expenditures Total	2,332	6,120	5,000	5,000	(1,120)
Public Representation Total	455,939	624,596	603,162	708,940	84,344
10 Total	455,939	624,596	603,162	708,940	84,344
20					
Village Administration					
Personal Services, Salaries & Wages					
001.20.21.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	611,905	653,174	655,720	700,374	47,200
001.20.21.00.0.000.506.001					
Longevity Pay Longevity Pay	2,700	2,700	2,700	2,700	-
001.20.22.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	89,454	93,928	93,730	98,154	4,226
001.20.22.00.0.000.501.001					
Part-Time Earnings Part-Time Earnings	26,726	35,156	31,564	36,546	1,390
001.20.22.00.0.000.506.001					
Longevity Pay Longevity Pay	600	600	-	600	-
001.20.23.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	276,005	298,487	281,164	330,205	31,718
001.20.23.00.0.000.501.001					
Part-Time Earnings Part-Time Earnings	4,007	-	-	-	-
001.20.23.00.0.000.506.001					
Longevity Pay Longevity Pay	1,400	1,400	1,400	1,400	-
001.20.24.00.0.000.500.001					

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Full-Time Earnings Full-Time Earnings 001.20.24.00.0.000.506.001	423,295	441,524	441,524	462,207	20,683
Longevity Pay Longevity Pay 001.20.25.00.0.000.500.001	1,500	2,100	2,100	2,100	-
Full-Time Earnings Full-Time Earnings 001.20.25.00.0.000.506.001	95,115	99,873	99,684	104,367	4,494
Longevity Pay Longevity Pay 001.20.25.26.0.000.500.001	900	900	900	900	-
Full-Time Earnings Full-Time Earnings 001.20.25.26.0.000.502.001	61,586	64,665	64,090	67,465	2,800
Seasonal Earnings Seasonal Earnings 001.20.25.26.0.000.503.001	2,669	6,000	6,000	3,000	(3,000)
Overtime Earnings Overtime 001.20.25.26.0.000.506.001	3,822	6,710	8,606	8,648	1,938
Longevity Pay Longevity Pay 001.20.27.00.0.000.500.001	600	600	-	600	-
Full-Time Earnings Full-Time Earnings 001.20.27.00.0.000.502.001	4,900	110,019	97,292	103,041	(6,978)
Seasonal Earnings Seasonal Earnings	-	-	-	3,000	3,000
Personal Services, Salaries & Wages Total	1,607,184	1,817,836	1,786,474	1,925,307	107,471
Other Employee Costs 001.20.21.00.0.000.515.001					
Board/Staff Workshops Board/Staff Wrkshps 001.20.21.00.0.000.518.001	-	1,456	1,400	1,400	(56)
Dues & Memberships Dues & Memberships 001.20.21.00.0.000.522.001	7,596	6,240	6,500	7,600	1,360
Travel & Meetings Travel & Meetings 001.20.21.00.0.000.525.004	10,593	14,560	14,500	14,500	(60)
Training Training 001.20.22.00.0.000.518.001	2,517	4,000	4,000	4,000	-
Dues & Memberships Dues & Memberships 001.20.22.00.0.000.522.001	353	335	300	350	15
Travel & Meetings Travel & Meetings 001.20.22.00.0.000.525.004	-	700	100	700	-
Training Training 001.20.23.00.0.000.518.001	-	1,000	-	1,000	-
Dues & Memberships Dues & Memberships 001.20.23.00.0.000.519.001	2,195	2,500	2,500	2,575	75
Employee Recognition Employee Recognition 001.20.23.00.0.000.520.001	4,182	5,700	5,500	5,700	-
Medical Examinations Medical Examinations 001.20.23.00.0.000.522.001	7,742	16,000	16,000	16,500	500
Travel & Meetings Travel & Meetings 001.20.23.00.0.000.523.001	389	1,560	1,500	1,560	-
Tuition Reimbursements Tuition Reimbursements 001.20.23.00.0.000.525.003	5,604	12,000	5,000	10,000	(2,000)
Training Management Trng. 001.20.23.00.0.000.525.004	10,199	32,000	25,000	32,000	-
Training Training 001.20.24.00.0.000.518.001	1,850	3,300	2,500	3,300	-
Dues & Memberships Dues & Memberships 001.20.24.00.0.000.522.001	450	500	500	500	-
Travel & Meetings Travel & Meetings 001.20.24.00.0.000.525.004	220	1,500	1,500	1,500	-
Training Training 001.20.25.00.0.000.522.001	-	5,000	5,000	5,000	-
Travel & Meetings Travel & Meetings 001.20.25.26.0.000.525.004	-	2,200	200	2,200	-
Training Training 001.20.25.27.0.000.518.001	-	-	-	-	-

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Dues & Memberships Dues & Memberships	480	1,800	1,500	1,800	-
001.20.25.27.0.000.522.001					
Travel & Meetings Travel & Meetings	-	3,000	200	3,000	-
001.20.25.27.0.000.525.004					
Training Training	-	-	2,400	1,200	1,200
001.20.23.00.0.000.513.014					
Other Employee Benefits Retention Incentive	236,652	145,000	145,000	-	(145,000)
001.20.27.00.0.000.518.001					
Dues & Memberships Dues & Memberships	-	-	-	500	500
001.20.27.00.0.000.522.001					
Travel & Meetings Travel & Meetings	-	-	-	2,000	2,000
001.20.27.00.0.000.525.004					
Training Training	-	-	-	1,500	1,500
Other Employee Costs Total	291,022	260,351	241,100	120,385	(139,966)
Contractual Services					
001.20.21.00.0.000.530.006					
Professional Services Other Prof. Serv.	86,073	52,000	52,000	25,000	(27,000)
001.20.21.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	-	213	200	200	(13)
001.20.21.00.0.000.544.002					
Postage Postage Expense	1,550	2,121	2,000	2,100	(21)
001.20.21.00.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	3,000	12,230	12,230	17,970	5,740
001.20.21.00.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	3,049	3,867	3,867	3,902	35
001.20.21.00.0.000.561.004					
Computer Software Cloud-Based Service	1,366	2,080	2,000	2,000	(80)
001.20.21.00.0.000.562.001					
Records Management Document Imaging	-	5,000	-	5,000	-
001.20.21.00.0.050.530.006					
Professional Services Other Prof. Serv.	3,899	3,120	-	-	(3,120)
001.20.21.00.0.050.531.001					
Legal Services Legal-General Counsel	452,706	572,000	572,000	572,000	-
001.20.21.00.0.050.531.002					
Legal Services Legal-Special Counsel	31,055	57,200	50,000	50,000	(7,200)
001.20.21.00.0.050.531.003					
Legal Services Legal-Adm Adjudication	3,488	5,200	5,200	5,200	-
001.20.21.00.0.050.531.006					
Legal Services Legal-Prosecutor	1,222	5,200	5,000	5,000	(200)
001.20.21.00.0.050.544.001					
Postage Postage - Legal	-	300	300	300	-
001.20.22.00.0.000.541.001					
Legal Notices Legal Notices	1,688	2,100	2,100	2,150	50
001.20.22.00.0.000.542.001					
Recording Expense Recording Expense	5,148	7,500	2,500	7,000	(500)
001.20.22.00.0.000.544.002					
Postage Postage Expense	281	500	400	400	(100)
001.20.22.00.0.000.551.001					
Copier Lease Payment Copier Lease Payment	6,059	8,435	9,122	9,122	687
001.20.22.00.0.000.562.003					
Records Management Codification	4,099	8,000	5,000	7,000	(1,000)
001.20.23.00.0.000.530.006					
Professional Services Other Prof. Serv.	34,448	11,000	5,000	5,000	(6,000)
001.20.23.00.0.000.544.002					
Postage Postage Expense	462	650	650	650	-
001.20.23.00.0.000.546.002					
HR Expenses Personnel Recruitment	4,974	5,500	5,500	5,500	-
001.20.23.00.0.000.561.004					
Computer Software Cloud-Based Service	5,426	3,400	3,650	11,000	7,600
001.20.24.00.0.000.530.006					

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Professional Services Other Prof. Serv. 001.20.24.00.0.000.532.005	1,163	15,000	15,000	15,000	-
Equipment Maintenance & Repair Telephone Maint. 001.20.24.00.0.000.551.001	15,553	15,000	15,000	15,000	-
Copier Lease Payment Copier Lease Payment 001.20.24.00.0.000.552.001	1,244	1,435	1,435	1,435	-
Computer Lease Payment Computer Repl Fund 001.20.24.00.0.000.553.001	197,500	171,950	171,950	217,550	45,600
Vehicle Lease Payment Vehicle Lease Payment 001.20.24.00.0.000.560.007	1,500	-	-	-	-
Technical Services Computer Maint. 001.20.24.00.0.000.560.011	123,448	153,000	153,000	157,000	4,000
Technical Services Internet Service 001.20.24.00.0.000.561.004	17,360	25,500	25,500	26,200	700
Computer Software Cloud-Based Service 001.20.25.00.0.000.530.006	113,464	340,000	340,000	351,000	11,000
Professional Services Other Prof. Serv. 001.20.25.00.0.000.530.010	204	2,000	2,500	3,000	1,000
Professional Services Marketing Services 001.20.25.00.0.000.544.002	1,709	-	-	-	-
Postage Postage Expense 001.20.25.00.0.000.561.004	5	50	15	50	-
Computer Software Cloud-Based Service 001.20.25.00.0.000.562.002	42,598	46,000	46,000	39,700	(6,300)
Records Management Printing Expense 001.20.25.26.0.000.530.006	71,787	-	-	-	-
Professional Services Other Prof. Serv. 001.20.25.26.0.000.540.001	747	-	-	-	-
Music Library Music Library 001.20.25.26.0.000.553.001	2,275	-	-	-	-
Vehicle Lease Payment Vehicle Lease Payment 001.20.25.26.0.000.554.001	-	2,820	2,820	-	(2,820)
Vehicle Maintenance Payment Vehicle Maint Payment 001.20.25.26.0.000.560.005	3,252	4,124	4,124	4,162	38
Technical Services Internet Hosting 001.20.25.27.0.000.530.006	8,108	-	1,200	1,400	1,400
Professional Services Other Prof. Serv. 001.20.25.27.0.000.530.010	333	22,000	20,000	22,000	-
Professional Services Marketing Services 001.20.25.27.0.000.544.002	77,603	-	-	-	-
Postage Postage Expense 001.20.27.00.0.000.530.010	42,820	-	-	-	-
Professional Services Marketing Services 001.20.27.00.0.000.544.002	-	97,000	70,000	72,000	(25,000)
Postage Postage Expense 001.20.27.00.0.000.562.002	-	29,000	40,000	50,000	21,000
Records Management Printing Expense 001.20.90.00.0.707.561.004	-	53,000	80,000	82,500	29,500
Computer Software Cloud-Based Service 001.20.22.00.0.000.561.004	-	-	-	30,000	30,000
Computer Software Cloud-Based Service 001.20.27.00.0.000.530.006	-	-	11,500	12,500	12,500
Professional Services Other Prof. Serv. 001.20.27.00.0.000.561.004	-	-	-	26,000	26,000
Computer Software Cloud-Based Service	-	-	-	35,000	35,000
Contractual Services Total	1,372,663	1,745,495	1,738,763	1,897,991	152,496
Commodities & Supplies 001.20.21.00.0.000.604.001					
Office Equipment Office Equipment 001.20.21.00.0.000.606.001	-	500	250	500	-

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Office Supplies Office Supplies	3,655	4,680	4,680	4,800	120
001.20.21.00.0.000.612.001					
Publications Publications	2,369	3,250	3,250	3,400	150
001.20.21.00.0.000.616.001					
Vehicle Registration/License Vehicle Reg/License	151	-	165	165	165
001.20.22.00.0.000.608.001					
Other Supplies Other Supplies	770	1,200	1,200	1,250	50
001.20.23.00.0.000.606.001					
Office Supplies Office Supplies	252	250	255	260	10
001.20.23.00.0.000.612.001					
Publications Publications	1,252	1,000	125	1,275	275
001.20.24.00.0.000.606.001					
Office Supplies Office Supplies	445	500	500	500	-
001.20.25.26.0.000.608.001					
Other Supplies Other Supplies	4,089	-	-	-	-
001.20.25.27.0.000.608.001					
Other Supplies Other Supplies	-	500	500	1,000	500
001.20.25.27.0.000.610.001					
Paper & Supplies Paper & Supplies	-	25	-	-	(25)
001.20.25.27.0.000.612.001					
Publications Publications	-	125	100	125	-
001.20.23.00.0.000.603.001					
Clothing Supplies Clothing Supplies	-	-	-	300	300
Commodities & Supplies Total	12,984	12,030	11,025	13,575	1,545
Employee Benefits					
001.20.21.00.0.000.510.001					
Group Insurance Medical Insurance	69,270	70,812	70,800	74,289	3,477
001.20.21.00.0.000.510.003					
Group Insurance Workers' Comp Ins	13,200	-	-	13,885	13,885
001.20.21.00.0.000.510.004					
Group Insurance Dental Insurance	2,140	2,209	2,208	2,054	(155)
001.20.21.00.0.000.511.001					
Social Security Contributions Social Security	29,187	41,831	37,648	44,839	3,008
001.20.21.00.0.000.511.002					
Social Security Contributions Medicare	9,472	14,544	9,932	14,480	(64)
001.20.21.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	58,309	57,248	48,334	47,354	(9,894)
001.20.21.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	2,833	2,999	2,325	2,461	(538)
001.20.21.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	23,167	24,548	21,496	22,784	(1,764)
001.20.21.00.0.000.513.004					
Other Employee Benefits Employee Allowances	6,231	6,001	6,001	6,001	-
001.20.21.00.0.000.513.006					
Other Employee Benefits Other Compensation	17,243	16,731	16,731	17,651	920
001.20.21.00.0.000.513.008					
Other Employee Benefits Market Adjustment Pool	-	300,000	300,000	250,000	(50,000)
001.20.22.00.0.000.510.001					
Group Insurance Medical Insurance	24,507	24,823	24,816	26,042	1,219
001.20.22.00.0.000.510.004					
Group Insurance Dental Insurance	813	839	828	780	(59)
001.20.22.00.0.000.511.001					
Social Security Contributions Social Security	7,123	8,156	7,462	8,414	258
001.20.22.00.0.000.511.002					
Social Security Contributions Medicare	1,666	1,909	1,742	1,969	60
001.20.22.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	10,503	10,773	8,008	8,632	(2,141)
001.20.22.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	-	-	910	994	994
001.20.22.00.0.000.513.002					

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					Budget
Other Employee Benefits Vac/Pers Leave Incent. 001.20.23.00.0.000.510.001	4,018	2,418	-	-	(2,418)
Group Insurance Medical Insurance 001.20.23.00.0.000.510.004	49,015	49,646	57,516	71,821	22,175
Group Insurance Dental Insurance 001.20.23.00.0.000.511.001	1,626	1,678	1,908	2,068	390
Social Security Contributions Social Security 001.20.23.00.0.000.511.002	36,841	27,928	20,696	30,416	2,488
Social Security Contributions Medicare 001.20.23.00.0.000.512.001	10,293	6,578	8,528	7,506	928
Retirement Contributions IMRF Pension Expense 001.20.23.00.0.000.513.001	24,516	24,852	17,810	21,088	(3,764)
Other Employee Benefits Sick Leave Incentive 001.20.23.00.0.000.513.002	2,871	2,999	2,999	-	(2,999)
Other Employee Benefits Vac/Pers Leave Incent. 001.20.23.00.0.000.513.004	3,339	1,350	850	922	(428)
Other Employee Benefits Employee Allowances 001.20.23.00.0.000.513.006	-	-	6,001	6,001	6,001
Other Employee Benefits Other Compensation 001.20.23.00.0.000.513.007	6,870	-	3,972	-	-
Other Employee Benefits Merit Pay Pool 001.20.24.00.0.000.510.001	212,631	150,000	150,000	180,000	30,000
Group Insurance Medical Insurance 001.20.24.00.0.000.510.004	74,083	75,263	79,932	84,948	9,685
Group Insurance Dental Insurance 001.20.24.00.0.000.511.001	2,474	2,502	2,784	2,598	96
Social Security Contributions Social Security 001.20.24.00.0.000.511.002	25,821	27,158	26,650	28,614	1,456
Social Security Contributions Medicare 001.20.24.00.0.000.512.001	6,150	6,610	6,214	6,911	301
Retirement Contributions IMRF Pension Expense 001.20.24.00.0.000.513.001	33,326	33,653	28,522	27,017	(6,636)
Other Employee Benefits Sick Leave Incentive 001.20.24.00.0.000.513.002	4,457	4,504	1,640	1,704	(2,800)
Other Employee Benefits Vac/Pers Leave Incent. 001.20.25.00.0.000.510.001	11,828	8,601	7,960	8,439	(162)
Group Insurance Medical Insurance 001.20.25.00.0.000.510.004	17,610	17,483	17,568	18,988	1,505
Group Insurance Dental Insurance 001.20.25.00.0.000.511.001	529	546	540	508	(38)
Social Security Contributions Social Security 001.20.25.00.0.000.511.002	5,936	6,394	6,084	6,847	453
Social Security Contributions Medicare 001.20.25.00.0.000.512.001	1,388	1,496	1,404	1,602	106
Retirement Contributions IMRF Pension Expense 001.20.25.00.0.000.513.001	8,488	8,364	6,578	6,961	(1,403)
Other Employee Benefits Sick Leave Incentive 001.20.25.00.0.000.513.002	606	649	1,275	1,562	913
Other Employee Benefits Vac/Pers Leave Incent. 001.20.25.00.0.000.513.004	4,606	1,284	3,050	3,238	1,954
Other Employee Benefits Employee Allowances 001.20.25.26.0.000.510.001	1,039	1,001	1,001	1,001	-
Group Insurance Medical Insurance 001.20.25.26.0.000.510.004	17,934	18,100	18,096	18,988	888
Group Insurance Dental Insurance 001.20.25.26.0.000.511.001	529	546	540	508	(38)
Social Security Contributions Social Security 001.20.25.26.0.000.511.002	3,976	4,886	4,888	4,976	90
Social Security Contributions Medicare 001.20.25.26.0.000.512.001	930	1,144	1,144	1,165	21

Village of Mount Prospect
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Retirement Contributions IMRF Pension Expense 001.20.25.26.0.000.513.002	5,675	5,412	4,654	4,363	(1,049)
Other Employee Benefits Vac/Pers Leave Incent. 001.20.27.00.0.000.510.001	756	806	500	529	(277)
Group Insurance Medical Insurance 001.20.27.00.0.000.510.004	-	18,645	8,556	9,120	(9,525)
Group Insurance Dental Insurance 001.20.27.00.0.000.511.001	-	688	276	258	(430)
Social Security Contributions Social Security 001.20.27.00.0.000.511.002	298	6,822	5,902	6,536	(286)
Social Security Contributions Medicare 001.20.27.00.0.000.512.001	70	1,596	1,378	1,529	(67)
Retirement Contributions IMRF Pension Expense 001.20.24.00.0.000.513.006	325	9,011	6,188	6,514	(2,497)
Other Employee Benefits Other Compensation	-	-	-	3,093	3,093
Employee Benefits Total	856,518	1,114,036	1,072,845	1,120,968	6,932
Insurance 001.20.21.00.0.000.593.001					
Insurance Expense General Liability	24,893	26,351	26,351	33,119	6,768
Insurance Total	24,893	26,351	26,351	33,119	6,768
Office Equipment 001.20.21.00.0.000.656.001					
Office Equipment Office Eqpt 001.20.23.00.0.000.655.002	-	252	252	250	(2)
Computer Equipment Computer Eqpt - New 001.20.24.00.0.000.655.003	-	-	-	2,250	2,250
Computer Equipment Computer Eqpt - Other	15,914	15,000	15,000	15,000	-
Office Equipment Total	15,914	15,252	15,252	17,500	2,248
Other Equipment 001.20.25.26.0.000.665.005					
Other Equipment Broadcast Camera Repl. 001.20.25.26.0.000.665.007	-	3,000	3,000	3,000	-
Other Equipment Cable TV Equip - New 001.20.25.26.0.000.665.008	984	5,000	5,000	5,000	-
Other Equipment Cable TV Bd Rm Equip-Repl 001.20.90.00.1.709.665.005	6,660	7,000	7,000	7,000	-
Other Equipment Broadcast Camera Repl.	20,274	35,000	35,000	-	(35,000)
Other Equipment Total	27,918	50,000	50,000	15,000	(35,000)
Other Expenditures 001.20.21.00.0.000.636.020					
Other Expenditures Contingencies 001.20.90.00.0.707.561.001	-	-	-	200,000	200,000
Computer Software Financial Software	5,958	-	-	-	-
Other Expenditures Total	5,958	-	-	200,000	200,000
Utilities 001.20.21.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular 001.20.24.00.0.000.589.001	3,932	4,000	4,000	4,000	-
Telephone - Land Lines Telephone - Land Lines 001.20.24.00.0.000.590.001	29,045	25,000	25,000	25,000	-
Telephone - Cellular Telephone - Cellular 001.20.25.27.0.000.590.001	2,919	3,500	3,500	3,500	-
Telephone - Cellular Telephone - Cellular	1,273	1,250	1,275	1,300	50
Utilities Total	37,169	33,750	33,775	33,800	50
Village Administration Total	4,252,223	5,075,101	4,975,585	5,377,645	302,544
20 Total	4,252,223	5,075,101	4,975,585	5,377,645	302,544
30					
Finance					
Personal Services, Salaries & Wages 001.30.01.00.0.000.500.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Full-Time Earnings Full-Time Earnings 001.30.01.00.0.000.506.001	241,559	256,193	259,428	270,848	14,655
Longevity Pay Longevity Pay 001.30.31.00.0.000.500.001	-	-	-	900	900
Full-Time Earnings Full-Time Earnings 001.30.31.00.0.000.501.001	338,175	357,643	354,146	373,188	15,545
Part-Time Earnings Part-Time Earnings 001.30.31.00.0.000.502.001	-	40,342	-	40,537	195
Seasonal Earnings Seasonal Earnings 001.30.31.00.0.000.506.001	8,618	8,812	8,812	8,812	-
Longevity Pay Longevity Pay 001.30.32.00.0.000.500.001	1,200	1,800	-	2,700	900
Full-Time Earnings Full-Time Earnings 001.30.32.00.0.000.501.001	173,247	181,152	179,062	188,472	7,320
Part-Time Earnings Part-Time Earnings 001.30.32.00.0.000.503.001	93,790	105,450	104,754	110,700	5,250
Overtime Earnings Overtime 001.30.32.00.0.000.506.001	380	554	208	215	(339)
Longevity Pay Longevity Pay	2,450	3,100	3,100	3,100	-
Personal Services, Salaries & Wages Total	859,417	955,046	909,510	999,472	44,426
Other Employee Costs 001.30.01.00.0.000.518.001					
Dues & Memberships Dues & Memberships 001.30.01.00.0.000.522.001	3,226	4,160	4,000	4,000	(160)
Travel & Meetings Travel & Meetings 001.30.01.00.0.000.525.004	3,506	15,000	5,000	15,000	-
Training Training 001.30.31.00.0.000.525.004	-	4,680	4,680	9,500	4,820
Training Training 001.30.32.00.0.000.525.004	1,404	4,200	4,200	4,200	-
Training Training	980	2,400	2,400	3,000	600
Other Employee Costs Total	9,116	30,440	20,280	35,700	5,260
Contractual Services 001.30.01.00.0.000.530.001					
Professional Services Actuarial Services 001.30.01.00.0.000.530.004	1,475	5,000	3,600	5,000	-
Professional Services Collection Services 001.30.01.00.0.000.530.006	-	125	1,500	2,000	1,875
Professional Services Other Prof. Serv. 001.30.01.00.0.000.532.002	29,882	26,000	26,000	26,000	-
Equipment Maintenance & Repair Equipment Maint. 001.30.01.00.0.000.535.001	11,704	10,400	10,400	10,400	-
Billing Outsource Fees Ambulance Billing 001.30.01.00.0.000.544.002	59,101	62,400	62,400	65,000	2,600
Postage Postage Expense 001.30.01.00.0.000.551.001	483	520	520	600	80
Copier Lease Payment Copier Lease Payment 001.30.01.00.0.000.560.012	4,259	7,590	4,500	4,500	(3,090)
Technical Services Computer Software 001.30.01.00.0.000.562.002	198	3,120	3,120	3,500	380
Records Management Printing Expense 001.30.01.00.0.000.563.003	224	220	-	-	(220)
Banking Fees Bank Processing Fees 001.30.31.00.0.000.544.002	96,084	120,000	50,000	120,000	-
Postage Postage Expense 001.30.32.00.0.000.530.006	648	1,100	500	500	(600)
Professional Services Other Prof. Serv. 001.30.32.00.0.000.544.002	48,251	15,000	15,000	25,000	10,000
Postage Postage Expense 001.30.32.00.0.000.562.002	22,541	32,825	20,000	20,600	(12,225)

Village of Mount Prospect
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Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Records Management Printing Expense	-	1,860	1,860	1,915	55
Contractual Services Total	274,851	286,160	199,400	285,015	(1,145)
Commodities & Supplies					
001.30.01.00.0.000.604.001					
Office Equipment Office Equipment	45	125	125	125	-
001.30.01.00.0.000.606.001					
Office Supplies Office Supplies	438	550	1,000	1,000	450
001.30.01.00.0.000.608.001					
Other Supplies Other Supplies	127	550	550	550	-
001.30.01.00.0.000.610.001					
Paper & Supplies Paper & Supplies	5,814	7,250	5,000	5,000	(2,250)
001.30.01.00.0.000.612.001					
Publications Publications	185	500	500	500	-
001.30.31.00.0.000.604.001					
Office Equipment Office Equipment	-	1,000	1,000	1,000	-
001.30.31.00.0.000.606.001					
Office Supplies Office Supplies	1,298	1,560	1,000	1,000	(560)
001.30.31.00.0.000.608.001					
Other Supplies Other Supplies	320	1,040	400	500	(540)
001.30.31.00.0.000.610.001					
Paper & Supplies Paper & Supplies	1,075	1,560	500	500	(1,060)
001.30.32.00.0.000.604.001					
Office Equipment Office Equipment	93	2,140	2,140	2,205	65
001.30.32.00.0.000.606.001					
Office Supplies Office Supplies	2,089	4,315	4,315	4,445	130
001.30.32.00.0.000.610.001					
Paper & Supplies Paper & Supplies	248	1,060	1,060	1,090	30
001.30.32.00.0.000.618.002					
Finance Vehicle Licenses	9,158	-	-	-	-
Commodities & Supplies Total	20,890	21,650	17,590	17,915	(3,735)
Employee Benefits					
001.30.01.00.0.000.510.001					
Group Insurance Medical Insurance	27,536	28,064	28,056	29,458	1,394
001.30.01.00.0.000.510.003					
Group Insurance Workers' Comp Ins	9,500	22,100	22,100	9,075	(13,025)
001.30.01.00.0.000.510.004					
Group Insurance Dental Insurance	947	978	972	909	(69)
001.30.01.00.0.000.511.001					
Social Security Contributions Social Security	12,698	13,548	15,652	14,232	684
001.30.01.00.0.000.511.002					
Social Security Contributions Medicare	3,431	3,779	3,640	4,083	304
001.30.01.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	14,617	15,212	16,250	11,782	(3,430)
001.30.01.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	5,551	5,884	-	-	(5,884)
001.30.01.00.0.000.513.013					
Other Employee Benefits Unemployment Comp	8,000	8,000	8,000	-	(8,000)
001.30.31.00.0.000.510.001					
Group Insurance Medical Insurance	51,999	53,813	63,924	67,087	13,274
001.30.31.00.0.000.510.004					
Group Insurance Dental Insurance	940	973	1,236	1,153	180
001.30.31.00.0.000.511.001					
Social Security Contributions Social Security	20,784	22,985	22,724	27,370	4,385
001.30.31.00.0.000.511.002					
Social Security Contributions Medicare	4,861	5,378	5,304	6,404	1,026
001.30.31.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	28,409	29,173	23,400	27,033	(2,140)
001.30.31.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	2,647	2,811	8,000	16,119	13,308
001.30.32.00.0.000.510.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Group Insurance Medical Insurance	24,513	25,333	25,332	26,577	1,244
001.30.32.00.0.000.510.004					
Group Insurance Dental Insurance	1,260	1,300	1,296	1,210	(90)
001.30.32.00.0.000.511.001					
Social Security Contributions Social Security	17,114	19,015	17,602	19,335	320
001.30.32.00.0.000.511.002					
Social Security Contributions Medicare	4,002	4,452	4,108	4,526	74
001.30.32.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	23,764	25,119	18,642	19,833	(5,286)
001.30.32.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	2,581	2,999	2,528	1,562	(1,437)
001.30.32.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	12,629	13,389	7,295	7,735	(5,654)
001.30.01.00.0.000.513.004					
Other Employee Benefits Employee Allowances	-	-	5,500	6,001	6,001
001.30.01.00.0.000.513.006					
Other Employee Benefits Other Compensation	-	-	-	5,395	5,395
001.30.31.00.0.000.513.006					
Other Employee Benefits Other Compensation	-	-	-	458	458
Employee Benefits Total	277,785	304,305	301,561	307,337	3,032
Insurance					
001.30.01.00.0.000.593.001					
Insurance Expense General Liability	15,570	15,540	15,540	16,454	914
001.30.01.00.0.100.597.003					
Medical/Dental & Life Insurance Life Insurance Premiums	42,186	42,507	26,316	27,583	(14,924)
Insurance Total	57,756	58,047	41,856	44,037	(14,010)
Other Expenditures					
001.30.01.00.0.000.636.011					
Other Expenditures Property Tax Expense	12,152	13,500	13,500	13,500	-
001.30.01.00.0.000.636.030					
Other Expenditures Tax Rebate Expense	110,440	75,000	125,000	110,000	35,000
Other Expenditures Total	122,592	88,500	138,500	123,500	35,000
Utilities					
001.30.01.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	2,548	2,600	2,000	2,000	(600)
Utilities Total	2,548	2,600	2,000	2,000	(600)
Finance Total	1,624,953	1,746,748	1,630,697	1,814,976	68,228
30 Total	1,624,953	1,746,748	1,630,697	1,814,976	68,228
40					
Community Development					
Personal Services, Salaries & Wages					
001.40.45.01.0.000.500.001					
Full-Time Earnings Full-Time Earnings	131,430	143,432	138,268	144,213	781
001.40.45.01.0.000.506.001					
Longevity Pay Longevity Pay	675	675	675	675	-
001.40.45.43.0.000.500.001					
Full-Time Earnings Full-Time Earnings	74,381	97,812	45,370	48,071	(49,741)
001.40.45.43.0.000.502.001					
Seasonal Earnings Seasonal Earnings	-	8,100	8,100	8,100	-
001.40.45.43.0.000.506.001					
Longevity Pay Longevity Pay	225	225	225	225	-
001.40.45.44.0.000.500.001					
Full-Time Earnings Full-Time Earnings	194,170	225,779	220,324	307,233	81,454
001.40.45.44.0.000.502.001					
Seasonal Earnings Seasonal Earnings	10,778	8,100	8,100	8,100	-
001.40.45.44.0.000.506.001					
Longevity Pay Longevity Pay	-	-	-	600	600
001.40.46.01.0.000.500.001					
Full-Time Earnings Full-Time Earnings	275,627	289,409	289,822	303,436	14,027
001.40.46.01.0.000.506.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Longevity Pay Longevity Pay	1,400	1,400	1,400	1,400	-
001.40.46.46.0.000.500.001					
Full-Time Earnings Full-Time Earnings	698,638	810,389	829,504	873,097	62,708
001.40.46.46.0.000.502.001					
Seasonal Earnings Seasonal Earnings	-	16,200	16,200	16,200	-
001.40.46.46.0.000.503.001					
Overtime Earnings Overtime	1,441	1,188	1,664	1,566	378
001.40.46.46.0.000.506.001					
Longevity Pay Longevity Pay	4,400	5,800	5,800	6,400	600
001.40.46.47.0.170.500.001					
Full-Time Earnings Full-Time Earnings	90,256	94,772	93,626	98,572	3,800
001.40.46.47.0.170.501.001					
Part-Time Earnings Part-Time Earnings	724	28,120	-	28,254	134
001.40.46.47.0.170.502.001					
Seasonal Earnings Seasonal Earnings	3,739	7,560	-	7,560	-
001.40.46.47.0.170.503.001					
Overtime Earnings Overtime	40	82	-	-	(82)
001.40.46.47.0.170.506.001					
Longevity Pay Longevity Pay	200	800	-	800	-
001.40.46.47.0.171.500.001					
Full-Time Earnings Full-Time Earnings	169,835	178,329	176,774	186,065	7,736
001.40.46.47.0.171.503.001					
Overtime Earnings Overtime	604	1,224	-	-	(1,224)
001.40.46.47.0.171.506.001					
Longevity Pay Longevity Pay	1,400	1,400	1,400	1,400	-
Personal Services, Salaries & Wages Total	1,659,962	1,920,796	1,837,252	2,041,967	121,171
Other Employee Costs					
001.40.45.01.0.000.518.001					
Dues & Memberships Dues & Memberships	1,808	1,560	-	1,600	40
001.40.45.01.0.000.522.001					
Travel & Meetings Travel & Meetings	785	3,445	3,445	3,445	-
001.40.45.43.0.000.518.001					
Dues & Memberships Dues & Memberships	1,895	3,120	3,500	3,120	-
001.40.45.44.0.000.518.001					
Dues & Memberships Dues & Memberships	2,376	1,751	1,000	1,800	49
001.40.45.44.0.000.522.001					
Travel & Meetings Travel & Meetings	1,305	1,305	500	1,305	-
001.40.45.44.0.000.525.004					
Training Training	2,199	5,200	5,000	5,200	-
001.40.46.46.0.000.518.001					
Dues & Memberships Dues & Memberships	1,154	2,300	1,800	2,300	-
001.40.46.46.0.000.522.001					
Travel & Meetings Travel & Meetings	1,360	3,200	1,600	3,200	-
001.40.46.46.0.000.525.004					
Training Training	6,708	9,000	9,000	9,000	-
001.40.46.47.0.170.518.001					
Dues & Memberships Dues & Memberships	231	-	-	-	-
001.40.46.47.0.171.518.001					
Dues & Memberships Dues & Memberships	55	-	-	-	-
Other Employee Costs Total	19,876	30,881	25,845	30,970	89
Contractual Services					
001.40.45.01.0.000.561.004					
Computer Software Cloud-Based Service	27,211	36,000	36,000	36,000	-
001.40.45.43.0.000.536.001					
Economic Development Econ Dev Program	27,029	100,000	50,000	100,000	-
001.40.45.43.0.000.581.002					
Community Development Contractual American Rescue Pl.	2,475	175,000	125,000	150,000	(25,000)
001.40.45.44.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	-	1,689	-	1,740	51
001.40.45.44.0.000.541.001					

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Legal Notices Legal Notices	8,237	3,000	3,000	3,090	90
001.40.45.44.0.000.544.002					
Postage Postage Expense	4,485	2,000	1,200	2,000	-
001.40.45.44.0.000.551.001					
Copier Lease Payment Copier Lease Payment	1,147	1,686	3,032	3,032	1,346
001.40.45.44.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	1,500	1,500	1,500	1,500	-
001.40.45.44.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	3,049	3,867	3,867	3,902	35
001.40.45.44.0.000.560.001					
Technical Services Technical Services	777	1,150	100	1,180	30
001.40.45.44.0.000.561.002					
Computer Software Software Development	-	5,000	5,000	5,000	-
001.40.45.44.0.000.561.004					
Computer Software Cloud-Based Service	2,809	1,126	1,126	1,160	34
001.40.45.44.0.000.562.001					
Records Management Document Imaging	-	3,060	3,060	3,150	90
001.40.45.44.0.000.562.002					
Records Management Printing Expense	2,784	2,000	2,000	2,000	-
001.40.46.01.0.000.561.004					
Computer Software Cloud-Based Service	12,971	-	-	-	-
001.40.46.46.0.000.530.011					
Professional Services Elevator Inspection Services	11,416	30,000	30,000	30,000	-
001.40.46.46.0.000.530.026					
Professional Services Nuisance Abatement	16,098	15,000	15,000	15,000	-
001.40.46.46.0.000.533.001					
Building Maintenance & Repair Pest Control	-	800	800	5,800	5,000
001.40.46.46.0.000.544.002					
Postage Postage Expense	894	1,000	1,000	1,000	-
001.40.46.46.0.000.551.001					
Copier Lease Payment Copier Lease Payment	1,147	1,653	3,000	3,000	1,347
001.40.46.46.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	3,670	8,640	8,640	15,520	6,880
001.40.46.46.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	4,268	5,413	5,413	5,463	50
001.40.46.46.0.000.560.001					
Technical Services Technical Services	-	10,000	10,000	10,000	-
001.40.46.46.0.000.560.013					
Technical Services Plan Review	-	5,000	5,000	5,000	-
001.40.46.46.0.000.561.002					
Computer Software Software Development	230	5,000	5,000	5,000	-
001.40.46.46.0.000.561.004					
Computer Software Cloud-Based Service	17,414	40,000	40,000	40,000	-
001.40.46.46.0.000.562.001					
Records Management Document Imaging	2,975	10,000	5,000	8,000	(2,000)
001.40.46.46.0.000.562.002					
Records Management Printing Expense	5,612	5,500	100	5,500	-
001.40.46.47.0.170.551.001					
Copier Lease Payment Copier Lease Payment	1,147	859	3,000	3,000	2,141
001.40.46.47.0.170.553.001					
Vehicle Lease Payment Vehicle Lease Payment	1,500	1,500	1,500	1,500	-
001.40.46.47.0.170.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	3,049	3,867	3,867	3,902	35
001.40.46.47.0.171.530.026					
Professional Services Nuisance Abatement	2,033	-	-	-	-
001.40.46.47.0.171.551.001					
Copier Lease Payment Copier Lease Payment	1,147	1,653	3,000	3,000	1,347
001.40.46.47.0.171.553.001					
Vehicle Lease Payment Vehicle Lease Payment	7,670	11,720	11,720	13,520	1,800
001.40.46.47.0.171.554.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Vehicle Maintenance Payment Vehicle Maint Payment	21,340	27,067	27,067	27,313	246
Contractual Services Total	196,082	521,750	413,992	515,272	(6,478)
Commodities & Supplies					
001.40.45.01.0.000.606.001					
Office Supplies Office Supplies	1,005	1,150	500	1,180	30
001.40.45.44.0.000.604.001					
Office Equipment Office Equipment	215	2,000	2,000	2,000	-
001.40.45.44.0.000.606.001					
Office Supplies Office Supplies	1,821	2,630	2,100	2,700	70
001.40.45.44.0.000.612.001					
Publications Publications	1,318	1,100	1,500	1,100	-
001.40.46.46.0.000.603.001					
Clothing Supplies Clothing Supplies	4,215	7,200	7,200	7,800	600
001.40.46.46.0.000.604.001					
Office Equipment Office Equipment	5,632	4,500	50	4,500	-
001.40.46.46.0.000.606.001					
Office Supplies Office Supplies	4,876	8,500	2,600	8,000	(500)
001.40.46.46.0.000.612.001					
Publications Publications	-	500	500	500	-
001.40.46.46.0.000.613.001					
Reference Materials Reference Materials	1,775	2,000	3,000	2,000	-
001.40.46.46.0.000.615.001					
Inspection Supplies Inspection Supplies	203	1,300	400	1,300	-
001.40.46.47.0.170.603.001					
Clothing Supplies Clothing Supplies	290	150	150	150	-
001.40.46.47.0.171.603.001					
Clothing Supplies Clothing Supplies	287	300	300	300	-
Commodities & Supplies Total	21,637	31,330	20,300	31,530	200
Employee Benefits					
001.40.45.01.0.000.510.001					
Group Insurance Medical Insurance	15,318	17,383	15,516	16,354	(1,029)
001.40.45.01.0.000.510.003					
Group Insurance Workers' Comp Ins	3,400	3,400	3,400	4,350	950
001.40.45.01.0.000.510.004					
Group Insurance Dental Insurance	610	698	624	585	(113)
001.40.45.01.0.000.511.001					
Social Security Contributions Social Security	6,689	7,861	8,476	7,603	(258)
001.40.45.01.0.000.511.002					
Social Security Contributions Medicare	1,927	2,144	1,976	2,125	(19)
001.40.45.01.0.000.512.001					
Retirement Contributions IMRF Pension Expense	11,536	12,106	8,892	9,316	(2,790)
001.40.45.01.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	4,421	4,504	2,110	2,461	(2,043)
001.40.45.43.0.000.510.001					
Group Insurance Medical Insurance	7,126	13,563	5,172	5,452	(8,111)
001.40.45.43.0.000.510.004					
Group Insurance Dental Insurance	293	520	204	195	(325)
001.40.45.43.0.000.511.001					
Social Security Contributions Social Security	4,216	6,241	2,808	3,049	(3,192)
001.40.45.43.0.000.511.002					
Social Security Contributions Medicare	1,107	1,562	650	829	(733)
001.40.45.43.0.000.512.001					
Retirement Contributions IMRF Pension Expense	6,504	8,154	2,964	3,117	(5,037)
001.40.45.43.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	1,474	1,500	705	995	(505)
001.40.45.43.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	1,895	272	-	-	(272)
001.40.45.44.0.000.510.001					
Group Insurance Medical Insurance	39,454	47,257	41,328	49,963	2,706
001.40.45.44.0.000.510.004					

Village of Mount Prospect
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Group Insurance Dental Insurance 001.40.45.44.0.000.511.001	902	1,149	912	1,038	(111)
Social Security Contributions Social Security 001.40.45.44.0.000.511.002	11,603	14,519	12,922	19,590	5,071
Social Security Contributions Medicare 001.40.45.44.0.000.512.001	2,714	3,398	3,016	4,583	1,185
Retirement Contributions IMRF Pension Expense 001.40.45.44.0.000.513.002	16,445	18,516	13,988	19,580	1,064
Other Employee Benefits Vac/Pers Leave Incent. 001.40.46.01.0.000.510.001	1,895	272	-	-	(272)
Group Insurance Medical Insurance 001.40.46.01.0.000.510.003	43,016	43,581	43,572	45,816	2,235
Group Insurance Workers' Comp Ins 001.40.46.01.0.000.510.004	17,700	17,000	17,000	18,109	1,109
Group Insurance Dental Insurance 001.40.46.01.0.000.511.001	813	839	828	780	(59)
Social Security Contributions Social Security 001.40.46.01.0.000.511.002	16,453	17,561	17,524	18,743	1,182
Social Security Contributions Medicare 001.40.46.01.0.000.512.001	3,908	4,232	4,082	4,440	208
Retirement Contributions IMRF Pension Expense 001.40.46.01.0.000.513.001	23,822	23,897	18,486	19,470	(4,427)
Other Employee Benefits Sick Leave Incentive 001.40.46.01.0.000.513.002	1,965	2,001	2,100	2,463	462
Other Employee Benefits Vac/Pers Leave Incent. 001.40.46.46.0.000.510.001	669	713	630	671	(42)
Group Insurance Medical Insurance 001.40.46.46.0.000.510.004	195,471	220,430	218,736	231,430	11,000
Group Insurance Dental Insurance 001.40.46.46.0.000.511.001	4,773	5,682	5,784	5,424	(258)
Social Security Contributions Social Security 001.40.46.46.0.000.511.002	42,260	52,745	50,258	56,083	3,338
Social Security Contributions Medicare 001.40.46.46.0.000.512.001	9,883	12,341	11,752	13,121	780
Retirement Contributions IMRF Pension Expense 001.40.46.46.0.000.513.001	60,748	68,296	53,222	56,459	(11,837)
Other Employee Benefits Sick Leave Incentive 001.40.46.46.0.000.513.002	1,810	1,901	-	-	(1,901)
Other Employee Benefits Vac/Pers Leave Incent. 001.40.46.47.0.170.510.001	17,162	14,551	6,230	6,604	(7,947)
Group Insurance Medical Insurance 001.40.46.47.0.170.510.004	10,323	10,454	10,452	10,967	513
Group Insurance Dental Insurance 001.40.46.47.0.170.511.001	191	167	156	162	(5)
Social Security Contributions Social Security 001.40.46.47.0.170.511.002	5,861	8,208	5,668	6,641	(1,567)
Social Security Contributions Medicare 001.40.46.47.0.170.512.001	1,371	1,922	1,326	1,554	(368)
Retirement Contributions IMRF Pension Expense 001.40.46.47.0.170.513.002	7,677	7,905	5,954	8,118	213
Other Employee Benefits Vac/Pers Leave Incent. 001.40.46.47.0.171.510.001	1,536	844	-	-	(844)
Group Insurance Medical Insurance 001.40.46.47.0.171.510.004	28,061	28,569	28,584	30,191	1,622
Group Insurance Dental Insurance 001.40.46.47.0.171.511.001	1,064	1,032	1,020	960	(72)
Social Security Contributions Social Security 001.40.46.47.0.171.511.002	10,122	11,239	10,504	11,650	411
Social Security Contributions Medicare 001.40.46.47.0.171.512.001	2,367	2,630	2,444	2,726	96

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					\$ Change - 2024 Budget vs. 2023 Budget
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Retirement Contributions IMRF Pension Expense 001.40.46.47.0.171.513.002	14,282	14,822	11,232	11,931	(2,891)
Other Employee Benefits Vac/Pers Leave Incent.	-	-	100	102	102
Employee Benefits Total	662,837	738,581	653,307	715,800	(22,781)
Insurance 001.40.45.01.0.000.593.001					
Insurance Expense General Liability 001.40.46.01.0.000.593.001	12,833	9,789	9,789	12,714	2,925
Insurance Expense General Liability	19,180	17,959	17,959	20,198	2,239
Insurance Total	32,013	27,748	27,748	32,912	5,164
Utilities 001.40.45.01.0.000.590.001					
Telephone - Cellular Telephone - Cellular 001.40.46.01.0.000.590.001	1,488	3,120	1,000	3,210	90
Telephone - Cellular Telephone - Cellular	6,298	19,038	7,460	7,684	(11,354)
Utilities Total	7,786	22,158	8,460	10,894	(11,264)
Community Development Total	2,600,193	3,293,244	2,986,904	3,379,345	86,101
40 Total	2,600,193	3,293,244	2,986,904	3,379,345	86,101
50					
Human Services					
Personal Services, Salaries & Wages 001.50.01.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings 001.50.01.00.0.000.501.001	152,191	146,416	141,596	153,830	7,414
Part-Time Earnings Part-Time Earnings 001.50.01.00.0.000.502.001	7,989	14,063	16,068	14,659	596
Seasonal Earnings Seasonal Earnings 001.50.01.00.0.000.506.001	-	-	-	8,100	8,100
Longevity Pay Longevity Pay 001.50.51.00.0.000.500.001	575	575	575	905	330
Full-Time Earnings Full-Time Earnings 001.50.51.00.0.000.501.001	306,640	362,203	362,700	382,041	19,838
Part-Time Earnings Part-Time Earnings 001.50.51.00.0.000.506.001	5,991	45,200	12,064	10,995	(34,205)
Longevity Pay Longevity Pay 001.50.52.00.0.000.500.001	845	1,445	1,445	1,625	180
Full-Time Earnings Full-Time Earnings 001.50.52.00.0.000.501.001	74,046	111,283	84,292	91,624	(19,659)
Part-Time Earnings Part-Time Earnings 001.50.52.00.0.000.506.001	5,991	10,547	12,064	10,994	447
Longevity Pay Longevity Pay 001.50.54.00.0.000.500.001	-	-	-	90	90
Full-Time Earnings Full-Time Earnings 001.50.54.00.0.000.506.001	208,593	250,711	226,720	260,932	10,221
Longevity Pay Longevity Pay 001.50.53.00.0.000.501.001	480	480	480	480	-
Part-Time Earnings Part-Time Earnings	-	-	-	35,258	35,258
Personal Services, Salaries & Wages Total	763,342	942,923	858,004	971,533	28,610
Other Employee Costs 001.50.01.00.0.000.522.001					
Travel & Meetings Travel & Meetings 001.50.01.00.0.000.525.004	1,800	1,000	250	2,500	1,500
Training Training 001.50.51.00.0.000.518.001	13	832	600	832	-
Dues & Memberships Dues & Memberships 001.50.51.00.0.000.522.001	802	650	724	400	(250)
Travel & Meetings Travel & Meetings 001.50.51.00.0.000.525.004	-	530	250	546	16
Training Training 001.50.52.00.0.000.518.001	1,278	3,672	2,000	3,672	-

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget	
Dues & Memberships Dues & Memberships	-	238	230	350	112	
001.50.52.00.0.000.522.001						
Travel & Meetings Travel & Meetings	-	156	156	161	5	
001.50.52.00.0.000.525.004						
Training Training	-	424	424	424	-	
001.50.54.00.0.000.518.001						
Dues & Memberships Dues & Memberships	50	500	425	275	(225)	
001.50.54.00.0.000.522.001						
Travel & Meetings Travel & Meetings	21	364	364	375	11	
001.50.54.00.0.000.525.004						
Training Training	649	1,760	1,000	2,100	340	
Other Employee Costs Total	4,613	10,126	6,423	11,635	1,509	
Contractual Services						
001.50.01.00.0.000.530.006						
Professional Services Other Prof. Serv.	3,536	9,213	4,000	5,450	(3,763)	
001.50.01.00.0.000.532.002						
Equipment Maintenance & Repair Equipment Maint.	39	530	-	546	16	
001.50.01.00.0.000.544.002						
Postage Postage Expense	1,240	1,805	1,200	1,860	55	
001.50.01.00.0.000.551.001						
Copier Lease Payment Copier Lease Payment	3,192	3,299	4,000	4,000	701	
001.50.01.00.0.000.553.001						
Vehicle Lease Payment Vehicle Lease Payment	-	1,810	1,810	1,380	(430)	
001.50.01.00.0.000.554.001						
Vehicle Maintenance Payment Vehicle Maint Payment	3,049	3,867	3,867	3,902	35	
001.50.01.00.0.000.561.004						
Computer Software Cloud-Based Service	14,930	18,221	14,789	20,080	1,859	
001.50.01.00.0.000.561.009						
Computer Software Human Services Software	-	150	120	-	(150)	
001.50.01.00.0.000.562.002						
Records Management Printing Expense	410	592	592	760	168	
001.50.01.00.0.000.573.006						
Human Services Contractual Volunteer Recruitment	383	600	600	618	18	
001.50.51.00.0.000.573.006						
Human Services Contractual Volunteer Recruitment	-	300	-	-	(300)	
001.50.51.00.0.000.573.010						
Human Services Contractual American Rescue Plan Program	32,802	467,368	150,000	315,000	(152,368)	
001.50.52.00.0.000.530.006						
Professional Services Other Prof. Serv.	-	2,600	-	-	(2,600)	
001.50.52.00.0.000.532.002						
Equipment Maintenance & Repair Equipment Maint.	-	208	208	500	292	
001.50.54.00.0.000.530.006						
Professional Services Other Prof. Serv.	83,846	90,331	90,331	93,042	2,711	
001.50.54.00.0.000.532.002						
Equipment Maintenance & Repair Equipment Maint.	-	520	-	536	16	
001.50.54.00.0.000.533.002						
Building Maintenance & Repair Cleaning Service	7,309	8,281	8,281	8,529	248	
001.50.54.00.0.000.544.002						
Postage Postage Expense	433	562	400	579	17	
001.50.54.00.0.000.551.001						
Copier Lease Payment Copier Lease Payment	1,222	1,493	-	-	(1,493)	
001.50.54.00.0.000.560.004						
Technical Services IT System Security	368	400	350	400	-	
001.50.54.00.0.000.560.007						
Technical Services Computer Maint.	-	2,408	-	-	(2,408)	
001.50.54.00.0.000.560.011						
Technical Services Internet Service	2,485	4,330	3,240	-	(4,330)	
001.50.54.00.0.000.561.009						
Computer Software Human Services Software	428	400	-	-	(400)	
001.50.53.00.0.000.530.006						

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Professional Services Other Prof. Serv.	-	-	-	4,000	4,000
001.50.90.00.0.710.565.001					
Needs Studies Space Needs Study	-	-	-	100,000	100,000
Contractual Services Total	155,673	619,288	283,788	561,182	(58,106)
Commodities & Supplies					
001.50.01.00.0.000.605.001					
Other Equipment Other Equipment	325	612	612	630	18
001.50.01.00.0.000.606.001					
Office Supplies Office Supplies	958	975	975	1,004	29
001.50.01.00.0.000.608.001					
Other Supplies Other Supplies	2,530	1,750	1,500	1,803	53
001.50.01.00.0.000.620.001					
Human Services Commodities Refreshment Supplies	940	1,060	1,060	1,092	32
001.50.51.00.0.000.608.001					
Other Supplies Other Supplies	-	-	-	-	-
001.50.51.00.0.000.609.001					
Program Supplies Program Supplies	287	765	765	1,500	735
001.50.52.00.0.000.608.001					
Other Supplies Other Supplies	621	600	600	618	18
001.50.52.00.0.000.609.001					
Program Supplies Program Supplies	715	600	600	2,250	1,650
001.50.52.00.0.000.620.002					
Human Services Commodities Medical Supplies	53	432	432	445	13
001.50.52.00.0.000.620.003					
Human Services Commodities Flu Program Supplies	-	200	250	250	50
001.50.52.00.0.000.620.004					
Human Services Commodities Cholesterol Screening Suppl	-	510	510	1,500	990
001.50.52.00.0.000.620.005					
Human Services Commodities INR Testing Supplies	-	582	582	1,000	418
001.50.52.00.0.000.620.006					
Human Services Commodities Lending Closet Supplies	78	500	250	515	15
001.50.53.00.0.000.620.001					
Human Services Commodities Refreshment Supplies	-	-	-	1,000	1,000
001.50.54.00.0.000.604.001					
Office Equipment Office Equipment	-	1,428	1,000	1,471	43
001.50.54.00.0.000.606.001					
Office Supplies Office Supplies	881	932	932	960	28
001.50.54.00.0.000.609.001					
Program Supplies Program Supplies	1,446	1,785	800	1,838	53
001.50.53.00.0.000.608.001					
Other Supplies Other Supplies	-	-	-	2,500	2,500
001.50.53.00.0.000.609.001					
Program Supplies Program Supplies	-	-	-	2,500	2,500
Commodities & Supplies Total	8,833	12,731	10,868	22,876	10,145
Employee Benefits					
001.50.01.00.0.000.510.001					
Group Insurance Medical Insurance	26,326	23,463	21,144	25,893	2,430
001.50.01.00.0.000.510.003					
Group Insurance Workers' Comp Ins	7,400	7,600	7,600	8,197	597
001.50.01.00.0.000.510.004					
Group Insurance Dental Insurance	239	164	192	663	499
001.50.01.00.0.000.511.001					
Social Security Contributions Social Security	10,235	10,540	9,542	11,016	476
001.50.01.00.0.000.511.002					
Social Security Contributions Medicare	2,394	2,466	2,210	2,579	113
001.50.01.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	14,432	13,920	9,958	10,784	(3,136)
001.50.01.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	2,022	2,100	-	-	(2,100)
001.50.01.00.0.000.513.002					

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Other Employee Benefits Vac/Pers Leave Incent. 001.50.01.00.0.000.513.003	6,558	6,952	300	326	(6,626)
Other Employee Benefits Retiree Sick Incentive 001.50.01.00.0.000.513.004	67,388	-	-	-	-
Other Employee Benefits Employee Allowances 001.50.51.00.0.000.510.001	588	511	511	511	-
Group Insurance Medical Insurance 001.50.51.00.0.000.510.004	44,979	48,001	62,268	67,636	19,635
Group Insurance Dental Insurance 001.50.51.00.0.000.511.001	1,166	1,286	1,860	1,992	706
Social Security Contributions Social Security 001.50.51.00.0.000.511.002	19,008	25,797	22,074	24,589	(1,208)
Social Security Contributions Medicare 001.50.51.00.0.000.512.001	4,445	6,036	5,148	5,754	(282)
Retirement Contributions IMRF Pension Expense 001.50.51.00.0.000.513.001	26,773	33,978	23,868	25,147	(8,831)
Other Employee Benefits Sick Leave Incentive 001.50.51.00.0.000.513.002	1,245	1,301	-	-	(1,301)
Other Employee Benefits Vac/Pers Leave Incent. 001.50.51.00.0.000.513.004	4,266	4,160	160	177	(3,983)
Other Employee Benefits Employee Allowances 001.50.52.00.0.000.510.001	1,746	2,014	2,010	2,014	-
Group Insurance Medical Insurance 001.50.52.00.0.000.510.004	13,326	19,786	408	1,025	(18,761)
Group Insurance Dental Insurance 001.50.52.00.0.000.511.001	371	561	6	15	(546)
Social Security Contributions Social Security 001.50.52.00.0.000.511.002	5,711	7,949	6,006	6,412	(1,537)
Social Security Contributions Medicare 001.50.52.00.0.000.512.001	1,336	1,863	1,404	1,501	(362)
Retirement Contributions IMRF Pension Expense 001.50.52.00.0.000.513.001	7,820	10,500	6,110	6,540	(3,960)
Other Employee Benefits Sick Leave Incentive 001.50.52.00.0.000.513.002	882	999	-	-	(999)
Other Employee Benefits Vac/Pers Leave Incent. 001.50.52.00.0.000.513.004	13,125	4,760	80	89	(4,671)
Other Employee Benefits Employee Allowances 001.50.53.00.0.000.511.001	362	601	601	601	-
Social Security Contributions Social Security 001.50.53.00.0.000.511.002	-	-	-	2,186	2,186
Social Security Contributions Medicare 001.50.53.00.0.000.512.001	-	-	-	512	512
Retirement Contributions IMRF Pension Expense 001.50.54.00.0.000.510.001	-	-	-	2,243	2,243
Group Insurance Medical Insurance 001.50.54.00.0.000.510.004	24,601	37,877	28,886	34,341	(3,536)
Group Insurance Dental Insurance 001.50.54.00.0.000.511.001	948	1,542	1,056	1,051	(491)
Social Security Contributions Social Security 001.50.54.00.0.000.511.002	12,695	15,579	13,702	16,242	663
Social Security Contributions Medicare 001.50.54.00.0.000.512.001	2,969	3,646	3,198	3,800	154
Retirement Contributions IMRF Pension Expense 001.50.54.00.0.000.513.002	17,521	20,578	14,352	16,624	(3,954)
Other Employee Benefits Vac/Pers Leave Incent. 001.50.54.00.0.000.513.004	1,684	85	-	-	(85)
Other Employee Benefits Employee Allowances	612	480	884	1,081	601
Employee Benefits Total	345,173	317,095	245,538	281,541	(35,554)
Insurance 001.50.01.00.0.000.593.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Insurance Expense General Liability	11,556	12,053	12,053	15,307	3,254
Insurance Total	11,556	12,053	12,053	15,307	3,254
Office Equipment					
001.50.01.00.0.000.655.002					
Computer Equipment Computer Eqpt - New	3,096	-	-	-	-
001.50.01.00.0.000.656.001					
Office Equipment Office Eqpt	270	569	569	586	17
Office Equipment Total	3,366	569	569	586	17
Other Equipment					
001.50.52.00.0.000.665.093					
Other Equipment Medical Equipment	220	1,336	700	721	(615)
Other Equipment Total	220	1,336	700	721	(615)
Utilities					
001.50.01.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	4,469	5,252	4,000	4,257	(995)
001.50.54.00.0.000.585.001					
Natural Gas Natural Gas	4,054	3,978	3,000	4,097	119
001.50.54.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	619	1,360	750	1,067	(293)
Utilities Total	9,142	10,590	7,750	9,421	(1,169)
Human Services Total	1,301,918	1,926,711	1,425,693	1,874,802	(51,909)
50 Total	1,301,918	1,926,711	1,425,693	1,874,802	(51,909)
60					
Police					
Personal Services, Salaries & Wages					
001.60.01.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	828,469	863,208	821,340	914,022	50,814
001.60.01.00.0.000.501.001					
Part-Time Earnings Part-Time Earnings	45,249	50,256	41,782	52,337	2,081
001.60.01.00.0.000.503.001					
Overtime Earnings Overtime	5,078	10,014	7,280	10,298	284
001.60.01.00.0.000.504.001					
Specialty Pay Specialty Pay	21,800	21,804	18,434	21,804	-
001.60.01.00.0.000.505.001					
Holiday Pay Holiday Pay	18,527	19,387	15,990	20,027	640
001.60.01.00.0.000.506.001					
Longevity Pay Longevity Pay	5,100	5,100	-	5,100	-
001.60.01.61.0.000.500.001					
Full-Time Earnings Full-Time Earnings	380,315	383,443	399,282	439,014	55,571
001.60.01.61.0.000.501.001					
Part-Time Earnings Part-Time Earnings	50,561	56,250	55,120	58,555	2,305
001.60.01.61.0.000.503.001					
Overtime Earnings Overtime	1,702	4,178	16	3,479	(699)
001.60.01.61.0.000.506.001					
Longevity Pay Longevity Pay	2,400	2,500	2,500	3,100	600
001.60.61.64.0.000.500.001					
Full-Time Earnings Full-Time Earnings	180,461	248,617	241,436	260,803	12,186
001.60.61.64.0.000.503.001					
Overtime Earnings Overtime	26,521	15,983	36,478	29,988	14,005
001.60.61.64.0.000.504.001					
Specialty Pay Specialty Pay	6,354	8,752	8,112	8,752	-
001.60.61.64.0.000.505.001					
Holiday Pay Holiday Pay	4,889	6,748	6,032	7,018	270
001.60.61.64.0.000.506.001					
Longevity Pay Longevity Pay	2,060	2,160	2,160	2,160	-
001.60.61.65.0.000.500.001					
Full-Time Earnings Full-Time Earnings	7,619,847	7,923,864	7,903,714	8,791,941	868,077
001.60.61.65.0.000.503.001					
Overtime Earnings Overtime	610,407	476,680	514,072	491,064	14,384
001.60.61.65.0.000.504.001					

Village of Mount Prospect
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Specialty Pay Specialty Pay 001.60.61.65.0.000.505.001	275,990	279,813	262,652	298,470	18,657
Holiday Pay Holiday Pay 001.60.61.65.0.000.506.001	218,211	212,419	210,470	271,290	58,871
Longevity Pay Longevity Pay 001.60.61.65.0.253.500.001	37,940	41,440	41,440	45,540	4,100
Full-Time Earnings Full-Time Earnings 001.60.61.65.0.253.503.001	-	111,200	-	-	(111,200)
Overtime Earnings Overtime 001.60.61.65.0.253.504.001	-	23,078	-	23,726	648
Specialty Pay Specialty Pay 001.60.61.65.0.253.505.001	-	3,801	-	-	(3,801)
Holiday Pay Holiday Pay 001.60.61.65.0.253.506.001	-	3,374	-	-	(3,374)
Longevity Pay Longevity Pay 001.60.61.65.8.400.503.001	-	900	-	-	(900)
Overtime Earnings Overtime 001.60.61.66.0.000.500.001	45,340	-	80,000	-	-
Full-Time Earnings Full-Time Earnings 001.60.61.66.0.000.503.001	1,122,539	1,365,924	1,156,038	1,464,457	98,533
Overtime Earnings Overtime 001.60.61.66.0.000.504.001	62,733	133,229	63,362	137,203	3,974
Specialty Pay Specialty Pay 001.60.61.66.0.000.505.001	57,594	64,012	55,224	68,362	4,350
Holiday Pay Holiday Pay 001.60.61.66.0.000.506.001	33,826	41,482	33,592	44,455	2,973
Longevity Pay Longevity Pay	6,500	8,400	8,400	7,800	(600)
Personal Services, Salaries & Wages Total	11,670,413	12,388,016	11,984,926	13,480,765	1,092,749
Other Employee Costs 001.60.01.00.0.000.520.001					
Medical Examinations Medical Examinations 001.60.01.00.0.000.522.001	13,072	25,000	30,000	35,000	10,000
Travel & Meetings Travel & Meetings 001.60.01.00.0.000.525.004	9,293	8,270	8,200	8,270	-
Training Training 001.60.61.64.0.000.525.001	138,997	143,500	142,000	143,500	-
Training Community Policing Trng.	6,518	4,770	4,770	4,910	140
Other Employee Costs Total	167,881	181,540	184,970	191,680	10,140
Contractual Services 001.60.01.00.0.000.530.006					
Professional Services Other Prof. Serv. 001.60.01.00.0.000.544.002	35,130	37,440	37,000	38,560	1,120
Postage Postage Expense 001.60.01.00.0.000.546.003	4,363	9,490	5,500	7,500	(1,990)
HR Expenses Employment Testing 001.60.01.00.0.000.549.001	23,610	45,000	45,000	35,000	(10,000)
Organizational Memberships Org Memberships 001.60.01.00.0.000.551.001	6,077	7,000	6,500	7,200	200
Copier Lease Payment Copier Lease Payment 001.60.01.00.0.000.560.012	2,554	4,163	4,000	4,000	(163)
Technical Services Computer Software 001.60.01.00.0.000.561.004	5,640	6,500	6,500	6,500	-
Computer Software Cloud-Based Service 001.60.01.00.0.000.562.002	136,281	178,500	170,000	257,500	79,000
Records Management Printing Expense 001.60.01.00.0.000.566.001	5,057	10,500	10,000	10,500	-
Police Contractual Services Animal Impounding 001.60.01.00.0.000.566.002	3,214	2,750	3,200	3,250	500
Police Contractual Services Accreditation 001.60.01.00.0.252.532.001	617	2,000	250	500	(1,500)

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Equipment Maintenance & Repair Digital Imaging Equip.	1,861	5,000	5,000	5,000	-
001.60.01.00.0.252.532.002					
Equipment Maintenance & Repair Equipment Maint.	39,070	36,400	25,000	35,000	(1,400)
001.60.01.00.0.252.532.003					
Equipment Maintenance & Repair Pistol Range Maint.	1,000	7,500	7,500	1,000	(6,500)
001.60.01.00.0.252.532.004					
Equipment Maintenance & Repair Radio Maintenance	1,144	8,260	1,500	8,260	-
001.60.01.00.0.252.553.001					
Vehicle Lease Payment Vehicle Lease Payment	76,680	226,540	226,540	224,780	(1,760)
001.60.01.00.0.252.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	517,650	656,564	656,564	662,544	5,980
001.60.01.00.0.252.560.006					
Technical Services VRM Maintenance	14,489	19,000	17,000	18,000	(1,000)
001.60.01.61.0.000.551.001					
Copier Lease Payment Copier Lease Payment	2,759	3,188	4,000	4,000	812
001.60.01.61.0.000.562.001					
Records Management Document Imaging	155	2,000	2,000	2,000	-
001.60.61.64.0.000.551.001					
Copier Lease Payment Copier Lease Payment	1,009	940	3,000	3,000	2,060
001.60.61.64.0.000.562.002					
Records Management Printing Expense	760	845	845	870	25
001.60.61.65.0.000.530.006					
Professional Services Other Prof. Serv.	15,465	16,000	16,000	16,480	480
001.60.61.65.0.000.551.001					
Copier Lease Payment Copier Lease Payment	1,998	1,838	3,000	3,000	1,162
001.60.61.65.0.000.558.001					
NWCD Dispatch Services NWCD - Police	386,688	442,400	442,400	442,400	-
001.60.61.65.0.000.566.003					
Police Contractual Services NIPAS	9,355	9,430	9,400	9,710	280
001.60.61.65.0.000.566.010					
Police Contractual Services Northern Illinois Crime Lab	79,381	80,000	79,381	86,100	6,100
001.60.61.65.0.253.584.001					
K-9 Unit Contractual Services Training	-	2,500	2,500	2,575	75
001.60.61.65.0.253.584.002					
K-9 Unit Contractual Services Medical Expenses	-	2,160	540	2,225	65
001.60.61.65.0.253.584.003					
K-9 Unit Contractual Services Dog Boarding	-	1,000	250	1,000	-
001.60.61.66.0.000.530.006					
Professional Services Other Prof. Serv.	12,794	16,485	16,000	16,980	495
001.60.61.66.0.000.534.001					
Surveillance Expense Surveillance Expense	871	2,000	1,000	2,000	-
001.60.61.66.0.000.551.001					
Copier Lease Payment Copier Lease Payment	2,463	3,537	3,000	3,000	(537)
001.60.61.66.0.000.566.004					
Police Contractual Services MCAT	4,770	6,750	5,500	7,750	1,000
Contractual Services Total	1,392,905	1,853,680	1,815,870	1,928,184	74,504
Commodities & Supplies					
001.60.01.00.0.000.604.001					
Office Equipment Office Equipment	898	950	900	975	25
001.60.01.00.0.000.606.001					
Office Supplies Office Supplies	3,900	4,700	4,700	4,840	140
001.60.01.00.0.000.608.001					
Other Supplies Other Supplies	3,428	5,050	5,000	5,200	150
001.60.01.00.0.000.612.001					
Publications Publications	2,529	3,825	3,500	3,500	(325)
001.60.01.00.0.000.616.001					
Vehicle Registration/License Vehicle Reg/License	2,265	3,000	2,500	3,000	-
001.60.01.00.0.000.621.003					
Police Commodities Training Supplies	12,490	12,730	12,500	12,730	-
001.60.01.00.0.252.608.001					

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Other Supplies Other Supplies	4,554	5,200	5,000	5,350	150
001.60.01.00.0.252.621.012					
Police Commodities Squad Emergency Eqpt	28,157	30,295	30,000	36,800	6,505
001.60.01.61.0.000.604.001					
Office Equipment Office Equipment	218	820	600	840	20
001.60.01.61.0.000.606.001					
Office Supplies Office Supplies	1,489	2,245	2,310	2,310	65
001.60.01.61.0.000.608.001					
Other Supplies Other Supplies	2,393	2,565	2,500	2,640	75
001.60.61.64.0.000.606.001					
Office Supplies Office Supplies	430	460	460	470	10
001.60.61.64.0.000.608.001					
Other Supplies Other Supplies	10,366	13,000	13,000	2,500	(10,500)
001.60.61.64.0.000.611.001					
Photo Supplies Photo Supplies	56	105	100	110	5
001.60.61.64.0.000.621.009					
Police Commodities Pub Relations Supplies	2,270	3,500	3,500	3,605	105
001.60.61.64.0.000.621.010					
Police Commodities Com Policing Supplies	4,074	5,000	5,000	5,150	150
001.60.61.64.0.000.621.011					
Police Commodities Ctrzn Academy Supplies	1,113	4,000	4,000	4,120	120
001.60.61.64.0.000.621.014					
Police Commodities Donated Supplies	8,633	1,000	8,500	1,000	-
001.60.61.65.0.000.603.001					
Clothing Supplies Clothing Supplies	23,409	31,200	31,000	32,135	935
001.60.61.65.0.000.606.001					
Office Supplies Office Supplies	1,364	2,815	2,500	2,900	85
001.60.61.65.0.000.608.001					
Other Supplies Other Supplies	2,644	3,580	3,500	3,685	105
001.60.61.65.0.000.611.001					
Photo Supplies Photo Supplies	2,109	2,200	2,200	2,265	65
001.60.61.65.0.000.621.001					
Police Commodities Protective Clothing	28,458	23,000	23,000	21,000	(2,000)
001.60.61.65.0.000.621.002					
Police Commodities Honor Guard Supplies	421	2,600	2,000	2,675	75
001.60.61.65.0.000.621.005					
Police Commodities Ammunition & Targets	26,548	40,800	40,000	41,000	200
001.60.61.65.0.000.621.007					
Police Commodities Evidence Tech Supplies	4,437	5,495	5,495	5,660	165
001.60.61.65.0.000.621.008					
Police Commodities Food for Prisoners	1,390	2,500	2,300	2,500	-
001.60.61.65.0.253.632.002					
K-9 Unit Supplies Food	-	4,000	1,000	4,000	-
001.60.61.65.0.253.632.003					
K-9 Unit Supplies Equipment & Supplies	442	1,040	250	1,040	-
001.60.61.66.0.000.606.001					
Office Supplies Office Supplies	117	885	750	910	25
001.60.61.66.0.000.608.001					
Other Supplies Other Supplies	1,169	3,000	2,500	3,000	-
001.60.61.66.0.000.611.001					
Photo Supplies Photo Supplies	487	550	550	565	15
001.60.61.66.0.000.621.004					
Police Commodities Peer Jury Supplies	244	500	500	515	15
001.60.61.64.0.000.621.015					
Police Commodities Community Engagement Events	-	-	-	13,000	13,000
001.60.61.64.0.000.621.016					
Police Commodities Police Cadets Program	-	-	-	10,000	10,000
Commodities & Supplies Total	182,501	222,610	221,615	241,990	19,380
Employee Benefits					
001.60.01.00.0.000.510.001					

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
					Budget
Group Insurance Medical Insurance 001.60.01.00.0.000.510.003	129,677	128,906	121,344	123,509	(5,397)
Group Insurance Workers' Comp Ins 001.60.01.00.0.000.510.004	122,300	121,300	121,300	129,810	8,510
Group Insurance Dental Insurance 001.60.01.00.0.000.511.001	2,792	3,063	2,832	2,554	(509)
Social Security Contributions Social Security 001.60.01.00.0.000.511.002	16,280	17,967	16,692	19,104	1,137
Social Security Contributions Medicare 001.60.01.00.0.000.512.001	13,678	14,701	13,624	15,574	873
Retirement Contributions IMRF Pension Expense 001.60.01.00.0.000.512.002	22,899	22,912	17,836	19,597	(3,315)
Retirement Contributions Police Pension Expense 001.60.01.00.0.000.513.001	3,821,104	4,385,936	4,385,936	4,629,067	243,131
Other Employee Benefits Sick Leave Incentive 001.60.01.00.0.000.513.002	7,113	10,002	9,989	9,901	(101)
Other Employee Benefits Vac/Pers Leave Incent. 001.60.01.00.0.000.513.003	43,071	45,651	49,516	52,489	6,838
Other Employee Benefits Retiree Sick Incentive 001.60.01.00.0.000.513.004	-	-	40,000	-	-
Other Employee Benefits Employee Allowances 001.60.01.61.0.000.510.001	2,600	2,600	2,600	2,550	(50)
Group Insurance Medical Insurance 001.60.01.61.0.000.510.004	129,404	134,662	120,972	126,406	(8,256)
Group Insurance Dental Insurance 001.60.01.61.0.000.511.001	3,736	3,902	3,360	3,092	(810)
Social Security Contributions Social Security 001.60.01.61.0.000.511.002	25,838	27,420	27,170	31,045	3,625
Social Security Contributions Medicare 001.60.01.61.0.000.512.001	6,043	6,539	6,344	7,366	827
Retirement Contributions IMRF Pension Expense 001.60.01.61.0.000.513.002	36,838	36,219	29,276	26,395	(9,824)
Other Employee Benefits Vac/Pers Leave Incent. 001.60.01.61.0.000.513.003	8,063	8,542	6,534	6,935	(1,607)
Other Employee Benefits Retiree Sick Incentive 001.60.61.64.0.000.510.001	23,114	-	-	-	-
Group Insurance Medical Insurance 001.60.61.64.0.000.510.004	35,699	48,991	48,624	51,410	2,419
Group Insurance Dental Insurance 001.60.61.64.0.000.511.001	1,235	1,789	1,836	1,595	(194)
Social Security Contributions Social Security 001.60.61.64.0.000.511.002	1,614	1,945	1,586	1,813	(132)
Social Security Contributions Medicare 001.60.61.64.0.000.512.001	3,156	4,050	4,134	4,109	59
Retirement Contributions IMRF Pension Expense 001.60.61.64.0.000.513.001	2,278	2,281	1,716	1,860	(421)
Other Employee Benefits Sick Leave Incentive 001.60.61.64.0.000.513.002	3,349	3,501	3,354	3,630	129
Other Employee Benefits Vac/Pers Leave Incent. 001.60.61.64.0.000.513.004	3,118	2,240	2,036	2,157	(83)
Other Employee Benefits Employee Allowances 001.60.61.65.0.000.510.001	650	8,450	2,600	1,300	(7,150)
Group Insurance Medical Insurance 001.60.61.65.0.000.510.004	1,207,761	1,264,868	1,247,676	1,324,032	59,164
Group Insurance Dental Insurance 001.60.61.65.0.000.511.001	36,037	36,923	41,340	33,018	(3,905)
Social Security Contributions Social Security 001.60.61.65.0.000.511.002	40,229	44,403	42,432	46,001	1,598
Social Security Contributions Medicare 001.60.61.65.0.000.512.001	124,111	123,933	126,360	138,036	14,103

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Retirement Contributions IMRF Pension Expense 001.60.61.65.0.000.513.001	56,982	57,835	46,670	47,189	(10,646)
Other Employee Benefits Sick Leave Incentive 001.60.61.65.0.000.513.002	8,560	9,999	1,300	1,485	(8,514)
Other Employee Benefits Vac/Pers Leave Incent. 001.60.61.65.0.000.513.003	73,476	69,940	80,572	85,400	15,460
Other Employee Benefits Retiree Sick Incentive 001.60.61.65.0.000.513.004	-	-	60,000	-	-
Other Employee Benefits Employee Allowances 001.60.61.65.0.253.510.001	53,416	50,050	95,550	53,950	3,900
Group Insurance Medical Insurance 001.60.61.65.0.253.511.002	-	8,693	-	-	(8,693)
Social Security Contributions Medicare 001.60.61.65.0.253.513.004	-	1,721	-	-	(1,721)
Other Employee Benefits Employee Allowances 001.60.61.65.8.400.511.001	-	650	-	-	(650)
Social Security Contributions Social Security 001.60.61.65.8.400.511.002	283	-	500	-	-
Social Security Contributions Medicare 001.60.61.66.0.000.510.001	640	-	1,200	-	-
Group Insurance Medical Insurance 001.60.61.66.0.000.510.004	152,755	172,716	158,112	190,033	17,317
Group Insurance Dental Insurance 001.60.61.66.0.000.511.001	5,122	5,838	5,496	5,477	(361)
Social Security Contributions Social Security 001.60.61.66.0.000.511.002	-	186	-	-	(186)
Social Security Contributions Medicare 001.60.61.66.0.000.513.001	18,290	21,668	18,850	23,391	1,723
Other Employee Benefits Sick Leave Incentive 001.60.61.66.0.000.513.002	2,517	3,000	1,350	1,485	(1,515)
Other Employee Benefits Vac/Pers Leave Incent. 001.60.61.66.0.000.513.004	8,901	8,569	24,064	25,512	16,943
Other Employee Benefits Employee Allowances	7,250	8,520	13,936	8,520	-
Employee Benefits Total	6,261,976	6,933,081	7,006,619	7,256,797	323,716
Insurance 001.60.01.00.0.000.593.001					
Insurance Expense General Liability	241,437	210,121	210,121	228,446	18,325
Insurance Total	241,437	210,121	210,121	228,446	18,325
Office Equipment 001.60.01.00.0.000.655.004					
Computer Equipment Computer Eqpt - Depts 001.60.01.00.0.000.656.006	8,420	20,000	10,000	20,000	-
Office Equipment Office Eqpt - Police 001.60.01.61.0.000.656.006	1,169	3,240	2,500	3,335	95
Office Equipment Office Eqpt - Police 001.60.61.65.0.000.657.003	-	545	500	560	15
Other Office Equipment Evidence Equipment 001.60.61.66.0.000.656.001	1,695	1,765	1,750	1,815	50
Office Equipment Office Eqpt	-	425	425	435	10
Office Equipment Total	11,284	25,975	15,175	26,145	170
Other Equipment 001.60.01.00.0.252.665.035					
Other Equipment Radar Replacement 001.60.01.00.0.252.665.049	-	2,335	1,815	2,550	215
Other Equipment Visa Bar Unitrols 001.60.01.00.0.252.668.003	-	2,755	2,755	2,835	80
Radio Equipment Radio Equip -Police 001.60.61.65.0.000.665.002	3,979	4,950	5,853	4,950	-
Other Equipment Bicycle Patrol Program 001.60.61.65.0.000.665.052	909	2,000	1,500	2,000	-

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Other Equipment Weapons	980	3,000	2,000	3,000	-
001.60.61.66.0.000.665.031					
Other Equipment Other Equipment	-	430	425	440	10
Other Equipment Total	5,867	15,470	14,348	15,775	305
Utilities					
001.60.01.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	6,893	10,000	8,500	10,000	-
001.60.61.66.0.000.590.001					
Telephone - Cellular Telephone - Cellular	1,004	3,500	3,000	3,500	-
Utilities Total	7,897	13,500	11,500	13,500	-
Police Total	19,942,161	21,843,993	21,465,144	23,383,282	1,539,289
60 Total	19,942,161	21,843,993	21,465,144	23,383,282	1,539,289
70					
Fire					
Personal Services, Salaries & Wages					
001.70.01.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	725,013	761,263	759,824	803,474	42,211
001.70.01.00.0.000.503.001					
Overtime Earnings Overtime	-	3,000	-	3,039	39
001.70.01.00.0.000.504.001					
Specialty Pay Specialty Pay	2,900	2,901	2,678	2,901	-
001.70.01.00.0.000.505.001					
Holiday Pay Holiday Pay	14,208	14,920	13,910	15,672	752
001.70.01.00.0.000.506.001					
Longevity Pay Longevity Pay	3,860	4,660	4,660	4,660	-
001.70.71.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	7,623,353	8,331,431	7,950,410	8,585,630	254,199
001.70.71.00.0.000.503.001					
Overtime Earnings Overtime	955,136	732,000	1,138,254	749,944	17,944
001.70.71.00.0.000.504.001					
Specialty Pay Specialty Pay	6,312	2,901	5,850	2,901	-
001.70.71.00.0.000.505.001					
Holiday Pay Holiday Pay	444,195	483,356	433,576	494,903	11,547
001.70.71.00.0.000.506.001					
Longevity Pay Longevity Pay	41,900	45,000	45,000	45,700	700
001.70.71.00.0.302.502.001					
Seasonal Earnings Seasonal Earnings	9,128	37,440	16,224	40,560	3,120
001.70.71.00.0.302.503.001					
Overtime Earnings Overtime	7,024	8,000	6,292	9,037	1,037
001.70.72.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	273,793	288,804	285,272	301,271	12,467
001.70.72.00.0.000.503.001					
Overtime Earnings Overtime	388	7,000	676	7,011	11
001.70.72.00.0.000.504.001					
Specialty Pay Specialty Pay	600	601	601	601	-
001.70.72.00.0.000.506.001					
Longevity Pay Longevity Pay	1,000	400	400	1,000	600
001.70.73.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	140,116	140,166	139,594	146,798	6,632
001.70.73.00.0.000.501.001					
Part-Time Earnings Part-Time Earnings	21,843	45,406	43,888	47,801	2,395
001.70.73.00.0.000.503.001					
Overtime Earnings Overtime	7,158	10,000	5,720	9,972	(28)
001.70.73.00.0.000.504.001					
Specialty Pay Specialty Pay	2,550	2,551	2,551	2,551	-
001.70.73.00.0.000.506.001					
Longevity Pay Longevity Pay	1,140	1,140	1,140	1,140	-
Personal Services, Salaries & Wages Total	10,281,615	10,922,940	10,856,520	11,276,566	353,626
Other Employee Costs					
001.70.01.00.0.000.518.001					

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Dues & Memberships Dues & Memberships	7,310	9,300	9,300	9,300	-
001.70.01.00.0.000.520.001					
Medical Examinations Medical Examinations	26,501	27,000	27,000	29,000	2,000
001.70.01.00.0.000.522.001					
Travel & Meetings Travel & Meetings	3,040	5,000	5,000	5,000	-
001.70.01.00.0.000.524.001					
Uniform Expense Uniform Expense	8,284	19,000	19,000	10,000	(9,000)
001.70.71.00.0.000.525.002					
Training Special Rescue Trng.	3,900	7,200	7,200	7,200	-
001.70.71.00.0.000.525.004					
Training Training	36,317	55,500	55,500	50,000	(5,500)
001.70.71.00.0.000.525.005					
Training CPR Trng.	7,561	6,842	6,842	7,032	190
001.70.71.00.0.000.525.006					
Training EMS Trng.	12,498	18,000	18,000	21,500	3,500
001.70.71.00.0.302.520.001					
Medical Examinations Medical Examinations	1,838	2,200	2,650	3,200	1,000
001.70.71.00.0.302.524.001					
Uniform Expense Uniform Expense	1,141	1,800	1,800	2,800	1,000
001.70.71.00.0.302.525.004					
Training Training	1,800	4,600	2,000	2,500	(2,100)
001.70.72.00.0.000.518.001					
Dues & Memberships Dues & Memberships	760	780	780	780	-
001.70.72.00.0.000.524.001					
Uniform Expense Uniform Expense	2,000	-	-	-	-
001.70.72.00.0.000.525.004					
Training Training	245	3,000	1,500	2,500	(500)
001.70.73.00.0.000.525.004					
Training Training	1,075	1,000	975	1,000	-
Other Employee Costs Total	114,270	161,222	157,547	151,812	(9,410)
Contractual Services					
001.70.01.00.0.000.530.006					
Professional Services Other Prof. Serv.	6,027	10,000	10,000	8,700	(1,300)
001.70.01.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	151	1,000	500	500	(500)
001.70.01.00.0.000.538.001					
Memorial Gifts Memorial Gifts	530	600	600	600	-
001.70.01.00.0.000.544.002					
Postage Postage Expense	1,046	1,500	1,500	1,500	-
001.70.01.00.0.000.546.003					
HR Expenses Employment Testing	20,556	25,000	20,000	32,000	7,000
001.70.01.00.0.000.551.001					
Copier Lease Payment Copier Lease Payment	6,395	9,800	-	-	(9,800)
001.70.01.00.0.000.559.001					
Safety Program Safety Program	3,017	2,850	2,850	2,500	(350)
001.70.01.00.0.000.561.004					
Computer Software Cloud-Based Service	35,334	38,000	38,000	38,700	700
001.70.01.00.0.000.562.002					
Records Management Printing Expense	471	1,000	600	1,000	-
001.70.01.00.0.000.567.016					
Fire Contractual Services GEMT State Share	669,414	450,000	450,000	500,000	50,000
001.70.01.00.0.309.553.001					
Vehicle Lease Payment Vehicle Lease Payment	693,140	862,100	862,100	699,430	(162,670)
001.70.01.00.0.309.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	321,321	407,549	407,549	411,261	3,712
001.70.71.00.0.000.530.006					
Professional Services Other Prof. Serv.	5,900	8,000	8,000	8,160	160
001.70.71.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	6,938	11,000	11,000	11,220	220
001.70.71.00.0.000.558.002					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
NWCD Dispatch Services NWCD - Fire	118,894	110,600	110,600	110,600	-
001.70.71.00.0.000.567.001					
Fire Contractual Services Glenview Training Facility	15,656	16,892	16,892	17,000	108
001.70.71.00.0.000.567.003					
Fire Contractual Services Ladder Testing	920	1,000	1,000	1,100	100
001.70.71.00.0.000.567.015					
Fire Contractual Services Breathing Air Comp. Service	4,390	5,900	5,900	8,900	3,000
001.70.71.00.0.300.532.004					
Equipment Maintenance & Repair Radio Maintenance	2,204	4,000	-	4,000	-
001.70.72.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	1,000	1,000	1,000	-
001.70.72.00.0.000.562.002					
Records Management Printing Expense	1,285	1,500	1,000	1,500	-
001.70.73.00.0.000.567.002					
Fire Contractual Services Siren Maintenance	3,177	1,500	3,000	3,500	2,000
Contractual Services Total	1,916,768	1,970,791	1,952,091	1,863,171	(107,620)
Commodities & Supplies					
001.70.01.00.0.000.606.001					
Office Supplies Office Supplies	4,497	5,000	4,500	5,000	-
001.70.01.00.0.000.608.001					
Other Supplies Other Supplies	3,013	4,000	4,000	4,000	-
001.70.01.00.0.000.612.001					
Publications Publications	110	350	350	500	150
001.70.01.00.0.000.619.013					
Fire Commodities Special Events Supplies	4,672	3,500	3,500	3,500	-
001.70.71.00.0.000.608.001					
Other Supplies Other Supplies	2,699	5,000	5,000	5,000	-
001.70.71.00.0.000.614.001					
Training Supplies Training Supplies	11,155	6,200	6,200	6,250	50
001.70.71.00.0.000.619.006					
Fire Commodities Chemical Supplies	9,692	2,000	2,000	3,650	1,650
001.70.71.00.0.000.619.008					
Fire Commodities Oxygen Tank Supplies	2,504	7,000	7,000	7,000	-
001.70.71.00.0.000.619.011					
Fire Commodities Firefighting Supplies	2,783	3,150	3,150	2,650	(500)
001.70.71.00.0.300.608.001					
Other Supplies Other Supplies	-	1,500	1,500	11,500	10,000
001.70.71.00.0.309.616.001					
Vehicle Registration/License Vehicle Reg/License	8	-	-	-	-
001.70.72.00.0.000.605.001					
Other Equipment Other Equipment	7,847	7,000	7,000	4,000	(3,000)
001.70.72.00.0.000.608.001					
Other Supplies Other Supplies	826	1,000	1,000	1,000	-
001.70.72.00.0.000.611.001					
Photo Supplies Photo Supplies	-	500	-	500	-
001.70.72.00.0.000.613.001					
Reference Materials Reference Materials	1,248	1,000	1,000	750	(250)
001.70.72.00.0.000.619.004					
Fire Commodities Fire Safety Education Supplies	6,235	7,200	7,200	7,200	-
001.70.73.00.0.000.603.001					
Clothing Supplies Clothing Supplies	1,307	2,600	2,600	3,600	1,000
001.70.73.00.0.000.605.001					
Other Equipment Other Equipment	440	600	600	600	-
001.70.73.00.0.000.608.001					
Other Supplies Other Supplies	7,587	-	-	-	-
001.70.73.00.0.000.608.003					
Other Supplies Employee Go Kit Supplies	311	3,000	3,000	2,000	(1,000)
001.70.73.00.0.000.619.001					
Fire Commodities Educational Materials	3,498	1,250	1,250	1,250	-
001.70.73.00.0.000.619.003					

Village of Mount Prospect
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\$ Change - 2024 Budget vs. 2023 Budget				
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget
Fire Commodities Radio Equipment 001.70.73.00.0.000.619.012	4,440	2,500	2,500	2,500
Fire Commodities EOC Supplies 001.70.72.00.0.000.622.001	5,491	5,500	5,500	5,000
General Open House Supplies 001.70.73.00.0.000.622.001	-	-	-	4,000
General Open House Supplies	-	-	-	1,250
Commodities & Supplies Total	80,362	69,850	68,850	82,700
Building Improvements 001.70.71.00.0.000.648.020				
Fire Station Facility Improvements	2,880	2,000	2,000	2,500
Building Improvements Total	2,880	2,000	2,000	2,500
Employee Benefits 001.70.01.00.0.000.510.001				
Group Insurance Medical Insurance 001.70.01.00.0.000.510.003	150,654	152,961	152,952	160,473
Group Insurance Workers' Comp Ins 001.70.01.00.0.000.510.004	108,000	108,000	108,000	114,169
Group Insurance Dental Insurance 001.70.01.00.0.000.511.001	3,131	3,231	3,432	3,276
Social Security Contributions Social Security 001.70.01.00.0.000.511.002	15,240	17,080	15,834	17,943
Social Security Contributions Medicare 001.70.01.00.0.000.512.001	10,532	11,648	10,946	12,181
Retirement Contributions IMRF Pension Expense 001.70.01.00.0.000.512.003	22,214	22,583	17,316	18,407
Retirement Contributions Fire Pension Expense 001.70.01.00.0.000.513.001	3,678,359	4,052,561	4,052,561	3,827,193
Other Employee Benefits Sick Leave Incentive 001.70.01.00.0.000.513.002	5,375	6,000	2,152	2,765
Other Employee Benefits Vac/Pers Leave Incent. 001.70.01.00.0.000.513.003	8,287	8,786	7,964	8,443
Other Employee Benefits Retiree Sick Incentive 001.70.01.00.0.000.513.004	78,138	-	-	-
Other Employee Benefits Employee Allowances 001.70.71.00.0.000.510.001	1,800	4,400	4,400	1,800
Group Insurance Medical Insurance 001.70.71.00.0.000.510.004	1,395,258	1,414,238	1,416,984	1,524,946
Group Insurance Dental Insurance 001.70.71.00.0.000.511.002	38,072	39,216	40,116	38,149
Social Security Contributions Medicare 001.70.71.00.0.000.513.001	127,307	136,024	133,848	144,473
Other Employee Benefits Sick Leave Incentive 001.70.71.00.0.000.513.002	72,849	73,000	30,632	34,761
Other Employee Benefits Vac/Pers Leave Incent. 001.70.71.00.0.000.513.004	1,547	1,639	500	451
Other Employee Benefits Employee Allowances 001.70.71.00.0.000.513.005	42,600	45,000	76,882	45,000
Other Employee Benefits Ins. Opt-Out Incent. 001.70.71.00.0.302.511.001	1,250	1,000	3,000	3,000
Social Security Contributions Social Security 001.70.71.00.0.302.511.002	1,001	2,340	1,378	2,520
Social Security Contributions Medicare 001.70.72.00.0.000.510.001	234	676	312	732
Group Insurance Medical Insurance 001.70.72.00.0.000.510.004	51,096	45,928	70,740	74,225
Group Insurance Dental Insurance 001.70.72.00.0.000.511.001	1,691	1,537	2,364	2,208
Social Security Contributions Social Security 001.70.72.00.0.000.511.002	16,358	17,901	16,822	18,751

Village of Mount Prospect
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Social Security Contributions Medicare	3,826	4,331	3,926	4,552	221
001.70.72.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	23,303	23,700	18,356	19,234	(4,466)
001.70.72.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	3,561	2,129	4,158	4,396	2,267
001.70.73.00.0.000.510.001					
Group Insurance Medical Insurance	27,034	34,953	34,944	36,670	1,717
001.70.73.00.0.000.510.004					
Group Insurance Dental Insurance	575	798	792	742	(56)
001.70.73.00.0.000.511.001					
Social Security Contributions Social Security	10,787	11,695	12,012	12,278	583
001.70.73.00.0.000.511.002					
Social Security Contributions Medicare	2,523	2,976	2,808	3,118	142
001.70.73.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	15,083	15,479	12,662	12,594	(2,885)
001.70.73.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	875	1,000	1,824	1,975	975
001.70.73.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	7,579	5,068	4,612	4,891	(177)
001.70.72.00.0.000.513.004					
Other Employee Benefits Employee Allowances	-	-	2,250	-	-
001.70.73.00.0.000.513.004					
Other Employee Benefits Employee Allowances	-	-	1,035	-	-
Employee Benefits Total	5,926,138	6,267,878	6,268,514	6,156,316	(111,562)
Insurance					
001.70.01.00.0.000.593.001					
Insurance Expense General Liability	234,722	202,375	202,375	201,236	(1,139)
Insurance Total	234,722	202,375	202,375	201,236	(1,139)
Office Equipment					
001.70.01.00.0.000.656.004					
Office Equipment Office Eqpt - Fire	-	1,000	500	1,000	-
Office Equipment Total	-	1,000	500	1,000	-
Other Equipment					
001.70.01.00.0.000.665.034					
Other Equipment Phys Cond Equip - Fire	1,986	3,000	3,000	4,500	1,500
001.70.71.00.0.000.665.004					
Other Equipment Breathing Apparatus	5,439	7,500	7,500	5,350	(2,150)
001.70.71.00.0.000.665.017					
Other Equipment Fire Hose & Appliances	14,540	12,900	12,900	12,000	(900)
001.70.71.00.0.000.665.018					
Other Equipment Firefighting Equipment	8,608	7,400	7,400	4,750	(2,650)
001.70.71.00.0.000.665.021					
Other Equipment Furniture & Equipment	13,635	16,500	14,500	20,000	3,500
001.70.71.00.0.000.665.023					
Other Equipment Haz-Mat Equipment	4,045	4,775	5,000	5,950	1,175
001.70.71.00.0.000.665.032					
Other Equipment Paramedic Equip	67,054	44,500	44,500	45,390	890
001.70.71.00.0.000.665.040					
Other Equipment Special Rescue Equip	9,029	9,100	9,100	9,640	540
001.70.71.00.0.000.665.045					
Other Equipment Turn Out Clothing	38,946	56,680	62,000	51,656	(5,024)
001.70.71.00.0.000.665.051					
Other Equipment Water Recovery Equip	3,899	7,000	7,000	6,750	(250)
001.70.71.00.0.300.668.001					
Radio Equipment Radio Equip -Fire	7,785	10,000	10,000	4,000	(6,000)
001.70.71.00.0.302.665.045					
Other Equipment Turn Out Clothing	7,548	3,600	3,600	3,750	150
Other Equipment Total	182,514	182,955	186,500	173,736	(9,219)
Utilities					
001.70.71.00.0.300.590.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Telephone - Cellular Telephone - Cellular	12,524	13,000	13,000	14,000	1,000
Utilities Total	12,524	13,000	13,000	14,000	1,000
Fire Total	18,751,793	19,794,011	19,707,897	19,923,037	129,026
70 Total	18,751,793	19,794,011	19,707,897	19,923,037	129,026
80					
Public Works					
Personal Services, Salaries & Wages					
001.80.01.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	293,718	308,839	308,724	322,157	13,318
001.80.01.00.0.000.503.001					
Overtime Earnings Overtime	492	-	1,066	-	-
001.80.01.00.0.000.506.001					
Longevity Pay Longevity Pay	1,910	1,910	1,910	2,210	300
001.80.81.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	120,751	126,789	126,568	132,406	5,617
001.80.81.00.0.000.503.001					
Overtime Earnings Overtime	-	9,141	-	9,508	367
001.80.81.00.0.000.504.001					
Specialty Pay Specialty Pay	540	541	541	541	-
001.80.81.00.0.000.506.001					
Longevity Pay Longevity Pay	540	540	540	540	-
001.80.81.00.8.400.500.001					
Full-Time Earnings Full-Time Earnings	32,016	33,770	34,580	37,212	3,442
001.80.81.00.8.400.503.001					
Overtime Earnings Overtime	7,254	10,474	5,590	10,899	425
001.80.81.00.8.400.504.001					
Specialty Pay Specialty Pay	30	31	31	31	-
001.80.81.00.8.400.506.001					
Longevity Pay Longevity Pay	155	155	155	155	-
001.80.81.81.0.350.500.001					
Full-Time Earnings Full-Time Earnings	223,520	243,605	252,278	275,540	31,935
001.80.81.81.0.350.502.001					
Seasonal Earnings Seasonal Earnings	8,151	16,500	-	8,250	(8,250)
001.80.81.81.0.350.503.001					
Overtime Earnings Overtime	55,718	83,110	41,418	86,435	3,325
001.80.81.81.0.350.506.001					
Longevity Pay Longevity Pay	1,530	1,530	1,530	945	(585)
001.80.81.81.0.351.500.001					
Full-Time Earnings Full-Time Earnings	31,573	33,482	34,372	37,166	3,684
001.80.81.81.0.351.503.001					
Overtime Earnings Overtime	8,630	11,274	6,500	11,725	451
001.80.81.81.0.351.506.001					
Longevity Pay Longevity Pay	135	135	135	90	(45)
001.80.81.81.0.352.500.001					
Full-Time Earnings Full-Time Earnings	55,453	58,410	63,778	74,228	15,818
001.80.81.81.0.352.503.001					
Overtime Earnings Overtime	13,963	21,198	8,736	22,046	848
001.80.81.81.0.353.500.001					
Full-Time Earnings Full-Time Earnings	67,619	75,161	75,790	81,663	6,502
001.80.81.81.0.353.503.001					
Overtime Earnings Overtime	18,645	24,867	15,054	25,862	995
001.80.81.81.0.353.506.001					
Longevity Pay Longevity Pay	353	353	353	240	(113)
001.80.81.81.0.354.500.001					
Full-Time Earnings Full-Time Earnings	302,865	317,033	353,496	382,533	65,500
001.80.81.81.0.354.502.001					
Seasonal Earnings Seasonal Earnings	49,621	20,400	37,716	25,000	4,600
001.80.81.81.0.354.503.001					
Overtime Earnings Overtime	58,539	82,922	53,430	86,240	3,318
001.80.81.81.0.354.504.001					

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Specialty Pay Specialty Pay 001.80.81.81.0.354.506.001	983	980	980	1,297	317
Longevity Pay Longevity Pay 001.80.81.82.0.000.500.001	1,545	1,495	1,495	1,625	130
Full-Time Earnings Full-Time Earnings 001.80.81.82.0.000.501.001	320,541	464,491	500,162	551,467	86,976
Part-Time Earnings Part-Time Earnings 001.80.81.82.0.000.503.001	16,308	24,570	18,720	21,260	(3,310)
Overtime Earnings Overtime 001.80.81.82.0.000.506.001	85,984	110,355	82,758	114,770	4,415
Longevity Pay Longevity Pay 001.80.82.00.0.000.500.001	1,730	1,730	1,730	1,730	-
Full-Time Earnings Full-Time Earnings 001.80.82.00.0.000.503.001	120,191	126,200	125,606	131,489	5,289
Overtime Earnings Overtime 001.80.82.00.0.000.504.001	-	1,736	-	1,805	69
Specialty Pay Specialty Pay 001.80.82.00.0.000.506.001	570	571	571	903	332
Longevity Pay Longevity Pay 001.80.82.00.8.400.500.001	760	760	760	760	-
Full-Time Earnings Full-Time Earnings 001.80.82.00.8.400.503.001	36,557	40,124	42,224	46,387	6,263
Overtime Earnings Overtime 001.80.82.00.8.400.504.001	5,623	8,400	5,382	8,740	340
Specialty Pay Specialty Pay 001.80.82.00.8.400.506.001	238	245	245	402	157
Longevity Pay Longevity Pay 001.80.82.00.8.401.500.001	220	185	185	230	45
Full-Time Earnings Full-Time Earnings 001.80.82.00.8.401.503.001	7,752	8,290	8,918	10,000	1,710
Overtime Earnings Overtime 001.80.82.00.8.401.504.001	972	1,691	962	1,759	68
Specialty Pay Specialty Pay 001.80.82.00.8.401.506.001	38	31	31	66	35
Longevity Pay Longevity Pay 001.80.82.83.0.000.500.001	45	45	45	45	-
Full-Time Earnings Full-Time Earnings 001.80.82.83.0.000.502.001	386,030	428,739	448,552	491,940	63,201
Seasonal Earnings Seasonal Earnings 001.80.82.83.0.000.503.001	6,990	5,940	2,170	5,858	(82)
Overtime Earnings Overtime 001.80.82.83.0.000.504.001	60,559	80,681	63,154	83,900	3,219
Specialty Pay Specialty Pay 001.80.82.83.0.000.506.001	2,696	2,827	2,827	4,505	1,678
Longevity Pay Longevity Pay 001.80.82.84.0.355.500.001	2,270	1,665	1,665	2,430	765
Full-Time Earnings Full-Time Earnings 001.80.82.84.0.355.502.001	123,969	133,346	141,752	156,137	22,791
Seasonal Earnings Seasonal Earnings 001.80.82.84.0.355.503.001	8,197	50,160	25,760	41,445	(8,715)
Overtime Earnings Overtime 001.80.82.84.0.355.504.001	18,438	33,267	15,002	34,599	1,332
Specialty Pay Specialty Pay 001.80.82.84.0.355.506.001	707	661	661	1,190	529
Longevity Pay Longevity Pay 001.80.82.84.0.356.500.001	775	780	780	780	-
Full-Time Earnings Full-Time Earnings 001.80.82.84.0.356.503.001	81,718	88,011	93,808	103,421	15,410
Overtime Earnings Overtime 001.80.82.84.0.356.504.001	12,095	20,994	9,958	21,835	841

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Specialty Pay Specialty Pay 001.80.82.84.0.356.506.001	477	452	452	804	352
Longevity Pay Longevity Pay 001.80.83.00.0.000.500.001	500	505	505	505	-
Full-Time Earnings Full-Time Earnings 001.80.83.00.0.000.501.001	760,739	806,084	790,244	841,873	35,789
Part-Time Earnings Part-Time Earnings 001.80.83.00.0.000.502.001	29,976	28,119	33,124	29,211	1,092
Seasonal Earnings Seasonal Earnings 001.80.83.00.0.000.503.001	13,096	23,400	11,872	23,400	-
Overtime Earnings Overtime 001.80.83.00.0.000.504.001	3,261	30,050	7,826	31,253	1,203
Specialty Pay Specialty Pay 001.80.83.00.0.000.506.001	485	-	601	601	601
Longevity Pay Longevity Pay 001.80.83.86.0.357.500.001	4,050	4,700	4,700	4,900	200
Full-Time Earnings Full-Time Earnings 001.80.83.86.0.357.503.001	24,407	50,138	49,452	52,050	1,912
Overtime Earnings Overtime	-	4,329	520	4,503	174
Personal Services, Salaries & Wages Total	3,495,213	4,068,917	3,920,450	4,465,497	396,580
Other Employee Costs					
001.80.01.00.0.000.517.001					
CDL Reimbursement CDL Reimbursement	395	757	757	780	23
001.80.01.00.0.000.521.001					
Other Employee Expenses Other Employee Exp.	3,803	3,328	3,328	3,427	99
001.80.01.00.0.000.522.001					
Travel & Meetings Travel & Meetings	7,695	6,035	6,035	6,035	-
001.80.01.00.0.000.524.001					
Uniform Expense Uniform Expense	14,150	12,414	12,414	12,786	372
001.80.01.00.0.000.525.004					
Training Training	13,414	11,170	11,170	11,170	-
001.80.82.00.0.000.518.001					
Dues & Memberships Dues & Memberships	1,997	2,075	2,075	2,075	-
001.80.82.83.0.000.522.001					
Travel & Meetings Travel & Meetings	6,747	6,723	6,723	6,723	-
001.80.83.00.0.000.518.001					
Dues & Memberships Dues & Memberships	1,643	1,533	1,533	1,533	-
001.80.83.00.0.000.525.004					
Training Training	4,527	4,253	4,253	4,253	-
Other Employee Costs Total	54,371	48,288	48,288	48,782	494
Contractual Services					
001.80.01.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	235	568	568	585	17
001.80.01.00.0.000.544.002					
Postage Postage Expense	2,935	10,541	10,541	10,857	316
001.80.01.00.0.000.551.001					
Copier Lease Payment Copier Lease Payment	10,553	11,004	11,004	11,334	330
001.80.01.00.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	300,290	606,180	606,180	320,310	(285,870)
001.80.01.00.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	632,479	802,208	802,208	809,516	7,308
001.80.01.00.0.000.561.004					
Computer Software Cloud-Based Service	48,138	51,632	51,632	53,181	1,549
001.80.01.00.0.000.562.002					
Records Management Printing Expense	1,383	2,122	2,122	2,186	64
001.80.01.00.0.000.574.005					
Public Works - General Contractual Uniform Rent/Cleaning	13,272	15,307	15,307	15,766	459
001.80.81.81.0.350.547.001					
Equipment Rental Other Eqpt Rental	304	683	683	703	20
001.80.81.81.0.350.569.008					

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Water Contractual Services Refuse Disposal 001.80.81.81.0.350.574.008	6,590	6,854	6,854	7,060	206
Public Works - General Contractual Contract Hauling 001.80.81.81.0.350.575.001	8,189	9,024	9,024	9,295	271
Public Works - Streets Contractual Brick Sidewalk Mainten. 001.80.81.81.0.350.575.014	11,660	12,184	12,184	12,550	366
Public Works - Streets Contractual Streetscape Furnishing 001.80.81.81.0.351.547.001	40,545	45,029	45,029	46,380	1,351
Equipment Rental Other Eqpt Rental 001.80.81.81.0.351.569.008	55	1,413	1,413	1,455	42
Water Contractual Services Refuse Disposal 001.80.81.81.0.351.571.005	1,768	1,839	1,839	1,894	55
Sewer Contractual Services Catch Basin Cleaning 001.80.81.81.0.351.574.008	7,275	7,587	7,587	7,815	228
Public Works - General Contractual Contract Hauling 001.80.81.81.0.351.575.002	3,327	3,469	3,469	3,573	104
Public Works - Streets Contractual Crack Filling 001.80.81.81.0.353.530.006	7,002	7,310	7,310	7,529	219
Professional Services Other Prof. Serv. 001.80.81.81.0.353.571.004	2,800	3,079	3,079	3,171	92
Sewer Contractual Services Storm Sewer Repairs 001.80.81.81.0.353.574.008	-	2,183	2,183	2,248	65
Public Works - General Contractual Contract Hauling 001.80.81.81.0.353.574.013	3,278	3,420	3,420	3,523	103
Public Works - General Contractual Opus Ponds - Maint 001.80.81.81.0.354.530.006	175	3,182	3,182	3,277	95
Professional Services Other Prof. Serv. 001.80.81.81.0.354.547.001	1,160	6,768	6,768	6,971	203
Equipment Rental Other Eqpt Rental 001.80.81.81.0.354.574.006	1,050	3,862	3,862	3,978	116
Public Works - General Contractual Weather Forecasting 001.80.81.81.0.354.574.008	18,323	13,790	13,790	14,203	413
Public Works - General Contractual Contract Hauling 001.80.81.81.0.354.575.011	1,100	5,752	5,752	5,925	173
Public Works - Streets Contractual Snow Removal 001.80.81.81.0.354.576.016	32,183	68,952	68,952	71,021	2,069
Public Works - Forestry Contractual Plow Damage Seeding 001.80.81.82.0.000.530.006	12,574	16,328	16,328	16,818	490
Professional Services Other Prof. Serv. 001.80.81.82.0.000.532.002	10,629	5,814	10,039	10,340	4,526
Equipment Maintenance & Repair Equipment Maint. 001.80.81.82.0.000.533.002	103,792	121,709	121,709	125,360	3,651
Building Maintenance & Repair Cleaning Service 001.80.81.82.0.000.533.003	170,283	177,636	177,636	182,965	5,329
Building Maintenance & Repair Roof Repairs 001.80.81.82.0.000.533.007	-	7,800	7,800	8,034	234
Building Maintenance & Repair HVAC Repairs 001.80.81.82.0.000.533.008	88,317	88,400	88,400	91,052	2,652
Building Maintenance & Repair Overhead Door Repair 001.80.81.82.0.000.533.009	26,845	26,520	26,520	27,316	796
Building Maintenance & Repair General Store Maint. 001.80.81.82.0.000.533.010	168	4,631	4,631	4,770	139
Building Maintenance & Repair Historical Building Maint. 001.80.81.82.0.000.574.002	7,892	10,512	10,512	10,827	315
Public Works - General Contractual Reseal Floors 001.80.81.82.0.000.574.003	-	26,798	26,798	27,602	804
Public Works - General Contractual Reseal Walls 001.80.82.83.0.000.530.006	19,243	21,640	21,640	22,289	649
Professional Services Other Prof. Serv. 001.80.82.83.0.000.569.008	4,853	5,150	5,150	5,305	155

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Water Contractual Services Refuse Disposal	5,267	5,478	5,478	5,642	164
001.80.82.83.0.000.574.008					
Public Works - General Contractual Contract Hauling	5,770	7,808	7,808	8,042	234
001.80.82.83.0.000.576.006					
Public Works - Forestry Contractual Tree Removal	116,423	120,000	138,000	142,140	22,140
001.80.82.83.0.000.576.007					
Public Works - Forestry Contractual Stump Removal	54,303	62,875	62,875	64,761	1,886
001.80.82.83.0.000.576.008					
Public Works - Forestry Contractual Perennial Flower Main	-	3,656	3,656	3,766	110
001.80.82.83.0.000.576.011					
Public Works - Forestry Contractual Tree Trimming	204,631	246,543	228,543	235,400	(11,143)
001.80.82.83.0.000.576.013					
Public Works - Forestry Contractual Tree Treatments/Spraying	27,967	37,128	37,128	38,242	1,114
001.80.82.84.0.355.530.006					
Professional Services Other Prof. Serv.	7,795	8,108	8,108	8,351	243
001.80.82.84.0.355.574.011					
Public Works - General Contractual Street-scape Corr Maint	163,530	193,372	198,372	204,323	10,951
001.80.82.84.0.355.574.014					
Public Works - General Contractual Grounds Maintenance	82,576	98,391	98,391	101,343	2,952
001.80.82.84.0.355.575.010					
Public Works - Streets Contractual Railroad Station Maintenance	3,990	4,243	4,243	4,370	127
001.80.82.84.0.355.576.014					
Public Works - Forestry Contractual Contract Spraying	13,294	13,826	13,826	14,241	415
001.80.82.84.0.355.576.015					
Public Works - Forestry Contractual Contract Sprinkler Maintenance	10,786	13,583	13,583	13,990	407
001.80.82.84.0.356.574.010					
Public Works - General Contractual Beautify RR ROW	2,687	2,867	2,867	2,953	86
001.80.83.00.0.000.530.006					
Professional Services Other Prof. Serv.	43,318	61,826	61,826	63,681	1,855
001.80.83.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maintenance	-	1,639	1,639	1,688	49
001.80.83.00.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	13,330	13,000	13,000	10,620	(2,380)
001.80.83.00.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maintenance Payment	33,128	42,018	42,018	42,401	383
001.80.83.00.0.000.561.004					
Computer Software Cloud-Based Service	(1,212)	4,040	4,040	4,161	121
001.80.83.00.0.000.562.004					
Records Management Maps & Plats	-	1,255	1,255	1,293	38
001.80.83.00.0.000.577.004					
Public Works - Engineering Contractual ROW Restoration	6,859	7,531	7,531	7,757	226
001.80.83.86.0.357.577.001					
Public Works - Engineering Contractual Streetlight Maintenance	-	9,933	9,933	10,231	298
001.80.83.86.0.357.577.003					
Public Works - Engineering Contractual Traffic Signal Device	4,685	8,408	8,408	8,660	252
Contractual Services Total	2,399,792	3,186,408	3,195,633	2,967,040	(219,368)
Commodities & Supplies					
001.80.01.00.0.000.603.001					
Clothing Supplies Clothing Supplies	175	356	356	542	186
001.80.01.00.0.000.606.001					
Office Supplies Office Supplies	9,759	10,008	10,008	10,308	300
001.80.01.00.0.000.608.001					
Other Supplies Other Supplies	1,533	753	753	776	23
001.80.01.00.0.000.614.001					
Training Supplies Training Supplies	1,459	1,632	1,632	1,681	49
001.80.01.00.0.000.622.001					
General Open House Supplies	3,258	5,020	5,020	23,198	18,178
001.80.81.00.0.000.603.001					
Clothing Supplies Clothing Supplies	-	550	550	3,807	3,257
001.80.81.00.8.400.603.001					

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Clothing Supplies Clothing Supplies	-	30	30	211	181	
001.80.81.81.0.350.622.002						
General Small Tools	-	683	683	703	20	
001.80.81.81.0.350.624.003						
Public Works - Streets Refuse Containers	-	597	597	615	18	
001.80.81.81.0.350.624.006						
Public Works - Streets Guard Rail Supplies	56	717	717	739	22	
001.80.81.81.0.350.624.008						
Public Works - Streets Patching Materials	31,717	42,432	42,432	43,705	1,273	
001.80.81.81.0.350.624.011						
Public Works - Streets St Sweeper Supplies	4,842	6,890	6,890	7,097	207	
001.80.81.81.0.351.622.002						
General Small Tools	485	704	704	725	21	
001.80.81.81.0.351.622.007						
General Snow Plow Blades	1,546	1,623	1,623	1,672	49	
001.80.81.81.0.351.624.007						
Public Works - Streets Basin Supplies	317	950	950	979	29	
001.80.81.81.0.351.624.008						
Public Works - Streets Patching Materials	4,889	6,526	6,526	6,722	196	
001.80.81.81.0.351.624.009						
Public Works - Streets Salt/Calcium Chloride	-	21,856	21,856	22,512	656	
001.80.81.81.0.351.624.010						
Public Works - Streets Salt Spreader Parts	-	1,496	1,496	1,541	45	
001.80.81.81.0.351.624.011						
Public Works - Streets St Sweeper Supplies	1,730	1,799	1,799	1,853	54	
001.80.81.81.0.352.622.002						
General Small Tools	578	608	608	626	18	
001.80.81.81.0.352.622.006						
General Emergency Barricades	1,605	2,191	2,191	2,257	66	
001.80.81.81.0.352.622.008						
General Sign Making Materials	30,428	31,824	31,824	32,779	955	
001.80.81.81.0.352.624.004						
Public Works - Streets Folding Stop Signs	630	655	655	675	20	
001.80.81.81.0.352.624.012						
Public Works - Streets Traffic Marking Paint	677	704	704	725	21	
001.80.81.81.0.353.624.005						
Public Works - Streets Det/Ret Supplies	148	1,496	1,496	1,541	45	
001.80.81.81.0.353.624.007						
Public Works - Streets Basin Supplies	3,140	9,381	9,381	9,662	281	
001.80.81.81.0.354.603.001						
Clothing Supplies Clothing Supplies	15	60	60	257	197	
001.80.81.81.0.354.622.005						
General Restoration Materials	4,453	4,631	4,631	4,770	139	
001.80.81.81.0.354.622.007						
General Snow Plow Blades	11,448	5,520	5,520	5,686	166	
001.80.81.81.0.354.624.010						
Public Works - Streets Salt Spreader Parts	1,666	3,991	3,991	4,111	120	
001.80.81.81.0.354.624.013						
Public Works - Streets Snow Blowers	-	1,485	1,485	1,530	45	
001.80.81.82.0.000.622.002						
General Small Tools	518	4,776	551	568	(4,208)	
001.80.81.82.0.000.624.002						
Public Works - Streets Custodial Supplies	57,677	60,937	60,937	62,765	1,828	
001.80.81.82.0.000.627.002						
Gas Generators	3,295	3,657	3,657	3,767	110	
001.80.81.82.0.000.628.001						
Maintenance & Repair Supplies M&R Supplies - VH	22,779	29,756	29,756	30,649	893	
001.80.81.82.0.000.628.002						
Maintenance & Repair Supplies M&R Supplies-Pol&Fire	-	-	-	-	-	
001.80.81.82.0.000.628.003						

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Maintenance & Repair Supplies M&R Supplies - PW 001.80.81.82.0.000.628.004	20,756	22,318	22,318	22,988	670
Maintenance & Repair Supplies M&R Supplies - Sta 12 001.80.81.82.0.000.628.005	4,764	6,076	6,076	6,258	182
Maintenance & Repair Supplies M&R Supplies - Sta 14 001.80.81.82.0.000.628.006	9,989	10,484	10,484	10,799	315
Maintenance & Repair Supplies M&R Supplies -CC Ctr 001.80.81.82.0.000.628.008	2,050	2,959	2,959	3,048	89
Maintenance & Repair Supplies M&R Supplies-Police HQ 001.80.81.82.0.000.628.009	7,945	15,912	15,912	16,389	477
Maintenance & Repair Supplies M&R Supplies- Sta 13 001.80.82.00.0.000.603.001	10,237	12,624	12,624	13,003	379
Clothing Supplies Clothing Supplies 001.80.82.83.0.000.605.001	285	735	735	1,042	307
Other Equipment Other Equipment 001.80.82.83.0.000.622.005	10,552	9,645	9,645	9,934	289
General Restoration Materials 001.80.82.83.0.000.623.001	-	2,051	2,051	2,102	51
Public Works - Forestry Fertilizer 001.80.82.84.0.355.622.002	210	1,342	1,342	1,382	40
General Small Tools 001.80.82.84.0.355.622.003	531	558	558	575	17
General Grounds Maintenance Supplies 001.80.82.84.0.355.622.004	17,000	13,784	8,784	9,048	(4,736)
General Lawn Care Equipment 001.80.82.84.0.355.623.001	6,396	960	960	989	29
Public Works - Forestry Fertilizer 001.80.82.84.0.356.622.002	219	244	244	251	7
General Small Tools 001.80.82.84.0.356.623.002	224	233	233	240	7
Public Works - Forestry Tree/Bush/Flower Repl 001.80.83.00.0.000.603.001	33,815	38,993	38,993	40,160	1,167
Clothing Supplies Clothing Supplies 001.80.83.00.0.000.608.001	1,180	3,289	3,289	4,888	1,599
Other Supplies Other Supplies 001.80.83.00.0.000.626.002	1,195	1,243	1,243	1,280	37
Public Works - Water/Sewer Engineering Supplies 001.80.83.86.0.357.603.001	3,553	3,760	3,760	3,873	113
Clothing Supplies Clothing Supplies 001.80.83.86.0.357.622.010	-	180	180	285	105
General Street Light Supplies 001.80.90.00.1.709.605.001	28,096	30,157	30,157	31,062	905
Other Equipment Other Equipment	-	-	-	75,000	75,000
Commodities & Supplies Total	359,819	443,841	434,616	546,350	102,509
Employee Benefits 001.80.01.00.0.000.510.001					
Group Insurance Medical Insurance 001.80.01.00.0.000.510.003	55,945	56,748	56,736	59,533	2,785
Group Insurance Workers' Comp Ins 001.80.01.00.0.000.510.004	53,500	59,400	59,400	56,165	(3,235)
Group Insurance Dental Insurance 001.80.01.00.0.000.511.001	1,016	1,050	1,176	1,104	54
Social Security Contributions Social Security 001.80.01.00.0.000.511.002	16,514	17,960	19,552	19,868	1,908
Social Security Contributions Medicare 001.80.01.00.0.000.512.001	4,346	4,600	4,550	4,978	378
Retirement Contributions IMRF Pension Expense 001.80.01.00.0.000.513.001	26,375	25,956	20,722	21,809	(4,147)
Other Employee Benefits Sick Leave Incentive 001.80.01.00.0.000.513.002	-	-	2,415	2,496	2,496

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.00.0.000.510.001	15,045	7,202	16,112	17,087	9,885
Group Insurance Medical Insurance 001.80.81.00.0.000.510.004	22,057	22,341	22,332	23,438	1,097
Group Insurance Dental Insurance 001.80.81.00.0.000.511.001	732	755	744	702	(53)
Social Security Contributions Social Security 001.80.81.00.0.000.511.002	7,183	8,487	7,722	9,375	888
Social Security Contributions Medicare 001.80.81.00.0.000.512.001	1,680	1,986	1,794	2,193	207
Retirement Contributions IMRF Pension Expense 001.80.81.00.0.000.513.002	10,364	11,189	8,346	9,410	(1,779)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.00.8.400.510.001	282	304	5,368	5,696	5,392
Group Insurance Medical Insurance 001.80.81.00.8.400.510.004	7,964	7,934	6,948	6,991	(943)
Group Insurance Dental Insurance 001.80.81.00.8.400.511.001	108	112	144	204	92
Social Security Contributions Social Security 001.80.81.00.8.400.511.002	2,392	2,674	2,496	3,098	424
Social Security Contributions Medicare 001.80.81.00.8.400.512.001	571	629	572	728	99
Retirement Contributions IMRF Pension Expense 001.80.81.00.8.400.513.001	3,215	3,467	2,548	3,085	(382)
Other Employee Benefits Sick Leave Incentive 001.80.81.00.8.400.513.002	288	300	189	312	12
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.81.0.350.510.001	522	553	1,092	1,161	608
Group Insurance Medical Insurance 001.80.81.81.0.350.510.004	60,947	65,953	48,348	41,058	(24,895)
Group Insurance Dental Insurance 001.80.81.81.0.350.511.001	168	192	540	961	769
Social Security Contributions Social Security 001.80.81.81.0.350.511.002	17,912	20,920	18,226	23,266	2,346
Social Security Contributions Medicare 001.80.81.81.0.350.512.001	4,189	4,898	4,264	5,445	547
Retirement Contributions IMRF Pension Expense 001.80.81.81.0.350.513.001	22,968	26,281	18,654	23,340	(2,941)
Other Employee Benefits Sick Leave Incentive 001.80.81.81.0.350.513.002	924	1,001	864	936	(65)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.81.0.351.510.001	366	390	2,900	3,074	2,684
Group Insurance Medical Insurance 001.80.81.81.0.351.510.004	8,367	8,834	7,500	6,768	(2,066)
Group Insurance Dental Insurance 001.80.81.81.0.351.511.001	53	55	108	181	126
Social Security Contributions Social Security 001.80.81.81.0.351.511.002	2,482	2,520	2,496	3,056	536
Social Security Contributions Medicare 001.80.81.81.0.351.512.001	580	592	572	719	127
Retirement Contributions IMRF Pension Expense 001.80.81.81.0.351.513.002	3,305	3,328	2,600	3,135	(193)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.81.0.352.510.001	38	87	242	260	173
Group Insurance Medical Insurance 001.80.81.81.0.352.511.001	13,663	13,151	7,068	6,840	(6,311)
Social Security Contributions Social Security 001.80.81.81.0.352.511.002	4,306	4,937	4,446	5,970	1,033
Social Security Contributions Medicare 001.80.81.81.0.352.512.001	1,007	1,155	1,040	1,397	242

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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Retirement Contributions IMRF Pension Expense 001.80.81.81.0.353.510.001	5,615	6,521	4,602	6,124	(397)
Group Insurance Medical Insurance 001.80.81.81.0.353.510.004	15,353	16,730	14,388	13,032	(3,698)
Group Insurance Dental Insurance 001.80.81.81.0.353.511.001	168	192	252	328	136
Social Security Contributions Social Security 001.80.81.81.0.353.511.002	5,308	5,961	5,564	6,740	779
Social Security Contributions Medicare 001.80.81.81.0.353.512.001	1,241	1,396	1,300	1,580	184
Retirement Contributions IMRF Pension Expense 001.80.81.81.0.353.513.002	7,141	7,873	5,824	6,913	(960)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.81.0.354.510.001	101	109	852	902	793
Group Insurance Medical Insurance 001.80.81.81.0.354.510.004	79,075	83,801	76,440	74,067	(9,734)
Group Insurance Dental Insurance 001.80.81.81.0.354.511.001	443	433	1,272	2,135	1,702
Social Security Contributions Social Security 001.80.81.81.0.354.511.002	25,652	25,972	29,406	31,101	5,129
Social Security Contributions Medicare 001.80.81.81.0.354.512.001	6,023	6,089	6,864	7,291	1,202
Retirement Contributions IMRF Pension Expense 001.80.81.81.0.354.513.001	29,808	32,626	26,000	30,291	(2,335)
Other Employee Benefits Sick Leave Incentive 001.80.81.81.0.354.513.002	815	1,001	650	936	(65)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.81.82.0.000.510.001	4,752	3,607	3,382	3,593	(14)
Group Insurance Medical Insurance 001.80.81.82.0.000.510.004	99,097	140,751	130,920	132,348	(8,403)
Group Insurance Dental Insurance 001.80.81.82.0.000.511.001	650	2,047	2,172	3,889	1,842
Social Security Contributions Social Security 001.80.81.82.0.000.511.002	25,865	34,738	37,128	43,456	8,718
Social Security Contributions Medicare 001.80.81.82.0.000.512.001	6,241	8,128	8,658	10,169	2,041
Retirement Contributions IMRF Pension Expense 001.80.81.82.0.000.513.001	35,623	45,885	39,000	44,578	(1,307)
Other Employee Benefits Sick Leave Incentive 001.80.81.82.0.000.513.002	3,619	3,700	2,110	2,496	(1,204)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.00.0.000.510.001	7,601	8,057	8,596	9,111	1,054
Group Insurance Medical Insurance 001.80.82.00.0.000.510.004	19,403	19,656	19,644	20,715	1,059
Group Insurance Dental Insurance 001.80.82.00.0.000.511.001	772	797	792	741	(56)
Social Security Contributions Social Security 001.80.82.00.0.000.511.002	7,511	8,213	7,566	8,417	204
Social Security Contributions Medicare 001.80.82.00.0.000.512.001	1,757	1,922	1,768	1,970	48
Retirement Contributions IMRF Pension Expense 001.80.82.00.0.000.513.002	10,520	10,826	8,060	8,616	(2,210)
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.00.8.400.510.001	3,874	3,617	1,172	1,243	(2,374)
Group Insurance Medical Insurance 001.80.82.00.8.400.510.004	9,721	10,970	9,996	9,933	(1,037)
Group Insurance Dental Insurance 001.80.82.00.8.400.511.001	51	42	180	299	257
Social Security Contributions Social Security 001.80.82.00.8.400.511.002	2,671	3,085	2,912	3,478	393

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Social Security Contributions Medicare 001.80.82.00.8.400.512.001	624	726	676	818	92
Retirement Contributions IMRF Pension Expense 001.80.82.00.8.400.513.001	3,570	4,074	3,042	3,564	(510)
Other Employee Benefits Sick Leave Incentive 001.80.82.00.8.400.513.002	38	101	53	156	55
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.00.8.401.510.001	1,054	629	76	82	(547)
Group Insurance Medical Insurance 001.80.82.00.8.401.510.004	2,887	3,194	2,748	2,515	(679)
Group Insurance Dental Insurance 001.80.82.00.8.401.511.001	-	-	36	78	78
Social Security Contributions Social Security 001.80.82.00.8.401.511.002	547	633	598	749	116
Social Security Contributions Medicare 001.80.82.00.8.401.512.001	128	150	130	177	27
Retirement Contributions IMRF Pension Expense 001.80.82.00.8.401.513.001	717	869	624	854	(15)
Other Employee Benefits Sick Leave Incentive 001.80.82.00.8.401.513.002	38	101	53	157	56
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.83.0.000.510.001	17	22	14	14	(8)
Group Insurance Medical Insurance 001.80.82.83.0.000.510.004	94,563	106,366	97,920	99,351	(7,015)
Group Insurance Dental Insurance 001.80.82.83.0.000.511.001	230	-	1,752	2,944	2,944
Social Security Contributions Social Security 001.80.82.83.0.000.511.002	28,535	32,246	31,616	36,581	4,335
Social Security Contributions Medicare 001.80.82.83.0.000.512.001	6,674	7,547	7,384	8,558	1,011
Retirement Contributions IMRF Pension Expense 001.80.82.83.0.000.513.001	37,534	42,105	32,890	37,152	(4,953)
Other Employee Benefits Sick Leave Incentive 001.80.82.83.0.000.513.002	75	101	105	156	55
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.84.0.355.510.001	7,894	33	1,072	1,134	1,101
Group Insurance Medical Insurance 001.80.82.84.0.355.510.004	37,321	42,264	38,004	36,651	(5,613)
Group Insurance Dental Insurance 001.80.82.84.0.355.511.001	336	378	720	1,118	740
Social Security Contributions Social Security 001.80.82.84.0.355.511.002	9,622	13,901	12,116	14,561	660
Social Security Contributions Medicare 001.80.82.84.0.355.512.001	2,250	3,257	2,834	3,409	152
Retirement Contributions IMRF Pension Expense 001.80.82.84.0.355.513.001	12,191	14,254	10,088	12,298	(1,956)
Other Employee Benefits Sick Leave Incentive 001.80.82.84.0.355.513.002	300	300	425	468	168
Other Employee Benefits Vac/Pers Leave Incent. 001.80.82.84.0.355.513.003	5,307	5,621	116	123	(5,498)
Other Employee Benefits Retiree Sick Incentive 001.80.82.84.0.356.510.001	25,819	-	-	-	-
Group Insurance Medical Insurance 001.80.82.84.0.356.510.004	24,417	27,624	24,780	23,899	(3,725)
Group Insurance Dental Insurance 001.80.82.84.0.356.511.001	186	210	444	728	518
Social Security Contributions Social Security 001.80.82.84.0.356.511.002	5,979	7,029	6,344	7,876	847
Social Security Contributions Medicare 001.80.82.84.0.356.512.001	1,398	1,646	1,482	1,846	200

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Retirement Contributions IMRF Pension Expense	7,979	9,286	6,682	8,079	(1,207)
001.80.82.84.0.356.513.001					
Other Employee Benefits Sick Leave Incentive	188	200	265	312	112
001.80.82.84.0.356.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	2,958	3,141	72	82	(3,059)
001.80.83.00.0.000.510.001					
Group Insurance Medical Insurance	116,199	105,937	110,652	120,737	14,800
001.80.83.00.0.000.510.004					
Group Insurance Dental Insurance	2,544	2,354	2,232	2,191	(163)
001.80.83.00.0.000.511.001					
Social Security Contributions Social Security	50,437	52,105	52,208	58,434	6,329
001.80.83.00.0.000.511.002					
Social Security Contributions Medicare	11,796	12,191	12,194	13,671	1,480
001.80.83.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	68,160	66,280	53,586	55,355	(10,925)
001.80.83.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	24,768	26,229	9,932	10,531	(15,698)
001.80.83.00.0.000.513.003					
Other Employee Benefits Retiree Sick Incentive	40,364	-	-	-	-
001.80.83.86.0.357.510.001					
Group Insurance Medical Insurance	2,945	4,109	4,116	4,387	278
001.80.83.86.0.357.510.004					
Group Insurance Dental Insurance	99	139	132	129	(10)
001.80.83.86.0.357.511.001					
Social Security Contributions Social Security	1,476	3,384	3,042	3,514	130
001.80.83.86.0.357.511.002					
Social Security Contributions Medicare	345	792	702	823	31
001.80.83.86.0.357.512.001					
Retirement Contributions IMRF Pension Expense	2,040	4,462	3,172	3,598	(864)
001.80.81.81.0.352.510.004					
Group Insurance Dental Insurance	-	-	845	193	193
Employee Benefits Total	1,430,395	1,488,676	1,356,270	1,442,384	(46,292)
Infrastructure					
001.80.90.00.0.704.674.001					
Needs Study Intersection Studies	173,356	2,134,877	915,000	400,000	(1,734,877)
001.80.90.00.0.705.675.003					
Sidewalks Sidewalk Share-Cost Program	92,089	103,300	103,300	100,000	(3,300)
001.80.90.00.0.710.679.001					
Other Infrastructure D/T Streetscape Prog	-	80,000	80,000	-	(80,000)
001.80.90.00.0.710.679.005					
Other Infrastructure Reforestation	50,203	61,710	61,710	61,177	(533)
001.80.90.00.0.710.679.006					
Other Infrastructure Tree Repl - Village	66,481	75,701	75,701	77,972	2,271
001.80.90.00.0.710.679.007					
Other Infrastructure Tree Repl - Cost Rec	77,330	88,052	88,052	90,694	2,642
001.80.90.00.0.710.679.008					
Other Infrastructure Tree Repl - Pub Prop	11,341	12,927	12,927	14,507	1,580
001.80.90.00.1.705.675.009					
Sidewalks Sidewalk Imp Program (CIP)	247,901	290,000	290,000	310,000	20,000
Infrastructure Total	718,701	2,846,567	1,626,690	1,054,350	(1,792,217)
Insurance					
001.80.01.00.0.000.593.001					
Insurance Expense General Liability	228,243	260,119	260,119	256,818	(3,301)
Insurance Total	228,243	260,119	260,119	256,818	(3,301)
Office Equipment					
001.80.01.00.0.000.656.005					
Office Equipment Office Eqpt - PW	1,405	1,461	5,602	5,646	4,185
001.80.83.00.0.000.656.002					
Office Equipment Office Eqpt - Eng	620	665	665	685	20
Office Equipment Total	2,025	2,126	6,267	6,331	4,205

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Other Equipment					
001.80.81.81.0.354.665.039					
Other Equipment Snowplows	-	12,480	12,480	12,854	374
001.80.81.82.0.000.665.031					
Other Equipment Other Equipment	3,714	-	-	-	-
001.80.82.84.0.355.665.014					
Other Equipment Sprinkler System	3,319	8,476	8,476	8,730	254
001.80.82.84.0.355.665.041					
Other Equipment Repl St Furniture	27,991	30,000	30,000	30,900	900
001.80.83.00.0.000.665.012					
Other Equipment Engineering Equipment	443	1,993	1,993	2,053	60
Other Equipment Total	35,467	52,949	52,949	54,537	1,588
Other Expenditures					
001.80.81.82.0.000.636.003					
Other Expenditures General Store Property Taxes	-	4,685	4,685	4,826	141
Other Expenditures Total	-	4,685	4,685	4,826	141
Utilities					
001.80.01.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	3,459	4,503	4,503	4,638	135
001.80.81.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	5,689	4,503	4,503	4,638	135
001.80.81.82.0.000.585.001					
Natural Gas Natural Gas	48,703	33,946	33,946	34,964	1,018
001.80.81.82.0.000.591.001					
Water & Sewer Water & Sewer	12,454	10,400	10,400	10,712	312
001.80.82.83.0.000.590.001					
Telephone - Cellular Telephone - Cellular	6,722	8,112	8,112	8,355	243
001.80.83.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	5,511	6,365	6,365	6,556	191
001.80.83.86.0.357.587.001					
Electricity - Street Lights Electricity - Street Lights	1,405	15,000	15,000	5,000	(10,000)
Utilities Total	83,943	82,829	82,829	74,863	(7,966)
Public Works Total	8,807,969	12,485,405	10,988,796	10,921,778	(1,563,627)
80 Total	8,807,969	12,485,405	10,988,796	10,921,778	(1,563,627)
00					
ND					
Pension Benefits					
001.00.00.00.3.000.528.001					
Pension Benefits & Refunds Retirement Pensions	6,549	6,744	6,744	6,948	204
Pension Benefits Total	6,549	6,744	6,744	6,948	204
Interfund Transfers					
001.00.00.00.0.000.697.001					
Transfers Transfer Out	4,688,401	17,850,000	13,994,250	14,029,000	(3,821,000)
Interfund Transfers Total	4,688,401	17,850,000	13,994,250	14,029,000	(3,821,000)
Other Expenditures					
001.00.00.00.0.000.636.004					
Other Expenditures Property Acquisition	-	-	-	-	-
Other Expenditures Total	-	-	-	-	-
ND Total	4,694,950	17,856,744	14,000,994	14,035,948	(3,820,796)
00 Total	4,694,950	17,856,744	14,000,994	14,035,948	(3,820,796)
General Fund Total	62,432,100	84,646,552	77,784,872	81,419,753	(3,226,799)
001 Total	62,432,100	84,646,552	77,784,872	81,419,753	(3,226,799)
002					
Debt Service Fund					
00					
ND					
Bank & Fiscal Fees					
002.00.00.00.2.516.695.029					
Bank & Fiscal Fees 2013 GO Bank Fee	428	-	-	-	-
002.00.00.00.2.517.695.030					

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Bank & Fiscal Fees 2014 GO Bank Fee	428	500	428	-	(500)
002.00.00.00.2.518.695.034					
Bank & Fiscal Fees 2016 GO Bank Fees	450	500	450	450	(50)
002.00.00.00.2.519.695.038					
Bank & Fiscal Fees 2018B GO Bond Bank Fees	450	450	-	-	(450)
002.00.00.00.2.577.695.033					
Bank & Fiscal Fees 2016 GO Bank Fee, Library	450	-	-	-	-
002.00.00.00.2.578.695.044					
Bank & Fiscal Fees 2022B G.O. Bank Fees	-	500	500	500	-
Bank & Fiscal Fees Total	2,206	1,950	1,378	950	(1,000)
Bond Principal					
002.00.00.00.2.515.685.028					
Bond Principal 2012 GO Bond Principal	885,000	-	-	-	-
002.00.00.00.2.516.685.029					
Bond Principal 2013 GO Bond Principal	585,000	-	-	-	-
002.00.00.00.2.517.685.030					
Bond Principal 2014 GO Bond Principal	1,125,000	1,265,000	1,265,000	-	(1,265,000)
002.00.00.00.2.518.685.034					
Bond Principal 2016 GO Bond Principal	-	515,000	515,000	1,060,000	545,000
002.00.00.00.2.519.685.039					
Bond Principal 2018B GO Bond Prin - Refunding	-	-	-	770,000	770,000
002.00.00.00.2.577.685.033					
Bond Principal 2016 GO Bond Principal, Library	1,550,000	-	-	-	-
002.00.00.00.2.578.685.044					
Bond Principal 2022B G.O. Bond Principal	-	605,000	650,000	670,000	65,000
002.00.00.00.2.578.694.044					
Payment to Escrow Agent 2022B GO Refunding	8,249,328	-	-	-	-
Bond Principal Total	12,394,328	2,385,000	2,430,000	2,500,000	115,000
Contractual Services					
002.00.00.00.2.578.564.001					
Financing Costs Financing Costs	83,836	-	-	-	-
Contractual Services Total	83,836	-	-	-	-
Interest Expense					
002.00.00.00.2.515.690.028					
Bond Interest 2012 GO Bond Interest	27,435	-	-	-	-
002.00.00.00.2.516.690.029					
Bond Interest 2013 GO Bond Interest	176,878	-	-	-	-
002.00.00.00.2.517.690.030					
Bond Interest 2014 G.O. Bond Interest	71,700	37,950	37,950	-	(37,950)
002.00.00.00.2.518.690.034					
Bond Interest 2016 GO Bond Interest	265,800	265,800	265,800	250,350	(15,450)
002.00.00.00.2.519.690.038					
Bond Interest 2018B GO Bond Interest, P&FBuild	1,444,250	1,444,250	1,444,250	1,444,250	-
002.00.00.00.2.519.690.039					
Bond Interest 2018B GO Bond Int -Refunding	124,500	124,500	124,500	124,500	-
002.00.00.00.2.577.690.033					
Bond Interest 2016 GO Bond Interest, Library	31,000	-	-	-	-
002.00.00.00.2.578.690.044					
Bond Interest 2022B G.O. Bond Interest	53,769	318,656	230,440	212,240	(106,416)
Interest Expense Total	2,195,332	2,191,156	2,102,940	2,031,340	(159,816)
ND Total	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
00 Total	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
Debt Service Fund Total	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
002 Total	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
020					
Capital Improvement Fund					
30					
Finance					
Other Expenditures					
020.30.90.00.0.707.561.001					

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023
					Budget
Computer Software Financial Software	-	10,000	-	-	(10,000)
Other Expenditures Total	-	10,000	-	-	(10,000)
Finance Total	-	10,000	-	-	(10,000)
30 Total	-	10,000	-	-	(10,000)
40					
Community Development					
Other Expenditures					
020.40.90.00.0.710.636.007					
Other Expenditures Facade Program	9,750	100,000	-	300,000	200,000
Other Expenditures Total	9,750	100,000	-	300,000	200,000
Community Development Total	9,750	100,000	-	300,000	200,000
40 Total	9,750	100,000	-	300,000	200,000
70					
Fire					
Contractual Services					
020.70.90.00.1.710.530.006					
Professional Services Other Prof. Serv.	25,397	-	-	-	-
Contractual Services Total	25,397	-	-	-	-
Building Improvements					
020.70.90.00.1.706.646.001					
Fire Station #12 Fire Station Imp	68,230	-	-	-	-
Building Improvements Total	68,230	-	-	-	-
Office Equipment					
020.70.90.00.1.707.655.008					
Computer Equipment EOC Technology Upgrade	-	100,000	-	-	(100,000)
Office Equipment Total	-	100,000	-	-	(100,000)
Other Equipment					
020.70.90.00.1.709.665.021					
Other Equipment Furniture & Equipment	-	95,000	-	90,000	(5,000)
020.70.90.00.1.709.665.032					
Other Equipment Paramedic Equip	-	-	-	75,000	75,000
020.70.90.00.1.709.665.043					
Other Equipment Thermal Imaging Cameras	-	54,000	-	-	(54,000)
020.70.90.00.1.709.665.048					
Other Equipment Village Warning Sirens	126,300	-	-	-	-
020.70.90.00.1.709.665.081					
Other Equipment Extrication Equipment	-	-	-	135,000	135,000
020.70.90.00.1.709.668.001					
Radio Equipment Radio Equip -Fire	-	-	-	750,000	750,000
Other Equipment Total	126,300	149,000	-	1,050,000	901,000
Fire Total	219,928	249,000	-	1,050,000	801,000
70 Total	219,928	249,000	-	1,050,000	801,000
80					
Public Works					
Building Improvements					
020.80.90.00.0.706.645.020					
Village Hall Facility Improvements	6,536	944,761	944,761	86,625	(858,136)
020.80.90.00.0.706.646.020					
Fire Station #12 Facility Improvements	-	150,000	-	100,000	(50,000)
020.80.90.00.1.706.648.020					
Fire Station Facility Improvements	-	-	-	126,000	126,000
020.80.90.00.1.706.649.020					
Public Works Facility Facility Imp	199,432	457,722	457,722	-	(457,722)
020.80.90.00.1.706.651.001					
Other Public Facilities Other Public Buildings	129,595	146,000	146,000	100,000	(46,000)
020.80.90.00.1.706.651.010					
Other Public Facilities Repl HVAC-Pub Bldgs	143,237	1,190,436	1,190,436	69,300	(1,121,136)
020.80.90.00.1.707.651.006					
Other Public Facilities Connectivity	-	-	-	150,000	150,000
Building Improvements Total	478,800	2,888,919	2,738,919	631,925	(2,256,994)

Village of Mount Prospect
 Budget: January 1, 2024 to December 31, 2024
 Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Infrastructure					
020.80.90.00.0.705.679.003					
Other Infrastructure Parking Lot Imp	36,883	55,000	55,000	-	(55,000)
020.80.90.00.1.703.677.005					
Flood Control Detention Pond Improv	24,267	1,105,513	1,105,513	918,000	(187,513)
020.80.90.00.1.705.675.007					
Sidewalks Brick Sidewalks	113,524	125,000	125,000	250,000	125,000
020.80.90.00.1.705.676.001					
Streetlights & Traffic Signals Streetlight Improv	49,265	220,331	220,331	222,137	1,806
020.80.90.00.1.705.676.007					
Streetlights & Traffic Signals Corridor Streetlight Improv	-	-	-	50,000	50,000
020.80.90.00.1.705.676.008					
Streetlights & Traffic Signals Res Streetlight Improv	136,125	395,000	395,000	225,000	(170,000)
020.80.90.00.1.705.678.008					
Streets Bridge Rehab	-	130,000	130,000	-	(130,000)
020.80.90.00.1.705.679.002					
Other Infrastructure Ped Bridge - Melas/Mead	22,533	15,443	15,443	-	(15,443)
020.80.90.00.1.705.679.027					
Other Infrastructure Bike Path Improvements	7,686	295,000	295,000	1,405,190	1,110,190
Infrastructure Total	390,283	2,341,287	2,341,287	3,070,327	729,040
Other Equipment					
020.80.90.00.1.709.665.031					
Other Equipment Other Equipment	9,680	-	-	-	-
Other Equipment Total	9,680	-	-	-	-
Other Expenditures					
020.80.90.00.1.704.636.033					
Other Expenditures Central Road Ped Crossing	493,764	799,600	799,600	765,000	(34,600)
Other Expenditures Total	493,764	799,600	799,600	765,000	(34,600)
Public Works Total	1,372,526	6,029,807	5,879,806	4,467,252	(1,562,555)
80 Total	1,372,526	6,029,807	5,879,806	4,467,252	(1,562,555)
Capital Improvement Fund Total	1,602,204	6,388,807	5,879,806	5,817,252	(571,555)
020 Total	1,602,204	6,388,807	5,879,806	5,817,252	(571,555)
023					
Street Improvement Construc Fund					
80					
Public Works					
Contractual Services					
023.80.81.81.1.000.575.006					
Public Works - Streets Contractual Resurface Testing	38,467	40,000	40,000	40,000	-
Contractual Services Total	38,467	40,000	40,000	40,000	-
Infrastructure					
023.80.90.00.0.705.678.003					
Streets Resurfacing-SC Fund	2,038,672	3,400,000	3,400,000	4,923,020	1,523,020
023.80.90.00.0.710.679.020					
Other Infrastructure Traffic Imp	41,082	50,000	50,000	50,000	-
023.80.90.00.1.704.678.009					
Streets Street Reconstruction	919,842	2,841,004	2,841,003	-	(2,841,004)
Infrastructure Total	2,999,595	6,291,004	6,291,003	4,973,020	(1,317,984)
Other Expenditures					
023.80.90.00.0.710.636.031					
Other Expenditures Bike Route Sign Project	2,697	-	-	-	-
Other Expenditures Total	2,697	-	-	-	-
Public Works Total	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
80 Total	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
Street Improvement Construc Fund Total	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
023 Total	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
024					
Flood Control Construction Fund					
80					
Public Works					

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Contractual Services					
024.80.00.00.0.000.571.004					
Sewer Contractual Services Storm Sewer Repairs	66,370	54,100	54,100	55,723	1,623
024.80.00.00.0.000.583.001					
Flood Control Contractual Services Levee Repairs & Service	36,100	43,280	43,280	44,578	1,298
024.80.00.00.0.000.583.002					
Flood Control Contractual Services Culvert & Ditch Maintenance	7,959	32,460	32,460	33,434	974
024.80.01.00.1.702.530.006					
Professional Services Other Prof. Serv.	-	100,000	-	265,000	165,000
Contractual Services Total	110,429	229,840	129,840	398,735	168,895
Commodities & Supplies					
024.80.00.00.0.000.629.001					
Flood Control Supplies Levee Supplies	406	5,410	5,410	5,572	162
Commodities & Supplies Total	406	5,410	5,410	5,572	162
Infrastructure					
024.80.00.00.0.000.677.001					
Flood Control Creek Bank Stabilization	1,000	25,000	25,000	25,000	-
024.80.00.00.0.000.677.002					
Flood Control Creek Tree Trimming	24,990	25,000	25,000	25,000	-
024.80.90.00.0.702.677.001					
Flood Control Creek Bank Stabilization	63,262	150,000	150,000	-	(150,000)
024.80.90.00.0.702.677.004					
Flood Control Priv Prop Drainage	100,992	150,000	150,000	150,000	-
024.80.90.00.0.702.677.007					
Flood Control Weller Creek Imp	-	-	-	250,000	250,000
024.80.90.00.1.702.677.003					
Flood Control Levee 37	9,350	50,000	-	-	(50,000)
024.80.90.00.1.703.677.019					
Flood Control Storm Sewer Imp	-	1,268,000	480,000	1,316,000	48,000
Infrastructure Total	199,594	1,668,000	830,000	1,766,000	98,000
Other Equipment					
024.80.90.00.1.702.666.003					
Emergency Generators Emergency Generator Levee 37	223,856	-	-	-	-
Other Equipment Total	223,856	-	-	-	-
Other Expenditures					
024.80.01.00.1.000.636.009					
Other Expenditures Res Reimbursement	-	5,000	-	-	(5,000)
Other Expenditures Total	-	5,000	-	-	(5,000)
Utilities					
024.80.00.00.0.000.585.001					
Natural Gas Natural Gas	-	3,000	3,000	3,090	90
024.80.00.00.0.000.586.001					
Electricity Electricity	-	3,780	3,780	3,893	113
Utilities Total	-	6,780	6,780	6,983	203
Public Works Total	534,285	1,915,030	972,030	2,177,290	262,260
80 Total	534,285	1,915,030	972,030	2,177,290	262,260
Flood Control Construction Fund Total	534,285	1,915,030	972,030	2,177,290	262,260
024 Total	534,285	1,915,030	972,030	2,177,290	262,260
037					
SMP TIF Fund					
20					
Village Administration					
Contractual Services					
037.20.00.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	50,000	2,500	45,000	(5,000)
037.20.00.00.0.000.531.007					
Legal Services Legal TIF	-	50,000	2,500	50,000	-
Contractual Services Total	-	100,000	5,000	95,000	(5,000)
Village Administration Total	-	100,000	5,000	95,000	(5,000)
20 Total	-	100,000	5,000	95,000	(5,000)

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

					\$ Change - 2024
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	Budget vs. 2023 Budget
30					
Finance					
Commodities & Supplies					
037.30.00.00.0.000.608.001					
Other Supplies Other Supplies	-	100	-	100	-
Commodities & Supplies Total	-	100	-	100	-
Finance Total	-	100	-	100	-
30 Total	-	100	-	100	-
40					
Community Development					
Other Employee Costs					
037.40.45.00.0.000.518.001					
Dues & Memberships Dues & Memberships	-	5,000	-	5,000	-
Other Employee Costs Total	-	5,000	-	5,000	-
Other Expenditures					
037.40.90.00.0.710.636.007					
Other Expenditures Facade Program	-	50,000	-	50,000	-
Other Expenditures Total	-	50,000	-	50,000	-
Community Development Total	-	55,000	-	55,000	-
40 Total	-	55,000	-	55,000	-
SMP TIF Fund Total	-	155,100	5,000	150,100	(5,000)
037 Total	-	155,100	5,000	150,100	(5,000)
039					
Pension Stabilization Fund					
60					
Police					
Employee Benefits					
039.60.01.00.0.000.512.002					
Retirement Contributions Police Pension Expense	-	375,000	375,000	1,000,000	625,000
Employee Benefits Total	-	375,000	375,000	1,000,000	625,000
Police Total	-	375,000	375,000	1,000,000	625,000
60 Total	-	375,000	375,000	1,000,000	625,000
70					
Fire					
Employee Benefits					
039.70.01.00.0.000.512.003					
Retirement Contributions Fire Pension Expense	-	375,000	375,000	1,000,000	625,000
Employee Benefits Total	-	375,000	375,000	1,000,000	625,000
Fire Total	-	375,000	375,000	1,000,000	625,000
70 Total	-	375,000	375,000	1,000,000	625,000
Pension Stabilization Fund Total	-	750,000	750,000	2,000,000	1,250,000
039 Total	-	750,000	750,000	2,000,000	1,250,000
040					
Refuse Disposal Fund					
30					
Finance					
Contractual Services					
040.30.01.00.0.102.563.003					
Banking Fees Bank Processing Fees	17,345	15,000	15,000	15,300	300
Contractual Services Total	17,345	15,000	15,000	15,300	300
Finance Total	17,345	15,000	15,000	15,300	300
30 Total	17,345	15,000	15,000	15,300	300
80					
Public Works					
Personal Services, Salaries & Wages					
040.80.85.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	142,677	149,511	148,824	156,045	6,534
040.80.85.00.0.000.503.001					
Overtime Earnings Overtime	246	2,156	520	2,242	86
040.80.85.00.0.000.506.001					

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Longevity Pay Longevity Pay	970	970	970	1,120	150
040.80.85.00.0.365.500.001					
Full-Time Earnings Full-Time Earnings	127,229	132,423	140,322	151,182	18,759
040.80.85.00.0.365.503.001					
Overtime Earnings Overtime	41,699	56,101	34,138	58,346	2,245
040.80.85.00.0.365.506.001					
Longevity Pay Longevity Pay	1,078	1,078	-	1,010	(68)
Personal Services, Salaries & Wages Total	313,898	342,239	324,774	369,945	27,706
Other Employee Costs					
040.80.85.00.0.000.518.001					
Dues & Memberships Dues & Memberships	372	231	231	231	-
040.80.85.00.0.000.522.001					
Travel & Meetings Travel & Meetings	273	1,405	1,405	1,405	-
Other Employee Costs Total	644	1,636	1,636	1,636	-
Contractual Services					
040.80.85.00.0.000.530.006					
Professional Services Other Prof. Serv.	4,617	6,990	6,990	7,200	210
040.80.85.00.0.000.544.002					
Postage Postage Expense	15,936	8,442	8,442	8,695	253
040.80.85.00.0.000.568.001					
Refuse Contractual Services S/F Refuse Collection	1,381,531	1,415,379	1,420,362	1,452,336	36,957
040.80.85.00.0.000.568.002					
Refuse Contractual Services M/F Refuse Collection	705,565	723,789	723,788	739,964	16,175
040.80.85.00.0.000.568.005					
Refuse Contractual Services Tipping Fees - SWANCC	1,047,193	1,078,338	1,078,338	1,119,152	40,814
040.80.85.00.0.000.568.006					
Refuse Contractual Services Fixed Costs - SWANCC	-	-	-	311,258	311,258
040.80.85.00.0.000.568.008					
Refuse Contractual Services S/F Recycling	725,249	743,918	746,928	763,308	19,390
040.80.85.00.0.000.568.009					
Refuse Contractual Services M/F Recycling	135,998	144,104	144,104	147,236	3,132
040.80.85.00.0.000.568.012					
Refuse Contractual Services Tipping Fees	12,109	12,593	12,593	12,971	378
040.80.85.00.0.000.568.013					
Refuse Contractual Services Single Fam Yard Waste Collect	210,451	215,345	216,216	221,130	5,785
040.80.85.00.0.000.568.014					
Refuse Contractual Services Single Family Cart Rental	21,208	23,940	24,000	24,540	600
040.80.85.00.0.000.568.015					
Refuse Contractual Services Hazardous Waste Collection	96,577	106,080	106,080	109,262	3,182
040.80.85.00.0.365.568.011					
Refuse Contractual Services Street Sweeper Rental	7,330	9,017	9,017	9,288	271
Contractual Services Total	4,363,765	4,487,935	4,496,858	4,926,340	438,405
Commodities & Supplies					
040.80.85.00.0.000.603.001					
Clothing Supplies Clothing Supplies	150	150	150	304	154
040.80.85.00.0.000.623.006					
Public Works - Forestry Recycling Supplies	1,014	22,356	22,356	5,000	(17,356)
040.80.85.00.0.365.622.009					
General Repair/Maint Supplies	-	3,514	3,514	3,619	105
040.80.85.00.0.365.623.003					
Public Works - Forestry St Sweeper Brooms	5,673	5,900	5,900	6,077	177
040.80.85.00.0.365.623.004					
Public Works - Forestry Leaf Machine Parts	10,379	10,970	10,970	11,299	329
040.80.85.00.0.365.623.005					
Public Works - Forestry Leaf Truck Boxes	-	1,585	1,585	1,633	48
040.80.90.00.1.709.605.001					
Other Equipment Other Equipment	48,500	-	-	-	-
Commodities & Supplies Total	65,716	44,475	44,475	27,932	(16,543)
Employee Benefits					
040.80.85.00.0.000.510.001					

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Group Insurance Medical Insurance 040.80.85.00.0.000.510.003	27,359	27,756	27,744	29,117	1,361
Group Insurance Workers' Comp Ins 040.80.85.00.0.000.510.004	2,500	6,900	6,900	7,403	503
Group Insurance Dental Insurance 040.80.85.00.0.000.511.001	610	630	696	650	20
Social Security Contributions Social Security 040.80.85.00.0.000.511.002	8,166	9,193	9,178	9,960	767
Social Security Contributions Medicare 040.80.85.00.0.000.512.001	2,032	2,246	2,132	2,401	155
Retirement Contributions IMRF Pension Expense 040.80.85.00.0.000.513.001	12,644	12,652	9,854	10,505	(2,147)
Other Employee Benefits Sick Leave Incentive 040.80.85.00.0.000.513.002	-	-	927	936	936
Other Employee Benefits Vac/Pers Leave Incent. 040.80.85.00.0.365.510.001	4,931	2,405	5,106	5,409	3,004
Group Insurance Medical Insurance 040.80.85.00.0.365.510.004	42,148	44,736	38,436	35,521	(9,215)
Group Insurance Dental Insurance 040.80.85.00.0.365.511.001	67	70	516	1,042	972
Social Security Contributions Social Security 040.80.85.00.0.365.511.002	10,674	11,403	11,102	13,617	2,214
Social Security Contributions Medicare 040.80.85.00.0.365.512.001	2,508	2,671	2,600	3,187	516
Retirement Contributions IMRF Pension Expense 040.80.85.00.0.365.513.001	14,327	15,202	11,726	14,055	(1,147)
Other Employee Benefits Sick Leave Incentive 040.80.85.00.0.365.513.002	226	250	132	156	(94)
Other Employee Benefits Vac/Pers Leave Incent.	3,785	574	8,320	8,824	8,250
Employee Benefits Total Insurance 040.80.85.00.0.000.593.001	131,977	136,688	135,369	142,783	6,095
Insurance Expense General Liability	16,384	16,164	16,164	18,629	2,465
Insurance Total	16,384	16,164	16,164	18,629	2,465
Public Works Total	4,892,383	5,029,137	5,019,276	5,487,265	458,128
80 Total	4,892,383	5,029,137	5,019,276	5,487,265	458,128
Refuse Disposal Fund Total	4,909,728	5,044,137	5,034,276	5,502,565	458,428
040 Total	4,909,728	5,044,137	5,034,276	5,502,565	458,428
041					
Motor Fuel Tax Fund					
80					
Public Works					
Contractual Services					
041.80.81.81.0.350.575.002					
Public Works - Streets Contractual Crack Filling 041.80.81.81.0.350.575.004	61,448	63,907	63,907	65,824	1,917
Public Works - Streets Contractual Pavement Markings 041.80.81.81.0.350.575.016	71,217	74,066	74,066	76,288	2,222
Public Works - Streets Contractual Sidewalk Maintenance 041.80.81.81.0.354.575.011	53,702	56,286	56,286	57,975	1,689
Public Works - Streets Contractual Snow Removal 041.80.83.86.0.357.577.002	91,827	89,598	89,598	92,286	2,688
Public Works - Engineering Contractual Traffic Light Maint	69,150	105,854	105,854	109,030	3,176
Contractual Services Total	347,344	389,711	389,711	401,403	11,692
Commodities & Supplies					
041.80.81.81.0.354.624.009					
Public Works - Streets Salt/Calcium Chloride	308,653	403,104	403,104	415,197	12,093
Commodities & Supplies Total	308,653	403,104	403,104	415,197	12,093
Infrastructure					
041.80.90.00.0.704.676.003					

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023
					Budget
Streetlights & Traffic Signals Traffic Signal Repl	-	100,000	100,000	100,000	-
041.80.90.00.0.705.678.002					
Streets Resurfacing - MFT Fund	3,298,444	2,100,000	2,100,000	1,450,000	(650,000)
Infrastructure Total	3,298,444	2,200,000	2,200,000	1,550,000	(650,000)
Utilities					
041.80.83.86.0.357.588.001					
Electricity - Street Lights Electricity - Street Lights	196,697	264,160	264,160	225,000	(39,160)
Utilities Total	196,697	264,160	264,160	225,000	(39,160)
Public Works Total	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
80 Total	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
Motor Fuel Tax Fund Total	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
041 Total	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
042					
CDBG					
40					
Community Development					
Contractual Services					
042.40.41.00.0.151.572.052					
CDBG Programs Escorted Transportation Service	778	-	-	-	-
042.40.41.00.0.152.572.002					
CDBG Programs Pads to Hope, Inc.	41,251	-	4,000	41,324	41,324
042.40.41.00.0.152.572.009					
CDBG Programs Northwest CASA	2,280	5,000	5,000	6,875	1,875
042.40.41.00.0.152.572.010					
CDBG Programs Wings	5,130	4,100	5,200	4,500	400
042.40.41.00.0.152.572.013					
CDBG Programs Children's Advocacy Center	2,400	4,000	4,000	4,500	500
042.40.41.00.0.152.572.014					
CDBG Programs SPHCC Access to Care	4,025	6,000	7,000	6,000	-
042.40.41.00.0.152.572.015					
CDBG Programs Resources for Comm. Living	1,062	1,500	1,500	-	(1,500)
042.40.41.00.0.152.572.044					
CDBG Programs Northwest Compass Inc.	60,773	11,000	11,000	9,000	(2,000)
042.40.41.00.0.152.572.052					
CDBG Programs Escorted Transportation Service	-	1,400	1,400	1,700	300
042.40.41.00.0.152.572.053					
CDBG Programs Center of Concern	23,145	-	-	-	-
042.40.41.00.0.152.572.054					
CDBG Programs North Suburban Legal Aid Clinic	-	2,500	3,000	3,000	500
042.40.41.00.0.154.572.008					
CDBG Programs Emrgncy Repair Prog.	-	4,500	4,500	-	(4,500)
042.40.41.00.0.154.572.042					
CDBG Programs Single Family Rehab and WG	720	75,000	75,000	-	(75,000)
042.40.41.00.0.154.572.045					
CDBG Programs Search Inc. Rehab	25,000	25,000	25,000	25,000	-
042.40.41.00.0.154.572.050					
CDBG Programs Journeys The Road Home New Const	-	8,500	8,500	8,500	-
042.40.41.00.1.154.572.043					
CDBG Programs Sidewalk Improvements	301,459	331,500	190,000	-	(331,500)
042.40.41.00.0.154.572.055					
CDBG Programs Connections Field	-	-	-	186,000	186,000
042.40.41.00.0.154.572.056					
CDBG Programs Lion's Park	-	-	-	191,324	191,324
Contractual Services Total	468,022	480,000	345,100	487,723	7,723
Community Development Total	468,022	480,000	345,100	487,723	7,723
40 Total	468,022	480,000	345,100	487,723	7,723
CDBG Total	468,022	480,000	345,100	487,723	7,723
042 Total	468,022	480,000	345,100	487,723	7,723
043					
Asset Seizure Fund					

Village of Mount Prospect
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Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
60					
Police					
Other Employee Costs					
043.60.61.66.0.000.525.004					
Training Training	-	1,000	-	1,000	-
Other Employee Costs Total	-	1,000	-	1,000	-
Contractual Services					
043.60.61.66.0.000.530.006					
Professional Services Other Prof. Serv.	-	1,000	-	-	(1,000)
043.60.61.66.0.000.566.012					
Police Contractual Services Investigative Purchases	-	1,000	500	1,000	-
Contractual Services Total	-	2,000	500	1,000	(1,000)
Other Equipment					
043.60.61.66.0.000.665.031					
Other Equipment Other Equipment	18,177	3,000	45,000	3,000	-
Other Equipment Total	18,177	3,000	45,000	3,000	-
Police Total	18,177	6,000	45,500	5,000	(1,000)
60 Total	18,177	6,000	45,500	5,000	(1,000)
Asset Seizure Fund Total	18,177	6,000	45,500	5,000	(1,000)
043 Total	18,177	6,000	45,500	5,000	(1,000)
044					
Federal Equitable Share Funds					
60					
Police					
Contractual Services					
044.60.61.66.0.000.530.006					
Professional Services Other Prof. Serv.	-	1,000	500	500	(500)
Contractual Services Total	-	1,000	500	500	(500)
Other Equipment					
044.60.61.65.0.000.665.031					
Other Equipment Other Equipment	-	-	-	40,000	40,000
044.60.90.00.0.709.665.031					
Other Equipment Other Equipment	-	90,000	-	22,000	(68,000)
Other Equipment Total	-	90,000	-	62,000	(28,000)
Police Total	-	91,000	500	62,500	(28,500)
60 Total	-	91,000	500	62,500	(28,500)
Federal Equitable Share Funds Total	-	91,000	500	62,500	(28,500)
044 Total	-	91,000	500	62,500	(28,500)
045					
DUI Fine Fund					
60					
Police					
Other Employee Costs					
045.60.61.65.0.000.525.004					
Training Training	-	1,000	1,000	1,000	-
Other Employee Costs Total	-	1,000	1,000	1,000	-
Contractual Services					
045.60.61.65.0.000.530.006					
Professional Services Other Prof. Serv.	-	1,000	-	-	(1,000)
Contractual Services Total	-	1,000	-	-	(1,000)
Other Equipment					
045.60.61.65.0.000.665.031					
Other Equipment Other Equipment	10,054	1,000	1,000	1,000	-
Other Equipment Total	10,054	1,000	1,000	1,000	-
Police Total	10,054	3,000	2,000	2,000	(1,000)
60 Total	10,054	3,000	2,000	2,000	(1,000)
DUI Fine Fund Total	10,054	3,000	2,000	2,000	(1,000)
045 Total	10,054	3,000	2,000	2,000	(1,000)
046					
Foreign Fire Tax Board Fund					

Village of Mount Prospect
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Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
70					
Fire					
Other Employee Costs					
046.70.71.00.0.301.522.001					
Travel & Meetings Travel & Meetings	-	-	-	5,000	5,000
046.70.71.00.0.301.524.001					
Uniform Expense Uniform Expense	-	-	-	5,000	5,000
046.70.71.00.0.301.525.004					
Training Training	3,405	-	-	-	-
Other Employee Costs Total	3,405	-	-	10,000	10,000
Contractual Services					
046.70.71.00.0.301.530.006					
Professional Services Other Prof. Serv.	7,575	14,000	14,000	15,000	1,000
046.70.71.00.0.301.544.002					
Postage Postage Expense	567	-	1,000	1,000	1,000
Contractual Services Total	8,143	14,000	15,000	16,000	2,000
Commodities & Supplies					
046.70.71.00.0.301.605.001					
Other Equipment Other Equipment	733	56,000	65,000	-	(56,000)
046.70.71.00.0.301.608.001					
Other Supplies Other Supplies	2,901	-	-	-	-
Commodities & Supplies Total	3,634	56,000	65,000	-	(56,000)
Other Equipment					
046.70.71.00.0.301.665.021					
Other Equipment Furniture & Equipment	45,251	-	15,000	115,000	115,000
Other Equipment Total	45,251	-	15,000	115,000	115,000
Fire Total	60,433	70,000	95,000	141,000	71,000
70 Total	60,433	70,000	95,000	141,000	71,000
Foreign Fire Tax Board Fund Total	60,433	70,000	95,000	141,000	71,000
046 Total	60,433	70,000	95,000	141,000	71,000
048					
Business District Fund					
00					
ND					
Bond Principal					
048.00.00.00.0.775.686.002					
Note Principal Randhurst RDA Note Payment	1,549,521	-	-	-	-
Bond Principal Total	1,549,521	-	-	-	-
Interest Expense					
048.00.00.00.0.775.691.002					
Note Interest Randhurst RDA Interest Payment	168,604	1,421,500	1,425,000	1,750,000	328,500
Interest Expense Total	168,604	1,421,500	1,425,000	1,750,000	328,500
ND Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
00 Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
Business District Fund Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
048 Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
049					
Prospect and Main TIF District					
20					
Village Administration					
Contractual Services					
049.20.00.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	10,000	5,000	10,000	-
049.20.00.00.0.000.531.007					
Legal Services Legal TIF	67,919	50,000	85,000	75,000	25,000
Contractual Services Total	67,919	60,000	90,000	85,000	25,000
Village Administration Total	67,919	60,000	90,000	85,000	25,000
20 Total	67,919	60,000	90,000	85,000	25,000
30					
Finance					

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Contractual Services					
049.30.00.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	10,000	5,000	10,000	-
Contractual Services Total	-	10,000	5,000	10,000	-
Commodities & Supplies					
049.30.00.00.0.000.608.001					
Other Supplies Other Supplies	-	1,500	-	-	(1,500)
Commodities & Supplies Total	-	1,500	-	-	(1,500)
Other Expenditures					
049.30.00.00.0.000.636.011					
Other Expenditures Property Tax Expense	4,302	9,000	6,000	6,000	(3,000)
049.30.00.00.0.000.637.001					
Return of Increment Rtrn of Inc-Cook County	193,168	277,000	168,451	275,000	(2,000)
Other Expenditures Total	197,471	286,000	174,451	281,000	(5,000)
Finance Total	197,471	297,500	179,451	291,000	(6,500)
30 Total	197,471	297,500	179,451	291,000	(6,500)
40					
Community Development					
Other Employee Costs					
049.40.45.00.0.000.518.001					
Dues & Memberships Dues & Memberships	1,200	1,500	1,500	1,500	-
Other Employee Costs Total	1,200	1,500	1,500	1,500	-
Contractual Services					
049.40.45.00.0.000.530.006					
Professional Services Other Prof. Serv.	-	10,000	10,000	70,000	60,000
Contractual Services Total	-	10,000	10,000	70,000	60,000
Other Expenditures					
049.40.45.00.0.000.636.019					
Other Expenditures Developer Incentives	197,226	675,000	675,000	750,000	75,000
049.40.90.00.0.710.636.007					
Other Expenditures Facade Program	10,000	100,000	75,000	100,000	-
049.40.90.00.0.710.636.019					
Other Expenditures Developer Incentives	-	125,000	125,000	-	(125,000)
049.40.01.00.0.000.636.035					
Other Expenditures Student Impact Fees	-	-	50,000	200,000	200,000
Other Expenditures Total	207,226	900,000	925,000	1,050,000	150,000
Community Development Total	208,426	911,500	936,500	1,121,500	210,000
40 Total	208,426	911,500	936,500	1,121,500	210,000
80					
Public Works					
Contractual Services					
049.80.81.81.0.000.530.006					
Professional Services Other Prof. Serv.	-	20,000	-	-	(20,000)
Contractual Services Total	-	20,000	-	-	(20,000)
Public Works Total	-	20,000	-	-	(20,000)
80 Total	-	20,000	-	-	(20,000)
00					
ND					
Bank & Fiscal Fees					
049.00.00.00.2.565.695.036					
Bank & Fiscal Fees 2017 GO Bank Fees	225	250	225	225	(25)
049.00.00.00.2.566.695.037					
Bank & Fiscal Fees 2018A GO Bank Fees	225	250	225	225	(25)
049.00.00.00.2.568.695.041					
Bank & Fiscal Fees 2019B GO Bond Bank Fees	450	500	450	450	(50)
Bank & Fiscal Fees Total	900	1,000	900	900	(100)
Bond Principal					
049.00.00.00.2.565.685.036					
Bond Principal 2017 GO Bond Principal	155,000	170,000	170,000	185,000	15,000
049.00.00.00.2.566.685.037					

Village of Mount Prospect
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 Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Bond Principal 2018A GO Bond Principal	205,000	225,000	225,000	250,000	25,000
049.00.00.00.2.568.685.041					
Bond Principal 2019B GO Bond Principal	-	210,000	210,000	235,000	25,000
Bond Principal Total	360,000	605,000	605,000	670,000	65,000
Interest Expense					
049.00.00.00.2.565.690.036					
Bond Interest 2017 GO Bond Interest	153,769	147,569	147,569	140,769	(6,800)
049.00.00.00.2.566.690.037					
Bond Interest 2018A GO Bond Interest	264,369	254,119	254,119	242,869	(11,250)
049.00.00.00.2.568.690.041					
Bond Interest 2019B GO Bond Interest	265,350	265,350	265,350	254,850	(10,500)
Interest Expense Total	683,488	667,038	667,038	638,488	(28,550)
ND Total	1,044,388	1,273,038	1,272,938	1,309,388	36,350
00 Total	1,044,388	1,273,038	1,272,938	1,309,388	36,350
Prospect and Main TIF District Total	1,518,203	2,562,038	2,478,889	2,806,888	244,850
049 Total	1,518,203	2,562,038	2,478,889	2,806,888	244,850
050					
Water and Sewer Fund					
30					
Finance					
Personal Services, Salaries & Wages					
050.30.32.00.0.102.500.001					
Full-Time Earnings Full-Time Earnings	95,624	100,405	99,554	104,795	4,390
050.30.32.00.0.102.501.001					
Part-Time Earnings Part-Time Earnings	32,462	35,150	34,372	36,961	1,811
050.30.32.00.0.102.503.001					
Overtime Earnings Overtime	224	-	130	-	-
050.30.32.00.0.102.506.001					
Longevity Pay Longevity Pay	1,400	1,450	1,450	1,100	(350)
Personal Services, Salaries & Wages Total	129,710	137,005	135,506	142,856	5,851
Other Employee Costs					
050.30.32.00.0.102.525.004					
Training Training	-	350	350	350	-
Other Employee Costs Total	-	350	350	350	-
Contractual Services					
050.30.01.00.0.102.563.003					
Banking Fees Bank Processing Fees	118,349	90,000	110,376	120,000	30,000
050.30.32.00.0.102.530.002					
Professional Services Auditing Services	7,530	19,300	19,300	19,879	579
050.30.32.00.0.102.530.004					
Professional Services Collection Services	69	500	500	515	15
050.30.32.00.0.102.530.006					
Professional Services Other Prof. Serv.	34,616	30,250	30,250	31,158	908
050.30.32.00.0.102.532.002					
Equipment Maintenance & Repair Equipment Maint.	-	500	500	515	15
050.30.32.00.0.102.544.002					
Postage Postage Expense	68,600	64,480	64,480	66,414	1,934
050.30.32.00.0.102.551.001					
Copier Lease Payment Copier Lease Payment	614	1,300	1,300	1,339	39
Contractual Services Total	229,778	206,330	226,706	239,820	33,490
Commodities & Supplies					
050.30.32.00.0.102.606.001					
Office Supplies Office Supplies	-	300	300	309	9
050.30.32.00.0.102.610.001					
Paper & Supplies Paper & Supplies	-	500	500	515	15
Commodities & Supplies Total	-	800	800	824	24
Employee Benefits					
050.30.32.00.0.102.510.001					
Group Insurance Medical Insurance	26,559	26,997	26,988	28,322	1,325
050.30.32.00.0.102.510.004					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Group Insurance Dental Insurance	880	909	900	845	(64)
050.30.32.00.0.102.511.001					
Social Security Contributions Social Security	8,099	8,918	8,190	9,103	185
050.30.32.00.0.102.511.002					
Social Security Contributions Medicare	1,894	2,088	1,898	2,130	42
050.30.32.00.0.102.512.001					
Retirement Contributions IMRF Pension Expense	(21,266)	11,796	8,840	9,287	(2,509)
050.30.32.00.0.102.513.001					
Other Employee Benefits Sick Leave Incentive	2,241	2,301	1,855	2,028	(273)
050.30.32.00.0.102.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	5,701	4,505	1,810	1,913	(2,592)
Employee Benefits Total	24,109	57,514	50,481	53,628	(3,886)
Finance Total	383,596	401,999	413,843	437,478	35,479
30 Total	383,596	401,999	413,843	437,478	35,479
80					
Public Works					
Personal Services, Salaries & Wages					
050.80.84.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	399,956	420,427	398,138	430,272	9,845
050.80.84.00.0.000.503.001					
Overtime Earnings Overtime	246	3,994	520	4,153	159
050.80.84.00.0.000.504.001					
Specialty Pay Specialty Pay	600	601	601	601	-
050.80.84.00.0.000.506.001					
Longevity Pay Longevity Pay	2,570	2,620	2,620	2,370	(250)
050.80.84.87.0.375.500.001					
Full-Time Earnings Full-Time Earnings	137,914	155,740	157,248	176,653	20,913
050.80.84.87.0.375.503.001					
Overtime Earnings Overtime	24,241	37,516	21,034	39,017	1,501
050.80.84.87.0.375.504.001					
Specialty Pay Specialty Pay	630	906	906	1,134	228
050.80.84.87.0.375.506.001					
Longevity Pay Longevity Pay	330	1,310	1,310	360	(950)
050.80.84.87.0.376.500.001					
Full-Time Earnings Full-Time Earnings	26,748	28,760	30,056	32,719	3,959
050.80.84.87.0.376.502.001					
Seasonal Earnings Seasonal Earnings	-	18,744	-	18,744	-
050.80.84.87.0.376.503.001					
Overtime Earnings Overtime	4,398	8,557	3,068	8,900	343
050.80.84.87.0.376.504.001					
Specialty Pay Specialty Pay	153	151	151	257	106
050.80.84.87.0.376.506.001					
Longevity Pay Longevity Pay	185	185	185	185	-
050.80.84.87.0.379.500.001					
Full-Time Earnings Full-Time Earnings	325,224	319,892	357,526	369,934	50,042
050.80.84.87.0.379.503.001					
Overtime Earnings Overtime	51,039	74,030	41,964	76,992	2,962
050.80.84.87.0.379.504.001					
Specialty Pay Specialty Pay	1,334	1,355	1,355	1,404	49
050.80.84.87.0.379.506.001					
Longevity Pay Longevity Pay	2,525	2,705	2,705	2,315	(390)
050.80.84.87.0.380.500.001					
Full-Time Earnings Full-Time Earnings	442,912	464,827	494,598	536,236	71,409
050.80.84.87.0.380.501.001					
Part-Time Earnings Part-Time Earnings	25,050	43,824	25,792	44,839	1,015
050.80.84.87.0.380.503.001					
Overtime Earnings Overtime	87,167	117,824	82,056	122,539	4,715
050.80.84.87.0.380.504.001					
Specialty Pay Specialty Pay	1,959	2,045	2,045	1,443	(602)
050.80.84.87.0.380.506.001					

Village of Mount Prospect
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Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Longevity Pay Longevity Pay	2,820	3,720	3,720	3,090	(630)
050.80.84.87.0.381.500.001					
Full-Time Earnings Full-Time Earnings	42,356	43,917	50,648	50,618	6,701
050.80.84.87.0.381.502.001					
Seasonal Earnings Seasonal Earnings	-	7,656	-	7,656	-
050.80.84.87.0.381.503.001					
Overtime Earnings Overtime	5,413	7,831	4,862	8,145	314
050.80.84.87.0.381.504.001					
Specialty Pay Specialty Pay	300	301	301	301	-
050.80.84.87.0.381.506.001					
Longevity Pay Longevity Pay	400	400	400	400	-
050.80.84.87.0.382.500.001					
Full-Time Earnings Full-Time Earnings	168,309	181,820	198,926	203,539	21,719
050.80.84.87.0.382.503.001					
Overtime Earnings Overtime	35,319	48,858	40,534	50,813	1,955
050.80.84.87.0.382.504.001					
Specialty Pay Specialty Pay	718	756	756	635	(121)
050.80.84.87.0.382.506.001					
Longevity Pay Longevity Pay	855	1,215	1,215	1,125	(90)
050.80.84.88.0.383.500.001					
Full-Time Earnings Full-Time Earnings	307,044	323,534	358,748	360,709	37,175
050.80.84.88.0.383.503.001					
Overtime Earnings Overtime	58,224	89,142	66,534	92,708	3,566
050.80.84.88.0.383.504.001					
Specialty Pay Specialty Pay	1,123	1,141	1,141	1,081	(60)
050.80.84.88.0.383.506.001					
Longevity Pay Longevity Pay	1,810	1,990	1,990	2,290	300
Personal Services, Salaries & Wages Total	2,159,874	2,418,294	2,353,653	2,654,177	235,883
Other Employee Costs					
050.80.84.00.0.000.518.001					
Dues & Memberships Dues & Memberships	427	3,723	3,723	3,723	-
050.80.84.00.0.000.521.001					
Other Employee Expenses Other Employee Exp.	3,456	3,702	3,702	3,813	111
050.80.84.00.0.000.522.001					
Travel & Meetings Travel & Meetings	3,468	5,473	4,973	4,973	(500)
050.80.84.00.0.000.524.001					
Uniform Expense Uniform Expense	21,193	21,352	21,352	21,993	641
050.80.84.00.0.000.525.004					
Training Training	14,103	17,151	13,111	13,111	(4,040)
Other Employee Costs Total	42,648	51,401	46,861	47,613	(3,788)
Contractual Services					
050.80.84.00.0.000.530.006					
Professional Services Other Prof. Serv.	5,786	1,370	5,410	5,572	4,202
050.80.84.00.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	1,354	1,408	1,408	1,450	42
050.80.84.00.0.000.551.001					
Copier Lease Payment Copier Lease Payment	1,625	2,271	2,271	2,339	68
050.80.84.00.0.000.552.001					
Computer Lease Payment Computer Repl Fund	12,600	9,050	9,050	11,450	2,400
050.80.84.00.0.000.560.002					
Technical Services Comp Programming	-	951	1,451	1,495	544
050.80.84.00.0.000.560.007					
Technical Services Computer Maint.	-	1,560	1,560	1,607	47
050.80.84.00.0.000.560.009					
Technical Services GIS Maintenance	20,575	25,100	25,100	25,853	753
050.80.84.00.0.000.561.004					
Computer Software Cloud-Based Service	53,215	59,357	59,357	61,138	1,781
050.80.84.00.0.000.562.002					
Records Management Printing Expense	2,590	6,840	6,840	7,045	205
050.80.84.00.0.000.563.002					

Village of Mount Prospect
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Banking Fees Bank & Fiscal Fees	-	2,508	2,508	2,583	75
050.80.84.00.0.000.574.005					
Public Works - General Contractual Uniform Rent/Cleaning	9,089	11,980	11,980	12,339	359
050.80.84.01.0.000.553.001					
Vehicle Lease Payment Vehicle Lease Payment	254,170	578,290	578,290	336,340	(241,950)
050.80.84.01.0.000.554.001					
Vehicle Maintenance Payment Vehicle Maint Payment	486,757	617,381	617,381	623,005	5,624
050.80.84.87.0.375.533.003					
Building Maintenance & Repair Roof Repairs	-	5,200	5,000	2,500	(2,700)
050.80.84.87.0.375.533.005					
Building Maintenance & Repair Building Repairs	4,737	5,200	5,200	5,356	156
050.80.84.87.0.376.574.012					
Public Works - General Contractual Landscape & Fence Ma	500	520	520	250	(270)
050.80.84.87.0.376.574.014					
Public Works - General Contractual Grounds Maintenance	53,615	55,760	55,000	57,433	1,673
050.80.84.87.0.378.570.001					
Water Purchases JAWA - Water Purchase	5,483,251	5,360,000	5,702,581	5,987,710	627,710
050.80.84.87.0.378.570.002					
Water Purchases JAWA - Power Cost	88,072	258,000	96,175	99,060	(158,940)
050.80.84.87.0.378.570.003					
Water Purchases JAWA - O&M Cost	417,491	500,000	455,900	469,577	(30,423)
050.80.84.87.0.378.570.004					
Water Purchases JAWA - Fixed Cost	1,417,850	1,416,000	1,548,292	1,594,741	178,741
050.80.84.87.0.379.532.002					
Equipment Maintenance & Repair Equipment Maint.	58,468	62,400	62,000	64,272	1,872
050.80.84.87.0.379.533.004					
Building Maintenance & Repair Emergency Repairs	2,000	2,080	2,080	2,080	-
050.80.84.87.0.379.533.006					
Building Maintenance & Repair Electrical Repairs	4,752	5,200	5,200	5,356	156
050.80.84.87.0.379.569.003					
Water Contractual Services Water Sample Testing	13,415	29,120	25,000	29,994	874
050.80.84.87.0.379.569.004					
Water Contractual Services Water Tank Repairs	-	3,120	3,000	3,214	94
050.80.84.87.0.380.530.005					
Professional Services Control System Programming	35,487	36,400	36,400	37,492	1,092
050.80.84.87.0.380.530.006					
Professional Services Other Prof. Serv.	29,620	29,269	29,269	30,147	878
050.80.84.87.0.380.532.002					
Equipment Maintenance & Repair Equipment Maint.	6,104	6,350	6,350	6,541	191
050.80.84.87.0.380.569.006					
Water Contractual Services Parkway Restoration	48,543	53,040	53,040	54,631	1,591
050.80.84.87.0.380.569.007					
Water Contractual Services Pavement Restoration	43,999	45,930	45,930	47,308	1,378
050.80.84.87.0.380.569.008					
Water Contractual Services Refuse Disposal	7,035	7,316	7,316	7,535	219
050.80.84.87.0.380.571.006					
Sewer Contractual Services Backflow Prevention Program	25,578	26,520	26,520	27,316	796
050.80.84.87.0.380.574.007					
Public Works - General Contractual Julie Service Charges	-	10,400	1,000	10,712	312
050.80.84.87.0.380.574.008					
Public Works - General Contractual Contract Hauling	33,692	37,162	37,162	38,277	1,115
050.80.84.87.0.381.547.003					
Equipment Rental Vehicle Rental	500	1,591	1,591	1,639	48
050.80.84.87.0.381.560.002					
Technical Services Comp Programming	32,719	31,200	31,200	32,136	936
050.80.84.87.0.381.569.001					
Water Contractual Services Meter Installation	39,864	76,128	70,000	78,412	2,284
050.80.84.87.0.381.569.002					
Water Contractual Services Meter Testing & Repair	14,031	26,000	25,000	26,780	780
050.80.84.87.0.382.574.001					

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Public Works - General Contractual Painting Services 050.80.84.87.0.382.574.008	41,610	43,280	41,000	44,578	1,298
Public Works - General Contractual Contract Hauling 050.80.84.88.0.383.532.002	20,386	22,482	22,482	23,156	674
Equipment Maintenance & Repair Equipment Maint. 050.80.84.88.0.383.569.008	6,000	6,240	6,240	6,427	187
Water Contractual Services Refuse Disposal 050.80.84.88.0.383.571.001	5,858	6,092	6,092	6,275	183
Sewer Contractual Services Sewer Repair/Repl 050.80.84.88.0.383.571.002	29,151	36,400	36,400	37,492	1,092
Sewer Contractual Services Building Sewer Insp 050.80.84.88.0.383.571.003	28,062	52,000	52,000	53,560	1,560
Sewer Contractual Services Sewer Cleaning 050.80.84.88.0.383.571.007	50,975	53,040	53,040	54,631	1,591
Sewer Contractual Services Flow Monitoring Analy 050.80.84.88.0.383.574.008	29,278	26,000	26,000	26,780	780
Public Works - General Contractual Contract Hauling Contractual Services Total	6,316 8,926,717	6,569 9,660,075	6,569 9,909,155	6,766 10,072,350	197 412,275
Commodities & Supplies 050.80.84.00.0.000.603.001					
Clothing Supplies Clothing Supplies 050.80.84.00.0.000.606.001	433	969	969	1,573	604
Office Supplies Office Supplies 050.80.84.00.0.000.608.001	4,465	4,644	4,644	4,783	139
Other Supplies Other Supplies 050.80.84.00.0.000.614.001	2,253	2,343	2,343	2,413	70
Training Supplies Training Supplies 050.80.84.00.0.000.622.001	398	791	791	815	24
General Open House Supplies 050.80.84.00.0.000.626.002	770	3,328	3,328	3,428	100
Public Works - Water/Sewer Engineering Supplies 050.80.84.00.0.000.626.004	187	1,368	1,368	1,409	41
Public Works - Water/Sewer Water Conservation Supplies 050.80.84.87.0.375.628.003	-	1,059	1,059	1,091	32
Maintenance & Repair Supplies M&R Supplies - PW 050.80.84.87.0.376.622.002	1,722	1,791	1,797	1,845	54
General Small Tools 050.80.84.87.0.376.622.003	223	232	232	239	7
General Grounds Maintenance Supplies 050.80.84.87.0.376.622.004	2,684	2,816	2,816	2,900	84
General Lawn Care Equipment 050.80.84.87.0.376.622.007	-	534	534	550	16
General Snow Plow Blades 050.80.84.87.0.379.622.009	3,282	3,481	3,481	3,585	104
General Repair/Maint Supplies 050.80.84.87.0.379.626.005	20,639	23,892	23,892	24,609	717
Public Works - Water/Sewer Water Treatment Chemicals 050.80.84.87.0.379.627.002	11,468	18,720	18,000	19,282	562
Gas Generators 050.80.84.87.0.380.622.002	12,032	15,600	15,600	16,068	468
General Small Tools 050.80.84.87.0.380.622.005	456	474	474	488	14
General Restoration Materials 050.80.84.87.0.380.622.006	30,941	32,208	32,208	33,174	966
General Emergency Barricades 050.80.84.87.0.380.622.009	1,940	2,260	2,260	2,328	68
General Repair/Maint Supplies 050.80.84.87.0.380.627.003	115,111	51,533	51,533	53,079	1,546
Gas Water - Gas Pumps/Generators 050.80.84.87.0.381.622.002	2,251	2,341	2,341	2,411	70

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					\$ Change - 2024 Budget vs. 2023 Budget
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General Small Tools	197	205	205	211	6
050.80.84.87.0.381.626.008					
Public Works - Water/Sewer Water Meter Repair Parts	3,043	3,512	3,512	3,617	105
050.80.84.87.0.382.622.005					
General Restoration Materials	9,977	10,541	10,541	10,857	316
050.80.84.87.0.382.622.009					
General Repair/Maint Supplies	20,400	21,216	21,216	21,852	636
050.80.84.87.0.382.626.001					
Public Works - Water/Sewer Painting Supplies	1,689	1,757	1,757	1,810	53
050.80.84.87.0.382.626.006					
Public Works - Water/Sewer Water Hydrants	40,800	42,432	42,432	43,705	1,273
050.80.84.87.0.382.626.007					
Public Works - Water/Sewer Water Valves	12,078	33,771	33,771	34,784	1,013
050.80.84.88.0.383.622.005					
General Restoration Materials	4,644	4,830	4,830	4,975	145
050.80.84.88.0.383.622.009					
General Repair/Maint Supplies	14,138	15,912	15,912	16,389	477
050.80.84.88.0.383.626.003					
Public Works - Water/Sewer Manhole Frame Supp	1,685	6,240	6,240	6,427	187
Commodities & Supplies Total	319,904	310,800	310,086	320,697	9,897
Building Improvements					
050.80.90.00.1.700.651.012					
Other Public Facilities Pump Station Facility Improv	16,660	5,500,000	2,500,000	-	(5,500,000)
Building Improvements Total	16,660	5,500,000	2,500,000	-	(5,500,000)
Distribution Systems					
050.80.84.87.0.379.671.002					
Water Distribution Tank Repair/Inspection	10,568	20,000	20,000	20,600	600
050.80.84.87.0.379.671.004					
Water Distribution Tank Dsgn Engineering	1,000	20,000	20,000	20,600	600
050.80.84.87.0.380.671.006					
Water Distribution Wireless Telemetry System Maint	8,911	10,400	10,400	10,712	312
050.80.90.00.1.700.671.001					
Water Distribution Tank Repair/Ren	-	-	-	685,000	685,000
050.80.90.00.1.700.671.003					
Water Distribution Water Main Repl	(523,131)	5,881,542	4,500,000	5,400,000	(481,542)
050.80.90.00.1.700.671.005					
Water Distribution Deep Well Rehab	313,721	827,523	280,000	-	(827,523)
050.80.90.00.1.700.671.007					
Water Distribution Water Main - New	-	-	-	1,750,000	1,750,000
050.80.90.00.1.700.671.008					
Water Distribution Elevated Tank	19,800	-	-	-	-
050.80.90.00.1.701.672.002					
Sewer System Lift Station Rehab	-	1,307,455	680,000	3,500,000	2,192,545
050.80.90.00.1.701.672.005					
Sewer System Sewer Main Repair/Replacement	-	1,867,736	1,000,000	1,000,000	(867,736)
050.80.90.00.1.702.672.001					
Sewer System Basin 14 Foot Tile/OH Sewer Prog	144,515	2,165,485	472,500	550,000	(1,615,485)
050.80.90.00.1.703.672.003					
Sewer System Combined Swr Imp	74,440	1,532,034	800,000	800,000	(732,034)
050.80.90.00.1.702.672.008					
Sewer System Lead Service Line Rebate Program	-	150,000	150,000	100,000	(50,000)
Distribution Systems Total	49,824	13,782,175	7,932,900	13,836,912	54,737
Employee Benefits					
050.80.84.00.0.000.510.001					
Group Insurance Medical Insurance	78,474	80,350	76,308	83,390	3,040
050.80.84.00.0.000.510.003					
Group Insurance Workers' Comp Ins	35,700	35,100	35,100	37,011	1,911
050.80.84.00.0.000.510.004					
Group Insurance Dental Insurance	1,890	1,952	1,896	1,883	(69)
050.80.84.00.0.000.511.001					

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Social Security Contributions Social Security	23,508	25,946	25,636	27,831	1,885
050.80.84.00.0.000.511.002					
Social Security Contributions Medicare	5,901	6,398	5,980	6,777	379
050.80.84.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	(74,586)	35,287	27,222	26,454	(8,833)
050.80.84.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	(7,142)	-	2,226	2,496	2,496
050.80.84.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	39,070	14,512	26,708	28,328	13,816
050.80.84.00.0.000.513.009					
Other Employee Benefits OPEB Expense	47,480	-	-	-	-
050.80.84.00.0.000.513.013					
Other Employee Benefits Unemployment Comp	2,000	2,000	2,000	-	(2,000)
050.80.84.87.0.375.510.001					
Group Insurance Medical Insurance	40,992	49,223	27,624	25,228	(23,995)
050.80.84.87.0.375.511.001					
Social Security Contributions Social Security	10,273	12,360	11,076	13,694	1,334
050.80.84.87.0.375.511.002					
Social Security Contributions Medicare	2,403	2,895	2,574	3,207	312
050.80.84.87.0.375.512.001					
Retirement Contributions IMRF Pension Expense	(39,620)	16,327	11,596	14,048	(2,279)
050.80.84.87.0.375.513.001					
Other Employee Benefits Sick Leave Incentive	95	101	145	156	55
050.80.84.87.0.375.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	2,678	3,704	3,286	3,483	(221)
050.80.84.87.0.376.510.001					
Group Insurance Medical Insurance	7,130	8,159	7,716	7,724	(435)
050.80.84.87.0.376.510.004					
Group Insurance Dental Insurance	149	168	192	234	66
050.80.84.87.0.376.511.001					
Social Security Contributions Social Security	2,041	3,659	2,002	3,784	125
050.80.84.87.0.376.511.002					
Social Security Contributions Medicare	477	858	468	888	30
050.80.84.87.0.376.512.001					
Retirement Contributions IMRF Pension Expense	(6,430)	3,296	2,106	2,686	(610)
050.80.84.87.0.376.513.001					
Other Employee Benefits Sick Leave Incentive	38	101	53	156	55
050.80.84.87.0.376.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	2,314	2,459	15	14	(2,445)
050.80.84.87.0.379.510.001					
Group Insurance Medical Insurance	92,653	96,002	75,912	70,833	(25,169)
050.80.84.87.0.379.510.004					
Group Insurance Dental Insurance	-	-	984	2,156	2,156
050.80.84.87.0.379.511.001					
Social Security Contributions Social Security	24,762	24,892	25,220	28,826	3,934
050.80.84.87.0.379.511.002					
Social Security Contributions Medicare	5,791	5,828	5,876	6,748	920
050.80.84.87.0.379.512.001					
Retirement Contributions IMRF Pension Expense	(66,974)	32,879	26,338	29,571	(3,308)
050.80.84.87.0.379.513.001					
Other Employee Benefits Sick Leave Incentive	379	401	573	624	223
050.80.84.87.0.379.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	19,347	2,989	12,788	13,550	10,561
050.80.84.87.0.379.513.003					
Other Employee Benefits Retiree Sick Incentive	-	-	31,512	-	-
050.80.84.87.0.380.510.001					
Group Insurance Medical Insurance	109,481	103,517	106,968	95,927	(7,590)
050.80.84.87.0.380.510.004					
Group Insurance Dental Insurance	-	-	1,332	2,908	2,908
050.80.84.87.0.380.511.001					

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Social Security Contributions Social Security	35,135	38,390	37,778	44,975	6,585
050.80.84.87.0.380.511.002					
Social Security Contributions Medicare	8,217	8,985	8,814	10,527	1,542
050.80.84.87.0.380.512.001					
Retirement Contributions IMRF Pension Expense	(102,680)	50,707	39,442	46,137	(4,570)
050.80.84.87.0.380.513.001					
Other Employee Benefits Sick Leave Incentive	432	500	673	624	124
050.80.84.87.0.380.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	8,495	5,989	15,584	16,514	10,525
050.80.84.87.0.381.510.001					
Group Insurance Medical Insurance	6,984	7,421	5,784	3,648	(3,773)
050.80.84.87.0.381.511.001					
Social Security Contributions Social Security	2,996	3,728	3,432	4,163	435
050.80.84.87.0.381.511.002					
Social Security Contributions Medicare	701	874	780	976	102
050.80.84.87.0.381.512.001					
Retirement Contributions IMRF Pension Expense	(7,781)	4,297	3,536	3,782	(515)
050.80.84.87.0.382.510.001					
Group Insurance Medical Insurance	27,911	24,518	32,232	27,979	3,461
050.80.84.87.0.382.511.001					
Social Security Contributions Social Security	12,739	14,430	14,664	15,901	1,471
050.80.84.87.0.382.511.002					
Social Security Contributions Medicare	2,979	3,378	3,406	3,723	345
050.80.84.87.0.382.512.001					
Retirement Contributions IMRF Pension Expense	(35,150)	19,058	15,262	16,311	(2,747)
050.80.84.88.0.383.510.001					
Group Insurance Medical Insurance	85,097	86,727	88,548	80,446	(6,281)
050.80.84.88.0.383.510.004					
Group Insurance Dental Insurance	813	839	1,740	2,359	1,520
050.80.84.88.0.383.511.001					
Social Security Contributions Social Security	22,429	25,826	25,636	28,344	2,518
050.80.84.88.0.383.511.002					
Social Security Contributions Medicare	5,245	6,044	5,980	6,634	590
050.80.84.88.0.383.512.001					
Retirement Contributions IMRF Pension Expense	(64,390)	34,113	27,118	29,077	(5,036)
050.80.84.88.0.383.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	635	672	288	301	(371)
050.80.84.87.0.375.510.004					
Group Insurance Dental Insurance	-	-	336	752	752
050.80.84.87.0.381.510.004					
Group Insurance Dental Insurance	-	-	48	103	103
050.80.84.87.0.382.510.004					
Group Insurance Dental Insurance	-	-	444	833	833
Employee Benefits Total	371,081	907,859	890,957	884,724	(23,135)
Infrastructure					
050.80.84.87.0.000.731.001					
Asset Retirement Obligation Amortization	7,500	-	-	-	-
050.80.84.87.0.379.731.001					
Asset Retirement Obligation Amortization	-	-	1	-	-
Infrastructure Total	7,500	-	1	-	-
Insurance					
050.80.84.00.0.000.593.001					
Insurance Expense General Liability	170,631	208,340	208,340	235,114	26,774
Insurance Total	170,631	208,340	208,340	235,114	26,774
Office Equipment					
050.80.84.87.0.380.656.007					
Office Equipment Office Eqpt - Water	1,124	1,170	1,170	1,205	35
Office Equipment Total	1,124	1,170	1,170	1,205	35
Other Equipment					
050.80.84.00.0.000.668.005					

Village of Mount Prospect
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Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Radio Equipment Radio Equip -Water	-	1,500	-	-	(1,500)
050.80.84.87.0.381.665.050					
Other Equipment Water Meters	67,045	70,331	70,331	72,441	2,110
050.80.90.00.1.700.665.054					
Other Equipment Booster Pump/Panel Repl	27,620	65,000	65,000	185,000	120,000
050.80.90.00.1.700.665.079					
Other Equipment SCADA Wireless Telemetry	-	-	-	80,000	80,000
Other Equipment Total	94,665	136,831	135,331	337,441	200,610
Other Expenditures					
050.80.84.00.0.000.638.001					
Depreciation Depreciation	930,708	-	-	-	-
Other Expenditures Total	930,708	-	-	-	-
Utilities					
050.80.84.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	10,957	11,648	11,648	11,997	349
050.80.84.87.0.375.585.001					
Natural Gas Natural Gas	7,173	7,167	7,100	7,382	215
050.80.84.87.0.379.586.001					
Electricity Electricity	73,849	86,561	82,000	89,158	2,597
050.80.84.88.0.383.586.001					
Electricity Electricity	6,692	26,409	20,000	27,201	792
Utilities Total	98,671	131,785	120,748	135,738	3,953
Public Works Total	13,190,008	33,108,730	24,409,202	28,525,971	(4,582,759)
80 Total	13,190,008	33,108,730	24,409,202	28,525,971	(4,582,759)
00					
ND					
Bank & Fiscal Fees					
050.00.00.00.2.565.695.036					
Bank & Fiscal Fees 2017 GO Bank Fees	225	250	225	225	(25)
050.00.00.00.2.566.695.037					
Bank & Fiscal Fees 2018A GO Bank Fees	225	250	450	450	200
050.00.00.00.2.567.695.040					
Bank & Fiscal Fees 2019A GO Bank Fees	450	500	450	450	(50)
050.00.00.00.2.569.695.043					
Bank & Fiscal Fees 2022A G.O. Bank Fees	-	450	450	450	-
Bank & Fiscal Fees Total	900	1,450	1,575	1,575	125
Bond Principal					
050.00.00.00.2.565.685.036					
Bond Principal 2017 GO Bond Principal	-	175,000	175,000	190,000	15,000
050.00.00.00.2.566.685.037					
Bond Principal 2018A GO Bond Principal	-	160,000	160,000	175,000	15,000
050.00.00.00.2.567.685.040					
Bond Principal 2019A GO Bond Principal	-	290,000	290,000	315,000	25,000
050.00.00.00.2.569.685.043					
Bond Principal 2022A G.O. Bond Principal	-	215,000	215,000	235,000	20,000
Bond Principal Total	-	840,000	840,000	915,000	75,000
Contractual Services					
050.00.00.00.2.569.564.001					
Financing Costs Financing Costs	156,976	-	-	-	-
Contractual Services Total	156,976	-	-	-	-
Interest Expense					
050.00.00.00.2.565.690.036					
Bond Interest 2017 GO Bond Interest	143,998	138,131	138,131	131,131	(7,000)
050.00.00.00.2.566.690.037					
Bond Interest 2018A GO Bond Interest	167,375	160,500	160,500	152,500	(8,000)
050.00.00.00.2.567.690.040					
Bond Interest 2019A GO Bond Interest	324,696	312,550	312,550	298,050	(14,500)
050.00.00.00.2.569.690.043					
Bond Interest 2022 G.O. Bond Interest	294,189	316,550	316,550	305,800	(10,750)
Interest Expense Total	930,258	927,731	927,731	887,481	(40,250)

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Long Term Debt					
050.00.00.00.2.565.730.009					
Amortization of change in premium Debt Int/ Fiscal	(97,804)	-	-	-	-
Long Term Debt Total	(97,804)	-	-	-	-
ND Total	990,330	1,769,181	1,769,306	1,804,056	34,875
00 Total	990,330	1,769,181	1,769,306	1,804,056	34,875
Water and Sewer Fund Total	14,563,934	35,279,910	26,592,351	30,767,505	(4,512,405)
050 Total	14,563,934	35,279,910	26,592,351	30,767,505	(4,512,405)
051					
Village Parking System Fund					
30					
Finance					
Contractual Services					
051.30.01.00.0.000.563.003					
Banking Fees Bank Processing Fees	6,102	5,000	6,800	7,000	2,000
Contractual Services Total	6,102	5,000	6,800	7,000	2,000
Finance Total	6,102	5,000	6,800	7,000	2,000
30 Total	6,102	5,000	6,800	7,000	2,000
80					
Public Works					
Personal Services, Salaries & Wages					
051.80.81.81.0.000.500.001					
Full-Time Earnings Full-Time Earnings	8,766	-	-	-	-
051.80.81.81.0.000.503.001					
Overtime Earnings Overtime	2,030	-	-	-	-
Personal Services, Salaries & Wages Total	10,795	-	-	-	-
Contractual Services					
051.80.81.81.0.000.530.006					
Professional Services Other Prof. Serv.	-	608	-	-	(608)
051.80.81.81.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	5,371	4,256	4,256	4,384	128
051.80.81.81.0.000.533.002					
Building Maintenance & Repair Cleaning Service	13,501	15,600	15,600	16,068	468
051.80.81.81.0.000.561.004					
Computer Software Cloud-Based Service	-	5,200	5,200	5,356	156
051.80.81.81.0.000.563.004					
Banking Fees Mobile Payment Convenience Fees	986	3,182	3,182	3,277	95
051.80.81.81.0.000.575.007					
Public Works - Streets Contractual Parking Lot Sealcoating	13,379	12,927	12,927	13,315	388
051.80.81.81.0.000.575.008					
Public Works - Streets Contractual Striping Parking Lots	4,067	4,229	4,229	4,356	127
Contractual Services Total	37,303	46,002	45,394	46,756	754
Commodities & Supplies					
051.80.81.81.0.000.608.001					
Other Supplies Other Supplies	585	608	608	626	18
Commodities & Supplies Total	585	608	608	626	18
Employee Benefits					
051.80.81.81.0.000.510.001					
Group Insurance Medical Insurance	2,274	-	-	-	-
051.80.81.81.0.000.510.003					
Group Insurance Workers' Comp Ins	3,600	-	-	-	-
051.80.81.81.0.000.510.004					
Group Insurance Dental Insurance	18	-	-	-	-
051.80.81.81.0.000.511.001					
Social Security Contributions Social Security	663	-	-	-	-
051.80.81.81.0.000.511.002					
Social Security Contributions Medicare	155	-	-	-	-
051.80.81.81.0.000.512.001					
Retirement Contributions IMRF Pension Expense	929	-	-	-	-
051.80.81.81.0.000.513.002					

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Other Employee Benefits Vac/Pers Leave Incent.	(2,219)	-	-	-	-
Employee Benefits Total	5,419	-	-	-	-
Infrastructure					
051.80.90.00.0.706.679.021					
Other Infrastructure Parking Deck Maint	21,690	75,000	75,000	127,000	52,000
Infrastructure Total	21,690	75,000	75,000	127,000	52,000
Insurance					
051.80.81.81.0.000.593.001					
Insurance Expense General Liability	326	5,865	5,865	5,243	(622)
Insurance Total	326	5,865	5,865	5,243	(622)
Utilities					
051.80.81.82.0.375.586.001					
Electricity Electricity	10,663	10,400	10,400	10,712	312
Utilities Total	10,663	10,400	10,400	10,712	312
Public Works Total	86,782	137,875	137,267	190,337	52,462
80 Total	86,782	137,875	137,267	190,337	52,462
Village Parking System Fund Total	92,884	142,875	144,067	197,337	54,462
051 Total	92,884	142,875	144,067	197,337	54,462
052					
Parking System Revenue Fund					
30					
Finance					
Contractual Services					
052.30.01.00.0.000.563.003					
Banking Fees Bank Processing Fees	6,876	5,000	8,000	8,240	3,240
Contractual Services Total	6,876	5,000	8,000	8,240	3,240
Finance Total	6,876	5,000	8,000	8,240	3,240
30 Total	6,876	5,000	8,000	8,240	3,240
80					
Public Works					
Personal Services, Salaries & Wages					
052.80.81.81.0.000.500.001					
Full-Time Earnings Full-Time Earnings	8,766	-	-	-	-
052.80.81.81.0.000.503.001					
Overtime Earnings Overtime	2,030	-	-	-	-
Personal Services, Salaries & Wages Total	10,796	-	-	-	-
Contractual Services					
052.80.81.81.0.000.530.006					
Professional Services Other Prof. Serv.	882	7,531	7,531	7,757	226
052.80.81.81.0.000.533.002					
Building Maintenance & Repair Cleaning Service	3,671	4,256	4,256	4,384	128
052.80.81.81.0.000.550.001					
Land Lease Metra Land Lease	30,138	28,116	-	-	(28,116)
052.80.81.81.0.000.561.004					
Computer Software Cloud-Based Service	5,720	10,400	10,400	10,712	312
052.80.81.81.0.000.563.004					
Banking Fees Mobile Payment Convenience Fees	3,348	2,288	2,288	2,357	69
052.80.81.81.0.000.574.010					
Public Works - General Contractual Beautify RR ROW	5,184	19,202	11,000	11,000	(8,202)
052.80.81.81.0.000.575.007					
Public Works - Streets Contractual Parking Lot Sealcoating	-	14,623	14,623	15,062	439
052.80.81.81.0.000.575.008					
Public Works - Streets Contractual Striping Parking Lots	2,714	2,823	2,823	2,908	85
052.80.81.81.0.000.575.011					
Public Works - Streets Contractual Snow Removal	-	3,766	3,766	3,879	113
Contractual Services Total	51,657	93,005	56,687	58,059	(34,946)
Commodities & Supplies					
052.80.81.81.0.000.608.001					
Other Supplies Other Supplies	7,190	7,531	7,531	7,757	226
052.80.81.81.0.000.624.014					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Public Works - Streets Bicycle Racks	-	1,501	1,501	1,547	46
052.80.81.81.0.000.624.015					
Public Works - Streets Parking Bumpers	-	730	730	752	22
052.80.81.81.0.000.628.007					
Maintenance & Repair Supplies M&R Supplies -RR Sta	478	1,919	1,919	1,977	58
Commodities & Supplies Total	7,668	11,681	11,681	12,033	352
Employee Benefits					
052.80.81.81.0.000.510.001					
Group Insurance Medical Insurance	2,274	-	-	-	-
052.80.81.81.0.000.510.003					
Group Insurance Workers' Comp Ins	3,600	-	-	-	-
052.80.81.81.0.000.510.004					
Group Insurance Dental Insurance	17	-	-	-	-
052.80.81.81.0.000.511.001					
Social Security Contributions Social Security	663	-	-	-	-
052.80.81.81.0.000.511.002					
Social Security Contributions Medicare	155	-	-	-	-
052.80.81.81.0.000.512.001					
Retirement Contributions IMRF Pension Expense	929	-	-	-	-
052.80.81.81.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	(2,219)	-	-	-	-
Employee Benefits Total	5,419	-	-	-	-
Insurance					
052.80.81.81.0.000.593.001					
Insurance Expense General Liability	1,875	1,502	1,502	1,337	(165)
Insurance Total	1,875	1,502	1,502	1,337	(165)
Utilities					
052.80.81.81.0.000.585.001					
Natural Gas Natural Gas	2,411	3,066	3,066	3,158	92
052.80.81.81.0.000.586.001					
Electricity Electricity	-	7,148	7,148	7,362	214
052.80.81.81.0.000.591.001					
Water & Sewer Water & Sewer	664	550	550	567	17
Utilities Total	3,074	10,764	10,764	11,087	323
Public Works Total	80,489	116,952	80,634	82,516	(34,436)
80 Total	80,489	116,952	80,634	82,516	(34,436)
Parking System Revenue Fund Total	87,365	121,952	88,634	90,756	(31,196)
052 Total	87,365	121,952	88,634	90,756	(31,196)
060					
Vehicle Maintenance Fund					
80					
Public Works					
Personal Services, Salaries & Wages					
060.80.86.00.0.000.500.001					
Full-Time Earnings Full-Time Earnings	120,290	126,305	125,528	131,474	5,169
060.80.86.00.0.000.503.001					
Overtime Earnings Overtime	-	3,005	-	3,125	120
060.80.86.00.0.000.504.001					
Specialty Pay Specialty Pay	600	601	601	601	-
060.80.86.00.0.000.506.001					
Longevity Pay Longevity Pay	700	700	700	800	100
060.80.86.89.0.000.500.001					
Full-Time Earnings Full-Time Earnings	728,296	746,379	810,836	855,986	109,607
060.80.86.89.0.000.501.001					
Part-Time Earnings Part-Time Earnings	-	19,656	-	19,751	95
060.80.86.89.0.000.502.001					
Seasonal Earnings Seasonal Earnings	-	6,600	-	6,600	-
060.80.86.89.0.000.503.001					
Overtime Earnings Overtime	103,929	177,193	92,612	184,282	7,089
060.80.86.89.0.000.504.001					

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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Specialty Pay Specialty Pay	3,202	3,021	3,021	3,021	-
060.80.86.89.0.000.506.001					
Longevity Pay Longevity Pay	2,340	2,520	2,520	3,150	630
Personal Services, Salaries & Wages Total	959,357	1,085,980	1,035,818	1,208,790	122,810
Other Employee Costs					
060.80.86.00.0.000.518.001					
Dues & Memberships Dues & Memberships	30	3,060	3,060	3,060	-
060.80.86.00.0.000.525.004					
Training Training	4,489	7,335	4,335	4,335	(3,000)
Other Employee Costs Total	4,519	10,395	7,395	7,395	(3,000)
Contractual Services					
060.80.86.00.0.000.530.006					
Professional Services Other Prof. Serv.	38,972	47,318	50,318	9,000	(38,318)
060.80.86.00.0.000.561.004					
Computer Software Cloud-Based Service	22,867	16,421	16,421	16,914	493
060.80.86.89.0.000.532.002					
Equipment Maintenance & Repair Equipment Maint.	39,212	104,889	104,889	108,036	3,147
060.80.86.89.0.000.532.004					
Equipment Maintenance & Repair Radio Maintenance	-	371	371	382	11
060.80.86.89.0.000.574.009					
Public Works - General Contractual Fuel System Maintenar	900	2,387	2,387	2,459	72
Contractual Services Total	101,951	171,386	174,386	136,791	(34,595)
Commodities & Supplies					
060.80.86.00.0.000.603.001					
Clothing Supplies Clothing Supplies	300	600	600	918	318
060.80.86.00.0.000.606.001					
Office Supplies Office Supplies	519	709	709	730	21
060.80.86.00.0.000.608.001					
Other Supplies Other Supplies	568	1,206	1,206	1,242	36
060.80.86.89.0.000.622.002					
General Small Tools	3,041	4,485	4,485	4,620	135
060.80.86.89.0.000.625.001					
Public Works - Vehicle Maintenance Fuel System Repair Pa	715	1,329	1,329	1,369	40
060.80.86.89.0.000.625.002					
Public Works - Vehicle Maintenance Steam Cleaner Chemi	1,396	1,457	1,457	1,501	44
060.80.86.89.0.000.625.003					
Public Works - Vehicle Maintenance Vehicle Maint Supplie	258,579	272,625	272,625	280,804	8,179
060.80.86.89.0.000.627.001					
Gas Gas Vehicles	491,662	578,000	470,000	500,000	(78,000)
Commodities & Supplies Total	756,780	860,411	752,411	791,184	(69,227)
Employee Benefits					
060.80.86.00.0.000.510.001					
Group Insurance Medical Insurance	23,896	23,881	23,880	25,054	1,173
060.80.86.00.0.000.510.003					
Group Insurance Workers' Comp Ins	19,700	19,200	19,200	20,032	832
060.80.86.00.0.000.510.004					
Group Insurance Dental Insurance	813	839	828	780	(59)
060.80.86.00.0.000.511.001					
Social Security Contributions Social Security	7,297	8,073	7,618	8,557	484
060.80.86.00.0.000.511.002					
Social Security Contributions Medicare	1,707	1,889	1,768	2,003	114
060.80.86.00.0.000.512.001					
Retirement Contributions IMRF Pension Expense	10,345	10,639	8,112	8,759	(1,880)
060.80.86.00.0.000.513.001					
Other Employee Benefits Sick Leave Incentive	(1,762)	-	-	-	-
060.80.86.00.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	(15,639)	-	2,320	2,459	2,459
060.80.86.00.0.000.513.009					
Other Employee Benefits OPEB Expense	55,234	-	-	-	-
060.80.86.89.0.000.510.001					

Village of Mount Prospect
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					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
Group Insurance Medical Insurance	175,436	190,545	169,308	160,985	(29,560)
060.80.86.89.0.000.510.004					
Group Insurance Dental Insurance	1,463	1,510	3,000	4,643	3,133
060.80.86.89.0.000.511.001					
Social Security Contributions Social Security	51,974	58,694	54,990	66,608	7,914
060.80.86.89.0.000.511.002					
Social Security Contributions Medicare	12,155	13,732	12,844	15,583	1,851
060.80.86.89.0.000.512.001					
Retirement Contributions IMRF Pension Expense	68,962	77,500	57,720	68,309	(9,191)
060.80.86.89.0.000.513.002					
Other Employee Benefits Vac/Pers Leave Incent.	10,277	10,895	1,368	1,448	(9,447)
060.80.86.89.0.000.513.003					
Other Employee Benefits Retiree Sick Incentive	18,244	-	-	-	-
060.80.86.89.0.000.513.004					
Other Employee Benefits Employee Allowances	10,165	11,400	11,400	10,260	(1,140)
Employee Benefits Total	450,265	428,797	374,356	395,480	(33,317)
Insurance					
060.80.86.00.0.000.593.001					
Insurance Expense General Liability	14,093	13,819	13,819	55,383	41,564
Insurance Total	14,093	13,819	13,819	55,383	41,564
Office Equipment					
060.80.86.00.0.000.656.001					
Office Equipment Office Eqpt	159	664	664	684	20
Office Equipment Total	159	664	664	684	20
Other Equipment					
060.80.86.89.0.000.665.020					
Other Equipment Fuel Tank Storage Upgrade	-	1	-	-	(1)
060.80.86.89.0.000.665.030					
Other Equipment Oil Pump Replacement	-	938	938	967	29
060.80.86.89.0.000.665.031					
Other Equipment Other Equipment	-	-	-	-	-
060.80.86.89.0.000.668.004					
Radio Equipment Radio Equip -Vcle Mnt	1,325	1,592	1,592	1,639	47
Other Equipment Total	1,325	2,531	2,530	2,606	75
Utilities					
060.80.86.00.0.000.590.001					
Telephone - Cellular Telephone - Cellular	3,152	4,773	4,773	4,916	143
Utilities Total	3,152	4,773	4,773	4,916	143
Public Works Total	2,291,601	2,578,756	2,366,152	2,603,229	24,473
80 Total	2,291,601	2,578,756	2,366,152	2,603,229	24,473
Vehicle Maintenance Fund Total	2,291,601	2,578,756	2,366,152	2,603,229	24,473
060 Total	2,291,601	2,578,756	2,366,152	2,603,229	24,473
061					
Vehicle Replacement Fund					
20					
Village Administration					
Motor Equipment					
061.20.90.00.1.708.660.011					
Motor Equipment Village Admin Vehicles	-	-	28,000	-	-
061.20.90.00.1.708.660.012					
Motor Equipment TV Serv Vehicles	-	-	-	32,000	32,000
Motor Equipment Total	-	-	28,000	32,000	32,000
Village Administration Total	-	-	28,000	32,000	32,000
20 Total	-	-	28,000	32,000	32,000
30					
Finance					
Other Expenditures					
061.30.01.00.1.000.638.001					
Depreciation Depreciation	1,212,538	-	-	-	-
Other Expenditures Total	1,212,538	-	-	-	-

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

Fund/Category/Account					
	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Finance Total	1,212,538	-	-	-	-
30 Total	1,212,538	-	-	-	-
50					
Human Services					
Motor Equipment					
061.50.90.00.1.708.660.017					
Motor Equipment Human Serv Vehicles	-	28,000	28,000	-	(28,000)
Motor Equipment Total	-	28,000	28,000	-	(28,000)
Human Services Total	-	28,000	28,000	-	(28,000)
50 Total	-	28,000	28,000	-	(28,000)
60					
Police					
Motor Equipment					
061.60.90.00.1.708.660.003					
Motor Equipment Police Vehicles	-	515,000	515,000	550,000	35,000
Motor Equipment Total	-	515,000	515,000	550,000	35,000
Police Total	-	515,000	515,000	550,000	35,000
60 Total	-	515,000	515,000	550,000	35,000
70					
Fire					
Motor Equipment					
061.70.90.00.1.708.660.005					
Motor Equipment Fire Vehicles	3,833	247,000	-	2,568,000	2,321,000
Motor Equipment Total	3,833	247,000	-	2,568,000	2,321,000
Fire Total	3,833	247,000	-	2,568,000	2,321,000
70 Total	3,833	247,000	-	2,568,000	2,321,000
80					
Public Works					
Motor Equipment					
061.80.90.00.1.708.660.006					
Motor Equipment PW Vehicles	269,400	1,390,000	761,000	2,032,000	642,000
Motor Equipment Total	269,400	1,390,000	761,000	2,032,000	642,000
Public Works Total	269,400	1,390,000	761,000	2,032,000	642,000
80 Total	269,400	1,390,000	761,000	2,032,000	642,000
Vehicle Replacement Fund Total	1,485,771	2,180,000	1,332,000	5,182,000	3,002,000
061 Total	1,485,771	2,180,000	1,332,000	5,182,000	3,002,000
062					
Computer Replacement Fund					
20					
Village Administration					
Office Equipment					
062.20.90.00.1.707.655.001					
Computer Equipment Computer Eqpt - IT	134,644	181,000	181,000	229,000	48,000
Office Equipment Total	134,644	181,000	181,000	229,000	48,000
Other Expenditures					
062.20.00.00.0.000.638.665					
Depreciation Equipment	13,946	-	-	-	-
Other Expenditures Total	13,946	-	-	-	-
Village Administration Total	148,591	181,000	181,000	229,000	48,000
20 Total	148,591	181,000	181,000	229,000	48,000
80					
Public Works					
Building Improvements					
062.80.90.00.1.707.651.006					
Other Public Facilities Connectivity	-	220,000	-	-	(220,000)
Building Improvements Total	-	220,000	-	-	(220,000)
Public Works Total	-	220,000	-	-	(220,000)
80 Total	-	220,000	-	-	(220,000)
Computer Replacement Fund Total	148,591	401,000	181,000	229,000	(172,000)
062 Total	148,591	401,000	181,000	229,000	(172,000)

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

					\$ Change - 2024 Budget vs. 2023 Budget
Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	
063					
Risk Management Fund					
20					
Village Administration					
Commodities & Supplies					
063.20.23.00.4.000.631.001					
Health & Wellness Supplies Health & Wellness Supplies	13,613	22,500	22,500	22,500	-
063.20.23.00.4.000.631.002					
Health & Wellness Supplies Employee Participation Comm	-	-	-	15,000	15,000
Commodities & Supplies Total	13,613	22,500	22,500	37,500	15,000
Building Improvements					
063.20.90.00.1.706.645.020					
Village Hall Facility Improvements	-	-	-	350,000	350,000
Building Improvements Total	-	-	-	350,000	350,000
Village Administration Total	13,613	22,500	22,500	387,500	365,000
20 Total	13,613	22,500	22,500	387,500	365,000
80					
Public Works					
Contractual Services					
063.80.82.83.4.000.576.012					
Public Works - Forestry Contractual Tree Hazard Study	9,000	10,400	10,400	10,712	312
Contractual Services Total	9,000	10,400	10,400	10,712	312
Public Works Total	9,000	10,400	10,400	10,712	312
80 Total	9,000	10,400	10,400	10,712	312
00					
ND					
Contractual Services					
063.00.00.00.4.000.530.006					
Professional Services Other Prof. Serv.	22,336	-	-	-	-
Contractual Services Total	22,336	-	-	-	-
Insurance					
063.00.00.00.4.000.595.002					
Claims Administration Claims Admin-Medical	353,019	385,000	200,000	200,000	(185,000)
063.00.00.00.4.000.596.008					
Property & Liability Insurance Premiums Other Insurance	11,409	50,000	40,000	50,000	-
063.00.00.00.4.000.596.010					
Property & Liability Insurance Premiums IRMA Annual Con	809,613	675,000	901,415	1,000,000	325,000
063.00.00.00.4.000.597.001					
Medical/Dental & Life Insurance Medical - PPO Premiums	5,695,164	5,509,589	6,295,859	6,995,495	1,485,906
063.00.00.00.4.000.597.002					
Medical/Dental & Life Insurance Medical HMO Premiums	1,188,611	1,347,320	1,347,320	1,375,320	28,000
063.00.00.00.4.000.597.003					
Medical/Dental & Life Insurance Life Insurance Premiums	68,686	50,000	52,000	55,000	5,000
063.00.00.00.4.000.597.004					
Medical/Dental & Life Insurance Medical Premiums - PW L	892,620	925,681	248,676	-	(925,681)
063.00.00.00.4.000.597.005					
Medical/Dental & Life Insurance Dental Premiums	308,300	297,976	312,300	320,300	22,324
063.00.00.00.4.000.597.006					
Medical/Dental & Life Insurance Vision Insurance	20,432	-	25,000	25,000	25,000
063.00.00.00.4.000.599.001					
Property & Liability Claims Property Claims	-	80,000	50,000	80,000	-
063.00.00.00.4.000.599.002					
Property & Liability Claims Liability Claims	152,791	120,000	100,000	120,000	-
063.00.00.00.4.000.599.003					
Property & Liability Claims Workers' Comp. Claims	260,303	400,000	400,000	400,000	-
063.00.00.00.4.000.600.002					
Other Insurance Claims & Expenses Miscellaneous Propert	3,850	50,000	25,000	50,000	-
063.00.00.00.4.000.600.004					
Other Insurance Claims & Expenses Unemploymnt Comp. Cl	-	25,000	15,000	25,000	-
063.00.00.00.4.000.600.005					

Village of Mount Prospect
Budget: January 1, 2024 to December 31, 2024
Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
Other Insurance Claims & Expenses Misc. IRMA Claims	30,417	25,000	50,000	25,000	-
Insurance Total	9,795,215	9,940,566	10,062,570	10,721,115	780,549
ND Total	9,817,551	9,940,566	10,062,570	10,721,115	780,549
00 Total	9,817,551	9,940,566	10,062,570	10,721,115	780,549
Risk Management Fund Total	9,840,164	9,973,466	10,095,470	11,119,327	1,145,861
063 Total	9,840,164	9,973,466	10,095,470	11,119,327	1,145,861
Grand Total	123,649,242	168,377,207	149,739,943	164,648,135	(3,729,072)

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
001					
General Fund	62,432,100	84,646,552	77,784,872	81,419,753	(3,226,799)
001 Total	62,432,100	84,646,552	77,784,872	81,419,753	(3,226,799)
002					
Debt Service Fund	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
002 Total	14,675,702	4,578,106	4,534,318	4,532,290	(45,816)
020					
Capital Improvement Fund	1,602,204	6,388,807	5,879,806	5,817,252	(571,555)
020 Total	1,602,204	6,388,807	5,879,806	5,817,252	(571,555)
023					
Street Improvement Construc Fund	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
023 Total	3,040,760	6,331,004	6,331,003	5,013,020	(1,317,984)
024					
Flood Control Construction Fund	534,285	1,915,030	972,030	2,177,290	262,260
024 Total	534,285	1,915,030	972,030	2,177,290	262,260
037					
SMP TIF Fund	-	155,100	5,000	150,100	(5,000)
037 Total	-	155,100	5,000	150,100	(5,000)
039					
Pension Stabilization Fund	-	750,000	750,000	2,000,000	1,250,000
039 Total	-	750,000	750,000	2,000,000	1,250,000
040					
Refuse Disposal Fund	4,909,728	5,044,137	5,034,276	5,502,565	458,428
040 Total	4,909,728	5,044,137	5,034,276	5,502,565	458,428
041					
Motor Fuel Tax Fund	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
041 Total	4,151,137	3,256,975	3,256,975	2,591,600	(665,375)
042					
CDBG	468,022	480,000	345,100	487,723	7,723
042 Total	468,022	480,000	345,100	487,723	7,723
043					
Asset Seizure Fund	18,177	6,000	45,500	5,000	(1,000)
043 Total	18,177	6,000	45,500	5,000	(1,000)
044					
Federal Equitable Share Funds	-	91,000	500	62,500	(28,500)
044 Total	-	91,000	500	62,500	(28,500)
045					
DUI Fine Fund	10,054	3,000	2,000	2,000	(1,000)
045 Total	10,054	3,000	2,000	2,000	(1,000)
046					
Foreign Fire Tax Board Fund	60,433	70,000	95,000	141,000	71,000
046 Total	60,433	70,000	95,000	141,000	71,000
048					
Business District Fund	1,718,125	1,421,500	1,425,000	1,750,000	328,500
048 Total	1,718,125	1,421,500	1,425,000	1,750,000	328,500
049					
Prospect and Main TIF District	1,518,203	2,562,038	2,478,889	2,806,888	244,850

Village of Mount Prospect
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Expenditure Appropriation Details

Fund/Category/Account	2022 Actual	2023 Budget	2023 Estimates	2024 Budget	\$ Change - 2024 Budget vs. 2023 Budget
049 Total	1,518,203	2,562,038	2,478,889	2,806,888	244,850
050					
Water and Sewer Fund	14,563,934	35,279,910	26,592,351	30,767,505	(4,512,405)
050 Total	14,563,934	35,279,910	26,592,351	30,767,505	(4,512,405)
051					
Village Parking System Fund	92,884	142,875	144,067	197,337	54,462
051 Total	92,884	142,875	144,067	197,337	54,462
052					
Parking System Revenue Fund	87,365	121,952	88,634	90,756	(31,196)
052 Total	87,365	121,952	88,634	90,756	(31,196)
060					
Vehicle Maintenance Fund	2,291,601	2,578,756	2,366,152	2,603,229	24,473
060 Total	2,291,601	2,578,756	2,366,152	2,603,229	24,473
061					
Vehicle Replacement Fund	1,485,771	2,180,000	1,332,000	5,182,000	3,002,000
061 Total	1,485,771	2,180,000	1,332,000	5,182,000	3,002,000
062					
Computer Replacement Fund	148,591	401,000	181,000	229,000	(172,000)
062 Total	148,591	401,000	181,000	229,000	(172,000)
063					
Risk Management Fund	9,840,164	9,973,466	10,095,470	11,119,327	1,145,861
063 Total	9,840,164	9,973,466	10,095,470	11,119,327	1,145,861
Grand Total	123,649,242	168,377,207	149,739,943	164,648,135	(3,729,072)



Item Cover Page

Subject	Motion to accept the proposal for the Arterial Bike Network Study for an amount not to exceed \$349,348.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$349,348.00
Budget Source	Statewide Planning & Research Grant and Capital Improvements Fund
Category	VILLAGE MANAGER'S REPORT
Type	Action Item

Information

Discussion

In 2011, the Village received a grant from the United States Department of Energy's Energy Efficiency and Conservation Block Grant Program to develop a bicycle plan. Technical expertise and guidance were provided by the Active Transportation Alliance and Sam Schwartz Engineering.

The Village Board adopted the Mount Prospect Bicycle Plan (attached) by resolution on February 7, 2012. Subsequently, staff provided the Village Board with a Bicycle Plan status update at the February 11, 2020, Committee of the Whole meeting. In addition, continued work on bike plan implementation is a Top Priority Goal in the 2023/2024 Strategic Plan.

The Bike Plan

Essentially, the Mount Prospect Bicycle Plan is comprised of three (3) phases. Phase I includes installation of striped shared bike lanes, signed bike routes, and certain intersection improvements. This work leverages existing facilities, such as the road network, to connect primary destinations (i.e., parks, government offices, etc.). Generally, these improvements are cheaper to implement and require less regulatory coordination. Phases II & III include bike routes and other infrastructure improvements along arterial roads, uniformly under the jurisdiction of other agencies (such as the Illinois Department of Transportation (IDOT) and/or the Cook County Department of Transportation and Highways CCDOTH), that will provide connections to Phase I routes and adjacent communities. Attached is a map depicting bike route work completed to date. Also attached is a spreadsheet identifying the status of specific

projects.

In the eleven (11) years since adoption of the plan, substantial progress has been made. For example, almost all Phase 1 work has been completed and some significant Phase II projects have also been completed or are in the design process.

The Problem

The remaining projects pose significant challenges. Notably:

- Most projects require work in arterial rights-of-way that the Village does not own or control.
- All the projects introduce new bike facilities to high volume, high-speed roads.
- All the projects are expensive.

Attached for reference is a map depicting the locations of work to be done.

The Arterial Bike Network Study

To continue development of the bike plan, staff proposes an Arterial Bike Network Study that incorporates all the bike plan's remaining roadway corridors and examines each corridor individually. The scope of work for this study will garner input from roadway owners to determine what type of bike facility improvements they would allow, input from bike riders to determine what type of facilities they would utilize, and input from landowners adjacent to proposed bike improvements to understand property access, aesthetics, or security concerns they might harbor.

In addition, the scope of work will also require consideration of wider regional bike plans, transportation and transit plans, vehicle and bike traffic data, and best engineering practices applied in the greater Chicago area.

Most importantly, the study will conclude with a written report identifying preferred alternatives, implementation priorities, cost estimates, and preliminary designs for each corridor based on expert advice, best practices, and comprehensive stakeholder input.

Grant Funding

To facilitate this study, staff applied for and received a State Planning and Research Program grant in an amount not to exceed \$280,000. Pursuant to the terms of the grant agreement, this amount cannot exceed 80% of the project cost. In other words, the Village must fund at least 20% of the project. Grant proceeds must be expended by December 2024.

Qualifications Based Selection of a Consultant

The State Planning and Research Program grant is federally funded. To participate in this program, grant recipients must utilize Qualifications Based Selection (QBS) criteria to hire a

consultant. The QBS process differs slightly from the Request for Proposals (RFP) process normally utilized by staff to procure professional services. Notably, the QBS process does not permit simultaneous consideration of cost proposals.

The IDOT Bureau of Local Roads (BLR) Design Manual is the primary guide for utilization of federal funds for roadway construction projects (including bike facilities) in the State of Illinois. In particular, the BLR stipulates:

"In no case shall the LPA (Local Public Agency), prior to selecting a consultant for negotiations seek formal or informal submission of verbal, written, or sealed estimates of costs or proposals in terms of dollars, hours required, percentage of construction cost, or any other measure of compensation".

In general, the QBS process requires owners to advertise the need for services, request qualifications statements or proposals from consultants, evaluate and rank consultants, select the most qualified firm, and negotiate a fee.

Statements of Qualifications

As required by the QBS process, staff solicited Statements of Qualifications from engineering consulting firms to provide services for the Arterial Bike Network Study. A notice was also posted on the DemandStar bidding website. Two (2) Statements of Qualifications were received. A copy of the Request for Statements of Qualifications is attached.

The consulting firms' Statement of Qualifications were reviewed based on their understanding of Village goals and methodology proposed to complete the study. Each firm was rated (with a maximum score of 100 points) according to these specific categories: project understanding and technical approach, similar project experience, project team capabilities, IDOT prequalification status, and overall completeness of submittal. The rankings are:

Firm	Approach & Understanding	Similar Project Experience	Project Team Capabilities	IDOT Prequalification Status	Overall Completeness of Submittal	Total
<i>Max Points</i>	30	25	25	10	10	100
Civiltech	28.5	22.5	24	10	10	95
Sam Schwartz	26.5	22.5	23	10	10	92

Discussion

Staff conducted interviews with both consultants and determined Civiltech Engineering, Inc. is the preferred consultant for this project. The firm has put together a very strong project team with extensive experience in planning studies, feasibility studies, federal Phase I Engineering (preliminary) and Phase II Engineering (design) as well as Phase III (construction) of bike infrastructure. The firm also has ample experience working with IDOT, CCDOTH, railroads, numerous municipalities, biking associations, and the public. The breadth of this experience, along with an impressive menu of in-house resources, should produce a plan that is practical

and implementable, leading directly to projects being constructed in the future.

Civiltech meets IDOT prequalification requirements to perform this work. The firm has provided design engineering services for Village traffic signal projects and performed advisory work for the Transportation Safety Commission in the past. All their work has been acceptable. A copy of Civiltech's Statement of Qualifications is attached.

Cost Proposal

Staff asked Civiltech to provide a detailed cost proposal including a breakdown of hours by task. Village staff negotiated with Civiltech to assure the cost proposal has sufficient hours for each task, is reasonable in price and within the grant limits, meets the goals and schedule of the project, and is in the best interest of the Village.

Staff supports the cost proposal submitted by Civiltech in the amount of \$349,348 to provide planning and preliminary engineering services for the Arterial Bike Network Study. It is Staff's opinion that Civiltech is best qualified to perform the requisite work, has allotted appropriate work effort (2732 hours), and requested a reasonable, competitive fee ($\$349,348 / 2,732 \text{ hours} = \$128/\text{hour}$).

A copy of the firm's cost proposal is attached. Civiltech anticipates that the project will take approximately 12 months to complete.

The Village has been awarded up to \$280,000 in federal planning funds for this study. This amount represents 80% of staff's estimated cost of \$350,000 for the work. At a contract cost of \$349,348, the federal share is \$279,478.40 (80%) and the Village's share is \$69,869.60 (20%).

Alternatives

1. Accept proposal from Civiltech Engineering for Arterial Bike Network Study.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the proposal from Civiltech Engineering, Inc. to complete the Arterial Bike Network Study for an amount not to exceed \$349,348.00.

Attachments

1. Request for Proposals
2. Civiltech Technical Proposal
3. Civiltech Cost Proposal
4. IDOT Grant Agreement
5. Request for Statements of Qualifications
6. 2012 Bike Plan Status
7. Arterial Bike Network Study Location Map
8. Civiltech Experience Matrix

9. Combined Map - Reduced
10. Existing Bike Network Map - Reduced

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Village of Mount Prospect Public Works

1700 W. Central Road, Mount Prospect, Illinois 60056

Request for Statement of Qualifications

DATE: June 9, 2023

FROM: Matthew Lawrie, P.E.
Village of Mount Prospect
Public Works Department

RE: Request for *Statement of Qualifications*
Arterial Bike Network Study

The Village of Mount Prospect seeks *Statement of Qualifications* from engineering firms for engineering and planning services to develop an Arterial Bike Network Study for the Village.

Attached to this memo are:

1. A list of materials and information that should be included with your *Statement of Qualifications* (Exhibit A).
2. A general definition of the scope of work and requirements for your submittal (Exhibit B).
3. The evaluation process and tentative schedule (Exhibit C).
4. A list of key corridors, destinations, and connections (Exhibit D).
5. An aerial map identifying key corridors to be evaluated (Exhibit E).
6. Village Bicycle Plan (attached separately).

Your *Statement of Qualifications* should be emailed to the following address and received no later than 5:00 p.m. on June 30, 2023.

Mr. Jason Leib
Deputy Director of Public Works
Village of Mount Prospect
jleib@mountprospect.org



Exhibit A

Requirements for Statement of Qualifications

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Your *Statement of Qualifications* should include the following information:

1. Name, address and brief history of firm.
2. Organizational chart and resumes of key personnel to be assigned to this project.
3. Related experience during the last five (5) years. For example:
 - a. Engineering and planning services for bicycle improvements resulting in actionable plans for bike improvements on State, County, and local roads.
 - b. Phase I and Phase II Engineering services for bike improvements.
 - c. Experience working with the Illinois Department of Transportation (IDOT), Cook County Department of Transportation and Highways (CCDoTH), Union Pacific Railroad (UPRR), Canadian National Railroad (CN), Commonwealth Edison (ComEd) and private property owners on pedestrian/bicycle infrastructure projects.
 - d. Experience working with multiple interest groups including municipalities, state agencies, residents and businesses. Emphasis will be placed on effective communication tools and the ability to build consensus.
4. Description of process to accomplish the required tasks of the project. This should include:
 - a. An understanding of the project.
 - b. Objectives to be met as part of the project.
 - c. Your approach to completing the project.
 - d. A project schedule.

Exhibit B

General Scope of Work

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

A strategic goal of the Village of Mount Prospect is to implement a complete bike network that provides the community a viable and safe alternative mode of transportation. The Village Bicycle Study, adopted in 2012, identifies three infrastructure phases. Phase I includes on-street bike routes along low volume, residential streets that connect to key destinations such as parks, schools, shopping, restaurants, and adjacent communities. Phases II & III includes bike routes along arterial roads, often under the jurisdiction of other agencies, that will provide connections to Phase I routes and adjacent communities. Since 2012, the Village has installed 28 miles of on-street bike routes completing Phase I of the Bike Plan. This new study will develop a strategy to construct bike facilities along arterial and other high traffic streets in the Village, completing the planning for Phases II and III of the Bike Plan. It will also consider constructing paths along railroad, utility, park district and private property as necessary to make needed connections to create a holistic network for the Village. The study will serve as a guide to complete future federal Phase I & Phase II Engineering and/or locally funded construction projects.

The Village has received a Statewide Planning & Research Program grant to supplement local funds to complete the Arterial Bike Network Study. Exhibit D lists the routes to be studied along with local destinations and connections. Exhibit E is a map of existing and planned bike routes including those to be examined as part of this study (purple routes).

At a minimum, the following tasks are to be included in the scope of services. Additional tasks, at the consultant's recommendation, will be considered by the Village.

1. Complete site survey and data collection to establish existing conditions on all routes to be examined in the study. Boundary survey is not required but determining right-of-way lines by review of record drawings and site surveys will be necessary. Topographical survey will not be required for this project.
2. Communicate with surrounding municipalities, IDOT and Cook County to determine future plans for their own bike facilities.
3. Communicate with key stakeholders to determine feasibility of constructing bike routes within their right-of-way or property including IDOT, Cook County, Union Pacific Railroad, Canadian National Railroad, ComEd and park districts.
4. Develop a webpage to be hosted on the Village website for public outreach.
5. Conduct a public survey to determine priorities of residents for locations and types of bike facilities in the Village. Include an online GIS application for resident input.
6. Hold a public meeting to hear feedback from the community on bike infrastructure priorities.
7. Develop an alternatives analysis report considering various on-street and off-street alignments for each of the routes. Consider reconfiguration changes such as road diets, road widening, and intersection improvements as appropriate to enhance bike safety and eliminate biking barriers. Determine the preferred design for each of the routes.

8. Create a draft study that includes graphical and tabular exhibits that clearly communicate the recommendations to all stakeholders and the public. This should include cross-sections and aerial exhibits that detail existing and proposed infrastructure.
9. Develop a matrix that prioritizes projects based on various factors determined by the consultant.
10. Develop construction cost estimates for each of the routes.
11. Identify grant opportunities to construct the bike network.
12. Present the pre-final study to the Transportation Safety Commission.
13. Complete a final study based on feedback from Village staff, Transportation Safety Commission, and the public.
14. Present the final study to the Village Board of Trustees.

Exhibit C

Evaluation Process

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Your letter and *Statement of Qualifications* should be emailed to the following address and received no later than 5:00 p.m. on Friday, June 30, 2023 to the attention of:

Mr. Jason Leib
Deputy Director of Public Works
Village of Mount Prospect
jleib@mountprospect.org

The *Statement of Qualifications* will be evaluated based on the following factors:

- Project Understanding & Technical Approach
- Similar Project Experience
- Project Team Capabilities
- IDOT Prequalification Status
- Overall Completeness of Submittal

The Village will conduct interviews with the shortlist firms. Those selected for an interview will be contacted by the Village to arrange a date/time to meet at the Mount Prospect Public Works Department, 1700 W. Central Road, or via GoToMeeting.

The Village of Mount Prospect appreciates your interest in this project. Any request for information or questions regarding this Request for *Statement of Qualifications* can be directed to Matthew Lawrie, Village Engineer, by phone at 847-870-5640 or email at mlawrie@mountprospect.org.

Tentative Schedule

Task	Target
Submit Statement of Qualifications	June 30, 2023
Select consultants for interview	July 21, 2023
Select consultant and negotiate contract	August 4, 2023
Award contract to consultant	September 5, 2023
Kick-off meeting with Village	September 13, 2023
Public Meeting & Comment Period	December 2023
Alternatives Analysis Report Complete	February 2024
Draft Study Complete	April 2024

Presentation to Transportation Safety Commission	May 2024
Final Study Complete	June 2024
Presentation to Village Board of Trustees	July 2024

Exhibit D

List of Corridors, Destinations & Connections

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Below is a list of items to be examined/considered as part of the study. It may not be all-inclusive and is subject to change with consultant's input at the Village's discretion.

Bike facilities along arterial roads under IDOT jurisdiction:

- a. Rand Road (US 12)
- b. Northwest Highway (US 14)
- c. Des Plaines River Road (US 45)
- d. Golf Road (IL 58)
- e. Elmhurst Road (IL 83)
- f. Central Road
- g. Busse Road
- h. Kensington Road
- i. Oakton Street

Bike facilities along arterial roads under Cook County jurisdiction:

- a. Camp McDonald Road (A58)
- b. Euclid Avenue (A59)
- c. Dempster Street (A64)
- d. Mount Prospect Road (W74)

Bike facilities along arterial roads under Village jurisdiction:

- a. Wolf Road
- b. Central Road

Bike facilities along railroad corridors (may overlap road corridors):

- a. Union Pacific Railroad (parallel to Northwest Highway)
- b. Canadian National Railroad (roughly parallel to Wolf Road)

Bike facilities along utility corridors (may overlap road corridors):

- a. ComEd ROW (adjacent to CN Railroad)
- b. ComEd ROW on south side of town (Kopp Park)

Major destinations within the Village to be taken into consideration:

- a. Downtown Mount Prospect
- b. Kensington Business Park
- c. Randhurst Village
- d. Melas Park
- e. Metra Stations

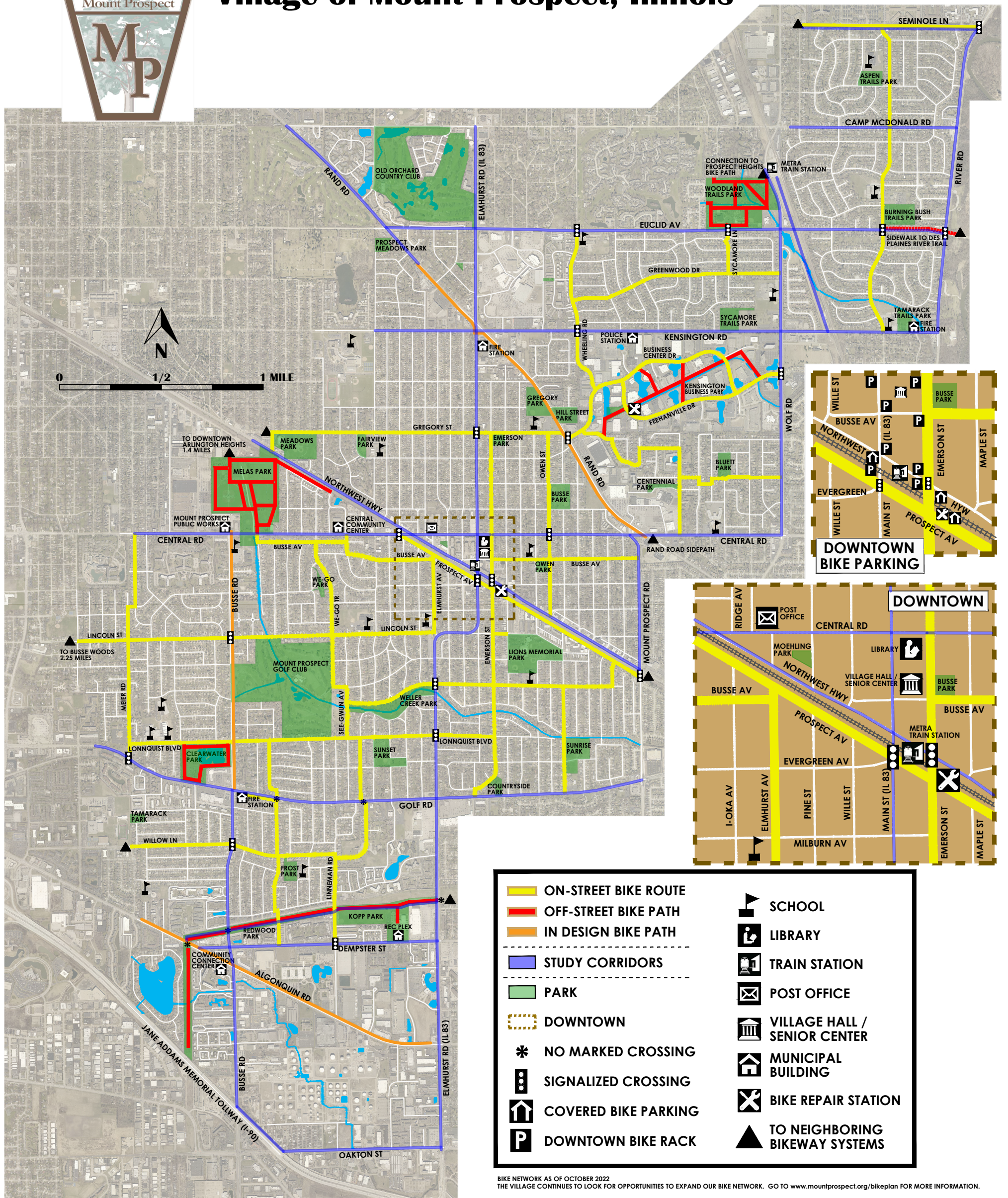
Connections outside Mount Prospect to be taken into consideration:

- a. Downtown Des Plaines
- b. Downtown Arlington Heights
- c. Des Plaines River Trail
- d. Prospect Heights Bike Path
- e. Busse Woods
- f. Elk Grove Village Employment Centers

Northwest Municipal Conference bike corridors to be taken into consideration:

- a. Northwest Highway Bikeway
- b. Barrington-Wilmette Bikeway (Central Road)
- c. Evanston-Elgin Bikeway (Golf Road)
- d. Elk Grove-Evanston Bikeway (ComEd ROW)

Village of Mount Prospect, Illinois



Arterial Bike Network Study



Village of Mount Prospect

June 30, 2023





Date
June 30, 2023

To
Mr. Jason Leib
Deputy Director of Public Works
Village of Mount Prospect
1700 W. Central Road
Mount Prospect, IL 60056
jleib@mountprospect.org

Re
Request for Statement of Qualifications
Arterial Bike Network Study

Civiltech Engineering, Inc.

 www.civiltechinc.com

 **Itasca** 630.773.3900
Chicago 312.726.5910

 **Itasca**
Two Pierce Place, Suite 1400
Itasca, IL 60143
Chicago
30 N LaSalle Street, Suite 3220
Chicago, IL 60602

Follow us on social media.



Dear Mr. Leib:

The Civiltech team is ready to deliver for the Village of Mount Prospect. **Our proposed staff specializes in the development, funding, and implementation of bicycle and pedestrian transportation infrastructure.**

Our staff is excited to bring their experience, creativity, and all of the necessary resources to make Mount Prospect's Arterial Bike Network Study a win. Civiltech Engineering, Inc. works predominately in northeastern Illinois, with offices in downtown Chicago and suburban Itasca. We specialize in all facets of transportation, from planning through the preliminary and pre-final design phases, including construction inspection services. The staff members assigned to this project are passionate about complete streets improvements, community engagement, and bring strong IDOT, Cook County, Commonwealth Edison, and railroad experience to the table.

The Civiltech team offers the following:

- **All services provided under one umbrella.** Planning, preliminary and final design engineering, traffic engineering, engagement, and graphic/rendering preparation are all in-house services. Additionally, we thrive in the space that exists between planning and engineering. Why is this important? At Civiltech, we strongly believe in sharing knowledge across all of our departments to produce projects that are visionary yet constructible.
- **Designers that can quickly and efficiently create bicycle facility plans.** Creating accurate plans without topographic survey is an art, and we have mastered this process. For the past six years Civiltech has anchored the City of Chicago's Arterial Resurfacing program that plans, designs, and implements 40 miles of roadway improvements each year. These arterial improvements have aggressive schedules and include complete streets improvements which include more than a dozen miles of on-street bike lanes per year.
- **Staff that is accustomed to working hand-in-hand with IDOT and Cook County.** These experiences vary in scope and scale from large scale projects like North DuSable Lake Shore Drive and Lake Cook Road to smaller corridor and intersection traffic studies. We have solid relationships with the traffic and geometric reviewers from both agencies, where we understand their concerns and can anticipate their preferences.
- **Community engagement and graphical resources that are second to none.** We see it as our mission to gather the maximum amount of community input to create the strongest plan recommendations.
- **Implementation strategies that are centered on funding opportunities.** We bring proven grant writing experience and have an awareness of all of the current funding opportunities. Our team members provide all of the transportation-related grant writing services for the City of Chicago, and have secured more than a quarter-billion dollars of funding for our clients over the past ten years. Recent wins have included bicycle projects such as Chicago's Englewood Line Trail and Evanston's Church Street pedestrian and bicycle improvements project.

On behalf of our team, we look forward to the opportunity of working with your group. Please reach out to me with any questions or the need for additional information.

Very truly yours,

Michael J. Folkening, P.E., PTOE
Director of Urban Design & Traffic
mfolkening@civiltechinc.com | 312.656.0687

CIVILTECH ENGINEERING, INC.



SECTION 1

Firm History

Key Personnel

Related Experience

Understanding & Approach

Project Schedule



FIRM HISTORY

Chicago's Leading Transportation Engineering Firm

Civiltech Engineering, Inc. is an engineering firm with its primary focus on Transportation Planning and Engineering. We apply a Complete Streets design approach to every project, ensuring that it balances all users of the roadway, including pedestrians, bicyclists, transit riders, and drivers. We understand the power of combining planning, landscape architecture and engineering to develop a sense of community identity and investment in roadway projects. We engage the community to improve the sidewalks, paths and roads on which people live, work and play.

Civiltech's municipal client list includes over 85 villages and cities in the Chicago and Northern Illinois region, the Illinois Tollway, Illinois Department of Transportation, Chicago Department of Transportation, multiple county and township DOTs, additional public agencies, as well as private sector clients. Civiltech realizes that success lies in the individual service and attention we provide to our clients. We are committed to providing top quality consulting engineering services. Through the years, we have earned a reputation for professional excellence and integrity.

Doing Business with Civiltech

Civiltech Engineering, Inc. was established in 1988 as a privately held Illinois corporation. We are licensed to do business in the States of **Illinois and Wisconsin**.



Corporate Headquarters

Two Pierce Place, Suite 1400
Itasca, IL 60143

Chicago Office

30 N LaSalle St., Suite 3220
Chicago, IL 60602

34
Years of Service

3,700 Projects & Counting
250+ Satisfied Clients

140+
Dedicated Employees

55
Licensed P.E.'s

**Technical excellence.
Responsive service.
Local knowledge.**

**Civiltech is a
leader in innovative
planning, design, and
construction solutions.**

Strong Reputation

We have developed a rapport with our municipal clients such that we have a clear understanding of the communications necessary with not only your staff but also the residents and business owners involved in any given project.

Responsiveness

Civiltech is responsive to our client's needs. We meet or exceed the client's schedule and requirements, and are always readily available if a problem arises in design or during construction. We stand behind our work.

Quality Work

We provide a quality product with a qualified and friendly staff. Our goal is to achieve 100% client satisfaction.

Adaptable

We continually keep abreast of current and/or changing federal and state funding programs that may be of financial benefit to the community.

Knowledge Sharing

Civiltech performs engineering services for many other municipalities, and therefore can share our experiences and information on techniques, new products or innovations that other communities are using that might be of benefit in your community.

Creative Solutions

Civiltech's staff has an enthusiasm for practical, yet creative, design and engineering solutions.



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 15, 2023

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Jonathan Vana
CIVILTECH ENGINEERING, INC.
Two Pierce Place
Suite 1400
Itasca, IL 60143

Dear Jonathan Vana,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2021. Your firm's total annual transportation fee capacity will be \$44,000,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 120.55% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2022. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

SEFC PREQUALIFICATIONS FOR CIVILTECH ENGINEERING, INC.

CATEGORY	STATUS
Hydraulic Reports - Waterways: Complex	X
Special Studies - Feasibility	X
Location Design Studies - Rehabilitation	X
Location Design Studies - New Construction/Major Reconstruction	X
Highways - Freeways	X
Special Studies - Safety	X
Location Design Studies - Reconstruction/Major Rehabilitation	X
Special Services - Public Involvement	X
Highways - Roads and Streets	X
Hydraulic Reports - Pump Stations	X
Special Studies - Traffic Studies	X
Special Services - Landscape Architecture	X
Environmental Reports - Environmental Impact Statement	X
Structures - Highway: Typical	X
Special Studies- Location Drainage	X
Special Plans - Lighting: Typical	X
Environmental Reports - Environmental Assessment	X
Special Plans - Traffic Signals	X
Special Services - Construction Inspection	X
Hydraulic Reports - Waterways: Typical	X
Structures - Highway: Advanced Typical	X
Structures - Highway: Simple	X

X	PREQUALIFIED
A	NOT PREQUALIFIED, REVIEW THE COMMENTS UNDER CATEGORY VIEW FOR DETAILS IN EPAS.
S	PREQUALIFIED, BUT WILL NOT ACCEPT STATEMENTS OF INTEREST



SECTION 2

Firm History

Key Personnel

Related Experience

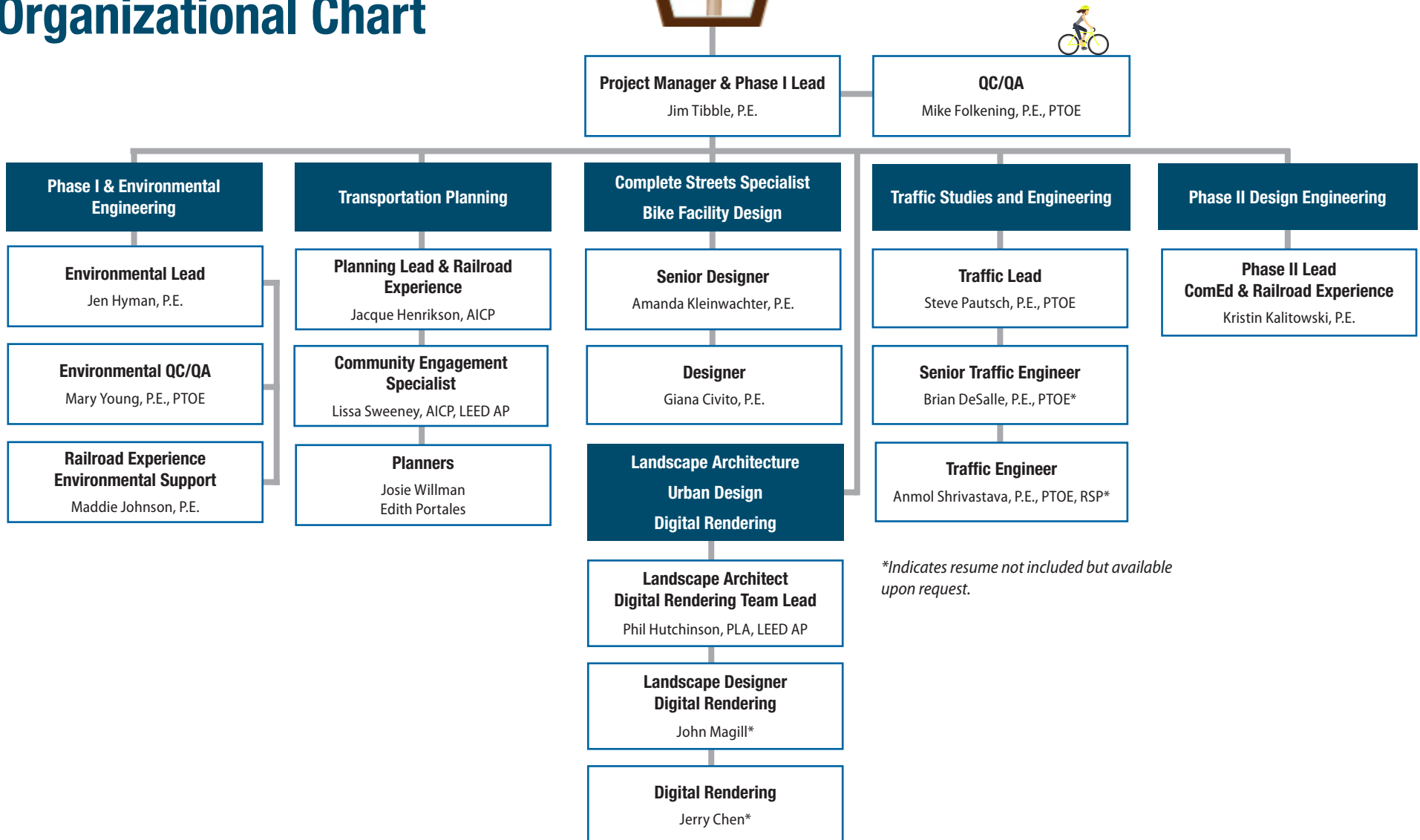
Understanding & Approach

Project Schedule



KEY PERSONNEL

Organizational Chart





Jim Tibble, P.E.

Project Manager



Expertise

Intersection Design Studies
Roadway and Highway Design
Traffic Signal and Signal System Design
Environmental Assessment and
Design Studies
Coordination and Public Involvement
Capacity Analysis
Section 4(f) Statement

Education

B.S. Civil and Environmental Engineering, 2011
University of Dayton

Professional Registrations

Professional Engineer - Illinois; 062-66559

Jim first joined Civiltech as a student at the University of Dayton through the cooperative education program. Since graduating with a Bachelors of Civil and Environmental Engineering in May 2011, Jim has been involved with Phase I projects involving traffic studies, geometric and intersection design, pedestrian and bicycle facility design, traffic signal design, and public involvement.

Representative Projects

Residential and Industrial Streets

City Construction Engineering, Chicago Aldermanic Menu Program; Chicago Department of Transportation, Division of Engineering

Traffic Signal and Signal System Design

Various Traffic Signal Projects, Region 1; Illinois Department of Transportation, Division of Highways

Wilson Street Interconnect; City of Batavia; \$2.6 million

Lake Cook Road Phase II; Village of Buffalo Grove; \$43.5 million

Elgin O'Hare Western Access (EOWA) IL-390 – Lively Boulevard to Supreme Drive; Illinois Tollway, \$88.9 million

Environmental Assessment and Design Studies

Project Development Report, Tri-Trail Connector; Village of Villa Park; \$710,000

Project Development Report, Argonne Drive Phase I Study; City of North Chicago; \$16.2 million

Project Development Report, Church Road and Main Street Resurfacing; Village of Bensenville; \$890,000

Project Development Report, IL Route 83 Bike Path Phase I Study; Village of Bensenville; \$1.4 million

Project Development Report, Millennium Trail - Ravens Glen Forest Preserve; Lake County Forest Preserve District; \$4.3 million

Project Development Report, 111th Street - Cottage Grove Avenue to Doty Avenue; Chicago Department of Transportation; \$2.5 million

Project Development Report, Beverly Road Bicycle Facility and Resurfacing; Village of Hoffman Estates; \$2.2 million

Project Development Report, U.S. Route 41 (Skokie Boulevard) and Lake Avenue Intersection Improvement; Village of Wilmette

Project Development Report, Main Street Improvements; Village of Lombard; \$1.4 million

Project Development Report, Manhattan-Monee Road Phase I Study; Will County Division of Transportation

Project Development Report, 248th Avenue Phase I Study; City of Naperville

Project Development Report, Atkinson Road at Washington Street Intersection Improvements; Village of Grayslake; \$1.7 million



Jim Tibble, P.E.

Project Manager

Representative Projects (Continued)

Environmental Assessment and Design Studies (Continued)

Project Development Report, Lively Boulevard Phase I Study; Village of Elk Grove Village, \$3.2 million

Project Development Report, Church Road STP Improvements; Village of Bensenville, \$1.7 million

Project Development Report, Middlefork Savanna Trail Connection; Lake County Forest Preserve District, \$2.0 million

Project Development Report, 14th Street Phase I Study; Lake County Division of Transportation, \$12.3 million

Project Development Report, Lakeview Parkway; Village of Vernon Hills

Project Development Report, Fremont Center Road Phase I Study; Lake County Division of Transportation

Project Development Report, Essington Road, U.S. Route 52 to Black Road; City of Joliet; \$3.6 million



Mike Folkening, P.E., PTOE

Director of Urban Design & Traffic



Expertise

Roadway and Highway Design
Street Rehabilitation and Reconstruction
Drainage Design
Preparation of Contract Plans,
Specifications and Estimates
Site Design Engineering
Bikeway and Pedestrian Facility Design

Education

B.S Civil Engineering, 1995
Valparaiso University

Professional Registrations

Professional Engineer - Illinois; 062-054315
Professional Engineer - Wisconsin; 47618-6
Professional Traffic Operations Engineer -
National Certification; 2483

Certifications

Think Bike Chicago Workshop – Dutch Cycling
Embassy, September 2013
Sustainable Streets for Chicago, June 2009
Designing Streets for Pedestrian Safety,
November 2007
Context Sensitive Solutions for Local Agencies,
October 2006

Professional Organizations

American Society of Civil Engineers
Lambda Alpha International – Ely Chapter

Mike has been providing civil, transportation, and urban design consulting services since 1995. His experience includes the design of roadways, streetscapes, on-street bicycle facilities, multi-use paths and trails, and other recreational facilities. Mike specializes in transportation projects within highly urbanized areas with high level pedestrian, bicycle, and transit accommodations. He is passionate about providing a Complete Streets approach to ensure the safety of all modes of transportation while respecting vehicular mobility and promoting commercial activity. Mike leads the Urban Design & Traffic department which also includes Civiltech's transportation planning and landscape architecture services.

Representative Projects

Bikeway and Pedestrian Facility Design

Central Business District Streetscape and Utility Improvements; Village of Glen Ellyn; \$20.0 million

Vision Zero: Year One High Crash Corridor Improvements; Chicago Department of Transportation, Division of Engineering

Northcenter Town Square; Chicago Department of Transportation; \$1.0 million

Chicago Streets for Cycling Phase IV, Project 3 – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$3.0 million

Lincoln Village Pedestrian and Bicycle Bridge – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$2.0 million

Stony Island Avenue Cycle Track, 77th Street to 67th Street – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$2.5 million

Des Plaines River Trail Improvements – Phase I and II; City of Des Plaines; \$900,000

Bicycle Planning

Bicycle and Pedestrian Improvement Plan; City of St. Charles

Libertyville Village Bicycle Plan; Village of Libertyville

Master Bike & Active Transportation Plan; Village of Wilmette

Elmhurst Bicycle & Pedestrian Plan Update; City of Elmhurst

Network-wide Bicycle and Pedestrian Planning

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village

Major Roadway and Arterial Design

Jackson Park Improvements/Obama Presidential Center; Chicago Department of Transportation

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

North DuSable Lake Shore Drive over LaSalle Drive Bridge Rehabilitation; Chicago Department of Transportation, Division of Engineering; \$3.1 million

LaSalle Drive Reconfiguration, Clark Street to LSD – Phase I and II; Chicago Department of Transportation, Division of Engineering; \$10.5 million



Mike Folkening, P.E., PTOE

Director of Urban Design & Traffic

Representative Projects (Continued)

Major Roadway and Arterial Design (continued)

63rd Street Improvement, Western Avenue to Wallace Street – Phase I and II; Chicago Department of Transportation, Division of Engineering; \$28.9 million

126th Place and Torrence Avenue Improvement – Phase I and II; Chicago Department of Transportation, Division of Engineering; \$17.7 million

Stony Island Avenue Improvement at 79th Street/South Chicago Avenue – Phase I and II; Chicago Department of Transportation, Division of Engineering; \$1.9 million

Arterial and Collector Streets

Oak Park Avenue, Irving Park Road to Forest Preserve Drive; Chicago Department of Transportation, Division of Engineering; \$3.6 million

Fullerton Avenue, Ashland Avenue to Racine Avenue – Phase I and II; Chicago Department of Transportation, Streetscape and Sustainable Design Program; \$6.0 million

Chicago West Side Safe Routes to School Enhancements; Chicago Department of Transportation, Division of Project Development; \$520,000

Cermak Road Vertical Clearance Improvement at Kenton Avenue – Phase I; Chicago Department of Transportation, Division of Engineering

Deerfield Road, Wilmot Road to Chestnut Avenue - Phase II; Village of Deerfield; \$3.0 million

Roadway and Roadside Enhancements

North Avenue Medians, Harlem Avenue to Austin Avenue and Kedzie Avenue to Western Avenue; Chicago Department of Transportation - Division of Engineering

Martin Luther King Drive, 35th Street to 51st Street; Chicago Department of Transportation, Division of Engineering

79th Street Median Planters and Kedzie Triangle Improvement; Chicago Department of Transportation, Division of Engineering; \$3.3 million

Residential and Industrial Streets

City Construction Engineering, Chicago Aldermanic Menu Program; Chicago Department of Transportation, Division of Engineering

WPA, North Area Project 6; Chicago Department of Transportation, Division of Engineering

Special Assessment #213 – West Road, Roadway and Infrastructure; Village of Lombard; \$3.5 million

31st Street Bicycle/Pedestrian Path – Phase I and II; Village of Oak Brook; \$1.1 million

Traffic Signals

Cermak Road Interconnect, Ashland Avenue to Martin Luther King Drive; Chicago Department of Transportation, Division of Engineering

Streeterville Interconnect; Chicago Department of Transportation, Division of Engineering

Traffic Engineering and Impact Studies

Chicago Cubs Post-Game Signal Timing Study; Chicago Department of Transportation, Division of Project Development



Jacque Henrikson, AICP

Project Manager



Expertise

Transportation Planning
Bicycle Studies
Pedestrian Studies
Freight Studies
Complete Streets Policy Writing
Crash Analysis
Coordination and Public Involvement
Geographic Information Systems
Technical Writing
Grant Writing
Data Science

Education

Master of Urban Planning & Policy, 2014
University of Illinois at Chicago
BA Creative Writing 2009
Knox College

Professional Registrations

American Institute of Certified Planners

Certifications

Data Science
General Assembly 2018

Professional Organizations

American Institute of Certified Planners (AICP)
Women in Planning and Development,
Former Programs Chair
American Planning Association, Member

Jacque has a decade of experience in transportation planning and policy projects around the Chicago region. She has assisted communities in engaging the public and key stakeholders, formulating their goals and visions for transportation, formalizing these ideas with policy changes and design guidelines, and beginning the steps of implementation through infrastructure design and programming. She has also assisted communities in prioritizing capital improvements, identifying funding opportunities and grant writing. Jacque has provided Transportation Planning and Project Management on studies across all modes, including pedestrian, bicycle, trails, transit and freight.

Representative Projects

Transportation Planning

Cicero Avenue Corridor Study; Chicago Department of Transportation and Department of Planning and Development

Cook County Transit Plan; Cook County Department of Transportation and Highways (sub-consultant to Nelson Nygaard)

DuPage Trail Plan; (sub-consultant to Epstein)

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

Crash Analysis

Multimodal Crash Study; Chicago Department of Transportation, Division of Project Development

Bicycle Planning

Bicycle and Pedestrian Improvement Plan; City of St. Charles

Libertyville Village Bicycle Plan; Village of Libertyville

Master Bike & Active Transportation Plan; Village of Wilmette

Elmhurst Bicycle & Pedestrian Plan Update; City of Elmhurst

Network-wide Bicycle and Pedestrian Planning

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village

Freight Planning

South Cook County Truck Routing & Communities Study; Chicago Metropolitan Agency for Planning

Moving Will County - (CMAP Freight Studies: Will County Truck Routing and Communities Study and Will County Freight Transportation and Land Use Strategy); Chicago Metropolitan Agency for Planning

As a transportation planner at Active Transportation Alliance, Jacque worked on the following projects:

Network-wide Bicycle and Pedestrian Planning

Network-wide Bicycle and Pedestrian Planning; Village of Brookfield | Project Manager and Planning Lead



Jacque Henrikson, AICP

Project Manager

Representative Projects (Continued)

Network-wide Bicycle and Pedestrian Planning (Continued)

Calumet Park Active Transportation Plan; Village of Calumet Park | Project Manager and Planning Lead

Melrose Park Active Transportation Plan; Village of Melrose Park | Planning Lead

Lynwood Active Transportation Plan; Village of Lynwood | Technical Planner

Bensenville Active Transportation Plan; Village of Bensenville | Technical Planner

Lombard Bicycle and Pedestrian Plan; Village of Lombard, Alta Planning & Design | Community Engagement and Existing Conditions Planner

Wayne Township Bike Plan; Wayne Township | Assistant Technical Planner

Studies, Corridors and Site Access Planning

Chicago River Trail Action Plan; Richard H. Driehaus Foundation; Chicago | Assistant Technical and Community Engagement Planner

Little Village Paseo Feasibility Study; Chicago Department of Transportation | Technical Planner for proposed trail crossing improvements

Accessibility Action Plan for Six Corners Commercial District; Six Corners Association, Chicago | Technical Planner

Big Marsh Access Action Plan; Friends of Big Marsh, Chicago | Assistant Community Engagement and Existing Conditions Planner

Grant Elementary School Access Action Plan; Village of South Chicago Heights | Project Manager and Planning Lead

Kings Road Corridor Study; Village of Steger | Project Manager and Planning Lead

Policy and Design Standards

Memphis Complete Streets Project Delivery Manual; City of Memphis, TN

Played a key role in developing a cohesive set of right-of-way allocations for the City of Memphis, Tennessee through analyzing local land use and development code. Created fifty cross-sections to illustrate these recommendations in the manual and at a workshop for City officials. Wrote the chapter on how to apply the cross sections to various roadway and land use typologies.

Complete Streets Policy Development and Implementation for Suburban Cook County Municipalities: Calumet Park, Midlothian, Steger, South Chicago Heights and Calumet City; Partnerships to Improve Community Health, Cook County Department of Public Health

- Provided technical assistance to communities in formulating and implementing strong policy language with teeth that could withstand municipal staffing and leadership changes
- Temporary Traffic Calming: assisted in designing, preparing, and building six temporary traffic calming pop-up events. Engaged community members on the day of the events through surveys, discussions, and filmed interviews with elected officials and residents.



Lissa Sweeney, AICP, LEED AP

Project Manager



Expertise

Transportation Planning
Stakeholder Coordination and
Public Involvement
Geographic Information Systems
Complete Streets
Grant Writing

Education

Master of Urban Planning & Policy, 2013
University of Illinois at Chicago
B.A. Psychology & Environmental Sciences, 2009
University of Michigan

Professional Registrations

American Institute of Certified Planners; 31796
LEED Accredited Professional;
10780748-AP-O+M

Professional Organizations

U.S. Green Building Council, Member
American Planning Association, Member
Women's Transportation Seminar (WTS),
Transportation YOU Co-Chair

Lissa Sweeney's talent lies in bringing multiple stakeholders to the table, guiding them through complex issues and advocating for creative solutions and action. She is passionate about improving the built environment and has managed transportation, stormwater management and sustainability projects. As a certified planner (AICP), Lissa takes a holistic approach to projects. Her experience in the not-for-profit, private and public sectors positions her to implement innovative and custom approaches for each client. In addition to assisting clients in working towards LEED certification, Lissa regularly piloted new sustainability programs and certifications including GRESB, BOMA 360, and TOBY Awards.

Representative Projects

Transportation Planning and Community Engagement

Cook County Transit Study; Cook County Department of Transportation and Highways

South Cook County Truck Routing & Communities Study; Chicago Metropolitan Agency for Planning

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

Network-wide Bicycle and Pedestrian Planning

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village

At a previous place of employment, Lissa worked on the following projects:

Stakeholder Coordination and Public Involvement

Stormwater Master Planning Program; Metropolitan Water Reclamation District

Randolph Street Corridor Improvement Study; Chicago Department of Transportation

Pulaski Road Phase I Study; Cook County Department of Transportation and Highways

Plainfield Road Phase I Study; Cook County Department of Transportation and Highways

Busse Road Phase I Study; Cook County Department of Transportation and Highways

Howard Street Corridor Improvement; City of Evanston, Illinois

Brown Line Capacity Vision Study; Chicago Transit Authority

South Halsted Bus Corridor Enhancement Project; Chicago Transit Authority and Pace

Fulton Market Streetscape Section 2; Chicago Department of Transportation

Burnham Multimodal Connector Phase I Study; Cook County Department of Transportation and Highways

Illinois International Port District Master Plan; Chicago Metropolitan Agency for Planning



Josie Willman

Transportation Planner



Expertise

Transportation Planning
Transit
Statistical Analysis
Geographic Information Systems
Technical Writing
Data Science
Data Visualization
Crash Analysis

Education

Master of Urban Planning, 2019
University of Wisconsin - Milwaukee
BS Business Administration, 2015
The Ohio State University

Technical Skills

Adobe InDesign, Illustrator, and Photoshop
ESRI ArcMap and ArcPro
QGIS
Remix Transit Scheduling Tool
Python
SPSS Statistics

Published Articles

"Move Closer and Get Active: How to Make Urban University Commutes more Satisfying"
Josie Willman and Robert J Schneider
Transportation Research Part F: Traffic Psychology and Behavior, Volume 60, 462-473, 2019.
(<https://doi.org/10.1016/j.trf.2018.11.001>)
"Linking Police and EMS Records: An Approach to Strengthen Bicyclist Injury Reporting"
Josie Willman, Robert J Schneider, Stephen Hargarten
Transportation Research Record: Journal of the Transportation Research Board, 2023.
(<https://doi.org/10.1177/03611981221151073>)

Josie is a member of our planning team. She brings a marketing analytics background to transportation planning. She has extensive experience conducting research and developing strategies to encourage walking and bicycling as viable commute options to universities. She has experience with multimodal planning, including pedestrian, bicycle, freight, and transit design. She also provides data analytics, GIS, and infographic support to planning and engineering projects at Civiltech.

Representative Projects

Transportation Planning

Cicero Avenue Corridor Study; Chicago Department of Transportation and Department of Planning and Development

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

Cook County Transit Plan; Cook County Department of Transportation and Highways (sub-consultant to Nelson Nygaard)

Crash Analysis

Multimodal Crash Study; Chicago Department of Transportation, Division of Project Development

Bicycle Planning

Bicycle and Pedestrian Improvement Plan; City of St. Charles

Libertyville Village Bicycle Plan; Village of Libertyville

Elmhurst Bicycle & Pedestrian Plan Update; City of Elmhurst

Network-wide Bicycle and Pedestrian Planning

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village

Freight Planning

CMAP Freight Studies: Will County Truck Routing and Communities Study and Will County Freight Transportation and Land Use Strategy; Chicago Metropolitan Agency for Planning

South Cook County Truck Routing & Communities Study; Chicago Metropolitan Agency for Planning

As a Schedule and Planning Intern with the Milwaukee County Transit System, Josie provided the following services:

- Created MCTS's first bus stop design guide and service guidelines
- Assisted with the System Redesign project via public outreach efforts and data analysis
- Helped with the analysis of service changes (e.g. data analysis, preparation of maps/memos)



Expertise

Transportation Planning
Public Involvement
Transit

Education

Master of Urban Planning and Policy, 2021
University of Illinois at Chicago
B.A. Public Policy/Economics, 2018
University of Chicago

Edith Portales joined the Civiltech Transportation Planning team in September 2022 after completing her Master of Urban Planning and Policy at the University of Illinois in Chicago. She brings a specialization in economic development and grant analysis. Edith has expertise in data and policy development and analysis. She has also been recognized for her research on policy and design interventions to fight violence against women and feminine-presenting people on public transit.

Representative Projects

Transportation Planning

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

C*NECT Program; Chicago Department of Transportation, Division of Engineering

Safe Routes to Transit Phase I Study; City of Milwaukee, Department of Public Works

Bicycle Planning

Libertyville Village Bicycle Plan; Village of Libertyville

Network-wide Bicycle and Pedestrian Planning

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village



Amanda Kleinwachter, P.E.

Project Manager



Expertise

Urban Bike and Pedestrian Facility Design
Transit Access Design
Roadway Design
Street Rehabilitation and Reconstruction
Traffic Engineering and Impact Studies
Capacity Analysis
Transportation Planning
Public Information Meetings
Preparations of Contract Plans,
Specifications and Estimates

Education

B.S. Civil Engineering, 2012
University of Minnesota, Twin Cities

Professional Registrations

Professional Engineer - Illinois; 062-068716
Professional Engineer - Wisconsin; 48942-6

Professional Organizations

WTS Chicago Chapter
American Society of Civil Engineers
Institute of Transportation Engineers

Amanda has been with Civiltech Engineering since May of 2015 and currently serves as a Project Manager on Phase I study and Phase II design engineering projects for urban roadways and corridors. Amanda specializes in bike and pedestrian facility design and transit access. She brings experience as a traffic/transportation engineer and has worked on traffic impact studies, transportation planning projects such as corridor studies and comprehensive plans, capacity analysis, and Phase I studies. Amanda serves as primary client contact on many significant projects, leads stakeholder coordination efforts, and is involved in many presentations at public hearings and workshops for various projects.

Representative Projects

Urban Bike and Pedestrian Facility Design

On-Call Pedestrian Facility Design; Chicago Department of Transportation, Division of Project Development Pedestrian Group

On-Call Bicycle Facility Design; Chicago Department of Transportation, Division of Project Development Bicycle Group

2023 Rapid Implementation Projects; City of Milwaukee Department of Public Works

2022 Rapid Implementation Projects; City of Milwaukee Department of Public Works

2021 Rapid Implementation Projects; City of Milwaukee Department of Public Works

APRA Funded Reckless Driving Initiative; City of Milwaukee Department of Public Works

2023 Protected Bike Lane Designs; City of Milwaukee Department of Public Works

Safe Routes to Transit; City of Milwaukee Department of Public Works

Arterial Resurfacing; Chicago Department of Transportation, Division of Engineering

Chicago Streets for Cycling Phase IV, Project 3 – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$3.0 million

Lincoln Village Pedestrian and Bicycle Bridge – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$2.0 million

Elmhurst Bicycle and Pedestrian Improvements Project; City of Elmhurst

Major Roadway and Arterial Design

Jackson Park Improvements/Obama Presidential Center; Chicago Department of Transportation

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

North DuSable Lake Shore Drive over LaSalle Drive Bridge Rehabilitation; Chicago Department of Transportation, Division of Engineering, \$3.1 million

ISW North Lawndale: Ogden Ave, Pulaski to Roosevelt Corridor Improvements; Chicago Department of Transportation

Arterial and Collector Streets

Vision Zero: Year One High Crash Corridor Improvements; Chicago Department of Transportation, Division of Engineering

Arterial Resurfacing; Chicago Department of Transportation, Division of Engineering



Amanda Kleinwachter, P.E.

Project Manager

Representative Projects (continued)

Arterial and Collector Streets (continued)

Chicago West Side Safe Routes to School Enhancements; Chicago Department of Transportation, Division of Project Development, \$520,000

Cermak Road Vertical Clearance Improvement at Kenton Avenue – Phase I; Chicago Department of Transportation, Division of Engineering, \$2.7 million

Citywide Construction Engineering; City of Chicago, Chicago Department of Transportation, Division of Engineering

Street Rehabilitation and Reconstruction

Central Business District and Streetscape and Utility Improvements; Village of Glen Ellyn; \$10 million

Traffic Engineering and Impact Studies

Various Traffic Engineering Services; City of Chicago – Office of Emergency Management & Communication

As an Engineer at a previous place of employment, Amanda worked on the following projects:

Transportation Planning and Corridor Studies

95th Street Corridor Study; Chicago Metropolitan Agency for Planning

Ridgeland Avenue Corridor Study; Regional Transit Authority and Cook County Department of Transportation and Highways

Village of Mahomet Master Transportation Plan; Village of Mahomet, Illinois

Skokie Boulevard Corridor Study; Village of Northbrook, Illinois

Traffic Impact Studies

Unilever (Kilbourn Plant) Expansion; Chicago, Illinois

1001 W Chicago Avenue Mixed Used Development; Chicago, Illinois

Six Corners Mixed Use Development; Chicago, Illinois

NR 1 Transport Truck Terminal; New Lenox, Illinois

Phase I Studies – Crash Analysis, Capacity Analysis, Signal Warrant Analysis, Utility Coordination, Project Development Report

Beck Road; Lake County Division of Transportation - Lindenhurst, Illinois

Lyons Woods Trail; Lake County Forest Preserve - Waukegan, Illinois

Buffalo Grove Road; Lake County Division of Transportation - Buffalo Grove, Illinois



Giana Civito, P.E.

Engineer V



Expertise

Urban Bike and Pedestrian Facility Design
Transit Access Design
Roadway Design
Preparation of Contract Plans,
Specification & Estimates
Municipal Street Maintenance Programs
ADA Ramp Design
Transportation Planning
Interagency Coordination

Education

B.S. Civil Engineering, 2017
Purdue University

Professional Registrations

Professional Engineer - Illinois; 062-073978

Professional Organizations

American Society of Civil Engineers

Giana has been employed by Civiltech since January 2018 and currently serves as a secondary client contact on Phase I Study and Phase II Design Engineering projects for urban roadways and corridors. She specializes in Phase I and Phase II projects and brings technical expertise on pedestrian and bike design for urban roadways. Prior to working at Civiltech, Giana had extensive internship experience where her responsibilities included managing quantities, pay estimates, and contractor coordination for the annual capital improvement projects.

Representative Projects

Arterial and Collector Streets

Arterial Resurfacing; Chicago Department of Transportation, Division of Engineering

Vision Zero: Year One High Crash Corridor Improvements; Chicago Department of Transportation, Division of Engineering

Green Alley Program; Chicago Department of Transportation, Division of Engineering

Invest South/West Chicago Avenue; Chicago Department of Transportation, Division of Project Development

Urban Bike and Pedestrian Facility Design

On-Call Pedestrian Facility Design; Chicago Department of Transportation, Division of Project Development Pedestrian Group

On-Call Bicycle Facility Design; Chicago Department of Transportation, Division of Project Development Bicycle Group

2022 Rapid Implementation Projects; City of Milwaukee Department of Public Works

2021 Rapid Implementation Projects; City of Milwaukee Department of Public Works

APRA Funded Reckless Driving Initiative; City of Milwaukee Department of Public Works

Safe Routes to Transit; City of Milwaukee Department of Public Works

Major Roadway and Arterial Design

Jackson Park Improvements/Obama Presidential Center; Chicago Department of Transportation

North Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

As an intern at a previous place of employment, Ms. worked on the following projects:

Sidewalk Replacement Program; Village of Winnetka, Division of Public Works, \$140,000

Street and Alley Reconstruction/Rehabilitation; Village of Winnetka, Division of Public Works, \$1.3 million

Lincoln Avenue Parking Lot Rehabilitation; Village of Winnetka, Division of Public Works, \$270,000



Jen Hyman, P.E.

Project Manager



Expertise

Environmental Assessment
and Design Studies
Road and Highway Design
Intersection Design Studies
Feasibility Studies
Traffic Engineering and Impact Studies
Crash Analysis

Education

B.S. Civil Engineering, 2010
Purdue University
M.S. Civil Engineering, 2011
Purdue University

Professional Registrations

Professional Engineer - Illinois; 062-066983

Certifications

IDOT Phase I Training,
August 2017
ACEC-IL
Roadside Safety Design
FHWA/National Highway Institute
May 2016
Course No. 380032A
Roundabout Design Workshop,
August 2015
Northwestern Center for Public Safety
Highway Safety Manual
Online Overview,
June 2015
FHWA/National Highway Institute
Course No. 380106
NEPA and the Transportation
Decisionmaking Process,
June 2018
FHWA/National Highway Institute
Course No. 142005
Advanced NEPA Workshop,
September 2019
National Association of
Environmental Professionals
Advanced NEPA Workshop: Final Rule,
Updates to the Regulations Implementing the
Procedural Provisions of NEPA,
October 2020
National Association of
Environmental Professionals

Professional Organizations

Illinois Association of
Environmental Professionals

Jen has been employed by Civiltech Engineering since November 2011. She currently serves as a Project Manager for Phase I projects involving environmental and location-design studies, traffic engineering and impact studies, and public involvement activities. Jen's experience includes a wide range of projects from spot intersection improvements to major roadway network changes. She continually expands her knowledge base of policies and regulations related to the National Environmental Policy Act (NEPA) and associated laws. Jen has extensive experience preparing environmental documents and effectively engaging both agencies and the public in the transportation decisionmaking process.

Representative Projects

Environmental Assessment and Design Studies

York/Harger Intersection and Underpass Improvement; Village of Oak Brook; \$7.4 million

Environmental Impact Study and Design Report, North DuSable Lake Shore Drive Phase I Study; Illinois Department of Transportation, Chicago Department of Transportation

Environmental Assessment and Design Report, Federal Actions In and Adjacent to Jackson Park; City of Chicago, National Park Service, Federal Highway Administration; \$175 million

Environmental Assessment and Design Report, U.S. Route 14 Grade Separation at CN/EJ&E Railway; Village of Barrington; \$60.5 million

Environmental Assessment and Design Report, Weiland Road/Lake Cook Road, Lake Cook Road to IL Route 22 and Buffalo Grove Road to Hastings Lane; Village of Buffalo Grove, Cook County Department of Transportation; \$96.0 million

Environmental Assessment and Design Report, Caton Farm and Bruce Road, Gaylord Road to Cedar Road; Will County Department of Highways

Project Development Report, Quentin Road, U.S. Route 12 to IL Route 22; Lake County Division of Transportation; \$22.8 million

Project Report, Darrell Road Phase I Study; Lake County Division of Transportation

State Approved Categorical Exclusion Group II, Church Road Bike Path Phase I Study, Grove Avenue to Irving Park Road; Village of Bensenville; \$1.6 million

Categorical Exclusion Group I, Caton Farm Road and Essington Road Intersection Improvement; City of Joliet; \$2.5 million

Categorical Exclusion Group I, Greentree Parkway/Red Top Drive/4th Avenue Resurfacing; Village of Libertyville; \$1.4 million

Categorical Exclusion Group I, Higgins Road (IL Route 72) Bike Path Phase I Study; Village of Schaumburg; \$700,000

Categorical Exclusion Group I, Rockland Road Phase I Study, IL Route 21 to St. Mary's Road; Village of Libertyville, Libertyville Township; \$7.3 million

State Approved Categorical Exclusion, Golf Road Resurfacing, Butterfield Road to IL Route 21; Village of Libertyville; \$1.8 million

State Approved Categorical Exclusion, North York Road/Harger Road Intersection Improvement; Village of Oak Brook; \$8.2 million



Jen Hyman, P.E.

Project Manager

Feasibility Studies

Tuscan Woods Noise Barrier; Village of Oak Brook

North York Road Feasibility Study; Village of Oak Brook

Hamilton Lakes/Elgin-O'Hare Expressway Access Study; Hamilton Partners

Traffic Engineering and Impact Studies

Vernon Hills Traffic Engineering Studies; Village of Vernon Hills

Roselle Road and Bethel Lane Traffic Study; Village of Schaumburg

Meacham Road at American Lane Crosswalk; Village of Schaumburg

Glen Ellyn STP Application and Pennsylvania One-Way, Two-Way Study; Village of Glen Ellyn

Morton Arboretum Access Study; The Morton Arboretum

Site Design Engineering

Panera Bread Site Plans; Village of Highland Park



Mary Young, P.E., PTOE

Senior Project Manager



Expertise

Environmental and Design Studies
Feasibility Studies
Traffic Engineering

Education

B.S. Civil Engineering, 1991
University of Illinois at Urbana-Champaign

Professional Registrations

Professional Engineer - Illinois; 062-050889
Professional Traffic Operations Engineer -
National Certification; 346

Certifications

Basics of Public Involvement in Transportation
Decision Making, August 2019
FHWA/National Highway Institute
Course No. 142077
Administrative Record, May 2016
FHWA/National Highway Institute
Course No. 142062
NEPA and Transportation Decision Making,
June 2007
FHWA/National Highway Institute
Course No. 142005
Beyond Compliance: Historic Preservation in
Transportation Project Development,
November 2013
FHWA/National Highway Institute
Course No. 142049
Environmental Impact Assessment:
National Environmental Policy Act
and Related Requirements,
April 2003
American Law Institute/
Environmental Law Institute
Environmental Impacts of Highway Projects,
March 1998
University of Wisconsin at Madison
Context Sensitive Solutions Awareness Class,
October 2006
Illinois Department of Transportation
Professional Organizations
American Society of Civil Engineers
Institute of Transportation Engineers
Illinois Association of
Environmental Professionals
American Public Works Association

Mary has been employed in private consulting engineering since 1991. She possesses expertise in comprehensive impact studies, traffic engineering, and environmental/location-design studies for projects ranging from intersection improvements to major roadway corridor projects. Mary has had extensive training in the National Environmental Policy Act procedures and methodologies and is pre-qualified by IDOT at the Environmental Impact Statement (EIS) level. She is able to create effective stakeholder involvement programs as part of the context sensitive design process through her extensive knowledge of the transportation planning and implementation process combined with her communication skills.

Representative Projects

Environmental and Design Studies

Environmental Impact Statement, North Lake Shore Drive, Grand Avenue to Hollywood Avenue; City of Chicago; \$3.0 billion

Environmental Assessment and Design Report, U.S. Route 14 at CN Railroad Grade Separation; Village of Barrington; \$62.8 million

Environmental Assessment and Design Report, IL Route 31 Western Bypass, Edgewood Drive to Rakow Road; McHenry County Division of Transportation; \$81.7 million

Environmental Assessment and Design Report, Weiland Road/Lake Cook Road, Lake Cook Road to IL Route 22 and Buffalo Grove Road to Hastings Lane; Village of Buffalo Grove and Cook County Highway Department; \$96.0 million

Environmental Class of Action Determination and Design Report, IL Route 22, Quentin Road to IL Route 83; Illinois Department of Transportation; \$36.0 million

Environmental Class of Action Determination and Project Development Report, Quentin Road, South of Long Grove Road to North of U.S. Route 12; Lake County Division of Transportation; \$17.8 million

Environmental Class of Action Determination and Project Development Report, Orchard Road, U.S. Route 30 to Jericho Road; Kane County Division of Transportation; \$23.6 million

Environmental Class of Action Determination and Project Development Report, Fairway Drive Extension, U.S. Route 45 to IL Route 60; Village of Vernon Hills; \$17.0 million

Project Development Report, Quentin Road, U.S. Route 12 to IL Route 22; Lake County Division of Transportation; \$22.8 million

Project Report, Fairfield Road/IL Route 176; Lake County Division of Transportation; \$20.0 million

Project Development Report, Willow Road, West Village Limit to Provident Avenue; Village of Winnetka; \$6.0 million

Project Development Report, Caton Farm Road/Essington Road Intersection Improvement; City of Joliet; \$2.5million

Project Development Report, Kreutzer Road Extension; Village of Huntley; \$4.7 million

Project Development Report, Washington Street, Cedar Lake Road to Hainesville Road; Lake County Division of Transportation; \$8.5 million



Mary Young, P.E., PTOE

Senior Project Manager

Representative Projects (Continued)

Environmental and Design Studies (Continued)

Project Development Report, Ridge Avenue Improvements, Howard Street to Lyons Street; City of Evanston; \$6.6 million

Project Development Report, Arthur Avenue/Davis Street/U.S. Route 14 Improvement; Village of Arlington Heights; \$5.0 million

Project Development Report, Barrington Road/Schaumburg Road Intersection Improvement; Village of Schaumburg; \$6.5 million

Project Development Report, Arlington Heights Road/Devon Avenue Intersection Improvement; Village of Elk Grove Village; \$3.4 million

Project Development Report, Wise Road, Roselle Road to Plum Grove Road; Village of Schaumburg; \$6.3 million

Project Development Report, Lively Boulevard, Devon Avenue to Touhy Avenue; Village of Elk Grove Village; \$4.6 million

Project Development Report, Devon Avenue/Tonne Road Intersection Improvement; Village of Elk Grove Village; \$2.1 million

Feasibility Studies

Jane Addams Memorial Tollway (I-90) Master Planning Study, IL Route 53 to Higgins Road; Illinois Tollway

I-55 at IL Route 59 Joliet Interchange Improvement; City of Joliet

I-90 Corridor Study Local Agency Master Plan, IL Route 59 to Arlington Heights Road; Village of Schaumburg

Lake-Cook Road/Arlington Heights Road Continuous Flow Intersection Study; Lake County Division of Transportation

IL Route 60/Butterfield Road Grade Separation Study; Lake County Division of Transportation

Strategic Regional Arterial Study - Subset No. 5; Illinois Department of Transportation

North-South Arterial Traffic Study; Village of Barrington

Naperville Road/Warrenville Road/I-88 Interchange Feasibility Study; DuPage County Division of Transportation

IL Route 62/IL Route 31 Congestion Mitigation Feasibility Study; McHenry County Division of Transportation

Traffic Engineering

Traffic Impact Study, Bridge Street Town Centre, 360-Acre Commercial Development; City of Joliet

City-Wide Traffic and Parking Study; City of Park Ridge

Various Traffic and Safety Studies; Illinois Department of Transportation

City-Wide Traffic Engineering Study; Bike and Pedestrian Plan; City of Aurora



Maddie Johnson, P.E.

Project Manager



Expertise

Environmental Assessment
and Design Studies
Road and Highway Design
Interagency Coordination
Commuter Rail Studies
Feasibility Studies
Alternate Analysis
Corridor Planning

Education

B.S. Construction Engineering, 2009
Purdue University

Professional Registrations

Professional Engineer – Illinois; 062-065848

Certifications

Fundamentals of Geometric Design Workshop,
September 2014
Northwestern University Center
for Public Safety

Professional Organizations

American Society of Civil Engineers

Maddie has worked in the field of transportation since 2009. She has worked for Civiltech since August 2014. Prior to Civiltech, Maddie worked in planning and design of commuter and high-speed rail corridors. Maddie also spent three summers working in commercial construction as an intern. Her experiences include project management, development of design plans and specifications, project scheduling, train performance modeling, and working with GIS and CAD applications.

Representative Projects

Environmental Assessment and Design Studies

Project Development Report, Main Street Phase I Study; City of Batavia

Project Development Report, State and National Parkway Phase I Study;
Village of Schaumburg

Project Development Report, Rand Road Sidepath Phase I Study; City of Des Plaines

Project Development Report, Biesterfeld Road and Oakton Street Resurfacings;
Village of Elk Grove Village

**Project Development Report, John F. Kennedy and Elk Grove Boulevard
Resurfacing and Bridge Improvements;** Village of Elk Grove Village

Project Development Report, Brickvale Drive Phase I Study; Village of Elk Grove Village

Project Development Report, Church Road Phase I Study; Village of Bensenville

Feasibility Study, U.S. Route 45 at Dada Drive/Grant Avenue Trail Crossing;
Lake County Forest Preserve District

Categorical Exclusion, Greenwood Avenue Phase I Study; Village of Deerfield

Project Development Report, York Street Sidewalk Phase I Study; City of Elmhurst

Project Development Report, Proviso Drive Phase I Study; Village of Berkeley

Categorical Exclusion, Industrial Pedestrian Connector; Village of Berkeley

**Environmental Assessment and Design Report, Caton Farm and Bruce Road,
U.S. Route 30 to Cedar Road;** Will County Department of Transportation

Environmental Assessment, Jackson Park; Chicago Department of Transportation

*As an Engineer at a previous place of employment, Maddie has worked on the
following projects:*

Rail Corridor Planning and Design

IDOT Chicago-St.Louis High Speed Rail Project; Illinois Department of
Transportation; \$1.2 billion

Denver Interregional Connectivity Study; Colorado Department of Transportation

Dearborn to Kalamazoo Corridor Acquisition and Improvements;
Michigan Department of Transportation

Northern Lights Express Passenger Rail Project; Minnesota Department
of Transportation

Lake Forest Amtrak Hiawatha Station Stop- Operations Analysis; City of
Lake Forest, IL



Maddie Johnson, P.E.

Project Manager

Representative Projects (Continued)

Rail Corridor Planning and Design (Continued)

Ohio Statewide Passenger Rail Project- Programmatic Environmental Impact Statement; Ohio Rail Development Commission/
Ohio Department of Transportation

Milwaukee-Twin Cities High Speed Passenger Rail Corridor Program;
Minnesota Department of Transportation

Chicago-Milwaukee Tier 1 Environmental Assessment; Wisconsin Department of Transportation & Illinois Department of
Transportation

Midwest Regional Rail Initiative Phase 7; Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, Ohio, and Wisconsin Departments
of Transportation

Construction Management and Oversight

Jesse Brown VA Hospital; United States Department of Veteran Affairs; \$82.0 million

O'Hare Façade and Circulation Enhancement (FACE) Terminals 2 & 3; City of Chicago



Steve Pautsch, P.E., PTOE

Project Manager



Expertise

Traffic Engineering and Impact Studies
Pedestrian Studies
Bicycle Studies
Traffic Signal and Signal System Design
Intersection Design Studies
School Studies
Parking Studies
Traffic Calming
Intelligent Transportation System Design

Education

B.S. Civil Engineering, 2001
Valparaiso University

Professional Registrations

Professional Engineer - Illinois; 062-058388
Professional Traffic Operations Engineer -
National Certification; 2020

Certifications

Traffic Signal Workshop, 2002
Northwestern University Center
for Public Safety
Traffic Signal Seminar,
CECI/IDOT, 2002

Professional Organizations

Institute of Transportation Engineers

Steve has been employed with Civiltech since June 2001. For over 13 years, he was a full-time consultant to the Chicago Department of Transportation, providing expert traffic engineering assistance, consultation, design, and review services in the development and design of auto, bicycle, pedestrian, and transit infrastructure improvements. His responsibilities at CDOT included conducting various types of traffic studies and presenting results to city staff and elected officials, reviewing plans and studies submitted to the department, designing pedestrian and bicycle infrastructure improvements, testifying at Plan Commission and other public meetings, and assisting with the development of department standards and policies. In 2019, he returned to Civiltech's Itasca office to serve as a Project Manager, specializing in Traffic, Bicycle, and Pedestrian Studies. Steve also has expertise in traffic signal, signal system, and Intelligent Transportation Systems design projects.

Representative Projects

Bicycle and Pedestrian Facility Studies

Bicycle and Pedestrian Improvement Plan; City of St. Charles

Libertyville Village Bicycle Plan; Village of Libertyville

Old Plank Road Trail Extension Feasibility Study; Village of Sauk Village

Church Street Pedestrian and Bicycle Improvements; City of Evanston; \$3.0 million

Farnsworth Avenue at Marshall Boulevard and Illinois Prairie Path Segment/Intersection Improvements; City of Aurora; \$250,000

Chicago Avenue, Latrobe Avenue to Kedzie Avenue HSIP; Chicago Department of Transportation; \$2.9 million

Buffalo Grove High School Pedestrian Facilities; Cook County Department of Transportation and Highways; \$100,000

Broadway Foster Avenue to Devon Avenue; City of Chicago; Chicago Department of Transportation; \$8.5 million

Traffic Engineering, Safety and Pedestrian Studies

Central Avenue Safety Study; Cook County Department of Transportation and Highways

Greggs Parkway & Huntington Drive; Village of Vernon Hills

Traffic Engineering Services; Chicago Department of Transportation

Cook County On-Call Traffic Engineering Services; Cook County Department of Transportation and Highways

Elmhurst City Centre Traffic Review; City of Elmhurst

Vernon Hills Traffic Engineering Services; Village of Vernon Hills

Various Traffic Studies; Village of Libertyville

Traffic Engineering Services; City of Highland Park

Western Court Traffic Study; Village of Lisle

Northern Terminus Traffic Study; Chicago Department of Transportation

Traffic Signal and Signal System Design

Project Development Report; Lake Street/Springfield Drive; Villages of Bloomingdale and Roselle



Steve Pautsch, P.E., PTOE

Project Manager

Representative Projects (Continued)

Traffic Signal and Signal System Design (continued)

Biesterfield Road and Leicester Road Intersection Realignment and Widening; Village of Elk Grove Village; (Roadway and Highway Design); \$1.0 million

Flashing Beacon Installation, Wolf Road/Forest Avenue; City of Des Plaines

Emergency Vehicle Preemption System Improvements (68 Intersections); City of Joliet

Traffic Signal Modernizations, Signal Timing Optimization, Fairview Ave; Village of Downers Grove (7 Signal Fiber Optic Interconnect)

Temporary and Permanent Traffic Signal Installation and Interconnect with Autoscope Vehicle Detection, Washington Street, U.S. 45 to Hunt Club; Lake County Division of Transportation

Traffic Signal Installation, Washington Street, IL Route 83 to U.S. Route 45; Lake County Division of Transportation, (3 Signal Fiber Optic Interconnects)

Traffic Signal Modernization, 63rd Street; Chicago Department of Transportation

Traffic Signal Design, Big Hollow Road at U.S. 12 Frontage Road; Village of Fox Lake

District 1 Miscellaneous Traffic Signal Designs; Illinois Department of Transportation - Division of Highways

Naperville Road/Warrenville Road Traffic Signal Improvement; DuPage County Division of Transportation

Emergency Vehicle Preemption System Improvements (10 intersections); City of Des Plaines

Emergency Vehicle Preemption System Improvements (68 intersections); City of Joliet

Emergency Vehicle Preemption System Improvements (18 intersections); City of Elgin Fire Department

Intersection/Interchange Design Studies

Lake Street/Springfield Drive Intersection Design Study; Village of Bloomingdale

Signal Warrant Analysis and Intersection Design Studies for Marcus Theater Entrance; Village of Addison

Intelligent Transportation System Design

Streeterville Traffic Signal Interconnect; Chicago Department of Transportation - Bureau of Traffic; (40 signals, video surveillance, fiber and wireless interconnect)

Western Avenue Fiber Optic Interconnect with Traffic Signal Modernization; Chicago Department of Transportation - Bureau of Traffic

- 115th to 10th Streets (7 Signals), \$1.26 million
- 59th Street to Cermak Road (24 Signals), \$2.16 million
- Addison Street to Howard Street (23 Signals), \$4.24 million
- Congress Parkway to Elston/Diversey (28 Signals, video surveillance capabilities); \$4.7 million
- Cermak Road to Congress Parkway (8 signals, video surveillance capabilities); \$3.0 million

Drainage Design

Army Trail Road, Regency Drive to Swift Road; DuPage County Division of Transportation; \$8.3 million

Roadway and Highway Design

Army Trail Road, Regency Drive to Swift Road; DuPage County Division of Transportation; \$8.3 million



Phil Hutchinson, PLA, LEED AP

Landscape Architect



Expertise

- Landscape Design
- Project Management
- Graphic Presentations
- Streetscape Design
- Community Identification / Gateways
- Custom Site Furnishings Design

Education

Bachelors of Landscape Architecture, 2001
Michigan State University

Professional Registrations

Registered Landscape Architect-
Illinois; 157-001258
LEED Accredited
CLARB Certified

Professional Organizations

American Society of Landscape Architects
Active Transportation Alliance
Council of Landscape Architecture
Registration Boards (CLARB)

Phil brings nearly 12 years of experience leading urban design and landscape architecture components for streetscape projects, and over 19 years of total experience working in the landscape architecture field. He has experience designing and developing pedestrian environments, community identifiers and gateways for streetscape projects in historic settings, and strives to incorporate green infrastructure elements in every project.

Representative Projects

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

Jackson Park Improvements/Obama Presidential Center; Chicago Department of Transportation

Chicago Streets for Cycling Phase IV, Project 3A – Phase I and II; Chicago Department of Transportation, Division of Project Development; \$3.0 million

Northcenter Town Square; Chicago Department of Transportation; \$1.0 million

Master Bike and Active Transportation Plan; Village of Wilmette

Central Business District Streetscape and Utility Improvements; Village of Glen Ellyn; \$28.0 million

At a previous place of employment, Mr. Hutchinson worked with Civiltech on the following projects:

North DuSable Lake Shore Drive Phase I Study; Chicago Department of Transportation, Division of Engineering

Burnham Park: 31st Auxiliary Parking Log Expansion; Chicago Park District; \$1.6 million

Grant Park Skate Plaza; Chicago Park District; \$2.5 million

At a previous place of employment, Mr. Hutchinson provided Landscape and Streetscape Design services and Project Management on the following projects:

Fulton Market District - streetscape, gateway signage, and custom furniture; Chicago Department of Transportation, Division of Engineering

Broadway and Lawrence - streetscape, community identifier, performance stage, and plaza design; Chicago Department of Transportation, Division of Engineering

River Street - streetscape design and pedestrian space; City of Batavia

Fred Anderson Park, including performance state and overhead canopy design; Chicago Park District

West Park - playground and performance stage; Glencoe Park District

Scoville Park - playground, performance stage, and plaza; Park District of Oak Park



Kristin Kalitowski, P.E.

Project Manager



Expertise

Roadway and Highway Design
Drainage Design
Site Design Engineering
Street Rehabilitation and Reconstruction
Bicycle and Pedestrian Facility Design

Education

B.S. Civil Engineering, 2002
Purdue University

Professional Registrations

Professional Engineer - Illinois; 062-059477

Certifications

Illinois Fundamentals of
Geometric Design, June 2003

Northwestern University
Center for Public Safety

Professional Organizations

American Society of Civil Engineers

Kristin has been with Civiltech Engineering since May of 2002 and currently serves as a Project Manager primarily on Phase II projects in the Design Services department. She specializes in geometric roadway design, bicycle and pedestrian facility design, highway design, street rehabilitation and reconstruction, and drainage design. Kristin routinely leads utility coordination on projects across company departments and brings ADA design and compliance expertise. She is a strong leader with outstanding communication and organizational skills beneficial to both in-house design team management and public involvement campaigns.

Representative Projects

Street Rehabilitation and Reconstruction

Central Business District Streetscape and Utility Improvements; Village of Glen Ellyn; \$24.0 million

Naperville Downtown Streetscape - Phase II; City of Naperville; \$5.0 million

Rozanne Drive over Westwood Creek Bridge Replacement; Village of Addison; \$750,000

Brandywyn Lane and Thompson Boulevard Improvements; Village of Buffalo Grove; \$4.85 million-Brandywyn; \$6.52 million-Thompson

Circle Avenue; Village of Lombard; \$1.4 million

Lombard Meadows Reconstruction Phase I and II; Village of Lombard; \$5.2 million

Olde Towne East Project; Village of Lombard; \$4.9 million

Duane Street Main Basin Improvement; Village of Glen Ellyn; \$2.5 million

North Industrial Park Street Rehabilitation; Village of Lombard; \$2.7 million

Mission Hills Road Rehabilitation; Mission Hills Homeowners Association; \$1.2 million

Forest Avenue, Hillside Avenue and Appian Way; Village of Glen Ellyn; \$1.0 million

Lively Boulevard / JFK Boulevard; Village of Elk Grove Village; \$2.5 million

Biesterfield Road / Oakton Street Resurfacing; Village of Elk Grove Village; \$2.0 million

Roadway and Highway Design

248th Avenue Phase II; City of Naperville; \$13.0 million

US 41 (Skokie Boulevard) and Lake Avenue Intersection; Village of Wilmette; \$2.1 million

Fremont Center Road Extension; Lake County Division of Transportation; \$3.0 million

IL Route 43 and Everett Road; City of Lake Forest; \$2.5 million

Lakeview Parkway and IL Route 60; Village of Vernon Hills; \$6.1 million

55th Street (Dunham Road to Clarendon Hills Road); DuPage County Division of Transportation; \$8.5 million

Woodfield Road (Martingale Road to IL 53 East Frontage Road); Village of Schaumburg; \$7.2 million

Woodfield Road (Meacham Road to Martingale Road); Village of Schaumburg; \$5.9 million



Kristin Kalitowski, P.E.

Project Manager

Representative Projects (Continued)

Roadway and Highway Design (Continued)

Gilmer Road and Midlothian Road; Lake County Division of Transportation; \$12.0 million
Algonquin Road at West Drive Intersection Improvements; Village of Schaumburg; \$2.4 million
Lake Cook Road; Village of Buffalo Grove; \$45.0 million
Salem Drive - Bode Road to Golf Road; Village of Schaumburg; \$2.5 million
Walnut Lane - Golf Road to Bode Road; Village of Schaumburg; \$2.5 million
Fairfield Road/Route 176; Lake County Division of Transportation; \$11.8 million
Shoe Factory Road Improvements; Village of Hoffman Estates; \$11.5 million
Barrington Road at Schaumburg Road; Village of Schaumburg; \$7.4 million
Illinois Route 31 (Western Algonquin Bypass); McHenry County Division of Transportation; \$60.0 million
IL Route 83 at Greenleaf Avenue; Village of Elk Grove Village; \$3.8 million
IL Route 83 at Pratt Boulevard; Village of Elk Grove Village; \$3.4 million
Greenwood Road at Glenview Road; Village of Glenview, \$3.9 million
Essington Road at Hennepin Drive; City of Joliet, \$2.7 million
Special Assessment 219 Watermain and Sanitary Sewer Replacement; Village of Lombard; \$1.0 million
Wright Boulevard; Village of Schaumburg; \$5.3 million
U.S. Route 30, U.S. Route 45 to IL 43; Illinois Department of Transportation; \$30.0 million
Wise Road Phase II Improvements; Village of Schaumburg; \$6.3 million
Haligus Road STP Improvement; Village of Huntley; \$1.8 million
Devon and Arlington Heights Intersection Phase II; Village of Elk Grove Village; \$2.6 million
Lively Boulevard STP Improvement, Devon to Touhy; Village of Elk Grove Village; \$5.0 million
Lake Street/Springfield Drive; Village of Bloomingdale; \$695,000
Contract RR-03-5168; I-Pass Only Lane Expansion (Plazas 37 and 51); Illinois Tollway; \$1.5 million
Naperville Road/Warrenville Road Grade Separation and I-88 Interchange Improvement; DuPage County Division of Transportation; \$68.0 million

Bicycle and Pedestrian Facility Design

Meacham Road and Golf Road Bikepath Project; Village of Schaumburg; \$1.3 million
North York Street Sidewalk Phase II; City of Elmhurst; \$1.9 million
Illinois Route 83 Bike Path - Foster Ave to Bryn Mawr Ave; Village of Bensenville; \$1.4 million
Rand Road Sidepath - Central Rd to Elk Blvd; City of Des Plaines; \$3.8 million
Church road Bike Path and Milwaukee District/West Railway Crossing; Village of Bensenville; \$7.4 million
Randall Road Transit Infrastructure Improvements; Kane County Division of Transportation; \$900,000
Lake Cook Road; Village of Buffalo Grove; \$45.0 million
Fairfield Road/Route 176; Lake County Division of Transportation; \$11.8 million



SECTION 3

Firm History

Key Personnel

Related Experience

Understanding & Approach

Project Schedule



RELATED EXPERIENCE

	Civiltech Services Provided 					Agency Coordination		Key Project Components		
	Planning	Feasibility	Phase I Engineering	Phase II Engineering	Phase III Engineering	IDOT Involvement	Cook County Involvement	Community Engagement	ComEd/Utility Coordination	Railroad Coordination
Rand Road Sidepath <i>(Des Plaines)</i>			●	●	●	●		●	●	●
US 41 & Lake Ave Intersection <i>(Wilmette)</i>			●	●	●	●	●	●	●	
Church Street Pedestrian and Bicycle Improvements <i>(Evanston)</i>			●	●		●		●	●	
Old Plank Road Trail Extension Feasibility Study <i>(Sauk Village)</i>	●	●				●	●	●	●	●
167th Street Multi-Use Path <i>(Orland Park)</i>				●		●	●		●	●
Middlefork Savanna Bridge and Trail Connection <i>(Lake County Forest Preserve)</i>			●	●	●			●	●	●
IL Route 83 Bike Path <i>(Bensenville)</i>				●		●		●	●	
Beverly Road Bicycle Facility and Road Resurfacing <i>(Hoffman Estates)</i>			●	●		●	●	●	●	
Elmhurst Bicycle and Pedestrian Improvements Project <i>(Elmhurst)</i>	●			●				●	●	
City of Chicago Arterial Resurfacing Program <i>(CDOT)</i>			●	●		●				
Bicycle and Pedestrian Improvement Plan <i>(St. Charles)</i>	●							●		
Des Plaines River Trail Central Feasibility Study <i>(Active Transportation Alliance)</i>	●	●						●		
Master Bike & Active Transportation Plan <i>(Wilmette)</i>	●							●		
Meacham and Golf Bike Path <i>(Schaumburg)</i>				●		●	●		●	



Rand Road Sidepath - Central Road to Elk Boulevard

City of Des Plaines



Scope of Services

- Bicycle and Pedestrian Facility Design
- Coordination and Public Involvement
 - Interagency Coordination
 - Railroad Coordination
- Location Drainage Studies
 - Wetland Delineation
- Project Development Report
- Resident Engineering
- Construction Documentation
 - Interagency Coordination
 - Utility Coordination

Construction Cost
\$3.8 million

Funding
ITEP

Status
Phase I completed in 2017
Phase II completed in 2020
Phase III completed in 2021

Client Contact
Jon Duddles, P.E., CFM
City of Des Plaines
Public Works and Engineering Department
jduddles@desplaines.org
847.391.6127

Completing a Trail Connection along a Major Artery. Civiltech provided Phase I, Phase II, and Phase III Engineering services for this project.

The sidepath project extends along the south side of US Route 12 (Rand Road) from Central Road to Elk Boulevard through the City of Des Plaines. The new sidepath is approximately 2.4 miles and includes two rail crossings.

The sidepath project closed a major gap in the sidewalk network and allowed the continuation of the Northwest Municipal Conference planned Evanston-Elgin Regional Bikeway through the City of Des Plaines. The project connects to several programmed and completed improvements to create a continuous bicycle corridor through the length of Des Plaines.

An updated wetland delineation and wetland delineation report was required during project design, which included a full delineation of the project area. The presence of wetland areas not previously delineated was observed. Civiltech moved quickly to document our findings and submit the necessary permitting requirements, minimizing impacts to the project schedule.

Civiltech's Phase II team provided full design engineering services utilizing their multi-use path design expertise. The project was designed to meet the requirements for federal funding.

Civiltech's Construction Engineering Team administered the project and brought this improvement through the myriad of standards and procedures required by IDOT for federally funded projects.



U.S. Route 41 (Skokie Blvd) and Lake Ave Intersection Improvement

Village of Wilmette



Scope of Services

Intersection Design Studies
Bikeway and Pedestrian Facility Design
Alternatives Analysis
Coordination and Public Involvement
ADA Ramp Design

Construction Cost
\$2.3 million

Funding
STP-L, ITEP

Status
Phase I completed February 2022
Phase II anticipated completion Summer 2023
Construction Start anticipated in Fall 2023

Client Contacts
Daniel Manis, P.E.
Village Engineer
Village of Wilmette
847-853-7602
manisd@wilmette.com

Providing Pedestrian Safety Enhancements. Civiltech provided Phase I Preliminary Design and is currently providing Phase II Design Engineering services to improve pedestrian safety and accessibility at this intersection

The U.S. Route 41 (Skokie Boulevard) and Lake Avenue Intersection Improvement project provides pedestrian safety improvements at the intersection as well as along U.S. Route 41. Public feedback and the Wilmette Master Bike and Active Transportation Plan identified the intersection as a barrier to pedestrian and bicycle mobility.

At the intersection, the existing corner islands at the northwest and southeast corner will be removed. The corner turning radii at all four corners will be modified and reduced to provide additional pedestrian staging areas at the corners and shorter pedestrian crossing distances. The traffic signal at the intersection will be modernized due to the removal of the corner islands. The crosswalks at all legs of the intersection will be modified. Also, Lake Avenue will be resurfaced to improve pavement conditions.

A shared-use path will be constructed along the west side of U.S. Route 41 from Lake Avenue to the Edens Plaza signal. At the traffic signal, the shared-used path will cross to the east side of U.S. Route 41 and continue north to Illinois Road. At Illinois Road, the shared-use path will curve east and continue to Sprucewood Lane.

The proposed shared-use path will provide connections to Edens Plaza and Skokie Valley Baptist Church. It will also connect to future routes along Lake Avenue and Illinois Road identified in the Master Bike and Active Transportation Plan to provide future connections to Loyola Academy, Marie Murphy Junior High, Avoca Park, and North Branch Trail.



Church Street Bicycle and Pedestrian Improvements

City of Evanston



Scope of Services

- Feasibility Studies
- Alternate Analysis
- Bikeway and Pedestrian Facility Design
- Coordination and Public Involvement
- Interagency Coordination
- Grant Writing
- Project Development Report

Construction Cost
\$5.0 million

Funding
Local

Status
Ongoing

Client Contact
Rajeev Dahal
City of Evanston
rdahal@cityofevanston.org
847.448.8159

Overcoming Barriers to Improve Connectivity. Civiltech is completing a Phase I study to provide comfortable on and off-street bicycle and pedestrian accommodations linking destinations within Evanston.

Church Street is a key route within Evanston linking a number of recreational, institutional, and commercial destinations between the Central Business District and the Skokie city limits. While there are facilities for people biking on much of Church Street, lack of dedicated facilities west of Dodge Avenue leads to a stressful experience for those choosing to ride their bicycles on that segment. Additionally, there is a gap in Evanston’s off-street trail network along the east side of the North Shore Channel between Harbert Park and Beck Park. When this missing link is provided, the north-south pathway will become continuous between Green Bay Road and Oakton Street.

Civiltech is assisting the City to overcome a number of hurdles to successfully implement this project. Challenges along Church Street include limited roadway width, on-street parking, mature parkway trees, and varying contexts throughout the corridor. Along the north-south corridor, additional obstacles are identifying a path alignment in a constrained area where streets are discontinuous, and there is limited space between school district property and the North Shore Channel embankment.

Civiltech has coordinated an extensive hybrid virtual and in-person public involvement campaign to gain input from an Advisory Committee, two school districts, and other community stakeholders. This feedback was synthesized to develop a plan for safe and comfortable bicycle and pedestrian facilities that overcomes these barriers. At the same time, this project is being designed to be eligible for grant funding, constructible, and to obtain Design Approval from IDOT.



Old Plank Road Trail Extension Feasibility Study

Village of Sauk Village



Scope of Services

- Trail Planning & Design
 - GIS
 - CAD
- Community Engagement
- Railroad & Utility Coordination

Construction Cost
NA

Funding
Invest in Cook

Status
Anticipated Completion December 2023

Client Contact
Antonio Cooper
Sauk Village, IL
acooper@saukvillage.org

Rail-to-Trail: Civiltech is leading a team to help south Cook County and northwest Indiana communities connect their major regional trails across state lines via an inactive rail alignment. Connectivity from the communities to the proposed trail is also a key element.

This project involves services to prepare a feasibility and planning study for a potential extension of the Old Plank Road Trail (OPRT). This includes looking at the feasibility of extending the OPRT from its current terminus in Chicago Heights, east through the Villages of Ford Heights, Sauk Village, and Lynwood and Towns of Dyer and Schererville, to connect to the Pennsy Greenway in Indiana. The purpose of the study is to identify preferred trail alignments, including land adjacent to the rail corridor, and develop a scope of work that can be carried forward for further development. The focus is on an inactive rail line and involves coordination with several railroads and a utility company.

The project kicked off with a robust existing conditions analysis. Civiltech developed 200' scale plan sheets of the entire alignment, including alternatives for on-street options. We additionally developed cost estimates for the Illinois communities to pursue a Phase I Engineering Study. We researched and provided recommendations for Trail-Oriented Development and trailheads. Civiltech is also conducting extensive community engagement to gain feedback from key stakeholders and the public, drawing upon their direct experience and relationships in the in the area, which includes pop-ups at community events, a Social PinPoint online interactive map, and a key stakeholder bus tour of the rail-to-trail corridor.



167th Street Multi-Use Path

Village of Orland Park



Scope of Services

- Bikeway and Pedestrian Facility Design
- Box Culvert Design
- Traffic Signal Design
- Interagency Coordination
- Railroad Coordination
- Wetland Permitting
- Floodway Permitting

Construction Cost
\$3.2 million

Funding
STP

Status
Letting anticipated 2024

Client Contact
Sean Marquez, P.E.
Village of Orland Park
SMarquez@orlandpark.org
708.403.6171

Connecting Neighborhoods to Destinations. Civiltech performed Phase 2 Engineering design for the 167th Street multi-use path which included both water and railroad crossings.

This one mile multi-use path will fill in existing sidewalk and path gaps to connect several neighborhoods in the Village of Orland Park from Steeplechase Parkway at the west end to 104th Avenue and Orland Grassland at the east end. Existing sidewalk will be removed and replaced with the wider path. Existing path sections is not ADA compliant and will be reconstructed as such. The project requires coordination with IDOT where the path will cross US 6 / Wolf Road as well as with Cook County Department of Transportation and Highways who has jurisdiction of 80th Avenue. Pedestrian traffic signals will be upgraded and added at these intersections.

The path will cross Marley Creek. The existing single cell 12'x7' box culvert that coveys the creek underneath Wolf Road and 167th Street will be extended 16' to the south to accommodate the path. Floodway and floodplain impacts will occur as part of this extension. A compensatory storage area will be designed at the northwest corner of 167th and Wolf. Permits will be required from IDOT, USACE, and MWRD for the floodplain/way impacts as well as wetland impacts.

Land acquisition is required from 5 parcels. Grading challenges at one parcel required design of an aesthetically pleasing retaining to minimize impacts to the property and its mature landscaping. A new pedestrian crossing with signals and gates will be installed in coordination with Metra at the existing railroad crossing.

Civiltech assisted the Village with the STP application for Construction and Construction Engineering.



Middlefork Savanna Bridge and Trail Connection

Lake County Forest Preserve District



Scope of Services

- Project Development Report
- Preparation of Contract Plans, Specifications, and Estimates
- Multiuse Bridge
- Bikeway and Pedestrian Facility Design
- Interagency Coordination
- Resident Engineering
- Construction Documentation
- Coordination and Public Involvement

Construction Cost

\$2.1 million

Funding

Federal, TAP

Status

- Phase I Completed 2015
- Phase II Completed 2016
- Phase III Completed 2017

Client Contact

Randall Seebach
Lake County Forest Preserve District
rseebach@lcfpd.org
847.968.3262

Bridge Erected, Trail Connected. Civiltech provided Phase I, II, III, and Structural Engineering services on this project that creates a safer environment for pedestrians and bicyclists by providing a shared-use path and the only pedestrian bridge over the Metra railroad tracks in Lake Forest.

This project included a new bridge crossing the Metra railroad tracks, connecting the two legs of the trail. The bridge, designed by Civiltech structural engineers, was fabricated in 5 pieces, assembled on the ground into a single structure, then lifted into place with cranes on both sides of the railroad track. To avoid disruption to Metra services, the bridge was erected between 2 am and 5 am in the morning.

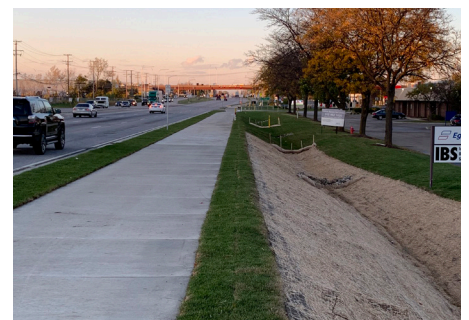
The Middlefork Savanna Trail system consists of almost 5 miles of aggregate trail used for hiking, biking, and cross-country skiing through a dedicated Illinois Nature Preserve. The trail is part of an effort to connect larger regional trail networks and connects the Townline Community Park, south of the project limits, to the Middlefork Savanna Forest Preserve by the new 8-foot wide shared-use path along the west side of Academy Drive from IL Route 60 to Faculty Circle. Crosswalks and pedestrian actuations with countdown pedestrian signal heads were installed at the intersection of IL Route 60 and Academy Drive. East of Academy Drive, the shared-use path continues east and crosses the Metra railroad tracks with the new 12-foot wide, 221-foot long bridge structure.

The new path alignment into Middlefork Savanna follows the former driveway over the railroad tracks and onto the historic site of the J. Ogden Armour estate, currently Lake Forest Academy. The original bridge was demolished in 1954; however, parts of the original abutments still remain and were retained as part of the new bridge design.



IL Route 83 Bike Path - Foster to Bryn Mawr

Village of Bensenville



Scope of Services

- Roadway and Highway Design
- Coordination and Public Involvement
- Interagency Coordination
- Project Development Report
- Roadside Barrier Warrant Analysis
- Bikeway and and Pedestrian Facility Design
- Culvert and Bridge Hydraulic Structures Design
- Box Culvert Design
- Bridge Condition Report
- Type Size & Location Drawing

Construction Cost
\$1.4 million

Funding
Federal

Status
Phase I and Phase II completed in 2020

Client Contact
Joseph Caracci, P.E.
Village of Bensenville
jcaracci@bensenville.il.us
630.350.3431

Completing a Gap within the Bensenville Bike Plan. Civiltech was selected to provide the Phase I Preliminary and Phase II Design Engineering services for the construction of a shared-use path along IL Route 83.

The improvement is part of the Village of Bensenville Bicycle Plan. Civiltech successfully aided Bensenville in receiving Federal funding through the CMAQ application process.

Busse Road (IL Route 83) has six lanes of high-speed traffic without any pedestrian or bicycle accommodations. The proposed improvement includes almost a half mile of shared-use path to be constructed within the Busse Road (IL Route 83) IDOT right of way. Following completion of the shared-use path, the Village of Bensenville will have bicycle connectivity to Busse Woods Forest Preserve and other regional destinations.

The alternatives analysis of the shared-use path included different alignments to be studied. Poor soil conditions, including locations of peat, the existing drainage ditch, and the presence of four high-pressure petroleum pipelines required replacing the existing shoulder along Busse Road (IL Route 83) with curb and gutter to minimize the cut above the pipelines. Coordination with the pipeline companies resulted with potholing during both Phase I and Phase II to confirm the depths and horizontal offset of the pipelines.

Busse Road crosses an unnamed creek via a 6-foot by 6-foot box culvert. The proposed improvement required the removal of the previous 15-foot long, 1974 culvert extension and constructing a 22-foot long new culvert extension. The wing walls were designed parallel to the roadway and bike path to retain the proposed embankment. A pedestrian railing was located adjacent to the bike path along the wing walls.



Beverly Road Bicycle Facility and Road Resurfacing

Village of Hoffman Estates



Scope of Services

Roadway and Highway Design
Highway Bridges
Traffic Signal Design
Preparation of Contract Plans,
Specifications, & Estimates

Construction Cost

\$3.2 million

Funding

STP and Invest in Cook

Status

Phase II Ongoing

Client Contact

Alan Wenderski, P.E.
Village of Hoffman Estates
Alan.Wenderski@vohe.org
847.252.5802

Providing a New Connection. Civiltech is providing Phase II Design Engineering services for this Federal-aid project to connect pedestrian facilities separated by I-90.

This project involves the design of pedestrian improvements along Beverly Road within the Village of Hoffman Estates. The project will provide a 10' wide path to connect to the existing bike path at the north project limits (Prairie Stone Parkway) and a future bike path at the south project limits (Beacon Pointe Drive). The existing bridge carrying Beverly Road over I-90 will be modified to accommodate pedestrians on the existing deck. The wide barrier median will be removed and replaced with a narrower median. This will allow southbound traffic to be shifted to the east, creating space for the installation of a barrier wall between traffic and the pedestrian route on the deck.

The approach slabs on the southbound pavement have settled over time and will be replaced as part of the project. The existing asphalt pavement will then be resurfaced within the project limits. The shifting of traffic will also require the replacement of the traffic signal at the I-90 WB Off-ramp.

The Village acquired Invest in Cook funding for the Phase II design and STP funding for construction. Civiltech performed the Phase I design of the project to obtain Design Approval and will be performing the Phase III construction inspection.



Elmhurst Bicycle and Pedestrian Plan Update

City of Elmhurst



Scope of Services

Planning
Landscape Architecture
GIS
Traffic

Status

Plan Adopted:
May 2021
Design and Construction of Project
Recommendations Anticipated:
2022-2026

Client Contact

Michael Litwin, P.E.
City of Elmhurst
mike.litwin@elmhurst.org
630.530.3018

Serving the Needs of Pedestrians and Cyclists of All Abilities. Civiltech provided services to the City of Elmhurst to build off of previous planning efforts and develop a City-wide pedestrian and bicycle network.

The Bike and Pedestrian Plan provides a comprehensive network of improvements that were vetted by the community in a few robust rounds of public feedback. Due to the pandemic, the project team pivoted the second phase of the community engagement strategy to virtual and deployed innovative and interactive tools to reach residents and illustrate the draft plan recommendations. One of these highly graphical tools included an ESRI Story Map of the recommendations. This provided residents a self-guided tour of the draft recommendations prior to taking a survey. <https://storymaps.arcgis.com/stories/a4911f6549374cff906fba63108cb9c9>

The plan targets improvements that will connect neighborhoods with their local schools, as well neighborhoods within the City's business districts. The infrastructure improvement recommendations include enhancements of routes and intersections in order to make walking and cycling safe for riders of all ages and abilities.

The project team worked closely with City planners and engineers to identify projects that were realistic, implementable and great candidates for grant funding including the Bike Path Grant Program (IDNR), Illinois Transportation Enhancement Program (ITEP), Congestion Mitigation & Air Quality Improvement Program (CMAQ), Transportation Alternatives Program (TAP), and Safe Routes to School (SRTS).

As a result of providing the City with an implementable and shovel-ready plan. The City has programmed projects to be included in their budget with design engineering and construction targeted through 2026. Civiltech is currently designing the first round of bike lanes and pedestrian projects that are anticipated to be installed in 2023.



City of Chicago Arterial Resurfacing Program

Chicago Department of Transportation



Scope of Services

- Project Programming
- GIS Mapping
- Roadway and Highway Design
- Project Development Report
- Preparation of Plans, Specs, and Estimates
- Pedestrian Safety Design
- Bike Facility Design
- ADA Ramp Design

Construction Cost

\$40 million+ per year

Funding

Federal and Local

Status

Ongoing

Client Contact

Dave Miller, P.E.
Chicago Department of Transportation
david.miller2@cityofchicago.org
312.744.0488

Roadway Resurfacing with a Complete Streets Approach. Civiltech is providing Project Programming, Phase I Design, and Phase II Design services for the City of Chicago's annual arterial street resurfacing program, totaling over 40 miles per year.

Since 2016, Civiltech staff has worked hand-in-hand with the Chicago Department of Transportation to deliver over 40 miles of arterial street paving annually. This work includes spatial analysis and priority scoring to aid in selection of projects, Phase I and Phase II plans, IDOT coordination, Project Development Reports, and incorporation of numerous bicycle and pedestrian accommodations into a major capital improvement program.

Scoring for project prioritization incorporates criteria such as pavement condition, overlap with Vision Zero high crash areas, overlap with Streets for Cycling routes, and funding availability based on street classification and jurisdiction. Selection of projects for each year's annual program is an iterative process, with criteria and weighting updated frequently. Most recently, equity factors such as mobility and economic hardship data have been integrated into the scoring.

In addition to standard upgrades to ADA ramps and crosswalk striping, a major focus of the program is incorporating multi-modal improvements into the resurfacing projects. The project team works to identify opportunities to install curb extensions, bump outs, pedestrian refuge medians, and bus bulbs. Civiltech has proposed and designed hundreds of these treatments throughout the City as part of this program. Additionally, approximately three to five new miles of shared and protected bike lane are designed and installed each year as part of this program.



St. Charles Bicycle and Pedestrian Plan & Complete Streets Policy

City of St. Charles



Scope of Services

Transportation Planning
Complete Streets Policy Writing
Community Engagement

GIS
Renderings

Construction Cost

N/A

Funding

Local

Status

Completion Anticipated August 2023

Client Contacts

Chris Gottlieb
City of St. Charles
cgottlieb@stcharlesil.gov
630.377.4408

Combining the Power of Policy and Planning. Civiltech assisted the City of St. Charles in developing an actionable plan for a robust bike and pedestrian network and then implementing it through a new Complete Streets Policy.

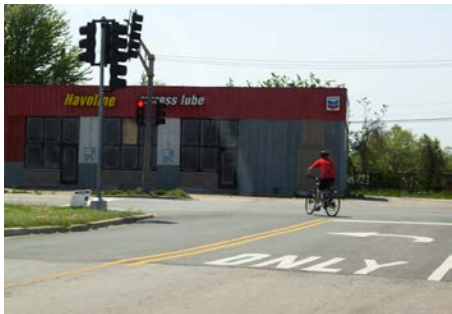
Civiltech interviewed staff to understand the transportation project delivery process and how other departments, such as Community Development, weigh in on these decisions. From these findings, we wrote a Complete Streets Policy that will help guide the City in considering multimodal users in all future roadway and development projects.

Implementation of the Complete Streets policy is guided by the Bike and Pedestrian Plan, which proposes a network of corridor, trail, and crossing improvements to improve safety for all users throughout the City. The approach to develop this plan was based on a review of crash, transportation, and land use data as well as an extensive community engagement process. The draft recommendations were presented as highly engaging renderings and other graphics.



Des Plaines River Trail Central Feasibility Study

Active Transportation Alliance



Scope of Services

Trail Planning & Design
GIS
Community Engagement

Construction Cost
N/A

Funding
Local

Status
Completion Anticipated June 2023

Client Contacts
Maggie Czerwinski
Active Transportation Alliance
maggie@activetrans.org
312.216.0475

Providing Safe Access and Connectivity to Vital Regional Resources.

Civiltech provided bicycle and pedestrian planning services to Active Transportation Alliance and Cook County to connect a crucial gap in the Des Plaines River Trail.

This Study is exploring how a 2.5-mile gap in the Trail can be connected between the Forest Park Blue Line Station (Forest Park), Illinois Prairie Path (Maywood) and the Salt Creek Trail near 26th Street (North Riverside). Completing the Trail is a high priority for our region and has been the focus of several recent studies. If realized, the trail would run continuously from the Wisconsin border through some of Cook County's most densely populated communities. Within the study area, a few destinations include Loyola University Medical Center, Hines VA Medical Center, and Miller Meadow. The study area is also focused on an underserved community, thus prioritizing the need for safe and reliable pedestrian and bicycle access to these key destinations.

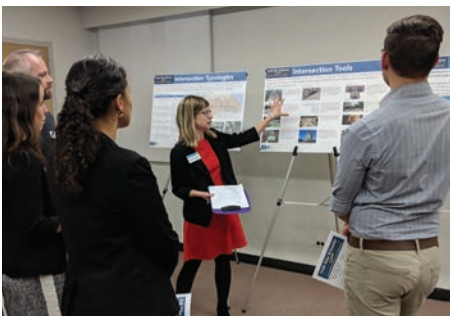
In coordination with Active Transportation Alliance, Civiltech employed robust engagement with key stakeholders in the study area. The project team attended community events, such as Tour de Proviso and Party for the Preserves, to hear feedback from the community. Pace operates multiple bus routes throughout this area, including the future Pace Pulse line on Cermak. Additionally, the terminus of the CTA Blue Line is at the Forest Park Station. Both CTA and Pace participated in the Steering Committee meetings and separate coordination meetings to ensure a safe and accessible transportation network and connectivity is provided for bus, train, and trail users in this area.

Civiltech also established evaluation criteria for the potential trail alignments which traverse through neighborhood streets, the medical district, and Cook County Forest Preserve. The criteria included user experience, community connectivity, environmental considerations, and engineering feasibility. These criteria, in addition to community feedback, provided a methodology for prioritizing alignments and potential improvements.



Master Bike & Active Transportation Plan

Village of Wilmette



Scope of Services

- Transportation Planning
- Landscape Architecture
- Traffic Analysis
- Bikeway and Pedestrian Facility Design
- Community Engagement
- Geographic Information Systems
- Policy and Programming Recommendations

Funding

Local

Status

Approved by the Transportation Commission August 2020

Client Contact

Dan Manis, P.E.
Village of Wilmette
manisd@wilmette.com
847.853.7627

Improving Walking, Biking, and Access to Transit. In partnership with the Village of Wilmette and Active Transportation Alliance, Civiltech led the creation of a community-wide Master Bike and Active Transportation Plan.

The goal was to create a forward-thinking initiative to collaborate on a consensus-building plan that created a roadmap for transportation decisions in the Village. The plan provides a built environment program and policy recommendations. It also includes a robust chapter on bike parking providing a framework for a complete network of bike racks across the Village, including locations for racks as well as type, design and installation recommendations.

The project team used this planning process to leverage and build upon the existing transportation assets in the community, such as regional trails, the CTA Purple Line, and the Metra rail commuter line. The plan made recommendations that fill in the gaps and create solid last-mile connections for all roadway users.

The team utilized both in-person as well as interactive online mapping applications to ensure that stakeholders were heard in the engagement process. The team's approach to public involvement was uniquely tailored to the community and utilized a process of determining not only advocates and champions, but also potentially hard-to-reach voices who don't show up to traditional public workshops.

Civiltech's approach included the involvement of planners, architects, and engineers. Experts in each of these roles were key team members throughout the duration of the project. The project team utilized 3D renderings to illustrate how planning recommendations would look and Geographic Information Systems to identify challenges, opportunities, and prioritize recommendations. Finally, the approach utilized engineering cost expertise to further guide implementation.



Golf and Meacham Bike Path

Village of Schaumburg



Scope of Services

- Roadway and Highway Design
- Interagency Coordination
- Bikeway and Pedestrian Facility Design
- Preparation of Contract Plans, Specifications, and Estimates

Construction Cost

\$1.25 million

Funding

Congestion Mitigation and Air Quality (CMAQ)

Status

Construction Anticipated in 2023

Client Contact

Anna Kesler, P.E.
Village of Schaumburg
akesler@schaumburg.com
847.923.6654

Connecting a Bike Path Network. Civiltech is providing Design Engineering services for this Federal-aid project that closes gaps in the Village’s bike path network.

This project closes gaps in the Village’s bike path network on Meacham Road from Higgins Road to American Lane and on Golf Road from Meacham Road to Roosevelt Boulevard. The project consists of the construction of a 10-ft. wide multi-use path, that replaces existing sidewalk in the two locations.

These sections of path are adjacent to and will connect critical office and retail areas within the Village. The path will also satisfy additional trail connectivity objectives within the overall system. Of utmost importance is also the safety of the crossings that involve major roadways of substantial width with significant traffic volumes and movements. The design will focus on pedestrian safety.

Funding for the Phase II design of the project and construction has been secured by the Villages through the federal CMAQ program, and all design will follow FHWA, IDOT BLRS, IDOT BDE (as applicable), MUTCD and the AASHTO Guide for the Development of Bicycle Facilities.

The ADA compliant design will upgrade existing curbs and ramps, replace driveway crossings, reconstruct existing corner islands, and modernize pedestrian traffic signals. Temporary easements and right of way will be procured from 6 parcels.



SECTION 4

Firm History

Key Personnel

Related Experience

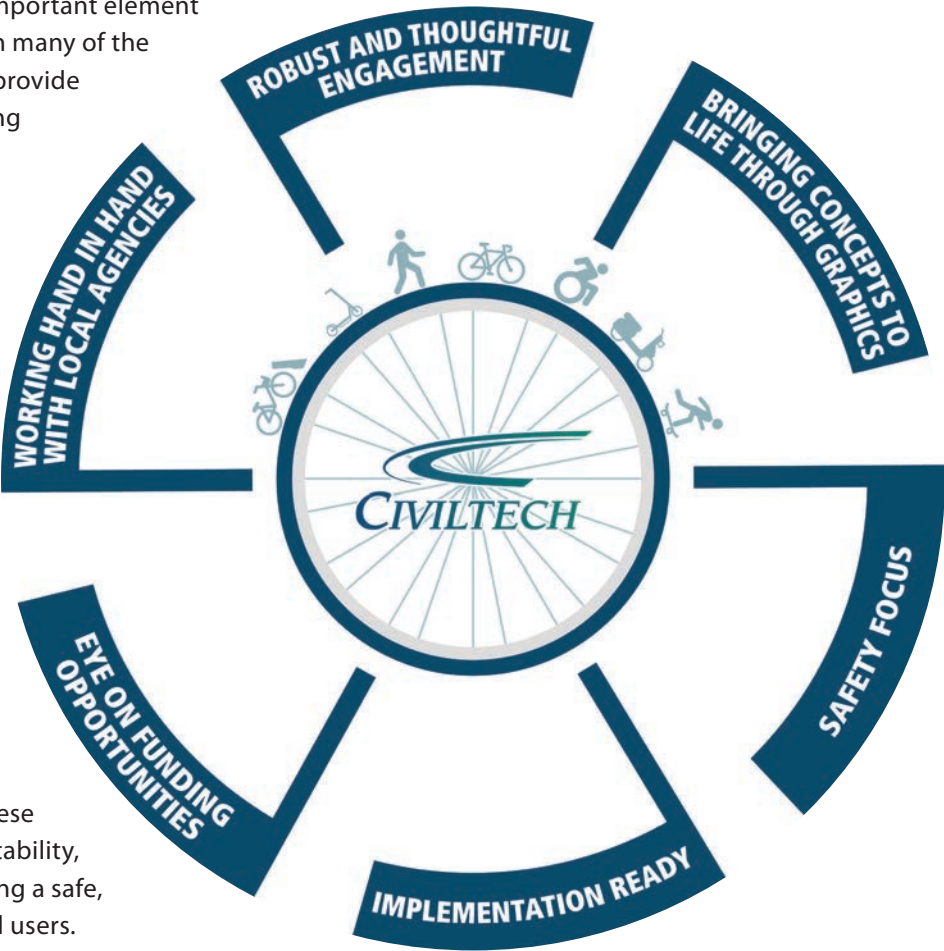
Understanding & Approach

Project Schedule

PROJECT UNDERSTANDING

The Village of Mount Prospect is a progressive community with a vision to implement infrastructure projects that address all transportation modes. In 2012, the Village adopted a Bicycle and Pedestrian Plan intended to promote and encourage bicycling and walking throughout the community for both recreation and transportation. An important element of the plan is to install bicycle facilities on many of the arterial streets. Because these roadways provide connectivity across the Village, completing the network along these routes is crucial to enhancing residents’ access to key destinations while improving safety for cyclists and pedestrians of all ages and abilities.

Arterial routes often present significant barriers that pose challenges to implementation. Some of these could include limited right-of-way, high traffic volumes, environmental impacts, the need to cross major roadways and railroad tracks, and utility conflicts. Challenges other than physical barriers, such as interagency coordination and gaining consensus among stakeholders are also hurdles that must be overcome. This study will develop a plan to overcome these barriers while considering cost, constructability, community input, and ultimately providing a safe, comfortable, and practical network for all users.





Civiltech completed Wilmette's Active Transportation Plan in 2020, with the Lake & Skokie intersection and Skokie side path identified early in the planning process. Civiltech then completed the Phase I-II-III Engineering services for the intersection which is currently under construction. Civiltech has also completed the Phase I and II Engineering services for the sidepath which is targeted for 2025 construction.

PROJECT APPROACH

Apply an Approach that's Phase I Ready

Our multidisciplinary team of bikeway design experts will position each arterial bike route project to be ready for the next stage: which entails a full Phase I Study processed through the Illinois Department of Transportation to obtain Design and Environmental Approvals and ultimately construction.

Understanding the Study Area: Evaluate Environmental Challenges through Context Sensitive Design

In addition to Federal-aid standards, Civiltech also has expertise in environmental analysis, impact determination, avoidance and mitigation measures, and agency coordination. Civiltech is pre-qualified by IDOT for transportation projects at the Environmental Impact Statement (EIS) level, and thus we understand the complex interactions between transportation engineering and environmental protection. A thorough research effort will be conducted to identify all potential sensitive environmental resources along each potential bike route. Possible resources include wetlands and waters of the United States, floodplains, water resources and aquatic habitats, threatened/endangered species, special waste, social/economic, cultural/archaeological/historic, and special lands. The projects must demonstrate compliance with the County and local Stormwater and Floodplain Ordinances as well as the criteria of other environmental permitting agencies such as IDNR. Civiltech's in-house water resources group has an outstanding track record of navigating high-profile projects through complex review processes of a wide range of jurisdictional agencies, including Cook County.



As a team, we will also conduct walking and biking tours of the area with key stakeholders to understand on-the-ground conditions. Additionally, we will document the arterial corridors and key crossings with a combination of ground and aerial drone photography, video observations and field measurements. **Our team is adept at producing quick CAD base maps from aerial imagery that is supplemented by spot field checks.**

When considering new trail or sidepath alignments, we will select alternatives which would serve the safety and transportation needs, as identified by stakeholders and through community engagement, while resulting in the least amount of negative environmental impacts. The over-arching goal is first to avoid environmental impacts. If they cannot be entirely avoided, impacts must be minimized, and appropriate mitigation strategies must be recommended and implemented. Our environmental processing expertise will help avoid impacts at the planning stage that may arise and cause a roadblock to projects in future Phase I studies.



Civiltech's Arterial Program Experience – City of Chicago: Installation of Bike Lanes

Bike Facility Mileage	2018	2019	2020	2021	2022
Total Mileage	40	40	40	57	15
Reinstalled	12	12	11	11	0
New Bike Lane	0	2	4	9	3

Develop a Network of Bikeway Alignments that Harmonizes with Other Area Initiatives

We understand that work has been conducted by the communities and organizations on potential bike routes and trail alignments in the area, through local

comprehensive plans and regional studies including CMAP's Northeast Illinois Regional Greenways and Trails Plan, Cook County's Bike Plan, and the Mount Prospect Bike Plan. The team will review previous studies and ongoing efforts to ensure that we aren't reinventing the wheel and considering past ideas that have received community support. As a part of this process, the project team will also consider policies, regulations and procedures of the implementing agencies, to understand obstacles and how the proposed network could fit into their project delivery process. Civiltech has in-depth experience working with municipalities to help achieve complete streets and trails designs within agency procedures.

Leverage our Experience with Roadway Jurisdictional Agencies, the Federal-Aid Process, and Railroad and Utility Coordination

Civiltech maintains an excellent working relationship with the Illinois Department of Transportation (IDOT) and the Cook County Department of Transportation and Highways (CCDOTH), having completed a long list of planning, design and construction projects for each of these agencies. We are well-versed in the standards and guidelines of each of them. IDOT has maintenance and jurisdiction over many of the roadways in the study area. The future design and construction of any proposed route will undoubtedly require Federal funding assistance. Our team is extremely well-versed in navigating the complex Federal-aid implementation process. Several of the key personnel that we will assign to this project have twenty years or more of experience completing Federal-aid projects through the Illinois Department of Transportation and the Federal Highway Administration. Together with project stakeholders, Civiltech will develop and study alignment alternatives that we believe will be acceptable to State and Federal transportation and environmental decision makers. Civiltech has an outstanding relationship with IDOT's District 1 Bureau of Local Roads and Streets (BLRS). We encourage the Village to contact IDOT BLRS staff to discuss our experience and capabilities. At the end of the Study, if desired, Civiltech could provide a recommended Scope of Services to help the Village pursue subsequent Phase I studies.

Civiltech has experience coordinating across agencies and with the railroad as well as designing for multi-use paths and at-grade crossings, such as the below rendering for the Des Plaines River Trail Extension Study.





The railroads are open to providing safe crossings of their facilities, but this coordination also takes thoughtful planning and time. We recently finished construction on the Rand Road Sidepath in Des Plaines which crossed both Union Pacific and Canadian National Railroads. The coordination process began with the ICC who was very willing to assist with the process and petitions needed to install new crossings. We then worked with each railroad to determine options for the crossings and the space needed for pedestrian gates and with the City to develop the appropriate exhibits for the agreements needed for the construction and maintenance of the crossings. We understand that each railroad has different requirements to work through, such as different levels of design review by the railroads which may be billed to the Village, what material types are allowed in their ROW, and which work items the railroad will perform instead of the Village's contractor.

Coordination with ComEd and other utilities will be an important early task when corridors are identified as potential bike routes. Utility poles often have the ability to be relocated but it is important to consider what space is available for the poles to relocate into once a bike path is installed. Planning ahead for a large scale relocation such as ComEd poles by reviewing possible available space will save on the design and construction time (upwards from 20 weeks for design alone). It is also important to identify who has jurisdiction of the roadway, who is letting the project, and whether or not there are any prior rights easements granted to utilities. The answers to those question could add additional costs to any given bike route option.

Constructing paths within ComEd right-of-way introduces another level of coordination. A 15-foot clearance from tower foundations is the first feasibility check. Submitting a ROW Land Use Request through the ComEd Real Estate department early on and seeking their commitment to reviewing preliminary alignments will identify any red flags and other ComEd requirements, such as preferably no concrete paths. Every project Civiltech designs has a detailed level of utility coordination, but we also have recent experience with paths and roadways in ComEd right-of-way, such as for the Rand Road Sidepath in Des Plaines and the Skokie Valley Trail in Wilmette, Skokie, Glenview, and Northfield.



Rand Road sidepath crossing the Union Pacific railroad



Present Viable Solutions and Build Consensus through Equitable Stakeholder Involvement

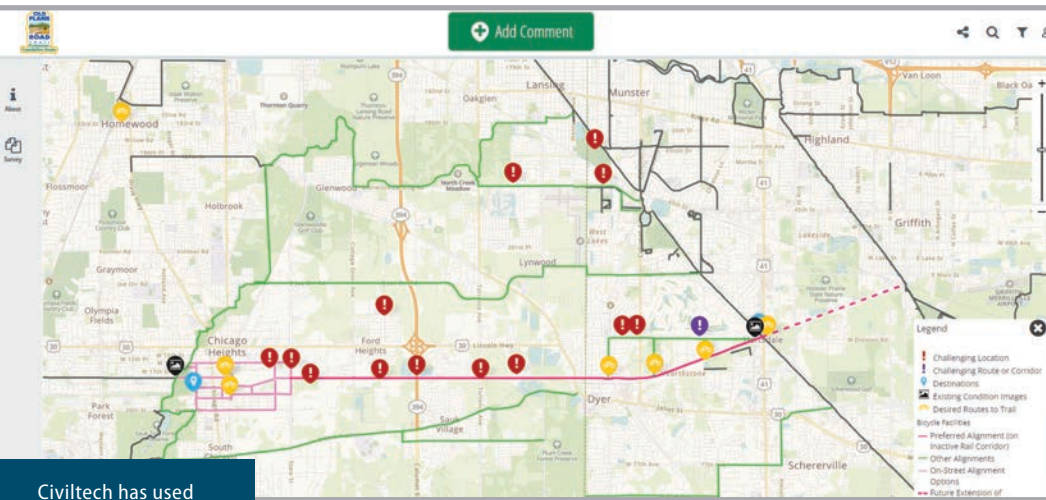
Public participation is key to ensure recommendations are contextual. Key stakeholders include school and park districts, residents and HOAs, business groups, local advocacy and community groups, trail users, Cook County, Forest Preserve of Cook, Pace, and IDOT. We will begin the process by talking to stakeholders to understand how to best reach individuals in their communities. We will also consider demographics of the area, to target outreach to places traditionally underserved by transportation and bring non-traditional voices to the table.



Statement of Qualifications Arterial Bike Network Study

Village of Mount Prospect

Our proposed team consists of engaging presenters that think outside the box. The traditional public meeting can be hard for many users of trail and bike route systems to attend. We will find ways to reach diverse voices of the community in ways that are convenient and fun, such as tabling at community events, creating beautiful online interactive maps, and conducting focus groups and stakeholder interviews. Our team is familiar with the area and the community from both personal and professional experience.



Civiltech has used numerous public engagement platforms, including SquareSpace, WikiMaps, and Social Pinpoint (pictured above for the Old Plank Road Trail Study).

In addition to an in-person public workshop, the project team proposes to create a public engagement platform to be specifically developed for this project. Our online engagement strategy consists of a project website, crowd-sourced interactive GIS-map, and online survey. Options for those without access to internet will also be provided, such as flyers, posters and signs with a number to leave a voice message as well as a paper version of the online survey.

Working with partners, our team will engage a broad range of stakeholders in the outreach process, including:

- Those new to and familiar with the public planning process
- A diverse geographic representation of the study area
- Typically underserved groups, including young people, seniors, individuals with limited English, minorities and lower-income individuals

As our namesake implies, Civiltech prides itself on employing state-of-the art technology in our civil projects.

Our in-house drone pilot can provide aerial drone photography so that the team can create powerful, communicative visualizations for both design and public involvement purposes. Our online engagement capabilities result in graphically beautiful project websites. Relatedly, we have GIS expertise to create and maintain online crowd-sourced community engagement maps through ESRI Online.

Plan and Design with Funding in Mind

Securing funding will be an important next step in the implementation of the study. As part of the project, our team will provide feasible strategies for funding the subsequent projects. With grant writing experts on staff, Civiltech has secured millions of dollars for communities through Invest in Cook, STP, CMAQ and ITEP. The team secured Invest in Cook grant money for the Village of Berkeley, STP/CMAQ for Lake Cook Road, as well as CMAQ/TAP and ITEP for three underpass bridge projects for the Lake County Forest Preserve District, to give a few examples.

We also understand that some of the bike network will be funded and built in stages. We will deliver a ranked list that categorizes each project as a near, mid, or long-term priority.



The **INFRASTRUCTURE INVESTMENT** and **JOBS ACT**

380
Funding
Opportunities

A minimum of
25
opportunities for
potential bicycle
and pedestrian
improvements

\$400 Billion
for *Infrastructure Improvements* over the
next four years



SCOPE OF SERVICES

Our scope will include the following elements:

1. Detailed Work Plan and Strategy

In this phase, the project team will develop a work plan and schedule, agreed upon by the Village. The project manager and team will understand what success looks like to the Village and define the deliverables and timeline to ensure that the project stays on-time and on-budget.

Project Kick-off Meeting with Village representatives

Our project team will meet with representatives from the Village to review:

- Community engagement strategy: Including the number and type of meetings and suggested stakeholders
- Proposed Working Group members
- Identification of all prior plans and studies that should be taken into account as part of the current effort
- Any issues and priorities to be considered above and beyond the existing plans and studies
- Project Schedule, including deliverables

Check-ins

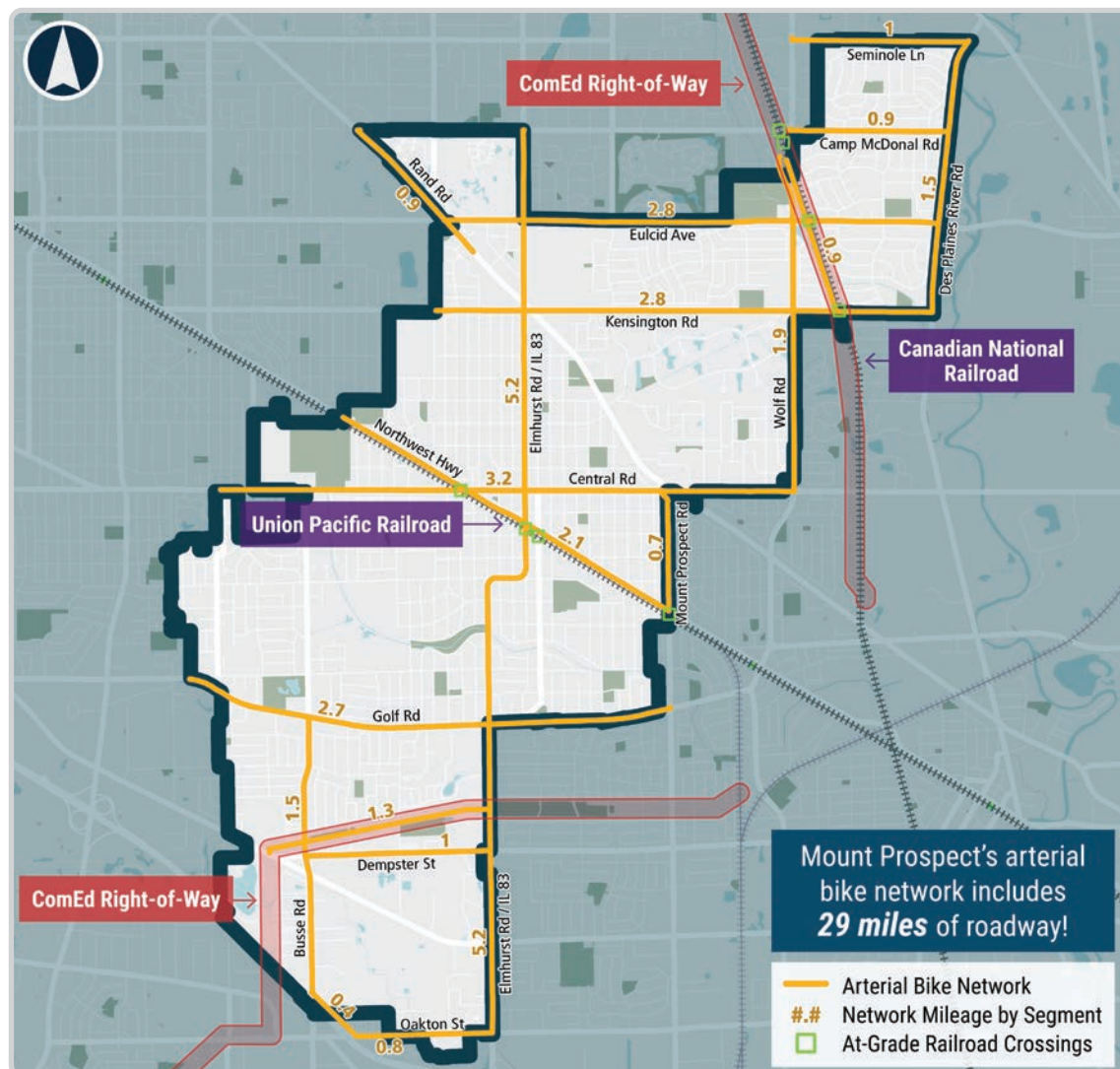
Throughout the planning process, our team will schedule regular check-ins with project leaders from the Village. The majority of these check-ins are anticipated to be virtual meetings. When necessary, our project team will meet for check-ins in person.

2. Review of Existing Documents

The project team will review existing documents and datasets that could impact study direction and recommendations. The review will include but not be limited to the following:

Deliverables – Detailed Work Plan and Strategy, including:

- Timeline: Meetings and Deliverables, including work and points of review for the Cook County and IDOT
- Project management/ Communication Plan
- Preliminary Community Engagement Plan





Statement of Qualifications Arterial Bike Network Study

Village of Mount Prospect



We design implementable multi-use path crossings on major arterials that are IDOT-approved, such as the below renderings and plan view diagram for the City of St. Charles Bicycle and Pedestrian Plan.

- Local and regional plans and documents related to bicycle routing and infrastructure
- Other datasets to review:
 - Local and regional bike routes
 - Sidewalk, signs, parking, and bike parking inventories (as available)
 - Previous pedestrian, bicycle, and vehicle traffic counts (as available)
 - Roadway and pedestrian lighting inventory (as available)
 - IDOT crash data (including detailed crash reports where warranted)
 - IDOT traffic count data
 - Pace and Metra data
 - Land use
 - Right-of-way
 - Destinations
 - Aerial imagery: downloaded online or acquired through Civiltech drones



Deliverables –

- Documents and Datasets Inventory

• Documents and Datasets Inventory:

To track findings and important details found in the review of existing documents and datasets, the project team will create an inventory matrix of all key findings. This matrix will be referenced later in the plan recommendation process and will be used as a summary resource for the entire project team.



3. Outreach Strategy – Meetings, Workshops, and Presentations

Our team's objective for this task is to create a strategy for regular and robust community engagement, which will gather feedback on safety, accessibility and mobility priorities on the arterial bike network. This input will inform the project process and result in a final study that is representative of the Village's vision for improving safety and equitable bicycle access, and also integrates the community's priorities and values.

Community Engagement Plan

Develop a Community Engagement Plan that outlines the various methods of outreach to those within the Village and surrounding communities. The engagement plan is anticipated to consist of the following (pending our discussions with the Village):

- Working Group meetings, focus groups, and interviews with key stakeholders
- In-person public workshops
- Pop-up tabling at events (optional)
- Public survey, including an interactive GIS-based map for receiving input on the network

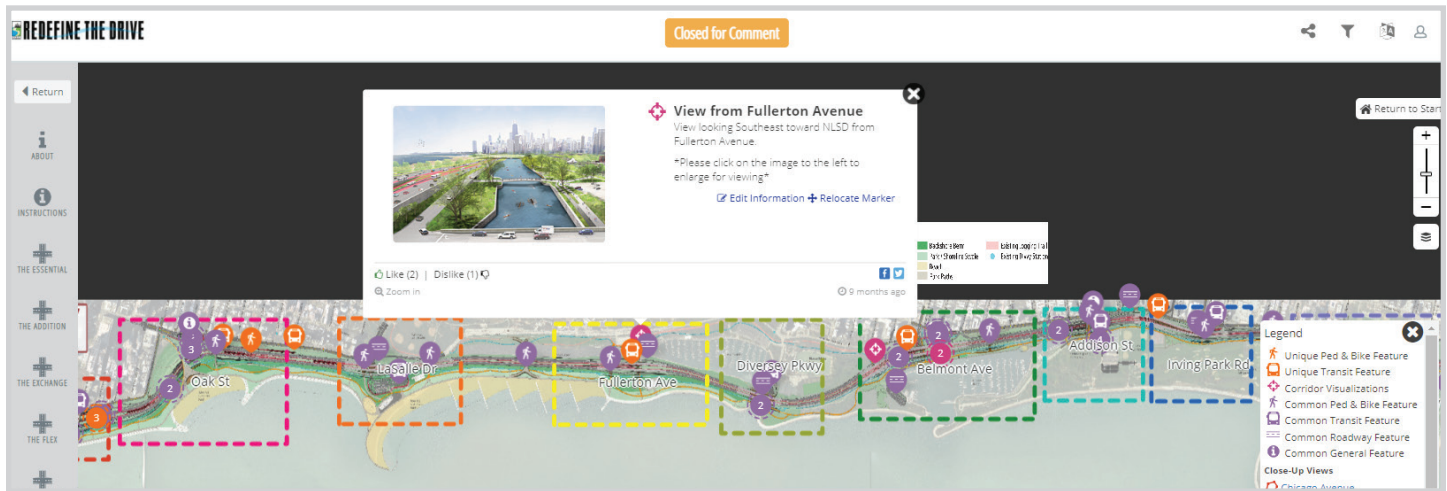
Josie, Lissa and Jacque, the three proposed key staff planners, getting input from a bicycle enthusiast fox near the Fox River Trail while tabling at Scarecrow Fest in St. Charles. We provide engagement opportunities that are fun and creative.





Statement of Qualifications Arterial Bike Network Study

Village of Mount Prospect



Website

As part of the engagement process, we will develop a project website that matches the look and feel and is cohesive with the existing Village branding, which can be linked from the current Village website. Website content will be updated throughout the project.

Key Stakeholder Interviews and Focus Groups

As determined through on-going dialogue with the Village, we will conduct key person, stakeholder, and focus group interviews related to the arterial bike network, safety and implementation goals. A list of recommended participants will be developed by the Village and our team based on information discussed at the kick-off meeting. This will include surrounding municipalities, IDOT, Cook County, Union Pacific Railroad, Canadian National Railroad, ComEd, and park districts. Other participants could include business owners, property owners, school districts, forest preserves, local leaders, residents, employees, commuters, and visitors.

We have in-house capabilities to conduct focus groups in Spanish or Polish. We also plan to make the meetings accessible to those who may need physical and neurological accommodations.

Public Meeting 1

Our team, in collaboration with the Village, will host and facilitate an informal community workshop. This workshop will provide a casual “Stations-Style” format where our team can learn about safety and mobility challenges and opportunities from community members and present the purpose of the project and a toolbox of potential solutions. Exhibits will be prepared from our existing conditions analysis work that will be used at these stations to guide discussions and engage participants. Weather permitting, a walkshop or pedalshop could also be incorporated into the workshop to allow stakeholders and project team members to review existing conditions in real time and discuss potential improvements. A Spanish translator will be present at the workshop to help facilitate discussions with Spanish-speaking participants.

Community Survey and GIS-based Interactive Map

To complement the stakeholder engagement workshop and tap into a greater percentage of the community, we will create a survey (online and paper) that corresponds with questions and activities presented at the workshop. The survey will also include an interactive map of the arterial bike network in which community members can provide location-specific feedback. This will be made available on the project website and promoted or left at key locations throughout the Village. The survey also will be available in Spanish.





Civiltech takes a thoughtful and creative approach in reaching bicyclists where they are, through considering community events to table at, such as Jazz Fest in St. Charles (which a lot of people bike to) and a community bike ride for the Des Plaines River Trail project.



Public Meeting 2 (optional)

Our team, in collaboration with the Village, can host and facilitate a second community workshop. This workshop will be hosted in the same “Stations-Style” format where our team can provide an update on the project and receive input on proposed arterial bike network improvements and conceptual design alternatives. Exhibits will be prepared from the transportation analysis work that will be used at these stations to guide discussions and engage participants. A Spanish translator will be present at the workshop to help facilitate discussions with Spanish-speaking participants.

Pop-Up Meetings (optional)

To further broaden the reach of public engagement, the team can coordinate with institutions throughout the Village to host pop-up tabling opportunities at community events related to bicycling and/or in the lobbies of buildings. During these events we will pass out information about the project to those who live, work and study in the Village, and solicit responses to the survey.

Deliverables –

- Stakeholder meeting materials and notes
- Website with mapping results
- Survey and survey results

4. Data Collection

In addition to the below data collection tasks, the survey portion of community engagement is planned to include more qualitative data collection from Village residents, employees, and visitors. The survey will solicit locations of concern from a bike/pedestrian safety standpoint. And will include a mapping component for stakeholders to indicate the locations of concern and desired improvement.

Traffic Data

A review of the IROADS, IDOT’s traffic database, reveals turning movement counts are available for some of the intersections within the study limits. However, there are be corridors, such as Kensington Road, where a road diet could be evaluated and traffic data is not available. New 24-hour turning movement and classification counts using Miovision camera technology can be performed to supplement existing data. The Miovision technology provides counts of vehicles, pedestrians, and bicyclists at the intersection. These results will allow for a sampled comparison with the IROADS data. Up to eight intersections will be selected in consultation with the Village. If the Village desires to establish a new baseline of counts throughout the study limits, then this scope item can be revisited and additional traffic count locations can be added.

Strava Data

If desired, the project team can assist the Village in securing free access to the Strava bicycle and pedestrian data for the Village. While the data is a partial representation of overall pedestrian and bicycle activity, it can provide some helpful insights, especially when considering prioritization of future projects.



GIS Field Inventory/Base Mapping

Review and record existing land use, physical streetscape conditions, and development issues in the field. In addition to our physical analysis, our team will provide a general assessment of corridor infrastructure conditions, which may include utilities, existing traffic/transportation, parking, and pedestrian/bike modes and facilities.

Photolog

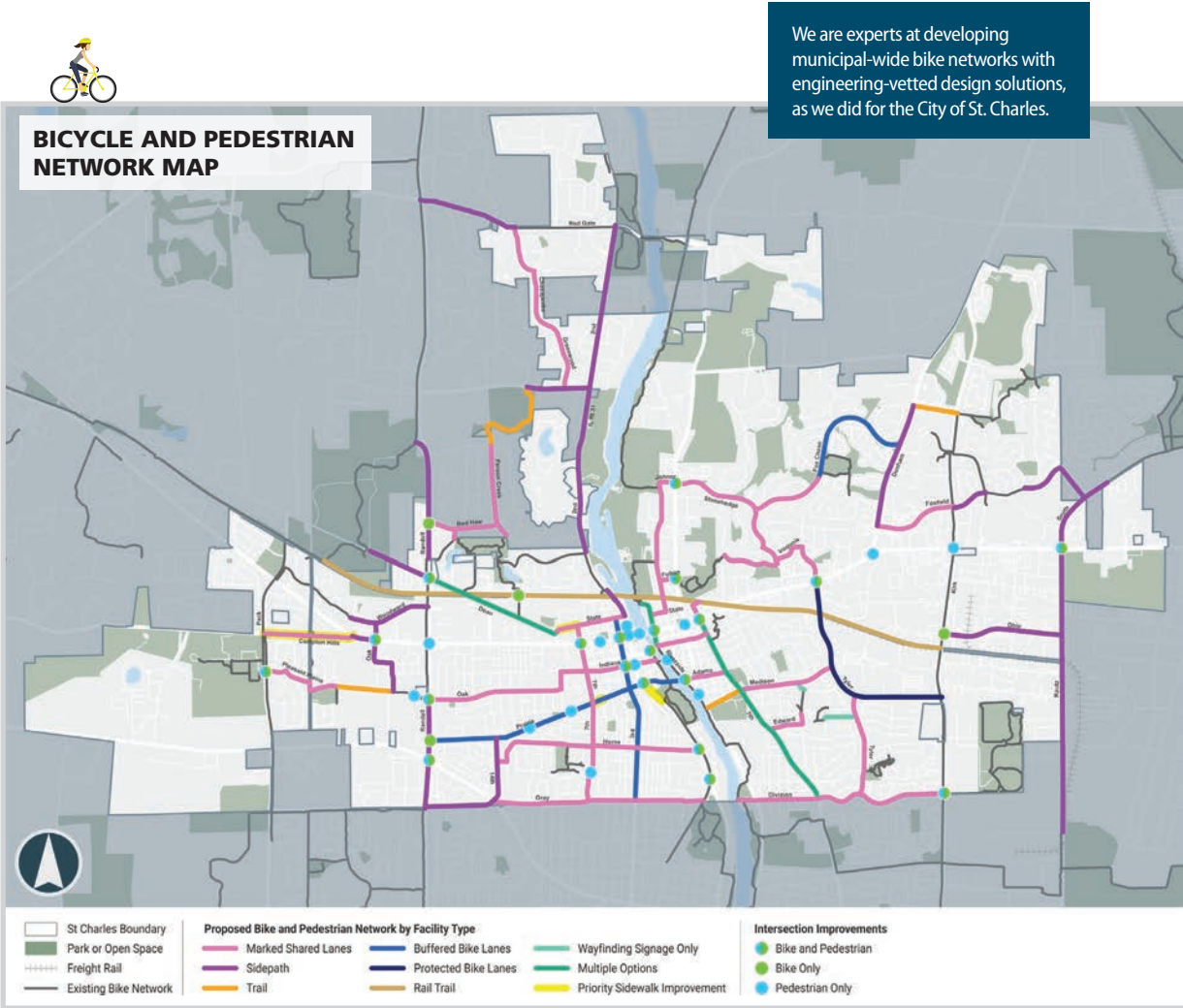
The project team will perform an existing area reconnaissance and prepare a photolog documenting existing conditions, including challenges and opportunities.

Supplemental Drone Data Collection

There may be locations where an evaluation of the existing topography or current aerial imagery of a corridor could be beneficial in the development of the potential alternatives. While it is anticipated that topographic survey will not be required for the study, the use of existing plans and GIS data can establish a baseline for the existing conditions. There may be locations, however, with incomplete, outdated, or missing data. Civiltech proposes to use its drone capabilities to capture current aerial photography at locations to be determined on a corridor by corridor basis.

Crash Analysis

A review of the 5-year pedestrian and bicycle crash data along the study corridors can help identify any potential cluster sites and need for pedestrian and bicycle safety improvements. Recommendations for preferred alternatives will evaluate the potential safety improvements. The matrix to be developed prioritizing projects can also include a safety element, and projects can be identified as potential candidates for Highway Safety Improvement Project (HSIP) funding. In corridors where additional lanes or road diets are considered, a Highway Safety Manual analysis can be completed to quantify the safety of the proposed improvement.



We are experts at developing municipal-wide bike networks with engineering-vetted design solutions, as we did for the City of St. Charles.



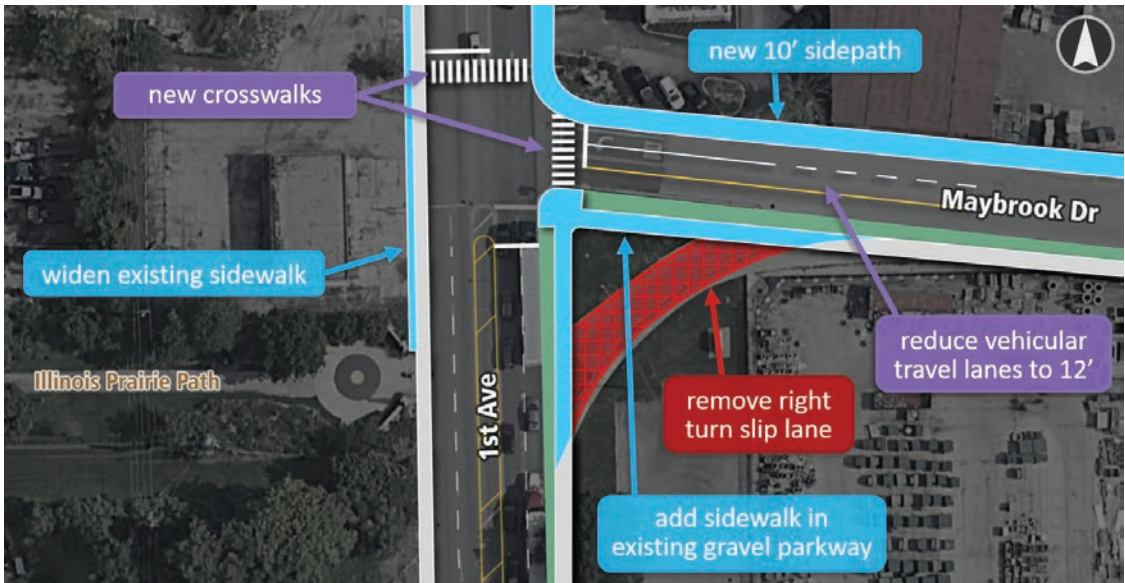
Traffic Data Collection and Analyses

While the “rule of thumb” of 16,000 vehicles per day can generally be used to identify potential corridors eligible for road diets, additional analyses would be required at intersections to determine if sufficient operations could be maintained with a reduction of travel lanes. We would use the Synchro/SimTraffic software package to model these corridors to confirm the feasibility of potential geometric improvements including road diets. These analyses could be used to obtain buy-in from IDOT for potential improvements along roadways under State jurisdiction.

Jurisdiction Review and Design Criteria

It will be important to establish the required design criteria for each project corridor in order to identify potential alternatives. Any design along an IDOT roadway will be subject to the design criteria outlined within the Bureau of Design and Environment manual. Designs along CCDOTH roadways, Village roadways, and railroad and utility corridors are subject to the design criteria outlined in the Bureau of Local Roads and Streets manual. In our recent project experience, IDOT has been requesting jurisdictional

transfers for unmarked State routes rather than granting design variances. A review of the design criteria and roadway jurisdiction can help identify potential corridors that may be requested for a jurisdictional transfer.



We design implementable multi-use path crossings on major arterials that are IDOT-approved, such as the below rendering and plan view diagram for the Des Plaines River Trail Extension Study.





CAD Transportation Base Map Development

We will review and record existing land use, physical streetscape conditions, and development issues in the field. In addition to our physical analysis, our team will provide a general assessment of corridor infrastructure conditions, which may include utilities, existing traffic/transportation, parking, and pedestrian/bike modes and facilities. Civiltech's designers are adept at efficiently developing extremely accurate base drawings in CAD over aerial imagery. We propose to develop these plans without acquiring a full detailed topographic survey of the project limits, similar to plans Civiltech completed for Chicago and Elmhurst. In place of topographic survey, our engineers will plot essential existing condition information by merging information available from aerial photography, ground photos and Google Streetview, which can be supplemented with GIS linework, and/or drone photography if desired. The information can then be measured and verified at key locations in a field check. This method of base map preparation is faster and more cost-efficient than acquiring topographic survey for a large area of work, and still provides a sufficient level of detail and accuracy for the proposed scope of work. Key measurements will be verified in the field where necessary.

Preparation of Existing Conditions Report

The project team will synthesize the collected data into an existing conditions report with summaries of each category of data collected and mapping of the data where appropriate.

Deliverables –

- Existing Conditions Report
- CAD base maps

5. DEVELOP ARTERIAL BIKE NETWORK ALTERNATIVES ANALYSIS

Fieldwork walk/ride with Village Staff and Key Stakeholders

After acquiring and reviewing key datasets and the initial round of community engagement, the project team will plan a day to walk and/or bike around the Village to capture photos and assess on-the-ground conditions. The Village staff and other relevant key stakeholders (e.g. working group members) will be invited to join.

Civiltech developed best practices in designing separated arterial bike facilities on truck routes that the Southland can use as a guidance as a part of the South Cook County Truck Routing Study.



Review and Mapping of all Collected Information

During this phase, the project team will overlay the recommendations from:

- Previous planning efforts (e.g. 2012 Village Bike Plan)
- Findings from the quantitative data collection and analysis,
- Findings from the qualitative public engagement/survey results
- Findings from the field work

Development of Recommended Arterial Bike Network Improvements

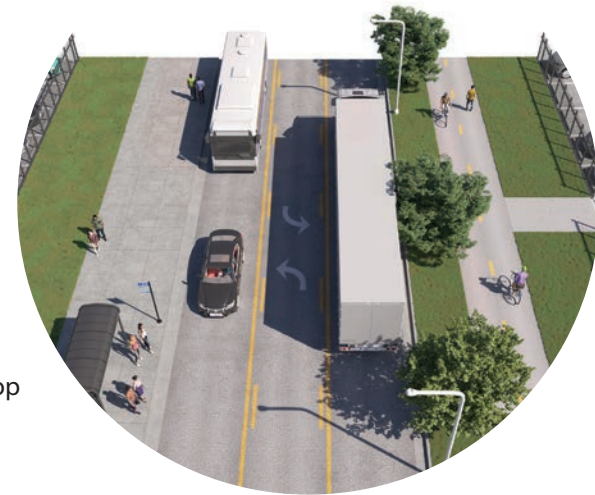
Consistent with the Village goals of improving bicyclist safety and overall encouraging biking and other modes of transportation, the project team will develop Village-wide GIS mapping of physical bicycle recommendations, including:

- Intersections (ped and bike crossings)
- Mid-block crossing locations
- Facility entrances
- Off-street multi-use path connections
- Arterial bike network new and improved alignments

Mapping of these proposed improvements can be shared with the stakeholders through the public meetings, surveys and other engagement activities for input and feedback on prioritization of various improvements.

Bike Corridor Concept Plans

Based upon the proposed recommendations, the project team will create plan view diagrams for each of the major arterial bikeway corridors using the CAD base plan sheets. The conceptual plans will identify potential locations for right-of-way acquisition, traffic signal improvements, potential Section 4(f) impacts, structure improvements and other design considerations that will aid in the scoping of future Phase I studies. These conceptual plans will position the Village to be able to proceed to full design and implementation and begin to realize the desired safety benefits throughout the community.



Deliverables –

- **Draft network recommendations report/memo**, with the recommendations illustrated through:
 - Maps
 - Text descriptions
 - Plan view exhibits
 - Example photos
 - Open House/tabling materials (as applicable):
- Exhibit boards for in-person and online presentation to Village stakeholders
- **Technical memorandum for IDOT and CCDOTH**, with the recommendations illustrated through:
 - Maps
 - Text descriptions
 - Plan view exhibits

Agency Coordination

Several of the arterial roadways identified in the Arterial Bike Network Study Map are under the jurisdiction of either IDOT or CCDOTH. Agency coordination will be completed to present the preferred concept alternative and receive “buy-in” from the jurisdictional agency. A Technical Memorandum will be prepared for each jurisdictional agency detailing the existing conditions and the preferred concept alternative with the ultimate goal of receiving concept approval or notification to proceed with the detailed design.



6. DEVELOP IMPLEMENTATION AND FUNDING STRATEGIES

Develop Cost Estimates

The project team will develop planning-level cost estimates for the bikeway corridors that the Village can use to program into their budget and pursue funding opportunities for the next stages of the project and/or construction.

Prioritization and Phasing Analysis

The project team will utilize a data-driven approach to providing a prioritization and phasing schedule for the plan recommendations. The results of this analysis will define recommendations as near, mid, and long term projects as well as low, medium and high priority. The analysis can also be used as supporting materials in grant funding applications. Key criteria for prioritization can include:

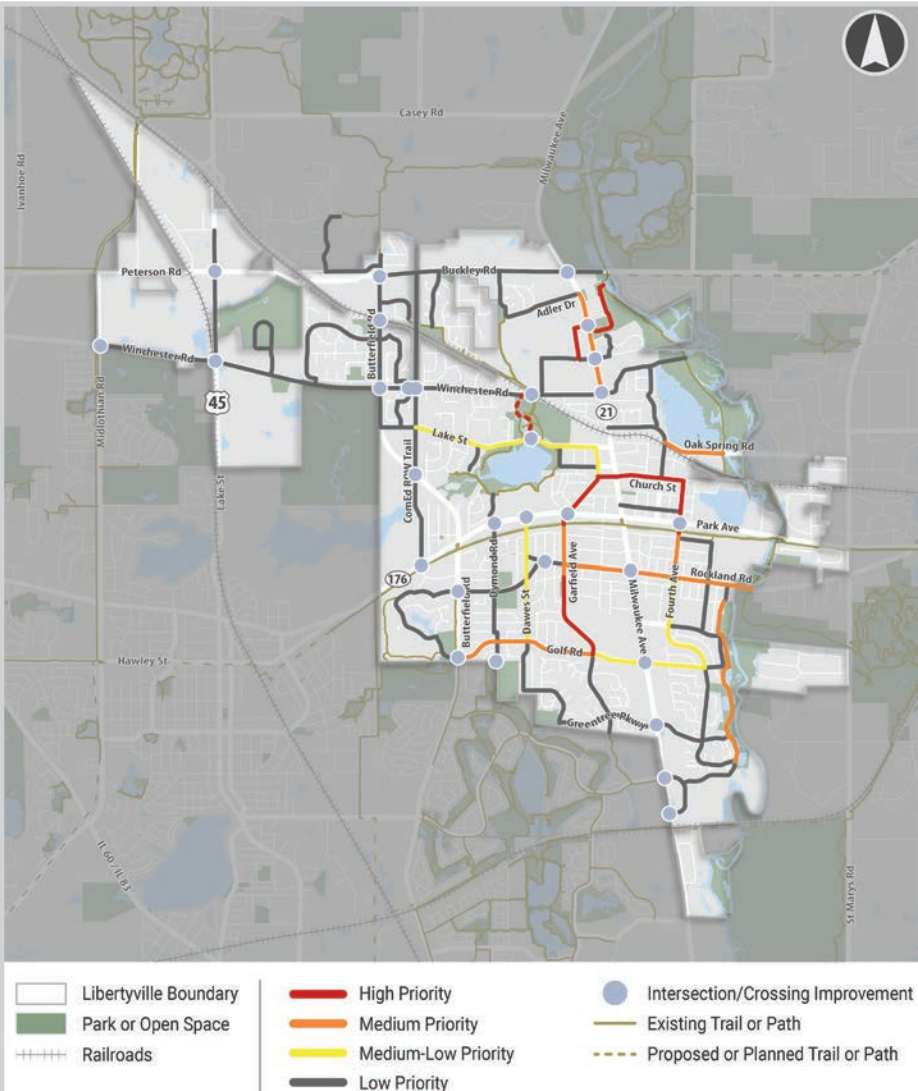
- Village staff input
- Crash and traffic data
- Community engagement findings
- Proximity to transit or other centers of activity
- Demographics/equity (e.g. ADA accessibility)
- Jurisdiction
- Cost/construction/ROW feasibility
- Environmental processing
- Development projects planned within the Village
- Recommendations mentioned in a previous plan or study

Funding Strategies

- Cost estimates: cost estimates or ranges will be provided for each recommendation.
- Funding sources: The implementation section will also provide information on available funding sources. There will be a chart of applicable funding sources for each recommendation.

Issues to be considered

What are the Village's short-term, medium-term and long-term goals with this project and how can this plan best address them to meet the transportation needs of the community?



We are experts in identifying prioritization factors to get planned bike networks installed, as we did for St. Charles, Libertyville (above), and Elmhurst. We are now we are now completing design engineering for the City of Elmhurst's near term bike network.

Deliverables –

- Implementation section of the study



7. PREPARE DRAFT ARTERIAL BIKE NETWORK STUDY

Draft Plan Development

After presenting the recommendations developed in Task 5 and 6 to the Village Commission, staff, working group, and other stakeholders, the project team will revise the recommendations and then formulate them into a cohesive document to be presented for review and comment to Village staff, Commission members, and the working group.

Coordination with the Village staff

Review of the draft study document and insights on how the study can best be formatted to meet the needs of the Village.

Issues to be considered

Coordination and efficient integration of staff and community feedback.

Deliverables –

- Draft Arterial Bike Network Study

8. PREPARE FINAL ARTERIAL BIKE NETWORK STUDY

Final Plan Revisions

Based on feedback from the Village Staff, the project team will revise and provide the plan in final format.

Plan Adoption

The project team can assist Village staff in preparing a PowerPoint and presenting to the Transportation Safety Commission and Village Board for adoption.

Deliverables –

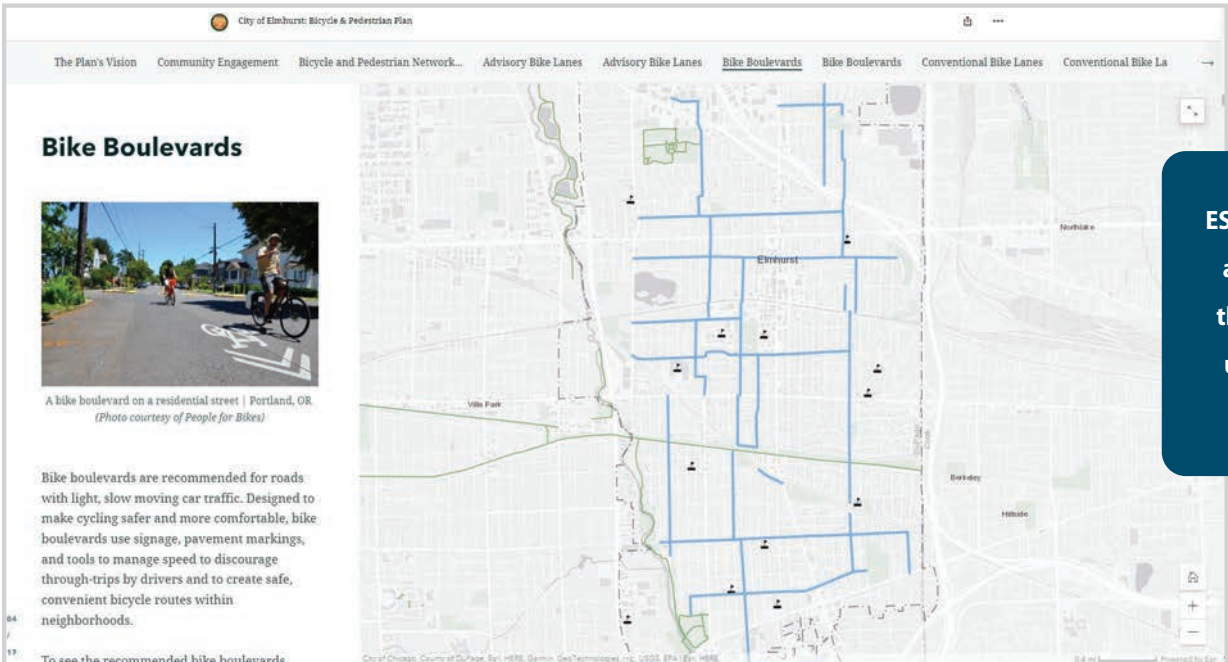
- Final Arterial Bike Network Study
- ESRI Story Map (optional)

ESRI Story Map (optional)

The project team can put together an ESRI story map of the study highlights to help stakeholders understand the process, final recommendations, and next steps to implementation.

Plan Launch/Champions Workshop (optional)

The project team can assist the Village in hosting a workshop to introduce the study to key champions and then go on a celebratory study launch bike ride to view proposed roadways for improvements with the key stakeholders.



ESRI StoryMaps are
an effective tool
that Civiltech has
used to educate
stakeholders.



SECTION 5

Firm History

Key Personnel

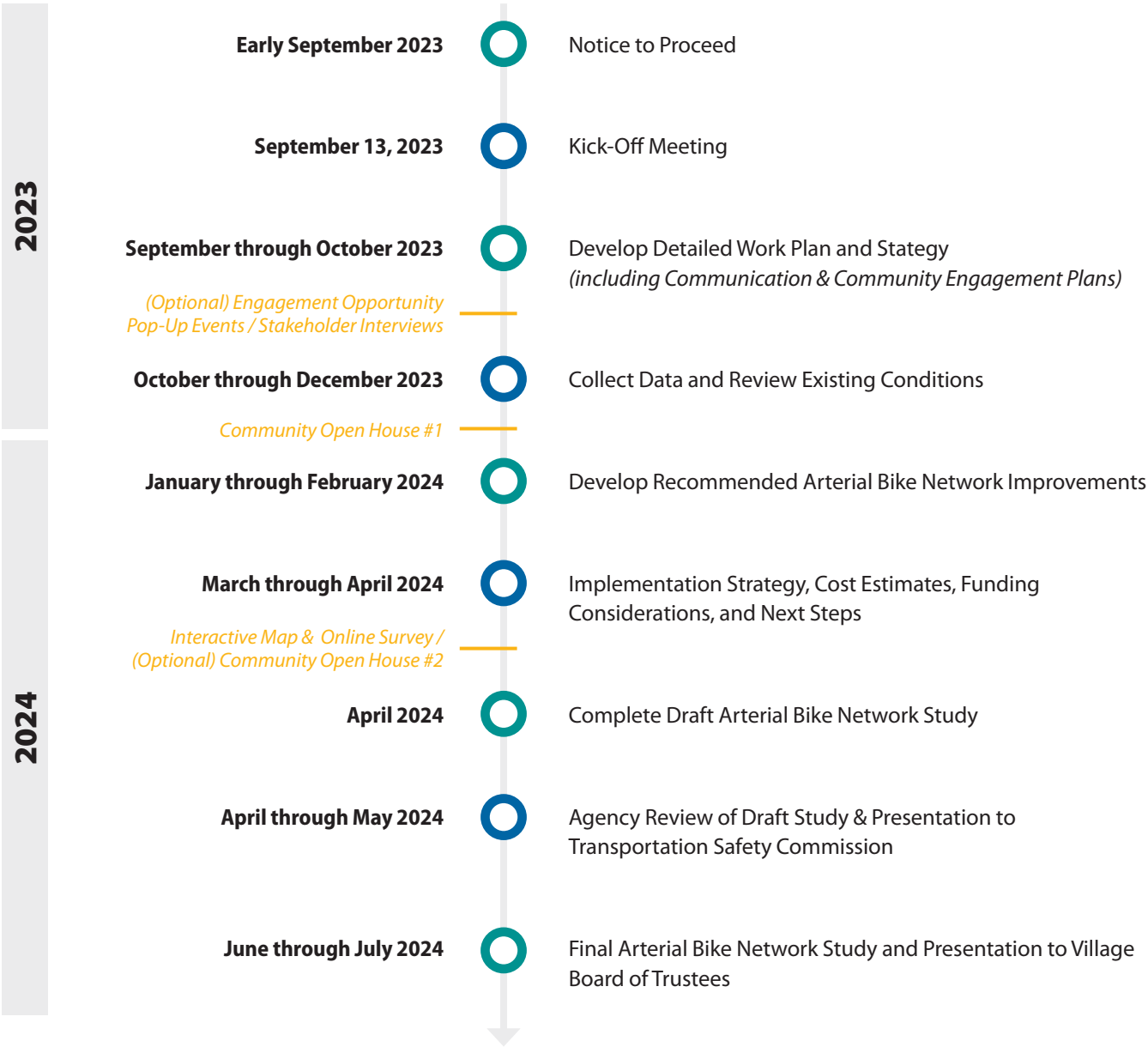
Related Experience

Understanding & Approach

Project Schedule



PROJECT SCHEDULE





Arterial Bike Network Study Village of Mount Prospect

Scope of Services

I. Project Approach

The Village of Mount Prospect has identified the need for an Arterial Bike Network Study to continue to promote the Bicycle and Pedestrian Plan, adopted in 2012. An important element of the plan is to install bicycle facilities on many of the arterial streets through the Village. Because these roadways provide connectivity across the Village, completing the network along these routes is crucial to enhancing residents' access to key destinations while improving safety for cyclists and pedestrians of all ages and abilities.

Arterial routes often present significant barriers that pose challenges to implementation. Some of these could include limited right-of-way, high traffic volumes, environmental impacts, the need to cross major roadways and railroad tracks, and utility conflicts. Challenges other than physical barriers, such as interagency coordination and gaining consensus among stakeholders are also hurdles that must be overcome. This study will develop a plan to overcome these barriers while considering cost, constructability, community input, and ultimately providing a safe, comfortable, and practical network for all users.

II. Scope of Services

The following is the proposed scope of services for the Arterial Bike Network Study. Additional detail regarding the individual scope items are provided in the Statement of Qualifications.

Item 1 – Detailed Work Plan and Strategy – This work item includes developing a work plan and schedule with the Village and defining deliverables and timeline. This includes the following:

- a. Preparation for and attendance at project Kick-Off Meeting with Village representatives
- b. Preparation for and attendance at regular Village Update Meetings, assume 6 meetings.
- c. Preparation of Detailed Work Plan and Strategy Memo, including project schedule and exhibits. This includes two revisions based on reviews from the Village.
- d. Preparation of Project Management/Communication Plan. Includes one revision based on Village comments.
- e. Preparation of Preliminary Community Engagement Plan. Includes one revision based on Village comments.

Item 2 – Review of Existing Documents – The project team will review existing documents and datasets that could impact study direction and recommendations. The review will include but not be limited to the following:

- a. Collect and review previous local and regional studies and existing roadway plans and documents related to bicycle routing and infrastructure.
- b. Collect and review local and regional data sets including:
 - Local and regional bike routes
 - Sidewalk, signs, parking, and bike parking inventories (as available)

- Previous pedestrian, bicycle, and vehicle traffic counts (as available)
 - Roadway and pedestrian lighting inventory (as available)
 - IDOT crash data (including detailed crash reports where warranted)
 - IDOT traffic count data
 - Pace and Metra data
 - Land use
 - Right-of-way
 - Destinations
 - Aerial imagery: downloaded online
 - Supplemental drone aerial
- c. Create inventory matrix and exhibits of all key findings.

Item 3 – Outreach Strategy – The objective for this task is to create a strategy for regular and robust community engagement, which will gather feedback on safety, accessibility and mobility priorities on the arterial bike network. This input will inform the project process and result in a final study that is representative of the Village’s vision for improving safety and equitable bicycle access, and also integrates the community’s priorities and values. This work item includes the following:

- a. Develop a Community Engagement Plan
- b. Prepare and update project website
- c. Prepare for and attend Key Stakeholder Interviews and Focus Group Meetings (up to 10 meetings). Focus Groups/Stakeholders to be determined by the Village.
- d. Prepare for and attend Public Meeting #1
- e. Prepare and administer Community Survey and GIS-based Interactive Map
- f. Prepare for and attend Public Meeting #2
- g. Prepare for and attend Pop-up Meetings (2)

Item 4 – Data Collection - In addition to the below data collection tasks, the survey portion of community engagement is planned to include more qualitative data collection from Village residents, employees, and visitors. The survey will solicit locations of concern from a bike/pedestrian safety standpoint and will include a mapping component for stakeholders to indicate the locations of concern and desired improvement. The Data Collection will include:

- a. Gather and Review Traffic Data
 - Review IDOT’s IROADS data
 - Collect 24-hour turning movement and classification traffic counts using Miovision Cameras. Assume up to 8 intersection counts will be completed.
 - Process 24-hour turning movement counts and develop existing A.M. and P.M. Peak Hour Diagrams.
- b. Gather and Review Strava Data
 - Secure access for Village
 - Gather and review bicycle and pedestrian data
- c. GIS Field Inventory and Base Mapping
 - Review and record existing land use, streetscape conditions, and development issues in the field.

- Complete corridor infrastructure assessment including utilities, existing traffic, parking, and pedestrian/bicycle facilities.
- d. Photolog – Perform an existing area reconnaissance and prepare a photolog documenting existing conditions, including challenges and opportunities.
- e. Supplemental Drone Data Collection – Collect topographic and aerial imagery data to supplement available data using drone capabilities.
- f. Crash Analysis
 - Gather and review 5 most recent years of pedestrian and bicycle crash data along all study corridors.
 - Provide recommendations for safety improvements.
 - Identify potential Highway Safety Improvement Project funding opportunities.
 - Evaluate Highway Safety Manual analysis for lane add and road diet corridors.
- g. Traffic Data Collection and Analysis – Complete A.M. and P.M. peak hour Synchro/SimTraffic analyses along the corridors to confirm feasibility of potential geometric improvements, including road diets. It is assumed all turning movement counts required for Synchro/SimTraffic analyses will be gathered through IROADS and Miovision data collection.
- h. Jurisdiction Review and Design Criteria
 - Establish required design criteria for each corridor.
 - Identify existing roadway jurisdictions and evaluate potential jurisdictional transfer.
- i. CAD Transportation Base Map Development
 - Develop existing conditions plans and base maps
 - Field verify base maps
- j. Prepare Existing Conditions Report

Item 5 – Arterial Bike Network Alternatives – This task will include the following items:

- a. Field walk/ride with Village staff and Key Stakeholders
- b. Review and map all collected information
- c. Develop recommended Arterial Bike Network Improvements. Recommendations are to be provided on exhibits within the report as well as in CAD/GIS format.
 - Intersections (ped and bike crossings)
 - Mid-Block crossings
 - Facility entrances
 - Off-street multi-use path connections
 - On-street bike facilities
 - Connections to Neighborhood Bike Routes
 - Arterial bike network alignments
- d. Bike Corridor Concept Plans – Identify the potential for the following:
 - Right-of-way acquisition
 - Traffic signal improvements
 - Section 4(f) impacts
 - Structure and drainage improvements
 - Other design considerations that will aid in future project scoping
- e. Agency Coordination – Coordinate with the following Agencies:
 - IDOT – Includes preparation of Technical Memorandum and up to three revisions.

- CCDOTH – Includes preparation of Technical Memorandum and up to three revisions.
- Other pertinent agencies, including Pace, Railroads, Utilities.
- Village coordination meeting to discuss impact of all agency comments.

Item 6 – Implementation and Funding Strategy – The following items will be performed as part of this task:

- a. Develop Cost Estimates
- b. Conduct Prioritization and Phasing Analysis
- c. Provide recommended Funding Strategy
- d. Identify short, medium, and long-term goals.

Item 7 – Draft Arterial Bike Network Study – This task will include the following items:

- a. Draft Plan Development
- b. Coordination with Village Staff
- c. Incorporate Village and community feedback

Item 8 – Final Arterial Bike Network Study – This task will include the following items:

- a. Final Plan Revisions
- b. Plan Adoption
 - Prepare PowerPoint Presentation
 - Present to Transportation Safety Commission and Village Board
- c. Prepare ESRI Story Map
- d. Plan Launch/Champion Workshop

Item 9 - Supervision, Administration and Project Coordination – This item includes project setup, monthly invoicing and preparation of status reports, quarterly client coordination meetings as needed and in-house coordination meetings. It is assumed this project will be completed in 12 months, from the time Notice to Proceed is received. This item also includes implementation of Civiltech’s quality control/quality assurance in-house review process.

Local Public Agency Village of Mount Prospect	County Cook	Section Number
Prime Consultant (Firm) Name Civiltech Engineering, Inc.	Prepared By James R. Tibble, P.E.	Date 9/1/2023
Consultant / Subconsultant Name Civiltech Engineering, Inc.	Job Number HPR-66-055-23	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Village of Mount Prospect - Arterial Bike Network Study

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	120.55%
START DATE	9/20/2023		COMPLEXITY FACTOR	0
RAISE DATE	4/1/2024		% OF RAISE	2.00%
END DATE	9/19/2024			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	9/20/2023	4/1/2024	6	50.00%
1	4/2/2024	10/1/2024	6	51.00%

The total escalation = 1.00%

Local Public Agency	County	Section Number
Village of Mount Prospect	Cook	
Consultant / Subconsultant Name		Job Number
Civiltech Engineering, Inc.		HPR-66-055-23

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	1.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Senior Project Manager	\$75.00	\$75.75
Senior Project Manager	\$65.00	\$65.65
Project Manager	\$60.00	\$60.60
Engineer V	\$42.00	\$42.42
Engineer III	\$36.00	\$36.36
Planning Project Manager	\$60.00	\$60.60
Planner II	\$45.00	\$45.45
Planner I	\$40.00	\$40.40
Senior Structural Engineer	\$85.00	\$85.85
Structural Engineer IV	\$50.00	\$50.50
Water Resources Manager	\$85.00	\$85.85
Drainage Engineer (Engineer V)	\$42.00	\$42.42
Urban Design and Planning Manager	\$75.00	\$75.75
Traffic Project Manager	\$65.00	\$65.65
Sr. Traffic Engineer (Engineer V)	\$56.00	\$56.56
Traffic Engineer (Engineer IV)	\$47.00	\$47.47
Landscape Architect Manager	\$75.00	\$75.75
Landscape Designer	\$45.00	\$45.45
Digital Rendering Artist	\$55.00	\$55.55
Design Technician	\$43.00	\$43.43

Local Public Agency	County	Section Number
Village of Mount Prospect	Cook	
Consultant / Subconsultant Name		Job Number
Civiltech Engineering, Inc		HPR-66-055-23

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

[illegible]

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Local Public Agency

Village of Mount Prospect

County

Cook

Section Number

Consultant / Subconsultant Name

Civiltech Engineering, Inc.

Job Number

HPR-66-055-23

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	216	\$0.66	\$141.48
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)	1	\$550.00	\$550.00
Advertisements	Actual Cost (Submit supporting documentation)	4	\$125.00	\$500.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)	1	\$500.00	\$500.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Miovision Traffic Data Processing - signalized	Actual Cost	8	\$406.80	\$3,254.40
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,945.88

BLR 06514 (Rev. 09/09/23)

Village of Mount Prospect

Cook

Civiltech Engineering, Inc.

HPR-66-055-23

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

COMPLEXITY FACTOR 0

299,578

Village of Mount Prospect

Cook

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Civiltech Engineering, Inc.

HPR-66-055-23

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

AVG 2

Arterial Bike Network Study
Village of Mount Prospect

WORKHOUR ESTIMATE

Item No.	Task	Personnel & Hours																				Total Hours	% of Hours
		Phase I Department Head	Senior Project Manager	Project Manager	Project Engineer	Design Engineer	Design Technician	Planning Project Manager	Planner II	Planner I	Sr. Structural Engineer	Structural Engineer	Sr. Drainage Engineer	Drainage Engineer	Director of Urban Design and Planning	Traffic Project Manager	Sr. Traffic Engineer	Traffic Engineer	Director of Landscape Architecture Services	Landscape Designer	Digital Rendering Artist		
1	Detailed Work Plan and Strategy																						
A.	Preparation for and attendance at project Kick-off Meeting with Village representatives		2		2			2	4	4					2	2						18	12.9%
B.	Preparation for and attendance at regular Village Update Meetings, assume 6 meetings.	2	12		12	6		12	6	6					6	6			6			74	52.9%
C.	Preparation of Detailed Work Plan and Strategy Memo, including project schedule and exhibits. This includes two revisions based on reviews from the Village.		2					8	6	6												22	15.7%
D.	Preparation of Project Management/Communication Plan. Includes one revision based on Village comments.		6					4							4							14	10.0%
E.	Preparation of Preliminary Community Engagement Plan. Includes one revision based on Village comments.		8					4														12	8.6%
Sub-total Item 1		2	30	0	14	6	0	30	16	16	0	0	0	0	12	8	0	0	6	0	0	140	100.0%
2	Review of Existing Documents																						
A.	Collect and review previous Local and Regional studies and existing roadway plans and documents related to bicycle routing and infrastructure.		2		8	8		2	8	8							2	4				42	29.6%
B.	Collect and review Local and regional data sets.		2		4	8	16	4	8	8										2		52	36.6%
C.	Create inventory matrix and exhibits of all key findings.		8		8	8		8	16													48	33.8%
Sub-total Item 2		0	12	0	20	24	16	14	32	16	0	0	0	0	0	0	2	4	0	2	0	142	100.0%
3	Outreach Strategy																						
A.	Finalize Community Engagement Plan		4					4														8	1.9%
B.	Prepare and update project website							4	8	8												20	4.9%
C.	Prepare for and attend Key Stakeholder Interviews and Focus Group Meetings		20					40	8	8							8					84	20.4%
D.	Prepare for and attend Public Meeting #1		12					24	24	24							8					92	22.3%
E.	Prepare and administer Community Survey and GIS-based Interactive Map							8	16	8												32	7.8%
F.	Prepare for and attend Public Meeting #2		12					24	24	24							8					92	22.3%
G.	Prepare for and attend Pop-up Meetings.		12					24	24	24												84	20.4%
Sub-total Item 3		0	60	0	0	0	0	128	104	96	0	0	0	0	0	0	24	0	0	0	0	412	100.0%
4	Data Collection																						
A.	Gather and Review Traffic Data		2		4	16	8									2	2	4				38	6.4%
B.	Gather and Review Strava Data															4	8	12				24	4.0%
C.	GIS Field Inventory and Base Mapping		2		4	16		4	16	16												58	9.8%
D.	Photolog – Perform an existing area reconnaissance and prepare a photolog documenting existing conditions, including challenges and opportunities.				4	8			4	8								4		4		32	5.4%
E.	Supplemental Drone Data Collection – Collect existing topographic and aerial imagery data using drone capabilities.																		16	16		32	5.4%
F.	Crash Analysis	2	4		24	64	4		2	8												108	18.2%
G.	Traffic Data Collection and Analysis – Complete Synchro/SimTraffic analysis along the corridors to confirm feasibility of potential geometric improvements, including road diets. It is assumed all turning movement counts required for Synchro/SimTraffic analysis will be gathered through IROADS and Miovision data collection.															8	16	40				64	10.8%
H.	Jurisdiction Review and Design Criteria	2	4		8	16	2															32	5.4%
I.	CAD Transportation Base Map Development		4		16	56	12	4	8	16												116	19.5%
J.	Preparation of Existing Conditions Report	2	4	4	20	40		4	4	12												90	15.2%
Sub-total Item 4		6	20	4	80	216	26	12	34	60	0	0	0	0	0	14	26	60	0	20	16	594	100.0%

Arterial Bike Network Study
Village of Mount Prospect

WORKHOUR ESTIMATE

Item No.	Task	Personnel & Hours																				Total Hours	% of Hours
		Phase I Department Head	Senior Project Manager	Project Manager	Project Engineer	Design Engineer	Design Technician	Planning Project Manager	Planner II	Planner I	Sr. Structural Engineer	Structural Engineer	Sr. Drainage Engineer	Drainage Engineer	Director of Urban Design and Planning	Traffic Project Manager	Sr. Traffic Engineer	Traffic Engineer	Director of Landscape Architecture Services	Landscape Designer	Digital Rendering Artist		
5	Arterial Bike Network Alternatives																						
A.	Field walk/ride with Village staff and Key Stakeholders		4		4			4	4								4					20	3.6%
B.	Review and mapping of all collected information		2		2			8	24													36	6.4%
C.	Development of recommended Arterial Bike Network Improvements	2	4	4	14	40		16	24		4	8	2	8	4	4	4	8	2	4		152	27.0%
D.	Bike Corridor Concept Plans	2	8	8	40	80	12	8	16						8	4	4	8	24	40	40	302	53.7%
E.	Agency Coordination	2	12	2	12	12		8								4						52	9.3%
Sub-total Item 5		6	30	14	72	132	12	44	68	0	4	8	2	8	12	12	12	16	26	44	40	562	100.0%
6	Implementation and Funding Strategy																						
A.	Develop Cost Estimates	2	6	8	24	72					4	12	4	12	8	4	4	12	4	8		184	52.6%
B.	Prioritization and Phasing Analysis		4					16	16								4					40	11.4%
C.	Provide recommended Funding Strategy	2	12	12	12			12	4	4												58	16.6%
D.	Identify short, medium, and long-term goals.		8		16			8	12	16					8							68	19.4%
Sub-total Item 6		4	30	20	52	72	0	36	32	20	4	12	4	12	16	4	8	12	4	8	0	350	100.0%
7	Draft Arterial Network Study																						
A.	Draft Plan Development	2	4	4	20	32	4	40	40	32						4			4			186	80.9%
B.	Coordination of Village Staff		2		2		2	2								2						10	4.3%
C.	Incorporate Village and community feedback		2		4	8	2	2	8	8												34	14.8%
Sub-total Item 7		2	8	4	26	40	8	44	48	40	0	0	0	0	0	6	0	0	4	0	0	230	100.0%
8	Final Arterial Network Study																						
A.	Final Plan Revisions	2	4	4	12	16	4	8	12	16						2			2			82	59.4%
B.	Plan Adoption		4	4					4						4	4						20	14.5%
C.	Prepare ESRI Story Map								16													16	11.6%
D.	Plan Launch/Champion Workshop		4	4				4							4	4						20	14.5%
Sub-total Item 8		2	12	12	12	16	4	12	32	16	0	0	0	0	8	10	0	0	2	0	0	138	14.5%
9	Supervision, Administration, and Project Coordination																						
A.	Project Setup, Monthly invoicing, and preparation of status reports.	2	8		12			12														34	20.7%
B.	Quarterly client coordination meetings.		8		8			8														24	14.6%
C.	In-house coordination meetings.	6	6	12	12	12		12								6			4			70	42.7%
D.	Quality Control/Quality Assurance in-house review process	12	12	12																		36	22.0%
Sub-total Item 9		20	34	24	32	12	0	32	0	0	0	0	0	0	0	6	0	0	4	0	0	164	100.0%
Total Hours:		42	236	78	308	518	66	352	366	264	8	20	6	20	48	60	72	92	46	74	56	2732	
% of Hours:		1.5%	8.6%	2.9%	11.3%	19.0%	2.4%	12.9%	13.4%	9.7%	0.3%	0.7%	0.2%	0.7%	1.8%	2.2%	2.6%	3.4%	1.7%	2.7%	2.0%	100.0%	



Illinois Department of Transportation

Bucksheet

[Reset Form](#)
☐ Under \$250,000 ☒ Over \$250,000

Priority

Normal

Office Planning & Programming	District / CO CO	Bureau Planning
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File Subject Agreement, Signature	Amount Range \$280,000.00
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Secretary Explanation

Subject Executive Signatures for Grant Execution

Project in Relation to Statewide Planning and Research Funds / 494-00-1439

Description of Action Planning-Arterial Bike Network Study-Village of Mount Prospect

DBE Goal None	☐ IL Works	☐ Capitol/Stimulus	☐ Notary Required
☐ FY Deadline	Fiscal Year Date		

Consultant Name/Contractor N/A	Letting Date
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County Cook	District 1	Job Number N/A	PTB-Item N/A
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Amount of Agreement 280000.00	Route
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Section N/A	Phase N/A	Contract Number H2MT(336)	Agreement Number 23-1439-38782
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State Dollars	Federal Dollars 280000.00	Local Dollars 70000.00	Total Dollars 350000.00
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Source of State Fund 494-00-1439	% Reimburse from Feds 80.00000000 %
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Remarks A Copy of the Fully Executed Agreement " 23-1439-38782" will be sent to the program area, the program area will provided the grantee "Village of Mount Prospect" a copy of the fully executed agreement along with the reporting requirements.

GRANT AGREEMENT**BETWEEN****THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION****AND****VILLAGE OF MOUNT PROSPECT**

The Illinois Department of Transportation _____ (Grantor) with its principal office at 2300 South Dirksen Parkway, Springfield, IL 62764 _____, and Village of Mount Prospect _____ (Grantee) with its principal office at 50 S. Emerson Street, Mount Prospect, IL 60056 _____, and payment address (if different than principal office) at Same _____ hereby enter into this Grant Agreement (Agreement). Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE - THE UNIFORM TERMS**RECITALS**

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the State of Illinois ("State") and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I**AWARD AND GRANTEE SPECIFIC INFORMATION AND CERTIFICATION**

1.1 DUNS Number, SAM Registration: Nature of Entity. Under penalties of perjury, Grantee certifies that 069507697 _____ is Grantee's correct DUNS Number, D5HGKASDDZ14 _____ is Grantee's correct UEI, if applicable; Grantee has an active State registration and SAM registration; and 366006011 _____ is Grantee's correct FEIN or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- | | |
|--|---|
| ☐ Individual | ☐ Pharmacy-Non Corporate |
| ☐ Sole Proprietorship | ☐ Pharmacy/Funeral Home/Cemetery Corp. |
| ☐ Partnership | ☐ Tax Exempt |
| ☐ Corporation (includes Not for Profit) | ☐ Limited Liability Company (select applicable tax classification) |
| ☐ Medical Corporation | ☐ P = partnership |
| ☒ Governmental Unit | ☐ C = corporation |
| ☐ Estate or Trust | |

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2 Amount of Agreement. Grant Funds (check one) ☒ shall not exceed or ☐ are estimated to be \$280,000.00, of which \$280,000.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this agreement.

1.3 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is H2MT(336), the federal awarding agency is Federal Highway Administration, and the federal award date is 07/01/22. If applicable, the Assistance Listing Program Title is Highway Planning & Construction and the Assistance Listing Number is 20.205. The Catalog of State Financial Assistance (CSFA) Number is 494-00-1439, and the CSFA Name is Statewide Planning and Research Funds (SPR). The State Award Identification Number is 1439-38782.

1.4 Term. This Agreement shall be effective on 01/01/2023 and shall expire on 12/31/2024 (the "Term"), unless terminated pursuant to the Agreement.

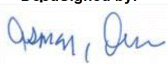
1.5 Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misinterpretations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

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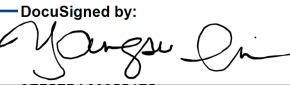
1.6 Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

☐ Check if under \$250,000. If under \$250,000 the Secretary's signature may be delegated.

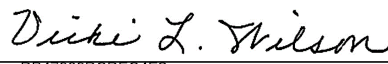
Illinois Department of Transportation

DocuSigned by:
By: 
Signature of Omer Osman, Secretary of Transportation

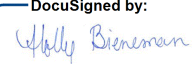
By: _____
Signature of Designee
Date: 4/12/2023 | 12:15 PM CDT
Printed Name: _____
Printed Title: _____

Designee
DocuSigned by:
By: 
Signature of Yongsu Kim, Chief Counsel

By: _____
Signature of Designee
Date: 4/11/2023 | 3:52 PM CDT
Printed Name: _____
Printed Title: _____

Designee
DocuSigned by:
By: 
Signature of Vicki Wilson, Chief Financial Officer

By: _____
Signature of Designee
Date: 4/12/2023 | 7:14 AM CDT
Printed Name: _____
Printed Title: _____

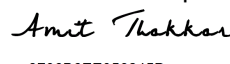
Designee
DocuSigned by:
By: 
Signature of Holly Bieneman, Director of OPP

By: _____
Signature of Designee
Date: 4/11/2023 | 4:15 PM CDT
Printed Name: _____
Printed Title: _____

Designee
By: _____
Signature of Fourth Other Approver's Name and Title

Date: _____
Printed Name: _____
Printed Title: _____
Designee

Village of Mount Prospect

DocuSigned by:
By: 
Signature of Authorized Representative
Date: 4/11/2023 | 1:18 PM PDT

Printed Name: Amit Thakkar
Printed Title: CFO, Fiscal Officer, Compliance Officer
Email: athakkar@mountprospect.org

By: _____
Signature of Authorized Representative
Date: _____
Printed Name: _____
Printed Title: _____
Email: _____

ARTICLE II

REQUIRED REPRESENTATIONS

2.1 Standing and Authority. Grantee warrants that:

- (a) Grantee is duly organized, validly existing and in good standing, if applicable under the laws of the state in which it was incorporated or organized.
- (b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.
- (c) If Grantee is organized under the laws of another jurisdiction, Grantee warrants that it is also duly qualified to do business in Illinois and, if applicable, is in good standing with the Illinois Secretary of State.
- (d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.
- (e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2 Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Revenue Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3 Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to \$30,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4 Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, ("2 CFR Part 200"), and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 44 Ill. Admin. Code 7000.10(c)(8); 30 ILCS 708/5(b).

2.5 Compliance with Registration Requirements. Grantee certifies that it: (i) is registered with the federal SAM; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) has a valid DUNS Number; (iv) has a valid UEI, if applicable; and (v) has successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

ARTICLE III**DEFINITIONS**

3.1 **Definitions.** Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Agreement" or "Grant Agreement" has the same meaning as in 44 III. Admin. Code 7000.30.

"Allowable Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Award" has the same meaning as in 44 III. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 III. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 III. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 III. Admin. Code 7000.30.

"Direct Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Disallowed Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"DUNS Number" has the same meaning as in 44 III. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 III. Admin. Code 7000.30.

"Fixed-Rate" has the same meaning as in 44 III. Admin. Code 7000.30. "Fixed-Rate" is in contrast to fee-for-service, 44 III. Admin. Code 7000.30.

"GATU" means the Grant Accountability and Transparency Unit within the Governor's Office of Management and Budget.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 III. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 III. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 III. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 III. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 III. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement.

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM), the federal repository into which an entity must provide information required for the conduct of business as a recipient.

"Unallowable Costs" has the same meaning as in 44 III. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 III. Admin. Code 7000.30.

ARTICLE IV PAYMENT

4.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by the Grantor in **Exhibit A, PART TWO**, or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by the Grantor. 2 CFR 200.458.

4.3 Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.4 Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5 Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6 Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7 Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8 **Timely Billing Required.** Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **PART TWO**, **PART THREE**, or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9 **Certification.** Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditures described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V

SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1 **Scope of Grant Activities/Purpose of Grant.** Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of State Award (44 Ill. Admin. Code 7000.360) is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

5.2 **Scope Revisions.** Grantee shall obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3 **Specific Conditions.** If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI BUDGET

6.1 **Budget.** The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2 **Budget Revisions.** Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3 **Notification.** Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VII ALLOWABLE COSTS

7.1 **Allowability of Costs; Cost Allocation Methods.** The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2 **Indirect Cost Rate Submission.**

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until the Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments.
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education.
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the

cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule- based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. No documentation is required to justify the 10% Indirect Cost Rate. 2 CFR 200.414(f).

7.3 Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4 Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5 Nonprofit Organizations Cost Principles. The federal cost principles that apply to Nonprofit Organizations that are not institutions of higher education are set forth in 2 CFR Part 200 subpart E, unless exempt under 2 CFR Part 200 Appendix VIII.

7.6 Government Cost Principles. The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 subpart E, Appendix V, and Appendix VII.

7.7 Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.8 Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state-and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.7).

(ii) If records do not meet the standards in 2 CFR 200. 430, then Grantor may notify Grantee in **PART TWO, PART THREE or Exhibit G** of the requirement to submit Personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.9 **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.10 **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII REQUIRED CERTIFICATIONS

8.1 **Certifications.** Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.*) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(e) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC §7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(m) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(n) **Criminal Convictions.** Grantee certifies that neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false.

(o) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(p) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(q) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(s) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(t) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX CRIMINAL DISCLOSURE

9.1 Mandatory Criminal Disclosures. Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total Financial Assistance, funded by either state or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X UNLAWFUL DISCRIMINATION

10.1 Compliance with Nondiscrimination Laws. Grantee, its employees and subcontractors under subcontract made pursuant to this Agreement, shall comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);

(c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-2000h-6). (*See also* guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);

(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (as amended)(42 USC 12101 *et seq.*); and

(f) The Age Discrimination Act (42 USC 6101 *et seq.*).

ARTICLE XI

LOBBYING

11.1 Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2 Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3 Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4 Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5 Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6 Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE XII

MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1 Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2 Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3 Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4 **Monitoring and Access to Information.** Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII FINANCIAL REPORTING REQUIREMENTS

13.1 **Required Periodic Financial Reports.** Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.208. Unless so specified, the first of such reports shall cover the first three months after the Award begins and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 208(b)(3) and 200.328. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2 **Close-out Reports.**

(a) Grantee shall submit a Close-out Report no later than the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345.

13.3 **Effect of Failure to Comply.** Failure to comply with reporting requirements shall result in the withholding of funds, the return of Improper Payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill.Admin.Code 7000.80.

ARTICLE XIV PERFORMANCE REPORTING REQUIREMENTS

14.1 **Required Periodic Performance Reports.** Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO**, **PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.208, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.329 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

14.2 **Close-out Performance Reports.** Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the period of performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)(1).

14.3 **Content of Performance Reports.** Pursuant to 2 CFR 200.329(b) and (c) all Performance Reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g. through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

14.4 **Performance Standards.** Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. 2 CFR 200.301; 200.210.

ARTICLE XV AUDIT REQUIREMENTS

15.1 **Audits.** Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. See 30 ILCS 708/65(c.); 44 Ill.Admin.Code 7000.90.

15.2 **Consolidated Year-End Financial Reports (CYEFR).** All grantees are required to complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in the Grantee's audit report if the Grantee is required to complete and submit an audit report as set forth herein.

(a) This Paragraph 15.2 applies to all grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) The CYEFR must cover the same period as the Audited Financial Statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill.Admin.Code 7000.90. If Audited Financial Statements are not required, however, then the CYEFR must cover the Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(c) CYEFRs must include an in relation to opinion from the auditor of the financial statements included in the CYEFR.

(d) CYEFRs shall follow a format prescribed by Grantor.

15.3 **Entities That Are Not "For-Profit".**

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) **Single and Program-Specific Audits.** If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined) Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill.Admin.Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) **Financial Statement Audit.** If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends \$500,000 or more in State Grants, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$500,000 in State Grants, but expends \$300,000 or more in State Grants, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State Grants.

(iv) If Grantee does not meet the requirements in subsections 15.3(b) and 15.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4 "For-Profit" Entities.

(a) This paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audits. If, during its fiscal year, Grantee expends \$750,000 or more in federal pass-through funds from State Grants, Grantee is required to have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in federal pass-through funds from State Grants, Grantee must follow all of the audit requirements in Paragraphs 15.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but is required to submit its annual audit conducted in accordance with its regulatory requirements.

15.5 Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.6 Delinquent Reports. When such audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XVI

TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1 Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) if the Award no longer effectuates the program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2 Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3 Non-compliance. If Grantee fails to comply with the U.S. Constitution, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and, 7000.260.

16.4 Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and, 7000.260.

16.5 Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.343.

16.6 Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XVII SUBCONTRACTS/SUB-GRANTS

17.1 Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved. Grantee must notify any potential sub-recipient that the sub-recipient shall obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

17.2 Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. The terms of this Agreement shall apply to all subawards authorized in accordance with Paragraph 17.1. 2 CFR 200.101(b) (2).

17.3 Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XVIII NOTICE OF CHANGE

18.1 Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only), or address. 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2 Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3 Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4 Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5 Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX STRUCTURAL REORGANIZATION AND RECONSTRUCTION OF BOARD MEMBERSHIP

19.1 Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX AGREEMENTS WITH OTHER STATE AGENCIES

20.1 Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI**CONFLICT OF INTEREST**

21.1 Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.113 and 30 ILCS 708/35.

21.2 Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State, including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or \$106,447.20. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. See definition of "Local government," 2 CFR 200.1.

21.3 Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII**EQUIPMENT OR PROPERTY**

22.1 Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor shall notify Grantee in writing that the purchase of equipment is disallowed.

22.2 Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds may not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Grant Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Any real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Grantee acknowledges that real property, equipment, and intangible property that are acquired or improved in whole or in part by Grant Funds are subject to the provisions of 2 CFR 200.316 and the Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

22.3 Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310-200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4 Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

22.5 Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XXIII**PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

23.1 Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2 Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV**INSURANCE**

24.1 Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2 Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV**LAWSUITS AND INDEMNIFICATION**

25.1 Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2 Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. To the extent permitted by law, Grantee agrees to hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorney's fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor will be governed by the State Employee Indemnification Act (5 ILCS 350/1 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental entity. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXVI**MISCELLANEOUS**

26.1 Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2 Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3 Exhibits and Attachments. **Exhibits A through G, PART TWO, PART THREE**, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4 Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5 Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7 No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8 Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

26.9 Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10 Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11 Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12 Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement. In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rules shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

26.13 Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14 Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15 Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17 Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18 Continuing Responsibilities. The termination or expiration of this Agreement does not affect; (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

EXHIBIT A
PROJECT DESCRIPTION

CSFA Number

494-00-1439/1437 (If Needed)

NOSA/SAIN Number

1439-38782

GATA Registration Number

686983

Project Scope *

A strategic goal of the Village of Mount Prospect is to implement a complete bike network that provides the community a viable and safe alternative mode of transportation. The Village Bicycle Plan, adopted in 2012, identifies three infrastructure phases. Phase I includes on-street bike routes along low volume, residential streets that connect to key destinations such as parks, schools, shopping, restaurants, and adjacent communities. The Village has completed 15 miles of on-street bike routes and will complete the final 13 miles in 2022. Phase II and Phase III include bike facilities along arterial roadways with most of them under the jurisdiction of IDOT. Three of the routes (Northwest Highway, Golf Road, and Central Road) are part of the Northwest Municipal Conference Corridor Bike Plan. The Village is committed to implementing Phase II and Phase III but recognizes the design and financial challenges. We have already locally funded and completed Phase I Engineering studies for two IDOT routes, Rand Road and Algonquin Road, that will see a shared use path on one side and sidewalk on the other. Phase II Engineering is complete for a portion of Rand Road with construction to begin in 2022. The project for which the Village is requesting funding will be a planning study to gather existing conditions, evaluate alternatives, develop cost estimates, and prioritize future projects for the remaining 14 arterial roadways. Initial work would include performing site surveys, data collection (along routes, bus stops, schools, parks, train stations), and interviews/coordination with key stakeholders such as IDOT, Cook County, Pace, Metra, and Union Pacific Railroad. Additional tasks would include a comprehensive alternatives analysis for each route, roadway lighting evaluation for each route, cost estimates for the various engineering phases, identification of funding sources, and a prioritization schedule to complete the bike network. Ultimately, the Village will have a comprehensive study that provides a path forward to making Mount Prospect a well-known, biking community for the benefit of our residents and the region. The Village has areas throughout the community of low income housing. Often, these residents rely on walking, biking and transit as primary modes of transportation. Connecting people to transit and providing a safe and efficient bike network will enhance mobility and provide greater access to work, businesses, and recreation.

Time needed to complete the project *

January 1, 2023 - June 30, 2024

EXHIBIT B
DELIVERABLES OR MILESTONES

Deliverables:
AA comprehensive, active study that provides a path forward to fund, design and construct a bike network on all Village arterial roadways.

Deliverables should be submitted to:
Illinois Department of Transportation
Bureau of Planning
Attention: Lee Ann Prather
2300 S. Dirksen Parkway, Room
Springfield, IL 62764
leeann.prather@illinois.gov

EXHIBIT C PAYMENT

Grantee shall receive \$280,000.00 under this agreement.

Enter specific terms of agreement here:

Federal Funds: \$280,000.00

State Match Funds: \$0.00

Grantee Local Match Funds: \$70,000.00

This Agreement and period of performance are for the term of 01/01/2023 - 12/31/2024. The Grantee shall receive \$280,000.00 in Federal Funds and \$0.00 in State Funds, if applicable, under this Agreement.

Total invoices to be submitted under this Agreement and during the Agreement term shall not exceed the the total Agreement amount as specified above without a fully executed Amendment to this Agreement.

I. Invoices. Part One

Invoices submitted by the Grantee will be for expenses that have been incurred to complete the Scope of Services/ Responsibilities in Exhibit A, Project Description. If the Grantee's invoices are deemed by the Grantor or auditors to not be sufficiently documented for work completed, the Grantor may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this Agreement. Furthermore, if any of the Deliverables or Milestones in Exhibit B are not satisfactorily completed, the Grantee will refund payments made under this Agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

The Grantee must submit invoices for allowable expenditures to the Grantor's Finance Unit in order to receive reimbursement. Any invoices issued by the Grantee to the Grantor pursuant to this Agreement shall be sent to the Grantor's Finance Unit at:

Illinois Department of Transportation
Office of Planning and Programming
Attention: Finance Unit
2300 S. Dirksen Parkway, Room 318
Springfield, IL 62764
email: dot.opp.finance@illinois.gov

II. All invoices shall be signed by an authorized representative of the Grantee.

a. The submittal must include:

i. Cover letter to the C-13

1. The cover letter shall state the Obligation Number, Agreement Project Name, and Source of Funding being requested i.e. FHWA PL.

ii. Requests for reimbursement must be requested on Illinois Comptroller form C-13

1. The C-13 shall include the following

- a. Obligation Number
- b. Date range of work completed (i.e. 1/1/2021 - 1/31/2021)
- c. Short description of work completed
- d. Indication of total amount of federal and matching funds expended

iii. Back up documentation which may include payroll and expenditure reports must be submitted with each invoice

iv. Signature certification by the Grantee's Finance Officer of accurate expenses

v. Expenditure and Progress Report shall include

- 1. Percentage of work completed and amount requested per line item for invoice period.
- 2. Identification of expenditures by work task.

III. Progress Reports are required under 23 CFR 420.17. State and Federal regulations require:

- a. Reports shall be submitted to the Grantor contact 30 days after the end of the reporting period.
- b. Final reports shall be submitted to the Grantor contact 60 days after the end of the reporting period.

IV. Year-End Report. At the end of the State Fiscal Year (SFY) a Year-End report should include a summary of work

completed and a list of deliverables that were completed.

V. IDOT Project Manager Review and Approval.

- a. Upon submittal of an invoice, the IDOT Project Manager shall review and check:
 - i. Mathematical accuracy.
 - ii. That requested reimbursement is consistent with items included in the approved scope.
 - iii. That total amount invoiced is proportional to total amount budgeted.
 - iv. Expenditures for each line item is less than or equal to the budgeted amount.
 - v. Completion of the work being invoiced.
- b. Failure to provide a complete invoice may delay or prevent reimbursement. If there are problems with the invoice, the IDOT Project Manager will contact the Grantee to resolve the issue in order to allow for invoice processing. This may require the submission of a new or corrected invoice by the Grantee.
- c. The IDOT Project Manager will review and approve or reject the invoice within seven days of the Grantee's submittal. If invoice is rejected or contains errors, the invoice will not be sent to the Illinois Comptroller until it is revised, corrected AND approved by the IDOT Project Manager.

VI. Grantor Finance Unit Approval.

- a. Once approved by IDOT Project Manager, the Finance Unit shall submit invoices to the Bureau of Business Services, Accounting Unit, which documents the transaction and forwards to the Illinois Comptroller.

VII. Payment.

- a. Once approved, the Comptroller forwards payment either via Electronic Fund Transfer (EFT) or by mailing a check to the Grantee's Local Public Agency (LPA).
- b. If approved by the IDOT Project Manager, payment is generally made within 15 days of receiving a complete invoice.

VIII. Indirect Cost Rate Eligibility.

- a. Indirect cost rate shall be referred to as "indirect cost rate", "rate(s)", or "ICR" throughout the language in this grant agreement.
- b. The Grantee is only eligible to receive an indirect cost rate if requested on the grant application and the following stipulations are met:
 - i. The Grantee has a finalized indirect cost rate for the corresponding fiscal year wherein the expenses are allowable under the Negotiated Indirect Cost Rate Agreement (NICRA); If this is the first time for negotiating an indirect cost rate, the grantee has the option to request a 10% provisional De Minimis rate until the rate is finalized.
 - ii. The Grantee is eligible to receive a provisional rate at the commencement of the grant agreement if the rate for the corresponding fiscal year is not finalized before the execution of said grant agreement in which the provisional rate is being requested.
 - iii. The Grantee adheres to the requirements for receiving an indirect cost rate including, but not limited to, have appropriate approval to receive indirect cost funds and finalize the indirect cost rate that have been provisionally offered in a timely manner (timeliness is at the discretion of the Grantor).
- c. The Grantee acknowledges that provisional rates are not guaranteed for the duration of this grant agreement. A rate shall be finalized prior to the end of the grant year. It is the Grantee's responsibility to ensure rate is finalized and recognized by the Grantor prior to end of the grant year.
 - i. If the Grantee provisional rate is finalized at a higher rate, the grantee can request an amendment to the agreement. The Grantee is permitted one such request per grant agreement. If there is funding available, it will be at the discretion of the Department to allow the higher rate. Consideration and authorization will not be unduly withheld.
 - ii. Rates finalized at a lower rate than the provisional rate shall result in the Grantor issuing an amendment to this agreement to lower the provisional rate to the finalized rate. If the Grantee makes the Grantor aware of the lower rate, and the Grantor fails process an amendment to the agreement to lower the rate prior to the grant's expiration, the Grantor shall not seek reimbursement from the Grantee. However, if the Grantee fails to notify the Grantor of the reduced rate, the Grantor may seek reimbursement from Grantee as outlined in section iv below.
 - iii. Any overpayments of indirect cost shall be resolved by one of the following:
 1. Grantee shall issue refund payment to IDOT for the total amount of the overage,
 2. Grantee shall recognize overage on future invoices and off-set the amount due to the Grantee by the overage amount,

3. Grantee and Grantor shall mutually agree to a repayment process that is not unduly restrictive. The repayment agreement shall be documented and retained in file.

Overpayments shall be calculated and determined by Grantor with notification to Grantee

iv. If provisional indirect cost rates are not finalized three (3) months prior to the end of this agreement term, the GRANTOR may seek repayment of all indirect costs that were issued under the provisional rate. The overage will be off set through the remaining reimbursement submittals, or if no further expenditures are submitted for reimbursement, the GRANTOR will issue a reimbursement statement to the GRANTEE.

d. The Grantee is fully aware and in understanding of the Illinois Grant Funds Recovery Act as listed in Article XXVI subsection 26.13 of this grant agreement.

e. The Grantee acknowledges that the rate may be denied, altered, or otherwise amended outside the scope of rate requirements listed in Exhibit C subsection VI of this agreement.

EXHIBIT D
CONTACT INFORMATION

CONTACT FOR NOTIFICATION

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACTName: Lee Ann PratherTitle: Bicycle/Pedestrian CoordinatorAddress: 2300 S. Dirksen Parkway, Springfield, IL 62764Phone: 217-993-1316TTY#: N/AFax#: N/AEmail Address: leeann.prather@illinois.gov**GRANTEE CONTACT**Name: Matthew LawrieTitle: Village EngineerAddress: 50 S. Emerson Street, Mount Prospect, IL 60056Phone: 847-870-5640TTY#: N/AFax#: N/AEmail Address: mlawrie@mountprospect.org**Additional Information:**

Office of Planning and Programming
Bureau of Planning - Finance Unit
2300 S. Dirksen Parkway
Room 318
Springfield, IL 62764
dot.opp.finance@illinois.gov

EXHIBIT E
PERFORMANCE MEASURES

For the sake of this Agreement, performance measures will be based on the Performance Standards contained in Exhibit F as well as Grantee's submittals and will be used to assess the Grantee's adherence to the requirements enumerated in this Agreement.

The Grantee shall:

1. Submit accurate and timely invoices at a minimum, quarterly.
2. Promptly respond to inquiries by Grantor.
3. Promptly notify Project Manager identified in Exhibit D of project delays and cause of said delays.
4. Completion of the BOBS 2832 form as required in PART TWO - THE GRANTOR-SPECIFIC TERMS, Reporting.
5. Provide a copy of the final products within 60 calendar days of the conclusion of this Agreement.

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EXHIBIT F
PERFORMANCE STANDARDS

For the sake of this Agreement, Performance Standards have been established by the Department to ensure the Grantee has adequate systems in place to meet the requirements contained in this Agreement.

The Grantee shall:

1. Have adequate financial systems in place to meet the requirements of this Agreement, this includes:
 - a. Written policies and procedures to guide program delivery
 - b. Internal controls
 - c. Has the financial match, if required
 - d. Has or will have all required audits completed and submitted in a timely manner.
2. Have adequate staff or have the capacity to procure contractors and/or consultants to complete the deliverables enumerated in this Agreement.
3. Has resolved or is working to resolve and close audit and/or programmatic findings, delays in delivery of prior year agreements, issues of non-compliance and any Project Manager identified issues.

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EXHIBIT G
SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

These specific conditions, as listed in the accepted Notice of State Award (NOSA), are based upon the grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ), the Programmatic Risk Assessment (PRA) and any pertinent Merit Based Review process (if applicable).

Additional Reporting Requirements may also be found in Part TWO and Part THREE of this agreement.

FISCAL AND ADMINISTRATIVE RISK:
None Identified

PROGRAMMATIC RISK:
None Identified

PART TWO - THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, the Grantor has the following additional requirements for its Grantee:

Audit. Grantee shall permit, and shall require its contractors and auditors to permit, the Grantor, and any authorized agent of the Grantor, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the Grantee with regard to the Project. The Grantor may, at its sole discretion and at its own expense, perform a final audit of the Project. Such audit may be used for settlement of the grant and Project closeout. Grantee agrees to implement any audit findings contained in the Grantor's authorized inspection or review, final audit, the Grantee's independent audit, or as a result of any duly authorized inspection or review

Ethics.**A. Code of Conduct**

1. Personal Conflict of Interest - The Grantee shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the Grantee may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

- a. the employee, officer, board member, or agent;
- b. any member of his or her immediate family;
- c. his or her partner; or
- d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that Grantee's employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The Grantor may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the Grantee or the locality relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the Grantee from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2. Organizational Conflict of Interest - The Grantee will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or Grantee or impair the objectivity in performing the contract work.

Dispute Resolution. In the event of a dispute in the interpretation of the provisions of this Agreement, such dispute shall be settled through negotiations between the Grantor and the Grantee. In the event that agreement is not consummated at this negotiation level, the dispute will then be referred through proper administrative channels for a decision and ultimately, if necessary, to the Secretary of the Illinois Department of Transportation. The Grantor shall decide all claims, questions and disputes which are referred to it regarding the interpretation, prosecution and fulfillment of this Agreement. The Grantor's decision upon all claims, questions and disputes shall be final and conclusive.

Procurement Procedures/Employment of Grantor Personnel

1. Procurement of Goods or Services - Federal Funds - For purchases of products or services with any Federal funds that costs more than \$10,000.00 but less than the simplified acquisition threshold fixed at 41 U.S.C. 134), (currently set at \$250,000.00) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any Federal funds for \$250,000 or more will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any Federal funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

For Micro-Purchase (2 C.F.R. 200.67) Procurement of Goods or Services with Federal Funds: where the aggregate amount does not exceed the micro-purchase threshold currently set at \$10,000 (or \$2,000 if the procurement is construction and subject to Davis-Bacon), to the extent practicable, the Grantee must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the Grantee considers the price to be reasonable. The micro-purchase threshold is set by the Federal Acquisition Regulation at 48 C.F.R. Subpart 2.1

2. Procurement of Goods or Services - State Funds -- For purchases of products or services with any State of Illinois funds that cost more than \$20,000.00, (\$10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, (currently set at \$100,000.00 and \$100,000.00 for professional and artistic services) the Grantee shall obtain price or rate quotations from an adequate number (no less than three (3)) of qualified sources. Procurement of products or services with any State of Illinois funds for \$50,000.00 or more for goods and services and \$20,000.00 or more for professional and artistic services) will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or, (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

The Grantee shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

For Procurement of Goods or Services that cost less than \$20,000.00, the Grantee shall comply with the following procurement standards:

(\$10,000-\$19,999, requires Grantor approval)

1. Identify a need for goods or services.
2. Estimate the total cost of the procurement.
3. Identify registered small businesses in the applicable category.
4. Develop specifications to solicit quotes.
5. Email **ALL** identified small business vendors a request for quote (ipg.vendorreg.com)
6. Prepare or submit information to Grantor's point of contact in Exhibit D.
7. Obtain authorization from Grantor's point of contact provided on Exhibit D.
8. All applicable forms must be approved prior to awarding the contract.

3. Employment of Grantor Personnel -- The Grantee will not employ any person or persons currently employed by the Grantor for any work required by the terms of this Agreement.

Reporting. Grantee agrees to submit periodic financial and performance reporting on the approved IDOT BoBS 2832 form. Grantee shall file _____ Quarterly _____ BoBS 2832 reports with Grantor describing the expenditure(s) of the funds and performance measures related thereto.

The first BoBS 2832 report shall cover the reporting period after the _____ 01/01/2023 effective date of the Agreement. _____ Quarterly _____ reports must be submitted no later than 30 calendar days following the period covered by the report.

For the purpose of reconciliation, the Grantee must submit a BoBS 2832 report for the period ending _____ 12/31 _____ (Grantee's Fiscal Year End date).

A BoBS 2832 report marked as "Final Report" must be submitted to the Grantor 60 days after the end date of the Agreement. Failure to submit the required BoBS 2832 reports may cause a delay or suspension of funding.

The Grantee must submit a BoBS 2832 report for the period ending 9/30 - Federal Fiscal Year End Grantee shall submit to Grantor a BoBS 2832 report for the period ending September 30 within 30 calendar days of the end of the Federal Fiscal Year.

☒ **Renewal.** This Agreement may not be renewed.

FEDERALLY FUNDED AGREEMENTS

Standard Assurances.

The Grantee assures that it will comply with all applicable federal statutes, regulations, executive orders, U.S. DOT regulations, U.S. DOT regulations and other federal requirements in carrying out any project supported by federal funds. The Grantee recognizes that federal laws, regulations, policies and administrative practices may be modified from time to time and those modifications may affect project implementation. The Grantee agrees that the most recent federal requirements will apply to the project as authorized by 49 U.S.C. chapter 53 and Title 23, United States Code (Highways), as amended by Fixing America's Surface Transportation (FAST) Act, the Moving Ahead for Progress in the 21st Century Act (MAP-21), the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the SAFETEA-LU Technical Corrections Act of 2008, or other federal laws.

Nondiscrimination Assurance. As required by 49 U.S.C. 5332 (which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity), Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act," 49 CFR Part 21 at 21.7, the Grantee assures that it will comply with all requirements of 49 CFR Part 21, and other applicable directives, so that no person in the United States, on the basis of race, color, national origin, creed, sex, or age will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity (particularly in the level and quality of transportation services and transportation-related benefits) for which the Grantee receives federal assistance.

Specifically, during the period in which federal assistance is extended to the project, or project property is used for a purpose for which the federal assistance is extended or for another purpose involving the provision of similar services or benefits, or as long as the Grantee retains ownership or possession of the project property, whichever is longer, the

Grantee assures that:

1. Each project will be conducted, property acquisitions will be undertaken, and project facilities will be operated in accordance with all applicable requirements of 49 U.S.C. 5332 and 49 CFR Part 21, and understands that this assurance extends to its entire facility and to facilities operated in connection with the project.
2. It will promptly take the necessary actions to effectuate this assurance, including notifying the public that complaints of discrimination in the provision of transportation-related services or benefits may be filed with U.S. DOT. Upon request by U.S. DOT, the Grantee assures that it will submit the required information pertaining to its compliance with these requirements.

3. It will include in each subagreement, property transfer agreement, third party contract, third party subcontract, or participation agreement adequate provisions to extend the requirements of 49 U.S.C. 5332 and 49 CFR Part 21 to other parties involved therein including any subrecipient, transferee, third party contractor, third party subcontractor at any level, successor in interest, or any other participant in the project.

4. Should it transfer real property, structures, or improvements financed with federal assistance to another party, any deeds and instruments recording the transfer of that property shall contain a covenant running with the land assuring nondiscrimination for the period during which the property is used for a purpose for which the federal assistance is extended or for another purpose involving the provision of similar services or benefits.

5. The United States has a right to seek judicial enforcement with regard to any matter arising under the Act, regulations, and this assurance.

6. It will make any changes in its 49 U.S.C. 5332 and Title VI implementing procedures as U.S. DOT may request.

Control of Property. The Grantee certifies that the control, utilization and disposition of property or equipment acquired using federal funds is maintained according to the provisions of OMB Circular A 102 , 49 CFR Part 18.32, and all other applicable Federal requirements.

Cost Principles. The cost principles of this Agreement are governed by the cost principles found in 49 CFR Part 18.22 and 2 CFR Part 225, "Cost Principles for State, local or Indian tribal governments", and all costs included in this Agreement are allowable under 49 CFR Part 18.22 and 2 CFR Part 225, "Cost Principles for State, local or Indian tribal governments". Additionally, 2 CFR Part 225 establishes principles and standards for determining costs for Federal awards carried out through grants and other agreements with state and local governments, and should be reviewed for further guidance on cost principles.

Debarment. The Grantee shall comply with Debarment provisions as contained in 2 CFR Part 1200, as amended. The Grantee certifies that to the best of its knowledge and belief, the Grantee and the Grantee's principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency; b) within a three-year period preceding this Agreement have not been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in subsection (b) above; and d) have not within a three-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

The inability of the Grantee to certify to the certification in this section will not necessarily result in denial of participation in this Agreement. The Grantee shall submit an explanation of why it cannot provide the certification in this section. This certification is a material representation of fact upon which reliance was placed when the Grantor determined whether to enter into this transaction. If it is later determined that the Grantee knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Grantor may terminate this Agreement for cause.

The Grantee shall provide immediate written notice to the Grantor if at any time the Grantee learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this Part shall have the meaning set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549.

The Grantee agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized, in writing, by the Grantor. The Grantee agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the Grantor, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. The

Grantee may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless the Grantee knows the certification is erroneous. The Grantee may decide the method and frequency by which it determines the eligibility of its principals. The Grantee may, but is not required to, check the Non-procurement List. If the Grantee knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation, in addition to other remedies available to the federal government, the Grantor may terminate this Agreement for cause or default.

Nothing contained in this section shall be construed to require establishment of a system of records in order to render in good faith the certification required by this section. The knowledge and information of the Grantee is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Drug Free Workplace. The Grantee certifies that it will comply with the requirements of the federal Drug Free Workplace Act, 41 U.S.C. 702 as amended, and 49 CFR 32.

Disadvantaged Business Enterprise Assurance. In accordance with 49 CFR 26.13(a), as amended, the Grantee assures that it shall not discriminate on the basis of race, color, national origin, or sex in the implementation of the project and in the award and performance of any third party contract, or subagreement supported with Federal assistance derived from the U.S. DOT or in the administration of its Disadvantaged Business Enterprise (DBE) program or the requirements of 49 CFR Part 26, as amended. The Grantee assures that it shall take all necessary and reasonable steps set forth in 49 CFR Part 26, as amended, to ensure nondiscrimination in the award and administration of all third party contracts and subagreements supported with Federal assistance derived from the U.S. DOT. The Grantee DBE program, as required by 49 CFR Part 26, as amended, will be incorporated by reference and made a part of this Agreement for any Federal assistance awarded by FHWA or U.S. DOT. Implementation of this DBE program is a legal obligation of the Grantee, and failure to carry out its terms shall be treated as a violation of the Agreement. Upon notification by the Federal Government or the Grantee to the Grantee of its failure to implement its approved DBE program, the U.S. DOT may impose sanctions as provided for under 49 CFR Part 26, as amended, and may in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001, as amended, and/or the Program Fraud Remedies Act, 31 U.S.C. 3801 et seq., as amended.

Assurance of Nondiscrimination on the Basis of Disability. As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," at 49 CFR 27.9, the Grantee assures that, as a condition to the approval or extension of any Federal assistance awarded by FHWA to construct any facility, obtain any rolling stock or other equipment, undertake studies, conduct research, or to participate in or obtain any benefit from any program administered by FHWA, no otherwise qualified person with a disability shall be, solely by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from Federal assistance administered by the FHWA or any entity within U.S. DOT. The Grantee assures that project implementation and operations so assisted will comply with all applicable requirements of U.S. DOT regulations implementing the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, et seq., and the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 et seq., and implementing U.S. DOT regulations at 49 CFR parts 27, 37, and 38, and any applicable regulations and directives issued by other Federal departments or agencies.

Procurement Compliance Certification. The Grantee certifies that its procurements and procurement system will comply with all applicable third party procurement requirements of Federal laws, executive orders, regulations, and requirements, as amended and revised. The Grantee certifies that it will include in its contracts financed in whole or in part with U.S. DOT or FHWA assistance all clauses required by Federal laws, executive orders, or regulations, and will ensure that each subrecipient and each contractor will also include in its subagreements and its contracts financed in whole or in part with U.S. DOT or FHWA assistance all applicable clauses required by Federal laws, executive orders, or regulations.

Intelligent Transportation Systems Program. As used in this assurance, the term Intelligent Transportation Systems (ITS) project is defined to include any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or significantly contribute to the provision of one or more ITS user services as defined in the "National ITS Architecture."

1. Grantee assures it will comply with 23 U.S.C. 517(d), as amended by the Moving Ahead for Progress in the 21st Century Act (MAP-21) and other federal requirements that may be issued in connection with any ITS project it undertakes financed with Highway Trust Funds (including funds from the mass transit account) or funds made available for the Intelligent Transportation Systems Program.

2. With respect to any ITS project financed with Federal assistance derived from a source other than Highway Trust Funds (including funds from the Mass Transit Account) or 23 U.S.C. 517(d), the Grantee assures that it will use its best efforts to ensure that any ITS project it undertakes will not preclude interface with other intelligent transportation systems in the Region.

Davis-Bacon Act. To the extent applicable, the Grantee will comply with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 et seq., the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 et seq., regarding labor standards for federally assisted subagreements.

Certifications and Assurances Required by the U.S. Office of Management and Budget (OMB) (SF 424B and SF 424D). As required by OMB, the Grantee certifies that it:

1. Has the legal authority and the institutional, managerial, and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management, and completion of the project.

2. Will give the U.S. Secretary of Transportation, the Comptroller General of the United States, and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives;

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain;

4. Will initiate and complete the work within the applicable project time periods;

5. Will comply with all applicable Federal statutes relating to nondiscrimination including, but not limited to:

- Title VI of the Civil Rights Act, 42 U.S.C. 2000d, which prohibits discrimination on the basis of race, color, or national origin;
- Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 through 1683, and 1685 through 1687, and U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR Part 25, which prohibit discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap;
- The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 through 6107, which prohibits discrimination on the basis of age;
- The Drug Abuse, Prevention, Treatment and Rehabilitation Act, Public Law 92-255, and amendments thereto, 21 U.S.C. 1101 et seq. relating to nondiscrimination on the basis of drug abuse;
- The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Public Law 91-616, and amendments thereto, 42 U.S.C. 4541 et seq. relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- The Public Health Service Act of 1912, as amended, 42 U.S.C. 290dd-2 related to confidentiality of alcohol and drug abuse patient records;
- Title VIII of the Civil Rights Act, 42 U.S.C. 3601 et seq., relating to nondiscrimination in the sale, rental, or financing of housing;
- Any other nondiscrimination provisions in the specific statutes under which Federal assistance for the project may be provided including, but not limited, to 49 U.S.C. 5332, which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, and Section 1101 (b) of SAFETEA-LU, and 23 U.S.C. 101 note, which provides for participation of disadvantaged business enterprises in transportation-related programs; and
- Any other nondiscrimination statute(s) that may apply to the project.

6. Will comply with all federal environmental standards applicable to the project, including but not limited to:

- Institution of environmental quality control measures under the National Environmental Policy Act of 1969 and Executive Order 11514;
- Notification of violating facilities pursuant to Executive Order 11738;
- Protection of wetlands pursuant to Executive Order 11990;
- Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
- Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972, 16 U.S.C. 1451 et seq.;
- Conformity of federal Actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. 7401 et seq.;
- Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended;
- Protection of endangered species under the Endangered Species Act of 1973, as amended;
- The Wild and Scenic Rivers Act of 1968, 16 U.S.C. 1271 et seq., which relates to protecting components or potential components of the national wild scenic rivers system; and
- Environmental impact and related procedures pursuant to 23 C.F.R. Part 771.

7. Will comply with all other federal statutes applicable to the project, including but not limited to:

- Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, which provides for fair and equitable treatment of persons displaced whose property is acquired as a result of federal or federally-assisted programs;
- The Hatch Act, 5 U.S.C. 1501-1508 and 7324-7328, which limits the political activities of employees whose principal employment activities are funded in whole or in part with federal funds;
- The Flood Disaster Protection Act of 1973, which requires the purchase of flood insurance in certain instances;
- Section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 470;
- Executive Order 11593, which relates to identification and protection of historic properties;
- The Archaeological and Historic Preservation Act of 1974, 16 U.S.C. 469a-1 et seq.;
- The Laboratory Animal Welfare Act of 1966, as amended, 7 U.S.C. 2131 et seq., which relates to the care, handling, and treatment of warm-blooded animals held for research, teaching, or other activities supported by a federal award of assistance;
- The Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. 4801 et seq., which relates to prohibiting the use of lead-based paint in construction or rehabilitation of residence structures;
- The Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations"; and
- Use of parks, recreation areas, wildlife and waterfowl refuges, and historic sites pursuant to 23 C.F.R. Part 774 (Section 4(f) requirements).

Energy Conservation. To the extent applicable, the Grantee and its third party contractors at all tiers shall comply with mandatory standards and policies relating to energy efficiency that are contained in applicable state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. Section 6321 et seq.

Eligibility For Employment In The United States. The Grantee shall complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Forms (1-9). These forms shall be used by the Grantee to verify that persons employed by the Grantee are eligible to work in the United States.

Buy America. As set forth in 49 U.S.C 5323U) and 49 C.F.R. Part 661, only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of satisfactory quality; or that inclusion of domestic materials will increase the cost of overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

Changed Conditions Affecting Performance. The Grantee shall immediately notify the Grantor of any change in conditions or local law, or of any other event which may significantly affect its ability to perform the Project in accordance with the provisions of this Agreement.

Third Party Disputes Or Breaches. The Grantee agrees to pursue all legal rights available to it in the enforcement or defense of any third party contract, and FHWA or U.S. DOT and the Grantor reserve the right to concur in any compromise or settlement of any third party contract claim involving the Grantee. The Grantee will notify FHWA or U.S. DOT and the Grantor of any current or prospective major dispute pertaining to a third party contract. If the Grantee seeks to name the Grantor as a party to the litigation, the Grantee agrees to inform both FHWA or U.S. DOT and the Grantor before doing so. The Grantor retains a right to a proportionate share of any proceeds derived from any third party recovery. Unless permitted otherwise by the Grantor, the Grantee will credit the Project Account with any liquidated damages recovered. Nothing herein is intended to nor shall it waive U.S. DOT's, FHWA's or the Grantor's immunity to suit.

Fly America. Grantee will comply with 49 U.S.C. §40118, 4 CFR §52 and U.S. GAO Guidelines B- 138942, 1981 U.S. Comp. Gen. LEXIS 2166, March 31, 1981 regarding costs of international air transportation by U.S. Flag air carriers.

PPreference for Recycled Products. To the extent applicable, the Grantee agrees to give preference to the purchase of recycled products for use in this Agreement pursuant to the various U.S. Environmental Protection Agency (EPA) guidelines, "Comprehensive Procurement Guidelines for Products Containing Recovered Materials," 40 CFR Part 247, which implements section 6002 of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. § 6962.

Cargo Preference - Use of United States Flag Vessels. The Grantee agrees to comply with 46 U.S.C. § 55305 and 46 CFR Part 381 and to insert the substance of those regulations in all applicable subcontracts issued pursuant to this Agreement, to the extent those regulations apply to this Agreement.

REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK.

PART THREE - THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this project:

None Identified.



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

State Agency: Illinois Department of Transportation

Organization Name: Village of Mount Prospect

Notice of Funding

Data Universal Number System (DUNS) Number (enter numbers only) : 069507697

Opportunity (NOFO) Number: 1439-1327

Catalog of State Financial Assistance (CSFA) Number: 494-00-1439

CSFA Short Description: Statewide Planning and Research Funds

Section A: State of Illinois Funds

Fiscal Year: FY23

REVENUES			Total Revenue
State of Illinois Grant Requested		\$	
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	
7. Consultant (Professional Service)	200.459	\$	280,000.00
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)			
16. Total Direct Costs (add lines 1-15)	200.413	\$	280,000.00
17. Total Indirect Costs	200.414	\$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17)		\$	280,000.00
MUST EQUAL REVENUE TOTALS ABOVE			

Instructions
found at end of
document.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: Village of Mount Prospect

NOFO Number: 1439-1327

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options

1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. **NOTE: (If this option is selected, please, provide basic Negotiated Indirect Cost Rate Agreement in area designated below.)**

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

- a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

2a. Our Organizations currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year [2 CFR 200, Appendix IV(C)(2)(c)]. **NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below.)**

2b. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than three (3) months after the effective date of the State award [2 CFR 200 Appendix (C)(2)(b)]. The initial ICRP will be sent to the State of Illinois Indirect Cost unit. **Note: (Check with you State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated.)**

3. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State or Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards [2 CFR 200.414 (C)(4)(f) and 200.68.] **[Note: Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs.]**

4. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:

☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or

☐ complies with other statutory policies.

The Restricted Indirect Cost Rate is: _____ %

☒ 5. No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements.)

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered by NICRA: From: _____ To: _____

Indirect Cost Rate: _____ % The Distribution Base Is: _____

Approving Federal or State Agency: _____

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State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: Village of Mount Prospect

NOFO Number: 1439-1327

Section B: Non-State of Illinois Funds

Fiscal Year: FY23

REVENUES		Total Revenue
Grantee Match Requirement %:		
b) Cash		\$
c) Non-Cash		\$
d) other Funding and Contributions		\$
Total Non-State Funds (lined b through d)		\$

Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200	Total Expenditures
1. Personnel (Salaries and Wages)	200.430	\$
2. Fringe Benefits	200.431	\$
3. Travel	200.474	\$
4. Equipment	200.439	\$
5. Supplies	200.94	\$
6. Contractual Services and Subawards	200.318 & 200.92	\$
7. Consultant (Professional Services)	200.459	\$ 70,000.00
8. Construction		\$
9. Occupancy (Rent and Utilities)	200.465	\$
10. Research and Development (R&D)	200.87	\$
11. Telecommunications		\$
12. Training and Education	200.472	\$
13. Direct Administrative Costs	200.413 (c)	\$
14. Miscellaneous Costs		\$
15. A. Grant Exclusive Line Item(s)		\$
15. B. Grant Exclusive Line Item(s)		\$
16. Total Direct Costs (add lines 1-15)	200.413	\$ 70,000.00
17. Total indirect Costs	200.414	\$
Rate %:		
Base:		
18. Total Costs State Grant Funds (Lines 16 and 17)		\$ 70,000.00
MUST EQUAL REVENUE TOTALS ABOVE		



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: Village of Mount Prospect	NOFO Number: 1439-1327
Data Universal Number System (DUNS) Number (enter numbers only): 069507697	Fiscal Year: FY21
Catalog of State Financial Assistance (CSFA) Number: 494-00-1439	CSFA Short Description: Statewide Planning and Research Funds

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

Village of Mount Prospect	Village of Mount Prospect
Institution/Organization Name:	Institution/Organization Name
Director of Finance	Director of Public Works
Title (Chief Financial Officer or equivalent):	Title (Executive Director or equivalent):
Amit Thakkar	Sean Dorsey
Printed Name (Chief Financial Officer or equivalent):	Printed Name (Executive Director or equivalent):
<i>Priscilla Fitzgerald (Signing on behalf of Amit Thakkar)</i>	<i>Sean Dorsey</i>
Signature (Chief Financial Officer or equivalent):	Signature (Executive Director or equivalent):
March 30, 2022	March 30, 2022
Date of Execution (Chief Financial Officer):	Date of Execution (Executive Director):

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter onto contractual agreements on the behalf of the organization.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

FFATA Data Collection Form (if needed by agency)

Under FFATA, all sub-recipients who receive \$30,000 or more must provide the following information for federal reporting. Please fill out the following form accurately and completely.
4-digit extension if applicable:

Sub-recipient DUNS: 069507697 Sub-recipient Parent Company DUNS:

Sub-recipient Name: Village of Mount Prospect

Sub-recipient DBA Name:

Sub-recipient Street Address: 50 S. Emerson St

City: Mount Prospect State: IL Zip-Code: 60056 Congressional District: 8, 9, 10

Sub-recipient Principal Place of Performance: 50 S. Emerson St

City: Mount Prospect State: IL Zip-Code: 60056 Congressional District: 8, 9, 10

Contract Number (if known): Award Amount: \$280,000.00 Project Period: From: Jan 1, 2023 To: 12/31/2024

State of Illinois Awarding Agency and Project Detail Description:

Illinois Department of Transportation. The project for which the Village is requesting funding will be a planning study to gather existing conditions, evaluate alternatives, develop cost estimates, and prioritize future bike infrastructure projects for 14 arterial roadways. Upon completion, the Village will have a comprehensive study that provides a path forward to making Mount Prospect a well-known, biking community for the benefit of our residents and the region.

Under certain circumstances, sub-recipient must provide names and total compensation of its top 5 highly compensated officials. Please answer the following questions and follow the instructions.

Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (*) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) \$25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?

Yes ☐ If Yes, must answer Q2 below. No ☒ If No, you are not required to provide data.

Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?

Yes ☒ If Yes, must provide the data. Please fill out the rest of this form. No ☐ If No, you must provide the data. Please fill out the rest of this form.

Please provide names and total compensation of the top five officials:

Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:
Name:	Amount:

GOMBGATU-3002-(R-02-17)



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

1). Personnel (Salaries and Wages) (2 CFR 200.430)

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative space provided below. Also, provide a justification and description of each position (including vacant positions). Relate each position specifically to program objectives. Personnel cannot exceed 100% of their time on all active projects.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Personnel Cost	Add/Delete Row
				%			Add Delete
State Total							
				%			Add Delete
NON-State Total							
Total Personnel							
Personnel Narrative (State):							
Personnel Narrative (Non-State): (i.e. "Match" or "Other Funding")							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

2). Fringe Benefits (2 CFR 200.431)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in category (1) direct salaries and wages, and only for the percentage of time devoted to the project. Provide the fringe benefit rate used and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated.

Name	Position(s)	Base	Rate (%)	Fringe Benefit Cost	Add/Delete Rows
			%		Add Delete
			State Total		
			%		Add Delete
			Non-State Total		
			Total Fringe Benefits		
Fringe Benefits Narrative (State):					
Fringe Benefits Narrative (Non-State): (i.e. "Match" or "Other Funding")					



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

3). Travel (2 CFR 200.474)

Travel should include: origin and destination, estimated costs and type of transportation, number of travelers, related lodging and per diem costs, brief description of the travel involved, its purpose, and explanation of how the proposed travel is necessary for successful completion of the project. In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied. Applicant or State of Illinois Travel Regulations. NOTE: Dollars requested in the travel category should be for staff travel only. Travel for consultants should be shown in the consultant category along with the consultant's fee. Travel for training participants, advisory committees, review panels and etc., should be itemized the same way as indicated above and placed in the "Miscellaneous" category.

Purpose of Travel/Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Travel Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Travel							
Travel Narrative (State):							
Travel Narrative (Non-State): (i.e.e "Match" of "Other Funding)							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

4). Equipment (2 CFR 200.439)

Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Cost Per Item	Equipment Cost	Add/Delete Rows
				Add
				Delete
State Total				
				Add
				Delete
Non-State Total				
Total Equipment				
Equipment Narrative (State):				
Equipment Narrative (Non-State): (i.e. "Match" or "Other Funding")				



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

5). Supplies (2 CFR 200.94)

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Item	Quantity/Duration	Cost Per Item	Supplies Cost	Add/Delete Rows
				Add
				Delete
		State Total		
				Add
				Delete
		Non-State Total		
		Total Supplies		
Supplies Narrative (State):				
Supplies Narrative (Non-State): (i.e. "Match" or "Other Funding")				



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

6). Contractual Services (2 CFR 200.318) & Subawards (200.92)

Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88). **NOTE :** this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

- 1) Subaward (200.92) means an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
- 2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
- 3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost	Add/Delete Rows
State Total		
Non-State Total		
Total Contractual Services		
Contractual Services Narrative (State):		
Contractual Services Narrative (Non-State): (i.e. "Match" or "Other Funding")		



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

7). Consultant Services and Expenses (2 CFR 200.459)

Consultant Services (Fees): For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.) Consultant—Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions Policy is used.

Consultant Services (Fees)	Services Provided	Fee	Basis	Quantity	Consultant Services (Fee) Cost	Add/Delete Row
TBD	Planning Study	\$280,000.00		1	\$280,000.00	Add Delete
				1		Add Delete
				1		Add Delete
State Total					\$280,000.00	
TBD	Planning Study	\$70,000.00		1	\$70,000.00	Add Delete
				1		Add Delete
				1		Add Delete
NON-State Total					\$70,000.00	
Total Consultant Services (Fees)					\$350,000.00	

Consultant Services Narrative (State):

A comprehensive study that provides a path forward to fund, design and construct a connected bike network on all Village arterial roadways.

Consultant Services Narrative (Non-State):

A comprehensive study that provides a path forward to fund, design and construct a connected bike network on all Village arterial roadways.

Consultant Expenses - Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Consultant Expenses Cost	Add/Delete Row
							Add Delete
State Total							
							Add Delete



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Consultant Expenses - Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Consultant Expenses Cost	Add/Delete Row
NON-State Total							
Total Consultant Expenses							
Consultant Expenses Narrative (State):							
Consultant Expenses Narrative (Non-State): (i.e. "Match" or "Other Funding")							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

8). Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost	Add/Delete Rows
Construction			Add Delete
	State Total		
Construction			Add Delete
	Non-State Total		
	Total Construction		
Construction Narrative (State):			
Construction Narrative (Non-State): (i.e. "Match" or "Other Funding")			



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

9). Occupancy - Rent and Utilities (2 CFR 200.465)

List items and descriptions by major type and the basis of the computation. Explain how rental and utility expenses are allocated for distribution as an expense to the program/service. For example, provide the square footage and the cost per square foot rent and utility, and provide a monthly rental and utility cost and how many months to rent. **NOTE:** This budgetary line item is to be used for direct program rent and utilities, all other indirect or administrative occupancy costs should be listed in the indirect expense section of the Budget worksheet and narrative. Maintenance and repair costs may be included here if directly allocated to program.

Description	Quantity	Basis	Cost	Length of Time	Occupancy Cost	Add/Delete Row
						Add
						Delete
				State Total		
						Add
						Delete
				NON-State Total		
Total Occupancy - Rent and Utilities						
Occupancy - Rent and Utilities Narrative (State):						
Occupancy - Rent and Utilities Narrative (Non-State): (i.e. "Match" or "Other Funding")						



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

10). Research & Development (R&D) (2 CFR 200.87)

Definition: All research activities, both basic and applied, and all development activities that are performed by non-Federal entities directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Provide a description of the research and development project and an estimate of the costs. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Research and Development Cost	Add/Delete Rows
			Add
			Delete
	State Total		
			Add
			Delete
	Non-State Total		
	Total Research and Development		
Research and Development Narrative (State):			
Research and Development Narrative (Non-State): (i.e. "Match" or "Other Funding")			



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

11). Telecommunications

List items and descriptions by major type and the basis of the computation. Explain how telecommunication expenses are allocated for distribution as an expense to the program/service. NOTE: This budgetary line item is to be used for direct program telecommunications, all other indirect or administrative telecommunication costs should be listed in the indirect expense section of the Budget worksheet and narrative.

Description	Quantity	Basis	Cost	Length of Time	Telecommunications Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Telecommunications						
Telecommunications Narrative (State):						
Telecommunications Narrative (Non-State): (i.e. "Match" or "Other Funding")						



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

12). Training and Education (2 CFR 200.472)

Describe the training and education cost associated with employee development. Include rental space for training (if required), training materials, speaker fees, substitute teacher fees, and any other applicable expenses related to the training. When training materials (pamphlets, notebooks, videos, and other various handouts) are ordered for specific training activities, these items should be itemized below.

Description	Quantity	Basis	Cost	Length of Time	Training and Education Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Training and Education						
Training and Education Narrative (State):						
Training and Education Narrative (Non-State): (i.e. "Match" or "Other Funding")						



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

13). Direct Administrative Costs (2 CFR 200.413 (c))

The salaries of administrative and clerical staff should normally be treated as indirect (F&A) costs. Direct charging of these costs may be appropriate only if all of the following conditions are met: (1) Administrative or clerical services are integral to a project or activity; (2) Individuals involved can be specifically identified with the project or activity; (3) Such costs are explicitly included in the budget or have the prior written approval of the State awarding agency; and (4) The costs are not also recovered as indirect costs.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Direct Administrative Cost	Add/Delete Row
				%			Add Delete
State Total							
				%			Add Delete
NON-State Total							
Total Direct Administrative Costs							
Direct Administrative Costs Narrative (State):							
Direct Administrative Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

14). Other or Miscellaneous Costs

This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g., Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of Time	Other or Miscellaneous Cost	Add/Delete Row
						Add Delete
State Total						
						Add Delete
NON-State Total						
Total Other or Miscellaneous Costs						
Other or Miscellaneous Costs Narrative (State):						
Other or Miscellaneous Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")						



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

15). GRANT EXCLUSIVE LINE ITEM

Grant Exclusive Line Item Description:

Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program). (Note: Use columns within table as needed for the item being reported. Leave blank those columns that are not applicable. This table does NOT auto-calculate each line. You must enter the line totals. The table will auto-calculate the State, Non-State, and Total Grant Exclusive Line Item amounts based on your line entries. The State, Non-State and Total Grant Exclusive Line Item amounts will NOT carry forward to the Budget Narrative Summary table. You will have to enter the State and Non-State Totals for ALL Grant Exclusive Line Items in the Budget Narrative Summary table. Use the "Add New Grant Exclusive Line Item" button below to add additional tables as needed.)

Description	Quantity	Basis	Cost	Length of Time	Grant Exclusive Line Item Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Grant Exclusive Line Item						

Grant Exclusive Line Item Narrative (State):

Grant Exclusive Line Item Narrative (Non-State): (i.e. "Match" or "Other Funding")

Add New Grant Exclusive Line Item	Delete Grant Exclusive Line Item
-----------------------------------	----------------------------------



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

16). Indirect Cost (2 CFR 200.414)

Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Description	Base	Rate	Indirect Cost	Add/Delete Rows
				Add
				Delete
State Total				
				Add
				Delete
Non-State Total				
Total Indirect Costs				
Indirect Costs Narrative (State):				
Indirect Costs Narrative (Non-State):				



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Budget Narrative Summary—When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel			
2. Fringe Benefits			
3. Travel			
4. Equipment			
5. Supplies			
6. Contractual Services			
7. Consultant (Professional Services)	\$280,000.00	\$70,000.00	\$350,000.00
8. Construction			
9. Occupancy (Rent and Utilities)			
10. Research and Development (R & D)			
11. Telecommunications			
12. Training and Education			
13. Direct Administrative Costs			
14. Other or Miscellaneous Costs			
15. GRANT EXCLUSIVE LINE ITEM(S)			
16. Indirect Costs			
State Request			
	\$280,000.00		
Non-State Amount			
		\$70,000.00	
TOTAL PROJECT COSTS			\$350,000.00



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

For State Use Only

Grantee: Village of Mount Prospect Notice of Funding Opportunity (NOFO) Number: 1439-1327
Data Universal Number System (DUNS) Number (enter numbers only) : 069507697
Catalog of State Financial Assistance (CSFA) Number: 494-00-1439 CSFA Short Description: Statewide Planning and Research Funds
Fiscal Year(s): FY23 - FY25

Initial Budget Request Amount: \$280,000.00
Prior Written Approval for Expense Line Item: N/A
Statutory Limits or Restrictions: N/A
Checklist: N/A

Final Budget Amount Approved: \$280,000.00

Program Approval Name	Program Approval Signature	Date
Dianne Seck	Dianne Seck	12/16/2022
Fiscal & Administrative Approval Name	Fiscal & Administrative Approval Signature	Date

Digitally signed by Dianne Seck
Date: 2022.12.16 14:05:40 -06'00'

Budget Revision Approved: _____

Program Approval Name	Program Approval Signature	Date
Fiscal & Administrative Approval Name	Fiscal & Administrative Approval Signature	Date

\$200.308 Revision of budget and program plans
(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

MAYOR
Paul Wm. Hoefert

TRUSTEES
Vincent J. Dante
Agostino Filippone
Terri Gens
William A. Grossi
John Matuszak
Colleen E. Saccotelli



VILLAGE MANAGER
Michael J. Cassady

DIRECTOR OF PUBLIC WORKS
Sean Dorsey

Phone: 847/870-5640
Fax: 847/253-9377
www.mountprospect.org

Village of Mount Prospect Public Works

1700 W. Central Road, Mount Prospect, Illinois 60056

Request for Statement of Qualifications

DATE: June 9, 2023

FROM: Matthew Lawrie, P.E.
Village of Mount Prospect
Public Works Department

RE: Request for *Statement of Qualifications*
Arterial Bike Network Study

The Village of Mount Prospect seeks *Statement of Qualifications* from engineering firms for engineering and planning services to develop an Arterial Bike Network Study for the Village.

Attached to this memo are:

1. A list of materials and information that should be included with your *Statement of Qualifications* (Exhibit A).
2. A general definition of the scope of work and requirements for your submittal (Exhibit B).
3. The evaluation process and tentative schedule (Exhibit C).
4. A list of key corridors, destinations, and connections (Exhibit D).
5. An aerial map identifying key corridors to be evaluated (Exhibit E).
6. Village Bicycle Plan (attached separately).

Your *Statement of Qualifications* should be emailed to the following address and received no later than 5:00 p.m. on June 30, 2023.

Mr. Jason Leib
Deputy Director of Public Works
Village of Mount Prospect
jleib@mountprospect.org



Exhibit A

Requirements for Statement of Qualifications

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Your *Statement of Qualifications* should include the following information:

1. Name, address and brief history of firm.
2. Organizational chart and resumes of key personnel to be assigned to this project.
3. Related experience during the last five (5) years. For example:
 - a. Engineering and planning services for bicycle improvements resulting in actionable plans for bike improvements on State, County, and local roads.
 - b. Phase I and Phase II Engineering services for bike improvements.
 - c. Experience working with the Illinois Department of Transportation (IDOT), Cook County Department of Transportation and Highways (CCDoTH), Union Pacific Railroad (UPRR), Canadian National Railroad (CN), Commonwealth Edison (ComEd) and private property owners on pedestrian/bicycle infrastructure projects.
 - d. Experience working with multiple interest groups including municipalities, state agencies, residents and businesses. Emphasis will be placed on effective communication tools and the ability to build consensus.
4. Description of process to accomplish the required tasks of the project. This should include:
 - a. An understanding of the project.
 - b. Objectives to be met as part of the project.
 - c. Your approach to completing the project.
 - d. A project schedule.

Exhibit B

General Scope of Work

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

A strategic goal of the Village of Mount Prospect is to implement a complete bike network that provides the community a viable and safe alternative mode of transportation. The Village Bicycle Study, adopted in 2012, identifies three infrastructure phases. Phase I includes on-street bike routes along low volume, residential streets that connect to key destinations such as parks, schools, shopping, restaurants, and adjacent communities. Phases II & III includes bike routes along arterial roads, often under the jurisdiction of other agencies, that will provide connections to Phase I routes and adjacent communities. Since 2012, the Village has installed 28 miles of on-street bike routes completing Phase I of the Bike Plan. This new study will develop a strategy to construct bike facilities along arterial and other high traffic streets in the Village, completing the planning for Phases II and III of the Bike Plan. It will also consider constructing paths along railroad, utility, park district and private property as necessary to make needed connections to create a holistic network for the Village. The study will serve as a guide to complete future federal Phase I & Phase II Engineering and/or locally funded construction projects.

The Village has received a Statewide Planning & Research Program grant to supplement local funds to complete the Arterial Bike Network Study. Exhibit D lists the routes to be studied along with local destinations and connections. Exhibit E is a map of existing and planned bike routes including those to be examined as part of this study (purple routes).

At a minimum, the following tasks are to be included in the scope of services. Additional tasks, at the consultant's recommendation, will be considered by the Village.

1. Complete site survey and data collection to establish existing conditions on all routes to be examined in the study. Boundary survey is not required but determining right-of-way lines by review of record drawings and site surveys will be necessary. Topographical survey will not be required for this project.
2. Communicate with surrounding municipalities, IDOT and Cook County to determine future plans for their own bike facilities.
3. Communicate with key stakeholders to determine feasibility of constructing bike routes within their right-of-way or property including IDOT, Cook County, Union Pacific Railroad, Canadian National Railroad, ComEd and park districts.
4. Develop a webpage to be hosted on the Village website for public outreach.
5. Conduct a public survey to determine priorities of residents for locations and types of bike facilities in the Village. Include an online GIS application for resident input.
6. Hold a public meeting to hear feedback from the community on bike infrastructure priorities.
7. Develop an alternatives analysis report considering various on-street and off-street alignments for each of the routes. Consider reconfiguration changes such as road diets, road widening, and intersection improvements as appropriate to enhance bike safety and eliminate biking barriers. Determine the preferred design for each of the routes.

8. Create a draft study that includes graphical and tabular exhibits that clearly communicate the recommendations to all stakeholders and the public. This should include cross-sections and aerial exhibits that detail existing and proposed infrastructure.
9. Develop a matrix that prioritizes projects based on various factors determined by the consultant.
10. Develop construction cost estimates for each of the routes.
11. Identify grant opportunities to construct the bike network.
12. Present the pre-final study to the Transportation Safety Commission.
13. Complete a final study based on feedback from Village staff, Transportation Safety Commission, and the public.
14. Present the final study to the Village Board of Trustees.

Exhibit C

Evaluation Process

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Your letter and *Statement of Qualifications* should be emailed to the following address and received no later than 5:00 p.m. on Friday, June 30, 2023 to the attention of:

Mr. Jason Leib
Deputy Director of Public Works
Village of Mount Prospect
jleib@mountprospect.org

The *Statement of Qualifications* will be evaluated based on the following factors:

- Project Understanding & Technical Approach
- Similar Project Experience
- Project Team Capabilities
- IDOT Prequalification Status
- Overall Completeness of Submittal

The Village will conduct interviews with the shortlist firms. Those selected for an interview will be contacted by the Village to arrange a date/time to meet at the Mount Prospect Public Works Department, 1700 W. Central Road, or via GoToMeeting.

The Village of Mount Prospect appreciates your interest in this project. Any request for information or questions regarding this Request for *Statement of Qualifications* can be directed to Matthew Lawrie, Village Engineer, by phone at 847-870-5640 or email at mlawrie@mountprospect.org.

Tentative Schedule

Task	Target
Submit Statement of Qualifications	June 30, 2023
Select consultants for interview	July 21, 2023
Select consultant and negotiate contract	August 4, 2023
Award contract to consultant	September 5, 2023
Kick-off meeting with Village	September 13, 2023
Public Meeting & Comment Period	December 2023
Alternatives Analysis Report Complete	February 2024
Draft Study Complete	April 2024

Presentation to Transportation Safety Commission	May 2024
Final Study Complete	June 2024
Presentation to Village Board of Trustees	July 2024

Exhibit D

List of Corridors, Destinations & Connections

Agency: **Village of Mount Prospect**

Project: **Arterial Bike Network Study**

Below is a list of items to be examined/considered as part of the study. It may not be all-inclusive and is subject to change with consultant's input at the Village's discretion.

Bike facilities along arterial roads under IDOT jurisdiction:

- a. Rand Road (US 12)
- b. Northwest Highway (US 14)
- c. Des Plaines River Road (US 45)
- d. Golf Road (IL 58)
- e. Elmhurst Road (IL 83)
- f. Central Road
- g. Busse Road
- h. Kensington Road
- i. Oakton Street

Bike facilities along arterial roads under Cook County jurisdiction:

- a. Camp McDonald Road (A58)
- b. Euclid Avenue (A59)
- c. Dempster Street (A64)
- d. Mount Prospect Road (W74)

Bike facilities along arterial roads under Village jurisdiction:

- a. Wolf Road
- b. Central Road

Bike facilities along railroad corridors (may overlap road corridors):

- a. Union Pacific Railroad (parallel to Northwest Highway)
- b. Canadian National Railroad (roughly parallel to Wolf Road)

Bike facilities along utility corridors (may overlap road corridors):

- a. ComEd ROW (adjacent to CN Railroad)
- b. ComEd ROW on south side of town (Kopp Park)

Major destinations within the Village to be taken into consideration:

- a. Downtown Mount Prospect
- b. Kensington Business Park
- c. Randhurst Village
- d. Melas Park
- e. Metra Stations

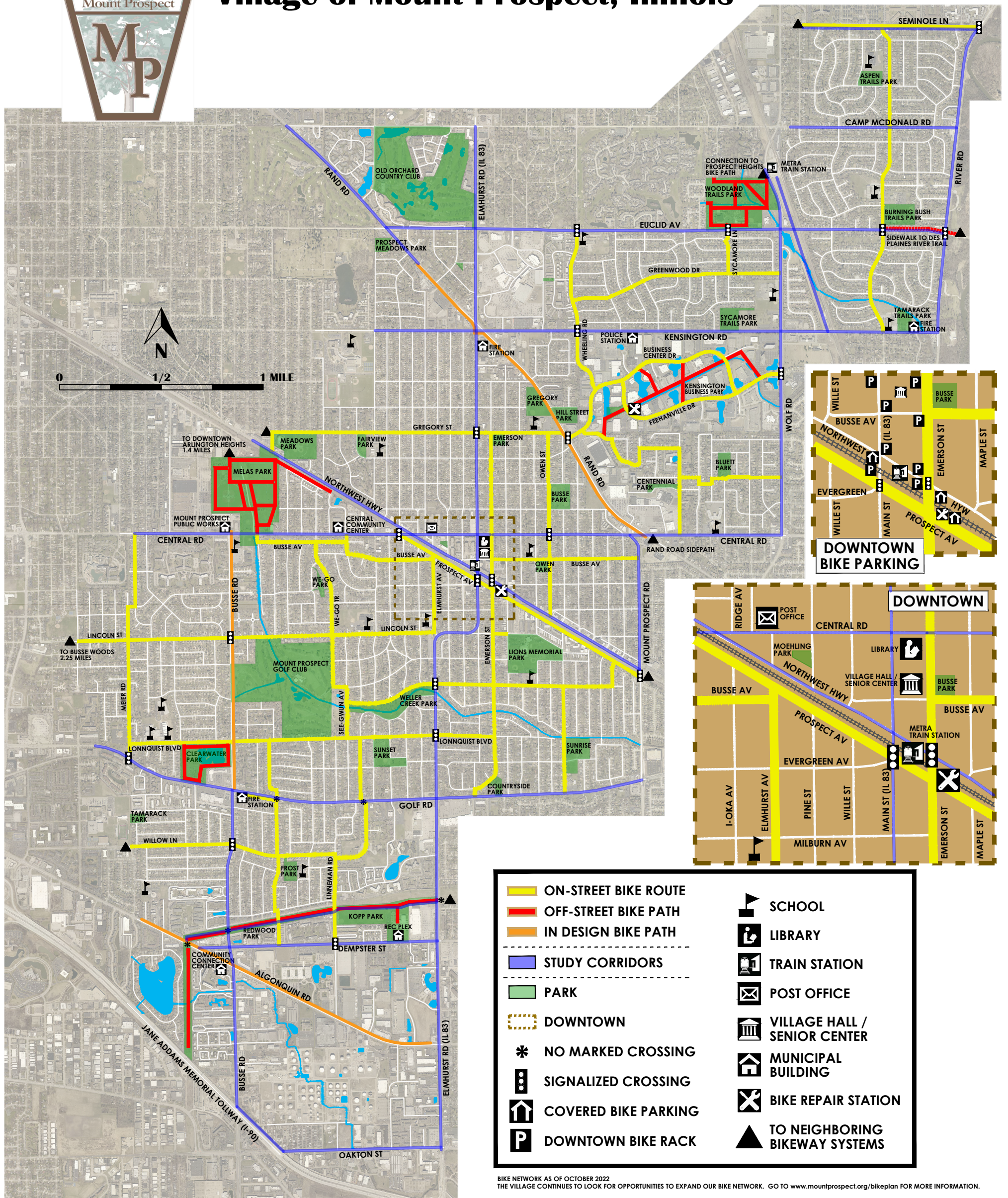
Connections outside Mount Prospect to be taken into consideration:

- a. Downtown Des Plaines
- b. Downtown Arlington Heights
- c. Des Plaines River Trail
- d. Prospect Heights Bike Path
- e. Busse Woods
- f. Elk Grove Village Employment Centers

Northwest Municipal Conference bike corridors to be taken into consideration:

- a. Northwest Highway Bikeway
- b. Barrington-Wilmette Bikeway (Central Road)
- c. Evanston-Elgin Bikeway (Golf Road)
- d. Elk Grove-Evanston Bikeway (ComEd ROW)

Village of Mount Prospect, Illinois



Mount Prospect Bike Plan Status (As of September 2023)

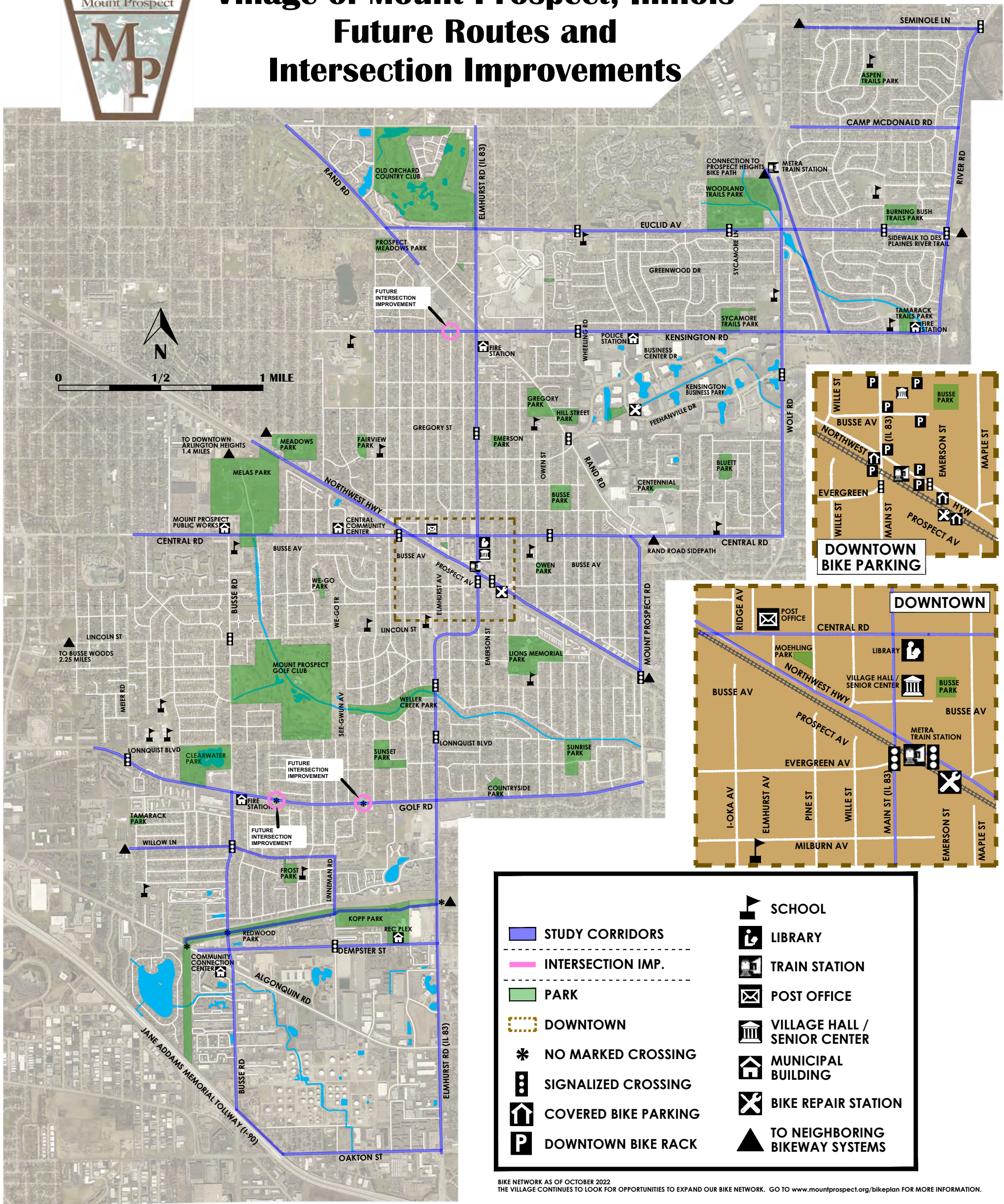
Project Name	Phase	Status	Date Complete, or Targeted Completion	To Be Included in Arterial Bike Network Study	Comments
Phase I					
Signed Neighborhood Bike Routes	I	Complete	2022		First phase completed in 2018, second phase completed in 2022. Installed 28 total miles of on street signed bike routes.
Striped Parking/Shared Lane Markings	I	Complete	2016		Lincoln and Meier, potential to add striped parking to Lonnquist
Bike Lanes on Business Center Drive	I	Complete	2022		Included Feehanville Drive
Metra Connections and Bike Parking	I	Complete	2018		Covered Bike Parking Installed
Rand Road/Business Center Drive/Isabella Street	I	In Design	2026		Business Center Drive shared use path to Harvest Lane is in design for construction in 2024, crosswalk upgrade across Rand Road connecting to Isabella Street is in design as part of the Rand/83/Kensington intersection project targeting 2026 construction
Busse Road/Lonnquist Boulevard	I	In Design	2025		As part of the County's Busse Road Reconstruction, this intersection will be improved with overhead Rectangular Rapid Flashing Beacons
Golf Road/Robert Drive	I	Future	N/A	X	Will require further study for feasibility
Gold Road/NaWaTa Avenue/Linneman Road	I	Future	N/A	X	Will require further study for feasibility
Central Road/Weller Lane	I	Complete	2016		The Village is looking to upgrade the crossing with overhead Rectangular Rapid Flashing Beacons to match the crosswalk being installed at Central Road and Cathy Lane
Business Center Road Diet	I	Complete	2023		Completed with the 2023 Street Resurfacing Program
Wheeling Road Road Diet	I	Complete	2023		
Phase II					
Striping Sharrows	II	Partial Completion	2023		Sharrows have been installed on Prospect Avenue, Emerson Street and Wheeling Road. They have not been installed on Gregory Street, Burning Bush Lane and Council Trail
Camp McDonald Road/Burning Bush Lane	II	Complete	2023	X	County installed signage and pavement marking
NWMC - Northwest Highway	II	Programmed	2026	X	The Village has budgeted money for a Phase I Study to complete the route within Village Limits
NWMC - Central Road	II	Future	N/A	X	
NWMC - Golf Road	II	Future	N/A	X	
NWMC - Howard/Sibley Corridor - ComEd ROW	II	Future	N/A	X	This route is complete within the Village except for intersection improvements
Kensington Road Shared Use Path	II	Future	N/A	X	The Village is currently designing the eastern end of this path, from the CN railroad crossing to Burning Bush Lane.
River Road Shared Use Path	II	Future	N/A	X	
Busse Road Shared Use Path - Central to Golf	II	In Design	2025		The county is including a shared use path as part of their Busse Road Reconstruction Project
Busse Road Shared Use Path - Golf to I90	II	Future	N/A	X	
Wolf Road Shared Use Path	II	Programmed	2026	X	The Village has budgeted money for a Phase I Study for Wolf Road
South Mount Prospect Connection - Algonquin Road	II	In Design	2024		
South Mount Prospect Connection - Busse Road	II	In Design	2024		The Park District is redoing the ComEd Paths and the Village has requested they adjust the path alignment to better facilitate
Rand Road/Elmhurst/Kensington	II	In Design	2026		The Village is currently designing intersection improvements, including bike facilities through the intersection.
Kensington Road/Pine Street	II	Future	N/A	X	
Northwest Highway Connection between Meadows Park and Melas Park	II	In Design	2026		Phase I design complete, Phase II design scheduled for 2024 (Melas-Meadows Bridge)
Bicycle Boulevards	II	Future	2025		The Village will be updating the bike plan to develop bicycle boulevard or neighborhood greenway design standards. This may be incorporated into the updated traffic calming program
Phase III					
Seminole Lane	III	Future	N/A	X	Currently has sharrows, additional upgrades may be needed in the future after further study
Camp McDonald Road	III	Future	N/A	X	
Euclid Avenue	III	Future	N/A	X	
Mount Prospect Road	III	Future	N/A	X	
Dempster Street	III	Future	N/A	X	
Oakton Street	III	Future	N/A	X	
ComEd ROW	III	Future	N/A	X	
CN Railroad Corridor	III	Future	N/A	X	
Rand Road - Central to Isabella	III	In Construction	2024		Currently being constructed as part of the Rand/Central/Mount Prospect intersection project
Rand Road - Isabella to Prospect Manor	III	In Design	2026		Being designed as part of the Rand/83/Kensington intersection project
Rand Road - Prospect Manor to Village Limits	III	Future	N/A	X	
Algonquin Road	III	In Design	2025		Phase I design complete, Phase II design scheduled for 2024
Elmhurst Road/Main Street	III	Future	N/A	X	

Legend

Complete or In Construction
In Design
Programmed
Future

Bike Plan Map

Village of Mount Prospect, Illinois Future Routes and Intersection Improvements



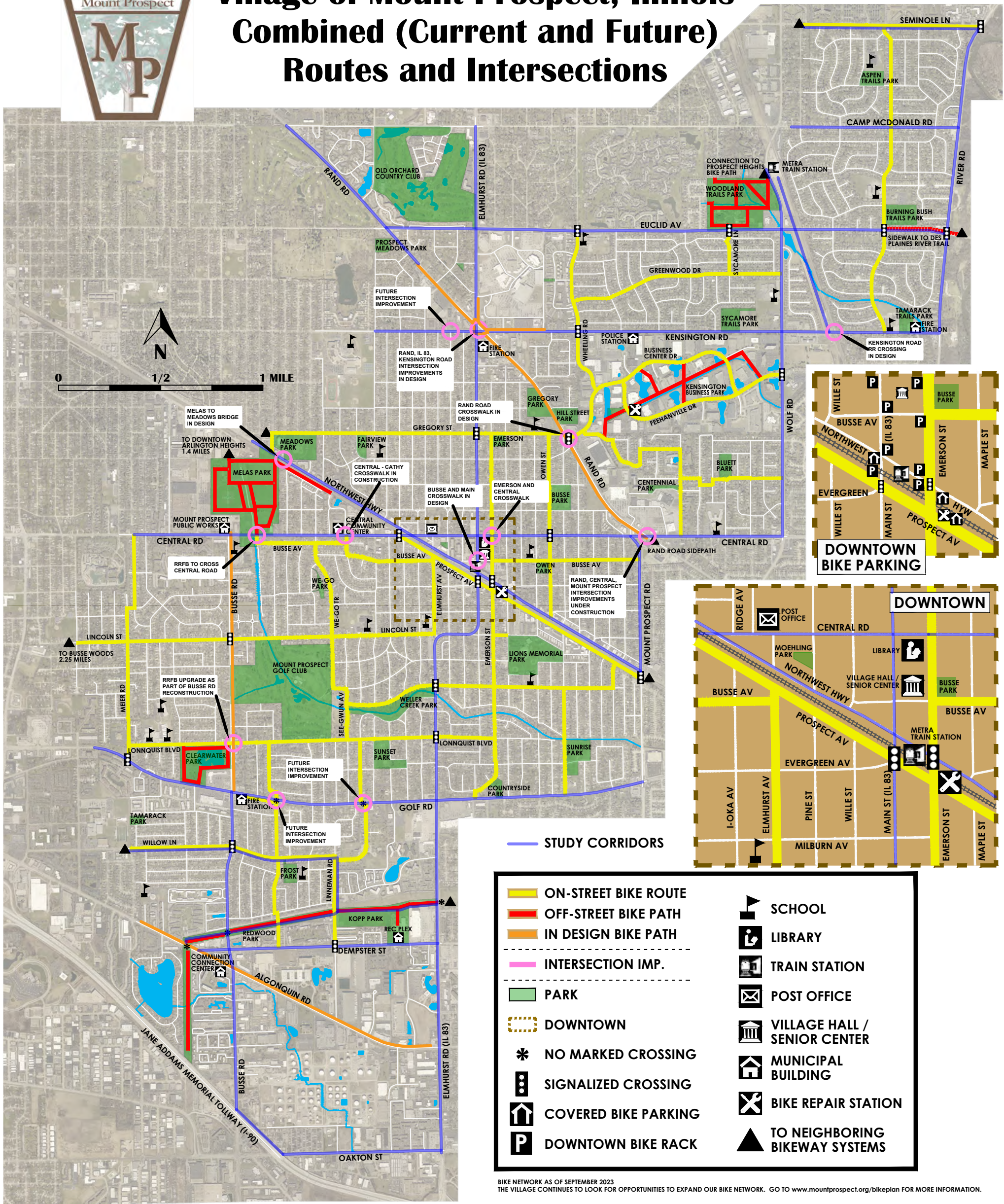


RELATED EXPERIENCE

	Civiltech Services Provided 					Agency Coordination		Key Project Components		
	Planning	Feasibility	Phase I Engineering	Phase II Engineering	Phase III Engineering	IDOT Involvement	Cook County Involvement	Community Engagement	ComEd/Utility Coordination	Railroad Coordination
Rand Road Sidepath <i>(Des Plaines)</i>			●	●	●	●		●	●	●
US 41 & Lake Ave Intersection <i>(Wilmette)</i>			●	●	●	●	●	●	●	
Church Street Pedestrian and Bicycle Improvements <i>(Evanston)</i>			●	●		●		●	●	
Old Plank Road Trail Extension Feasibility Study <i>(Sauk Village)</i>	●	●				●	●	●	●	●
167th Street Multi-Use Path <i>(Orland Park)</i>				●		●	●		●	●
Middlefork Savanna Bridge and Trail Connection <i>(Lake County Forest Preserve)</i>			●	●	●			●	●	●
IL Route 83 Bike Path <i>(Bensenville)</i>				●		●		●	●	
Beverly Road Bicycle Facility and Road Resurfacing <i>(Hoffman Estates)</i>			●	●		●	●	●	●	
Elmhurst Bicycle and Pedestrian Improvements Project <i>(Elmhurst)</i>	●			●				●	●	
City of Chicago Arterial Resurfacing Program <i>(CDOT)</i>			●	●		●				
Bicycle and Pedestrian Improvement Plan <i>(St. Charles)</i>	●							●		
Des Plaines River Trail Central Feasibility Study <i>(Active Transportation Alliance)</i>	●	●						●		
Master Bike & Active Transportation Plan <i>(Wilmette)</i>	●							●		
Meacham and Golf Bike Path <i>(Schaumburg)</i>				●		●	●		●	

Bike Plan Map

Village of Mount Prospect, Illinois Combined (Current and Future) Routes and Intersections



STUDY CORRIDORS

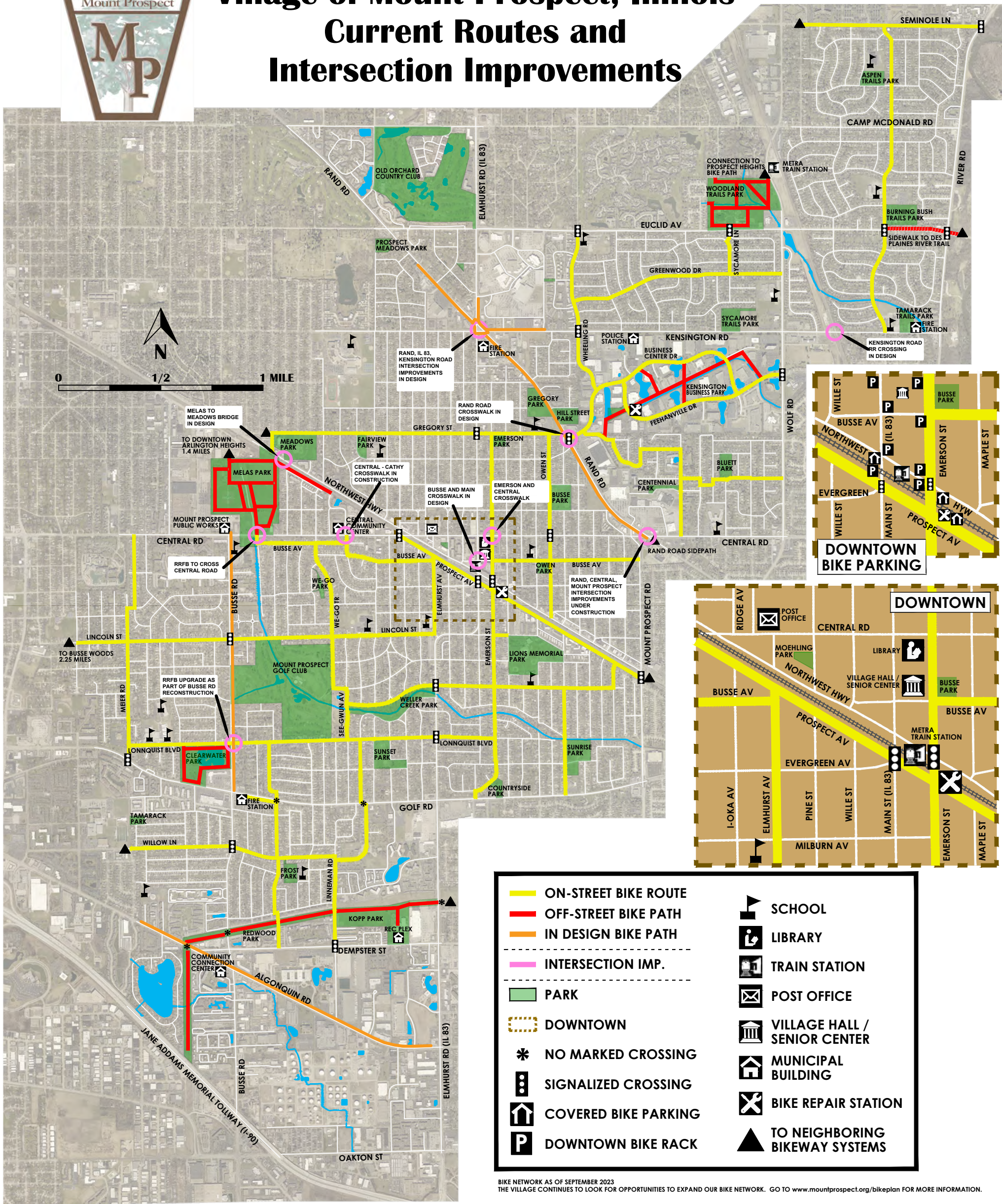
- ON-STREET BIKE ROUTE
- OFF-STREET BIKE PATH
- IN DESIGN BIKE PATH
- INTERSECTION IMP.
- PARK
- DOWNTOWN
- NO MARKED CROSSING
- SIGNALIZED CROSSING
- COVERED BIKE PARKING
- DOWNTOWN BIKE RACK

- SCHOOL
- LIBRARY
- TRAIN STATION
- POST OFFICE
- VILLAGE HALL / SENIOR CENTER
- MUNICIPAL BUILDING
- BIKE REPAIR STATION
- TO NEIGHBORING BIKEWAY SYSTEMS

BIKE NETWORK AS OF SEPTEMBER 2023
THE VILLAGE CONTINUES TO LOOK FOR OPPORTUNITIES TO EXPAND OUR BIKE NETWORK. GO TO www.mountprospect.org/bikeplan FOR MORE INFORMATION.

Bike Plan Map

Village of Mount Prospect, Illinois Current Routes and Intersection Improvements



ON-STREET BIKE ROUTE

OFF-STREET BIKE PATH

IN DESIGN BIKE PATH

INTERSECTION IMP.

PARK

DOWNTOWN

*

NO MARKED CROSSING

SIGNALIZED CROSSING

COVERED BIKE PARKING

P

DOWNTOWN BIKE RACK

SCHOOL

LIBRARY

TRAIN STATION

POST OFFICE

VILLAGE HALL / SENIOR CENTER

MUNICIPAL BUILDING

BIKE REPAIR STATION

TO NEIGHBORING BIKEWAY SYSTEMS

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Item Cover Page

Subject	Motion to accept the proposal for the 2024 Water Main Replacement Project Design and Construction Engineering Services for an amount not to exceed \$188,221.
Meeting	October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD
Fiscal Impact (Y/N)	Y
Dollar Amount	\$188,221.00
Budget Source	Water and Sewer Enterprise Fund
Category	VILLAGE MANAGER'S REPORT
Type	Action Item

Information

As part of the Village's water and sewer rate studies (2017 and 2023), renewal and replacement of the Villages water mains, fire hydrants, valves, and other distribution system appurtenances was identified as a high priority. One outcome of these studies was an increase in funding for water main replacement projects. A primary goal of accelerating the pace of water main replacements is to reduce the life cycle of water mains from an unsustainable 600 years to a more pragmatic 130 years.

2018 was the first year of an accelerated water main replacement schedule supported by new water and sewer rates. Combined, in the first five years of this accelerated program, the Village has replaced 39,634 feet of water main and rehabilitated an additional 6,154 feet of water main through the cured-in-place pipe lining process.

In 2024, staff seeks to replace 12,000 linear feet of existing 6" water main and rehabilitate 1,800 linear feet of 16" water main by means of cured in place pipe lining. The locations include Marcella Dr., South Edward St., Hi Lusi Ave., Emerson Ct., and South Edward, Albert, Golfhurst Ave, Golfview Dr, Golfview Pl. The Cured in place pipe lining will take place on the Mount Prospect Golf Course from Busse Road to Booster Pump Station 11 which is located on the golf course.

These pipe sections are scheduled for replacement due to multiple water main breaks within the last 10 years. Plans are to abandon the existing water main in place and install a new water main adjacent to the old one. Associated main line valve, fire hydrants and residential buffalo boxes will also be replaced. The water main size will also be increased from 6" to 8" to improve flow and pressure. The attached location map depicts the proposed project area.

Request for Proposals

To design these improvements, staff require technical assistance from a qualified civil engineering consultant. Accordingly, staff prepared a detailed request for proposals (RFP)

necessary to solicit these services. A copy of this RFP is enclosed. Consulting engineers were asked to submit a technical proposal detailing the firm's background, key personnel, and approach to the project. In addition, each firm was also asked to submit a separate cost proposal indicating the work effort anticipated and a not-to-exceed fee.

The required scope of work included topography and field data collection; preparation of plans and bid documents; meetings and obtaining all necessary regulatory permits. RFPs were distributed to six (6) local engineering firms and publicized on the Village's Demandstar website.

RFP Results

On October 2, 2023, nine (9) technical proposals and nine (9) cost proposals were received. Each proposal was evaluated based on the background of the firm, related project experience, proposed services and scope of work, schedule work effort and proposal content. Each firm received a point ranking (total points = 100) for each criteria. Table 1 enclosed summarized this analysis.

The highest rated firm was IMEG Group of Gurnee, Illinois.

Each firm was also asked to submit a cost proposal as well. Table 2 below summarizes staff's analysis of costs.

Table 2: Cost Proposal Evaluation

Firm	Hours	Total Cost	Cost / Hour
IMEG	1,514	\$171,110	\$113
Burns & McDonnell	1,203	\$221,000	\$184
Thomas Engineering	1,841	\$222,606	\$121
Clark Dietz	1,802	\$223,930	\$130
V3 Companies	1,840	\$242,033	\$132
Terra Engineering	2,090	\$279,227	\$134
CBS Squared	2,095	\$286,673	\$137
GSG Consultants	2,666	\$303,930	\$114
Chastain & Associates	2,548	\$364,174	\$143

The lowest cost proposal was submitted by IMEG Group of Gurnee, Illinois. A copy of IMEG Groups submitted cost proposal is enclosed.

Discussion

IMEG Group's proposal provided numerous examples of successful water main replacement and rehabilitation projects similar in scale and scope as the proposed work. Examples cited are water main replacement in the Village of Arlington Heights, Village of Stone Park, the City of Macomb and the City of Northlake. A copy of IMEG'S technical proposal is enclosed.

Notably, IMEG Group provided civil, survey and construction engineering services for the Village's 2021 and 2023 water main replacement and rehabilitation projects. These projects included the design and inspection of 20,000 linear feet of water main replacement in various

parts of the Village.

Staff also contacted references from municipalities that have contracted with IMEG Group on similar projects and received positive feedback.

Furthermore, it is staff's opinion that IMEG Group understands the proposed project, has prepared a thorough proposal based on extensive experience, requested a reasonable fee, allocated work effort appropriately, and is well qualified to perform the work.

Staff recommends including a 10% contingency in the award for this proposed contract because time spent on construction engineering and inspection can vary due to circumstances beyond the engineering consultant's control. For example, contractor delays, material availability and inclement weather are all parameters that can lengthen anticipated construction time. Inclusion of a 10% contingency (\$17,111) will increase the project award from \$171,110 to \$188,221.

Alternatives

1. Accept proposal from the IMEG Group for 2024 Water Main Replacement Project Design and Construction Engineering Services.
2. Action at the discretion of the Village Board.

Staff Recommendation

Staff recommends that the Village Board accept the proposal for 2024 Water Main Replacement project design and construction engineering as submitted by IMEG Group of Gurnee, Illinois in an amount not to exceed \$188,221.

Attachments

1. Table 1 Technical Proposal Evaluation
2. Water Main Improvements2024
3. IMEG Technical and cost Proposal - 2024 Water Main Replacement
4. Request for Proposals - 2024 Water Main Replacement Project

Table1: Technical Proposal Evaluation

Category	Max. Points	IMEG	Burns & McDonnell	Thomas Engineering	Clark Dietz	V3 Companies	Terra Engineering	CBS Squared	GSG Consultants	Chastain & Associates
Background	20	19	19	19	18	18	18	18	18	18
Experience	20	19	19	19	18	17	17	17	17	17
Scope	25	22	22	21	20	21	22	21	21	21
Schedule	15	14	14	14	14	13	15	13	14	14
Work Effort	10	9	8	8	8	8	8	8	6	7
Content	10	9	9	9	9	8	8	8	8	8
Totals:	100	92	91	90	87	84	87	85	84	85



REQUEST FOR PROPOSALS FOR
2024 WATER MAIN REPLACEMENT AND REHABILITATION PROJECT
DESIGN AND INSPECTION SERVICES
VILLAGE OF MOUNT PROSPECT, ILLINOIS

OCTOBER 2, 2023

LETTER OF INTEREST

October 2, 2023

Casey Botterman
Water and Sewer Superintendent
Village of Mount Prospect
1700 West Central Road
Mount Prospect, IL 60056
P: 847.870.5640 | E: cbotterman@mountprospect.org

**Top 5 Engineering Firm in the
U.S. (BD+C)**

**Top 30 Greenest Firm in the
U.S.**

80+ Locations

2,400 Employees

100% Employee-Owned

Dear Casey,

It is with pride that we present the Village of Mount Prospect with our proposal for professional services for water main replacement design and inspection services.

IMEG's growing office in Gurnee, IL, led by Principal-in-Charge Harlan Doland, PE, PLS, has the staffing and capability to deliver this project on time and within budget. IMEG maintains a consistent point-of-contact for municipal engineering services. Harlan Doland will be the primary point-of-contact for this project with the Village of Mount Prospect. We have assembled a team with recent experience in watermain replacement projects. Said team completed these tasks for the Village of Mount Prospect in 2021 and 2023, on-time and on-budget and is readily available to begin work promptly upon your approval. IMEG has the experience and resources to perform all tasks associated with the scope of services for the project. Our staff resumes are included in this submittal, which demonstrates that our professionals are considerably qualified and experienced.

Communication is the key to success on any construction project. We have a keen understanding of our role in the project, and the importance of communicating effectively. The Village and approving regulatory agencies must be fully informed of the project progress and assured conformance with its policies, standards, and procedures. Residents and businesses along the route of a project must be kept abreast of how the construction will impact them and must always be kept safe. Communication with the contractor must be firm and consistent, as they construct the project in conformance to the plans and specifications.

IMEG continues to be the firm of choice in the region because of our ability to seamlessly integrate and manage all activities of the various parties involved, and to ultimately produce a completed project that exceeds expectations. Thank you for this opportunity to submit our proposal to be of assistance to the Village of Mount Prospect.

Respectfully submitted,



Harlan D. Doland, PE, PLS
Client Executive
P: 847.306.3912
E: harlan.m.doland@imegcorp.com

IMEG – Gurnee Office
4850 Grand Avenue
Gurnee, IL 60031
P: 847.336.7100



SECTION 1

FIRM PROFILE

SECTION 1 | FIRM PROFILE

ABOUT Us

WWW.IMEGCRP.COM


We are employee-owned and results driven with a passion for transforming environments and communities through high-performance design and infrastructure.

AT-A-GLANCE

- Top 10 Engineering Firm in U.S. (BD+C)
- 100% Employee-Owned
- Full-service Engineering & Consulting
- 80+ Locations
- 2,400 Team Members
- 600+ Licensed Engineers
- \$383M in Annual Revenue
- #57 / Top 500 Design Firm List (ENR)

IMEG is the leading U.S.-based engineering design firm that delivers a rare combination — the broad expertise of a national leader with the personal relationships and deep collaboration of a local firm.

Our specialties include water and wastewater engineering, food and beverage industrial design, infrastructure, program management and construction-related services, but our secret to success is found in our **deep bench of 2,400 team members** and challenging ourselves to be thought leaders in the A/E/C industry.

IMEG's civil water and wastewater engineering team has provided professional engineering design services across the United States and into the Virgin Islands. Our expertise includes municipal, industrial, and food and process niches. Our **expanded resources** allow us to tap into the expertise of our entire corporation and involve in-house experts from various fields to assist in the design process with our local project partners.

Harlan Doland, PE, PLS

Client Executive

4850 Grand Avenue, Gurnee, IL 60031

P: 847.306.3912

E: harlan.d.doland@imegcorp.com

WATER TREATMENT WASTEWATER TREATMENT COLLECTION AND DISTRIBUTION DESIGN

- Water Treatment and Distribution
- Raw and Treated Water Supply Design
- Water Reclamation
- Treatment and Distribution
- Finished Water Storage
- Facilities Planning
- Wastewater Treatment Plant Design
- Lift Station and Collection Design
- Wastewater Reclamation
- Sludge Handling



SECTION 1 | FIRM PROFILE

CIVIL ENGINEERING

BENEFITS

- Successful, timely delivery of projects
- Accurate, timely, efficient data collection
- Quality Control and Quality Assurance (QC/QA)
- Involvement from project initiation to project completion
- State-of-the-art technology and equipment
- Latest training and certification
- Most cost-effective methods
- Ability to “fast-track” projects
- Single point-of-contact project management



MUNICIPAL

- Design, plans, and bid documents
- Engineering review
- Utility design and planning
- Studies
- Environmental
- Permitting
- Construction services
- Funding administration
- Conformance with federal, state, and local agencies

TRANSPORTATION

Transportation Design

- Bridge Design and Rehabilitation
- Interstates and interchanges
- Major two-, four-, and six-lane highways
- Roads, streets, and rail design
- Signal design & Traffic operations design

Transportation Services

- Traffic control systems analysis, design, and implementation
- Subsurface Utility Engineering (SUE) Hydraulic and design reports
- Studies
 - Feasibility
 - Location Design
 - Intersection Design Studies (IDS)
 - Pavement Condition
 - Traffic Operations
 - Traffic Signals
- Environmental Assessments (EAs)
- Right-of-Way plats, plans, and descriptions
- In-Service Bridge Inspection

LAND SURVEY

- Surveys:
 - Easement and Right-of-Way
 - ALTA/ACSM land title
 - Construction and layout
 - Aerial photo control, topographic, property, and boundary surveys
- 3D machine control and 3D file preparation
- Flood elevation certificates
- Letter of Map Amendment (LOMA) applications
- Global Positioning System (GPS) control surveys

LAND ACQUISITION

- Project pre-planning
- Cost estimating
- Route selection
- Stakeholder meetings
- Title research
- Appraisal coordination
- Permitting
- Negotiation/acquisition
- Condemnation/eminent domain support
- Relocation assistance
- Document preparation and recording
- Project database management
- Quality Assurance/Quality Control
- Property management
- Utility cross-easements
- Scheduling
- Adherence to the Uniform Relocation Assistance and Real Property Acquisition Policy of 1970

LAND DEVELOPMENT

- Field layout and control verification
- Property/boundary/topographic surveys
- Aerial control
- Construction staking
- Easements
- Wetland mitigation
- Feasibility studies
- Conceptual planning and design
- Coordination with municipalities
- Construction plans and documentation
- Technical specifications
- Site grading
- Utility coordination
- Storm sewer and storm water detention design
- Sanitary sewer design
- Water service and fire protection
- Permitting (federal, state, and local)
- American with Disabilities Act (ADA) compliance
- Construction administration

CONSTRUCTION

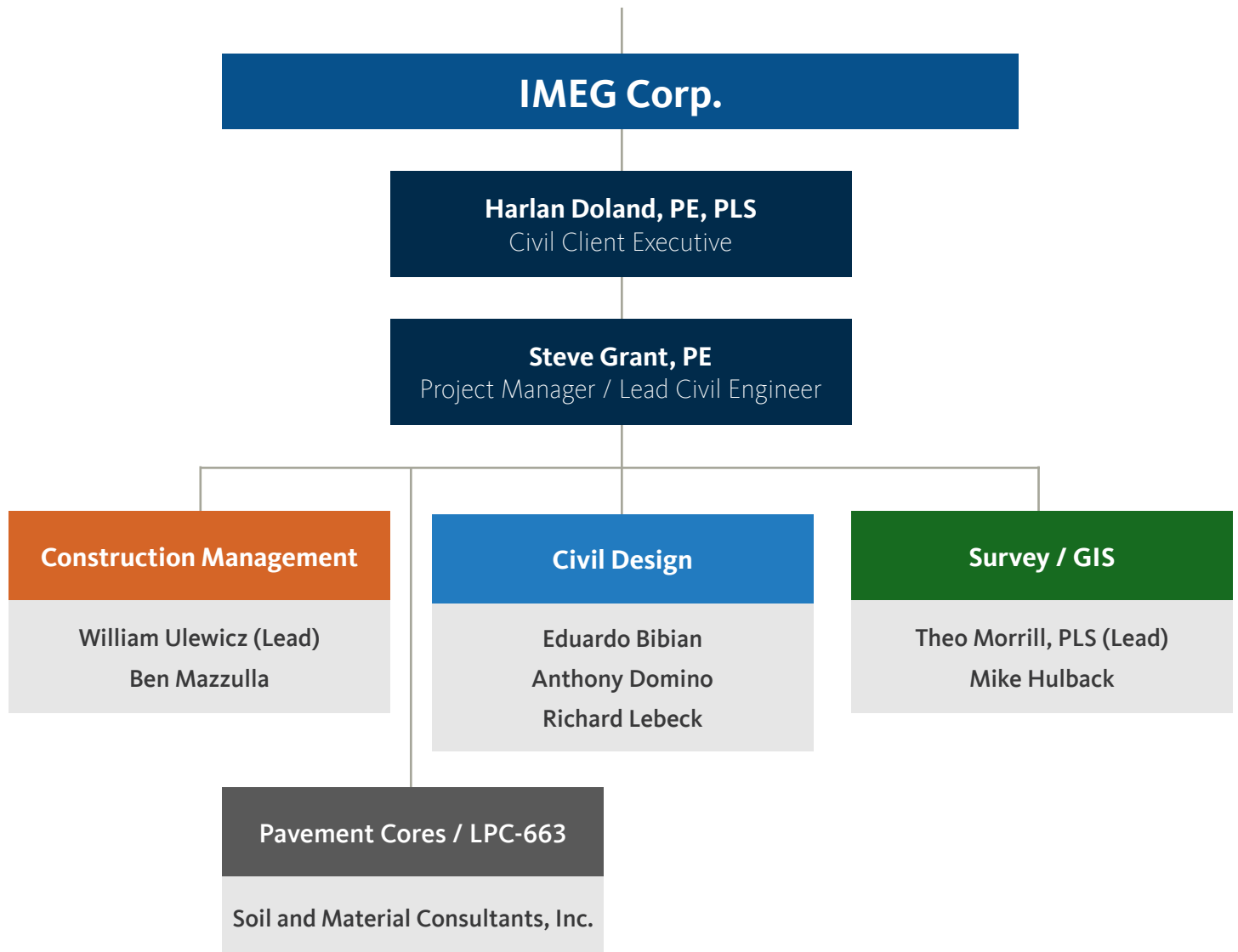
- Project management
- Material specifications and material testing
- On-site observation and documentation
- Cost estimating
- Project coordination
- Plan compliance
- Cost tracking during construction
- Drawing documentation

SECTION 2

PROPOSED TEAM

SECTION 2 | PROPOSED TEAM

ORGANIZATIONAL CHART



SECTION 2 | PROPOSED TEAM**Leadership****Harlan Doland, PE, PLS**
CIVIL CLIENT EXECUTIVE

Harlan is a Senior Principal and Client Executive with IMEG. He is responsible for the complete management of the Naperville civil engineering team including principal design, quality control, proposal preparation, client management, marketing, establishing and maintaining schedules, establishing manpower needs, and contract negotiations and administration. He is also experienced in boundary and topographic surveys, preparation of plats and legal descriptions, and construction management/inspection/layout.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, IL, Watermain Rehabilitation project 2023
- Village of Mount Prospect, IL, Watermain Rehabilitation project 2021
- Village of Mount Prospect, IL, Watermain Rehabilitation project 2020
- Village of Stone Park, IL Watermain Rehabilitation project 2010-2022
- Village of Arlington Heights, IL Watermain Rehabilitation project 2010-2022
- Village Engineer (1995 - Present), Stone Park, IL - Engineering services
- Village Engineer (1996 - Present), Third Lake, IL - Engineering services
- O'Plaine Road Reconstruction - Lake County DOT, Gurnee, IL - Provided Phase II engineering services that included surveying, preparation of plan specifications and bidding documents for the resurfacing of 10-miles of County Highway
- Stearns School Road and Bridge Improvements - Lake County DOT, Lake County, IL - Rehabilitation of the bridge carrying Stearns School Road over I-94 in Lake County, IL. Visual inspection of the structure, preparation of inspection report along with rehabilitation alternatives and recommendations, design and plan preparation for a new concrete overlay
- Sheridan Road Reconstruction, Waukegan, IL - Master Plan for Lakefront and Downtown Redevelopment. \$9.5M project included a complete roadway reconstruction, water main and sanitary sewer replacement, three signalized intersection improvements, a pedestrian underpass, a complete streetscape enhancement and new street lighting
- O'Plaine Road Reconstruction - Lake County DOT, Gurnee, IL - Provided Phase II engineering services that included surveying, preparation of plan specifications and bidding documents for the resurfacing of 10-miles of County Highway
- Stearns School Road and Bridge Improvements - Lake County DOT, Lake County, IL - Rehabilitation of the bridge carrying Stearns School Road over I-94 in Lake County, IL. Visual inspection of the structure, preparation of inspection report along with rehabilitation alternatives and recommendations, design and plan preparation for a new concrete overlay
- Comprehensive Infrastructure Study St. Joseph Hospital, Chicago, IL - Comprehensive infrastructure study for the expansion of St. Joseph Hospital

Experience

41 Total, 32 with IMEG

Education

University of Illinois, BS Civil Engineer

Registrations**Professional Engineer**

Illinois (062-048891)

Indiana (11900224)

Michigan (6201068645)

Wisconsin (30390-6)

Professional Land Surveyor

Illinois (035-003121)

Affiliations

NSPE

ISPE

IPLSA

ASCE

APWA

ACEC

SECTION 2 | PROPOSED TEAM**Leadership****Civil Design****Steve Grant, PE**

PROJECT MANAGER / LEAD CIVIL ENGINEER



Steve is responsible for assisting in design, quality control, proposal preparation, client management, and project management for civil engineering projects. His experience includes all phases of civil engineering, environmental engineering, survey, and construction layout/guidance. Steve has experience in infrastructure planning and feasibility studies, commercial and residential subdivision design, site design, stormwater management, sanitary sewer, water main, storm sewer design, transportation engineering, project permitting and coordination with regulatory agencies.

PROJECT HIGHLIGHTS

- Village of Arlington Heights, IL, Surveying and engineering assistance for a 13,395-lf of water main replacement
- Village of Arlington Heights, IL, 2016 Water System Improvements
- Village of Arlington Heights, IL, 2015 Water System Improvements
- Naperville Park District, Naperville, IL, Springbrook Water Main Replacement
- Various Locations - Developed Spill Prevention Control and Countermeasure (SPCC) plans for various commercial, industrial and municipal locations. This rule includes requirements for oil spill prevention, preparedness, and response to prevent oil discharges to navigable waters and adjoining shorelines
- East Hazel Crest, IL - Conducted a limited Phase II investigation for historical PCE contamination, including oversight of well construction, well development, quantitative and qualitative groundwater analysis. Designed Soil Vapor Extraction system for remediation of shallow soils contamination.
- Libertyville, IL - Oversight of the removal of heating oil Leaking Underground Storage Tank (LUST). Activities included soil and groundwater investigation, preparation of site characterization, and corrective action completion reports to receive No Further Remediation Letter.
- Palos Hills, IL - Sampled and developed a soil management plan for disposal of soils in planned development. Oversight of and development of plans for entrance into the Site Remediation Program (SRP). Conducted oversight of well construction, well development and groundwater sampling for qualitative and quantitative use in groundwater modeling.
- Chicago, IL - Conducted a limited Phase II site investigation in order to evaluate recognized environmental conditions for property transfer. Evaluation included soil and groundwater sampling for volatiles, Polynuclear Aromatic Hydrocarbons (PAH) and metals.
- Calumet City, IL - Provided management and oversight of Leaking Underground Storage Tank (LUST) removal. Conducted soil testing per TACO regulations to obtain a No Further Remediation letter.

Experience

18 Total, 9 with IMEG

Education

Southern Illinois University, BS Civil Engineering

Registrations

Professional Engineer

Illinois (062-062539)

Wisconsin (46259)

Michigan (6201067064)

Indiana (PE11800276)

SECTION 2 | PROPOSED TEAM**Construction Management****William Ulewicz**

CONSTRUCTION MANAGEMENT (LEAD)

William brings more than 12 years of experience providing construction oversight and quality assurance on multiple construction projects. This vast experience includes watermain installation, road paving, landfill, and concrete placement projects.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, IL, 2023 Water Main Replacement & Rehabilitation Project - Design and Construction Inspection
- Village of Mount Prospect, IL, Project administration, survey, testing, project and final design, permitting, bidding and construction inspection for the 2021 water main replacement and rehabilitation project
- Village of Mount Prospect, IL, Survey and construction engineer 6000-lf water main rehabilitation
- Village of Arlington Heights, IL, Survey and construction engineer 2019
- Village of Arlington Heights, Arlington Heights, IL, Surveying and construction engineer for a 13,395-lf Water Main Replacement 2020
- Village of Arlington Heights, Arlington Heights, IL, IDOT Watermain Construction Services
- Village of Stone Park, Stone Park, IL, Survey and Design Work for Alley Improvements
- Village of Stone Park, Stone Park, IL, Stone Park 2021 CDBG Application
- Village of Stone Park, Stone Park, IL, Construction Services to Frontage Road
- Village of Stone Park, Stone Park, IL, Construction on 40th Avenue

**Experience**

14 Total, 3 with IMEG

Education

Morrison Institute of Technology, AS Degree

SECTION 2 | PROPOSED TEAM**Survey / GIS****Theodore Morrill, PLS**
SURVEY/GIS (LEAD)

Theodore is responsible for land and route surveys. He schedules and oversees the survey crews, providing boundary, topographic, and construction staking surveys to a wide range of private and governmental clients. He currently heads the Gurnee Survey Department. He has experience in performing and directing field crews in the accomplishment of ALTA surveys, topographic surveys, and construction staking. He has experience in writing legal descriptions and preparing plats. Ted is currently using AutoCAD/Civil 3D 2016. He is also familiar with the set up of control networks with traditional and GPS equipment.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, IL, 2023 Water Main Replacement & Rehabilitation Project - Design and Construction Inspection
- Village of Mount Prospect, IL, Project administration, survey, testing, project and final design, permitting, bidding and construction inspection for the 2021 water main replacement and rehabilitation project
- PTB 181/010 Various Survey/IL 78 Monument, Various Locations, IL - Provide sub-consultant services to monument approximately 46-section corners and ties in sections 1, 12, 13, 24, 25, and 36, T22N-R4E and also sections 1 and 12; T21N-R4E. Prepare monument records per IDOT District 2 standards
- PTB 168/14, Various Locations, IL - Prepare 10 ROW plats, 10 easement plats, 25 premise plats, staking plans. Stake 259 points with 5/8" rebar and aluminum cap. The scope includes to write 25 legal descriptions for ROW takes and 25 descriptions for easements
- PTB 168/14 Various Surveys, Various Locations, IL - This project consisted of performing a full hydraulic topographic survey and creation of a DTM south of Hanover, IL for Box Culvert #SN 043-1024 over an unnamed tributary to the Apple River, 0.9-miles +/- NW off Whitton Rd. The survey included topographic data from R.O.W. to R.O.W. Centerline data for IL Route 84 was provided by the Department
- Bus Parking Facility, Gurnee, IL - Prepared concept plan and preliminary project budget. Performed topographic and boundary survey of site. We provided erosion control, stake building box with off-sets and grade, storm sewer structures, sanitary structures, water valve vault, stake parking lot and access road (rough grading), stake parking lot and access road with off-sets and grades (final grading), stake bio-swale, stake site lighting and fencing, and as-built site utilities and geometrics
- S02 Modeling Data Collection, North Chicago, IL - Provided survey services to obtain the site data requested by the IEPA for their use in preparing a S02 Model. They also provided services to obtain additional ground elevation data and add to current drawings

Experience

34 Total, 33 with IMEG

Education

College of Lake County, AA Science Civil Engineering

Santa Barbara City College, AS

California Polytechnic State University, Construction Management

University of Wisconsin, Extension Introduction to MicroStation

Registrations

Professional Land Surveyor

Illinois (035-003395)

Wisconsin (2396-8)

Affiliations

IPLSA

SECTION 2 | PROPOSED TEAM**Construction Management****BENIAMINO MAZZULLA**

CONSTRUCTION MANAGEMENT

**Experience**

1 Total, 1 with IMEG

Education

Concordia University-Wisconsin, BS Management

Ben is responsible for coordination reviews after design is complete, pre-construction and bidding assistance, observation of systems installation during construction, responding to contractor questions, change order review, submittal review, communicating project performance and progress, construction project closeout and warranty issues.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, Mount Prospect, IL, 2023 Water Main Replacement & Rehabilitation Project - Design and Construction Inspection
- Village of Arlington Heights, IL, Arlington Heights, IL, Construction drawings, specifications, permits, bidding documents and bidding assistance for the water main and sewer installation projects and sewer spot repair projects
- Village of Arlington Heights, IL, Arlington Heights, IL, 2023 Water System Improvements
- Illinois American Water - Woodridge, Wheeling, IL, Survey, geotechnical, design, and bidding services for the CS-Airport Water Main Relocation ILAWC District, Chicago Metro District Location
- Community Consolidated School District 15, Palatine, IL, Survey, design, bidding, construction and engineering services for Carl Sandburg Jr. High School parking improvements
- Ervin Cable Construction LLC, Various, IL, Permits for Comcast Cable in various locations
- Directional Construction Services Inc, Orland Park, IL, Comcast Orland Park Hub and Hub Connection

Civil Design**EDUARDO BIBIAN**

CIVIL DESIGN

**Experience**

30 Total, 30 with IMEG

EducationAAS in CAD Drafting and Architectural/Civil Technology
Devry University

Edward's principal duties are in the field of CADD Design and Drafting. He has worked on transportation, water, storm and sanitary sewer projects and his experience includes drafting on topographic surveys, preparation of construction documents and setup of construction layout. Eduardo is very knowledgeable in AutoCADD, MicroStation along with associated design software.

PROJECT HIGHLIGHTS

- Gilbane Building Company - Chicago, Lake Forest, IL, Site utility layout for sanitary sewer, water main, storm sewer, and electric, site grading and paving layout, and building layout services
- City of Waukegan, IL, Provided surveying, civil engineering, and construction management services for the replacement of 2,000-lf of water main along Green Bay Rd. and 3,500-lf of water main along Kellogg Avenue. Performed construction management services
- City of Waukegan, IL, 0.8 mile section of urban right-of-way vital to the City of Waukegan's Master Plan for Lakefront and Downtown Redevelopment. This \$9.5 M project included a complete roadway reconstruction, water main and sanitary sewer replacement, three signalized intersection improvements, a pedestrian underpass, a complete streetscape enhancement and new street lighting. Phase I and Phase II were developed concurrently resulting in the successful acquisition of federal STP funding ahead of competing municipalities
- Village of Arlington Heights, IL, Surveying and engineering assistance for a 3-Year period to prepare construction drawings, specifications, bidding documents and bidding assistance of water main replacement
- Village of Stone Park, IL, Surveying and civil engineering for proposed water main and street rehabilitation plans

SECTION 2 | PROPOSED TEAM

Civil Design

ANTHONY DOMINO

CIVIL DESIGN



Experience

5 Total, 4 with IMEG

Education

University of Illinois at Urbana-Champaign, BS Civil Engineering

Anthony is responsible for civil engineering design and production of construction documents for a wide variety of clients and projects. His experience includes the design of water mains, sewer, drainage, parking improvements, utility replacements, and more. Anthony also performs quality control, shop drawing review, project permitting, and construction observation.

PROJECT HIGHLIGHTS

- Village of Arlington Heights, IL, Arlington Heights, IL, Surveying and engineering assistance for a 13,395-lf of water main replacement
- Village of Arlington Heights, IL, Arlington Heights, IL, Construction drawings, specifications, permits, bidding documents and bidding assistance for the water main and sewer installation projects and sewer spot repair projects
- Camosy Construction, Mount Prospect, IL, Topographic survey, preliminary geometric plan, coordinate the right-of-way with IDOT, prepare final roadway plan, modify onsite plans
- Village of Mount Prospect, Mount Prospect, IL, Public Works Fiber Connection Design
- Village of Leland, Leland, IL, Engineering Report in accordance with USDA for a new water treatment facility
- Village of Ransom, Ransom, IL, Engineering Report in accordance with USDA for a new water treatment facility
- Burbank School District 111, Burbank, IL, Liberty Jr High School New Storm Water Detention System Design
- School District Unit 46, Elgin, IL, Illinois Park School Survey, design, bidding, construction, and engineering services for gymnasium wall waterproofing and parking lot rehabilitation
- School District Unit 46, Elgin, IL, Repairs to flagstone foundation, drainage and waterproofing

Civil Design

RICHARD LEBECK

CIVIL DESIGN



Experience

3 Total, 2 with IMEG

Education

University of Wyoming, BS Civil Engineering

Certificates

Engineer in Training (EIT), Wyoming (EI 6520)

Richard is responsible for performing as a resident engineer and quality control on a variety of design and construction projects. He is also responsible for overseeing construction inspection, surveying, documentation, paving, appurtenance work and performing constructability reviews.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, Mount Prospect, IL, Project administration, survey, testing, project and final design, permitting, bidding and construction inspection for the 2021 water main replacement and rehabilitation project
- Village of Mount Prospect, Mount Prospect, IL, Water Main Replacement
- Village of Arlington Heights, IL, Arlington Heights, IL, Construction drawings, specifications, permits, bidding documents and bidding assistance for the water main and sewer installation projects and sewer spot repair projects
- Village of Arlington Heights, IL, Arlington Heights, IL, Verify existing right-of-way and easements, topographic survey and compile existing utility information
- Village of Mount Prospect, Mount Prospect, IL, Project administration, survey, testing, project and final design, permitting, bidding and construction inspection for the 2021 water main replacement and rehabilitation project
- Village of Stone Park, Stone Park, WI, Deco Grant 22-203028, Surveys As Necessary
- Village of Third Lake, Third Lake, IL, Topographic Survey, design-prepare plans, site drawing, erosion control plans, construction administration
- Waukegan Community Unit School District 60, Waukegan, IL, Park Lot Rehabs: Andrew Cooke Elementary School, North Elementary School, Clark Elementary School, Jack Benny Middle School, and Robert Abbott Middle School

SECTION 2 | PROPOSED TEAM

Survey / GIS

MIKE HULBACK

SURVEY/GIS



Experience

26 Total, 16 with IMEG

Mike is responsible for the observation of construction procedures as they relate to acceptable practice, the testing of construction materials for conformance with design plans and specifications, and the tracking of project quantities and costs. He is experienced in performing resident engineering and quality control functions on a variety of interstate, highway, local roadway, building, site preparation, and utilities projects.

PROJECT HIGHLIGHTS

- Village of Mount Prospect, IL, 2023 Water Main Replacement & Rehabilitation Project - Design and Construction Inspection
- Village of Mount Prospect, IL, Construction Administrative Services for survey, testing, project and final design, permitting, bidding and construction inspection for the 2021 water main replacement and rehabilitation project
- Camosy Construction, Mount Prospect, IL, Construction Administrator for the Mt. Prospect Police Station Pavement Layout. Services including: curb removal, pavement removal, new curb, new pavement, new storm sewer, new sanitary sewer and sidewalks/concrete stairway
- Leo J Fox Trucking & Excavating, Inc., Mount Prospect, IL, Construction Administration services for the police including Storm Sewer and Sanitary Sewer
- Stone Park, IL, Construction Administrative services for surveying and engineering services to prepare construction drawings and bid documents.
- Gilbane Building Company - Chicago, Highland Park, IL, Construction Administrative Services for survey and construction layout services
- Village of Stone Park, IL, Construction Administrative Services to the Village of Stone Park for the Frontage Road
- Village of Arlington Heights, IL, Construction Administrative Services for IDOT watermain construction services
- Village of Lakemoor, IL Construction Administrative Services for Route 120 Westerly Watermain Construction Services

SECTION 3

RELATED EXPERIENCE

SECTION 3 | RELATED EXPERIENCE

WATER MAIN VILLAGE OF MOUNT PROSPECT

MOUNT PROSPECT, IL



WATER MAINS

IMEG provided Civil, Survey and Construction Engineering Services for CIPP lining of existing water mains in Mount Prospect, IL.

The project included the design and inspection of 8,000-lf of water mains in several areas of the Village. Also included in the cost was rehabilitation of roadways, sidewalk and curb replacement and landscape restoration.

IMEG also provided, construction inspection, measurements, computations, and documentation of quantities, and reporting and record keeping of construction work.

IMEG is providing permitting from IDOT and IEPA as part of the design process.

COST	\$2.8 million
COMPLETION	2022
SERVICES	Civil, Survey, Construction Engineering Services

SECTION 3 | RELATED EXPERIENCE

WATER MAIN VILLAGE OF ARLINGTON HEIGHTS

ARLINGTON HEIGHTS, IL



WATER MAINS

For the last 10 years IMEG has provided Civil, Survey and Construction Engineering Services for the installation of new water mains in Arlington Heights, IL.

The projects included the design and inspection of 25 miles of new ductile iron pipe water mains in several areas of the Village. Also included in the cost was the patching and partial overlays of roadways, sidewalk and curb replacement and landscape restoration.

IMEG also provided, construction inspection, measurements, computations, and documentation of quantities, survey and staking, and reporting and record keeping of construction work.

COST	\$9.5 million
COMPLETION	2022
SERVICES	Civil, Survey, Construction Engineering Services

SECTION 3 | RELATED EXPERIENCE

WATER MAIN VILLAGE OF STONE PARK

STONE PARK, IL



WATER MAINS

For the last 15 years IMEG has provided Civil, Survey and Construction Engineering Services for the installation of new water mains in Stone Park, IL.

The projects included the design and inspection of 20 miles of PVC water mains in several areas of the Village. Also included in the cost was rehabilitation of roadways, sidewalk and curb replacement and landscape restoration.

IMEG also provided, construction inspection, measurements, computations, and documentation of quantities, survey and staking, and reporting and record keeping of construction work.

COST	\$8 million
COMPLETION	2022
SERVICES	Civil, Survey, Construction Engineering Services

SECTION 3 | RELATED EXPERIENCE

WATER MAIN EXPERIENCE

**CITY OF GOLDEN, CO**

Annual system evaluation and water system improvements

CITY OF HAMILTON, IL

CDBG Water Main Bidding and Construction Inspection

CITY OF MACOMB, IL

Engineering Services to Update the Plans for Water Main Replacement In the NW Part of the City
Bidding, Construction Inspection and Guidance for the NW Phase 2 Water Main Replacement
CDBG Water Main Phase 3 Project, Bidding and Construction Engineering Services
Plans, Specifications and Permit Applications for the Replacement of Existing Transite Water Main

CITY OF MANITOU SPRINGS, CO

Ute Trail Water Main Replacement

CITY OF NORTHLAKE, IL

Replacing the Water Main and Resurfacing 43rd Ave

CITY OF ROCK ISLAND, IL

Engineering for Water Main Replacement On 35th St from 6th to 7th Ave

CITY OF ROCKY FORD, CO

Highway 266 Water Main Replacement

FRENCHMAN'S REEF RESORT, ST. THOMAS, VIRGIN ISLANDS

Reviewed and replaced water main, booster pumps and treatment plant

IOWA AMERICAN WATER, DAVENPORT, IA

Replacement of Water Main On Division St 76th St and Ridgeview Drive

TOWN OF JOHNSTOWN, CO

Thornton Water Main - Johnstown Floodplain Permitting

VILLAGE OF ARLINGTON HEIGHTS, IL

Improving Water Main Lining with Construction Administration Services
Surveying and Engineering Assistance for a 13,395-Lf of Water Main Replacement

VILLAGE OF COAL VALLEY, IA

Water Main, Water tower, Booster Station Design Niabi Zoo Road and East 3rd Avenue
Water Main Replacement at 22nd Ave
Water Main Replacement at E & W 21st Avenue

VILLAGE OF LONDON MILLS, IL

London Mills Additional Water Main Design
Water Main Bidding and Construction Services for a Phase 3 Water Main Replacement

VILLAGE OF STONE PARK, IL

Surveying and Engineering Assistance for a 13,395-Lf of Water Main Replacement

VILLAGE OF WOODHULL, IL

Water Main Replacement Including Topographic Survey and Design

SECTION 4

PROJECT UNDERSTANDING & APPROACH

SECTION 4 | PROJECT UNDERSTANDING & APPROACH

PROJECT UNDERSTANDING

IMEG understands the city is requiring the service of a consulting engineer to provide design and construction administration services for 12,000 feet of water main rehabilitation and 1,800 feet of cured in place pipe lining. The team assembled has extensive experience in these types of projects. We have outlined a brief design and construction phasing.

Our proposed team consists of staff from our local offices to ensure local knowledge and experience –with a deep bench of additional resources.

DATA COLLECTION:

Immediately upon selection, we will request copies of available data including, but not limited to, existing city utility/street maps, previous site improvements plans, and any other information regarding the existing conditions for the site.

TOPOGRAPHIC SURVEYS:

After review of available information, we will schedule the field surveys of the project site. This information will provide the base necessary to develop plans sheets and identify any issues that need to be addressed in the design phase.

SOILS AND SUBSURFACE INVESTIGATIONS:

Depending on the availability and relevance of existing geotechnical information, soil borings and/or pavement cores may be ordered to determine thickness of the existing pavement, as well as physical composition of the soils to provide to contractor for soil disposal.

PRELIMINARY DESIGN:

Coordinate with utility companies to obtain all possible utility information to determine points of possible conflict. Access alternatives for proposed water main location determine locations for proposed valves and fire hydrants. Determine appropriate street rehabilitation.

DESIGN:

Once the preliminary plans are approved, we will begin preparation of the plans and bidding documents. Upon completion, these plans will be provided to the team along with the estimate of cost at this time, we will also begin meeting and coordinating with the regulatory agencies.

COMMUNICATION:

IMEG believes communication with the client, design team and regulatory agency is essential to a successful project. The project manager will be in constant contact with the city, design team and regulatory agency to ensure all aspects of design and costs are addressed to the satisfaction of the city and in accordance with the requirements of the regulatory agencies.

CONSTRUCTION ADMINISTRATION PHASE

We will respond to all RFI's and questions the contractor may have, review material submittals and pay application/pay order requests. We will provide full time construction observation of the proposed improvements, so they are constructed in substantial accordance with the documents. We will, also, perform construction staking of the proposed improvements. IMEG will prepare as-builts and incorporate them along with all RFI's and ASI's into the drawings. The drawings will be submitted electronically to the team and will assist in updating the GIS.

All work will be coordinated with and in accordance with city requirements.

Our proposed team consists of staff from our local offices to utilize local knowledge and experience –with a deep bench of additional resources.

APPROACH TO PROJECT MANAGEMENT:

During all phases of the project the project manager will provide the appropriate manpower necessary is available. The project manager will be involved in all decision making and ensure that QA/QC is performed on each phase of the project.

STAFFING COMMITMENT:

IMEG has a culture of can do and we exhibit that commitment to all of our clients by doing what ever is necessary to exceed exception. That includes involving senior staff in all projects.

We are committing the staff whose resumes are included in our submittal, these are senior leaders who will remain involved in the project from beginning to end. While we will involve younger engineers in a production capacity they will work under constant senior leadership and guidance.

COMMUNITY COMMUNICATION:

We keep an open line of communication with the residents and business in the project area. We will provide a weekly schedule updating to all residents and business, along with a 24 hour cell line to address any concerns or field issues.

SECTION 4 | PROJECT UNDERSTANDING & APPROACH

PROJECTED NUMBER OF HOURS TO COMPLETE THE PROJECT BROKEN DOWN BY TASK AND PERSONNEL			
#	TASK	ROLE	PROJECTED MAN-HOURS
1.	Project Administration: Project Coordination and Review with Village Staff	Client Executive Project Manager	16
2.	Route Survey Verify Existing R.O.W./Easements Topographic Survey Compile Existing Site Utility Information	Land Surveyor Senior Field Technician Field Technician Civil Designer IV	10 60 60 60
3.	Pavement Cores / LPS-663	Sub Consultant	LS
4.	Project Design: Preliminary Design Coordination with Utility Companies to Access Possible Conflicts with Projected Water Main Install Access Alternates for Water Main Location & Material Types with Associated Costs Determine Extent of Roadway Rehabilitation Review with Village Staff Final Design: Construction Drawings and Documents to Include Plan and Profiles with Existing and Proposed Water Main Specifications Quantiles Estimate of Probable Cost Bidding Documents	Senior Civil Engineer III Civil Field Technician Civil Designer IV Senior Civil Engineer III Sr. Civil Technician Specialist Civil Designer IV Administration	24 120 120 24 120 120 16
5.	Permits Coordination with Regulatory Agencies (IDOT, IEPA) Process Permit Applications	Civil Designer III Civil Designer Administration	16 24 16
6.	Bidding Assistance: Contract Prospective Bidders Distribute Plans and Specifications Attend Pre-Bid Conference Attend Bid Opening Bid Review and Recommendation	Civil Designer III Civil Designer Administration	8 8 8
7.	Full Time Construction Inspection: Weekly Site Meetings with Project Manager, Village, and Contractor Preconstruction Photo Survey Full Time Resident Inspector Construction Layout Site Verification to Pay Estimate Quantities Process Pay Request Prepare Punch List Verify Final Restoration Provide As-Built CADD Files	Senior Civil Engineer III Field Technician IV Senior Civil Tech Specialist Senior Field Technician Civil Designer IV Administration	16 600 20 16 16 16
	Total Hours		1,514

SECTION 4 | PROJECT UNDERSTANDING & APPROACH

PROJECT SCHEDULE

VILLAGE OF MOUNT PROSPECT PROFESSIONAL SERVICES 2024 WATER MAIN REPLACEMENT AND INSPECTION PROJECT SCHEDULE											
TASK	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT
Project Administration											
Route Survey											
Preliminary Design											
Final Design											
Permits											
Bidding Assistance											
Full Time Construction Inspection											



With industry leading experience, familiarity with your City, and local leadership to successfully deliver your project, we are committed to you as a long-term partner and will provide the necessary resources to meet your technical and schedule requirements.



SECTION 5
COST PROPOSAL

VILLAGE OF MOUNT PROSPECT PROFESSIONAL SERVICES 2024 WATER MAIN REPLACEMENT AND INSPECTION COST PROPOSAL				
#	TASK	ROLE	PROJECTED MAN-HOURS	ESTIMATED FEE
1.	Project Administration: Project Coordination and Review with Village Staff	Client Executive Project Manager	16	\$3,000.00
2.	Route Survey Verify Existing R.O.W./Easements Topographic Survey Compile Existing Site Utility Information	Land Surveyor Senior Field Technician Field Technician Civil Designer IV	10 60 60 60	\$21,850.00
3.	Pavement Cores / LPS-663	Sub-Consultant	LS	\$5,500.00
4.	Project Design: Preliminary Design Coordination with Utility Companies to Access Possible Conflicts with Projected Water Main Install Access Alternates for Water Main Location & Material Types with Associated Costs Determine Extent of Roadway Rehabilitation Review with Village Staff Final Design: Construction Drawings and Documents to Include Plan and Profiles with Existing and Proposed Water Main Specifications Quantiles Estimate of Probable Cost Bidding Documents	Senior Civil Engineer III Civil Field Technician Civil Designer IV Senior Civil Engineer III Sr. Civil Technician Specialist Civil Designer IV Administration	24 120 120 24 120 120 16	\$29,960.00 \$31,800.00
5.	Permits Coordination with Regulatory Agencies (IDOT, IEPA) Process Permit Applications	Civil Designer III Civil Designer Administration	16 24 16	\$6,440.00
6.	Bidding Assistance: Contract Prospective Bidders Distribute Plans and Specifications Attend Pre-Bid Conference Attend Bid Opening Bid Review and Recommendation	Civil Designer III Civil Designer Administration	8 8 8	\$2,520.00
7.	Full Time Construction Inspection: Weekly Site Meetings with Project Manager, Village, and Contractor Pre-construction Photo Survey Full Time Resident Inspector Construction Layout Site Verification to Pay Estimate Quantities Process Pay Request Prepare Punch List Verify Final Restoration Provide As-Built CADD Files	Senior Civil Engineer III Field Technician IV Senior Civil Tech Specialist Senior Field Technician Civil Designer IV Administration	16 600 20 16 16 16	\$70,040.00
	TOTAL:		1,514	\$171,110.00

SECTION 5 | COST PROPOSAL

HOURLY RATES

IMEG CIVIL STANDARD HOURLY RATES*	
ROLE	RATE PER HOUR
Senior Client Exec/Senior Market Director/VP	\$260
Client Executive/Market Director	\$245
Project Executive	\$205
Senior Project Manager II	\$200
Senior Project Manager I	\$180
Senior Engineer Technical Specialist	\$200
Senior (Engineer/Landscape Architect/Land Planner) III	\$190
Senior (Engineer/Landscape Architect/Land Planner) II	\$170
Senior (Engineer/Landscape Architect/Land Planner) I	\$160
Project (Engineer/Landscape Architect/Land Planner) II	\$150
Project (Engineer/Landscape Architect/Land Planner) I	\$140
Graduate Engineer - Designer IV	\$130
Graduate Engineer - Designer III	\$115
Senior Technical Specialist	\$165
Senior (Designer/Surveyor) III	\$155
Senior (Designer/Surveyor) II	\$145
Senior (Designer/Surveyor) I	\$130
Crew Chief II / Coordinator II	\$120
Crew Chief I / Coordinator I	\$115
Designer IV / Technician IV	\$110
Designer III / Technician III	\$100
Designer II / Technician II	\$95
Designer I / Technician I / Intern	\$90
GIS System Architect	\$130
GIS Analyst	\$100
Senior Virtual Design Coordinator	\$130
Virtual Design Coordinator	\$115
Senior Virtual Design Technician	\$105
Virtual Design Technician	\$90
Project Administrator	\$125
Administrative Assistant/Construction Administrative Assistant	\$80

*Adjusted annually. These rates are for staff located in the office providing the rates. Staff based in one of IMEG's other offices may have different billing rates. These rates can be provided upon request.

REIMBURSABLE EXPENSES

Invoiced with a 1.0 multiplier of actual cost, including:

- CAD plots, reproductions and delivery costs of drawings, specifications, and duplicate reports beyond one set provided at each normal stage of review
- Reproduction of drawings on Mylar media
- Plan review fees or imposed government agency fees
- Premium delivery charges
- Photographic supplies and developing
- Meals and lodging when required to travel overnight
- State filing and/or permit fees related to energy life-cycle costs
- Necessary consultants
- Travel expense: Automobile mileage will be invoiced at the IRS rate in effect at the time of travel. Travel expenses also include tolls, parking fees, taxi, train, airfare, rental cars (CD only), and other out of pocket expenses.

REQUEST FOR PROPOSALS

Professional Services / Water Main Replacement and Rehabilitation Project - Design and Inspection Services

DATE: September 13, 2023

FROM: Casey Botterman, Water and Sewer Superintendent
Village of Mount Prospect
Public Works Department

RE: Request for Proposal
Water Main Replacement Design and Inspection Services

Your firm is invited to submit a *Technical Proposal and Cost Proposal* to become eligible for a possible interview for engineering design and construction management services for the Village of Mount Prospects, 2023 water main replacement project.

Attached to this memo are:

- A list of materials and information that should be included with your *Technical Proposal and Cost Proposal* (Exhibit A).
- A general definition of the scope of work and a schedule of dates and requirements for the selection process (Exhibit B).
- An overview location map of the project (Exhibit C)

The Village of Mount Prospect appreciates your interest in this project. Any questions regarding this *Request for Proposals* can be directed to Casey Botterman, Water and Sewer Superintendent with the Village of Mount Prospect, by phone at 847-870-5640 or email at cbotterman@mountprospect.org.

A cover letter along with a *Technical Proposal and Cost Proposal* (Electronically or by mail) should be forwarded to the following address or email and received no later than 5:00 p.m. on Monday, October 2, 2023. The *Technical Proposal and Cost Proposal* are to be submitted in separate, sealed packages clearly marked **Technical Proposal for the Village of Mount Prospect Water Main Replacement Project** and **Cost Proposal for the Village of Mount Prospect Water Main Replacement Project**.

Mr. Casey Botterman
Water and Sewer Superintendent
Village of Mount Prospect
1700 W. Central Road
Mount Prospect, Illinois 60056
cbotterman@mountprospect.org

Exhibit A

Requirements for Technical and Cost Proposal

Agency: **Village of Mount Prospect**

Project: **Water Main Replacement Project**

Your Technical Proposal and Cost Proposal should include the following information:

- Name, address and brief history of firm.
- Organizational chart and résumés of key personnel to be assigned to this project.
- Related experience during the last five (5) years.
- Description of process to accomplish the required tasks of the project. This should include:
 - An understanding of the project.
 - Objectives to be met as part of the project.
 - Your approach to completing the project.
 - The projected number of hours to complete the project broken down by task and personnel.
 - A project schedule.
- A separate complete cost proposal broken down by task as described in the General Scope of Work.

Exhibit B

General Scope of Work

Agency: **Village of Mount Prospect**

Project: **Water Main Replacement Project**

Summary

The Village of Mount Prospect (Village) is seeking proposals from qualified civil engineering consultants to prepare plans and specifications for the replacement and rehabilitation of estimated 13,800 linear feet of water main within the Village-owned potable water distribution system. 1,800 linear feet of this project will be completed by cured in place pipelining due to its location and size. Desired services also include solicitation and review of bids as well as construction management and inspection.

Background

The pipe segments that are up for replacement are due to pipe age and water loss from main breaks. The project includes the replacement of all associated fire hydrants, main line water valves, water services from the main to the b-box and potentially full water service replacement if lead is discovered. Also, a pipe size increase at each location. A map of all the location are included in exhibit C and all are located within residential neighborhoods with the lining being located on the Mount Prospect Golf Course.

Several of the locations will require a connection to an existing water main on Central Road, Northwest Highway and Busse Road. These connection could potentially need IDOT and Cook County permitting.

There is also a potential of encountering lead Service lines specifically on Hi Lusi Avenue and Edward Street. The Village does have inventory data on most of these properties.

Problem Statement

The Village seeks a qualified Consultant to provide specified civil engineering services necessary to let, award, and implement a water main replacement project utilizing contracted resources. The scope and scale of this proposed project will be limited by available funding.

Project Scope

The consultant will provide professional engineering services and provide, at a minimum, the following:

Design/Bidding Phase

- Consultant shall prepare detailed plans and specifications suitable for bidding. Plans and specifications shall conform to all current Village of Mount Prospect, Illinois Environmental Protection Agency and Standard Specifications for Water

& Sewer Main Construction in Illinois design criteria.

- Consultant will make application for and obtain any and all necessary permits IDOT, County, IEPA and/or MWRDGC permits.
- Consultant will answer and resolve any IDOT, County, IEPA and/ or MWRDGC concerns or issues with design.
- Consultant shall have a geological and topography survey completed.
- Consultant shall supply a detailed engineer's estimate of costs for construction of the project.
- Consultant shall submit all bid documents to the Village for review and approval prior to distribution.
- Consultant shall advertise and solicit bids for the proposed project from qualified, capable, and experienced water main construction contractors. All prospective bidders will obtain plans and specifications from the Consultant. (Printing of documents will be billed at cost to the parties requesting plans.)
- Consultant shall evaluate bids, check references, verify contractor representations, and make a written recommendation for award to the Village.
- Consultant shall assist the Village in assembling all construction contract documents for necessary for execution of the awarded contract.

Construction Management and Inspection Phase

- Consultant shall conduct a preconstruction conference with representatives of the Owner, Contractor(s), Utilities and other interested parties affected by the proposed construction.
- Consultant shall provide resident engineers, inspectors, technicians, and surveyors for the project as follows:
 - Provide a Resident Engineer/Inspector (RE/I) for daily observation of the work during the construction period to observe and record construction progress under the general guidance of the Engineer. On the basis of on-site observation, the Engineer will keep the Owner informed of the progress of the work, shall endeavor to guard the Owner against defects and deficiencies in the work of the Contractors, and may disapprove

or reject work as failing to conform to the contract documents.

- Provide one set of construction survey stakes. The projects are to be staked only once in the field. Any additional staking will be at the contractor's expense.
- Prior to the start of construction, the Consultant shall make a digital photographic survey of the targeted work zone(s) to document existing conditions of both public and private property. The survey shall be conducted at a scale sufficient to note defects in driveways, sidewalks, structures, and landscaping in or adjacent to probable construction work areas.
- Prepare written daily inspection reports. Reports are to be delivered to Owner in an electronic format. Digital photographs documenting work tasks in progress as well as any potential problems or unusual conditions shall also be included with each report.
- Assist the Owner in preparation of any necessary change order and/or field directives.
- Process monthly applications for payment submitted by the Contractor(s), and forward to Owner with recommendations for approval and payment.
- Assist the Owner with the resolution of inquiries, complaints, or concerns raised by residents or the public.
- Review shop drawings and other equipment/material submittals as may be required by the contract documents.
- Perform a field observation of all completed work before a final application for payment is processed for the Contractor.

Proposed Schedule

Submit proposals	October 2023
select firm	October 2023
award contract to consultant	October 2023
Kick-off meeting	October 2023
Submit preliminary plans to Village	December 2023
Submit final plans to Village	January 2023
Bid Opening	January / February 2024
Construction	March – September 2024
Final Completion	October 2024
Post project review	November 2024



Item Cover Page

Subject

Meeting

Fiscal Impact (Y/N)

Dollar Amount

Budget Source

Category

Type

As submitted

October 17, 2023 - REGULAR MEETING OF THE MOUNT PROSPECT VILLAGE BOARD

VILLAGE MANAGER'S REPORT

Presentation

Information

Discussion

Alternatives

Staff Recommendation

Attachments

None